

**A G E N D A**  
**PERSONNEL COMMITTEE**  
**FEBRUARY 11, 2009**

**1) Referrals from the Health Services Committee:**

**Health Services:**

- A)** Amending Resolution No. 658 of 2007 to include language to reflect when a Registered Professional Nurse (RPN), grade 19, base salary of \$39,660, completes two years of full time Home Care/Public Health experience, they may be promoted to a Community Health Nurse (CHN), grade 20, base salary of \$41,358; and if an RPN or CHN completed their Bachelor's Degree for Nursing the pay grade level may increase to reflect the change in title to Public Health Nurse (PHN), grade 21, base salary of \$42,408; thereby amending the Department's Table of Organization.
- B)** Amending Resolution No. 59 of 2008, which authorized the Director of Public Health to fill the vacant position of Supervising Public Health Nurse due to a retirement, to correct the base salary from \$54,251 (2008 salary) to the 2009 adopted base salary of \$58,115, as per the attached.

**Westmount Health Facility:**

- C)** Request for an employee to enroll in a job related course entitled "Financial Accounting" at Adirondack Community College from January 27, 2009 through May 14, 2009, at a cost of \$569.50.
- D)** The request to fill the vacant position of Physical Therapy Assistant has been withdrawn by the Administrator of the Westmount Health Facility and will be referred back to the Health Services Committee.

**2) Referrals from the Public Safety Committee:**

**Sheriff & Communications:**

- A)** Request to fill the vacant position of Cook in the Corrections Division, base salary of \$29,170, Employee No. 6445, due to retirement. The Notice of Intent to Fill Vacant Position is attached.
- B)** Request to fill the vacant position of Correction Officer, base salary of \$32,400, Employee No. 10728, due to resignation. The Notice of Intent to Fill Vacant Position is attached.

**3) Referral from the Public Works Committee:**

The request to fill the vacant position of Information System Manager has been withdrawn by the Superintendent of Public Works and will be referred back to the Public Works Committee.

**4) Referral from the Real Property Tax Services Committee:**

Request to fill the vacant position of Real Property Clerk, base salary of \$24,480, Employee No. 11437, due to promotion. The Notice of Intent to Fill Vacant Position is attached.

**5) Referrals from the Social Services (Meeting on January 29, 2009):**

- A)** Request to fill the vacant position of Keyboard Specialist, base salary of \$23,390. The Notice of Intent to Fill Vacant Position is attached.
- B)** Request to fill the vacant position of Caseworker, base salary of \$34,178, Employee No. 9270, due to resignation. The Notice of Intent to Fill Vacant Position is attached.
- C)** Reclassifying the position of Keyboard Specialist, base salary of \$23,390 to the position of Community Services Assistant, base salary of \$33,912 and deleting the position of Keyboard Specialist #3; thereby amending the Department's Table of Organization.
- D)** Request to fill the vacant position of Community Services Assistant, base salary of \$33,912. The Notice of Intent to Fill Vacant Position is attached.

**Referrals from the Social Services Meeting on February 5, 2009:**

- E)** Reclassifying the position of Senior Account Clerk, base salary of \$29,031, Employee No. 11282 to the position of Account Clerk, base salary of \$25,344 and deleting the Senior Account Clerk position; thereby amending the Department's Table of Organization.
- F)** Reclassifying the position of Senior Account Clerk, base salary of \$31,250, Employee No. 10936 to the position of Account Clerk, base salary of \$27,281 and deleting the Senior Account Clerk position; thereby amending the Department's Table of Organization.

**Please note:** The following requests require 2/3 majority vote by the Supervisory Committee which was not obtained at the February 5, 2009 Committee meeting, due to the lack of Committee members present; therefore, if a 2/3 majority vote is reached amongst the Personnel Committee, it will be necessary to waive the rules of the board regarding Section D, Number 8 (I) of Resolution No. 1 of 2009 regarding 2/3 majority vote of appropriate Committee and to introduce the requests to fill the positions from the floor at the February 20, 2009 Board of Supervisors meeting.

- G)** Request to fill the vacant position of Social Welfare Examiner, base salary of \$29,199, Employee No. 11544, due to resignation. The Notice of Intent to Fill Vacant Position is attached.
- H)** Creating the position of Clerk, on a temporary basis due to award of additional HEAP administrative funds, base salary of \$22,897, effective February 23, 2009; thereby amending the Department's Table of Organization.

- I) Request to fill the vacant temporary position of Clerk, base salary of \$22,897. The Notice of Intent to Fill Vacant Position is attached.
  - J) Creating the position of Social Welfare Examiner, on a temporary basis due to award of additional HEAP administrative funds, base salary of \$29,199, effective February 23, 2009; thereby amending the Department's Table of Organization.
  - K) Request to fill the vacant temporary position of Social Welfare Examiner, base salary of \$29,199. The Notice of Intent to Fill Vacant Position is attached.
  - L) Request to fill the vacant temporary position of Social Welfare Examiner, base salary of \$29,199, due to medical leave absence from December 20, 2008 through approximately April 20, 2009. The Notice of Intent to Fill Vacant Position is attached.
- 
- 6) Ratifying the actions of the Chairman of the Board in signing the Memorandum of Agreement (MOA) with the Sheriff's Employees' Alliance regarding a Communication Officer.
  - 7) Paul Dusek, County Attorney, has requested to address the Committee regarding a referral from the County Facilities Committee concerning County policies for employee breaks.
  - 8) Todd Lunt, Director of Human Resources, has a request to ratify the execution of the authorization to attend the NYSAC 2009 Legislative Conference in Albany, NY on February 9 and 10, 2009, as approved by the Chairman of the Board. A copy of the Authorization to Attend Meeting or Convention is attached.

## RESOLUTION REQUEST FORM NO. 20

### MISCELLANEOUS\*

**\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here. Please attach any backup information available and be as detailed as possible.**

DEPARTMENT NAME: Health Services

DATE: January 23, 2009

- (a) Purpose of Request: To amend Resolution 658/2007
- (b) Details: to include language to reflect when an Registered Professional Nurse (RPN) (grade 19, base salary: \$39,660) completes 2 years of full time Home Care/Public Health experience, he/she may move to Community Health Nurse (CHN) (grade 20, base salary: \$41,358). The Budget and Department Table of Organization will be amended accordingly. Also, language should reflect if an RPN or CHN completed his/her Bachelor's Degree for Nursing the grade may increase to reflect the change in title to Public Health Nurse (PHN), grade 21, base salary: \$42,408

Resolution 658/2007 addresses when a nurse is hired he/she may be placed at the grade appropriate for professional education and experience. The amended language is to allow for the same provision for employees already on staff

- (c) Previous Resolution Number: 658/2007

# Warren County Board of Supervisors

RESOLUTION NO. 658 OF 2007

Resolution introduced by Supervisors Gabriels, Kenny, Haskell, Belden, Stec, F. Thomas and Sokol

AUTHORIZING THE DIRECTOR OF HEALTH SERVICES TO BACKFILL ALL REGISTERED NURSING POSITIONS AT THE GRADES WHERE THE NEWLY RECRUITED NURSE'S EDUCATION AND EXPERIENCE LEVEL FALLS

WHEREAS, whenever there is a vacancy for the position of Community Health Nurse the applicants often do not have the level of experience necessary for the position, and

WHEREAS, as a result, it has been necessary to reclassify the Community Health Nurse position to either Registered Nurse or Public Health Nurse in order to fill the position, and

WHEREAS, the Director of Public Health/Patient Services has requested that she be allowed to fill open positions as either Registered Nurse, Public Health Nurse or Community Health Nurse depending upon the candidates education and experience, now, therefore, be it

RESOLVED, that the Director of Health Services be allowed to fill all open positions in the manner requested as more specifically set forth in the preambles of this Resolution.

# Warren County Board of Supervisors

RESOLUTION NO. 59 OF 2009

Resolution introduced by Supervisors Stec and Thomas

**AUTHORIZING DIRECTOR OF PUBLIC HEALTH/PATIENT SERVICES TO FILL  
THE VACANT POSITION OF SUPERVISING PUBLIC HEALTH NURSE DUE TO  
A RETIREMENT - HEALTH SERVICES DEPARTMENT**

RESOLVED, that by a 2/3 majority vote, the Warren County Board of Supervisors hereby authorizes Patricia A. Auer, Director of Public Health/Patient Services, to fill the vacant position of Supervising Public Health Nurse, at a base salary of \$54,251, due to a retirement.

**REPORT OF PERSONNEL CHANGE**

To: Warren County Human Resources Dept. 10298 Sheryl Havens  
 Employee No. Employee  
 From: Warren 40 North Street, Apt. 2, Hudson Falls, NY 12839  
 City County Town Village or District Address  
 36.00 Warren County Health Services Supervising PHN \$58,115.00<sup>08</sup>  
 Dept. Number Department Title of Position Salary  
 Veteran  Non-veteran   
 Disabled Veteran  Exempt Volunteer Fireman

Joann Morton, Supervising PHN # 2 052 60 9650  
 Name and Title of Last Employee in Position Social Security Number

| Check Nature of Personnel Change                        | Date Effective | Action necessary by Appointing Officer |
|---|----------------|--|
| Permanent   |                | Return report of certification         |
| Provisional   |                | Attach application (MSD 330)           |
| Temporary   | From To        | State length of employment             |
| Substitute  | From To        | Give facts under Remarks               |
| For Term of Office                                      | From To        | Give facts under Remarks               |
| <input checked="" type="checkbox"/> Permanent Promotion |                | Return report of certification         |
| Provisional Promotion                                   |                | Attach nomination                      |
| Non-Competitive Class                                   |                | Attach application (MSD 330)           |
| Exempt Class  |                | Submit this form only                  |
| Labor Class   |                | Attach application (MSD 330)           |
| Resignation   |                | Submit Signed Resignation              |
| Retirement  |                | Give Effective Date                    |
| Deceased  |                | Indicate Date                          |
| Removal   |                | Attached copy of proceedings           |
| Lay-off (Lack of Work or Funds)                         |                | Give facts under remarks               |
| Military leave of absence                               |                | Give facts under remarks               |
| Other leave of absence                                  | From To        | Give facts under remarks               |
| Transfer  |                | Give facts under remarks               |
| Demotion  |                | Give facts under remarks               |
| Suspension  |                | Give facts under remarks               |
| Reinstatement   |                | Give facts under remarks               |
| Change in classification                                | DEC 10 2008    | Give facts under remarks               |
| New Position  |                | Submit Form MSD222                     |
| Change in salary  |                | Indicate New Salary                    |
| Change in name  |                | Give facts under remarks               |
| Other   |                | Give facts under remarks               |

Remarks: (Continue on back if necessary)

Date of Birth 7/31/67

Effective January 8, 2009, Sheryl is promoted to Supervising PHN at above salary.

Do not write in this space

Date Received  BC Letter   
 Roster Card  Treasurer   
 Mins.  Date processing   
 File  Self-Insurance

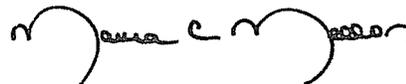
Appointing Officer: Patricia Auer

Title: Patricia Auer, DPH  
 Address: 1340 State RT 9, Lake George, NY 12845

**RESOLUTION REQUEST FORM NO. 19**

***Application for Approval to Enroll in Job-Related Courses by Employee***

- 1. Employee=s Name: Maura C. Mellon
- 2. Position: Senior Account Clerk                      3. Department: Westmount Health Facility
- 4. Course Title: Financial Accounting
- 5. Institution or School: ACC
- 6. How Course Relates to Current Position: Accounting
- 7. Starting Date: 01-27-09                                      8. Completion Date: 05/14/09
- 9. Cost: \$569.50

10: Employee=s Signature:  Date: 1/16/09

11. Supervisor=s Comments (Approval/Denial)

Supervisor=s Signature: \_\_\_\_\_ Date: \_\_\_\_\_

12. Department Head=s Comments (Approval/Denial)

Department Head=s Signature: \_\_\_\_\_ Date: \_\_\_\_\_

13. Committee=s Recommendation:

Committee Chairman=s Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Chairman of the Board of Supervisors

**If approved by Committee, and resolution approving the course is adopted by the Board of Supervisors, candidate may enroll and be eligible for 50% reimbursement for costs as itemized in Item #9. Employee must complete the course with at least a AC@, its**

**NOTICE OF INTENT TO FILL VACANT POSITION**

This notice of intent is filed whenever a department head plans to fill an *existing* funded position in their budget that is vacate due to a retirement, resignation or termination. This notice may not be used for requests to create a *new* position.

**DEPARTMENT HEAD COMPLETES THIS SECTION**

Department SHERIFF - CORRECTIONS DIV  
Title of Position COOK Base salary 29,170.44  
Budget code and title A.3150 110 SALARIES - REGULAR  
This position is vacate due to:  Retirement  Resignation  Termination  
Employee No. 6445

**COMMISSIONER OF ADMINISTRATIVE & FISCAL SERVICES COMPLETES THIS SECTION**

Name of Committee Public Safety Date \_\_\_\_\_  
 The commissioner has no objection to the filling of the vacancy.  
 The commissioner objects to the filling of the vacancy.  
Commissioner Signature H. J. Page

**SUPERVISORY COMMITTEE COMPLETES THIS SECTION**

Name of Committee Public Safety Date 1/22/09  
 The committee has no objection to the filling of the vacancy.  
 The committee objects to the filling of the vacancy and will be sending a resolution to the full board to have the position removed from the budget.  
Ranking Committee Member Signature [Signature]

**PERSONNEL COMMITTEE COMPLETES THIS SECTION**

Date \_\_\_\_\_  
 The Personnel/Human Resources Committee has no objection to the filling of the vacancy.  
 The Personnel/Human Resources Committee objects to the filling of the vacancy and will be sending a resolution to the full board to have the position removed from the budget.  
Ranking Committee Member Signature \_\_\_\_\_

**NOTICE OF INTENT TO FILL VACANT POSITION**

This notice of intent is filed whenever a department head plans to fill an *existing* funded position in their budget that is vacate due to a retirement, resignation or termination. This notice may not be used for requests to create a *new* position.

**DEPARTMENT HEAD COMPLETES THIS SECTION**

Department SHERIFF - CORRECTIONS  
Title of Position CORRECTION OFFICER Base salary 32399.64  
Budget code and title A.3150 110 SALARIES - REGULAR  
This position is vacate due to:  Retirement  Resignation  Termination  
Employee No. 10728

**COMMISSIONER OF ADMINISTRATIVE & FISCAL SERVICES COMPLETES THIS SECTION**

Name of Committee Public Safety Date \_\_\_\_\_  
 The commissioner has no objection to the filling of the vacancy.  
 The commissioner objects to the filling of the vacancy.  
Commissioner Signature [Signature]

**SUPERVISORY COMMITTEE COMPLETES THIS SECTION**

Name of Committee Public Safety Date 1/22/09  
 The committee has no objection to the filling of the vacancy.  
 The committee objects to the filling of the vacancy and will be sending a resolution to the full board to have the position removed from the budget.  
Ranking Committee Member Signature [Signature]

**PERSONNEL COMMITTEE COMPLETES THIS SECTION**

Date \_\_\_\_\_  
 The Personnel/Human Resources Committee has no objection to the filling of the vacancy.  
 The Personnel/Human Resources Committee objects to the filling of the vacancy and will be sending a resolution to the full board to have the position removed from the budget.  
Ranking Committee Member Signature \_\_\_\_\_

# RESOLUTION REQUEST FORM NO. 12

Schedule "A"

## NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an existing funded position in their budget that is vacated due to a retirement, resignation or termination. This notice may not be used for requests to create a *new* position. For complete instructions on the procedure to be followed, see the reverse of this form.

### DEPARTMENT HEAD COMPLETES THIS SECTION

Department Real Property

Title of Position Real Property Clerk

Base salary ~~\$24,480~~ \$24,908

Budget code and title A.1355 110 Salary

\$24,480.

This position is vacated due to:  Retirement  Resignation  Termination  Promotion  
 Other

Employee No. 11437

### COMMISSIONER OF ADMINISTRATIVE & FISCAL SERVICES COMPLETES THIS SECTION

Name of Committee Real Property Date 1/26/09

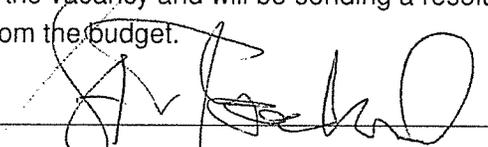
- The Commissioner has no objection to the filling of the vacancy.  
 The Commissioner objects to the filling of the vacancy.

Commissioner Signature 

### SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee Real Property Date 1/26/09

- The committee has no objection to the filling of the vacancy.  
 The committee objects to the filling of the vacancy and will be sending a resolution to the full board to have the position removed from the budget.

Ranking Committee Member Signature 

### PERSONNEL COMMITTEE COMPLETES THIS SECTION

Date \_\_\_\_\_

- The Personnel Committee has no objection to the filling of the vacancy.  
 The Personnel Committee objects to the filling of the vacancy and will be sending a resolution to the full board to have the position removed from the budget.

Ranking Committee Member Signature \_\_\_\_\_

# RESOLUTION REQUEST FORM NO. 12

Schedule "A"

## NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an existing funded position in their budget that is vacated due to a retirement, resignation or termination. This notice may not be used for requests to create a new position. For complete instructions on the procedure to be followed, see the reverse of this form.

### DEPARTMENT HEAD COMPLETES THIS SECTION

Department Department of Social Services

Title of Position Keyboard Specialist

Base salary \$23,390

Budget code and title 40.03 A.6010

This position is vacated due to:  Retirement  Resignation  Termination

Employee No.

### COMMISSIONER OF ADMINISTRATIVE & FISCAL SERVICES COMPLETES THIS SECTION

Name of Committee Social Services

Date 1/29/09

The Commissioner has no objection to the filling of the vacancy.

The Commissioner objects to the filling of the vacancy.

Commissioner Signature



### SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee Social Services

Date 1/29/09

The committee has no objection to the filling of the vacancy.

The committee objects to the filling of the vacancy and will be sending a resolution to the full board to have the position removed from the budget.

Ranking Committee Member Signature



### PERSONNEL COMMITTEE COMPLETES THIS SECTION

Date

The Personnel Committee has no objection to the filling of the vacancy.

The Personnel Committee objects to the filling of the vacancy and will be sending a resolution to the full board to have the position removed from the budget.

Ranking Committee Member Signature

# RESOLUTION REQUEST FORM NO. 12

Schedule "A"

## NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an existing funded position in their budget that is vacated due to a retirement, resignation or termination. This notice may not be used for requests to create a new position. For complete instructions on the procedure to be followed, see the reverse of this form.

### DEPARTMENT HEAD COMPLETES THIS SECTION

Department Department of Social Services

Title of Position Caseworker

Base salary ~~\$40,178~~ 34,178

Budget code and title 40.01 A.6010

This position is vacated due to:  Retirement  Resignation  Termination

Employee No. 9270

### COMMISSIONER OF ADMINISTRATIVE & FISCAL SERVICES COMPLETES THIS SECTION

Name of Committee Social Services

Date 1/29/09

The Commissioner has no objection to the filling of the vacancy.

The Commissioner objects to the filling of the vacancy.

Commissioner Signature



### SUPERVISORY COMMITTEE COMPLETES THIS SECTION

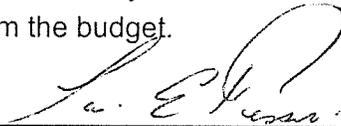
Name of Committee Social Services

Date 1/29/09

The committee has no objection to the filling of the vacancy.

The committee objects to the filling of the vacancy and will be sending a resolution to the full board to have the position removed from the budget.

Ranking Committee Member Signature



### PERSONNEL COMMITTEE COMPLETES THIS SECTION

Date

The Personnel Committee has no objection to the filling of the vacancy.

The Personnel Committee objects to the filling of the vacancy and will be sending a resolution to the full board to have the position removed from the budget.

Ranking Committee Member Signature

# RESOLUTION REQUEST FORM NO. 14

## Request to Reclassify Position

DEPARTMENT NAME: Social Services

DATE: 2/2/09

- (a) Title of Reclassified Position: Community Services Assistant
- (b) Annual Salary of Reclassified Position (and Grade if Applicable):\*  
\*(This should be the Base Salary for the position if it is being filled by a **new** employee, **or** the salary, including longevities, for any **existing** employee who is filling the position. \$33,912.00, Grade 8
- (c) Title and Employee Number of Position to be Deleted: Keyboard Specialist #3, vacant
- (d) Annual Salary of Position to be Deleted (and Grade if Applicable):\*  
\*(This should be the Base Salary for the position if it is being filled by a **new** employee, **or** the salary, including longevities, for any **existing** employee who is filling the position. \$23,390.00
- (e) Effective Date:\* 2/13/09  
\*Please do not backdate unless the purpose is to correct an error.
- (f) Where are the Funds in the Budget for this Position? List Budget Code (with title), Object Code (with title), and Amount: 40.06 A.6010
- (g) Has Personnel Officer Reviewed and Approved of the New Position Title?:\*  
\*This is necessary **BEFORE** bringing the request to committees. Yes

# RESOLUTION REQUEST FORM NO. 12

Schedule "A"

## NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an existing funded position in their budget that is vacated due to a retirement, resignation or termination. This notice may not be used for requests to create a *new* position. For complete instructions on the procedure to be followed, see the reverse of this form.

### DEPARTMENT HEAD COMPLETES THIS SECTION

Department Department of Social Services

Title of Position Community Services Assistant

33,912  
~~34,178~~

Base salary

Budget code and title 40.06 A.6010

This position is vacated due to:  Retirement  Resignation  Termination

Employee No. 9270

### COMMISSIONER OF ADMINISTRATIVE & FISCAL SERVICES COMPLETES THIS SECTION

Name of Committee Social Services

Date 1/29/09

The Commissioner has no objection to the filling of the vacancy.

The Commissioner objects to the filling of the vacancy.

Commissioner Signature



### SUPERVISORY COMMITTEE COMPLETES THIS SECTION

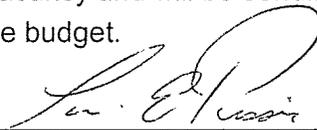
Name of Committee Social Services

Date 1/29/09

The committee has no objection to the filling of the vacancy.

The committee objects to the filling of the vacancy and will be sending a resolution to the full board to have the position removed from the budget.

Ranking Committee Member Signature



### PERSONNEL COMMITTEE COMPLETES THIS SECTION

Date

The Personnel Committee has no objection to the filling of the vacancy.

The Personnel Committee objects to the filling of the vacancy and will be sending a resolution to the full board to have the position removed from the budget.

# RESOLUTION REQUEST FORM NO. 14

## *Request to Reclassify Position*

DEPARTMENT NAME: Social Services

DATE: 2/6/09

- (a) Title of Reclassified Position: Account Clerk
  
- (b) Annual Salary of Reclassified Position (and Grade if Applicable):\*  
\*(This should be the Base Salary for the position if it is being filled by a **new** employee, **or** the salary, including longevities, for any **existing** employee who is filling the position. \$25,344, Grade 4
  
- (c) Title and Employee Number of Position to be Deleted: Sr. Account Clerk 11282
  
- (d) Annual Salary of Position to be Deleted (and Grade if Applicable):\*  
\*(This should be the Base Salary for the position if it is being filled by a **new** employee, **or** the salary, including longevities, for any **existing** employee who is filling the position. \$29,031, Grade 7
  
- (e) Effective Date:\* 2/23/09  
\*Please do not backdate unless the purpose is to correct an error.
  
- (f) Where are the Funds in the Budget for this Position? List Budget Code (with title), Object Code (with title), and Amount: A.6010 40.07
  
- (g) Has Personnel Officer Reviewed and Approved of the New Position Title?:\*  
\*This is necessary **BEFORE** bringing the request to committees. Yes

# *RESOLUTION REQUEST FORM NO. 14*

## *Request to Reclassify Position*

DEPARTMENT NAME: Social Services

DATE: 2/6/09

- (a) Title of Reclassified Position: Account Clerk
  
- (b) Annual Salary of Reclassified Position (and Grade if Applicable):\*  
\*(This should be the Base Salary for the position if it is being filled by a **new** employee, **or** the salary, **including longevities**, for any **existing** employee who is filling the position. \$27,281, Grade 4
  
- (c) Title and Employee Number of Position to be Deleted: Sr. Account Clerk 10936
  
- (d) Annual Salary of Position to be Deleted (and Grade if Applicable):\*  
\*(This should be the Base Salary for the position if it is being filled by a **new** employee, **or** the salary, **including longevities**, for any **existing** employee who is filling the position. \$31,250, Grade 7
  
- (e) Effective Date:\* 2/23/09  
\*Please do not backdate unless the purpose is to correct an error.
  
- (f) Where are the Funds in the Budget for this Position? List Budget Code (with title), Object Code (with title), and Amount: A.6010 40.02
  
- (g) Has Personnel Officer Reviewed and Approved of the New Position Title?:\*  
\*This is necessary **BEFORE** bringing the request to committees. Yes

# RESOLUTION REQUEST FORM NO. 12

Schedule AA@

## NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an existing funded position in their budget that is vacated due to a retirement, resignation or termination. This notice may not be used for requests to create a new position. For complete instructions on the procedure to be followed, see the reverse of this form.

### DEPARTMENT HEAD COMPLETES THIS SECTION

Department Social Services  
Title of Position Social Welfare Examiner  
Budget code and title 40.01 A.6010  
This position is vacated due to:  Retirement  Resignation  Termination  
Employee No. 11544

\$29,199.00  
Base salary ~~28,697.00~~

### COMMISSIONER OF ADMINISTRATIVE & FISCAL SERVICES COMPLETES THIS SECTION

Name of Committee Social Services Date 2/3/09

- The Commissioner has no objection to the filling of the vacancy.  
 The Commissioner objects to the filling of the vacancy.

Commissioner Signature \_\_\_\_\_

### SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee Social Services Date 2/3/09

- The committee has no objection to the filling of the vacancy.  
 The committee objects to the filling of the vacancy and will be sending a resolution to the full board to have the position removed from the budget.

Ranking Committee Member Signature \_\_\_\_\_

### PERSONNEL COMMITTEE COMPLETES THIS SECTION

Date

- The Personnel Committee has no objection to the filling of the vacancy.  
 The Personnel Committee objects to the filling of the vacancy and will be sending a resolution to the full board to have the position removed from the budget.

Ranking Committee Member Signature \_\_\_\_\_

# *RESOLUTION REQUEST FORM NO. 11*

## *Request to Create New Position*

**DEPARTMENT NAME:** Social Services

**DATE:** 2/2/09

- (a) Title of Requested Position: Clerk
- (b) Annual **Base** Salary (and Grade if Applicable): \$22,897, Grade 2
- (c) Effective Date for New Position:\* 2/23/09  
\*Please do not backdate unless the purpose is to correct an error.
- (d) List Any Position in the Department=s Table of Organization Being Deleted as a Result of this Request: (Include annual salary and grade if applicable): None
- (e) Where are Funds in the Budget for this Position? List Budget Code (with title), Object Code (with title), and Amount: HEAP Administration, new funding
- (f) Has Personnel Officer Reviewed and Approved of the New Position Title? (This is necessary **BEFORE** bringing the request to committees.)
- (g) Is this a mandated position? If so, please explain:
- (h) Is there expected revenue from this position? If so, please explain:

# RESOLUTION REQUEST FORM NO. 12

Schedule "A"

## NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an existing funded position in their budget that is vacated due to a retirement, resignation or termination. This notice may not be used for requests to create a new position. For complete instructions on the procedure to be followed, see the reverse of this form.

### DEPARTMENT HEAD COMPLETES THIS SECTION

Department Social Services

Title of Position Clerk Temporary Base salary \$22,897.

Budget code and title A.6010 40.01

This position is vacated due to:  Retirement  Resignation  Termination  Promotion  
 Other

Employee No. New Hire

### COMMISSIONER OF ADMINISTRATIVE & FISCAL SERVICES COMPLETES THIS SECTION

Name of Committee Social Services Date 2/3/09

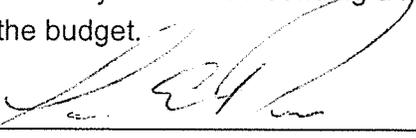
- The Commissioner has no objection to the filling of the vacancy.  
 The Commissioner objects to the filling of the vacancy.

Commissioner Signature 

### SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee Social Services Date 2/3/09

- The committee has no objection to the filling of the vacancy.  
 The committee objects to the filling of the vacancy and will be sending a resolution to the full board to have the position removed from the budget.

Ranking Committee Member Signature 

### PERSONNEL COMMITTEE COMPLETES THIS SECTION

Date \_\_\_\_\_

- The Personnel Committee has no objection to the filling of the vacancy.  
 The Personnel Committee objects to the filling of the vacancy and will be sending a resolution to the full board to have the position removed from the budget.

Ranking Committee Member Signature \_\_\_\_\_

# *RESOLUTION REQUEST FORM NO. 11*

## *Request to Create New Position*

DEPARTMENT NAME: Social Services

DATE: 2/2/09

- (a) Title of Requested Position: Social Welfare Examiner
- (b) Annual Base Salary (and Grade if Applicable): \$29,199
- (c) Effective Date for New Position:\* 2/23/09  
\*Please do not backdate unless the purpose is to correct an error.
- (d) List Any Position in the Department=s Table of Organization Being Deleted as a Result of this Request: (Include annual salary and grade if applicable): None
- (e) Where are Funds in the Budget for this Position? List Budget Code (with title), Object Code (with title), and Amount: HEAP Administration, new funding
- (f) Has Personnel Officer Reviewed and Approved of the New Position Title? (This is necessary **BEFORE** bringing the request to committees.)
- (g) Is this a mandated position? If so, please explain:
- (h) Is there expected revenue from this position? If so, please explain:

# RESOLUTION REQUEST FORM NO. 12

Schedule AA@

## NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an existing funded position in their budget that is vacated due to a retirement, resignation or termination. This notice may not be used for requests to create a new position. For complete instructions on the procedure to be followed, see the reverse of this form.

### DEPARTMENT HEAD COMPLETES THIS SECTION

Department Social Services

\$29,199.00

Title of Position Social Welfare Examiner

Base salary ~~28,697.00~~

Budget code and title 40.01 A.6010

This position is vacated due to:  Retirement  Resignation  Termination

Employee No. ~~14544~~

New Position - Temporary

### COMMISSIONER OF ADMINISTRATIVE & FISCAL SERVICES COMPLETES THIS SECTION

Name of Committee

Date 2/3/09

The Commissioner has no objection to the filling of the vacancy.

The Commissioner objects to the filling of the vacancy.

Commissioner Signature \_\_\_\_\_

### SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee

Date 2/3/09

The committee has no objection to the filling of the vacancy.

The committee objects to the filling of the vacancy and will be sending a resolution to the full board to have the position removed from the budget.

Ranking Committee Member Signature \_\_\_\_\_

### PERSONNEL COMMITTEE COMPLETES THIS SECTION

Date

The Personnel Committee has no objection to the filling of the vacancy.

The Personnel Committee objects to the filling of the vacancy and will be sending a resolution to the full board to have the position removed from the budget.

Ranking Committee Member Signature \_\_\_\_\_

# RESOLUTION REQUEST FORM NO. 12

Schedule AA@

## NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an existing funded position in their budget that is vacated due to a retirement, resignation or termination. This notice may not be used for requests to create a new position. For complete instructions on the procedure to be followed, see the reverse of this form.

### DEPARTMENT HEAD COMPLETES THIS SECTION

Department Social Services \$29,199.00  
Title of Position Social Welfare Examiner *Temporary* - Base salary ~~28,697.00~~  
Budget code and title 40.01 A.6010  
This position is vacated due to:  Retirement  Resignation  Termination  
Employee No. 10163 out on medical since December 20, won't be back until at least 4/20/09.

### COMMISSIONER OF ADMINISTRATIVE & FISCAL SERVICES COMPLETES THIS SECTION

Name of Committee \_\_\_\_\_ Date *2/3/09*

- The Commissioner has no objection to the filling of the vacancy.  
 The Commissioner objects to the filling of the vacancy.

Commissioner Signature *[Signature]*

### SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee \_\_\_\_\_ Date *2/3/09*

- The committee has no objection to the filling of the vacancy.  
 The committee objects to the filling of the vacancy and will be sending a resolution to the full board to have the position removed from the budget.

Ranking Committee Member Signature *[Signature]*

### PERSONNEL COMMITTEE COMPLETES THIS SECTION

Date \_\_\_\_\_

- The Personnel Committee has no objection to the filling of the vacancy.  
 The Personnel Committee objects to the filling of the vacancy and will be sending a resolution to the full board to have the position removed from the budget.

Ranking Committee Member Signature \_\_\_\_\_

MEMORANDUM OF AGREEMENT

WARREN COUNTY AND THE WARREN COUNTY SHERIFF

AS THE JOINT EMPLOYER

AND

THE WARREN COUNTY SHERIFF'S EMPLOYEES' ALLIANCE

AS THE UNION

WHEREAS, Warren County ("County") and the Warren County Sheriff ("Sheriff") and the Warren County Sheriff's Employees' Alliance ("Union") have entered into a collective bargaining agreement for the period January 1, 2008 through December 31, 2010 ("2008-2010 Agreement"); and

WHEREAS, the 2008-2010 Agreement is silent on the subject of what salary step a lateral transfer is hired at where a transfer is made pursuant to Local Civil Service Rules and Regulations Rule XVII; and

WHEREAS, David Comstock ("Comstock") was a part time Communication Officer with the Hudson Falls Police Department from 1994 through 1998 and held a full time Permanent Classified Civil Service position of Communication Officer with the Hudson Falls Police Department from 1998 through November of 2007; and

WHEREAS Comstock laterally transferred into a Communication Officer position with the Warren County Sheriffs Department effective July 7, 2008 from the Hudson Falls Police Department pursuant to the Local Civil Service Rules and Regulations; and

WHEREAS, the parties wish to avoid disputes and amicably resolve labor relations issues, and recognize Comstock's prior service as a Communication Officer.

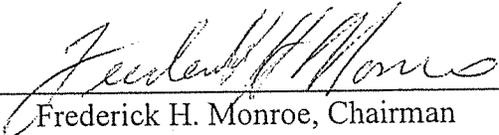
IT IS HEREBY AGREED as follows:

1. In recognition of Comstock's prior service as a Communication Officer his salary shall be set at the 5<sup>th</sup> Year step of the salary schedule, effective January 1, 2009. Thereafter, Comstock shall advance through the salary steps consistent with the agreement as if he had five years of service commencing with the year 2009. For all other purposes, Comstock's original date of appointment with the County will serve as his seniority and hire date.
2. Nothing in this agreement will be considered an admission of wrongdoing by any party.

3. This Agreement shall not be considered a precedent or have any probative value with regard to the future filling of any position in the Warren County Sheriff's Office by new hires or lateral transfers from any agency or department, including that of the Hudson Falls Police Department. The County reserves the right to evaluate any similar situation occurring in the future on its own merits, and the Union, likewise, reserves all rights with regard to contesting any County interpretation of the Collective Bargaining Agreement in this regard.

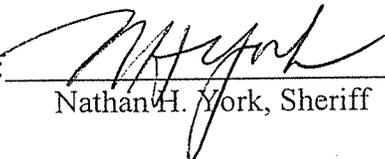
WARREN COUNTY

DATED: 12/30/08

By:   
Frederick H. Monroe, Chairman  
Board of Supervisors

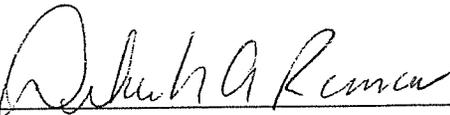
WARREN COUNTY SHERIFF

DATED: 12/30/08

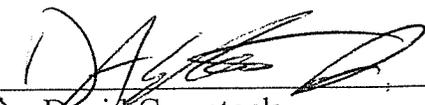
By:   
Nathan H. York, Sheriff

WARREN COUNTY SHERIFF'S  
EMPLOYEES' ALLIANCE

DATED: 12-30-08

By:   
Deborah Ranous, President

DATED: 12-30-08

By:   
David Comstock

SCHEDULE "A"  
**AUTHORIZATION TO ATTEND MEETING OR CONVENTION**

**Check one:**

- In-State (needs Supervisory Committee authorization)
- Out-Of State (needs Board resolution)

The Personnel \_\_\_\_\_ hereby authorizes Todd Lunt \_\_\_\_\_  
(Supervisory Committee) (Employee Name)

to attend NYSAC 2009 Legislative Conference \_\_\_\_\_  
\_\_\_\_\_  
(Name of meeting or organization)

at Desmond Hotel, Albany \_\_\_\_\_  
\_\_\_\_\_  
(Address)

on 2/9, 2/10 \_\_\_\_\_ Mode of transportation to be used County Vehicle \_\_\_\_\_  
(Dates) (County Vehicle or Mass Transportation)

If the mode of transportation is **not** a county vehicle or mass transportation, please explain:

**Proper documentation must be attached when submitting for approval.**

(Please check documents attached)

- Notice of meeting or convention including cost.

**For Overnight Travel**

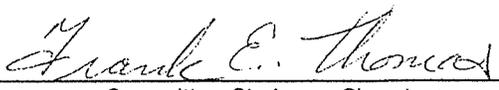
- Room rate \$ \_\_\_\_\_ GSA\* Rate \$ \_\_\_\_\_
- Meal costs - GSA\*per diem rate \$ \_\_\_\_\_

\*[www.gsa.gov](http://www.gsa.gov)

Date: 1/14/2009 \_\_\_\_\_

  
\_\_\_\_\_  
Department Head Signature

Date: 1/16/2009 \_\_\_\_\_

  
\_\_\_\_\_  
Committee Chairman Signature

Please refer to the Warren County Travel Policy and County Vehicle Use Regulations for general policy guidelines.

\*\*\*\*\*

Please check to request a fleet vehicle.

- REQUEST FOR USE OF FLEET VEHICLE**

\*\*\*\*\*

**Filing Instructions:**

1. Original with voucher to Auditor.
2. Copy to Frank Morehouse if fleet vehicle is needed.

# NYSAC CONFERENCE REGISTRATION FORM

Please fax or mail this form to NYSAC

Register Today!

Fax  
518-465-0506

## NYSAC 2009 Legislative Conference Registration Form

Registrations will be accepted via mail or fax:  
NYSAC, 540 Broadway, 5th Floor, Albany, NY 12207  
Attn: 2009 Legislative Conference FAX: 518.465.0506

Name G Todd Lunt Preferred Badge First Name Todd  
Title Human Resource Director  
County or Business Warren  
Address 1340 State Pt. 9  
Lake George, NY 12845  
Phone 518 761 6349 Fax 518 761 6509 Email luntt@co.warren.ny.us

- \$175 Full Conference Registration**— please note this rate is only available to member counties and their employees  
Includes participation at all open sessions, program workshops, affiliate programs and receptions Monday & Tuesday.  
(Please note that registration rates do not include meals. Meals are part of the hotel packages or can be purchased a la carte at the registration desk)
- \$120 One-Day Registration**— please note this rate is only available to member counties and their employees  
Includes participation at open sessions, program workshops, reception on ONE DAY ONLY.  
(Please note that we cannot combine partial days into a one day fee. A one day fee entitles you to attend on one day only - without exception)  
(Please note that registration rates do not include meals. Meals are part of the hotel packages or can be purchased a la carte at the registration desk)  
Please check the day you will be attending:  Monday  Tuesday  Wednesday
- \$50 Dennis A. Pelletier County Government Institute: Orientation for Newly Elected & Appointed County Officials** — Participation in Monday's 5-hour orientation for newly elected & appointed county officials ONLY. Certificate presented upon completion of training. Monday lunch included in this registration type only. (If you plan on attending the full NYSAC Legislative Conf. you must ALSO register as a Full Conference Registration or One Day Registration with the fees listed above. The \$50 Pelletier fee only registers you for the 7-hour Newly Electeds Program on Monday and is a separate program IN ADDITION to the Legislative Conference)

**Pre-Registration Deadline: January 31, 2009\***

(\*You may register for the conference after the deadline as a walk-in registrant at the conference registration desk.)

### PAYMENT INFORMATION

All conference registrations **must be paid upon invoice**. If using a voucher or purchase order - please submit upon registration. Vouchers and purchase orders must be filled out completely by the registrant - including the names of which attendee(s) will be covered by that voucher/purchase order to ensure prompt return of the forms to the county for payment in a timely fashion.

Vouchers that have not been completely filled out by the registrant will be returned without registration processing.

### METHOD OF PAYMENT

Check  Purchase Order or Voucher  Credit Card \_\_\_\_\_ Card Holder Name \_\_\_\_\_  
Cardholder's Name \_\_\_\_\_ Signature \_\_\_\_\_  
Credit Card Type \_\_\_\_\_ Credit Card Number \_\_\_\_\_ Expiration Date \_\_\_/\_\_\_/\_\_\_  
Card CSC Code (3 digit code on back of MC/VISA/DISC card-4 digit code on front of AMEX) \_\_\_\_\_

**Please make checks payable to the NYSAC 2009 Legislative Conference**  
NYSAC 2009 Legislative Conference, 540 Broadway, 5th Floor, Albany, NY 12207

**Please note:** Any registrations cancelled prior to February 2, 2009 will be subject to a 25% administrative fee.  
Registrations cancelled after February 2, 2009 will not be refunded.  
Cancellations must be made via EMAIL NOTIFICATION to [jmunguia@nysac.org](mailto:jmunguia@nysac.org) (subject line "Conference Cancellation")

**ADDENDUM  
PERSONNEL COMMITTEE  
FEBRUARY 11, 2009**

**1) Referral from the Criminal Justice Committee:**

**District Attorney:**

Request to fill the vacant position of 5<sup>th</sup> Assistant District Attorney, base salary of \$47,163, Employee No. 11387, due to resignation. **Please note:** Kate Hogan, District Attorney, has obtained and will provide original signatures of each Criminal Justice Committee member approving the request to fill the position; thereby meeting the criteria of the 2/3 majority vote of the Supervisory Committee and authorizing the request to be forwarded to the Personnel Committee.

# RESOLUTION REQUEST FORM NO. 12

Schedule "A"

## NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an existing funded position in their budget that is vacated due to a retirement, resignation or termination. This notice may not be used for requests to create a new position. For complete instructions on the procedure to be followed, see the reverse of this form.

### DEPARTMENT HEAD COMPLETES THIS SECTION

Department District Attorney

Title of Position 5<sup>th</sup> Assistant District Atty

Base salary \$47,163.00

Budget code and title A.1165 110

This position is vacated due to:  Retirement  Resignation  Termination  Promotion  
 Other

Employee No. 11387

### COMMISSIONER OF ADMINISTRATIVE & FISCAL SERVICES COMPLETES THIS SECTION

Name of Committee Criminal Justice Date 2/10/09

- The Commissioner has no objection to the filling of the vacancy.  
 The Commissioner objects to the filling of the vacancy.

Commissioner Signature \_\_\_\_\_

### SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee Criminal Justice Date 2/11/09

- The committee has no objection to the filling of the vacancy.  
 The committee objects to the filling of the vacancy and will be sending a resolution to the full board to have the position removed from the budget.

Ranking Committee Member Signature \_\_\_\_\_

### PERSONNEL COMMITTEE COMPLETES THIS SECTION

Date Criminal Justice

- The Personnel Committee has no objection to the filling of the vacancy.  
 The Personnel Committee objects to the filling of the vacancy and will be sending a resolution to the full board to have the position removed from the budget.

Ranking Committee Member Signature \_\_\_\_\_

**PROXY VOTE**

I vote to permit the Warren County District Attorney's office to fill the position of the Fifth Assistant District Attorney that is becoming vacant due to resignation and relocation. I understand that this position is fully funded in the 2009 budget, and there are no additional costs that the County will incur as a result of filling this position.

Dated: February 10, 2009

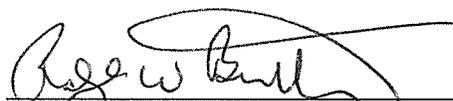
A handwritten signature in black ink, appearing to read 'L. Tessier', is written over a horizontal line.

Louis Tessier, Chairman  
Criminal Justice Committee

**PROXY VOTE**

I vote to permit the Warren County District Attorney's office to fill the position of the Fifth Assistant District Attorney that is becoming vacant due to resignation and relocation. I understand that this position is fully funded in the 2009 budget, and there are no additional costs that the County will incur as a result of filling this position.

Dated: February 10, 2009

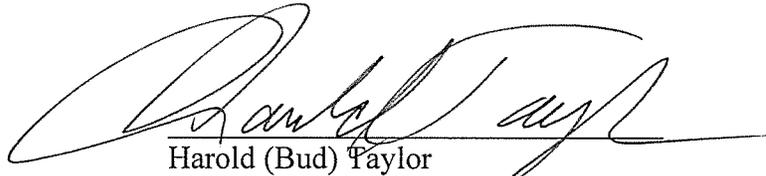
A handwritten signature in black ink, appearing to read "Ralph Bentley", written over a horizontal line.

Ralph Bentley, Vice-Chairman  
Criminal Justice Committee

**PROXY VOTE**

I vote to permit the Warren County District Attorney's office to fill the position of the Fifth Assistant District Attorney that is becoming vacant due to resignation and relocation. I understand that this position is fully funded in the 2009 budget, and there are no additional costs that the County will incur as a result of filling this position.

Dated: February 10, 2009



Harold (Bud) Taylor  
Criminal Justice Committee

**PROXY VOTE**

I vote to permit the Warren County District Attorney's office to fill the position of the Fifth Assistant District Attorney that is becoming vacant due to resignation and relocation. I understand that this position is fully funded in the 2009 budget, and there are no additional costs that the County will incur as a result of filling this position.

Dated: February 10, 2009



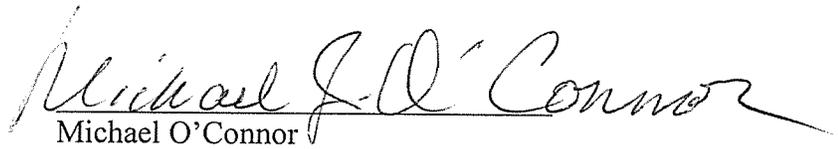
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William Van Ness  
Criminal Justice Committee

**PROXY VOTE**

I vote to permit the Warren County District Attorney's office to fill the position of the Fifth Assistant District Attorney that is becoming vacant due to resignation and relocation. I understand that this position is fully funded in the 2009 budget, and there are no additional costs that the County will incur as a result of filling this position.

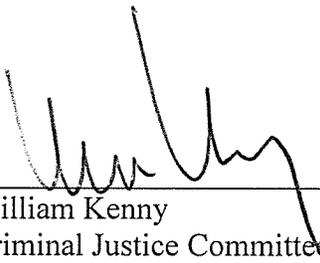
Dated: February 10, 2009

  
Michael O'Connor  
Criminal Justice Committee

**PROXY VOTE**

I vote to permit the Warren County District Attorney's office to fill the position of the Fifth Assistant District Attorney that is becoming vacant due to resignation and relocation. I understand that this position is fully funded in the 2009 budget, and there are no additional costs that the County will incur as a result of filling this position.

Dated: February 10, 2009



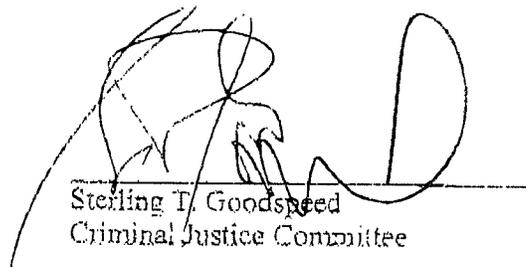
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William Kenny  
Criminal Justice Committee

**PROXY VOTE**

I vote to permit the Warren County District Attorney's office to fill the position of the Fifth Assistant District Attorney that is becoming vacant due to resignation and relocation. I understand that this position is fully funded in the 2009 budget, and there are no additional costs that the County will incur as a result of filling this position.

Dated: February 10, 2009



Sterling I. Goodspeed  
Criminal Justice Committee

MEMORANDUM

TO: Frank Thomas, Chairman  
Personnel Committee

FROM: Kate Hogan, District Attorney 

RE: Request to fill 5<sup>th</sup> ADA position

DATE: February 10, 2009

The Criminal Justice committee has unanimously voted to permit the District Attorney's office to fill the Fifth Assistant District Attorney position that is becoming vacant due to resignation and relocation. While I fully appreciate the critical condition of the county's finances, it is impossible for our office to fulfill our obligations without filling this position. I am attaching the workload from county court so that you can see our obligations. This does not include the obligations in the twelve justice courts, the appellate courts, or motion practice. I have asked that this request be added to the personnel agenda for tomorrow and look forward to answering any questions you may have.

## COUNTY COURT CALENDAR

Accept/reject

2009

### JANUARY

**02-06-09**

|            |                          |                  |
|------------|--------------------------|------------------|
| 09:00 a.m. | Mann, Manuel #           | Arrgt            |
| 09:00 a.m. | Sanchuz, J Gaudelope     | Arrgt w/atty     |
| 10:30 a.m. | Tatum, Roderick # 12471  | Conf (Stanclift) |
| 10:30 a.m. | DeBlois, Michael # 12370 | Conf(Alden)      |
| 10:30 a.m. | Lafountain, Chad # 12335 | Conf(Montgomery) |
| 10:30 a.m. | Gatchell, James #        | Conf(            |

**02-09-09**

#### CONFERENCE

|            |                       |      |
|------------|-----------------------|------|
| 10:00 a.m. | Fleming, Adam # 12409 | Conf |
| 10:00 a.m. | Reid, Jahmal # 12508  | Conf |

**02-11-09**

#### SPECIAL TERM

|            |                                   |                             |
|------------|-----------------------------------|-----------------------------|
| 09:15 am.  | Frasier, Shane # 7773             | Update                      |
| 09:15 a.m. | Volpe, Christopher # 11869        | Plea(Kindlon)               |
| 09:15 a.m. | Mattison, Mark #                  | W/P                         |
| 09:15 a.m. | Brown, Ryan # 11945C              | Sent (Mausert)              |
| 09:15 a.m. | Vopleaus, Joshua # 11079          | Admit/Sent                  |
| 09:15 a.m. | Brower, Ryan # 11990A             | W/P/interim                 |
| 10:30 a.m. | Brownell, Robert # 12160          | Plea /if PG take of trial ! |
| 11:00 a.m. | Moon, Nick #                      | admit/sent                  |
| 09:15 a.m. | Sears, Frank #                    | Sent                        |
| 09:15 a.m. | Mann, Manuel #12330               | (Schreiber)                 |
| 10:30 a.m. | Cunningham, Jamar # 12307         | sent PD                     |
| 11:00 a.m. | Saville, Joe # 12485 2ndfelonyOOP | W/P/S                       |
| 11:00 p.m. | Davis, Richard #                  | SORA                        |
| 10:30 am.  | Barker, Allen # 12312             | Plea                        |
| 02:00 p.m. | Saville, Joseph # 12485           | W/P                         |

**02-13-09**

#### PRETRIAL HEARINGS

|                   |  |                  |
|-------------------|--|------------------|
| <b>09:00 a.m.</b> | <b>BUTLER, MICHAEL PRETRIAL HEARINGS -JMC/MK</b> |                  |
| 09:00 a.m.        | Ringer, Tammi #                                  | Conf(Keenan)     |
| 04:00 p.m.        | Sharpe, Adam # 12424/11990D                      | plea/sent (Zuck) |

**02-23-09**

#### RESTITUTION HEARING

**03:00 p.m. Moses, Orin # 12153 Hearing**

**02-24-09**

**CONFERENCE**

09:15 a.m. Sesera, Gregory # 12444 p/s (Matte)  
09:15 a.m. Harris, Harold # 11738 VOP  
11:00 a.m. Brookins, Candace # 12245 conf  
10:00 a.m. Mallon, Curtis # 10704 SORA HRG  
**11:00 a.m. Colson, Daniel # SORA**  
02:00 p.m. Stone, Christopher # 9454 confSORA (PD)  
02:00 p.m. Gifford, Richard # Status  
02:00 p.m. Cunningham, Jamar # Conf(PD)  
02:00 p.m. Prouty, Stephanie # 11518A admit/sent

**02-24-09**

**09:30 a.m. PRETRIAL HEARING**  
**Woodard, Lawrence # 12098 (PD)**

**02-25-09**

**SPECIAL TERM**

09:15 a.m. Dorvee, Justin # 11797 Sent OTP Federal  
09:15 a.m. Sesera, Gregory # 12444 p/s (Matte)  
09:15 a.m. Fala, Samuria # 12452B W/P  
09:15 a.m. Coates, Elizabeth # 12357 W/P interim  
09:15 a.m. Moroz, Pawel # status  
02:00 p.m. Thompson, Ashley # 11834 Sent (PD)  
09:00 a.m. Berthiaume, Dorothy # 11283A sent  
02:00 p.m. Couture, Toma # 12422 p/s (PD)  
02:00 p.m. Rogers, Frank # 11740 P/S(PD)  
02:00 p.m. Morehouse, Mark # 12391 W/P/S  
02:00 p.m. Dalaba, Edward #E-16-08 (PD)  
02:00 p.m. Williams, Ramel # 12344 Conf  
09:15 am. Thornton, Stanley # 12539 Arrgt  
02:00 p.m. Prouty, Stephanie # 11518A admit/sent  
02:00 p.m. Martin, William # VOP  
02:00 p.m. Hewitt, Shawn # Judicial reprimand  
02:00 p.m. Cook, Herman # 12261 Plea  
2:00 p.m. Perry, Norman 12477 Plea/Interim

**02-26-09**

**PRETRIAL HEARINGS**

**09:30 a.m. Brownell, Robert # 12160 (PD)**  
10:00 a.m. Lanza, Danielle # 12257 W/Pinterim(Souzzi)  
10:00 a.m. Jemmot, Jacob # 12364A Conf (Canale)

**02-27-09**

**SORA**

09:00 a.m. Hallahan, Sean # 5193 SORA redetermination

**MARCH**

**03-02-09**

10:00 a.m. Stone, Christopher # 9454 SORA HRG (PD)  
09:30 a.m. Cogan, James # 12275 PRETRIAL HEARINGS

**03-03-09 CONFERENCE**

10:00 a.m. Warner, Anthony # RESTHEARING  
02:00 p.m. Bills, Zachery # 12428 conf(PD)  
02:00 p.m. Phillips, Shawn # 12499 conf(PD)  
02:00 p.m. Mitchell, Joseph # VOP conf(PD)  
02:00 p.m. Lickteig, Alecia # 12497 Conf(PD)

**03-04-09 SPECIAL TERM**

09:15 a.m. Daniels, Donald # 11600 sent Stanclift  
09:15 a.m. Pidgeon, Kyle #12554 VOP(Odell)  
09:15 a.m. Knickerbocker, Todd # 11838 Sent(Stewart)  
09:15 a.m. Billings, Staci # 11663 SEnt  
09:15 a.m. Stearns, Bobby # HIV/OOP Sent  
09:15 a.m. Dickinson, Carlotta # 12501B Status  
09:15 a.m. Carter, Julio # 12501A Status  
09:15 a.m. Berard, Frederick # 12308 Sent(PD)  
09:15 a.m. Kim, John # 11954 W/P interim  
02:00 p.m. Nash, Michael # 12149 Sent (PD)  
09:45 a.m. Passino, Carl # 12124 W/P interim (Brennan)  
02:00 p.m. Howard, Mary # 12335 Sent(PD)  
10:30 a.m. Nash, Michael # 12149 plea/sent  
02:00 p.m. Gray, Patrick # VOP  
10:30 a.m. Lewis, Christine # 12345 Sentence

**03-09-09.1 TRIAL**

09:00 a.m. Cogan, James # 12275 KPD (McCoy)

**03-10-09 TRIAL**

09:00 a.m. Butler, Michael # 12035 JMC/MK Major

**03-11-09 SPECIAL TERM**

09:15 a.m. Sharpe, Adam # 11990d Sent (Zuckerman)  
09:45 a.m. Jenkins, Tim # 12367 Sent(Brennan)  
02:00 p.m. Williams, Ramel # 12344 sent  
02:00 p.m. Larock, Scott # 11534 Sent (PD)

03-23-09 TRIAL  
09:00 a.m. Sapienza, Anthony # KPD (Jones)

03-25-09 SPECIAL TERM  
09:15 a.m. Rogers Frank # 11740 Sent(PD)

03-30-09 PRETRIAL HEARINGS  
10:00 a.m. Lafountain, Chad # 12335 Montgomery

APRIL  
04-01-09 SPECIAL TERM  
02:00 p.m. Haseltine, Brent # 11794 VOP  
02:00 p.m. Woodard, Lawrence # 12098 determine if jury Trial  
09:15 a.m. LaCarte, Courtney # 12267 sent(Raymond)

04-06-09 TRIAL  
09:00 a.m. Lafountain, Chad # 12335 Montgomery

04-08-09 SPECIAL TERM  
09:15 a.m. Finkle, Robert # 12102 W/P/S (Keenan)  
09:15 a.m. Mackrodt, Christopher # 10215 VOP sent (Martin)  
02:00 p.m. Dunkley, Matthew # 10962 Fail pay rest  
02:00 p.m. Irish, Matthew # 10448 VOP Sent

04-15-09 SPECIAL TERM  
02:00 p.m. Smith, Jason # 12060 /12059 Sent  
02:00 p.m. McDonald, James III#11866 (Sent PD)

04-20-09 TRIAL  
09:00 a.m. Brownell, Robert # 12160 (PD)  
09:00 a.m. Moron, Jacques # TRIAL

04-27-09 TRIAL  
09:00 a.m. Woodard, Lawrence # 12098

04-29-08 SPECIAL TERM  
09:15 a.m. Gontz, John # 12318 Sent (Odell)  
02:00 p.m. Cooper, Raymond # 11737 VOP

### MAY

05-04-09 TRIAL  
09:00 a.m. Centerbar, Matthew # 12423 TRIAL

05-05-09 CONFERENCE  
02:00 p.m. Dufour, Thomas # 12286 VOP transfer

**05-06/07/08-09 KPD MALONE TOWN COURT TRIAL McCallig, William**

**05-11-09 TRIAL**  
09:00 a.m. Welch, Jacob # 12364B (PD)

**05-13-09 SPECIAL TERM**  
02:00 p.m. Holcomb, Mark # 11924 Sent (PD)  
02:00 p.m. Santos, Shaun #12006A Sent (PD)  
02:00 p.m. Dean, Susan #12040 Sent (PD)

**05/27/09 SPECIAL TERM**  
02:00 p.m. Barlow, Douglas # 11982B sent(PD)

**06-03-09 SPECIAL TERM**  
09:15 a.m. Sullivan, Michael # 12131 Sent (REK)  
09:30a.m. Retinauer, Randall # 9632 sent (Dopman)  
11:00 a.m. Chiaravalle, Helen # 11904 sent (Matte)  
02:00 p.m. Burch, Derek # 11124 sent VOP (PD)

**06/17/09 SPECIAL TERM**  
09:45 Vicki Canale 11973 sent Greg Canale  
09:00 a.m. Gerald Hicks 11883 sent Dan Stewart

**07-01-09 SPECIAL TERM**  
02:00 p.m. Fleeman, Tiffany # 12118A Sent  
02:00 p.m. Fleeman, Tiffany # 12118A Sent

**07-08-09 SPECIAL TERM**  
09:00 a.m. Blake, Jacob # 11928C Sent (Stanclift)  
09:00 a.m. Duell, Francis # 11913 sent (Hayes)  
09:15 a.m. Hahn, Kelby # 11092 Judicial Reprimand  
02:00 p.m. Eckerson, Amber #11990C Sent

**07-22-09 SPECIAL TERM**  
02:00 p.m. Gatchell, James # 12090 Sent(PD)  
09:15 a.m. Cummings, Justin # 12126 Sent(Hogan)

**08-05-09 SPECIAL TERM**

|   |  |  |
|---|--|--|
| <b>08-12-09</b><br>01:30 p.m.                             | <b>SPECIAL TERM</b><br>Wendall, Rebecca 12189  | Sent (PD)                              |
| <b>08-19-09</b><br>09:00 a.m.<br>10:30 p.m.               | <b>SPECIAL TERM</b><br>Clary, Jennifer # 12121<br>LaBarge, David # 12167                                   | Sent<br>Sent                           |
| <b>09-02-09</b><br>09:00 a.m.                             | <b>SPECIAL TERM</b><br>Kuebler, Timothy # 12132A   | Sent (Stanclift)                       |
| <b>09-09-09</b><br>02:00 p.m.                             | <b>SPECIAL TERM</b><br>Duncan, Tom # 11730   | Sent                                   |
| <b>09-23-09</b><br>09:00 a.m.                             | <b>SPECIAL TERM</b><br>Lenihan, Deborah # 12217  | Sent (Little)                          |
| <b>10-21-09</b><br>02:00 p.m.                             | <b>SPECIAL TERM</b><br>Dickinson, Timothy # 12329  | Sent                                   |
| <b>10-28-09</b><br>02:00 p.m.<br>09:15 a.m.<br>09:30 a.m. | <b>SPECIAL TERM</b><br>Belden, Seth # 11175<br>Vanderwalker, Kevin #12236<br>Fichtner, Julie # 12258/12406 | Sent (PD)<br>Sent (PD)<br>Sent (Odell) |
| <b>11-04-08</b><br>09:00 a.m.                             | <b>SPECIAL TERM</b><br>Nelson, Bruce # 12083   | Sent                                   |
| <b>11-18-09</b><br>11:00 a.m.                             | <b>SPECIAL TERM</b><br>Barcy, Kevin # 12281  | Sent (Garry)                           |
| <b>1-06-10</b><br>09:00 a.m.<br>09:15 a.m.<br>02:00 p.m.  | <b>SPECIAL TERM</b><br>Cutshall-King, Julia # 12254<br>Fruda, Brandon # 12347<br>Douros, Michael # 12441   | Sent(Wilcox)<br>Sent<br>Sent(PD)       |
| <b>01-20-09</b><br>09:30 a.m.                             | <b>SPECIAL TERM</b><br>Hall, Rebecca # 12310   | Sent                                   |

