

**A G E N D A**  
**FINANCE COMMITTEE**  
**JUNE 11, 2008**

- 1) Request for Transfer of Funds attached for committee approval. Supervisory committee approval has been obtained as necessary.
  
- 2) **Referral from the Administrative and Fiscal Services Department:**  
Authorizing payment to Clark Patterson Lee in the amount of \$8,860 to identify hazardous material for the Westmount DSS demolition site, with the source of funding to be Capital Project No. H263.9550 280-Design & Construction Health & Human Services Building.
  
- 3) **Referral from the County Facilities Committee:**  
Increasing Capital Project No. H263.9550 280-Design & Construction Health & Human Services Building, in the amount of \$19.1 million, to proceed with the design and construction of the Human Services Building, with the source of funding to be the sale of Serial Bonds as authorized by Resolution No. 358 of 2008.
  
- 4) **Referrals from the Human Services Committee:**  
**Employment & Training:**
  - A) Amending the 2008 County budget to increase estimated revenues and appropriations in the amount of \$86,252 to reflect receipt of Summer TANF revenue.**Office for the Aging:**
  - B) Amending the 2008 County budget to increase estimated revenues and appropriations in the amount of \$24,584 to reflect receipt of additional HIICAP grant funds for the State Fiscal Year April 1, 2008 to March 31, 2009.**Youth Programs:**
  - C) Amending the 2008 County budget to increase estimated revenues and appropriations in the amount of \$800 to reflect receipt of the Junior Tennis Foundation grant.
  
- 5) **Referral from the Planning & Community Development Committee:**  
Requesting a source of funding in the amount of \$30,000 for a countywide broadband study. *Please note: A financial commitment in the amount of \$10,000 from the Economic Development Corporation and in the amount of \$4,000 from the Information Technology Department has been obtained.*
  
- 6) **Referrals from the Public Works Committee:**  
**DPW:**
  - A) Increasing Capital Project No. H283.9550 280-Public Works Equipment, in the amount of \$195,000, to correct a math error from a previous resolution, with the source of funding to be DM 5130.5710 Road Machinery Serial Bonds.

- B) Increasing County Road Project CR #29 Peaceful Valley Road (D5112-8094.2), in the amount of \$45,000, to construct a turning lane at the intersection of Peaceful Valley Road and State Route 28, with the source of funding to be CHIPS grant funds.
- C) Authorizing Supplemental Master Agreement #2 with the NYSDOT for the Beach Road Reconstruction Project, in the amount of \$364,600, with the source of funding to be Capital Project No. H277.9550 280- Beach Road Reconstruction.
- D) Authorizing NYSDOT Grant for the replacement of the Alder Brook Road Bridge, in the amount of \$278,500, with the source of funding to be Capital Project No. H260.9550 280-Alder Brook Bridge Over Trout Bridge.

**Parks, Recreation & Railroad:**

- E) Amending the 2008 County budget to increase estimated revenues and appropriations in the amount of \$1,593 to reflect receipt of 70% of State Snowmobile grant funds for an additional seven miles of trail.
- F) Authorizing Supplemental Agreement with NYSDOT for the Rail Road Stations/Improvements Project (H220.9550 280).

**Airport:**

- G) Establishing Capital Project No. H287.9550 280 - T-Hangar Access Taxiway, in the amount of \$600,000, to design and construct a common use taxi-lane to serve future hangar development, with the source of funding to be 90% NYSDOT grant (\$540,000) and 10% local share (\$60,000) to be transferred from A9950.910-Transfers-Capital Projects.

**7) Referral from the Social Services Committee:**

Amending the 2008 County budget to increase estimated revenues and appropriations in the amount of \$125,608 to cover the cost of rent at the Monument Building.

**8) Referral from the Support Services Committee:**

**Insurance:**

Discussion regarding the purchase of Employers Liability Coverage for the Self-Insurance Plan.

- 9) Supervisor Frank Thomas has requested permission to address the Committee regarding the status of the new office for the Warren County Soil and Water Conservation District.
- 10) Paul Dusek, County Attorney, has requested permission to address the Committee regarding the issuance of Serial Bonds in the amount of \$429,000, for the construction of two functionally complete train stations. A draft resolution is attached.

# RESOLUTION REQUEST FORM NO. 10

## Request for Transfer of Funds

TO: JOAN SADY, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM: Civil Service  
Name of Department

SIGNED:  DATE: 5/20/08

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1430.410	Supplies	A.1430.220	Office Equipment	\$62.00

Please state reason for transfers requested: Purchased a new printer

### CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 439	Contingent Fund			

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

# RESOLUTION REQUEST FORM NO. 10

## Request for Transfer of Funds

**TO:** JOAN SADY, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

**FROM:** Robert F. Iusi, Jr., Probation  
Name of Department

**SIGNED:** **DATE:** 5/19/08

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.3140.410	Supplies	A.3140.220	Office Equipment	\$400

**Please state reason for transfers requested:** Equipment needed

### CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 439	Contingent Fund			

**Please state reason for transfer request:**

**Please file original request with Clerk of the Board and retain copy for your records.**

# RESOLUTION REQUEST FORM NO. 10

## Request for Transfer of Funds

**TO:** JOAN SADY, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

**FROM:** Employment and Training  
Name of Department

**SIGNED:** **DATE:** 5/29/08

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
40 6293.0310 110	WIA Youth-Salaries-Regular	40 6293.0310 120	WIA Youth-Salaries-Overtime	\$500
40 6293.0310 110	WIA Youth-Salaries-Regular	40 6293.0300 140	WIA Youth-Salaries-Sick Leave Incentive	\$400

Please state reason for transfers requested: To align budget with expenditures

### CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 439	Contingent Fund			

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

# RESOLUTION REQUEST FORM NO. 10

## Request for Transfer of Funds

**TO:** JOAN SADY, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

**FROM:** Kate Johnson

Name of Department TOURISM

**SIGNED:**



**DATE:** 5/28/08

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.6417 470	OCCUPANCY TAX CONTRACTS	A.6417 481	PROMOTION	\$425.00

**Please state reason for transfers requested:** to purchase a trend report from Smith Travel which will provide 5 years of historical data.

### CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 439	Contingent Fund			

**Please state reason for transfer request:**

**Please file original request with Clerk of the Board and retain copy for your records.**

# ***RESOLUTION REQUEST FORM NO. 20***

## ***MISCELLANEOUS***

***\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.***

**DEPARTMENT NAME: Administrative & Fiscal Services**

**DATE: 6/11/08**

- (a) Purpose of Request: Authorize payment to Clark Patterson Lee in the amount of \$8,860. to identify hazardous material for the Westmount DSS Demolition site.
  
- (b) Details: As authorized by the Core Team, Clark Patterson Lee completed a survey identifying the hazardous material at the Westmount DSS Site. This is included in the cost of the new HS Building.
  
- (c) Previous Resolution Number: 286 of 2008

## ***RESOLUTION REQUEST FORM NO. 9***

### ***Request to Increase or Decrease or Amend Existing Capital Project or Capital Reserve Project\****

*\*If this is the result of a grant award, also complete and submit Form No. 5 or 6*

**DEPARTMENT NAME: County Facilities**

**DATE: 6/11/08**

- (a) Exact Title and Number of Project\*: H263 9550 280 Design & Construction Health & Human Services Building
- (b) Is this a Capital Project? Yes
- (c) Is this a Capital Reserve Project?
- (d) Amount of Increase (if applicable): \$19,100,000.
- (e) Amount of Decrease (if applicable):
- (f) Source of Funding (if Increase) (including name & title of codes, etc.): Sale of Serial Bonds as authorized by Resolution #358 of 2008.
- (g) Changes in Funding (if Amendment):
- (h) Purpose of Increase or Decrease or Amendment: To increase project to proceed with the design and construction of the Human Services Building.

# ***RESOLUTION REQUEST FORM NO. 7***

## ***Request to Amend County Budget\****

***\*If this is the result of a grant award, also complete and submit Form No. 5 or 6***

**DEPARTMENT NAME: Employment and Training**

**DATE: 5/29/08**

- (a) Purpose of Amendment: Add federal funds to county budget
  
- (b) Appropriation Code (with title), Object Code (with title) and Amount: See attached
  
- (c) Revenue Code (with title), and Amount: See attached

**WARREN COUNTY  
EMPLOYMENT & TRAINING ADMINISTRATION**

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William F. Resse  
Director

Northway Plaza Suite 13C-1  
PO Box 4393  
Queensbury, NY 12804

Telephone (518) 743-0925  
Fax (518) 743-0828

**Federal Programs Committee  
Employment & Training Agenda  
5/29/08**

1. Request resolution authorizing the following reappointments to the SWW Workforce Investment Board (WIB).

Name	Sector	Term
James Casaccio	Business sector	7/1/08-6/30/11
Lynn Ackershoek	Partner Agency	7/1/08-6/30/11

2. Request resolutions authorizing contracts/agreements for youth services as follows:
- a. Request resolution for summer youth employment contract with WSWHE BOCES for the period 6/25/08-8/31/08 to provide crew chef/instruction services for an amount not to exceed \$14,349.
  - b. Request resolution authorizing agreements and contracts with Saratoga county E&T and/or Washington county EOC/ETA for the operation of WIA youth programs for the period 7/1/08-6/30/09.
3. Request resolution authorizing temporary positions of employment and training for the period of 7/1/08-6/30/09 (see attached).
4. Budget- transfers/adding federal funds
- a. Request resolution authorizing the attached budget transfers
  - b. Request resolution to add the following federal funds to the county budget:

Revenues:	Code	Title	Amount
	40 4786	Summer TANF	\$86,252

Appropriations:	Code	Title	Amount
	40 6326 110	Summer TANF-Salaries-regular	\$62,352
	40 6326 410	Supplies	600
	40 6326 411	Rent-Building/Property	2,000
	40 6326 470	Contract	14,400
	40 6326 830	Social Security	4,900
	40 6326 860	Hospitalization	2,000

5. Other
- a. Center Activity
  - b. Summer program

## RESOLUTION REQUEST FORM NO. 7

### Request to Amend County Budget\*

**\*If this is the result of a grant award, also complete and submit Form No. 5 or 6.**

DEPARTMENT NAME: **Office for the Aging**

DATE: **June 3, 2008**

- (a) Purpose of Amendment: To increase the budget in order to include additional HIICAP grant funds for SFY 4/1/08-3/31/09
- (b) Appropriation Code (with title), Object Code (with title) and Amount:  
A.6988 110 (General, OFA HIICAP - Salaries - Regular) \$17,234.00/ A.6988 444 (General, OFA HIICAP - Travel/Education/Conference) \$ 2,000.00 / A.6988 410 (General, OFA HIICAP - Supplies) \$1,902.00 / A. 6988 9030 (General, OFA HIICAP- General Medicare Contribution) \$ 3,448.00
- (c) Revenue Code (with title), and Amount: **A.6988 4781 (General, OFA HIICAP - OFA - HIICAP) \$ 24,584.00**

**RESOLUTION REQUEST FORM NO. 7****Request to Amend County Budget\***

**\*If this is the result of a grant award, also complete and submit  
Form No. 5 or 6**

**DEPARTMENT NAME: Warren County Youth Bureau**

**DATE: June 4, 2008**

(a) Purpose of Amendment: **To amend Warren County Adopted Budget in  
A.7311 Youth Bureau revenues and appropriations in the amount of \$800  
from Junior Tennis Foundation Grant.**

(b) Appropriation Code (with title), Object Code (with title) and Amount:  
**A.7311 Youth Bureau 470 Contracts \$800**

(c) Revenue Code (with title), and Amount:  
**A.7311 2705 Gifts & Donations \$800**

# RESOLUTION REQUEST FORM NO. 20

## MISCELLANEOUS

*\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: Warren County Planning and Community Development Department

DATE: May 29, 2008

- (a) Purpose of Request:  
Advancement of a county-wide study for broadband inventory and assessment

- 
- (b) Details:  
Requesting the County financially support \$30,000 towards a \$44,000 broadband inventory and assessment report. The project investment includes an arrangement with the Warren County EDC financial commitment of \$10,000 and The Warren County Information Technology Department financial commitment of \$4,000. The project will also include the Planning Department's assistance with inventory, mapping and focus group meetings. Where the total value of the project when combining all elements is approximately \$55,000.

- 
- (c) Previous Resolution Number:

na

RESOLUTION REQUEST FORM NO. 9

Request to Increase or decrease or Amend *Existing* Capital Project or Capital Reserve Project\*

\*If this is the result of a grant award, also complete and submit Form No. 5 or 6

DEPARTMENT NAME: Public Works

DATE: May 27, 2008

( a ) Exact Title and Number of Project\*: PUBLIC WORKS EQUIPMENT  
H283.9550 280

\*Please specify whether this is a Capital Project or a Capital Reserve Project

( b ) Amount of Increase (if applicable): 195,000.00  
New total amount is \$2,495,225.00

( c ) Amount of Decrease (if applicable): \_\_\_\_\_

( d ) Source of Funding (if increase) (include name & title of codes, etc.): \_\_\_\_\_  
DM 5130.5710 ROAD MACHINERY SERIAL BONDS

( e ) Changes in Funding (if Amendment): \_\_\_\_\_

( f ) Purpose of Increase or Decrease or Amendment: TO CORRECT A MATH ERROR  
FROM A PREVIOUS RESOLUTION

RESOLUTION REQUEST FORM NO. 9

Request to Increase County Road Project\*

\*If this is the result of a grant award, also complete and submit Form No. 5 or 6

DEPARTMENT NAME: DPW

DATE: May 27, 2008

( a ) Exact Title and Number of Project\*: County Roads CR# 29 Peaceful Valley Road  
D5112-8094.2

\*Please specify whether this is a Capital Project or a Capital Reserve Project

( b ) Amount of Increase (if applicable): 45,000.00

( c ) Amount of Decrease (if applicable): \_\_\_\_\_

( d ) Source of Funding (if increase) (include name & title of codes, etc.): \_\_\_\_\_

CHIPS GRANT FUNDS

( e ) Changes in Funding (if Amendment): \_\_\_\_\_

( f ) Purpose of Increase or Decrease or Amendment: to construct a turning lane at the  
intersection of Peaceful Valley Road and Sstae Route 28

# ***RESOLUTION REQUEST FORM NO. 6***

## ***Request to Amend or Extend Existing Grant***

**DEPARTMENT NAME: DPW**

**DATE: 5/27/08**

- (a) Purpose of Grant Amendment: Supplemental Master Agreement #2
- (b) Resolution No. which Authorized Original Application and Grant: 403 of 2007
- (c) Name of Grantor: NYSDOT
- (d) Address of Grantor: 328 State St, Schenectady, NY 12305
- (e) Grantor's Contact Person and Telephone Number: Karen Williams, PE: 388-0421
- (f) Has or Will the Grant Amendment or Grant Extension be provided, if so, Please Attach? Yes
- (g) Effective Date of Amendment or Extension: June 20, 2008
- (h) Termination Date of Amendment or Extension: NA
- (i) Total Dollar Amount Involved (not to exceed): \$364,600
- (j) Is a Budget amendment required? No If yes, please complete and submit Form No. 7.
- (k) Are the funds to go into a Capital Project or Capital Reserve Project? Yes If yes, also complete and submit Form No. 8 or Form No. 9, as applicable.
- (l) Is a Local Share Required? Yes If Yes, Where are the Funds? List Budget Code (with title), Object Code (with title), and Amount **OR** Capital Project **OR** Capital Reserve Project Number and Title and Amount: CR51/CR6 Beach Rd Reconstruction H277.9550 280



State of New York  
Department of Transportation  
328 State Street  
Schenectady, New York 12305-2302

Brian O. Rowback  
Regional Director

June 10, 2008

Astrid C. Glynn  
Commissioner

Mr. William Lamy, P.E.  
Warren County Dept. of Public Works  
4028 Main Street  
Warrensburg, NY 12885

Dear Mr. Lamy:

**RE: Supplemental No. 2 Agreement for  
PIN 1757.28.121, Beach Road Reconstruction**

Enclosed is the proposed agreement required for the above subject project. These documents need to be enacted by the municipality in order to increase the Preliminary Engineering Phase \$364,600.00 from \$127,000.00 to \$491,600.00 for Phases 1-VII. This increase includes \$600.00 for Warren County Estimated expenses for Public Information Meetings and outreach.

Marchiselli Funding required for this phase totals \$73,740.00 (i.e. 15% of \$491,600.00); however, only \$60,000.00 is currently available. We will submit a request to amend the maximum reimbursable amount. However, you are cautioned that there is **No** guarantee that our request will be approved by the State Legislature.

Instructions

- (A) We have provided you with a single copy of the supplemental agreement cover and relevant Schedule "A". Please **keep** this document for your records; you will not get any additional copies for this project unless there is a change in the contract language. Once the agreement is fully executed, you will have to fill in the agreement effective date with the date of the State Comptroller's signature.
- (B) We have provided you with a single copy of a draft resolution. The Municipality should complete, enact and certify the resolution. ***Please do not change the wording of the resolution in any way without checking with this office first. Remember the resolution must identify the source of the funding appropriation.*** Please return 3 (three originals with the required certificates. Also, as with the agreement, please keep an additional copy for your records as you will not get a copy of the resolution returned to you.

Mr. William Lamy  
Page Two  
June 10, 2008

(C) We have provided you with 5 (five) copies of the necessary signature page. Please return all 5 (five) copies to this office. You will get a single original of this page returned to you once the contract is executed by the necessary State Officials.

If you have any questions about the enclosed, please call Pattie Auspelmyer (388-0421) or Heidi Romines (388-0435).

Very truly yours,

Karen H. Williams, P.E.  
Regional Local Projects Liaison  
Program Development and Management  
Region One

KHW:paa  
cc: J. Church, PMD, Project Operations Bureau, 50 Wolf Rd, 6<sup>th</sup> Floor



**NYSDOT/Local Agreement – Schedule A**

**B. Summary of Other (including Non-allocated MARCHISELLI) Participating Costs FOR ALL PHASES** For each PIN Fiscal Share, show current costs on the rows indicated as "Current." Show the old costs from the previous Schedule A on the row indicated as "Old." To compute Total Current Costs in last row, right click in each field and select "Update Field."

Other PIN Fiscal Shares	'Current' or 'Old' entry indicator	Funding Source	TOTAL	Other FEDERAL	Other STATE	Other LOCAL
1757.28.121	Current		\$0.00	\$0.00	\$0.00	\$0.00
	Old	STP	\$127,000.00	\$101,600.00	\$0.00	\$25,400.00
...	Current		\$	\$	\$	\$
	Old		\$	\$	\$	\$
...	Current		\$	\$	\$	\$
	Old		\$	\$	\$	\$
...	Current		\$	\$	\$	\$
	Old		\$	\$	\$	\$
...	Current		\$	\$	\$	\$
	Old		\$	\$	\$	\$
...	Current		\$	\$	\$	\$
	Old		\$	\$	\$	\$
<b>TOTAL CURRENT COSTS:</b>			\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

**C. Total Local Deposit(s) Required for State Administered Projects:** \$0.00

**D. Total Project Costs** To compute Total Costs in the last column, right click in the field and select "Update Field."

Total FEDERAL Cost	Total STATE MARCHISELLI Cost	Total Other STATE Cost	Total LOCAL Cost	Total Costs (all sources)
\$393,280.00	\$60,000.00	\$0.00	\$38,320.00	\$491,600.00

**E. Point of Contact for Questions Regarding this Schedule A (Must be completed)** Name: Pattie Auspelmyer  
Phone No: 518-388-0421

See Agreement (or Supplemental Agreement Cover) for required contract signatures.



## ***RESOLUTION REQUEST FORM NO. 5***

### ***Request to Apply for a Grant Application and Grant Agreement***

**DEPARTMENT NAME: DPW**

**DATE: 5-27-08**

- (a) Purpose of Grant: NYSDOT Grant for Replacement of Alder Brook Rd Bridge
- (b) Name of Grantor: NYSDOT
- (c) Address of Contractor: 328 State St, Schenectady, NY 12305
- (d) Grantor's Contact Person and Telephone Number: Karen Williams, 388-0421
- (e) Has or Will the Grant Application or Grant Agreement be provided, if so, Please Attach? Yes, Grant Agreement attached
- (f) Effective Date of Grant: June 20,2008
- (g) Termination Date of Grant: Until Complete
- (h) Total Dollar Amount Involved (not to exceed): \$278,500
- (i) Deadline to Submit Grant Application and/or Grant Agreement: NA
- (j) Is a Budget amendment required? No If yes, also complete and submit Form No. 7.
- (k) Are the funds to go into a Capital Project or Capital Reserve Project? Yes If yes, also complete and submit Form No. 8 or Form No. 9, as applicable.
- (i) Is a Local Share Required? Yes If Yes, Where are the Funds? List Budget Code (with title), Object Code (with title), and Amount **OR** Capital Project **OR** Capital Reserve Project Number and Title and Amount: Alder Brook Rd Bridge over Trout Brook H260.9550 280



State of New York  
Department of Transportation  
328 State Street  
Schenectady, New York 12305-2302

Brian O. Rowback  
Regional Director

June 10, 2008

Astrid C. Glynn  
Commissioner

Mr. William Lamy, P.E.  
Warren County Department  
of Public Works  
4028 Main Street  
Warrensburg, NY 12885

Dear Mr. Lamy:

RE: Agreement and Resolution  
PIN 1757.78.121, (Preliminary Engineering)  
BIN 3305220, Alder Brook Road Bridge/Trout Brook  
Warren County

Enclosed is the proposed agreement and resolution required for the above subject project. These documents need to be enacted by the County for work to be accomplished on the Preliminary Engineering. The Phase cost of \$278,500.00 includes \$500.00 for Warren County Estimated expenses for Public Information Meetings and outreach.

The subject project is not eligible for State Marchiselli reimbursement at this time. Please be advised that we have added this project to the Marchiselli List and at such time it is approved will then convert the current agreement to a Marchiselli eligible type. However, you are cautioned that there is **No** guarantee that our request will be approved by the State Legislature.

Please note the instructions listed below for processing the agreement.

Instructions

- (A) We have provided you with a single copy of the standardized agreement language and relevant Schedule "A". Please **keep** this form your records; you will not get any additional copies for this project unless there is a change in the contract language. Once the agreement is fully executed, you will have to fill in the agreement effective date with the date of the State Comptroller's signature.

Mr. William Lamy  
Page Two  
June 9, 2008

- (B) We have provided you with a single copy of a draft resolution. The County should complete, enact and certify the resolution. Please do not change the wording of the resolution in any way without checking with this office first. ***The resolution must identify the source of the funding appropriation.*** Please return 3 (three originals with the required certificates. Also, as with the agreement, please keep an additional copy for your records as you will not get a copy of the resolution returned to you.
- (C) We have provided you with 5 (five) copies of the necessary signature pages. Please return all 5 (five) copies to this office with the above resolutions. You will get a single original of this page returned to you once the contract is executed by the necessary State Officials.

Should you have any questions or concerns, please do not hesitate to contact Pattie Auspelmyer (388-0421) or Heidi Romines (388-0435).

Very truly yours,

**Karen H. Williams, P.E.**  
Regional Local Program Liaison  
Program Development and Management  
Region One

KHW:paa  
enclosure

cc: J. Church, PMD, Project Operations Bureau, 50 Wolf Rd, 6<sup>th</sup> Floor



NYS DOT/Local Agreement – Schedule A

**B. Summary of Other (including Non-allocated MARCHISELLI) Participating Costs FOR ALL PHASES** For each PIN-Fiscal Share, show current costs on the rows indicated as "Current." Show the old-costs from the previous Schedule A on the row indicated as "Old." To compute Total Current Costs in last row, right click in each field and select "Update Field."

Other PIN Fiscal Shares	'Current' or 'Old' entry indicator	Funding Source	TOTAL	Other FEDERAL	Other STATE	Other LOCAL
1757.78.121	Current	HBRRP	\$278,500.00	\$222,800.00	\$0.00	\$55,700.00
	Old		\$0.00	\$0.00	\$0.00	\$0.00
..	Current		\$	\$	\$	\$
	Old		\$	\$	\$	\$
..	Current		\$	\$	\$	\$
	Old		\$	\$	\$	\$
..	Current		\$	\$	\$	\$
	Old		\$	\$	\$	\$
..	Current		\$	\$	\$	\$
	Old		\$	\$	\$	\$
..	Current		\$	\$	\$	\$
	Old		\$	\$	\$	\$
<b>TOTAL CURRENT COSTS:</b>			\$278,500.00	\$222,800.00	\$ 0.00	\$55,700.00

<b>C. Total Local Deposit(s) Required for State Administered Projects:</b>	\$0.00
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**D. Total Project Costs** To compute Total Costs in the last column, right click in the field and select "Update Field."

Total FEDERAL Cost	Total STATE MARCHISELLI Cost	Total Other STATE Cost	Total LOCAL Cost	Total Costs (all sources)
\$222,800.00	\$0.00	\$0.00	\$55,700.00	\$278,500.00

<b>E. Point of Contact for Questions Regarding this Schedule A (Must be completed)</b>	Name: <u>Pattie Auspelmyer</u> Phone No: <u>518-388-0421</u>
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See Agreement (or Supplemental Agreement Cover) for required contract signatures.



# RESOLUTION REQUEST FORM NO. 7

## Request to Amend County Budget\*

**\*If this is the result of a grant award, also complete and submit Form No. 5 or 6**

**DEPARTMENT NAME:** Parks, Recreation & Railroad

**DATE:** April 27, 2008

(a) Purpose of Amendment: Amend 2008 Budget to reflect State snowmobile grant funds received for additional 7 miles of trail. ( 70 % payment)

(b) Appropriation Code (with title), Object Code (with title) and Amount:

Increase Expense Code A. 7112.470 Snowmobile Grant - Contract to \$1,593.00

(c) Revenue Code (with title), and Amount:

Increase Revenue Code A. 7112 / 3889 Parks & Recreation Other \$1,593.00

Details:

(7 additional approved miles to Hague Snow-Goers through NYS Parks @ \$325/ea) -

70% - \$1,592.50

30%- \$ 682.50

Total- \$2,275.50

# ***RESOLUTION REQUEST FORM NO. 6***

## ***Request to Amend or Extend Existing Grant***

**DEPARTMENT NAME: Parks and Recreation**

**DATE: 6/10/08**

- (a) Purpose of Grant Amendment: Supplemental #4 to Master Agreement, Railroad Stations/Improvements H220.9550 280
- (b) Resolution No. which Authorized Original Application and Grant: 260/02
- (c) Name of Grantor: NYSDOT
- (d) Address of Grantor: 328 State Street, Schenectady, NY, 12305
- (e) Grantor's Contact Person and Telephone Number: Karen Williams, PE:  
518-388-0438
- (f) Has or Will the Grant Amendment or Grant Extension be provided, if so, Please Attach? Yes
- (g) Effective Date of Amendment or Extension: Upon Execution
- (h) Termination Date of Amendment or Extension: Upon Project Completion
- (i) Total Dollar Amount Involved (not to exceed): 1,325,000.00
- (j) Is a Budget amendment required? NO If yes, please complete and submit Form No. 7.
- (k) Are the funds to go into a Capital Project or Capital Reserve Project? No If yes, also complete and submit Form No. 8 or Form No. 9, as applicable.
- (l) Is a Local Share Required? Yes If Yes, Where are the Funds? List Budget Code (with title), Object Code (with title), and Amount **OR** Capital Project **OR** Capital Reserve Project Number and Title and Amount: \$429,000.00 Serial Bond to be authorized, \$71,000.00 already expended



State of New York  
Department of Transportation  
328 State Street  
Schenectady, New York 12305-2302

Brian O. Rowback  
Regional Director

June 5, 2008

Astrid C. Glynn  
Commissioner

Mr. Paul Butler, Director  
Warren County Parks and Recreation  
4028 Main Street  
Warrensburg, NY 12885

Dear Mr. Butler:

RE: Supplemental #4 Agreement and Resolution  
Warren County Trains, Rehabilitation of Rail Line  
and Construction of Stations, Sidings and Passenger  
Service Improvement, Warren County

Enclosed is the proposed supplemental agreement and resolution required for the above subject project. These documents need to be enacted by the County to add the Construction Phase Cost (\$1,306,000.00); to increase the Preliminary Engineering Phase a total of \$57,000.00 (\$38,000.00 of which was transferred from the ROW Phase) and to decrease the ROW Phase \$38,000.00.

Please note the instructions listed below for processing the agreement.

Instructions

- (A) We have provided you with a single copy of the Supplemental Agreement Cover and relevant Schedule "A". Please **keep** this form your records; you will not get any additional copies for this project unless there is a change in the contract language. Once the agreement is fully executed, you will have to fill in the agreement effective date with the date of the State Comptroller's signature.
- (B) We have provided you with a single copy of a draft resolution. The County should complete, enact and certify the resolution. Please do not change the wording of the resolution in any way without checking with this office first. **The resolution must identify the source of the funding appropriation.** Please return 3 (three originals with the required certificates. Also, as with the agreement, please keep an additional copy for your records as you will not get a copy of the resolution returned to you.

Mr. Paul Butler  
Page Two  
May 22, 2008

- (C) We have provided you with 5 (five) copies of the necessary signature pages. Please return all 5 (five) copies to this office with the above resolutions. You will get a single original of this page returned to you once the contract is executed by the necessary State Officials.

Should you have any questions or concerns, please do not hesitate to contact Heidi Romines (388-0435 or Pattie Auspelmyer (388-0421).

Very truly yours,

*Patricia A. Auspelmyer*

for Karen H. Williams, P.E.  
Regional Local Program Manager  
Program Development and Management  
Region One

KH:paa  
enclosure

cc: J. Church, PMD, Project Operations Bureau, 50 Wolf Rd, 6<sup>th</sup> Floor

# NYSDOT/Local Agreement - Schedule A for PIN 1755.99

<b>OSC Municipal Contract #:</b> <u>D017630</u>	<b>Contract End Date:</b> <u>12/31/2011</u> (mm/dd/yyyy) <input checked="" type="checkbox"/> Check, if date changed from the last Schedule A
---	---

**Purpose:**  Original Standard Agreement  Supplemental Schedule A No. 4

**Agreement Type:**  Locally Administered Municipality/Sponsor (Contract Payee): Warren County  
 State Administered Other Municipality/Sponsor (if applicable):

State Administered *List participating Municipality(ies) and the % of cost share for each and indicate by checkbox which Municipality this Schedule A applies.*

<input type="checkbox"/> Municipality:	% of Cost share
<input type="checkbox"/> Municipality:	% of Cost share
<input type="checkbox"/> Municipality:	% of Cost share

**Authorized Project Phase(s) to which this Schedule applies:**  PE/Design  ROW Incidentals  
 ROW Acquisition  Construction/CI/CS

**Work Type:** MISC APPURTENANCES **County (If different from Municipality):**

**Project Description**  (Check, if changed from last Schedule A): Warren County Scenic Rail Station Improvements  
**Additional Project Description (if required):**  
**Marchiselli Eligible**  Yes  No

**Approved Marchiselli Allocations in Legislature's Comprehensive List FOR ALL PHASES** *To compute Total Costs in the last row and column, right click in each field and select "Update Field."*

Check box to Indicate change from last Schedule A	State Fiscal Year(s)	Project Phase			TOTAL
		PE/Design	ROW (RI & RA)	Construction/CI/CS	
<input type="checkbox"/>	Cumulative total for all prior SFYs	\$	\$	\$	\$ 0.00
<input type="checkbox"/>	Current SFY	\$	\$	\$	\$ 0.00
<b>Authorized Allocations to Date</b>		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

**A. Summary of allocated MARCHISELLI Program Costs FOR ALL PHASES** *For each PIN Fiscal Share below, show current costs on the rows indicated as "Current." Show the old costs from the previous Schedule A on the row indicated as "Old." To compute Total Current Costs in the last row, right click in each field and select "Update Field."*

PIN Fiscal Share	"Current" or "Old" entry indicator	Federal Funding Program	Total Costs	FEDERAL Participating Share and Percentage	STATE MARCHISELLI Match	LOCAL Matching Share	LOCAL DEPOSIT AMOUNT (Required only if State Administered)
	Current		\$	\$	\$	\$	\$
	Old		\$	\$	\$	\$	\$
	Current		\$	\$	\$	\$	\$
	Old		\$	\$	\$	\$	\$
	Current		\$	\$	\$	\$	\$
	Old		\$	\$	\$	\$	\$
	Current		\$	\$	\$	\$	\$
	Old		\$	\$	\$	\$	\$
	Current		\$	\$	\$	\$	\$
	Old		\$	\$	\$	\$	\$
<b>TOTAL CURRENT COSTS:</b>			\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

NYS DOT/Local Agreement - Schedule A

**B. Summary of Other (including Non-allocated MARCHISELLI) Participating Costs FOR ALL PHASES** For each PIN Fiscal Share, show current costs on the rows indicated as "Current." Show the old costs from the previous Schedule A on the row indicated as "Old." To compute Total Current Costs in last row, right click in each field and select "Update Field."

Other PIN Fiscal Shares	'Current' or 'Old' entry indicator	Funding Source	TOTAL	Other FEDERAL	Other STATE	Other LOCAL
1755.99.121	Current	Other (see footnote)	\$762,000.00	\$609,600.00	\$0.00	\$152,400.00
	Old	Other (see footnote)	\$705,000.00	\$564,000.00	\$0.00	\$141,000.00
1755.99.221	Current	Other (see footnote)	\$432,000.00	\$345,600.00	\$0.00	\$86,400.00
	Old	Other (see footnote)	\$470,000.00	\$376,000.00	\$0.00	\$94,000.00
1755.99.321	Current	Other (see footnote)	\$1,306,000.00	\$1,044,800.00	\$0.00	\$261,200.00
	Old		\$0.00	\$0.00	\$0.00	\$0.00
	Current		\$	\$	\$	\$
	Old		\$	\$	\$	\$
	Current		\$	\$	\$	\$
	Old		\$	\$	\$	\$
	Current		\$	\$	\$	\$
	Old		\$	\$	\$	\$
	Current		\$	\$	\$	\$
	Old		\$	\$	\$	\$
	Current		\$	\$	\$	\$
	Old		\$	\$	\$	\$
<b>TOTAL CURRENT COSTS:</b>			\$2,500,000.00	\$2,000,000.00	\$ 0.00	\$500,000.00

**C. Total Local Deposit(s) Required for State Administered Projects:** \$0.00

**D. Total Project Costs** To compute Total Costs in the last column, right click in the field and select "Update Field."

Total FEDERAL Cost	Total STATE MARCHISELLI Cost	Total Other STATE Cost	Total LOCAL Cost	Total Costs (all sources)
\$2,000,000.00	\$0.00	\$0.00	\$500,000.00	\$2,500,000.00

**E. Point of Contact for Questions Regarding this Schedule A (Must be completed)** Name: Pattie Auspelmyer  
Phone No: 518-388-0421

See Agreement (or Supplemental Agreement Cover) for required contract signatures.

Sched A (1/07)

### NYS DOT/Local Agreement – Schedule A

**Footnotes:** (See CADB Website for link to sample footnotes)

- This Supplemental Schedule A adds the Construction Phase (Engineer's Estimate) and Construction Inspection cost to the agreement.
- This Supplemental Schedule A also represents a change in the Phase Completion Date from 12/31/2009 to 12/31/2011.
- This Project is funded with Revenue Aligned Budget Authority (RABA) funds under Public Law 106-346 Appropriation Act 2001.
- This Schedule A increases the Preliminary Engineering Phase \$57,000.00 (from \$705,000.00 to \$760,000.00); it also decreases the ROW phase \$38,000.00 (from \$470,000.00 to \$432,000.00)
- 
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-

## ***RESOLUTION REQUEST FORM NO. 8***

### ***Request to Establish Capital Project or Capital Reserve Project\****

***\*If this is the result of a grant award, also complete and submit Form No. 5 or 6***

**DEPARTMENT NAME: DPW-Airport**

**DATE: June 6, 2008**

- (a) Exact Title and Number of Project (must be obtained from Treasurer's Office): T-Hangar Access Taxiway & H287 .9550 280
- (b) Is this a Capital Project? YES
- (c) Is this a Capital Reserve Project? NO
- (d) Amount of Project: \$600,000
- (e) Source of Funding (including name & title of codes, etc.): 90% NYS-DOT Grant - \$540,000; 10% County Funding - \$60,000 -Transfer funds from (Transfers-Capital Projects - A9950.910).
- (f) Purpose of Establishment: - To design and construct a common use taxi-lane to serve future hangar development.

**RESOLUTION REQUEST FORM NO. 7**

***Request to Amend County Budget\****

*\*If this is the result of a grant award, also complete and submit Form No. 5 or 6*

**DEPARTMENT NAME: Social Services**

**DATE: 5/22/2008**

- (a) Purpose of Amendment: Increasing appropriations and revenues
  
- (b) Appropriation Code (with title), Object Code (with title) and Amount:
 

Increase A6010 411	Rent-building/property	\$125,608.00
--------------------	------------------------	--------------
  
- (c) Revenue Code (with title), and Amount: Increase
 

A.6010.3610 Social Services Admin	\$62,804.00
A.6010.4610 Social Services Admin	\$62,804.00

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RESOLUTION NO. \_\_\_\_\_ OF 2008

Resolution introduced by Supervisors Stec, Belden, O'Connor, Bentley, Tessier, Champagne, VanNess, Kenny and Merlino

BOND RESOLUTION DATED JUNE 20, 2008

**A RESOLUTION AUTHORIZING THE CONSTRUCTION OF TWO (2) FUNCTIONALLY COMPLETE TRAIN STATIONS IN THE TOWNS OF HADLEY AND THURMAN RELATIVE TO THE RAIL STATIONS CONSTRUCTION PROJECT (PIN 1755.90) FOR WARREN COUNTY, NEW YORK, AT A MAXIMUM ESTIMATED COST OF \$1,729,000; AUTHORIZING THE ISSUANCE OF NOT EXCEEDING \$429,000 SERIAL BONDS TO PAY COSTS THEREOF; AND ALSO AUTHORIZING THE COUNTY TREASURER TO MAKE TEMPORARY ADVANCES OF LEGALLY AVAILABLE FUNDS THEREFOR**

BE IT RESOLVED, by the affirmative vote of not less than two-thirds of the total voting strength of the Board of Supervisors of the County of Warren, New York, as follows:

Section 1. The construction of two (2) functionally complete Train Stations to be located in the Town of Hadley in Saratoga County, and the Town of Thurman in and for the County of Warren, New York (the "Capital Project"), including gravel parking areas with drainage collection and stormwater management system, site preparation work for future water and sewer service, asphalt train platform with tactile surface, traffic control signage, power and site lighting, grading and site access connection to adjacent roadways, construction of wood frame canopy with metal roofing and concrete floor, landscaping and signage, and, in the case of the Thurman Station, relocation of an existing run-around and extension of same, as well as the relocation and reuse of the existing disabled-compliant ramp, all at a maximum

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estimated cost of \$1,729,000, is hereby authorized.

Section 2. SEQR DETERMINATION: The proposed improvement is a Type I Action under the State Environmental Quality Review Act and has been the subject of review under said State Environmental Quality Review Act, with the Warren County Board of Supervisors heretofore having determined that the Capital Project will not result in any large and important impacts and, therefore, is one which will not have a significant impact on the environment, therefore authorizing that a negative declaration be prepared, which was completed and executed pursuant to Resolution No. 580 of 2005.

Section 3. The plan for the financing of such maximum estimated amount shall be by using grant funds in the amount of \$1.3 million and by the issuance of not exceeding \$429,000 serial bonds of said County hereby authorized to be issued therefor pursuant to the provisions of the Local Finance Law.

Section 4. It is hereby determined that the period of probable usefulness of the aforesaid specific objects or purposes is fifteen (15) years, pursuant to subdivision 91 of paragraph a of Section 11.00 of the Local Finance Law.

Section 5. The faith and credit of said County of Warren, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such bonds as the same respectively become due and payable. An annual appropriation

DRAFT

shall be made in each year sufficient to pay the principal of and interest on such bonds becoming due and payable in such year. There shall annually be levied on all the taxable real property of said County, a tax sufficient to pay the principal of and interest on such bonds as the same become due and payable.

Section 6. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the serial bonds herein authorized, including renewals of such notes, is hereby delegated to the County Treasurer, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said County Treasurer, consistent with the provisions of the Local Finance Law.

Section 7. In accordance with the provisions of Section 165.10 of the Local Finance Law and/or Section 9-a of the General Municipal Law, the Treasurer of said County is hereby authorized to temporarily advance legally available funds of said County in the manner provided by law up to and including the amount of \$429,000 for the aforesaid specific objects or purposes.

Section 8. All other matters except as provided herein relating to the serial bonds herein authorized including the date, denominations, maturities and interest payment dates, within the limitations prescribed herein and the manner of execution

DRAFT

of the same, including the consolidation with other issues, and also the ability to issue serial bonds with substantially level or declining annual debt service, shall be determined by the County Treasurer, the chief fiscal officer of such County. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law, and shall otherwise be in such form and contain such recitals, in addition to those required by Section 51.00 of the Local Finance Law, as the County Treasurer shall determine consistent with the provisions of the Local Finance Law.

Section 9. The validity of such bonds and bond anticipation notes may be contested only if:

1. Such obligations are authorized for an object or purpose for which said County is not authorized to expend money, or
2. The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or
3. Such obligations are authorized in violation of the provisions of the Constitution.

DRAFT

Section 10. This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

Section 11. This resolution, which takes effect immediately, shall be published in summary in The Post Star and The North Creek News Enterprise, the official newspapers of such County, together with a notice of the Clerk of the Board of Supervisors in substantially the form provided in Section 81.00 of the Local Finance Law.

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LEGAL NOTICE OF ESTOPPEL

The bond resolution, a summary of which is published herewith, has been adopted on June 20, 2008, and the validity of the obligations authorized by such resolution may be hereafter contested only if such obligations were authorized for an object or purpose for which the County of Warren, New York, is not authorized to expend money, or if the provisions of law which should have been complied with as of the date of publication of this notice were not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of publication of this notice, or such obligations were authorized in violation of the provisions of the Constitution.

A complete copy of the resolution summarized herewith is available for public inspection during regular business hours at the Office of the Clerk of the Board of Supervisors for a period of twenty days from the date of publication of this Notice.

Dated: June 20, 2008  
Lake George, NY

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Clerk, Board of Supervisors

**BOND RESOLUTION DATED JUNE 20, 2008**

**A RESOLUTION AUTHORIZING THE CONSTRUCTION OF TWO (2) FUNCTIONALLY COMPLETE TRAIN STATIONS IN THE TOWNS OF HADLEY AND THURMAN RELATIVE TO THE RAIL STATIONS CONSTRUCTION PROJECT (PIN 1755.90) FOR WARREN COUNTY, NEW YORK, AT A MAXIMUM ESTIMATED COST OF \$1,729,000; AUTHORIZING THE ISSUANCE OF NOT EXCEEDING \$429,000 SERIAL BONDS TO PAY COSTS THEREOF; AND ALSO AUTHORIZING THE COUNTY TREASURER TO MAKE TEMPORARY ADVANCES OF LEGALLY AVAILABLE FUNDS THEREFOR**

Specific objects or purposes: Construction of two (2) functionally complete train stations in the Towns of Hadley (Saratoga County) and Thurman (Warren County)

Period of probable usefulness: 15 years

Amount of obligations to be issued: Not exceeding \$429,000 bonds

# ***RESOLUTION REQUEST FORM NO. 20***

## ***MISCELLANEOUS***

***\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.***

**DEPARTMENT NAME: Self-Insurance**

**DATE: 6/11/08**

- (a) Purpose of Request: To purchase Employers Liability coverage for the Self-Insurance Plan participants.
  
- (b) Details: Employers Liability policy with SIR of \$50,000 and limit of \$950,00 each occurrence for a cost not to exceed \$22,500 from TD Banknorth Insurance the County's Excess Workers' Compensation Broker.
  
- (c) Previous Resolution Number:

**ADDENDUM**  
**FINANCE COMMITTEE**  
**JUNE 11, 2008**

**1) Referral from the Office of Administrative and Fiscal Services:**

Authorize payment to Paragon Civil Engineering, P.C. for site work for the proposed Soil & Water Conservation Office building in the amount of \$2652.50.

# ***RESOLUTION REQUEST FORM NO. 20***

## ***MISCELLANEOUS***

***\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.***

**DEPARTMENT NAME: Administrative & Fiscal Services**

**DATE: 6/11/08**

- (a) Purpose of Request: Authorize payment to Paragon Civil Engineering, P.C. in the amount of \$2,652.50 to perform site work for the Soil & Water Building.
  
- (b) Details: As authorized by the Warren County Board of Supervisors, certain site work will be paid out of Capital Project H285.9550 280 - Soil & Water Conservation Building. Resolution #210 of 2008 authorizes the Capital Project.
  
- (c) Previous Resolution Number:



51 Elm Street, Warrensburg, NY, 12885  
Phone: 518-623-3119  
Fax: 518-623-3519

Email: [district@nycap.rr.com](mailto:district@nycap.rr.com)  
Website: [www.warrenswcd.org](http://www.warrenswcd.org)

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For County Budget Officer Kevin Geraghty

## Status of Proposed Warren County SWCD Building

May 20, 2008

1. Building Design: 100% complete
2. Site Plans and Engineering: 100% complete
3. Property Use Approvals: 100% complete
4. Septic Designs: 100% complete
5. Warrensburg Permits: 100% complete
6. APA Permits: Application submitted, awaiting SHPO response
7. Building Permit Approvals: Pending, expected within 30 days
8. Funding: Pending County Bonding Resolution
9. Construction Readiness: Begin any time after funding and APA permit



51 Elm Street, Warrensburg, NY, 12885  
 Phone: 518-623-3119  
 Fax: 518-623-3519

Email: [district@nycap.rr.com](mailto:district@nycap.rr.com)  
 Website: [www.warrenswcd.org](http://www.warrenswcd.org)

June 10, 2008

**Proposed SWCD Office Facility – Estimated Costs**

Item:	Cost:	By:
Building Layout and Design	\$0	SWCD staff and Avis America
Permitting (APA, DEC, FEMA, ACOE, Town of Warrensburg, NYSOPRHP, Warren County)	\$0	SWCD staff
Septic System Design	\$0	Warren County DPW staff
Site Grading and Prep	\$0 (with DPW machine)	SWCD staff
Erosion and Sediment Control Plan	\$0	SWCD staff
Property Survey	\$4,300	David Barrass, PLS
Site Plan Engineering	\$5,000	Paragon Engineering
Construction of Office Building and Crawl Space	\$355,000	To Be Determined
Waterline Connection	\$3,500	To Be Determined
Electrical Service Connection	\$3,000	To Be Determined
Office Furniture and Fixtures	\$12,000	State Contract
Septic System	\$2,500 (materials cost only)	SWCD staff
Driveway and Parking Lot	\$15,000 (materials cost only)	SWCD and County
County Communications System	\$12,000 (equip cost only)	Warren County IT department
Pole Barn for Equipment	\$15,000 (materials cost only)	SWCD staff
Landscaping	\$3,000 (materials cost only)	SWCD staff
<b>Summation of Above Costs</b>	<b>\$430,300</b>	
Contingency ( 5% )	\$ 21,515	
<b>Total Requested Funding</b>	<b>\$ 451,815</b>	



51 Elm Street, Warrensburg, NY, 12885  
Phone: 518-623-3119  
Fax: 518-623-3519

Email: [district@nycap.rr.com](mailto:district@nycap.rr.com)  
Website: [www.warrenswcd.org](http://www.warrenswcd.org)

October 10, 2007

## Proposed Soil and Water Conservation Building

### Project Proposal and Budget - 2007

**Background:** The Warren County SWCD has been working since 2005 on the creation of a new facility to house its operations. The current office facility is an early 1900's Town of Warrensburg-owned barn, which has significant structural, heating, roofing, parking, space, electrical, and vermin issues. The Warren County Board of Supervisors and the Warren County SWCD Board of Directors have both recognized the need for a new facility for a long time, and this proposal addresses this need. The District has put together a very cost-effective proposal for a new building which will meet its current needs and allow for future needs as well.

**Building:** The current proposal for a new facility is to purchase a modular-constructed office. By utilizing modular construction, costs are greatly reduced over stick-built construction while providing similar features and layout. The planned building has five office spaces, a reception area, a break room, and a small conference room. The SWCD is finalizing a new floor plan which reduces the square footage and footprint while still allowing the necessary reception, workspace and equipment storage needs.

Current law (Wicks Law) prevents modular building construction for municipalities. However, the Governor, Senate, and Assembly are currently updating Wicks Law to \$500,000 for upstate areas. This law change is expected to happen in the upcoming legislative session (Fall 2007).

**Location:** The District is a field agency and public service center with significant workload throughout Warren County. As such, the office needs to be relatively centrally located. Towards this end, we propose that the new building be located on County-owned property just north of the Fairgrounds on Schroon River Road (map attached). The District has managed this property for over a decade for growing crownvetch (an erosion control plant), and the site currently has no other pending uses. The site is flat, easily workable, has good soils (test pits already conducted), and lends itself very well to the District's needs. The building will be located in a 500 year floodplain, so it will be on a crawlspace instead of a full foundation.

**Cost:** Working with a modular construction firm, we have received an estimate of approximately \$380,000 for this building, including a septic system and well. Adding in land preparation costs, paving, phone system, fixtures, furnishing, and contingency, the total cost of this completed facility is still less than \$460,000.

**Proposal:** We hope to work with the Warren County Finance Committee to determine the most workable financial solution to the funding of this project. The County Budget Committee recommended this as a next step, and were confident that this funding could be worked into a short to medium-term bond or BAN.

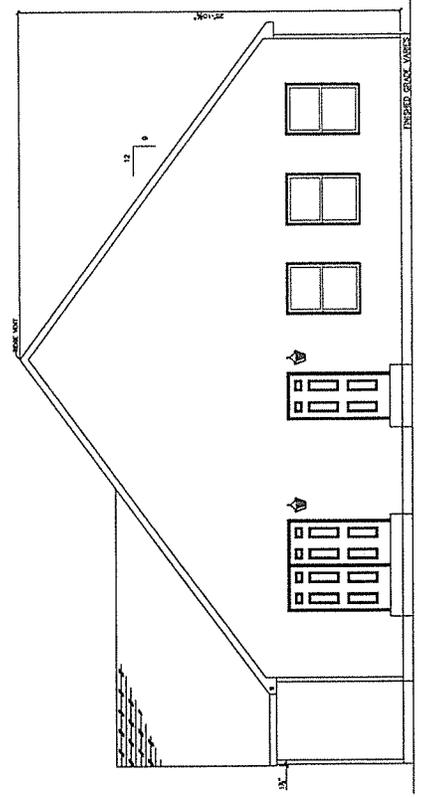


DATE:	2/28/08
SCALE:	1/8"=1'-0"
DRAWN BY:	SN-
PROJECT:	MH IMPERIAL HOMES / WARREN COUNTY SOLLS

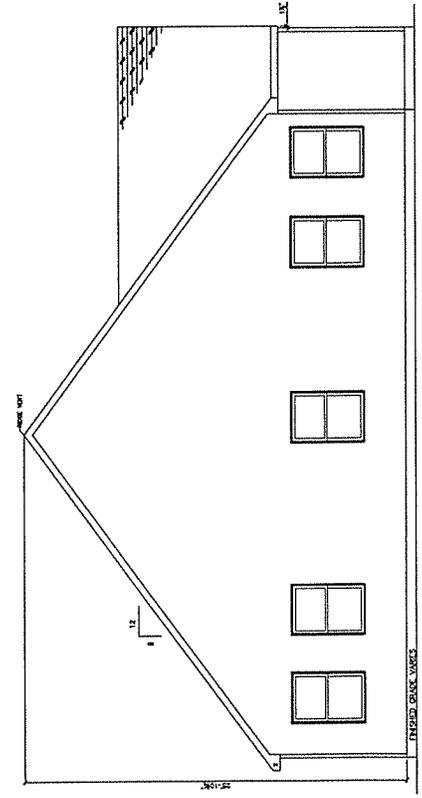
AVIS AMERICA  
 HENRY ST. AYS. PA. 17721 PH. (570) 753-3700  
 WWW.AVISAMERICA.COM

REVISIONS  
 1. PD REVISIONS 3/7/08 KYLA  
 2. PD REVISIONS 3/11/08 KYLA

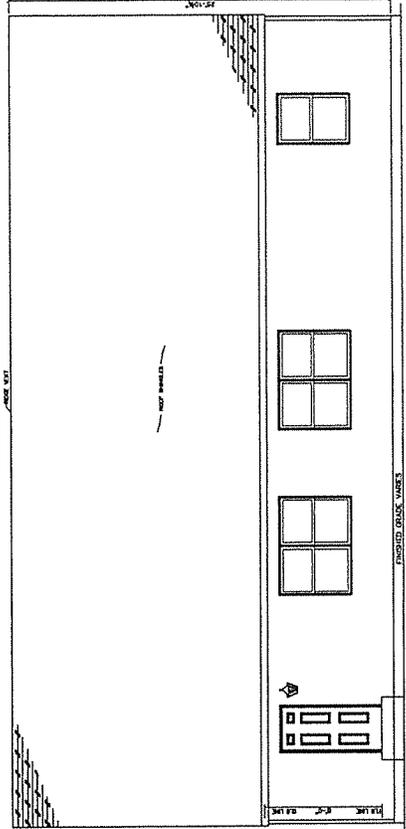
The Drawings for REFERENCE ONLY and may be used in conjunction with STRUCTURAL DRAWINGS AND DETAILS. These drawings are drawn as APPROXIMATE REPRESENTATIONS. Allow dimensions and overall fit and appearance may differ due to construction techniques and overall fit are beyond the control of AVIS AMERICA.  
 In Any Event, I have reviewed and accept the fit



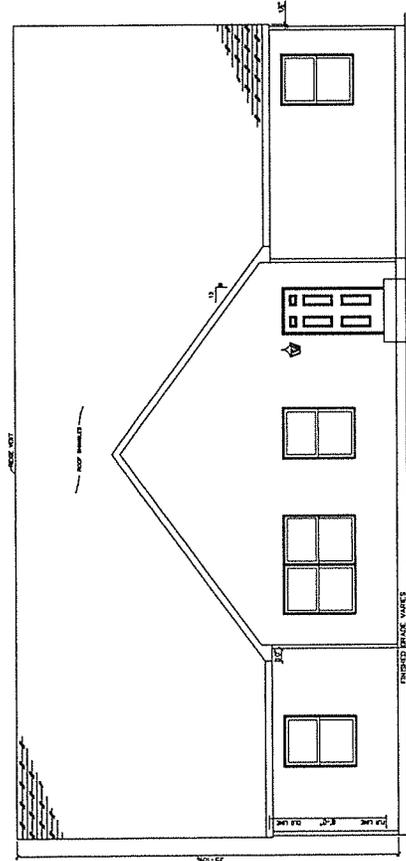
RIGHT ELEVATION



LEFT ELEVATION



REAR ELEVATION



FRONT ELEVATION

**RE: New Building on Schroon River Rd**

**Looking for *cost per foot* for:**

- SWCD Building Specs:
  - 48'8" x 54' Cape style structure (2,500 sq ft)
  - Commercial Code Construction
  - Prevailing Wage
  - 100 lbs floor load
  - Full basement

**Clute Enterprises: 793-7277**

Larry called back -- ~ 100/ft -- 200/ft

**175 ft Ball Park**

743-0955 faxed 6/4/08

**Eddy Enterprises Warrensburg: 623-2766**

Mike Eddy - Warrensburg

Stop over 11:30-1200pm today

\$200-\$300 a foot

**Hilltop Construction Company: 798-0338 alb71275@aol.com**

Tom called back at 2:30 faxed plans over.

Emailed current plan -6/4/08 waiting for a call back.

**Silverbay Construction Company: 644-2060**

Steve Young -- emailed plans 6/4/08

**Mulholland 893-2165**

Quinn will call back.6/4/08

**H&G Interprise Whitehall: 499-1933**

Left message on Answer Machine

**Rob Hickey (Town Lake George) 668-5131--**

Mentions approx ~\$125 -- \$150 square foot!

**Marty Fitzgerald (Warren County) --**

After seeing plans ~ \$150 - \$200