

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: SUPPORT SERVICES (INSURANCE)

DATE: DECEMBER 19, 2008

COMMITTEE MEMBERS PRESENT:	OTHERS PRESENT:
SUPERVISORS SHEEHAN	AMY CLUTE, SELF-INSURANCE ADMINISTRATOR
VANNES	HAL PAYNE, COMMISSIONER OF ADMINISTRATIVE & FISCAL SERVICES
GIRARD	JOAN SADY, CLERK, BOARD OF SUPERVISORS
SIMMES	SUPERVISORS GERAGHTY
GOODSPEED	KENNY
STRAINER	PITKIN
TAYLOR	TODD LUNT, DIRECTOR OF HUMAN RESOURCES
	GORDON WOODWORTH, <i>THE CHRONICLE</i>
	AMANDA ALLEN, SR. LEGISLATIVE OFFICE SPECIALIST

Mr. Sheehan called the meeting of the Support Services Committee to order at 9:00 a.m.

Due to their inability to reach a decision by majority vote on the issue of hiring a firm to provide safety consultant services for participants of the Self-Insurance Fund in previous meetings, Mr. Sheehan announced that the special meeting had been called in order for the entire Committee to vote on the issue.

Motion was made by Mr. Girard and seconded by Mr. Goodspeed to approve a new contract with Needham Risk Management for safety consultant services.

Mr. VanNess advised that he preferred to secure a contract for safety consultant services with the alternate bidder, Cool Insuring Agency, as they currently provided insurance services to the County and were aware of all the County's assets and properties. He added that it was important to remember that the firm chosen to provide these services would do so for all contributors to the Self-Insurance Fund and not just the County. Mr. VanNess reminded the Committee that the proposal made by Needham Risk Management offered 450 service hours at a cost of \$75 per hour, while Cool Insuring Agency had offered a contract with 700 service hours at a cost of \$57 per hour. He then apprised of his feeling that Needham Risk Management would not be able to provide the necessary services for all Self-Insurance participants with the reduced number of hours offered.

Mr. Goodspeed countered that Needham Risk Management was the stronger of the two candidates because they offered only risk management services and were clearly more specialized in this area than Cool Insuring Agency who offered a number of different services. He added that he too had initially felt Needham Risk Management might be too small an operation to provide all of the services required by the participants of the Self-Insurance Fund; therefore, he said, he had researched the matter and had found that Needham Risk Management was actually the largest safety consultant firm in the capital region and had no fewer than eight safety specialists and 25 to 30 associates working on safety issues at any given time. Mr. Goodspeed said that although he understood Mr. VanNess' perspective, he maintained his feeling that Needham Risk Management was the better candidate.

In response to Mr. Taylor's inquiry as to when the Needham Risk Management proposal specified that the

billing hour would begin, Amy Clute, Self-Insurance Administrator, read from the Needham proposal which stated that the fee listed represented 450 hours of annual service time spent on behalf of the client, including the consultant's mileage costs.

Subsequent to further discussion on the matter, Mr. Sheehan called the question and the motion was carried by majority vote to approve a new contract with Needham Risk Management for safety consultant services, with Messrs. Taylor, VanNess and Sheehan voting in opposition; the necessary resolution was approved for the December 19th Board meeting. *A copy of the resolution request form is on file with the minutes.*

As there was no further business to come before the Support Services Committee, on motion made by Mr. Girard and seconded by Mr. VanNess, Mr. Sheehan adjourned the meeting at 9:09 a.m.

Respectfully submitted,
Amanda Allen, Sr. Legislative Office Specialist