

A G E N D A
PERSONNEL COMMITTEE
NOVEMBER 10, 2009

1) Referrals from the Health Services Committee:
Westmount Health Facility:

- A)** Request to fill the vacant position of Director of Nursing, base salary of \$65,139, Employee No. 6837, due to retirement. The Notice of Intent to Fill Vacant Position is attached.
- B)** Request to fill the vacant position of Assistant Director of Nursing, base salary of \$58,701, Employee No. 1356, due to retirement. The Notice of Intent to Fill Vacant Position is attached.
- C)** Requesting the services of an Acting Nursing Director, on a temporary basis, at a pay rate of \$36.06 per hour.
- D)** Request for an employee to enroll in a job-related course entitled "Microbiology" at Adirondack Community College (ACC), commencing September 8, 2009 through December 22, 2009 at a cost of \$664.65.

2) Referrals from the Public Safety Committee:
Sheriff & Communications:

- A)** Request to fill the vacant position of Senior Account Clerk, base salary of \$31,323, Employee No. 10695, due to resignation. The Notice of Intent to Fill Vacant Position is attached.
- B)** Request to fill the vacant position of Correction Officer, base salary of \$32,400, Employee No. 10060, due to resignation. The Notice of Intent to Fill Vacant Position is attached.
- C)** Request to fill the vacant position of Correction Officer, base salary of \$32,400, Employee No. 10919, due to resignation. The Notice of Intent to Fill Vacant Position is attached.
- D)** Bud York, Sheriff, has requested permission to address the Committee.

3) Referrals from the Social Services Committee:

- A)** Request to fill the vacant position of Social Welfare Examiner, base salary of \$29,199, Employee No. 10804, due to resignation. The Notice of Intent to Fill Vacant Position is attached.
- B)** Request to fill the vacant position of Caseworker, base salary of \$34,178, Employee No. 8272, due to resignation. The Notice of Intent to Fill Vacant Position is attached.
- C)** Request to fill the vacant position of Social Welfare Examiner, base salary of \$29,199, Employee No. 11578, due to resignation. The Notice of Intent to Fill Vacant Position is attached.

- D) Request to fill the vacant position of Van Driver, base salary of \$22,897, Employee No. 10644, due to resignation. The Notice of Intent to Fill Vacant Position is attached.
 - E) Creating the position of Caseworker, base salary of \$34,178, effective November 1, 2009; thereby amending the Department's Table of Organization. (*Note: This position is part of the proposed reorganization of the Department and was omitted on the Commissioner's original request.*)
 - F) Request to fill the vacant position of Caseworker, base salary of \$34,178, due to creation. The Notice of Intent to Fill Vacant Position is attached.
- 4) **Referrals from the Human Services Committee:**
Employment & Training Administration:
- A) Request to fill the vacant position of Employment & Training Counselor, base salary of \$30,222, Employee No. 10239, due to resignation. The Notice of Intent to Fill Vacant Position is attached.
 - B) Request to fill the vacant position of Part-time Employment & Training Counselor, base salary of \$30,222 pro-rated, up to 30 hours per week. The Notice of Intent to Fill Vacant Position is attached.
- 5) Paul Dusek, County Attorney, has requested permission to address the Committee concerning longevity for non-bargaining unit employees.
- 6) Todd Lunt, Human Resources Director, has requested permission to address the Committee regarding the following items:
- A) Discussion of the extended Voluntary Furlough Program.
 - B) Renewing agreement with National Employers Council Inc., to continue contractual relationship to assist in the administration of the unemployment insurance program.
 - C) Authorizing agreements for health insurance effective December 1, 2009 as well as January 1, 2010 and establishing rates for coverage.
- 7) Overtime Report attached for review.