

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: HUMAN SERVICES

DATE: MAY 29, 2008

COMMITTEE MEMBERS PRESENT: OTHERS PRESENT:

SUPERVISORS	BENTLEY	WILLIAM RESSE, DIRECTOR OF EMPLOYMENT & TRAINING
	GIRARD	ADMINISTRATION
	VANNES	SHARON SANO, SENIOR COUNSELOR OF EMPLOYMENT &
	SOKOL	TRAINING ADMINISTRATION
	SIMMES	MARGARET SING SMITH, DIRECTOR OF THE YOUTH
	TAYLOR	BUREAU

FREDERICK MONROE, CHAIRMAN

COMMITTEE MEMBER ABSENT:

SUPERVISOR STEC

HAL PAYNE, COMMISSIONER OF ADMINISTRATIVE AND
FISCAL SERVICES

JOAN SADY, CLERK OF THE BOARD

KEVIN GERAGHTY, BUDGET OFFICER

SUPERVISOR KENNY

SUPERVISOR SHEEHAN

SUPERVISOR STRAINER

CHARLENE DiRESTA, LEGISLATIVE OFFICE SPECIALIST

Mr. Bentley called the meeting of the Human Services Committee to order at 9:25 a.m.

Motion was made by Mr. Sokol, seconded by Mr. Girard and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to William Resse, Director of Employment & Training Administration, who distributed copies of the agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Mr. Resse requested approval to reappoint two members of the Saratoga-Warren-Washington Counties Workforce Investment Board (WIB), commencing July 1, 2008 and terminating June 30, 2011. He noted that the members whose terms were expiring were James Casaccio and Lynn Ackershoek.

Motion was made by Mr. Girard, seconded by Mr. Sokol and carried unanimously to authorize the reappointments, as outlined above. *Copies of the resolution request forms are on file with the minutes and the necessary resolution was authorized for the June 20, 2008 Board meeting.*

Mr. Resse requested authorization for a contract with Washington-Saratoga-Warren-Hamilton-Essex Board of Cooperative Educational Services (BOCES) to provide employment and training services for the summer youth employment program, commencing June 25, 2008 and terminating August 31, 2008, for a total amount not to exceed \$14,349. He noted that this program was the Operation Food Chain, which involved delivering lunch to children at the City of Glens Falls playgrounds.

Motion was made by Mr. Taylor, seconded by Mr. Girard and carried unanimously to authorize a contract with Washington-Saratoga-Warren-Hamilton-Essex BOCES, as outlined above. *A copy of the resolution request form is on file with the minutes and the necessary resolution was authorized for the June 20, 2008 Board meeting.*

Mr. Resse requested authorization for a contract with Saratoga County Employment & Training and/or Washington County Educational Opportunity Centers/Employment & Training Administration (EOC/ETA) to operate a Workforce Investment Act (WIA) youth program, commencing July 1, 2008 and terminating June 30, 2009, with the option to be renewed yearly.

Motion was made by Mr. Sokol, seconded by Mr. Girard and carried unanimously to authorize the contract with Saratoga County Employment & Training and/or Washington County EOC/ETA, as outlined above. *A copy of the resolution request form is on file with the minutes and the necessary resolution was authorized for the June 20, 2008 Board meeting.*

Mr. Resse requested authorization for temporary positions for Employment & Training, commencing July 1, 2008 and terminating June 30, 2009. He explained that this would establish training slots and the related expenses for Federal Programs.

Motion was made by Mr. Taylor, seconded by Mr. Girard and carried unanimously to authorize the temporary positions, as outlined above. *A copy of the resolution request form is on file with the minutes and the necessary resolution was authorized for the June 20, 2008 Board meeting.*

Mr. Resse requested a transfer of funds in the amount of \$900 from the WIA Youth Salaries-Regular Code (40 6293.0310 110) with \$500 to be transferred to the WIA Youth-Salaries-Overtime Code (40 6293.0310 120) and \$400 to be transferred to the WIA Youth-Salaries-Sick Leave Incentive Code (40 6293.0300 140).

Motion was made by Mr. Girard, seconded by Mr. Sokol and carried unanimously to approve the request for a transfer of funds, as outlined above, and to refer the same to the Finance Committee. *A copy of the request for Transfer of Funds is on file with the minutes.*

Mr. Resse requested to amend the 2008 County budget to increase estimated revenues and appropriations in the amount of \$86,252, to reflect the receipt of Federal funds.

Motion was made by Mr. Taylor, seconded by Mr. Girard and carried unanimously to amend the 2008 County budget, as outlined above and to forward same to the Finance Committee. *A copy of the resolution request is on file with the minutes.*

Mr. Resse reported that due to the high number of employee lay-offs in the community, the amount of activity at the One Stop Center had increased. He noted that Glens Falls Hospital had laid-off several employees and the Center had held an information session for the affected employees on Wednesday May 28, 2008. He said that they would get in contact with other affected employees to ensure that they were aware of the services available.

Chairman Monroe, Messrs. Strainer, Kenny, Sheehan and Mrs. Simmes entered the meeting at 9:30 a.m.

Mr. Resse stated that another local employer would soon announce lay-offs and they would meet with that employer next month to help plan for the repercussions.

Mr. Resse noted that the new calendar was available which listed the Center's activities for the month of June and added that he would email the calendar to the Committee members. He expounded that there would be a new program which was a multi-county effort between Columbia-Greene, Saratoga-Warren-Washington and Albany-Schenectady-Rensselaer Counties. He explained that one of the Counties had received a grant from the New York State Department of Labor to initiate a regional internship program, which would allow internships to be established in the private sector for high school juniors and seniors, as well as youth attending post-secondary training. He said that they were anticipating setting up seven to nine internships over the next year.

Mr. Resse apprised that the State would operate a few pilot programs this summer and the Saratoga-Warren-Washington Counties WIB had been chosen as one of the sites for a pilot program.

Mr. Resse said that this year's Summer Youth Program had received the same amount of funding as last year's program and added that 45 to 50 youths would participate in the program. Sharon Sano, Senior Counselor of Employment & Training Administration, reported that 72 applications had been received thus far.

Mr. Resse noted that concluded the Employment & Training Administration agenda and he and Ms. Sano exited the meeting at 9:35 a.m.

Privilege of the floor was extended to Margaret Sing Smith, Director of the Youth Bureau, who distributed copies of the agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Ms. Smith stated that when the Warren County Youth Bureau's budget was prepared, they estimated the amount of State funding that would be received. She added that they then awaited the recommendations of the Warren County Youth Board pertaining to how much funding should be allotted to each of the programs. She explained that the next step was to request a resolution to submit the plan to the New York State Office of Children and Family Services.

Ms. Smith noted that there had been an increase in the revenue for the Youth Bureau Administration in the Fall of 2007 due to the Youth Board allocating additional funds. She said that there were less funds in the contractual codes due to programs being capped at the 2007 amounts.

Ms. Smith requested to amend the 2008 County budget to increase estimated revenues and appropriations in the amount of \$6,184/\$4,593, to reflect the actual 2008 State funding that had been received. She explained that she would be decreasing the appropriation code, Youth Bureau 470 Contracts (A.7311) and the revenue code Youth Development Delinquency Prevention (YDDP) 50% DFY (A.3823) by \$6,184 and increasing the appropriation code, Youth Programs (A.3821) by \$4,593. She said that every year the amount of funding that was received was subject to approval of the State budget. She added that there had been a 2% reduction in the overall formula, which meant that the amount of funding per youth had been decreased from \$4.68 to \$4.59.

Ms. Smith apprised that the Youth Board had met on May 21, 2008 and reductions had been made to various programs. She added that the programs with the amount of reductions were listed in the agenda packet.

Motion was made by Mr. Girard, seconded by Mr. Sokol and carried unanimously to approve the request to amend the 2008 County budget, as outlined above and

to forward same to the Finance Committee. *A copy of the resolution request is on file with the minutes. (Subsequent to the meeting, Ms. Smith withdrew the request for the aforementioned amendment to the 2008 County budget.)*

Ms. Smith requested to amend Resolution No. 735 of 2007, to amend the 2008 Resource Allocation Plan for Youth Services, reducing the Youth Development Delinquency Prevention (YDDP) amounts for youth recreation and youth services programs.

Motion was made by Mr. Taylor, seconded by Mr. Girard and carried unanimously to amend Resolution No. 735 of 2007, as outlined above. *A copy of the resolution request form is on file with the minutes and the necessary resolution was authorized for the June 20, 2008 Board meeting.*

Ms. Smith requested to amend Resolution No. 736 of 2007, to reflect the reductions in the YDDP youth program contracts. She added that this would amend the agreements to reflect the reduction to the youth contracts and stated that the reductions had been for small amounts and had been equally divided among the seven programs. She explained that the amounts listed in the agenda packet were the total funding for the programs, not the amount of reductions, and added that the total amount of reductions for the seven programs had been less than \$1,000.

Motion was made by Mr. Girard, seconded by Mr. Sokol and carried unanimously to amend Resolution No. 736 of 2007, as outlined above. *A copy of the resolution request form is on file with the minutes and the necessary resolution was authorized for the June 20, 2008 Board meeting.*

Ms. Smith said that there could also be a reduction in the Special Delinquency Prevention Program (SDPP) in the near future. In anticipation of the reduction, she stated, she was requesting approval to amend the 2008 County budget, to amend the 2008 Resource Allocation Plan for Youth Services and to amend the 2008 contractual agreements for the SDPP. She reported that she had not received information on a reduction to the SDPP; however, she added, she was requesting Committee approval in case the reductions were received prior to the June 20, 2008 Board meeting.

Motion was made by Mr. Girard, seconded by Mr. Taylor and carried unanimously to approve the aforementioned requests should they become necessary.

Ms. Smith noted that budget performance reports had been included in the

agenda packet. She stated that the report for A.7311 (Youth Bureau) did not reflect the amendments to the 2008 County budget that had been authorized earlier in the meeting. She apprised that the budget for A.7312 (Special Delinquency Prevention) was 100% State funded.

Ms. Smith explained that she did not request a meeting last month, as she only had two small items for approval. She said that the first had been to submit an application for the Junior Tennis Foundation Grant funding in the amount of \$1,000 and the other had been a request for authorization to attend a Director's Training Seminar in Utica, New York in April. She explained that since she had only had those two items, she had received approval through Post-Committee Resolution Request forms, with the assistance of Joan Sady, Clerk of the Board.

Subsequent to the meeting, Ms. Smith submitted a request to amend the 2008 County budget to increase estimated revenues and appropriations in the amount of \$800, to reflect the receipt of funds from the Junior Tennis Foundation Grant and the same was forwarded to the Finance Committee for approval.

Ms. Smith reported that there was the possibility of having a position through the Americorp Program that would allow a youth to work 300 hours and receive an educational award. She said that she was researching the possibility of implementing the Americorp Program into the Youth Program. She added that community preparedness needed to be part of the function of the youth employee. She explained that she had a Resolution which had been approved by the Board, which would allow her to establish an unpaid internship at the Youth Bureau.

Ms. Smith apprised that an additional 2% decrease in funding was anticipated in the 2009 New York State budget. She stated that the ACT for Youth Grant from the Department of Health had a round of mini-grants for proposed projects. She said that 10 mini-grants had been received for a total of \$4,000, to be distributed between Warren and Washington Counties.

As there was no further business to come before the Human Services Committee, on motion made by Mr. Sokol and seconded by Mr. Taylor, Mr. Bentley adjourned the meeting at 9:52 a.m.

Respectfully submitted,

Charlene DiResta, Legislative Office Specialist