

# WARREN COUNTY BOARD OF SUPERVISORS

## COMMITTEE: PUBLIC SAFETY

**DATE: DECEMBER 4, 2008**

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<b>COMMITTEE MEMBERS PRESENT:</b>	<b>OTHERS PRESENT:</b>
SUPERVISORS VANNESS	BUD YORK, SHERIFF
BENTLEY	ROBERT SWAN, UNDERSHERIFF
O'CONNOR	SHANE ROSS, CHIEF DEPUTY
BELDEN	KAREN PUTNEY, ADMINISTRATOR - FIRE PREVENTION & BUILDING CODE ENFORCEMENT
STEC	BRIAN LAFLURE, FIRE COORDINATOR/DIRECTOR OF THE OFFICE OF EMERGENCY SERVICES
GIRARD	FREDERICK MONROE, CHAIRMAN
<b>VACANT:</b> TOWN OF	PATRICIA NENNINGER, SECOND ASSISTANT COUNTY ATTORNEY
THURMAN	HAL PAYNE, COMMISSIONER OF ADMINISTRATIVE & FISCAL SERVICES
	JOAN SADY, CLERK OF THE BOARD
	SUPERVISORS GERAGHTY THOMAS
	TOM RANDALL, <i>THE ADIRONDACK JOURNAL</i>
	SARAH MCLENITHAN, LEGISLATIVE OFFICE SPECIALIST

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Mr. VanNess called the meeting of the Public Safety Committee to order at 10:00 a.m.

Motion was made by Mr. O'Connor, seconded by Mr. Girard and carried unanimously to approve the minutes from the October 23, 2008 meeting of the Public Safety Committee, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Bud York, Sheriff, who distributed copies of the Sheriff & Communications Agenda to the Committee members. A copy of the Agenda is on file with the minutes.

Supervisor Belden entered the meeting at 10:03 a.m.

Sheriff York apprised Item 1 on the Agenda was a request for authorization to bill the Glens Falls Hospital on a quarterly basis for youth transports. He stated that for safety reasons the Glens Falls Hospital periodically called the Sheriff's Office to request that they transport youths to facilities outside of Warren County. He pointed out that the State of New York reimbursed the Sheriff's Office for supplying youth transportation to the Department of Social Services and Youth Court. He noted that Glens Falls Hospital had agreed to the billing on a quarterly basis.

Supervisor Stec entered the meeting at 10:07 a.m.

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Motion was made by Mr. Girard, seconded by Mr. Bentley and carried unanimously to authorize the Sheriff's Office to invoice the Glens Falls Hospital on a quarterly basis for youth transportation services provided as outlined above and the necessary resolution was authorized for the December 19, 2008 Board meeting. *A copy of the resolution request form is on file with the minutes.*

Agenda Item 2, Sheriff York advised, consisted of a request to transfer a 2003 Chevy Malibu from the Sheriff's Department to the Soil and Water Conservation District. He stated that Hal Payne, Commissioner of Administrative & Fiscal Services, mentioned that a resolution was required to transfer the vehicle.

Motion was made by Mr. Bentley, seconded by Mr. Girard and carried unanimously authorizing the request to transfer a County vehicle to the Soil and Water Conservation District as outlined above, and the necessary resolution was authorized for the December 19, 2008 Board meeting. *A copy of the request to transfer or sell County equipment is on file with the minutes.*

Sheriff York stated that Item 3 was a request to transfer a 1997 Cadillac Deville from the Sheriff's Department to the District Attorney's Office for use by one of their investigators.

Motion was made by Mr. Girard, seconded by Mr. Stec and carried unanimously to authorize the transfer of the County vehicle to the District Attorney's Office as outlined above, and the necessary resolution was authorized for the December 19, 2008 Board meeting. *A copy of the request to transfer or sell County equipment is on file with the minutes.*

Item 4, Sheriff York explained, was a request to transfer ten (10) wireless headsets with matching chargers to Washington County due to the equipment no longer being compatible with the equipment currently used in the Communications Center.

Mr. Payne questioned whether the County had the authority to transfer equipment to another County in New York State and Chairman Monroe responded that transfers were allowable between County Governments.

Motion was made by Mr. Stec, seconded by Mr. Bentley and carried unanimously to authorize the transfer of wireless headsets with chargers to Washington County as outlined above and the necessary resolution was authorized for the December 19, 2008 Board meeting. *A copy of the request to transfer or sell County equipment is on file with the minutes.*

Sheriff York apprised that Agenda Items 5 through 8 were requests to extend the following contracts:

1. Northeastern Mobile Dental Services, for a term commencing January 1, 2009 and terminating December 31, 2010, in an amount not to exceed \$17,100 on a bi-annual basis;
2. Government Payment Services Inc., for a term commencing January 1, 2009 and terminating December 31, 2013, with no cost to the County;
3. Black Creek Integrated Systems Corp., for a term commencing January 1, 2009 and terminating December 31, 2010, in an amount not to exceed \$19,584 annually for

4. proprietary inmate booking and management software support and updates;  
Contact Pharmacy Services, for a term commencing January 1, 2009 and terminating December 31, 2009, for pharmaceutical services provided for the correctional facility.

Motion was made by Mr. O'Connor, seconded by Mr. Bentley and carried unanimously to approve the requests for contract extensions as outlined above, and the necessary resolutions were authorized for the December 19, 2008 Board meeting. *Copies of the requests are on file with the minutes.*

Sheriff York apprised that Agenda Item 9 referred to a request for a contract with Justice Benefits, Inc. for State Alien Assistance Program Management, commencing January 1, 2009 and terminating December 31, 2012, at no cost to the County. He advised that the Sheriff's Office provided Justice Benefits with a listing of incarcerated inmates in the Warren County Jail to review and locate the illegal aliens that the County could be Federally reimbursed for. He pointed out that Justice Benefits, Inc. received a finders fee from the Federal Government for each illegal alien identified.

Motion was made by Mr. Belden, seconded by Mr. Stec and carried unanimously to approve the contract with Justice Benefits, Inc. at no cost to the County as outlined above, and the necessary resolution was authorized for the December 19, 2008 Board meeting. *A copy of the resolution request form is on file with the minutes.*

Proceeding to Agenda Item 10, Sheriff York requested to amend the County Budget in the amount of \$53,364 to accept insurance recovery funds.

Motion was made by Mr. Stec, seconded by Mr. Bentley and carried unanimously to approve the request to amend the County budget as outlined above, and refer same to the Finance Committee. *A copy of the request to amend the County budget is on file with the minutes.*

Sheriff York requested to transfer funds within various codes totaling \$271,300 due to insufficient funds. Mr. VanNess questioned whether this was an interfund transfer and Sheriff York replied affirmatively.

Motion was made by Mr. Stec, seconded by Mr. Belden and carried unanimously to approve the request to transfer funds as outlined above, and refer same to the Finance Committee. *A copy of the request for transfer of funds is on file with the minutes.*

Continuing with the Agenda review, Sheriff York advised that Item 11 consisted of a request to amend the County Budget in the amount of \$66,674. Shane Ross, Chief Deputy, advised that due to the changes in the grant, excess funds were transferred to the Sheriff's portion of the Budget and in order to balance the books it was necessary to transfer the funds back.

Motion was made by Mr. Belden, seconded by Mr. Stec and carried unanimously to approve the request to amend the County budget as outlined above, and refer same to the Finance Committee. *Note: "Subsequent to the meeting, it was determined that this budget amendment was approved at*

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*the November 21<sup>st</sup> Board of Supervisors meeting and no further action was necessary.”*

Agenda Item 12, Sheriff York stated, pertained to a request for transfer of funds in the amount of \$12,876 for funds remaining in the Law Enforcement Terrorism Prevention Program (LETPP) Grant. He pointed out that the grant funds would be utilized in 2009 for future LETPP grant projects. Joan Sady, Clerk of the Board, noted that the Treasurer’s Office required a copy of the letter that requested the funds be carried over from the 2008 Budget to the 2009 Budget for their records and said that she would forward them a copy.

Motion was made by Mr. Girard, seconded by Mr. Bentley and carried unanimously to approve the request as outlined above and refer same to the Finance Committee. *A copy of the request is on file with the minutes.*

Agenda Items 13 and 14, Sheriff York stated, pertained to the following requests for extensions of existing contracts:

- 1) Trane, commencing January 1, 2009 and terminating December 31, 2011, in the amount of \$4,813 for the first year, \$5,005 for the second year and \$5,205 for the third year for heating ventilation and air conditioning (HVAC) services for the County Correctional Facility;
- 2) SRI Fire Sprinkler Corp. commencing January 1, 2009 and terminating December 31, 2009, in an amount not to exceed \$1,750 for one annual test of the Warren County Correctional Facility’s fire sprinkler system.

Motion was made by Mr. Stec, seconded by Mr. Belden and carried unanimously to approve the requests for contract extensions as outlined above, and the necessary resolution was authorized for the December 19, 2008 Board meeting. *Copies of the resolution requests are on file with the minutes.*

Sheriff York advised that Agenda Item 15 referred to a Notice of Intent to Fill Vacant Position of Correction Officer, base salary of \$32,400, due to retirement. Mr. VanNess questioned whether this was a mandated position by the New York State Commission of Corrections and Sheriff York replied affirmatively.

Motion was made by Mr. Girard, seconded by Mr. Bentley and carried unanimously to approve the request to fill a vacant position of Correction Officer as outlined above, and refer same to the Personnel Committee. *A copy of the Notice of Intent to Fill Vacant Position is on file with the minutes.*

Sheriff York noted that the following were requests for extension of existing contracts that had not been included in the agenda.

- 1) Warren Tire Service Center, Inc., commencing January 1, 2009 and terminating December 31, 2009, to be paid upon completion of scheduled vehicle maintenance for the southern portion of Warren County;
- 2) Warrensburg Car Care, LLC. commencing January 1, 2009 and terminating

- December 31, 2009, to be paid upon completion of each scheduled vehicle maintenance for the northern portion of Warren County;
- 3) Chic's Marina Inc., commencing on January 1, 2009 and terminating December 31, 2009, to be paid upon completion of each scheduled marine work.

Robert Swan, Undersheriff explained that in previous years one low bidder was accepted for all the vehicle maintenance but, due to budget restraints, Warren Tire had submitted the low bid for the southern portion of the County and Warrensburg Car Care had submitted the low bid for the northern portion of Warren County. He pointed out that if Warrensburg Car Care was utilized in the northern portion of the County, funds would be saved due to it not being necessary to utilize employees to transport the cars requiring service.

In reference to the marine maintenance bid, Undersheriff Swan stated that the bid received from Chic's Marina was less than half the costs of the other applicants and offered a dock slip for the Sheriff's Marine Unit to utilize at no cost to the County; therefore, Chic's Marina was awarded the contract.

Motion was made by Mr. Stec, seconded by Mr. Belden and carried unanimously to approve the requests contracts as outlined above, and the necessary resolutions were authorized for the December 19, 2008 Board meeting. *Copies of the resolution requests are one file with the minutes.*

Concluding the Agenda review, Sheriff York advised that an executive session was necessary to discuss the employment history of a particular person.

Motion was made by Mr. Belden, seconded by Mr. Girard and carried unanimously that executive session be declared pursuant to section 105(e) of the Public Officers Law.

Executive session was declared from 10:15 a.m. to 10:24 a.m.

Pursuant to the executive session, motion was made by Mr. Stec, seconded by Mr. Belden and carried unanimously that the salary of Employee No. 11531 be increased from a Level 1 Communications Officer to a Level 5 Communications Officer, base salary of \$41,011, effective January 1, 2009 due to experience as a Communications Officer in similar agencies, and refer same to the Finance Committee. *A copy of the resolution request is on file with the minutes.*

Sheriff York apprised the Committee that there was a possibility that he may have to approach the Finance Committee with a request for additional funds for fuel costs and added that he included in the Agenda packet a copy of the fuel summary report. He pointed out that the summary reflected the measures taken to reduce fuel consumption; he added that as of October 31, 2008 the fuel usage was 2,937.9 gallons less than the previous year.

The representatives from the Sheriff's Office exited the meeting at 10:27 a.m.

Patricia Nenninger, Second Assistant County Attorney, entered the meeting at 10:28 a.m.

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Privilege of the floor was extended to Karen Putney, Administrator, Fire Prevention and Building Code Enforcement, who distributed copies of the Agenda to the Committee members, a copy of which is on file with the minutes.

Agenda Item 1, Ms. Putney explained, referred to pending items from prior Committee meetings, the first of which was to report findings on flood plain related septic issues. She clarified for the Committee that the flood plain and septic issues were two separate issues and the septic issue would be discussed at today's meeting and that she and Mrs. Nenner would be reporting on the flood plain issue at the next Committee meeting.

Ms. Putney advised that the second pending item listed referred to the issuance of temporary certificates of occupancy (CO's) which would be discussed during the meeting when the Committee decided on which fee schedule to approve.

Agenda Item 2, Ms. Putney stated, referred to the Monthly Activity Report for October and November. She pointed out that the overall activity for year to date had decreased 6% in the total number of permits issued from the prior year and that revenue had decreased as well by 9%. She clarified that the reduction was due to the current downturn in the economy.

Continuing with the Agenda review, Ms. Putney announced that Item 3 consisted of a review of the Budget Performance Report. She explained that the remaining funds should be sufficient to cover expenses for the remainder of the year.

Agenda Item 4, Ms. Putney clarified, referred to the fee schedule change. She stated that at the prior Committee meeting, no decision had been made as to which fee schedule would be adopted. She mentioned that the difference between Schedule B and Schedule C was that a C.O. fee was included with Schedule C but not with Schedule B. She suggested including a fee for the temporary C.O., due to the increased amount of time that was required in order to issue the temporary C.O.

Mr. Belden questioned whether there was a deadline with temporary C.O.'s, and Ms. Putney responded that the law stated that temporary C.O.'s could be issued for a six month time period, renewable one time for a maximum of a one year time period.

Motion was made by Mr. Girard, seconded by Mr. Belden and carried unanimously approving Schedule C as outlined above and the necessary resolution was authorized for the December 19, 2008 Board meeting. *A copy of the resolution request form is on file with the minutes.*

Ms. Putney advised that the final Item on the Agenda was in reference to septic system issues. She noted that included in the Agenda packet was a memo that was received from the New York State Department of State, (NYSDOC) Division of Code Enforcement and Administration stating, "Since septic system inspections is a plumbing code requirement, it is part of the enforcement of the codes and cannot be delegated to the Town Zoning Officer." She outlined the regulations for septic systems as stated in the Uniform Code that was required by the New York State Codes Division, the New York State Department of Health and The New York State Department of Education.

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Ms. Putney pointed out that due to the Towns opting out of the Provision of Enforcement, the enforcement of the Uniform Code Appendix 75-A was delegated to the Fire Prevention and Building Code Enforcement Department and that the wastewater systems were part of the Uniform Code and therefore, was the responsibility of the Fire Prevention and Building Code Department to enforce. She stated that there was no inspector in the Department certified to inspect septic systems.

Mr. Putney suggested utilizing the engineer designed systems as there would be no additional training costs and only required one to two additional inspections. She stated that two different scenarios existed for this option.

1. The engineer designing the system would be the individual signing off on it;
2. The Department could approve the engineers design of the septic system.

Ms. Putney informed the Committee that there was no Uniform Compliance with Appendix 75-A and the County had no oversight on any septic systems due to the Engineer's Plans not being required by the Department thus far. She stated that it was necessary to adopt a policy on septic system inspection in order to be in compliance with Appendix 75-A.

Responding to a question by Mr. Belden, Ms. Putney said that the issue developed due to an interpretation enforced by the New York State Codes Division that septic system design is a public health issue; therefore, it required an engineer to design the system.

Patricia Nenninger, stated that Warren County had a local law that required that the County provide the enforcement of the Uniform Code for Towns that have opted out of the provision of enforcement. She indicated that Warren County did not provide septic enforcement for the Towns that have opted out of the Provision of Enforcement. She pointed out that Ms. Putney had surveyed Counties across New York State and had found that enforcement was handled in various different ways. She said that the issue was the fact that it was not clarified in writing whether the engineered system was a requirement for the standard system; however, the various agencies of the State recorded that it was a requirement. She asserted that it was necessary that the County establish the standard under which septic systems would be considered in compliance for the Towns they enforced.

Mr. VanNess reiterated that the point Ms. Putney made was that the letter stated that the septic systems inspection was a plumbing code requirement, and could not be delegated to a Town Zoning Officer. He pointed out that this would take the Town out of the process, leaving the responsibility to the County.

Mr. Belden mentioned that in most cases an engineer charges the property owner for the design of the septic system and a contractor installs it. Ms. Putney pointed out that the option existed to require that if the engineer designs the system, they would be required to inspect and sign-off on the system upon it's completion. Mr. Belden pointed out that implementing the requirement that a septic system be engineered would be too costly for most homeowners.

Mr. Belden questioned when the mandate for engineered systems would take effect and Ms. Putney replied that it should be in effect now. Mrs. Putney pointed out that she, as well as Mrs. Nenninger,

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had been working on finding a solution since the receipt of the letter on October 30, 2008.

Mrs. Nenninger pointed out that the Towns had provision in place that were in compliance with Appendix 75-A standard for septic systems. She added that the problem was with the interpretation, as there was no consistency within the various agencies affected by the is law. She suggested organizing a meeting with each of the Towns so that a consistent standard existed for all of Warren County.

Mr. Belden stated if the engineered system was adopted, budget problems would arise due to training that would be necessary. Ms. Putney pointed out that if the County adopted the engineered system, training costs would not be incurred due to the inspections being required on the design, not the actual system. Mr. VanNess reiterated that the negative would be the increased cost to the homeowner. Ms. Putney advised that Mrs. Nenninger had contacted the Planning Department to query whether grants were available to assist homeowners in absorbing the costs. Mrs. Nenninger indicated that cases would be considered on an individual basis and that new grants did not include engineering costs; therefore, although they may be able to assist in other ways, engineering costs would be excluded.

Mr. Bentley suggested referring the septic system issue to the Legislative Committee to suggest to the State Legislature that they reconsider the standards that have been mandated in order for septic systems to be in compliance with Appendix 75-A.

Motion was made by Mr. Bentley, seconded by Mr. Belden and carried unanimously to refer the matter to the Legislative Committee to draft a letter to the New York State Legislature requesting the standards for septic systems to be in compliance with Appendix 75-A be reviewed. *Note: Subsequent to the meeting it was determined that no referral action was necessary.*

Ms. Putney exited the meeting at 10:55 a.m.

Privilege of the floor was extended to Brian LaFlure, Fire Coordinator and Director of the Office of Emergency Services (OES). Mr. LaFlure distributed copies of the Agenda to the Committee members. *A copy of the Agenda is on file with the minutes.*

Mr. LaFlure began his Agenda review with pending items from prior Committee meetings; the first of which was an update on the Hazard Mitigation Plan. He referred the Committee to a letter from the Friends of the North Country, Inc. that had been included in the Agenda packet. He stated that the Friends of the North Country, Inc. would begin to draft a plan as soon as the Town's jurisdictions returned the questionnaire's to them.

Mr. LaFlure advised that the second pending item listed referred to an updated listing of the Warren County EMS Advisory Board. He stated that the listing had been updated and would be forwarded to the Clerk of the Board's Office for a resolution to appoint the individuals included on the list.

Motion was made by Mr. Bentley, seconded by Mr. Belden and carried unanimously to appoint and

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reappoint individuals to the Warren County EMS Advisory Board, and the necessary resolution was authorized for the December 19, 2008 Board meeting. *A copy of the 2009 Warren County EMS Advisory Board members is on file with the minutes.*

The third pending item, Mr. LaFlure stated, pertained to an update on the membership roster to Warren County Radio Amateur Civil Emergency Services (RACES). He commented that RACES had 25 members and were working towards becoming a successful volunteer organization. He pointed out that this was no cost to the County and was a valuable asset to the County.

For the final pending item, Mr. LaFlure referred to the letter included in the Agenda packet received from the Laberge Group giving an update on the project and scope of services pertaining to the Emergency Services Training Facility (ESTF). He stated that all of the agencies that needed to review the site had completed their inspections and that in order to move forward the official letters from the agencies would need to be received stating that there were no "fatal flaws" with the property.

Ms. Nenninger advised that before the next step could be taken, a review of the fatal flaw items that were included within the Inter-Municipal Agreement between Warren and Washington Counties needed to be addressed. She stated that she would work with the Emergency Services Training Facility Committee to get the issues resolved and report back to the Committee in January with their findings.

Mr. LaFlure stated that he felt that once the official letters were received from the various agencies stating that there were no fatal flaws within the site, grant funding could be applied for the construction of the ESTF. Mr. VanNess added that they were planning to approach Wal-Mart Corporation to inquire if they would be interested in working in conjunction with the Counties to reduce the costs of adding new water and sewer facilities. Mrs. Nenninger asserted that the terms of the current grant stated that in order to be eligible to receive the funds, a facility must be in existence by the end of the term of that grant, which was mid 2010.

Mr. Belden questioned whether the grant funds had been utilized thus far in the process and Mrs. Nenninger responded that grant funds had not been formally executed by New York State due to the State awaiting the results of the fatal flaws study. Mr. LaFlure added that he had been informed by the State that as long as the project had been phased, the County could apply for additional grant funding. As an example, he stated, phase 1 could be the site work and infrastructure and phase 2 could be actual construction of the buildings.

Moving along, Agenda Item 1 referred to an update on the status of the GMC Yukon and discussion of the OES vehicles and their mileage. He referred the Committee to a handout that had been included in the Agenda with a listing of the two vehicles that the OES were utilizing and their mileage. Mr. LaFlure stated that he did not feel it was necessary for the County to supply him with a vehicle to drive to and from work. Mr. VanNess clarified that they had requested Mr. LaFlure to prepare this report so that they could make a decision on whether it was necessary to renew the lease on the 2004 GMC Yukon. Mr. VanNess advised that in order to utilize some savings to the County,

he felt it necessary to pay Mr. LaFlure mileage, rather than renew the lease on the Yukon. He then questioned what would happen to the County-owned equipment in the Yukon.

Mr. LaFlure responded that the equipment had been in several other County-owned vehicles and was estimated to be 15 years old. He added that the equipment that could be reused would be transferred to the 3<sup>rd</sup> Deputy Fire Coordinator's vehicle. He explained that his concern with not renewing the lease on the Yukon was that it was necessary for the OES to have access to a fleet vehicle for travel during the day to attend meetings and conferences.

Mr. VanNess questioned whether the OES could utilize one of the older Sheriff's vehicles and Mr. LaFlure responded that he would prefer that the vehicle be a four wheel drive as it was utilized as a back-up for pulling trailers that contained the generators. Mr. Belden questioned what the buy-out on the Yukon lease was and Mr. LaFlure replied that the total cost would be \$11,725, which he felt was excessive for a five year old vehicle.

Mr. LaFlure suggested the possibility of not renewing the lease of the Yukon and transferring the two wheel drive pick up that the OES currently had to another Department, and in turn purchase a vehicle that would meet the OES needs. Mr. VanNess questioned whether a Sheriff's car could be utilized temporarily, as well as, if necessary, utilizing a pick-up from the Sheriff's Department to tow the trailer on an as-needed basis until a decision could be made on whether to purchase a new vehicle.

Discussion ensued.

Pursuant to the discussion it was determined that no action was necessary at this time, as the lease on the GMC Yukon was paid through April 1, 2009, so the item would remain pending for the time being.

Agenda Item 2, Mr. LaFlure stated was in reference to a joint meeting of the Traffic Safety Committee and the OES to discuss the possibility of reclassifying the part-time Account Clerk position to full-time. Due to being unable to organize a joint meeting, he advised that the item had been postponed until further notice.

Mr. LaFlure explained that Agenda Item 3 pertained to a request to fill the vacant position of 3<sup>rd</sup> Deputy Fire Coordinator with Employee No. 7011, base salary of \$3,089, due to promotion. He added that the OES had received five resumes from individuals interested in the position and that he, as well as the Fire Advisory Board felt that the best candidate for the position had been chosen.

Motion was made by Mr. Belden, seconded by Mr. Stec and carried unanimously to approve the request to fill the vacant position of 3<sup>rd</sup> Deputy Fire Coordinator as outlined above, and refer same to the Personnel Committee. *A copy of the Notice of Intent to Fill Vacant Position is on file with the minutes.*

Agenda Item 4, Mr. LaFlure stated was a request to authorize the Chairman of the Board to sign the Budget Re-Allocation form for the 2006 Homeland Security Grant funds. He stated that funds were

being transferred into different accounts and the dollar amount of the grant was not changing.

Motion was made by Mr. Belden, seconded Mr. Bentley and carried unanimously to authorize the Chairman of the Board to sign the Budget Re-Allocation form for the 2006 Homeland Security Grant funds as outlined above, and the necessary resolution was authorized for the December 19, 2008 Board meeting. *A copy of the resolution request form is on file with the minutes.*

Proceeding with the Agenda review, Mr. LaFlure advised that Item 5 was to inform the Committee of the number of hazardous materials (HAZMAT) and fire investigations performed. He pointed out that the amount budgeted in 2008 for HAZMAT and fire investigations was almost completely expended. He mentioned that the County paid the Glens Falls Fire Department an hourly rate to perform the investigations and that these investigations were very time consuming.

Agenda Item 6, Mr. LaFlure explained was a request to authorize the County Treasurer's Office to reimburse any local volunteer fire department for expenses that occurred due to a response to a HAZMAT incident.

Motion was made by Mr. Belden, seconded by Mr. Girard and carried unanimously to approve the request to reimburse local volunteer fire departments for expenses incurred when responding to HAZMAT incidents as outlined above, and the necessary resolution was authorized for the December 19, 2008 Board meeting. *A copy of the resolution request form is on file with the minutes.*

Mr. LaFlure advised that Agenda Item 7 was a request to Amend Resolution No. 697 of 2008, due to an error in the amount charged per HAZMAT physical performed. He pointed out that the cost should have been \$165, not the \$160 that was listed in the resolution.

Motion was made by Mr. Belden, seconded by Mr. Bentley and carried unanimously to amend Resolution No. 697 of 2008 as outlined above, and the necessary resolution was authorized for the December 19, 2008 Board meeting. *A copy of the resolution request form is on file with the minutes.*

Concluding the Agenda review, Mr. LaFlure informed the Committee that the Tri-County United Way "Live United" campaign was supplying smoke and carbon dioxide detectors to the elderly. He stated that Kevin O'Brien of O'Brien Insurance Agency had worked in conjunction with the Glens Falls Home to receive a \$10,000 grant to purchase smoke detectors, carbon dioxide detectors and batteries for those in need of assistance. He explained that when volunteers for Meals on Wheels and traveling nurses discovered individuals in need of assistance, they would have individuals fill out a form and return it to their agency. The next step, he advised, was for the agency to submit the form to Mr. LaFlure for him determine which local fire department would install the devices for the individuals. He added that the program was at no cost to the County.

As there was no further business to come before the Public Safety Committee, on motion made by Mr. Belden and seconded by Mr Stec, Mr. VanNess adjourned the meeting at 11:31 a.m.

Respectfully submitted,

Sarah McLenithan, Legislative Office Specialist

