

# SOCIAL SERVICES COMMITTEE

July 23, 2009

## AGENDA

### Motion to accept minutes of previous meeting (6/25/09)

1. Overtime Report
2. Request resolution to amend a contract with Waite House with an increase of \$20,000, we are going to try to see if we will have enough money in our budget, if not this will be what the BOARD of Supervisor's gives to Waite House as we can get reimbursement that the BOARD of Supervisors cannot. This is 100% reimbursed.
3. FYI – We transferred money in our FFFS plan to cover **\$213,706** of Title XX. This was 100% local share that we will get reimbursed for 2009 - 2010.
4. We are getting an additional FMAP adjustment in September so there will be a lower weekly payment as of July 22, 2009. This will be a savings of **\$35,209** weekly or approximately **\$2.5 million dollars** in local share.
5. We received Title IV-E stimulus money that we were not expecting for Foster Care and Adoption. Thus far we have received **\$20,982** and we are expecting an additional **\$15,000**.
6. Request permission to fill a Case Supervisor Grade B and any backfills as a result as a result of a resignation effective 7/17/09. This position is reimbursed 80% by Federal and State government.
7. Request executive session to discuss employee matter.
8. Referral update:
  - Update on Methadone client, we met with local substance abuse providers. Plans are moving

forward.

- Mr. Dusek and I are discussing options regarding the workload of the legal unit.
- Unemployment costs are reimbursable from Federal and State depending on the person's prior salary and what unit they were in.
- I am still awaiting the Civil Service list so I can eliminate the third position. I should receive it within the next week.

## Overtime Report

### *Pay period ending 6/8/09*

CPS after-hours	13.6
CPS Backlog	1
Employment	10
MA OT	.5
TA OT	<u>19.5</u>
	44.6

### *Pay period ending 6/21/09*

CPS after-hours	48.8
CPS Backlog	2.4
Employment	1.5
Foster Care after hours	<u>1.0</u>
	53.7

### *Pay period ending 7/9/09*

CPS after-hours	20.58
CPS Backlog	.5
TA OT	20.5
Foster Care after hours	<u>1.0</u>
	42.58

### *Pay period ending 7/20/09*

CPS after-hours	14
CPS Backlog	4
Foster Care After hours	.5
Employment	4.5
SCU OT	4
TA OT	<u>1.45</u>
	28.45

## ***RESOLUTION REQUEST FORM NO. 4***

### ***Request for Extending, Rescinding or Amending Existing Contract***

**DEPARTMENT NAME:** Social Services

**DATE:** 7/23/09

- (a) Purpose of Contract Change: Increase the total amount of the contract with Waite House by \$20,000
- (b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract: 295 of 1995
- (c) Name of Contractor: W.A.I. T. House
- (d) Address of Contractor: PO Box 3252, Glens Falls, NY 12801
- (e) Contractor's Contact Person and Telephone Number: Duane Vaugh
- (f) Commencement Date of Extension: 7/1/09
- (g) Termination Date of Extension: 6/30/10
- (h) Payment Provisions:
  - i) lump sum amount
  - ii) hourly rate amount
  - iii) total amount not to exceed
  - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. monthly *base pay of \$166.66 monthly to guarantee our services*)
- (i) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, and Title, and Amount: A.6010 470 Contracts, revenue is A.3610

# RESOLUTION REQUEST FORM NO. 12

Schedule AA@

## NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an existing funded position in their budget that is vacated due to a retirement, resignation or termination. This notice may not be used for requests to create a *new* position. For complete instructions on the procedure to be followed, see the reverse of this form.

### DEPARTMENT HEAD COMPLETES THIS SECTION

Department Social Services

Title of Position Case Supervisor Grade B

Base salary \$37,934

Budget code and title A. 6010 40.01

This position is vacated due to:  Retirement  Resignation  Termination

Employee No. 7958

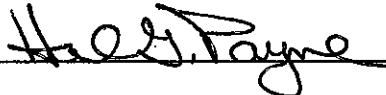
### COMMISSIONER OF ADMINISTRATIVE & FISCAL SERVICES COMPLETES THIS SECTION

Name of Committee Social Services

Date 7/22/09

The Commissioner has no objection to the filling of the vacancy.

The Commissioner objects to the filling of the vacancy.

Commissioner Signature 

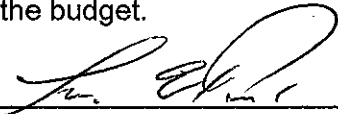
### SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee

Date

The committee has no objection to the filling of the vacancy.

The committee objects to the filling of the vacancy and will be sending a resolution to the full board to have the position removed from the budget.

Ranking Committee Member Signature 

### PERSONNEL COMMITTEE COMPLETES THIS SECTION

Date

The Personnel Committee has no objection to the filling of the vacancy.

The Personnel Committee objects to the filling of the vacancy and will be sending a resolution to the full board to have the position removed from the budget.

Ranking Committee Member Signature \_\_\_\_\_