

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: PUBLIC SAFETY

DATE: MARCH 27, 2008

COMMITTEE MEMBERS PRESENT:

SUPERVISORS VANNESS
BENTLEY
O'CONNOR
HASKELL
STEC
GIRARD

OTHERS PRESENT:

BUD YORK, SHERIFF
SHANE ROSS, CHIEF DEPUTY
KAREN PUTNEY, ADMINISTRATOR - FIRE PREVENTION &
BUILDING CODE ENFORCEMENT
FREDERICK MONROE, CHAIRMAN
PAUL DUSEK, COUNTY ATTORNEY
HAL PAYNE, COMMISSIONER OF ADMINISTRATIVE & FISCAL
SERVICES

COMMITTEE MEMBER ABSENT:

SUPERVISOR BELDEN

JOAN SADY, CLERK OF THE BOARD
SUPERVISORS GERAGHTY
STRAINER
TAYLOR
KATE HOGAN, DISTRICT ATTORNEY
PATRICIA NENNINGER, SECOND ASSISTANT COUNTY
ATTORNEY
TODD LUNT, HUMAN RESOURCES DIRECTOR
TOM RANDALL, *THE ADIRONDACK JOURNAL*
AMANDA ALLEN, SR. LEGISLATIVE OFFICE SPECIALIST

Mr. VanNess called the meeting of the Public Safety Committee to order at 9:56 a.m.

Motion was made by Mr. Haskell, seconded by Mr. Bentley and carried unanimously to approve the minutes from the February 28, 2008 meeting of the Public Safety Committee, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Bud York, Sheriff, who distributed copies of the Sheriff & Communications agenda to the Committee members. *A copy of the agenda is on file with the minutes.*

Sheriff York began by advising that Agenda Item I included several requests to authorize travel, which he detailed as follows:

- a) Evidence Collection and Packaging training to be held on April 4, 2008 in Albany, NY.
Employee(s) to attend: Dan Hill and Shawn Lamouree
- b) Road Patrol and Investigators' Training to be held on September 8 - 10, 2008 in Albany, NY.
Employee(s) to attend: Shawn Lamouree, Robert Smith, John Shine, James LaFarr and Shane Ross
- c) NYSSA (New York State Sheriff's Association) Civil Supervisors Training Conference to be held on May 14 - 16, 2008 in Albany, NY.
Employee(s) to attend: Kevin Scellen

- d) NYSSA Civil Supervisors Training Conference to be held on June 16 - 18, 2008 in Albany, NY.
Employee(s) to attend: Robert Swan
- e) Call Handling Workshop to be held on May 13, 2008 in Schenectady, NY.
Employee(s) to attend: David Rainville, Anthony Fidd
- f) HIDTA (High Intensity Drug Trafficking Area) Domestic Drug Interdiction training to be held on May 14 - 16, 2008 in Chantilly, VA.
Employee(s) to attend: C. Shawn Lamouree and Steven Stockdale

Sheriff York advised that the out-of-state travel necessary to attend the HIDTA Domestic Drug Interdiction training would incur no cost to the County, as they would use drug forfeiture monies to fund the trip.

Motion was made by Mr. Stec, seconded by Mr. Bentley and carried unanimously to approve the in-State travel requests, as outlined in items a through e above. *Copies of the request for travel are on file with the minutes.*

Motion was made by Mr. Stec, seconded by Mr. Bentley and carried unanimously to approve the request for out-of-State travel, as outlined above in item f, and the necessary resolution was authorized for the April 18th Board meeting. *A copy of the request is on file with the minutes.*

Sheriff York apprised that Agenda Item II referred to a request for an extension of the contract with NEC Unified Solutions, Inc. for maintenance of the NEC telephone system. He explained that the contract cost would increase from \$12,170.40 to \$12,686.76, *an increase of \$516.36*, for a one-year extension that would commence on April 1, 2008 and terminate on March 31, 2009. Sheriff York stated that this contract had previously been approved by Resolution No. 183 of 2007, which stipulated provisions to renew the contract.

Motion was made by Mr. Haskell, seconded by Mr. Girard and carried unanimously to approve the request to renew the contract with NEC Unified Solutions, Inc. as outlined above. *(Note: Subsequent to the meeting it was determined that pursuant to Resolution No. 183 of 2007 a resolution was not necessary for the extension of the contract as the increase was less than \$1,500; therefore, the contract could be automatically renewed.)*

Agenda Item III, Sheriff York announced, included a request for a new contract with NYSDEC (New York State Department of Environmental Conservation) authorizing the purchase of fuel for the Marine Patrol Units on Lake George. He explained that currently, gasoline for the Marine Patrol was purchased from area marinas paying pump prices and he noted that they could save a considerable amount by making the purchases from the NYSDEC pumps located on Lake George. Sheriff York added that both the State Police and the Lake George Park Commission purchased gasoline in this manner and were billed by NYSDEC. He advised that Robert Swan, Deputy Sheriff, had contacted the NYSDEC Commissioner with regard to this matter and had been advised that the Commissioner was willing to allow the Warren County Sheriff's Office to purchase gasoline from them. Sheriff York noted that they would save approximately \$.50 per gallon by purchasing gasoline from NYSDEC.

Motion was made by Mr. Girard, seconded by Mr. Stec and carried unanimously to approve the request for a new contract between Warren County Sheriff's Office and NYSDEC to authorize the purchase of gasoline from NYSDEC for Marine Patrol Units on Lake George, and the necessary resolution was authorized for the April 18th Board meeting. *A copy of the request is on file with the minutes.*

Sheriff York stated that Agenda Item IV reflected a request to authorize a contract with the Village of Lake George in the amount of \$13,960 for reimbursement of the construction costs of a new dock on Lake George for the use of the Marine Patrol. He reminded the Committee that during the prior year, under former Sheriff Larry Cleveland's administration, they had authorized the construction of a new dock by the Warren County Parks, Recreation and Railroad Department. Sheriff York advised that because Warren County staff would be unable to complete the dock prior to the Memorial Day holiday, and because the existing dock was no longer safe for use, Robert Blais, Mayor of the Village of Lake George, had sought out bids for construction of the new dock by a private contractor. He said that the use of the dock was advantageous to the Sheriff's Marine Unit because they would have the ability to dock both of their vessels there; however, he said, he felt that it would be advantageous for a contract to be developed allowing for the County's continued use of the docks in the future.

Mr. VanNess apprised that he had spoken with Sheriff York regarding this matter and they had agreed that a contract needed to be developed with the Village to ensure that the County would have full use of the docks for the life of the units in light of their financial contribution to the project. He added that these would be free standing units, made of metal, and would certainly have a long life span.

Mr. Haskell asked where the funds for this expense would come from and Sheriff York replied that he had not budgeted for this expense, as the arrangements had been made before he took office; however, he said, he thought he could find the money within his existing Budget. Mr. VanNess noted that although Sheriff York might find the money to cover the expense within the Budget, the Committee should remember this issue as allowances might be required to cover a deficit resulting from this expenditure at the end of the year.

Mr. Geraghty asked if the Sheriff's Office had paid rent for use of the dock space in the past and Sheriff York replied that to his knowledge they had not. Mr. VanNess pointed out that the savings reaped from the gasoline contract with NYSDEC would greatly assist in funding the costs of the new docks. Sheriff York added that another free dock space had been contributed by Chic's Marina which would allow for a Marine Unit to be kept at the northern end of Lake George, contributing further to gasoline cost savings.

Mr. O'Connor asked if a time frame could be incorporated into the agreement with the Village to ensure that the County had use of the docks for their useful life span and Paul Dusek, County Attorney, replied affirmatively. Mr. Dusek added that he would hope that Mayor Blais would have the same understanding and this would not be an issue.

Motion was made by Mr. Haskell, seconded by Mr. Bentley and carried unanimously to approve the

request for a new contract with the Village of Lake George in the amount of \$13,960 for reimbursement of the construction costs of a new dock, as outlined above, and the necessary resolution was authorized for the April 18th Board meeting. *A copy of the request is on file with the minutes.*

Resuming the agenda review, Sheriff York apprised that Item V referred to a request to re-establish the K-9 Unit for the Warren County Sheriff's Office. He noted that the re-established K-9 Unit would meet with the standards set by other Police Departments as agreed upon by the PBA (Police Benevolent Association) and the County Attorney. Sheriff York advised that he had spoken with the County Attorney on the matter and he felt that the concerns previously expressed by some of the members of the Board of Supervisors, concerning a prior lawsuit relating to the K-9 Unit, were no longer an issue.

Mr. VanNess stated that he had discussed this matter extensively with Sheriff York and he felt the causes of the previous lawsuit were no longer worrisome as those issues would be negotiated with the PBA, as they had not in the past. He cited that previously there had been no agreement with the PBA regarding the dog handlers and their duties to the dogs at their homes after work hours. Since these issues would be negotiated in the PBA agreement, Mr. VanNess stated that these would no longer be a problem.

Discussion ensued with respect to the lawsuit in which the County had previously been involved.

Sheriff York stated that subsequent to discussion, the PBA had agreed that the K-9 Unit should be reinstated and they were willing to sign any agreement necessary to do so. He added that in light of the increasing volume of drugs being brought into the Country from Canada, and being trafficked through Warren County, the K-9 Unit was of significant value. Sheriff York specified that millions of dollars worth of drugs and drug monies were passing through Warren County and with the use of the K-9 Unit, not only could this drug traffic be decreased, they would also be able to seize these monies for use by the County for future drug investigations.

Kate Hogan, District Attorney, pointed out that the use of a K-9 Unit would help to decrease the amount of drugs traveling through Warren County, and would also assist in giving a better sense of security for the citizens of Warren County. For example, she said, a K-9 Unit patrolling the communities would have an amazing deterrent effect and would significantly decrease the probability of hand-to-hand drug dealing, improving the security of the residing citizens at the same time.

Sheriff York stated that an additional positive factor was that both the canine and the training necessary to reinstate the K-9 Unit would be donated to Warren County by the State Police. He said that there would be no cost to the County as the \$40 per day for meals during the Officer's training and the costs incurred to travel to the training site, would be funded through the use of drug forfeiture monies.

Mr. Stec stated that he certainly realized the value in reinstating the K-9 Unit and he asked if the Officer chosen for this position would be a new hire or if an existing Officer would be used. Sheriff York replied that an existing Officer would be used and he added that of the 11 Officers that had

volunteered, they had narrowed their initial selection to five, whom they had interviewed to make their selection. Sheriff York noted that they already had the vehicle needed to transport the canine and the cages to be installed in the vehicle were being donated by the State. He advised that no additional staff would be necessary to facilitate the K-9 Unit and drug forfeiture monies would be used to subsidize any future costs incurred through the use of the K-9 Unit.

Mr. Haskell asked if vehicles used for drug trafficking could be seized, as well as drugs and drug monies and Sheriff York replied affirmatively. He noted that in many cases these perpetrators used either leased or rented vehicles for drug trafficking, and in these cases the vehicles could not be seized. Mr. Haskell pointed out that any vehicles that could be seized, might be used as fleet vehicles by the County.

Discussion ensued.

Motion was made by Mr. O'Connor, seconded by Mr. Haskell and carried unanimously to re-establish the K-9 Unit for the Warren County Sheriff's Office and the necessary resolution was authorized for the April 18th Board meeting. *A copy of the request is on file with the minutes.*

Resuming the review, Sheriff York apprised that Agenda Item VI pertained to an update on the Hyper-Reach reverse notification system. Mr. Dusek reminded the Committee that during the prior month's meeting they had approved a resolution authorizing the implementation of the system; however, he said, the resolution had listed Sam Asher Group as the vendor involved in the process. Mr. Dusek advised that he had since been notified that the vendor was actually Software House International and a resolution was necessary to amend the contract previously approved, to list the correct vendor name.

Motion was made by Mr. Bentley, seconded by Mr. Haskell and carried unanimously to amend the vendor named in the contract approved by Resolution No. 93 of 2008, authorizing the implementation of the Hyper-Reach Reverse 911 Notification System from Sam Asher Group to Software House International, and the necessary resolution was authorized for the April 18th Board meeting. *A copy of the request is on file with the minutes.*

Mr. Haskell asked what the annual costs for the Hyper-Reach system would be and Sheriff York replied that it would be \$12,000 per year, which included 5,000 free minutes, and a \$.15 per minute charge would be assessed for all calls made subsequent to the use of the 5,000 free minutes. Mr. Haskell asked who would be responsible for the fees incurred once the free minutes were expended and Sheriff York replied that the County would be charged. Sheriff York suggested that the Committee decide upon an acceptable manner in which to charge each of the Town using the system for those fees incurred during their use of the service.

Mr. Dusek advised that the contract currently being negotiated outlined that the County would be totally responsible for the costs of the annual contract, as well as the per minute fees charged once the accompanying free minutes had been used. He noted that there was currently no contract in place that would allow for charge-backs to the Towns using the service for minutes used and if it was their desire to include such verbiage, Committee action would be necessary.

Discussion ensued with respect to acceptable manners in which to charge the Towns for the use of the system.

Mr. Dusek suggested that a separate resolution be approved to authorize an inter-municipal agreement with any Town wishing to utilize the Hyper-Reach System stipulating reimbursement of \$.15 per minute within 30 days of use. Sheriff York agreed that an inter-municipal agreement should be developed; however, he noted, he would be hesitant to list the per minute rate as this could change from year to year, based upon the contract pricing with Software House International.

Motion was made by Mr. Stec, seconded by Mr. Haskell and carried unanimously to approve the request for an inter-municipal agreement with any interested Town to use the Hyper-Reach Reverse 911 Emergency Notification System, at the per minute usage rate as set by the contract with Software House International, and the necessary resolution was authorized for the April 18th Board meeting. *A copy of the request is on file with the minutes.*

Agenda Item VII, Sheriff York explained, pertained to a request to rescind Resolution No. 94 of 2008, and he asked Shane Ross, Chief Deputy, to detail this item. Chief Deputy Ross stated that the purpose of this request was to ultimately incorporate the grant funding received from the Warren County Stop DWI program for two traffic enforcement motorcycles, *as listed in Resolution No. 94 of 2008*, into Resolution No. 98 of 2008, which included funding from the NY State Governor's Traffic Safety Committee (NYSGTSC) for motorcycle safety education, equipment and enforcement. Chief Deputy Ross reminded the Committee that during their prior meeting they had discussed the two grant opportunities that would be used to fund and develop the Sheriff's Motorcycle Unit, both of which the Committee had approved. Since this action, he noted, the program had been presented to the NYSGTSC, who were in favor of the motorcycle unit, and had decided that they would fund the whole program under one State grant, thereby eliminating the need for County funds from the Stop DWI program. He pointed out that the disadvantage of this change was that the State had cut the total grant funding received by approximately \$11,000; however, he said, they could still facilitate the program with the funds received.

Chief Deputy Ross stated that as a result of this action, resolutions would be necessary to rescind Resolution No. 94 of 2008; combine the funding authorized in Resolution Nos. 94 and 98 of 2008 to allow Sheriff's Office to receive the adjusted amount of funding from the NYSGTSC and also to amend the County Budget to reflect the proper amount of funds received.

Motion was made by Mr. Stec, seconded by Mr. O'Connor and carried unanimously to approve the request to rescind Resolution No. 94 of 2008, and the necessary resolution was authorized for the April 18th Board meeting. *A copy of the request is on file with the minutes.*

Motion was made by Mr. Stec, seconded by Mr. O'Connor and carried unanimously to approve the request to amend Resolution No. 98 of 2008 to reflect an adjusted amount of \$39,404 received from the NY State Governor's Traffic Safety Committee, as outlined above, and the necessary resolution was authorized for the April 18th Board meeting. *A copy of the request is on file with the minutes.*

Motion was made by Mr. Stec, seconded by Mr. O'Connor and carried unanimously to amend the

County Budget to increase estimated revenues and appropriations in the amount of \$39,404, to reflect the additional funds received from the NY State Governor's Traffic Safety Committee, as outlined above, and refer same to the Finance Committee. *A copy of the request is on file with the minutes.*

Chief Deputy Ross apprised that Agenda Item VIII referred to a request to amend the County Budget to increase estimated revenues and appropriations in the amount of \$18,828 to reflect the receipt of grant funds from the Selective Traffic Enforcement Program (STEP).

Motion was made by Mr. Haskell, seconded by Mr. Stec and carried unanimously to approve the request to amend the County Budget in the amount of \$18,828 to reflect the receipt of grant funds from the Selective Traffic Enforcement Program and refer same to the Finance Committee. *A copy of the request is on file with the minutes.*

Sheriff York apprised that the agenda also included a copy of the letter he had received from the Town of Cheektowaga encouraging Warren County to support legislation that would ban text messaging while driving. He said that this effort had been brought about by the unfortunate death of a young man who was killed when driving and text messaging. Sheriff York noted that while there were laws in place that prohibited talking on a cellular phone while driving without the use of a hands free device, there were no laws in place that made text messaging while driving illegal.

It was the consensus of the Committee that this issue should be referred to the Legislative Committee for further discussion.

Mr. O'Connor advised that during a recent meeting of the Mental Health Committee, on which he served as Chairman, they had discussed issues surrounding the recently publicized detainment of a mentally disturbed individual and he asked if continuing education and training was available to the Sheriff's Officers with regard to the handling of mentally ill persons. Sheriff York replied affirmatively, adding that these courses were used as a defensive tactic for use in volatile situations. He added that such training was upcoming and he intended to enroll his Officers in these courses to partake of as much training of this nature as possible. Chief Deputy Ross added that the person taking emergency calls of this nature at the Communication Center played a key part in these situations, so it was very important for them to know how to react appropriately. Therefore, he said, additional in-service training was given to the Communications Officers in dealing with mentally disturbed persons.

Sheriff York stated that he had one final item for discussion, which was the availability of a radio to each Supervisor for communication use during those times when phone service was unavailable. He said that the Communications Supervisor had developed call number identifiers for each Supervisor and he asked anyone wanting a radio to contact him.

Mr. Geraghty encouraged any of the Supervisors that had not partaken of the Communications presentation given by the Sheriff's Office to do so as it was very informative. Mr. VanNess stated that he had also seen the presentation on the activities in the Communications Room and was similarly impressed.

As Sheriff York had no further business to present to the Committee, privilege of the floor was extended to Karen Putney, Administrator of Fire Prevention & Building Code Enforcement, who distributed copies of the Fire Prevention & Building Code Enforcement agenda to the Committee members. *A copy of the agenda is on file with the minutes.*

Ms. Putney stated that Agenda Item I referred to the Monthly Activity Report for her Department and included activity for the months of January and February of 2008, copies of which were included in the agenda. She noted that these reports were fairly self explanatory and reflected that although the number of permits issued had increased, Departmental revenues were down and this seemed to be a sign of the fluctuating economy.

Agenda Item II, Ms. Putney apprised, consisted of a pending item from prior Committee meetings with regard to the vacant designation of Handicap Coordinator. She reminded the Committee that previously they had referred the item to William Lamy, DPW Superintendent, to determine the responsibilities of this designation. Ms. Putney stated that subsequent to discussion with John Farrell, who retired as Director of Civil Defense, Mr. Lamy had been unable to determine the responsibilities; therefore, she said, it was assumed that her Department was already fulfilling the positions obligations.

Hal Payne, Commissioner of Administrative & Fiscal Services, advised that he had contacted NYSAC (New York State Association of Counties) looking for information on this designation and in doing so had received several responses from other Counties. He said that in speaking with a representative from Ontario County he was advised that every Building Inspector certified by New York State was required to have 24 hours worth of training annually, three hours of which pertained to Handicap accessibility issues, thereby qualifying every certified Building Inspector in this area. Ms. Putney agreed that this assessment of the annual training was correct and during subsequent discussion it was determined that the staff of the Fire Prevention & Building Code Enforcement Department were already fulfilling the duties of the Handicap Coordinator designation.

Motion was made by Mr. Haskell, seconded by Mr. Stec and carried unanimously to eliminate the designation of Handicap Coordinator and remove this issue from the pending items listing.

Ms. Putney advised that Agenda Item III referred to the Budget Performance Report, which was included in the agenda. She asked the Committee members to review this at their convenience and contact her with any questions they might have.

Proceeding to Agenda Item IV, Ms. Putney stated that the fleet vehicle for the newly hired Building Inspector had been ordered. Mr. VanNess reminded the Committee members that the cost of the vehicle for the new Building Inspector was supposed to be included in the DPW equipment bond; however, he said they had been advised by the Treasurer's Office that it could not be appropriately included. In light of this, he noted, the decision had been made for Ms. Putney to utilize money from her existing Budget to purchase the vehicle and he asked that the Committee keep this expenditure in mind as it was likely that she would experience shortages before the end of 2008.

Ms. Putney stated that presently her main Budget concern was with regard to gasoline costs for the

vehicles. She said that she had begun the year with \$10,000 in her gasoline budget, which was now depleted to \$5,000, and she had not yet received the February gasoline bill from DPW. Ms. Putney said that her gasoline budget would be further hampered by the fact that they were now adding another vehicle. She noted that she had already started transferring funds within the budget to pay Departmental bills and she was sure that there would be shortages prior to the end of the year.

Mr. Geraghty asked if the revenues generated were returned to her Department and Ms. Putney replied in the negative, adding that they contributed to the General Fund.

When asked by Mr. O'Connor, Ms. Putney advised that her Department consisted of six employees, by whom four County vehicles were used. She said that three of the vehicles were purchased in October of 2006 and she noted that the mileage added to these vehicles since they were obtained were 21,650, 25,180 and 32,400 respectively. Mr. VanNess stated that these vehicles were purchased subsequent to the substantial raise in mileage reimbursement costs, making it fiscally prudent for the County to purchase additional fleet vehicles rather than continue to reimburse mileage for the use of employee vehicles for County business.

Ms. Putney advised that although they had initially intended to purchase a Jeep Liberty for the new Building Inspector, they had been unable to and had instead purchased a Ford Ranger pickup, which they hoped to receive in approximately four weeks.

Discussion ensued.

Resuming the agenda review, Ms. Putney advised that Agenda Item V referred to the Annual Local Code Administration and Enforcement Report mandated by the State of New York. She explained that this was a new report required of all municipalities participating in code enforcement. Ms. Putney directed the Committee members to the second page of the report which reflected that no operating permits had been submitted for 2007. She advised that this was because there had not been a Fire Safety Inspector in place in 2007 to issue such permits which were required for places of assembly with over 100 people in them and to businesses that had hazardous materials on site as regulated within the code book. Ms. Putney said that this was one area that the new Building Inspector would be tackling and they hoped to have better numbers for the 2008 report. In addition, she pointed out that under the Record Keeping portion of the report, she had been forced to answer in the negative regarding the establishment of system recording and maintaining specified activities and this directly related to the lack of operating permits issued. Ms. Putney stated that she had since instituted methods of record keeping in her Office and these issues would be rectified in the 2008 Annual Report.

Concluding the agenda review, Ms. Putney advised that the agenda included a listing of the procedural changes made in the Department since she had assumed the Administrator position, as well as copies of the forms and documents used. She said that due to the more aggressive and thorough stature taken by her employees there had been some complaints to Supervisors made by local contractors. Mr. VanNess stated that he had spoken with Ms. Putney regarding these issues and they had decided that the matter should be addressed with the Committee to be sure that they understood the situation.

Subsequent to discussion on the matter, it was the consensus of the Committee that they agreed with Ms. Putney's administrative decisions and supported her and her staff in their efforts.

Ms. Putney stated that a second issue her Department faced was with respect to issues with the flood plain. She said that she was still unclear on exactly what was being implicated through the flood plain, but it was her understanding that in the 1980's the State had instituted a flood plain area and if a home was being built in one of those areas there were specific regulations that had to be met in the construction. Ms. Putney said that NYSDEC had required the individual Towns to adopt Local Laws taking on the responsibility of targeting these areas. She added that NYSDEC was now looking at each individual Town to make sure that the Local Law adopted in the 1980's was being enforced, and they were finding that it was not in many Towns. Ms. Putney advised that Chairman Monroe had visited the County Attorney's Office to determine how her Department could assist with these issues.

Discussion ensued with respect to the matter.

Ms. Putney apprised that she had received notification of an educational course on the flood plain to take place in May. She said that it was her hope that this course would clarify the situation and the issues faced and that she would have more information for the Committee at their next meeting.

Mr. Haskell stated that he had spoken with Mr. Lamy regarding the posting of signs proclaiming the jurisdiction of Warren County; however, he said, it had not been determined who would pay for the signs or be responsible for posting them. Ms. Putney explained that these signs were intended to make the public more aware of the fact that building permits were required and her Office was working on this issue.

As there was no further business to come before the Public Safety Committee, on motion made by Mr. Girard and seconded by Mr. Stec, Mr. VanNess adjourned the meeting at 11:28 a.m.

Respectfully submitted,
Amanda Allen, Sr. Legislative Office Specialist