

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2010 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Human Resources

BUDGET ACCOUNT CODE: A.1435

OBJECT CODES	2008 EXPENDITURES	2009 APPROPRIATIONS	2010 DEPARTMENT REQUESTS
100's PERSONAL SERVICES	\$88,888.56	\$94,373.00	\$95,422.08
200's EQUIPMENT			\$0.00
400's CONTRACTUAL	\$22,077.20	\$21,750.00	\$17,150.00
TOTALS	\$110,965.76	\$116,123.00	\$112,572.08

SIGNED:

DEPARTMENT HEAD

TITLE:

DATE:

BUDGET REQUEST APPROVED:

COMMITTEE CHAIR

DATE:

BUDGET OFFICER APPROVAL:

DATE:

WARREN COUNTY

Budget Worksheet Report

Account Number	Description	2008 Actual Amount	2009 Adopted Budget	2009 Amended Budget	2010 Departmental Request
Fund: A General					
Expenses					
Department: 1435 Human Resources					
Account Classification: Personal Service Personal Services					
110	Salaries - Regular	\$88,888.56	\$94,373.00	\$94,373.00	\$95,422.08
Account Classification Total: Personal Services		\$88,888.56	\$94,373.00	\$94,373.00	\$95,422.08
Account Classification: Equipment Equipment					
210	Furniture/Furnishings	\$0.00	\$0.00	\$0.00	\$0.00
220	Office Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Account Classification Total: Equipment		\$0.00	\$0.00	\$0.00	\$0.00
Account Classification: Contract Expens Contractual Expense					
410	Supplies	\$3,772.53	\$3,650.00	\$3,650.00	\$1,500.00
420	Printing Expense	\$0.00	\$0.00	\$0.00	\$0.00
421	Equipment Rental	\$38.51	\$0.00	\$0.00	\$0.00
422	Repair/Maint-Equipment	\$0.00	\$0.00	\$0.00	\$0.00
423	Telephone	\$181.63	\$150.00	\$150.00	\$200.00
424	Postage	\$142.93	\$150.00	\$150.00	\$200.00
426	Subscriptions	\$125.00	\$0.00	\$0.00	\$0.00
427	Memberships & Dues	\$260.00	\$160.00	\$160.00	\$160.00
428	Data Processing & Internet Fees	\$170.00	\$90.00	\$90.00	\$90.00
439	Misc Fees & Expenses	\$0.00	\$0.00	\$0.00	\$0.00
444	Travel/Education/Conference	\$679.00	\$750.00	\$750.00	\$750.00
470	Contract	\$16,707.60	\$16,800.00	\$16,800.00	\$14,250.00

WARREN COUNTY

Budget Worksheet Report

Account Number	Description	2008 Actual Amount	2009 Adopted Budget	2009 Amended Budget	2010 Departmental Request
	Account Classification Total: Contractual Expense	\$22,077.20	\$21,750.00	\$21,750.00	\$17,150.00
	Department Total: Human Resources	\$110,965.76	\$116,123.00	\$116,123.00	\$112,572.08
	Expense Totals	\$110,965.76	\$116,123.00	\$116,123.00	\$112,572.08
	Fund Total: General	(\$110,965.76)	(\$116,123.00)	(\$116,123.00)	(\$112,572.08)
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	Revenue Grand Totals:	\$0.00	\$0.00	\$0.00	\$0.00
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	Expense Grand Totals:	\$110,965.76	\$116,123.00	\$116,123.00	\$112,572.08
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	Net Grand Totals:	(\$110,965.76)	(\$116,123.00)	(\$116,123.00)	(\$112,572.08)

Budget Position G/L Trend Report

Budget Year 2010

Budget Year	2010
Position Title	Departmental Request
A.1435 - General.Human Resources	
Administrative Assistant	30759.04
Human Resources Director	64663.04
SubTotal	95422.08

✓ ✓

1435 HR Budget

110- Salaries 3.5% increase 1 admin asst. hired in 2008

410- Supplies 2009 had \$ for Supervisory Training
Reduced \$2150 for 2010

427- Memberships National HR Association
Includes membership in local HR Assoct.

428- Data processing \$45 X 2 for computer services

444- Conferences 3 total (1 NYSAC, 1 HR, 1 Labor Relations)

470- Contract Reduced \$2800
We currently cover 887 employees as compared to 1071 – no longer cover per diem, subs and less than part time

Totals \$3551 in savings
Approx 3.2% decrease from 2009

2009 Budget

Anticipated return to general fund \$4000 from 2009 budget

1. No supervisory training as previously planned
2. Reduction in number of employees covered under EAP