

Warren County Board of Supervisors

Committee: **FINANCE**

Date: **JUNE 6, 2006**

Committee Members Present:

Supervisors Monroe
 Belden
 Stec
 Bentley
 Tessier
 Champagne
 VanNess
 Kenny

Committee Member Absent:

Supervisor O'Connor

Others Present:

William Thomas, Chairman
Joan Parsons, Commissioner of
Administrative & Fiscal Services
Joan Sady, Clerk of the Board
Supervisor Gabriels
Supervisor Geraghty
Frank O'Keefe, County Treasurer
Richard Murphy, Deputy Commissioner
of Fiscal Services
Marv Lemery, Fire Coordinator & Building
Code Administrator
William Montfort, Commissioner, Board of
Elections
Christine Margiotta, The Post Star
Nicole Livingston, Second Deputy Clerk

Mr. Monroe called the meeting to order at 10:29 a.m.

Motion was made by Mr. Belden, seconded by Mr. VanNess and carried unanimously to approve the minutes of the May 3, 2006 meeting, subject to correction by the Clerk.

Copies of the Finance Agenda were provided to the committee members, and a copy of same is on file with the minutes.

Mr. Monroe referred to Item 1 on the Agenda, Request for Transfer of Funds. Motion was made by Mr. Stec, seconded by Mr. Belden and carried unanimously, approving same and authorizing the necessary resolution for the next Board meeting.

Mr. Monroe apprised Items 2A - F on the Agenda were referrals from the DPW Committee. The first, he said, was a request to amend the 2006 County budget to increase estimated revenues and appropriations in the amount of \$97,259.24 to reflect an increase in CHIPS (Consolidated Highway Improvement Program) funding.

Mr. Monroe stated Item 2B was a request to decrease Capital Project No. H196.9550 280 (Chester Creek Bridge) in the amount of \$20,000 to transfer the funds to the appropriate phase of the project.

Item 2C, Mr. Monroe said, was a request to increase Capital Project No. H236.9550 280 (Construction of Starbuckville and Chester Creek Bridges) in the amount of \$20,000, with the source of funding to be a transfer from Capital Project No. H196.9550 280 (Chester Creek Bridge).

Mr. Monroe expounded Item 2D was a request to increase Capital Project No. H257.9550 280 (Padanarum Road Bridge over NW Bay Brook) in the amount of \$10,000 with the source of funding from Transfer-Capital Projects (A.9950.910).

Item 2E, Mr. Monroe continued, was a request to increase Capital Project No. H258.9550 280 (Tannery Bridge over Stony Creek) in the amount of \$10,000 with the source of funding from Transfer-Capital Projects (A.9950.910).

Mr. Monroe concluded Item 2F was a request to increase Capital Project No. H259.9550 280 (Grist Mill Road Bridge over Stony Creek) in the amount of \$10,000 with the source of funding from Transfer-Capital Projects (A.9950.910).

A motion was made by Mr. Stec, seconded by Mr. Belden and carried unanimously to approve Items 2A - F as outlined above. The necessary resolutions were authorized for the next Board meeting.

Mr. Monroe stated Item 3 was a referral from the Federal Programs Committee: Employment & Training Administration, to amend the 2006 County budget to increase estimated revenues and appropriations in the amount of \$81,567 to accept TANF (Temporary Assistance to Needy Families) Summer Program funding.

A motion was made by Mr. VanNess, seconded by Mr. Bentley and carried unanimously to approve the request to amend the 2006 County budget as outlined above. The necessary resolution was authorized for the next Board meeting.

Continuing, Mr. Monroe apprised Item 4 was a referral from the Fire Prevention & Control Committee to transfer funds in the amount of \$20,000 from Contingent Fund (A.1990 439) to Fire Prevention- Contracts (A.3410 470) to cover the costs of physicals required for members of the WMD/Hazmat Team. He noted that Resolution No. 21 of 2004 authorized the contract, although the funds had not been appropriated.

A motion was made by Mr. VanNess and seconded by Mr. Stec to approve the request as outlined.

Mr. Monroe asked Marv Lemery, Fire Coordinator, how many people would receive physicals with this money and Mr. Lemery replied they would start with 38 people and the examinations would cost around \$500 each. He further explained this would certify

people to wear the Level A Entry suits and to have blood work and x-rays done. He noted this would be done by contract with the Glens Falls Hospital. Mr. VanNess added these examinations were above and beyond the normal physicals.

Following the discussion, the question was called and the motion was carried unanimously to approve the request as outlined above. The necessary resolution was authorized for the next Board meeting.

Mr. Monroe stated Item 5 was a referral from the Westmount Health Facility & Countryside Adult Home Committee to amend the 2006 County budget to increase estimated revenues and appropriations in the amount of \$135 to accept HCRA (Health Care Reform Act) Recruitment and Retention Grant Funds.

A motion was made by Mr. Belden, seconded by Mr. Stec and carried unanimously to approve the request to amend the 2006 County budget as outlined above. The necessary resolution was authorized for the next Board meeting.

Mr. Monroe expounded Item 6 was a referral from the Criminal Justice Committee to amend the 2006 County budget to increase estimated revenues and appropriations in the amount of \$500 to accept Warren-Washington Victim Impact Panel funds for the Warren County Juvenile Treatment Court.

A motion was made by Mr. Tessier, seconded by Mr. Stec and carried unanimously to approve the request to amend the 2006 County budget as outlined above. The necessary resolution was authorized for the next Board meeting.

Continuing with the Agenda review, Mr. Monroe said Item 7 was a request from the State of New York Department of Taxation and Finance regarding a cents per gallon rate of sales and compensating use taxes on motor fuel. He noted that Joan Parsons, Commissioner of Administrative and Fiscal Services, had done an analysis which was distributed to the committee members, a copy of which is on file with the minutes.

Mr. Monroe explained this was to limit the sales tax on gasoline to the first \$2.00 per gallon. He further explained the method of calculation was changed from a straight percentage to a cents per gallon method.

Mr. Caimano expressed his concern that if there was a loss in sales tax, then that would affect the property taxes, and people were not educated about that. Mr. Stec added that if he had to choose between a property tax and sales tax, especially in a tourist-driven economy, he would choose to collect the sales tax. Mr. Monroe noted the analysis showed it would be .02 cents a gallon, so on a 20 gallon fill-up, that would be .40 cents. He said if the committee decided to do this it would be effective July 1, 2006

and he did not think they wanted to do that when the summer tourist season was starting.

Mr. Geraghty left the meeting at 10:35 a.m.

Mr. Monroe informed the committee members that this could be done at the beginning of any quarter, so if they chose to opt out of it now they could opt in to this later. Mrs. Parsons clarified that if the committee members decided that they opted to do this, then a resolution would need to be passed by June 16, 2006.

Discussion ensued.

Following the discussion, a motion was made by Mr. Stec, seconded by Mr. Champagne and carried unanimously to table action on Item 7 until the next quarter of 2006.

Returning to the Agenda review, Mr. Monroe addressed the committee in regards to Item 8, an invoice from R.S. Lynch and Company regarding advisory services for the Hartford Landfill and Warren County's share. He apprised that the Ad-Hoc Negotiating Committee had passed a resolution to retain Steve Lynch as the financial advisor for the direct negotiations with the Town of Hartford in regards to the Hartford Landfill. He noted it should have been referred to the Finance Committee a few months ago, and he asked for the committees support of this.

A motion was made by Mr. Champagne, seconded by Mr. Belden and carried unanimously to authorize a contract with R.S. Lynch and Company, Inc. for financial advisory services in regards to the Hartford Landfill. The necessary resolution was authorized for the next Board meeting.

Mr. Monroe apprised Item 9 was in regards to the RFP's (Request for Proposal's) received for fiscal advisory services relative to serial bonds for review by the committee. He extended privilege of the floor to Frank O'Keefe, County Treasurer, to address the committee regarding this issue.

Mr. O'Keefe explained he had received three RFP's for fiscal advisory services for the up and coming bonding that would be done. The first, he said, was from Munistat Services, Inc., for \$25,000. He stated the next was from Fiscal Advisors & Marketing, Inc., for \$23,800 and the last was from Environmental Capital, LLC, for \$22,500.

Mr. Monroe apprised that the County Attorney had recommended that these proposals be reviewed in executive session.

Mr. O'Keefe requested an executive session to discuss matters leading to the appointment of a particular person or corporation. A motion was made by Mr. VanNess, seconded by Mr. Bentley and carried unanimously, that executive session be declared pursuant to Section 105 (f) of the Public Officers Law.

Executive session was declared from 10:44 a.m. to 10:54 a.m.

Committee reconvened.

Pursuant to executive session, motion was made by Mr. Stec, seconded by Mr. Champagne and carried unanimously to follow the recommendation of the County Treasurer to retain the services of Fiscal Advisors & Marketing, Inc. for fiscal advisory services relative to serial bonds, due to the depth of their knowledge, the size of their organization and the comfort level that the County had with them.

Concluding the Agenda review, Mr. Monroe noted that items approved by the Personnel Committee that required Finance Committee action were Items 1, 5, 9 and 10.

A motion was made by Mr. Stec, seconded by Mr. Kenny and carried unanimously to approve the aforementioned Personnel Items 1, 5, 9, and 10. (Please see the minutes of the June 6, 2006, Personnel Committee meeting for details.)

There being no further business before the committee, on motion by Mr. Belden and seconded by Mr. Stec, Mr. Monroe adjourned the meeting at 10:56 a.m.

Respectfully submitted,

Nicole Livingston, Second Deputy Clerk

