

A G E N D A
FINANCE COMMITTEE
AUGUST 6, 2008

- 1) Request for Transfer of Funds attached for committee approval. Supervisory committee approval has been obtained as necessary.

- 2) **Referral from the County Facilities Committee:**
Establishing Capital Reserve Project No. H291.9550 280-Elevator Repair-Municipal Center, in the amount of \$41,800 for elevator repair and maintenance, with the source of funding to be transferred from Rehabilitation of County Building Reserve.

- 3) **Referral from the County Treasurer:**
Requesting a new contract with Harbridge Consulting for actuarial services-GASB #45, for a lump sum amount of \$8,200, with the source of funding to be 1325.470 - County Treasurer-Contract.

- 4) **Referral from the Health Services Committee:**
Amending the 2008 County budget to increase estimated revenues and appropriations in the amount of \$40,000 to reflect receipt of the Bioterrorism Grant for the contract year 2008-2009.

- 5) **Referrals from the Planning and Community Development Committee:**
 - A) Amending the 2008 County budget to increase estimated revenues and appropriations in the amount of \$125,000 to reflect receipt of the Housing Trust Fund Corporation (HTFC) Restore Program funds and to establish code CD 67 for the new grant award.

 - B) Amending the 2008 County budget to increase estimated revenues and appropriations in the amount of \$300,000 to reflect receipt of the HTFC Home Program funds and to establish code CD 68 for the new grant award.

- 6) **Referral from the Public Safety Committee:**
Sheriff & Communications:
Amending the 2008 County budget to increase estimated revenues and appropriations in the amount of \$2,100 to reflect receipt of revenues obtained from the Wireless 911 Reimbursement Program.

- 7) **Referrals from the Public Works Committee:**
Airport:
 - A) Amending the 2008 County budget to increase estimated revenues and appropriations in the amount of \$36,075 to reflect receipt of FAA AIP grant funds for the purchase of snow removal equipment at the airport.
Parks, Recreation & Railroad:
 - B) Amending the 2008 County budget to increase estimated revenues and appropriations in the amount of \$55,000 to reflect receipt of AGFTC grant award for improvements along the bikeway.

DPW:

- C)** Authorizing the conveyance of County real property (Tax Map No. 103.-2-22) located in the Town of Chester to Riverside Gas and Oil Co. for the sum of \$2,000.

8) Referrals from the Tourism Committee:

- A)** Amending the 2008 County budget to increase estimated revenues and appropriations in the amount of \$71,195 to reflect receipt of revenues received for the 2009 Warren County Travel Guide.

- B)** Amending the 2008 County budget to increase estimated revenues and appropriations in the amount of \$5,224 to reflect receipt of revenues received for the 2009 Warren County Group Tour Planner.

- 9)** Chairman Monroe has requested permission to address the Committee regarding the sale of County property at the intersection of Gurney lane and Route 9. Resolution No. 464 of 2007 is attached for review.

- 10)** Paul Dusek, County Attorney, has requested permission to address the Committee regarding the following:

- A)** Perkins interest in possibly acquiring the Ciba-Geigy property;

- B)** Alliance Labor Negotiations; and

- C)** Litigation - Alexy et. al. v. Otte (Town of Queensbury Real Property Tax Article and CPLR 78 matters).

- 11)** Finance Committee action is required on the following items, if approved by the Personnel Committee: Item Nos. 1C, 1D and 2.

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: JOAN SADY, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM: District Attorney's Office
Crime Victim Assistance Program A-1168
Name of Department

SIGNED: Kate Hoge **DATE:** 7-15-08

| <u>FROM CODE</u> | <u>TITLE</u> | <u>TO CODE</u> | <u>TITLE</u> | <u>AMOUNT</u> |
|------------------|-------------------------------------|----------------|------------------------|---------------|
| A-1168-444 | Travel/ Education/ Conference | A-1168-130 | Salaries/ Part Time | \$1000.00 |

Please state reason for transfers requested:

Transferring money for purpose of increasing hours for Part Time Crime Victim Specialist

CONTINGENT FUND TRANSFER REQUESTS

| <u>FROM CODE</u> | <u>TITLE</u> | <u>TO CODE</u> | <u>TITLE</u> | <u>AMOUNT</u> |
|------------------|---|----------------|--------------|---------------|
| A.1990 469 | Contingent Fund - Other Payments/ Contributions | | | |

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: JOAN SADY CLERK, WARREN COUNTY BOARD OF SUPERVISORS

SIGNED: Patricia [Signature]

DATE: 7/25/08

| <u>FROM CODE</u> | <u>TITLE</u> | <u>TO CODE</u> | <u>TITLE</u> | <u>AMOUNT</u> |
|------------------|--|----------------|--|---------------|
| A.4189.130 | Bioterroism-Part Time Salaries Expense | A.4189.110 | Bioterrorism -Full time Salaries Expense | \$2,600.00 |
| A.4189.423 | Bioterroism-Telephone Expense | A.4189.220 | Bioterrorism-Office Equipment | \$550.00 |
| | | A.4189.260 | Bioterrorism-Other Equipment | \$150.00 |

Total Transfers \$3,300.00

Please state reason for transfers requested:

1. Transfer funds to cover expenses for BT on Call. Total is \$7800 per year. Budget reflects \$5200 in .110 and \$2600 in .130. All needs to be in .110 code.
2. Transfer funds to cover expense for BT purchase of Computer and Portable Measuring Mat covered in full by BT Grant year ending 8/9/08.

CONTINGENT FUND TRANSFER REQUESTS

| <u>FROM CODE</u> | <u>TITLE</u> | <u>TO CODE</u> | <u>TITLE</u> | <u>AMOUNT</u> |
|------------------|-----------------|----------------|--------------|---------------|
| A.1990 469 | Contingent Fund | | | |

Please state reason for transfer request:

Total

Please file original request with Clerk of the Board and retain copy for your records

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: JOAN SADY, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM: Paul Butler, Director DEPARTMENT: Parks, Recreation & Railroad

SIGNER:  DATE: 8/05/08

| <u>FROM CODE</u> | <u>TITLE</u> | <u>TO CODE</u> | <u>TITLE</u> | <u>AMOUNT</u> |
|------------------|------------------|----------------|--------------|---------------|
| A7110.110 | Salaries-Regular | A7110.470 | Contract | \$20,000.00 |

Please state reason for transfers requested: Funding the bid, WC80-08, demolition and removal of the Biondi Building, a 60' x 100' metal structure, and the add alternate #1 removal of concrete foundation located at 4113 Rockwell St. Hadley N.Y. 12835.

Contract awarded to Reale Construction Inc., Attn: Peter Reale, 411 County Route 56 Ticonderoga N.Y. 12883, phone: 585-6782, fax: 585-2892 for base bid demolition and removal, \$15,000.00, and add alternate #1, removal of concrete foundation, \$5,000.00 for a total amount not to exceed \$20,000.00.

Please file original request with Clerk of the Board and retain copy for your records.

REQUEST FOR TRANSFER OF FUNDS

TO: JOAN SADY, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM: Planning & Community Development
Name of Department

SIGNED: _____ **DATE:** _____

| FROM CODE | TITLE | TO CODE | TITLE | AMOUNT |
|---------------|-----------------|---------------|-------------------------|----------------------------------|
| CD60 8686 410 | HOME - Supplies | CD60 8686 220 | HOME-- Office Equipment | \$397.66 \$ 398.00 |

Please state reason for transfers requested:

Insufficient Funds

CONTINGENT FUND TRANSFER REQUESTS

| FROM CODE | TITLE | TO CODE | TITLE | AMOUNT |
|---------------|-----------------|---------|-------|--------|
| A.1990 10 439 | Contingent Fund | | | |

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

RESOLUTION REQUEST FORM NO. 10
Request for Transfer of Funds

DEPARTMENT NAME: Sheriff's Office

DATE: July 24, 2008

SIGNED: 

REQUEST FOR TRANSFER OF FUNDS

| From Code | From Title | To Code | To Title | Amount |
|-----------|----------------------|----------|-----------------|----------|
| 3150.469 | Other Payments/Cont. | 3150.260 | Other Equipment | \$10,000 |
| 3150.445 | Foods | 3150.260 | Other Equipment | \$15,000 |
| | | | | |

Reason:

Officer Safety Issue – Funds are necessary to replace portable radios for the Correction Division. Prior Administration leased the radio equipment. This lease terminates on September 09th and the radio must be returned to the leasing company.

CONTINGENCY FUND TRANSFER REQUEST

| From Code | From Title | To Code | To Title | Amount |
|-----------|------------|---------|----------|--------|
| | | | | |
| | | | | |
| | | | | |

Reason:

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: JOAN SADY, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM: WESTMOUNT HEALTH FACILITY
Name of Department

SIGNED: _____ **DATE:** July 25, 2008

| <u>FROM CODE</u> | <u>TITLE</u> | <u>TO CODE</u> | <u>TITLE</u> | <u>AMOUNT</u> |
|-------------------|---|-------------------|--|---------------|
| EF.8300.5906 410 | Westmount, Administrative Services, Supplies | EF.83500.5802 210 | Westmount, Adm Services, Furniture Equipment | 55.00 |
| EF.60200.5803 260 | Westmount, Nursing- Nurses' Stations, Other Equipment | EF.60200.5802 210 | Westmount, Nursing- Nurses' Station, Furniture Equipment | 1,865.00 |

Please state reason for transfers requested: 2 Quark Boards, 2 Mattresses, 8 Task Chairs

CONTINGENT FUND TRANSFER REQUESTS

| <u>FROM CODE</u> | <u>TITLE</u> | <u>TO CODE</u> | <u>TITLE</u> | <u>AMOUNT</u> |
|------------------|-----------------|----------------|--------------|---------------|
| A.1990 439 | Contingent Fund | | | |

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: JOAN SADY, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM: WESTMOUNT HEALTH FACILITY
Name of Department

SIGNED:



DATE: July 25, 2008

| <u>FROM CODE</u> | <u>TITLE</u> | <u>TO CODE</u> | <u>TITLE</u> | <u>AMOUNT</u> |
|-------------------|---|-------------------|---|---------------|
| EF.82200.5906 410 | Westmount, Plant Operation, Supplies | EF.82200.5803 260 | Westmount, Plant Operation, Other Equipment | 66.00 |

Please state reason for transfers requested: Grinder

CONTINGENT FUND TRANSFER REQUESTS

| <u>FROM CODE</u> | <u>TITLE</u> | <u>TO CODE</u> | <u>TITLE</u> | <u>AMOUNT</u> |
|------------------|-----------------|----------------|--------------|---------------|
| A.1990 439 | Contingent Fund | | | |

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: JOAN SADY, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM: Fleet _____
Name of Department

SIGNED: *Wendy E. Morehouse* **DATE:** 07/23/08

| <u>FROM CODE</u> | <u>TITLE</u> | <u>TO CODE</u> | <u>TITLE</u> | <u>AMOUNT</u> |
|------------------|-------------------|----------------|------------------------|---------------|
| A.1610.230 | Automotive Equip. | A.1610.441 | Auto Supplies & Repair | \$ 1,000.00 |
| A.1610.230 | Automotive Equip. | A.1610.442 | Gas & Oil | \$ 2,000.00 |

Please state reason for transfers requested:

CONTINGENT FUND TRANSFER REQUESTS

| <u>FROM CODE</u> | <u>TITLE</u> | <u>TO CODE</u> | <u>TITLE</u> | <u>AMOUNT</u> |
|------------------|-----------------|----------------|--------------|---------------|
| A.1990 439 | Contingent Fund | | | |

Please state reason for transfer request:

RESOLUTION REQUEST FORM NO. 8

Request to Establish Capital Project or Capital Reserve Project*

*If this is the result of a grant award, also complete and submit
Form No. 5 or 6

DEPARTMENT NAME: BUILDINGS & GROUNDS

DATE: 7/24/03

- (a) Exact Title and Number of Project (must be obtained from Treasurer's Office): MUNICIPAL CENTER ELEVATOR REPAIR Elevator Repair - MC
H.291_9550.280
- (b) Is this a Capital Project? NO
- (c) Is this a Capital Reserve Project? YES
- (d) Amount of Project: ^H 41,800.00
- (e) Source of Funding (include name & title of codes, etc.):
REHABILITATION OF COUNTY BUILDING RESERVE
- (f) Purpose of Establishment: SAFETY

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: Treasurer

DATE: 8/4/08

- (a) Is this a Result of a Bid or Request for Proposal? Yes
- (b) Purpose of Contract: Actuarial Services - GASB #45
- (c) Name of Contractor: Harbridge Consulting
- (d) Address of Contractor: One Lincoln Center, 12th Floor, Syracuse, NY 13202
- (e) Contractor's Contact Person and Telephone Number: Kenneth Pliszka, (315) 703-8900
- (f) Has or will the Contract be provided, if so, please attach: It will be provided
- (g) Commencement Date of Contract: 2008
- (h) Termination Date of Contract: 2010
- (i) Payment Provisions:
 - i) lump sum amount 8,200
 - ii) hourly rate amount
 - iii) total amount not to exceed
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. upon completion
- (j) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: A.1325 470

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

*If this is the result of a grant award, also complete and submit
Form No. 5 or 6

DEPARTMENT NAME: Health Services

DATE: July 25, 2008

- (a) Purpose of Amendment: To amend the 2008 Warren County Budget to reflect the following to allow for maximizing the Bioterrorism Grant for the contract year 2008-2009 (through December 2008)
- (b) Appropriation Code (with title), Object Code (with title) and Amount: A4189.260 Bioterrorism - Other Equipment \$5000.00; A4189.410 Bioterrorism - Supplies \$3500.00 *35,000.00*
- (c) Revenue Code (with title), and Amount: A4189.4401 Bioterrorism Revenue \$40,000.00

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

* If this is the result of a grant award, also complete and submit Form No. 5 or 6

DEPARTMENT NAME: Planning and Community Development

DATE: 25 July 2008

(a) Purpose of Amendment: establish codes for new grant award

(b) Appropriation Code (with title), Object Code (with title) and Amount:
67 8668 470 Contracts \$118,750.00, 67 8686 410 Supplies \$6,250.

(c) Revenue Code (with title), and Amount: 67 4910 Community Development
\$125,000.00

Notes: grant application authorized by 123/2008



New York State Housing Trust Fund Corporation

Hampton Plaza
38-40 State Street
Albany, NY 12207

June 30, 2008

Wayne LaMothe
County of Warren
c/o Planning Department
1340 State Rte 9
Lake George, NY 12845

Dear Mr. LaMothe:

SHARS ID # 20083069

Project or Program Name: Warren County RESTORE program

Congratulations! The Housing Trust Fund Corporation (HTFC) has reviewed your Unified Funding Application under the RESTORE Program, and the Corporation has approved an award in the amount of \$125,000 to create, preserve, or assist 26 residential units.

A Funding Commitment letter or Program Agreement will be issued to you which will outline all conditions and requirements necessary for your project to complete the HTFC funding process. Please be advised that activities funded under this proposal may not be initiated until an environmental review has been conducted by HTFC. Should you have any questions in the interim, please contact Lynn Kopka, Capital District Regional Director, at (518) 486-5012.

On behalf of the Housing Trust Fund Corporation, I commend you for your efforts in revitalizing our communities, preserving our housing stock, and providing affordable housing opportunities for our fellow New Yorkers. We look forward to working with you in the successful implementation of your proposal.

Sincerely,

A handwritten signature in cursive script that reads "Deborah VanAmerongen".

Deborah VanAmerongen
Chairperson
Housing Trust Fund Corporation

cc: Lynn Kopka

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

* If this is the result of a grant award, also complete and submit Form No. 5 or 6

DEPARTMENT NAME: Planning and Community Development

DATE: 25 July 2008

(a) Purpose of Amendment: establish codes for new grant award

(b) Appropriation Code (with title), Object Code (with title) and Amount:
68 8668 470 Contracts \$276,000.00, 68 8686 410 Supplies \$24,000.00.

(c) Revenue Code (with title), and Amount: 68 4910 Community Development
\$300,000.00

Notes: grant application authorized by 828/2007



New York State Housing Trust Fund Corporation

Hampton Plaza
38-40 State Street
Albany, NY 12207

June 30, 2008

Wayne La Mothe
County of Warren
c/o Planning Department
1340 State Rte 9
Lake George, NY 12845

Dear Mr. La Mothe:

SHARS ID # 20083239

Project or Program Name: Warren County Housing Assistance Program

Congratulations! The Housing Trust Fund Corporation (HTFC) has reviewed your Unified Funding Application under the HOME Program, and the Corporation has approved an award in the amount of \$300,000 to create, preserve, or assist 18 residential units.

A Funding Commitment letter or Program Agreement will be issued to you which will outline all conditions and requirements necessary for your project to complete the HTFC funding process. Please be advised that activities funded under this proposal may not be initiated until an environmental review has been conducted by HTFC. Should you have any questions in the interim, please contact Lynn Kopka, Capital District Regional Director, at (518) 486-5012.

On behalf of the Housing Trust Fund Corporation, I commend you for your efforts in revitalizing our communities, preserving our housing stock, and providing affordable housing opportunities for our fellow New Yorkers. We look forward to working with you in the successful implementation of your proposal.

Sincerely,

A handwritten signature in cursive script, reading 'Deborah VanAmerongen'.

Deborah VanAmerongen
Chairperson
Housing Trust Fund Corporation

cc: Lynn Kopka

RESOLUTION REQUEST FORM NO. 7
Request to Amend County Budget*

*If this is the result of a grant award, complete and submit Form No. 5 or 6

DEPARTMENT NAME: Sheriff's Office

DATE: July 8, 2008

(a) Purpose of Amendment: Allows the Sheriff's Office budget to be increased by \$2,100 via revenues obtained from the Wireless 911 Reimbursement Program as provided by reso #142 of 2003.

(b) Appropriation Code, Object Code and Amount: A.3110 260 – Sheriff's Law Enforcement – Equipment - Other, \$2,100

(c) Revenue Code and Amount: A.3110.3384 - Other Sheriff's State Aid, \$2,100.

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Parks and Recreation

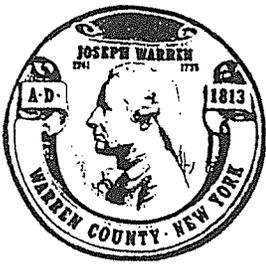
DATE: 7/29/08

- (a) Purpose of Amendment: Amend budget to reflect A/GTC Make the Connection Grant award of \$55,000.00 for improvements along the Warren County Bikeway: DOT PIN # 1757.87 , Warren County Repairs, A/GFTC "Make the Connection Program."

- (b) Appropriation Code (with title), Object Code (with title) and Amount: Department 7110 - Parks and Recreation / 413 Repair & Maint. -Bldg/Property- \$55,000.00

- (c) Revenue Code (with title), and Amount: Department: 7110 - Parks and Recreation / 3889 Parks and Recreation, Other - \$55,000.00

Notes: 80/20 reimbursement program , In kind services as 20% match. Project planned in the late summer/fall of 2008.



WARREN COUNTY
REAL PROPERTY TAX SERVICES AGENCY
County Municipal Center
1340 State Route 9
Lake George, New York 12845

Tel. 518-761-6464
Fax 518-761-6559

10
MICHAEL R. SWAN
Director

LEXIE GILGALLON
Deputy Director

TO: George VanDusen
Warren County Department of Public Works

FROM: Michael R. Swan, Director
Real Property Tax Services 

DATE: July, 21, 2008

RE: Review of information concerning Riverside Gas & Oil Co.

I have reviewed all the information you supplied me with concerning a 388 sq ft parcel of land owned by Warren County on Knapp Hill Road, Chester that the Riverside Gas and Oil Co wishes to purchase. The survey appears to reflect the same information our records show. The appraisal report provided, done by Jim Beaty, dated March 24, 2008 for \$ 2,000.00, in my opinion, is an accurate estimate of the current market vale for the 388 sq ft piece of land. If you have any further questions please contact me at anytime.

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Tourism

DATE: 7/30/08

- (a) Purpose of Amendment: to increase revenues and appropriations not originally budgeted to reflect revenues received for the 2009 Warren County Travel Guide.
- (b) Appropriation Code (with title), Object Code (with title) and Amount: 1) A.6417 (Tourism); 470 (Contract) \$71,195.00
- (c) Revenue Code (with title), and Amount: 1)A. 6417 2089 - Tourism Revenue

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Tourism

DATE: 7/30/08

- (a) Purpose of Amendment: to increase revenues and appropriations not originally budgeted to reflect revenues received for the 2009 Warren County Group Tour Planner

- (b) Appropriation Code (with title), Object Code (with title) and Amount: 1) A.6417 (Tourism); 470 (Contract) \$5,224.00

- (c) Revenue Code (with title), and Amount: 1)A. 6417 2089 - Tourism Revenue

Warren County Board of Supervisors

RESOLUTION NO. 464 OF 2007

Resolution introduced by Supervisors Haskell, O'Connor, F. Thomas, Champagne, VanNess, Geraghty and Girard

AUTHORIZING COUNTY TREASURER TO ADVERTISE FOR THE SALE OF WARREN COUNTY PROPERTY LOCATED IN THE TOWN OF QUEENSBURY KNOWN AS TAX MAP PARCEL NO. 288.-1-62 - COUNTY FACILITIES

WHEREAS, Warren County is the owner of a parcel of land (Tax Map Parcel No. 288.-1-62), consisting of approximately 7.16 acres, located at the intersection of Gurney Lane and State Route 9 in the Town of Queensbury (hereinafter referred to as the "Property"), and

WHEREAS, Resolution No. 278 of 2007 authorized Appraisal Resources, Inc., to perform the appraisal, which has since been completed, and

WHEREAS, the County Facilities Committee, has reviewed the appraisal and has recommended that the County offer the Property for sale by sealed bid, with terms of sale to include:

1. a minimum bid of \$1.3 million dollars;
2. on an "AS IS" (including but not limited to environmental condition) basis;
3. the sale will be contingent upon the successful bidder obtaining at bidders expense a survey of the property from a licensed land surveyor and certifying the survey to Warren County;
4. title shall be conveyed and delivered by a Bargain & Sale Deed with Covenant Against Grantor's Acts;
5. subject to: (a) city and village tax liens accruing during the year of the auction and not relieved in the last town and county tax immediately preceding the auction; (b) street or other special assessments unpaid or payable to the municipality in which the premises are situated; and (c) any water charges unpaid or payable to the municipality in which the premises are situated which have not been relieved in the last town and county tax levy;

RESOLUTION NO. 464 OF 2007

Page 2, Continued

6. subject to all existing tenancies, easements, rights, licenses, privileges, and agreements, as well as any covenants, conditions, restrictions, reservations, rights of re-entry, possibilities of reverter, rights-of-way, utility or other easement agreements, or sell-offs in former deeds or other instruments of record;
7. subject to existing laws and ordinances and any state of facts an accurate survey and prudent inspection of the property would disclose;
8. the successful bidder will obtain an abstract or title and/or title insurance policy at his own expense;
9. the successful bidder shall be required to pay at least ten percent (10%) of the bid price in cash or certified check at or before the time of opening and the balance must be received by the Treasurer's office in cash or certified funds on or before tender of the deed of conveyance by the County; and
10. the Board of Supervisors reserves the right to reject any and all bids.

now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby makes a determination that Warren County Property (Tax Map Parcel No. 288.-1-62) located in the Town of Queensbury is no longer necessary for public use, and hereby authorizes and directs the Treasurer to advertise for sealed bids for the purchase of said Property in accordance with terms of sale set forth in the preambles of this Resolution.

A G E N D A
PERSONNEL COMMITTEE
AUGUST 6, 2008

1) Referrals from the Criminal Justice Committee:

District Attorney:

- A)** Request to fill the vacant position of 5th Assistant District Attorney, base salary of \$45,568, Employee No. 11377, due to resignation. The Notice of Intent to Fill Vacant Position is attached.
- B)** Request to fill the vacant position of 6th Assistant District Attorney, base salary of \$42,275, Employee No. 11387, due to promotion. The Notice of Intent to Fill Vacant Position is attached.

Public Defender:

- C)** Request to decrease the salary of the 5th Assistant Public Defender, Employee No. 11517, from the former base salary of \$46,000 to the current base salary of \$44,910 to more accurately align salary commensurate with experience and longevity; thereby amending the Department's Table of Organization.
- D)** Request to increase the salary of the 4th Assistant Public Defender, Employee No. 11480, from the former base salary of \$44,910 to the current base salary of \$46,000 to more accurately align salary commensurate with experience and longevity; thereby amending the Department's Table of Organization.

2) Referral from the Health Services Committee:

Westmount Health Facility:

Reclassifying the position of LPN from the former grade level of Grade 8, base salary of \$28,697 to the current grade level of Grade 10, base salary of \$30,867 retroactive to March 1, 2008 with the funds to come from HCRA RR (Health Care Reform Act - Recruitment and Retention) grant funds; thereby amending the Department's Table of Organization.

3) Referrals from the Public Safety Committee:

Sheriff & Communications:

- A)** Request to fill the vacant position of Building Maintenance Mechanic, base salary of \$35,100, Employee No. 10779, due to resignation. The Notice of Intent to Fill Vacant Position is attached.
- B)** Request to fill the vacant position of Corrections Officer #15, base salary of \$30,100, Employee No. 10489, due to resignation. The Notice of Intent to Fill Vacant Position is attached.
- C)** Request to fill the vacant position of Communications Officer, base salary of \$30,100, Employee No. 10829, due to resignation. The Notice of Intent to Fill Vacant Position is attached.

- D) Request to fill the vacant position of Corrections Officer, base salary of \$30,100, Employee No. 9750, due to resignation. The Notice of Intent to Fill Vacant Position is attached.
 - E) Request to fill the vacant position of Corrections Officer, base salary of \$30,100, due to promotion. The Notice of Intent to Fill Vacant Position is attached.
- 4) **Referrals from the Social Services Committee:**
- A) Request to fill the vacant position of Intake Clerk, base salary of \$24,059, Grade 4, Employee No. 11210, due to promotion. The Notice of Intent to Fill Vacant Position is attached.
 - B) Request to fill the vacant position of Assistant Social Services Attorney, base salary of \$56,741, Employee No. 10457, due to resignation. The Notice of Intent to Fill Vacant Position is attached.
 - C) Request to fill the vacant position of Senior Social Welfare Examiner, base salary of \$31,351, Grade 11, Employee No. 6498, due to retirement. The Notice of Intent to Fill Vacant Position is attached.
 - D) Request to fill the vacant position of Caseworker, base salary of \$33,590, Grade 14, Employee No. 5268, due to resignation. The Notice of Intent to Fill Vacant Position is attached.
- 5) **Referral from the Office of Administrative & Fiscal Services:**
Discussion regarding a study of the possibility of a four day workweek.