

A G E N D A
FINANCE COMMITTEE
MARCH 12, 2008

- 1) Paul Dusek, County Attorney, has requested permission to address the Committee regarding the PBA (Police Benevolent Association) and Alliance Union negotiations.
- 2) Request for Transfer of Funds attached for committee approval. Supervisory committee approval has been obtained as necessary.
- 3) **Referrals from the Health Services Committee:**
Health Services:
 - A) Authorize bonding in the amount of \$544,715 for the Point of Care Electronic Medical Record Keeping System to cover the equipment and support fees necessary for the System.
 - B) Establishing Capital Project No. H282.9550 280-Point of Care, in the amount of \$544,715 to purchase the Point of Care Electronic Medical Record Keeping System, with the source of funding to be a bond.
 - C) Authorizing a new contract with Delta Health Technologies for the Point of Care Electronic Medical Record System, to purchase the system and associated requirements including hardware and software, with the source of funding to be Capital Project No. H282.9550 280-Point of Care.
 - D) Amending the 2008 County budget to increase estimated revenues and appropriations in the amount of \$2,244 to reflect receipt of two insurance payments received regarding two car accidents.
 - E) Amending the 2008 County budget to increase estimated revenues and appropriations in the amount of \$24,500 to increase the part-time help budget line in the Early Intervention Program from \$500 to \$25,000.
- 4) **Referral from the Information Technology Committee (referred to IT from the Public Works Committee):**

Request to transfer funds in the amount of \$40,000 for computer software for the DPW Maintenance Shop with the source of funding to be determined. *Please note: The IT Committee authorized that the funds in Capital Project No. H108.9550 280-Computerization Effort be earmarked for upgrades to the County timekeeping system and therefore could not be utilized for the DPW request.*
- 5) **Referral from the Office of Community Services:**

Amending the 2008 County budget to increase estimated revenues and appropriations in the amount of \$10,834 to reflect receipt of 100% OASAS (Office of Alcoholism & Substance Abuse Services) State Aid, for use in the Crandall Street Community Residence in Glens Falls.

6) Referrals from the Public Safety Committee:

Office of Emergency Services:

- A) Amending the 2008 County budget to increase estimated revenues and appropriations in the amount of \$8,911 to appropriate excess 2007 SEMO (State Emergency Management Office) grant funds.
- B) Amending the 2008 County budget to increase estimated revenues and appropriations in the amount of \$2,327 to appropriate excess 2007 LEPC (Local Emergency Planning Committee) funds.

7) Referrals from the Public Works Committee:

DPW:

- A) Establishing Capital Project No. H283.9550 280-Public Works Equipment 2008, in the amount of \$2,300,225 to purchase equipment for the Department of Public Works, with the source of funding to be DM5130.5710-Road Machinery Serial Bonds.
- B) Authorize bonding in the amount of \$250,000 for rehabilitation of certain County Bridges to be conducted during the 2008 construction season.
- C) Authorize payment in the amount of \$110 to Ivan Bell Septic for emergency drain maintenance in the Municipal Center, with the source of funding to be A.1620 422-Buildings & Grounds Repair/Maintenance-Equipment.

Solid Waste:

- D) William Lamy, DPW Superintendent, has requested permission to address the Committee regarding the renewal of Solid Waste Agreements with the Department of Environmental Conservation (DEC). DEC has requested either a five-year agreement or a three-year agreement with a two-year extension.

8) Referral from the Social Services Committee:

Amending the 2008 County budget to increase estimated revenues and appropriations in the amount of \$32,000 to purchase furniture and furnishings in support of the move of Medicaid staff to the former CNA building.

9) Referrals from the Support Services Committee:

Board of Elections:

- A) Amending the 2008 County budget to increase estimated revenues and appropriations in the amount of \$19,579 to reflect receipt of reimbursement of grant funds from the NYS Poll Site Access Grant Contract #T002694.
- B) Amending the 2008 County budget to increase estimated revenues and appropriations in the amount of \$2,395 to reflect receipt of

reimbursement of grant funds from the Federal HHS Poll Site Access grant Contract #T002819.

- C)** Amending the 2008 County budget to increase estimated revenues and appropriations in the amount of \$226 to reflect receipt of reimbursement of grant funds from the Federal HHS Poll Site Access Grant Contract #T002636.

Commissioner of Administrative & Fiscal Services:


- D)** Establishing Capital Project No. H284.9550 280-Gaslight Village Property, in the amount of \$1,200,000 to purchase the Gaslight Village property, with the source of funding to be from the sale of Serial Bonds as authorized by Resolution No. 65 of 2008.
 - E)** Ratifying the actions of the Commissioner of Administrative & Fiscal Services and authorizing the submission of a grant application to New York State Senator, Elizabeth O’C. Little, for an amount not to exceed \$50,000 for a tow vehicle for the Emergency Medical Resource Unit.
 - F)** Authorizing the County Treasurer to close Capital Project No. 112.9550 280-County Center Furnishings.
 - G)** Authorizing the County Treasurer to close Capital Project No. 215.9550 280-Municipal Center Expansion.
- 10)** Authorizing agreement continuing contractual relationship with Warren County Society for the Prevention of Cruelty to Animals, Inc., in the amount of \$16,000 for a term commencing January 1, 2008 and terminating December 31, 2008. The source of funding for this contract will be A.3510 470-Control of Dogs-Contract.
 - 11)** Request from the Village of Lake George to extend intermunicipal agreement between the Village and Warren County for promotional funding of the Lake George Visitor Center. Resolution No. 375 of 2007 indicated an option to extend the agreement through 2009. Mayor Blais has asked that the agreement be extended for another two to three years.
 - 12)** Finance Committee action is required on the following items if approved by the Personnel Committee: Item Nos. 1C, 1D, 1E, 1F, 3 and 8.

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: JOAN SADY, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM: Hal G. Payne, Commissioner of Administrative & Fiscal Services
Name of Department

SIGNED:  **DATE:** 3/5/08

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1670 470	Contract	A.1670 260	Other Equipment	80.00

Please state reason for transfers requested: To purchase hand truck for delivery of County mail.

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 439	Contingent Fund			

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: JOAN SADY, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

SIGNED: Tatno

DATE: 2/22/08

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.4018.0055.470	Tobacco entitlement-Contract expense	A.4018.0055.260	Tobacco Entitlement-Other Equipment	\$1,000.00

Total Transfers \$1,000.00

Please state reason for transfers requested:

1. Transfer funds to cover expenses for purchase of other equipment to be used in education for Tobacco Program.

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Fund			

Please state reason for transfer request:

Total

Please file original request with Clerk of the Board and retain copy for your records

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

DEPARTMENT NAME:

Emergency Services

DATE:

March 14, 2008

Please submit Request for Transfer of Funds Form

Please Make Sure to Fill Out Reason for Request Section of the Transfer Form, and Include All Budget Codes and Titles and Object Codes and Titles.

Emergency Services is requesting a transfer of funds in the amount of \$12,000.00 from A.3640 .411 (Civil Defense - Rent) to the following code A.3640 .130 (Part-time Salary)

REQUEST FOR TRANSFER OF FUNDS

TO: JOAN SADY, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM: PUBLIC WORKS

Name of Department

SIGNED: _____ DATE: 2/26/2008

William E. Lamy, P.E.
Superintendent, DPW

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
Source to be determined	General Fund Unappropriated Fund Balance	DM5130 260	Road Machinery Other Equipment	\$36,000.00

Please state reason for transfers requested: Equipment was removed from Bonding resolution with recommendation to purchase from other resources

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
------------------	--------------	----------------	--------------	---------------

Please state reason for transfer request:


Please file original request with Clerk of the Board and retain copy for your records.

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: JOAN SADY, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM: LEGISLATIVE BOARD
Name of Department

SIGNED:  DATE: MARCH 5, 2008

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
------------------	--------------	----------------	--------------	---------------

Please state reason for transfers requested:

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 439	Contingent Fund	A.1010 440	LEGISLATIVE BOARD LEGAL/TRANSCRIPT FEES	\$13,500.00

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS*

***Please List All Other Requests Not Covered by Previous Resolution Request Forms Here. Please attach any backup information available and be as detailed as possible.**

DEPARTMENT NAME: Health Services

DATE: February 22, 2008

- (a) Purpose of Request: To authorize the bonding for the Point of Care Electronic Medical Record Keeping System in the amount of \$544,715.00 in a form approved by the county attorney.
- (b) Details: The bonding amount will cover the below equipment and support fees necessary for 75 users.
- (c) Previous Resolution Number: n/a

RESOLUTION REQUEST FORM NO. 8

Request to Establish Capital Project or Capital Reserve Project*

***If this is the result of a grant award, also complete and submit
Form No. 5 or 6**

DEPARTMENT NAME: Health Services

DATE: February 22, 2008

- (a) Exact Title and Number of Project* (must be obtained from Treasurer's Office): Point of Care H282.9550 280
- (b) Is this a Capital Project? Yes
- (c) Is this a Capital Reserve Project? No
- (d) Amount of Project: \$544,715.00
- (e) Source of Funding (include name & title of codes, etc.): From proceeds previously authorized in bonding resolution
- (f) Purpose of Establishment: To purchase Point of Care Electronic Medical Record System for 75 users

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: Health Services

DATE: March 12, 2008

- (a) Is this a Result of a Bid or Request for Proposal? Yes
- (b) Purpose of Contract: To authorize a contract based on request for proposal to Delta healthcare Technologies for the Point of Care software system
- (c) Name of Contractor: Delta Health Technologies
- (d) Address of Contractor: 400 Lakemont Park Boulevard, Altoona, PA 16602
- (e) Contractor's Contact Person and Telephone Number: Joe Fochler, 814-317-7051
- (f) Has or will the Contract be provided, if so, please attach: To be developed in form approved by county attorney, purchasing agent to send required information needed to develop contract
- (g) Commencement Date of Contract: 4/1/08
- (h) Termination Date of Contract:
- (i) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.

Cost to purchase system and associated requirements includes hardware and software: \$544,715.00

- (j) Where are the Funds for this Contract ? List Budget Code, (with title), Object Code (with title), and Amount: OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: Point of Care H282. 9550 280, capital project to be purchased from proceeds authorized in bonding resolution

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Health Services

DATE: February 29, 2008

- (a) Purpose of Amendment: To adjust the 2008 budget to reflect two insurance payments we received regarding two car accidents for CHHA vehicles. Repairs anticipated to be made in February 2008. (One check from Infinity Insurance for \$1202.82-car #813 and the other from State Farm Mutual Automobile Insurance for \$1040.80-car #807)

- (b) Appropriation Code (with title), Object Code (with title) and Amount:
A.4010.441 Health Services -Auto Supplies and Repairs \$2243.62

- (c) Revenue Code (with title), and Amount: A.4010.2680 Health Services-Insurance Recoveries \$2243.62

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

***If this is the result of a grant award, also complete and submit
Form No. 5 or 6**

DEPARTMENT NAME: Health Services

DATE: February 22, 2008

- (a) Purpose of Amendment: To increase part time help budget line in Early Intervention Program from \$500.00 to \$25,000.00
- (b) Appropriation Code (with title), Object Code (with title) and Amount: 37.03 4054.0060.130 EI
- (c) Revenue Code (with title), and Amount: 4054.0060.3278 EI

RESOLUTION REQUEST FORM NO. 7***Request to Amend County Budget****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Office of Community Services

DATE: 2/19/08

- (a) Purpose of Amendment: To allow the pass-through of \$10,834.00 in 100% OASAS State Aid to 820 River Street, Inc. for use in the Crandall Street Community Residence in Glens Falls.
- (b) Appropriation Code (with title), Object Code (with title) and Amount: A.43200150470 (Mental Health Programs - 820 River St.), object code 470 (Contracted) to be increased by \$10,834.00 to \$242, 230.00 for 2008.
- (c) Revenue Code (with title), and Amount: A.3490 (State Aid - Mental Health) to be increased by \$10,834.00 to \$2,269,377.00 for 2008.

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

*If this is the result of a grant award, also complete and submit Form No. 5 or 6

DEPARTMENT NAME:

Emergency Services

DATE:

March 14, 2008

(a) Purpose of Amendment:

Appropriate \$ 8,911.00 from Deferred Revenues (A.691.00) to use excess grant money from 2007.

(b) Appropriation Code (with title), Object Code (with title) and Amount:

Civil Defense A.3640 - .210 (Furniture) \$1,000; .220 (Office Furniture) \$1,000;
.250 (Tech Equip) \$3,000; .260 (Other Equip) \$3,066; .413 (Maint) \$845

(c) Revenue Code (with title), and Amount:

A.3305.01 (SEMO - Civil Defense) \$8,911.00

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

*If this is the result of a grant award, also complete and submit Form No. 5 or 6

DEPARTMENT NAME:

Emergency Services

DATE:

March 14, 2008

(a) Purpose of Amendment:

Appropriate \$ 2,327.00 from Deferred Revenues (A.691.00) to use excess grant money from 2007.

(b) Appropriation Code (with title), Object Code (with title) and Amount:

LEPC A.3641 - .210 (Furniture) \$529; .220 (Office Furniture) \$959; .250 (Tech Equip) \$98;
.439 (Misc) \$741

(c) Revenue Code (with title), and Amount:

A.4306 (Local Emergency Plan - Fed) \$2,327.00

RESOLUTION REQUEST FORM NO. 8

Request to *Establish* Capital Project

*If this is the result of a grant award, also complete and submit Form No. 5 or 6

DEPARTMENT NAME: DPW

DATE: 2/26/2008

(a) Exact Title and Number of Project* (must be obtained from Treasurer's Office):

H283 9550 280 Public Works Equipment 2008

*Please specify whether this is a Capital Project or a Capital Reserve Project

(b) Amount of Project \$2,300,225.00

(c) Source of Funding (include name & title of codes, etc

DM5130.5710 Road Machinery Serial Bonds

(d) Purpose of Establishment: To purchase equipment for the Public Works Department

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: DPW

DATE: February 26, 2008

- (a) Purpose of Request: To request funding for rehabilitation of certain County Bridges to be conducted during the 2008 construction season.

- (b) Details: Due to an oversight, the bridge maintenance funding was not included in the 2008 budget. Certain high priority bridges need rehab work this year in the interest of public safety and in order to avoid more costly repairs if the work is postponed. DPW is requesting funding to be available to begin design work in March-April 08 with construction beginning in May 08. Funding is required for the following bridges with projected costs indicated:

BIN 3305340 Hudson St over Mill Creek, Town of Johnsborg -	\$ 50,000
BIN 3305390 Peaceful Valley Rd over Baker Brook, Town of Johnsborg -	\$150,000
BIN 3305470 Heath Road over Mill Creek, Town of Johnsborg -	\$ 50,000

Total Budgetary Cost - \$250,000

- (c) Previous Resolution Number:

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: DPW

DATE: 3/4/08

- (a) Purpose of Request: To authorize payment of \$110.00 to Ivan Bell Septic, 2 Lower Warren Street, Queensbury, NY 12804

- (b) Details: Emergency drain maintenance in the Municipal Center. Funds to be appropriated from A.1620 422.

- (c) Previous Resolution Number: N/A

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Social Services

DATE: February 22, 2008

(a) Purpose of Amendment: Increasing Appropriations and Revenues to purchase furniture and furnishings in support of the move of Medicaid staff to the former CNA building.

(b) Appropriation Code (with title), Object Code (with title) and Amount:

Increase A6010 210 Furniture/Furnishings \$32,000.00

Revenue Code (with title), and Amount:

Increase A.6010.3610 Social Services Admin \$ 16,000.00

Increase A.6010.4610 Social Services Admin \$ 16,000.00

RESOLUTION REQUEST FORM NO. 7

*Request to Amend County Budget**

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Board of Elections

DATE: 2/27/08

- (a) Purpose of Amendment: Amend both the Revenue & Appropriation sides of the budget for expenditures of grant money and reimbursement of grant money from NYS Poll Site Access Grant Contract #T002694

- (b) Appropriation Code (with title), Object Code (with title) and Amount: A.1450.410 Board of Elections - Supplies \$7,000.00 A.1450.413 Board of Elections - Repair & Maint. Bldg/Property \$12,579.00

- (c) Revenue Code (with title), and Amount: A.1450.4050 Board of Elections HHS Polling Place Access Improvements \$19,579.00

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Board of Elections

DATE: 2/27/08

- (a) Purpose of Amendment: Amend Revenue side of the budget for reimbursement of grant money from Federal HHS Poll Site Access Grant Contract #T002819

- (b) Appropriation Code (with title), Object Code (with title) and Amount:
A.1450.410 Board of Elections - Supplies \$2,395.00

- (c) Revenue Code (with title), and Amount: A.1450.4050 Board of Elections HHS Polling Place Access Improvements \$2,395.00

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

****If this is the result of a grant award, also complete and submit Form No. 5 or 6***

DEPARTMENT NAME: Board of Elections

DATE: 2/27/08

- (a) Purpose of Amendment: Amend Revenue side of the budget for reimbursement of grant money from Federal HHS Poll Site Access Grant Contract #T002636 original amount \$9,407.00

- (b) Appropriation Code (with title), Object Code (with title) and Amount: A.1450.410 Board of Elections - Supplies \$226.00

- (c) Revenue Code (with title), and Amount: A.1450.4050 Board of Elections HHS Polling Place Access Improvements \$226.00

RESOLUTION REQUEST FORM NO. 8

Request to Establish Capital Project or Capital Reserve Project*

****If this is the result of a grant award, also complete and submit Form No. 5 or 6***

DEPARTMENT NAME: Administrative & Fiscal Services

DATE: 3/12/08

- (a) Exact Title **and** Number of Project (**must be obtained from Treasurer's Office**): H284 9550 280 - Gaslight Village Property
- (b) Is this a Capital Project? Yes
- (c) Is this a Capital Reserve Project?
- (d) Amount of Project: \$1,200,000.00
- (e) Source of Funding (including name & title of codes, etc.): Sale of Serial Bonds as authorized by Resolution #65 of 2008.
- (f) Purpose of Establishment: To purchase the Gaslight Village Property.

RESOLUTION REQUEST FORM NO. 5

Request to Apply for a Grant Application and Grant Agreement

DEPARTMENT NAME: Administrative & Fiscal Services

DATE: 3/3/08

- (a) Purpose of Grant: Ratifying the actions of Hal G. Payne Commissioner of Administrative and Fiscal Services, and authorizing submission of grant application to New York State Senator, Elizabeth O'C. Little, for tow vehicle for the Emergency Medical Resource Unit.
- (b) Name of Grantor: New York State Senate
- (c) Address of Contractor: N/A
- (d) Grantor's Contact Person and Telephone Number: Elizabeth O'C. Little, Senator. 743-0968
- (e) Has or Will the Grant Application or Grant Agreement be provided, if so, Please Attach? Yes
- (f) Effective Date of Grant:
- (g) Termination Date of Grant:
- (h) Total Dollar Amount Involved (not to exceed): \$50,000.
- (i) Deadline to Submit Grant Application and/or Grant Agreement: 3/3/08
- (j) Is a Budget amendment required? no If yes, also complete and submit Form No. 7.
- (k) Are the funds to go into a Capital Project or Capital Reserve Project? no If yes, also complete and submit Form No. 8 or Form No. 9, as applicable.
- (i) Is a Local Share Required? no If Yes, Where are the Funds? List Budget Code (with title), Object Code (with title), and Amount **OR** Capital Project **OR** Capital Reserve Project Number and Title and Amount:

RESOLUTION REQUEST FORM NO. 9

Request to Increase or Decrease or Amend Existing Capital Project or Capital Reserve Project*

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Administrative & Fiscal Services

DATE: 3/10/08

- (a) Exact Title and Number of Project*: H112 9550 280 County Center Furnishings
- (b) Is this a Capital Project? Yes
- (c) Is this a Capital Reserve Project?
- (d) Amount of Increase (if applicable):
- (e) Amount of Decrease (if applicable):
- (f) Source of Funding (if Increase) (including name & title of codes, etc.):
- (g) Changes in Funding (if Amendment):
- (h) Purpose of Increase or Decrease or Amendment: To close capital project.

RESOLUTION REQUEST FORM NO. 9

Request to Increase or Decrease or Amend Existing Capital Project or Capital Reserve Project*

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Administrative & Fiscal Services

DATE: 3/10/08

- (a) Exact Title and Number of Project*: H215 9550 280 Municipal Center Expansion
- (b) Is this a Capital Project? Yes
- (c) Is this a Capital Reserve Project?
- (d) Amount of Increase (if applicable):
- (e) Amount of Decrease (if applicable):
- (f) Source of Funding (if Increase) (including name & title of codes, etc.):
- (g) Changes in Funding (if Amendment):
- (h) Purpose of Increase or Decrease or Amendment: To close capital project.

Warren County Board of Supervisors

RESOLUTION NO. 180 OF 2007

Resolution introduced by Supervisors Monroe, Belden, Stec, O'Connor, Bentley, Tessier, Champagne, VanNess and Kenny

AUTHORIZING AGREEMENT CONTINUING CONTRACTUAL RELATIONSHIP WITH WARREN COUNTY SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS, INC.

RESOLVED, that, subject to the terms hereof, Warren County continue the contractual relationship, (the previous contract being authorized by Resolution No. 28 of 2006), with the Warren County Society for the Prevention of Cruelty to Animals, Inc., c/o John Corcoran, Glens Falls National Bank & Trust Co., 250 Glen Street, Glens Falls, New York 12801, to furnish and perform certain services in the prevention of cruelty to animals, as more particularly specified in an agreement as reviewed and approved by the Finance Committee of the Warren County Board of Supervisors, for an amount not to exceed Sixteen Thousand Dollars (\$16,000), for a term commencing January 1, 2007 and terminating December 31, 2007, and the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement in the form approved by the County Attorney.

Warren County Board of Supervisors

RESOLUTION NO. 375 OF 2007

Resolution introduced by Supervisors Caimano, Kenny, Tessier, Gabriels, Merlino, Haskell and Monroe

AUTHORIZING INTERMUNICIPAL AGREEMENT WITH THE VILLAGE OF LAKE GEORGE TO PROVIDE FUNDING WITH REGARD TO THE LAKE GEORGE VISITOR CENTER - OCCUPANCY TAX COORDINATION

RESOLVED, that Warren County enter into an Intermunicipal Agreement with the Village of Lake George for promotional space within the Lake George Visitor Center for a term commencing January 1, 2008 and terminating December 31, 2008, with an option to continue in 2009, for an amount not to exceed Twenty-Five Thousand Dollars (\$25,000), and be it further

RESOLVED, that the Chairman of the Board of Supervisors is hereby authorized to execute an agreement existent with the terms and provisions of this resolution and in a form approved by the County Attorney, and be it further

RESOLVED, that the funding for the Intermunicipal agreement authorized herein shall be paid for from Occupancy Tax Revenues A.6417 470 - contract, upon receipt of a verified voucher in the amount of Twenty-Five Thousand Dollars (\$25,000).



VILLAGE OF LAKE GEORGE, NEW YORK

P.O. BOX 791
12845

ROBERT M. BLAIS
Mayor

DARLENE V. GUNTHER
Clerk-Treasurer



TRUSTEES
John Earl
Douglas Frost
Marisa Muratori
Ray Perry

CODE ENFORCEMENT OFFICER
Gerald Devoe

518-668-5771
Fax: 518-668-3735
E-mail: lgville@nycap.rr.com

February 26, 2008

Louis Tessier, Chairman
Warren County Tourism Committee
1340 State Route 9
Lake George, NY 12845

RE: Lake George Visitor Center

Dear Lou:

I am enclosing a copy of our present Intermunicipal Agreement for promotional space within the Lake George Visitor Center. You will note that it expires on December 31, 2008 with an option available to December 31, 2009.

We are presently working on our June 1, 2008 to May 31, 2009 budget and would ask that the County consider another agreement for two-three years at the agreed present figure.

All county towns, the City of Glens Falls and Warren County Tourism have displays and brochure racks in the "County Room". Last year, according to Chamber census, over 102,500 visitors stopped to ask questions of the attendants with over 350,000 visitors touring the Center.

We have extended the seasonal hours, opened the Center throughout the winter and added handicap door openers to the facility. We hope that the County continues to support our endeavor.

Thank you for your consideration in the above matter.

Sincerely,

Robert M. Blais
Mayor

cc: Village Board
Lake George Regional Chamber
Supervisor Geraghty, Budget Officer
Hal Payne, Administrator
RMB/das

Post/it	Date	# of pages
Fax Note	3/3/08	2
To	Joan Sady	
Fax#	761-7652	
From	Denise	
Phone#	668-5771 x25	

A G E N D A
PERSONNEL COMMITTEE
MARCH 12, 2008

1) Referrals from the Criminal Justice Committee:

Probation:

- A)** Request to fill the vacant position of Probation Officer, base salary of \$38,978, Employee No. 11244, due to resignation. The Notice of Intent to Fill Vacant Position is attached.
- B)** Request to fill the vacant position of part-time Probation Officer, base salary of \$19,489, Employee No. 11394, due to a promotional transfer. The Notice of Intent to Fill Vacant Position is attached.

Public Defender:

- C)** Reclassifying the position of 4th Assistant Public Defender, Employee No. 11254, from part-time (35 hours/week) to full-time (40 hours/week); and increasing the salary from the former base salary of \$39,296 to the current base salary of \$44,910, with the source of funding to be determined; thereby amending the Department's Table of Organization.
- D)** Creating a new position of 5th Assistant Public Defender, full-time, base salary of \$46,000, with the source of funding to be determined; thereby amending the Department's Table of Organization.
- E)** Reclassifying the position of Investigator, Employee No. 1482, to increase the hours from 16 hours per week to 24 hours; and increasing the salary from the former base salary of \$20,028 to the current base salary of \$30,042, with the source of funding to be determined; thereby amending the Department's Table of Organization.
- F)** Creating a new position of Confidential Secretary, part-time (19 hours/week), base salary of \$15,647, with the source of funding to be determined; thereby amending the Department's Table of Organization.

2) Referral from the Public Safety Committee:

Sheriff & Communications:

Request to fill the vacant position of Communication Officer, base salary of \$30,100, Employee No. 11063, due to resignation. The Notice of Intent to Fill Vacant Position is attached.

3) Referral from the Real Property Tax Services Committee:

Creating the position of Real Property System Coordinator, base salary of \$25 per hour, for a maximum amount not to exceed \$2,000, effective March 19, 2008; thereby amending the Department's Table of Organization.

4) Referrals from the Social Services Committee:

- A)** Request to fill the newly created position of Caseworker, base salary of \$33,590, Grade 14. The Notice of Intent to Fill Vacant Position is attached.

- B)** Request to fill the vacant position of Social Welfare Examiner, base salary of \$28,697, Grade 8, Employee No. 6478, due to promotion. The Notice of Intent to Fill Vacant Position is attached.
- C)** Request to fill the vacant position of Senior Account Clerk, base salary of \$27,559, Grade 7, Employee No. 10764, due to promotion. The Notice of Intent to Fill Vacant Position is attached.
- D)** Request to fill the vacant position of Typist, base salary of \$22,988, Grade 3, Employee No. 10551, due to promotion. The Notice of Intent to Fill Vacant Position is attached.
- E)** Request to fill the vacant position of Resource Clerk, base salary of \$24,059, Grade 4, Employee No. 10847, due to promotion. The Notice of Intent to Fill Vacant Position is attached.
- F)** Request to fill the vacant position of Supervising Support Investigator, base salary of \$34,564, Grade 15, Employee No. 6736, due to a transfer. The Notice of Intent to Fill Vacant Position is attached.
- G)** Request to fill the vacant position of Social Welfare Examiner, base salary of \$28,697, Grade 8, Employee No. 10571, due to retirement. The Notice of Intent to Fill Vacant Position is attached.

5) Referral from the Support Services Committee:
Purchasing Department:

Increasing the base salary of the Deputy Purchasing Agent, Employee No. 11361, from the former base salary of \$34,070 to the current base salary of \$37,500, effective March 2, 2008. Please be advised that the increase was previously approved by the Committee and included in the 2008 Budget and the individual has been employed with the Department for six months.

- 6)** Todd Lunt, Human Resources Director, has requested permission to address the Committee regarding the following:
- A)** Ratifying the actions of the Director of Human Resources and authorizing the Director of Human Resources to attend the Annual NYSAC Winter Conference in Colonie, New York on January 28th and 29th, 2008, using a County vehicle. Authorization to Attend Meeting or Convention is attached.
 - B)** Authorizing the Director of Human Resources to attend the Capital Region Human Resource Association Annual Conference in Albany, New York on March 26, 2008, using a County vehicle. Authorization to Attend Meeting or Convention is attached.
 - C)** Authorizing the Director of Human Resources to attend the Worksite Wellness Level 1 Certification Course in Albany, New York on March 19th

and 20th, 2008, using a County vehicle. Authorization to Attend Meeting or Convention is attached.

- D)** Request for an executive session to discuss the employment history of a particular person.
- 7)** Paul Dusek, County Attorney, has requested permission to address the Committee regarding the PBA (Police Benevolent Association) and Alliance Union negotiations.

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: DPW

DATE: March 12, 2008

- (a) Purpose of Amendment: To appropriate funds for the purchase of DPW equipment based on recommendation to purchase equipment from other sources.

- (b) Appropriation Code (with title), Object Code (with title) and Amount:
A9901.0182 910 Transfer - Road Machinery - Interfund Transfers \$36,000.00
DM 5130 260 Road Machinery - Other Equipment \$36,000.00

- (c) Revenue Code (with title), and Amount:
- (d) A1325.5031 County Treasurer - Interfund Transfers \$36,000.00
- (e) DM 5130 5031 Road Machinery - Interfund Transfers \$36,000.00

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Administrative and Fiscal Services

DATE: March 12, 2008

- (a) Purpose of Amendment: To appropriate funds to establish a capital project for construction of an office for the Soil & Water Conservation District.

- (b) Appropriation Code (with title), Object Code (with title) and Amount:
A9950.910 Transfers-Capital Projects - Interfund Transfers \$20,000.00

- (c) Revenue Code (with title), and Amount: A1325.5031 County Treasurer -
Interfund Transfers \$20,000.00

RESOLUTION REQUEST FORM NO. 8

Request to Establish Capital Project or Capital Reserve Project*

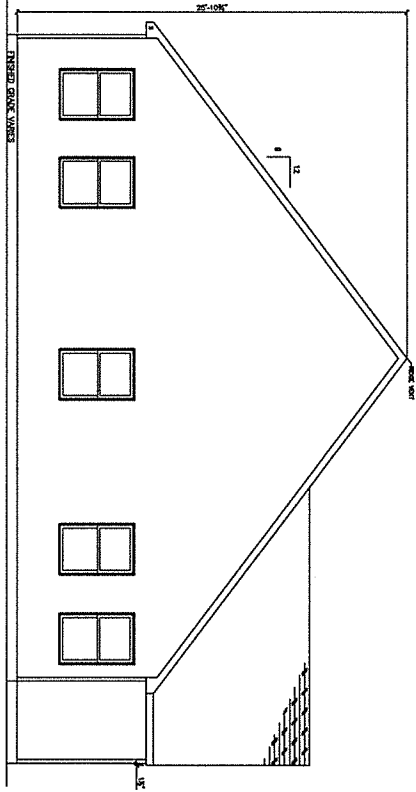
****If this is the result of a grant award, also complete and submit Form No. 5 or 6***

DEPARTMENT NAME: Administrative and Fiscal Services

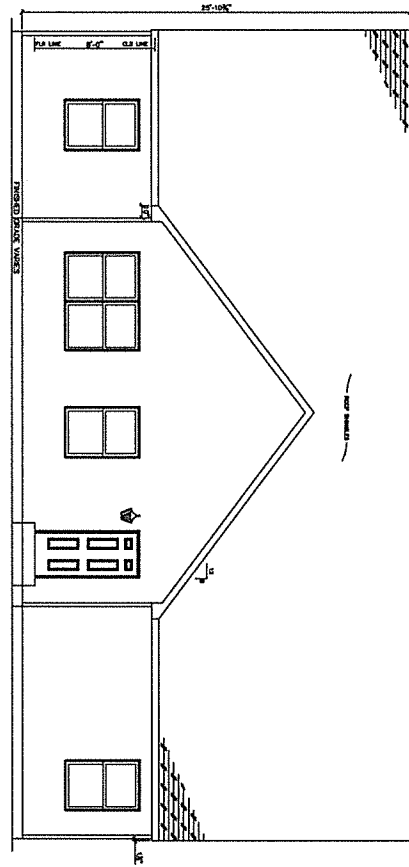
DATE: March 12, 2008

- (a) Exact Title **and** Number of Project (**must be obtained from Treasurer's Office**): Soil and Water Conservation Building H285.9550 280
- (b) Is this a Capital Project? Yes
- (c) Is this a Capital Reserve Project? No
- (d) Amount of Project: \$20,000.00
- (e) Source of Funding (including name & title of codes, etc.): A9950.910 Transfers - Capital Projects
- (f) Purpose of Establishment: Engineering and Survey Costs for Construction of an Office Building for Warren County Soil & Water Conservation District.

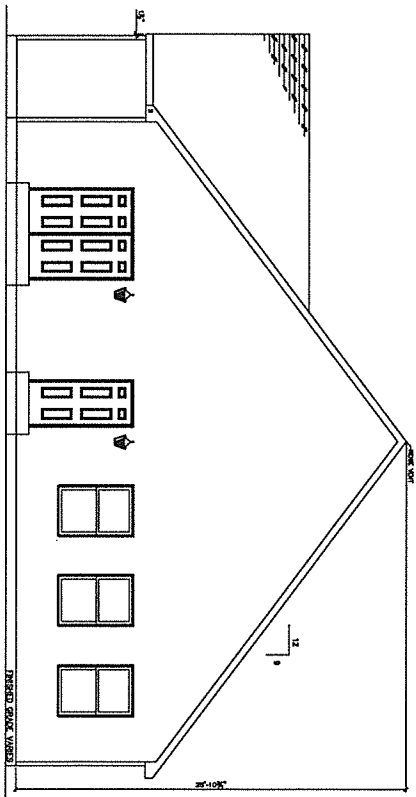
LEFT ELEVATION



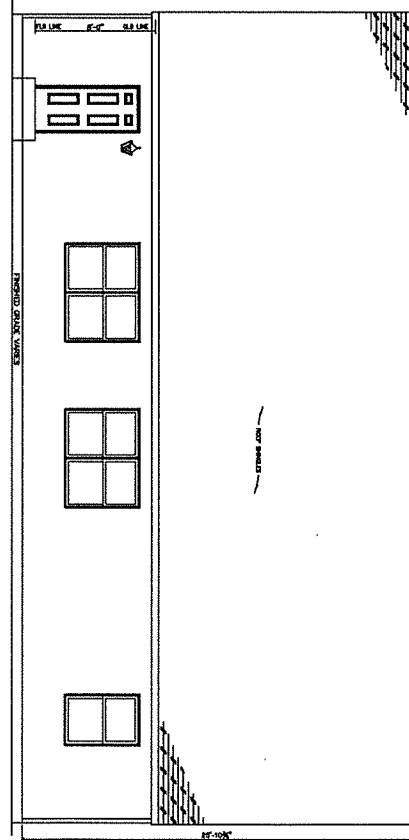
FRONT ELEVATION



RIGHT ELEVATION



REAR ELEVATION



SHEET # 10A	2491 SQ. FT. 48'-8" x 54'-0" BUSINESS (CAPE) ELEVATIONS			
	DRAWN BY: SEY	CHECKED BY: KNB	DATE: 2/28/08	SCALE: 1/8"=1'-0"
	SN- /PD-8559/ NY			
	MH IMPERIAL HOMES / WARREN COUNTY SOILS			

AVIS AMERICA
HENRY ST. AVIS, PA. 17721 PH. (570) 753-3700
WWW.AVISAMERICA.COM

REVISIONS	
1.	PD REVISIONS 3/7/08 KYLA
2.	PD REVISIONS 3/11/08 KYLA
3.	
4.	
5.	
6.	
7.	

This Drawing is for REFERENCE ONLY and may be used in conjunction with STRUCTURAL DRAWINGS AND DETAILS. These prints are drawn as APPROXIMATE REPRESENTATIONS. Actual dimensions and overall appearance may differ due to construction techniques and conditions that are beyond the control of AVIS AMERICA.

In Signing I Acknowledge I Have Read and Accept this print

BRACED WALL CALC'S REQUIRED BY AN ENGINEER
 - SPECIAL CONSTRUCTION MAY BE REQUIRED

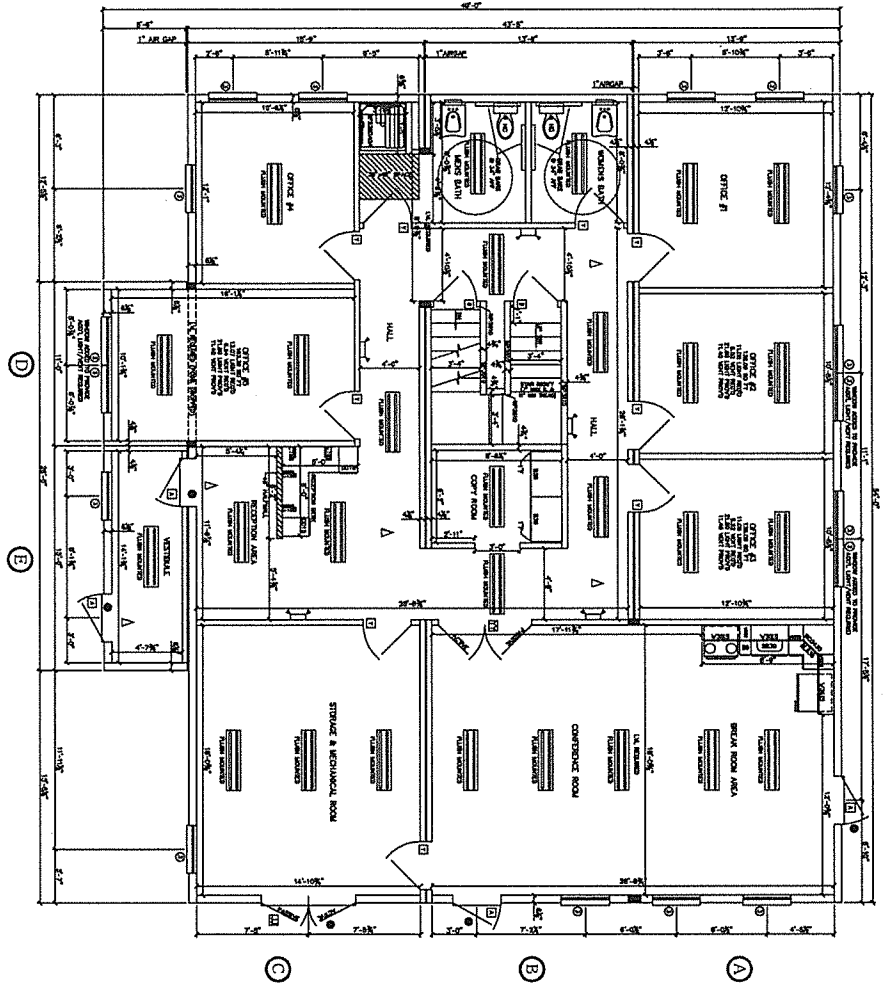
(2) SPECIAL TRUSS DESIGN FEE

REQUIREMENTS ON-SITE BY OTHERS

- A) PROVIDE + INSTALL FULL STATIONS FOR FIRE ALARM
- B) PROVIDE + INSTALL BOTTLED WATER DISPENSER ON DRINKING FOUNTAIN
- C) PROVIDE + INSTALL FIRE EXTINGUISHERS
- D) PROVIDE + INSTALL ADDITIONAL HANDICAP REQUIREMENTS FOR PARKING LOT, SIDEWALK GRADE, ENTRANCE RAMP, HANDRAILS, ETC.

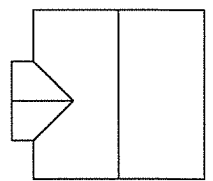
FIRE SEPARATIONS

- A) TYPE EXTERIOR WALL ASSEMBLY
- B) WOOD INTERIOR GRAB WALL ASSEMBLY
- C) LIGHT URBAN WALL ASSEMBLY
- D) FC6000 PLICA ASSEMBLY

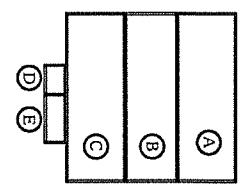


NOTES:
 1. 2x4 PCT WALLS @ 16" O.C. / 2x4 HMR WALLS
 2. 2x10 SFF FLOOR JOISTS @ 16" O.C. (ALL 15# WOODS WILL HAVE 2x10 SFF @ 16" O.C.)
 3. 2x10 SFF FLOOR JOISTS @ 16" O.C. (ALL 15# WOODS WILL HAVE 2x10 SFF @ 16" O.C.)
 4. 2x10 SFF FLOOR JOISTS @ 16" O.C. (ALL 15# WOODS WILL HAVE 2x10 SFF @ 16" O.C.)
 5. 2x10 SFF FLOOR JOISTS @ 16" O.C. (ALL 15# WOODS WILL HAVE 2x10 SFF @ 16" O.C.)
 6. 2x10 SFF FLOOR JOISTS @ 16" O.C. (ALL 15# WOODS WILL HAVE 2x10 SFF @ 16" O.C.)
 7. 2x10 SFF FLOOR JOISTS @ 16" O.C. (ALL 15# WOODS WILL HAVE 2x10 SFF @ 16" O.C.)
 8. 2x10 SFF FLOOR JOISTS @ 16" O.C. (ALL 15# WOODS WILL HAVE 2x10 SFF @ 16" O.C.)
 9. 2x10 SFF FLOOR JOISTS @ 16" O.C. (ALL 15# WOODS WILL HAVE 2x10 SFF @ 16" O.C.)
 10. 2x10 SFF FLOOR JOISTS @ 16" O.C. (ALL 15# WOODS WILL HAVE 2x10 SFF @ 16" O.C.)
 11. 2x10 SFF FLOOR JOISTS @ 16" O.C. (ALL 15# WOODS WILL HAVE 2x10 SFF @ 16" O.C.)
 12. 2x10 SFF FLOOR JOISTS @ 16" O.C. (ALL 15# WOODS WILL HAVE 2x10 SFF @ 16" O.C.)
 13. 2x10 SFF FLOOR JOISTS @ 16" O.C. (ALL 15# WOODS WILL HAVE 2x10 SFF @ 16" O.C.)
 14. 2x10 SFF FLOOR JOISTS @ 16" O.C. (ALL 15# WOODS WILL HAVE 2x10 SFF @ 16" O.C.)
 15. 2x10 SFF FLOOR JOISTS @ 16" O.C. (ALL 15# WOODS WILL HAVE 2x10 SFF @ 16" O.C.)

ROOF KEY PLAN



BOX LAYOUT



- PANIC HARDWARE - ALL EXIT DOORS
 - SELF CLOSURES - ALL EXIT DOORS
 - SURFACE MOUNT FLUORESCENT LIGHT
 - EMERGENCY LIGHTS
 - EXIT SIGNS
- USE GROUP B**
 -TYPE VB CONSTRUCTION
 -OUTSIDE SYSTEMS
 -INDIVIDUAL SUBMITTAL
 -OCCUPANCY LOADS
 100# COMMON AREAS
 50# OFFICES
 **80# ATTIC (SPECIAL TRUSS)

2491 50 FT		48'-8" x 54'-0" BUSINESS (CAPE)	
1ST FLOOR PLAN			
DRAWN BY: SEY	CHECKED BY: KNS	DATE: 2/28/08	SCALE: 1/8"=1'-0"
SN- /PD-8559 / NY			
MH IMPERIAL HOMES / WARREN COUNTY SOILS			

AVIS AMERICA
 HENRY ST. AVIS, PA. 17721 PH. (570) 753-3700
 WWW.AVISAMERICA.COM

REVISIONS	
1.	PD REVISIONS 3/7/08 KYLA
2.	PD REVISIONS 3/11/08 KYLA
3.	
4.	
5.	
6.	
7.	

This Drawing is for REFERENCE ONLY and may be used in connection with STRUCTURAL DRAWINGS AND DETAILS. These prints are drawn as APPROXIMATE REPRESENTATIONS. Actual dimensions and overall appearance may differ due to construction techniques and conditions that are beyond the control of AVIS AMERICA.
 In Signing I Acknowledge I Have Reviewed and Accept the print