



WARREN COUNTY 2040

Working Group Meeting Summary

Project Number: 2231014

Location: Zoom

Date: May 29, 2024

Time: 3:30 PM

| | Name |
|------------|-----------------------|
| Attendees: | Ethan Gaddy |
| | Sarah Brugger |
| | Tammie DeLorenzo |
| | John Taflan |
| | Norabelle Greenberger |
| | Chris Round |
| | Devin Bulger |

Meeting Summary:

1. Focus Group summary/feedback
 - The three focus groups engaged stakeholders within School, Arts, Social & Emergency Services. Each focus group was well attended and generated good conversations. The Arts and Institutions memo reflects the feedback received during the focus group conversations. LaBella will prepare a separate summary of the focus group conversations and key takeaways.
 - We will follow up with Ann Marie Mason to get more background on attempts to provide EMS services at the County level and what the limits of those initiatives were. CGR can also be re-engaged to look at other County models and approaches.
 - Local municipalities have been creating taxing districts to generate resources for their EMS needs. Because of the lack of health care industry workers, municipalities are increasing pay and benefits to recruit EMS staff.
 - Edits to memo
 - On page 5, need to clarify deputy coordinators are paid.
 - NYS changes to EMS staffing – they are eliminating some of the mid-level services – paramedic and basic life support are the only positions supported by the state moving forward. The State is providing funding for workforce training, which the County disburses. These funds cover 50% of a bridge course for training; agencies



are figuring out whether they or the individual cover the remaining 50% of training costs.

2. Comments/feedback on deliverables for PAG circulation
 - Economy Memo
 - Connect with EDC to get data on industry trends over time. Jim has shared relevant slides recently. We want to make sure that the Plan data aligns with that. Those slides can also be a helpful reference during the PAG meeting, as they address narratives around the importance of manufacturing versus other sectors within the economy
 - Share the Memo with EDC for review and comment. This will happen concurrent to circulation to PAG – we will just note that EDC review is in process. John will notify Jim of the request and then LaBella will reach out to access those slides and to provide the Economy Memo.
 - No other comments not already covered in the earlier Arts/Institution discussion
3. PAG meeting #6
 - The agenda will consist of
 - Economy memo
 - Arts/Institution memo
 - Big Picture themes cutting across module topic areas
 - Draft vision statement
 - Meeting 6 marks the end of identifying issues, opportunities, and trends – Meeting 7 will address goals and strategic priorities. LaBella will take a first pass at the draft goals and strategic priorities. Those will follow the structure used in the Built Environment goals and strategic priorities section. Meeting 7 can engage PAG members around indicating priority, filling in missing ideas, and clarifying the intent of goals and strategic priorities. Ethan suggested having a tabular/matrix presentation for the goals and strategic priorities, in addition to the write-ups, in time for that meeting.
4. Other items
 - June 10th Board Presentation
 - Reviewed the approach and goals for the presentation to the Board of Supervisors. The presentation will focus on what has been accomplished to date, the remaining steps, and the big picture takeaways the planning process has identified, so far. The presentation can leverage the involvement of Supervisors that are PAG members and those that have attended Plan meetings.
 - LaBella will set up a coordination call for the 6/10 meeting with Ethan and Sarh for next week.
 - Front-end document draft
 - LaBella reviewed the draft front-end section of the Plan with Ethan and Sara.
 - LaBella to follow up with a Sara to gather plan photos.

| ITEM | ACTION ITEM | OWNER |
|------|--|---------|
| 1 | Focus Group summary | LaBella |
| 2 | Edits to Arts/Institutions memo noted above - complete | LaBella |



| ITEM | ACTION ITEM | OWNER |
|------|---|--------------|
| 3 | Circulate documents to PAG members for Meeting 6 – complete | LaBella |
| 4 | Coordinate Economy memo review and data capture with Jim Siplon - complete | John/LaBella |
| 5 | Schedule coordinating call for 6/10 presentation to Board of Supervisors - complete | LaBella |
| 6 | Provide list of subject areas needed for Plan photos to Sara | LaBella |

The preceding minutes represent the author's understanding of the matters discussed and decisions reached. If there are any corrections, clarifications, or additions to be made to these minutes, please contact the sender at dbulger@labellapc.com within five business days of issuance.

Respectfully submitted,
LABELLA ASSOCIATES, D.P.C.

Devin Bulger

Cc: All Attendees