

Agenda- Sheriff's Committee 11/24/09

1. Grants awarded to Sheriff in 2010 amount to \$97,434.00. This includes Buckle Up NY, MC Safety Initiative, Child Passenger Safety, & the Law Enforcement Terrorism Prevention.
2. New World Contract renewal for maintenance of 911 systems. County attorney is reviewing the contract and we will bring it before Finance Committee.
3. Received check from GMAC for \$3,540.00 to be put into A.3110 2680, Insurance recovery. Visitor at jail hit light pole.
4. Authorization to send Sgt. Stockdale to drug unit commander School at the DEA Academy in Quantico, VA. (Refer attachment #1) 12/1-12/10/09
5. Notice of intent to fill Correction Officer position due to resignation. (Refer attachment #2)

#1

SCHEDULE "A"

AUTHORIZATION TO ATTEND MEETING OR CONVENTION

Check one:

- In-State (needs Supervisory Committee authorization)
- Out-Of State (needs Board resolution)

The Sheriff hereby authorizes Steven Stockdale
(Supervisory Committee) (Employee Name)

to attend Drug Unit Commander Academy
(Name of meeting or organization)

at DEA Academy - Quantico, VA
(Address)

on 12/1 - 12/10/09 Mode of transportation to be used CV
(Dates) (County Vehicle or Mass Transportation)

If the mode of transportation is **not** a county vehicle or mass transportation, please explain:

Proper documentation must be attached when submitting for approval.
 (Please check documents attached)

- Notice of meeting or convention including cost.

For Overnight Travel

- Room rate \$ _____ GSA* Rate \$ _____
- Meal costs - GSA*per diem rate \$ _____

*www.gsa.gov

Date: 11/17/09

[Signature]
Department Head Signature

Date: 11/24/09

[Signature]
Committee Chairman Signature

Please refer to the Warren County Travel Policy and County Vehicle Use Regulations for general policy guidelines.

Please check to request a fleet vehicle.

REQUEST FOR USE OF FLEET VEHICLE

Filing Instructions:

1. Original with voucher to Auditor.
2. Copy to Frank Morehouse if fleet vehicle is needed.
3. Copy to Clerk of the Board with Resolution Request form if out-of-state travel.
4. Copy to Purchasing with Purchase Order, if required.
5. Copy to Commissioner of Administrative and Fiscal Services if credit card will be used.

NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an *existing* funded position in their budget that is vacate due to a retirement, resignation or termination. This notice may not be used for requests to create a *new* position.

DEPARTMENT HEAD COMPLETES THIS SECTION

Department Sheriff's Correction Division

Title of Position Correction Officer

Base salary \$32,400.00

Budget code and title A.3150 110 Salaries-Regular

This position is vacate due to: Retirement Resignation Termination

Employee No. 10725 / CO# 53

COMMISSIONER OF ADMINISTRATIVE & FISCAL SERVICES COMPLETES THIS SECTION

Name of Committee _____ Date _____

The commissioner has no objection to the filling of the vacancy.

The commissioner objects to the filling of the vacancy.

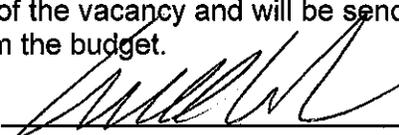
Commissioner Signature _____

SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee Public Safety Date 11/24/09

The committee has no objection to the filling of the vacancy.

The committee objects to the filling of the vacancy and will be sending a resolution to the full board to have the position removed from the budget.

Ranking Committee Member Signature 

PERSONNEL COMMITTEE COMPLETES THIS SECTION

Date _____

The Personnel/Human Resources Committee has no objection to the filling of the vacancy.

The Personnel/Human Resources Committee objects to the filling of the vacancy and will be sending a resolution to the full board to have the position removed from the budget.

Ranking Committee Member Signature _____

FIRE PREVENTION & BUILDING CODE ENFORCEMENT
WARREN COUNTY MUNICIPAL CENTER
1340 STATE ROUTE 9
LAKE GEORGE NY 12845

Karen Putney
Administrator

518 761-6542
FAX 518 761-6564
E-mail fpbc@co.warren.ny.us

TO: PUBLIC SAFETY COMMITTEE
FIRE PREVENTION & BUILDING CODE ENFORCEMENT

FROM: KAREN PUTNEY, ADMINISTRATOR

DATE: NOVEMBER 24, 2009

RE: AGENDA

FIRE PREVENTION & BUILDING CODES PORTION

- I. PENDING ITEMS—REFERRAL TO LEGISLATIVE MEMBERS—MOTION TO REMOVE—Joan Sady had a referral to the write to our Legislative Members pertaining to past septic discussions. Being that the language changes we had anticipated did not happen, this referral needs to be formally removed.
- II. MONTHLY ACTIVITY REPORT (June, July, August, September and October) At the last regular meeting, June 25, 2009, we were down 16% in revenues compared to 2008, as of November 19th we are down 10% in revenues. In June we were down 23% in the number of permits issued compared to 2008 and we are currently down 16%. Last year to date we had issued 1,110 permits and this year we have issued 931. Last year to date in revenues we had \$129,453.00 in revenues and this year we are at \$116,484.16.
- III. BUDGET PERFORMANCE REPORT-Our records agree with this report.
- IV. NEW BUSINESS

**WARREN COUNTY DEPARTMENT OF FIRE PREVENTION &
BUILDING CODE ENFORCEMENT**

June

ACTIVITY REPORT FROM 05/29/2009-06/25/2009

		No. of Permits			
		05/29/2009-06/25/2009		01/01/2009-06/25/2009	
		New Const.	Add. or Alter.	New Const.	Add. or Alter.
A1	Assembly Group	0	0	0	0
A2	Assembly Group	0	0	0	8
A3	Assembly Group	0	0	0	3
A4	Assembly Group	0	0	0	0
A5	Assembly Group	0	0	0	1
B1	Business	0	1	1	3
B2	Business	0	0	0	0
B3	Business	0	0	0	0
D1	Demolition	2	0	23	0
E1	Educational Group	0	0	0	0
F1	Factory Group	0	0	0	0
F2	Factory Group	0	0	0	0
H1	High-Hazard Group	0	0	0	0
H2	High-Hazard Group	0	0	0	0
H3	High-Hazard Group	0	0	0	0
H4	High-Hazard Group	0	0	0	0
H5	High-Hazard Group	0	0	0	0
I1	Institutional	0	0	0	0
I2	Institutional	0	0	0	0
I3	Institutional	0	0	0	0
I4	Institutional	0	0	0	0
M1	Mercantile	0	0	1	3
P1	Permit Renewals	36	0	180	0
R1	Residential Group	0	0	0	13
R2	Residential Group	0	0	1	2
R3	Residential Group	0	0	0	0
R4	Residential Group	0	0	0	0
RM	Residential Manufactured Home	3	1	7	1
S1	Storage	0	1	0	2
S2	Storage	0	0	0	0
SF	SINGLE FAMILY DWELLING	9	17	31	71
TF	TWO FAMILY DWELLING	0	0	0	0
TH	TOWNHOUSE	0	3	0	3
U1	Miscellaneous	19	1	51	4
Permit Subtotal		69	24	295	114
Permit Total		93		409	

_____ Field Inspections
 _____ Total Fees For Date Range
 \$11,531.16

_____ Public Assembly Inspections
 _____ Fire Inspections

**WARREN COUNTY DEPARTMENT OF FIRE PREVENTION &
BUILDING CODE ENFORCEMENT**

July

ACTIVITY REPORT FROM 06/26/2009-07/30/2009

		No. of Permits			
		06/26/2009-07/30/2009		01/01/2009-07/30/2009	
		New Const.	Add. or Alter.	New Const.	Add. or Alter.
A1	Assembly Group	0	0	0	0
A2	Assembly Group	0	0	0	8
A3	Assembly Group	0	0	0	3
A4	Assembly Group	0	0	0	0
A5	Assembly Group	0	0	0	1
B1	Business	0	0	1	3
B2	Business	0	0	0	0
B3	Business	0	0	0	0
D1	Demolition	5	0	28	0
E1	Educational Group	0	0	0	0
F1	Factory Group	0	0	0	0
F2	Factory Group	0	0	0	0
H1	High-Hazard Group	0	0	0	0
H2	High-Hazard Group	0	0	0	0
H3	High-Hazard Group	0	0	0	0
H4	High-Hazard Group	0	0	0	0
H5	High-Hazard Group	0	0	0	0
I1	Institutional	0	0	0	0
I2	Institutional	0	0	0	0
I3	Institutional	0	0	0	0
I4	Institutional	0	0	0	0
M1	Mercantile	0	0	1	3
P1	Permit Renewals	41	0	220	0
R1	Residential Group	0	2	0	15
R2	Residential Group	0	1	1	3
R3	Residential Group	0	0	0	0
R4	Residential Group	0	0	0	0
RM	Residential Manufactured Home	2	0	9	1
S1	Storage	0	0	0	2
S2	Storage	0	0	0	0
SF	SINGLE FAMILY DWELLING	5	27	37	98
TF	TWO FAMILY DWELLING	0	0	0	0
TH	TOWNHOUSE	0	0	0	3
U1	Miscellaneous	15	2	66	6
Permit Subtotal		68	32	363	146
Permit Total		100		509	

_____ Field Inspections

_____ Public Assembly Inspections

\$10,197.00 Total Fees For Date Range

_____ Fire Inspections

**WARREN COUNTY DEPARTMENT OF FIRE PREVENTION &
BUILDING CODE ENFORCEMENT**

August

ACTIVITY REPORT FROM 07/31/2009-08/27/2009

		No. of Permits			
		07/31/2009-08/27/2009		01/01/2009-08/27/2009	
		New Const.	Add. or Alter.	New Const.	Add. or Alter.
A1	Assembly Group	0	0	0	0
A2	Assembly Group	0	0	0	8
A3	Assembly Group	0	1	0	4
A4	Assembly Group	0	0	0	0
A5	Assembly Group	0	0	0	1
B1	Business	0	0	1	3
B2	Business	0	0	0	0
B3	Business	0	0	0	0
D1	Demolition	11	0	39	0
E1	Educational Group	0	0	0	0
F1	Factory Group	0	0	0	0
F2	Factory Group	0	0	0	0
H1	High-Hazard Group	0	0	0	0
H2	High-Hazard Group	0	0	0	0
H3	High-Hazard Group	0	0	0	0
H4	High-Hazard Group	0	0	0	0
H5	High-Hazard Group	0	0	0	0
I1	Institutional	0	0	0	0
I2	Institutional	0	0	0	0
I3	Institutional	0	0	0	0
I4	Institutional	0	0	0	0
M1	Mercantile	0	0	1	3
P1	Permit Renewals	42	0	262	0
R1	Residential Group	0	0	0	15
R2	Residential Group	0	0	1	3
R3	Residential Group	2	0	2	0
R4	Residential Group	0	0	0	0
RM	Residential Manufactured Home	1	0	10	1
S1	Storage	0	0	0	2
S2	Storage	0	0	0	0
SF	SINGLE FAMILY DWELLING	11	22	48	120
TF	TWO FAMILY DWELLING	0	3	0	3
TH	TOWNHOUSE	0	0	0	3
U1	Miscellaneous	14	2	80	8
Permit Subtotal		81	28	444	174
Permit Total		109		618	

_____ Field Inspections

_____ Public Assembly Inspections

\$12,110.00 Total Fees For Date Range

_____ Fire Inspections

**WARREN COUNTY DEPARTMENT OF FIRE PREVENTION &
BUILDING CODE ENFORCEMENT**

September

ACTIVITY REPORT FROM 08/28/2009-10/01/2009

		No. of Permits			
		08/28/2009-10/01/2009		01/01/2009-10/01/2009	
		New Const.	Add. or Alter.	New Const.	Add. or Alter.
A1	Assembly Group	0	0	0	0
A2	Assembly Group	0	0	0	8
A3	Assembly Group	0	1	0	5
A4	Assembly Group	0	0	0	0
A5	Assembly Group	0	0	0	1
B1	Business	0	0	1	3
B2	Business	0	0	0	0
B3	Business	0	0	0	0
D1	Demolition	7	0	46	0
E1	Educational Group	0	0	0	0
F1	Factory Group	0	0	0	0
F2	Factory Group	0	0	0	0
H1	High-Hazard Group	0	0	0	0
H2	High-Hazard Group	0	0	0	0
H3	High-Hazard Group	1	0	1	0
H4	High-Hazard Group	0	0	0	0
H5	High-Hazard Group	0	0	0	0
I1	Institutional	0	0	0	0
I2	Institutional	0	0	0	0
I3	Institutional	0	0	0	0
I4	Institutional	0	0	0	0
M1	Mercantile	0	0	1	3
P1	Permit Renewals	60	0	323	0
R1	Residential Group	0	0	0	15
R2	Residential Group	0	1	1	4
R3	Residential Group	0	0	2	0
R4	Residential Group	0	0	0	0
RM	Residential Manufactured Home	1	1	11	2
S1	Storage	0	1	0	3
S2	Storage	0	1	0	1
SF	SINGLE FAMILY DWELLING	17	23	64	143
TF	TWO FAMILY DWELLING	0	0	0	3
TH	TOWNHOUSE	0	0	0	3
U1	Miscellaneous	17	2	97	10
Permit Subtotal		103	30	547	204
Permit Total		133		751	

_____ Field Inspections

_____ Public Assembly Inspections

\$15,374.25 Total Fees For Date Range

_____ Fire Inspections

**WARREN COUNTY DEPARTMENT OF FIRE PREVENTION &
BUILDING CODE ENFORCEMENT**

October

ACTIVITY REPORT FROM 10/02/2009-10/29/2009

		No. of Permits			
		10/02/2009-10/29/2009		01/01/2009-10/29/2009	
		New Const.	Add. or Alter.	New Const.	Add. or Alter.
A1	Assembly Group	0	0	0	0
A2	Assembly Group	0	0	0	8
A3	Assembly Group	0	2	0	7
A4	Assembly Group	0	0	0	0
A5	Assembly Group	0	0	0	1
B1	Business	0	1	1	4
B2	Business	0	0	0	0
B3	Business	0	0	0	0
D1	Demolition	5	0	51	0
E1	Educational Group	0	0	0	0
F1	Factory Group	1	0	1	0
F2	Factory Group	0	0	0	0
H1	High-Hazard Group	0	0	0	0
H2	High-Hazard Group	0	0	0	0
H3	High-Hazard Group	0	0	1	0
H4	High-Hazard Group	0	0	0	0
H5	High-Hazard Group	0	0	0	0
I1	Institutional	0	0	0	0
I2	Institutional	0	0	0	0
I3	Institutional	0	0	0	0
I4	Institutional	0	0	0	0
M1	Mercantile	0	0	1	3
P1	Permit Renewals	32	0	355	0
R1	Residential Group	1	0	1	15
R2	Residential Group	0	1	1	5
R3	Residential Group	0	0	2	0
R4	Residential Group	0	0	0	0
RM	Residential Manufactured Home	1	0	12	2
S1	Storage	0	1	0	4
S2	Storage	0	0	0	1
SF	SINGLE FAMILY DWELLING	7	22	71	165
TF	TWO FAMILY DWELLING	0	0	0	3
TH	TOWNHOUSE	0	0	0	3
U1	Miscellaneous	11	0	108	10
Permit Subtotal		58	27	605	231
Permit Total		85		836	

_____ Field Inspections
 _____ Total Fees For Date Range
 \$10,996.00

_____ Public Assembly Inspections
 _____ Fire Inspections

WARREN COUNTY Budget Performance Report

Fiscal Year To Date: 11/19/2009

Account Number	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd	Prior Year Total
Fund: A General									
Revenue									
Department: 3620 Building & Fire Code									
2590 Building Permits	\$130,000.00	\$0.00	\$130,000.00	\$10,418.00	\$0.00	\$112,392.16	\$17,607.84	86%	\$140,855.50
2655 Minor Sales, Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$32.60
2770 Other Unclassified Revenue	\$0.00	\$0.00	\$0.00	\$61.25	\$0.00	\$233.25	(\$233.25)	+++	\$54.89
Department: 3620 Building & Fire Code totals:	\$130,000.00	\$0.00	\$130,000.00	\$10,479.25	\$0.00	\$112,625.41	\$17,374.59	87%	\$140,942.99
Revenue Totals									
	\$130,000.00	\$0.00	\$130,000.00	\$10,479.25	\$0.00	\$112,625.41	\$17,374.59	87%	\$140,942.99
Expense									
Department: 3620 Building & Fire Code									
110 Salaries - Regular	\$261,364.00	(\$7,400.00)	\$253,964.00	\$8,567.92	\$0.00	\$190,370.19	\$63,593.81	75%	\$248,956.69
120 Salaries - Overtime	\$0.00	\$6,500.00	\$6,500.00	\$0.00	\$0.00	\$5,509.93	\$990.07	85%	\$712.25
130 Salaries - Part Time	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
140 Salaries - Sick Leave Incentive	\$1,600.00	\$0.00	\$1,600.00	\$0.00	\$0.00	\$0.00	\$1,600.00	0%	\$800.00
210 Furniture/Furnishings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
220 Office Equipment	\$0.00	\$105.00	\$105.00	\$0.00	\$0.00	\$104.99	\$0.01	100%	\$207.65
230 Automotive Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$13,460.46
410 Supplies	\$1,800.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$1,488.76	\$311.24	83%	\$1,986.09
418 Ins-General Liability	\$1,460.00	\$201.00	\$1,661.00	\$0.00	\$0.00	\$1,400.14	\$260.86	84%	\$1,598.09
421 Equipment Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
422 Repair/Maint-Equipment	\$850.00	(\$143.00)	\$707.00	\$0.00	\$0.00	\$684.69	\$22.31	97%	\$771.90
423 Telephone	\$700.00	\$0.00	\$700.00	\$43.80	\$0.00	\$414.00	\$286.00	59%	\$622.64
424 Postage	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$947.71	\$552.29	63%	\$1,535.85
426 Subscriptions	\$775.00	\$86.00	\$861.00	\$0.00	\$0.00	\$860.90	\$0.10	100%	\$750.93
427 Memberships & Dues	\$250.00	\$105.00	\$355.00	\$0.00	\$0.00	\$350.00	\$5.00	99%	\$240.00
428 Data Processing & Internet Fees	\$270.00	\$0.00	\$270.00	\$0.00	\$0.00	\$270.00	\$0.00	100%	\$510.00
439 Misc Fees & Expenses	\$0.00	\$441.00	\$441.00	\$0.00	\$0.00	\$441.00	\$0.00	100%	\$0.00
441 Auto-Supplies & Repair	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$0.00	\$480.38	\$2,019.62	19%	\$2,138.47
442 Automotive - Gas & Oil	\$10,000.00	(\$795.00)	\$9,205.00	\$0.00	\$0.00	\$4,310.63	\$4,894.37	47%	\$10,688.07
444 Travel/Education/Conference	\$750.00	\$900.00	\$1,650.00	\$0.00	\$0.00	\$1,235.00	\$415.00	75%	\$960.67
453 Uniforms & Clothing	\$850.00	\$0.00	\$850.00	\$0.00	\$0.00	\$539.17	\$310.83	63%	\$921.23
Department: 3620 Building & Fire Code totals:	\$284,669.00	\$0.00	\$284,669.00	\$8,611.72	\$0.00	\$209,407.49	\$75,261.51	74%	\$286,860.99

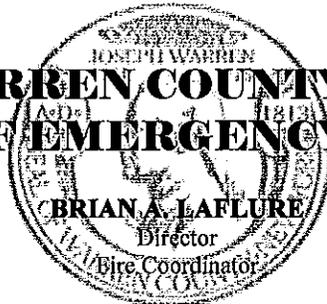
Budget Performance Report

Fiscal Year To Date: 11/19/2009

Account Number	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Revenue Totals:	\$130,000.00	\$0.00	\$130,000.00	\$10,479.25	\$0.00	\$112,525.41	\$17,374.59	87%	\$140,942.99
Expenditure Totals:	\$284,669.00	\$0.00	\$284,669.00	\$8,611.72	\$0.00	\$209,407.49	\$75,261.51	74%	\$286,860.99
Fund Totals: General	(\$154,669.00)	\$0.00	(\$154,669.00)	\$1,867.53	\$0.00	(\$96,782.08)	(\$57,886.92)		(\$145,918.00)
Revenue Grand Totals:	\$130,000.00	\$0.00	\$130,000.00	\$10,479.25	\$0.00	\$112,525.41	\$17,374.59	87%	\$140,942.99
Expenditure Grand Totals:	\$284,669.00	\$0.00	\$284,669.00	\$8,611.72	\$0.00	\$209,407.49	\$75,261.51	74%	\$286,860.99
Grand Totals:	(\$154,669.00)	\$0.00	(\$154,669.00)	\$1,867.53	\$0.00	(\$96,782.08)	(\$57,886.92)		(\$145,918.00)

**WARREN COUNTY
OFFICE OF EMERGENCY SERVICES**

1340 State Route 9
Lake George, NY
12845



BRIAN A. LAFLURE
Director
Fire Coordinator

Telephone:
518-761-6537
518-761-6490
Fax: 518-761-6402

AMY J. MANNEY
Deputy Director

Public Safety Committee
Agenda

November 24, 2009

Pending Items

1. Update on HAZMAT vehicle's storage
2. Discussion regarding Hazard Mitigation Plan & Friends of the No. Country
3. Appointment of the Hazard Mitigation Coordinator
4. Clarification regarding previous appointment terms of 3rd Deputy Fire Coordinator

New Items

1. A resolution request to apply for the SHSP FFY09 grant in the amount of \$131,972
2. A resolution request to transfer \$265 from A.3410 410 to 260 for the purchase of a pallet jack to move the pallets of supplies that we have from the State due to the H1N1 pandemic
3. A resolution request to transfer Homeland Security (A.3645) grant funds from 2009 to 2010 in the amount of ~~\$176,000~~
4. Approval for Fire Coordinator LaFlure to attend the Regional Fire Administrators Annual meeting on December 3 & 4, 2009 in Montour Falls
5. Discussion regarding using copies Fire Investigation Reports as a potential revenue
6. Emergency Services Training Center update

SCHEDULE "A"
AUTHORIZATION TO ATTEND MEETING OR CONVENTION

Check one:

- In-State (needs Supervisory Committee authorization)
- Out-Of State (needs Board resolution)

The Public Safety hereby authorizes Brian LaFlure

(Supervisory Committee) (Employee Name)

to attend Regional Fire Administrator Conference

(Name of meeting or organization)

at Fire Academy , Montour Falls

(Address)

on Dec 3&4, 2009 Mode of transportation to be used Essex Co EMO

(Dates) (County Vehicle or Mass Transportation)

If the mode of transportation is **not** a county vehicle or mass transportation, please explain:

Proper documentation must be attached when submitting for approval.

(Please check documents attached)

- Notice of meeting or convention including cost.

For Overnight Travel

- Room rate \$ _____ GSA* Rate \$ _____
- Meal costs - GSA*per diem rate \$ _____

*www.gsa.gov

Date: 11/24/09


Department Head Signature

Date: 11/24/09


Committee Chairman Signature

Please refer to the Warren County Travel Policy and County Vehicle Use Regulations for general policy guidelines.

Please check to request a fleet vehicle.

- REQUEST FOR USE OF FLEET VEHICLE**

Filing Instructions:

REGISTRATION FORM

FIRE ACADEMY AND REGIONAL TECHNICAL RESCUE

New York State Department of State
 New York State Academy of Fire Science
 600 College Ave., Montour Falls, NY 14865-9634
 (607) 535-7136; Fax: (607) 535-4841



PERSONAL INFORMATION

SPONSORING ORGANIZATION

NAME (Last, first, MI)
LAFLURE, BRIAN

TRAINING IDENTIFICATION NUMBER
NY0009729

HOME ADDRESS (Street, PO Box)
3 PROSPECT DR

CITY STATE ZIP
QUEENSBURY, NY 12804

CHECK IF NEW ADDRESS MALE FEMALE

DAYTIME PHONE EVENING PHONE
518-361-0132 518-793-6401

FAX # E-MAIL ADDRESS
518-761-6402 laflureb@co.warren.ny.us

FIRE DEPARTMENT ID # COUNTY
57000 WARREN

SPONSORING ORGANIZATION
WARREN COUNTY OFFICE OF EMERGENCY SERVICES

STREET ADDRESS, PO BOX
1340 STATE ROUTE 9

CITY STATE ZIP
LAKE GEORGE NY 12845

FD PHONE# FD E-MAIL or FAX
518-761-6537 518-761-6402

NAME/TITLE - HEAD OF THE SPONSORING AGENCY
BRIAN LAFLURE FIRE COORDINATOR

SIGNATURE - HEAD OF THE SPONSORING AGENCY
[Signature] Date 11/19/09

FIRE ACADEMY COURSE CODE # 01-14-0034 COURSE TITLE RFA DATES: 1st CHOICE 12/3/4 2nd CHOICE _____

REGIONAL COURSE CODE # _____ COURSE TITLE _____ DATES: 1st CHOICE _____ 2nd CHOICE _____

COURSE REGISTRATION - PAYMENT DUE WITH REGISTRATION FORM
Registration Fee is MANDATORY AND NONREFUNDABLE

NYS Resident - \$25 Out-of State - \$50

Materials Fee (if applicable) payable upon arrival
 See course description (may not include required text book)

Prerequisite Proof (if applicable)
 Must accompany registration

ACADEMY ACCOMMODATIONS - PAYABLE UPON ARRIVAL
 Refer to page 12 or 13 in the training catalog for specific accommodation fee.
 "TBD" fees will be provided in program registration form.

Resident - includes Meals & Lodging
 Commuter - includes breakfast & lunch
 Commuter dinner - \$9/day (optional)

REGISTRATION, MATERIAL AND ACCOMMODATIONS FEES:

Registration Fee (include w/registration) \$ 0

Materials Fee (if applicable - payable upon arrival) \$ 0

Accommodations Fee (payable upon arrival) \$ 0

Optional commuter dinner(s) \$ 0

Total enclosed: \$ 0

Balance due upon arrival: \$ 0

Reasonable accommodation request:

Share room with: _____

PAYMENT METHOD

Make checks, money orders & vouchers payable to:
 Academy of Fire Science

Check Money Order
 Signed Voucher Signed Purchase Order
 Other (specify) _____

VISA MasterCard Total Charge: \$ _____

Card #

Expiration Date /

Signature _____

Please review the application to make certain it is complete and the required payment and prerequisite proof are enclosed.
 This form is on the web at www.dos.state.ny.us/fire MAIL OR FAX APPLICATION TO FIRE ACADEMY ONLY

RESOLUTION REQUEST FORM NO. 5

Request to Apply for a Grant Application and Grant Agreement

DEPARTMENT NAME: Office of Emergency Services

DATE: December 18, 2009

- (a) Purpose of Grant: Support the local emergency interoperability and terrorism preparedness
- (b) Name of Grantor: FFY09 SHSP NYS Homeland Security Office
- (c) Address of Contractor: 1220 Washington Ave, Building 7A, Suite 610, Albany, NY 12242
- (d) Grantor's Contact Person and Telephone Number: Sue Bub, 518 485-0148
- (e) Has or Will the Grant Application or Grant Agreement be provided, if so, Please Attach? no done electronically
- (f) Effective Date of Grant: 8/1/09
- (g) Termination Date of Grant: 7/31/12
- (h) Total Dollar Amount Involved (not to exceed): \$131,972
- (i) Deadline to Submit Grant Application and/or Grant Agreement: November 30, 2009
- (j) Is a Budget amendment required? yes If yes, also complete and submit Form No. 7. (next year)
- (k) Are the funds to go into a Capital Project or Capital Reserve Project? No If yes, also complete and submit Form No. 8 or Form No. 9, as applicable.
- (i) Is a Local Share Required? No If Yes, Where are the Funds? List Budget Code, Object Code, Full Title* and Amount **OR** Capital Project **OR** Capital Reserve Project Number and Title and Amount: No

Sample: A.1010 470 Legislative Board – Contract \$xx.xx

Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: JOAN SADY, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM: Warren County Office of Emergency Services
Name of Department

SIGNED:

DATE: December 18, 2009

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.3410 410	Fire Prevention & Control - Supplies	A.3140 260	Fire Prevention & Control – Other Equip	\$265

Sample: A.4018.0020 110 Preventive Program – Family Health – Salaries – Regular \$xxx.xx

Please state reason for transfers requested: To pay the salary of the new employee for the rest of 2009

***Please note: All amounts must be in whole dollars – no cents.**

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
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Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.