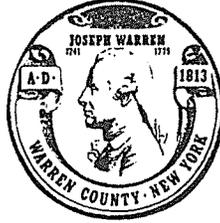


WARREN COUNTY BOARD OF ELECTIONS

1340 STATE ROUTE 9
LAKE GEORGE, NY 12845
FAX: (518) 761-6480

MARY BETH CASEY
REPUBLICAN COMMISSIONER
TEL: (518) 761-6458



WILLIAM A. MONTFORT
DEMOCRATIC COMMISSIONER
TEL: (518) 761-6459

SUPPORT SERVICES MEETING 03-06-2009 AGENDA

There are no pending items

New Business:

Information regarding new voting systems:

- a. Recertification of testing lab on February 25, 2009.
- b. anticipated roll out dates of new voting systems **(Possibly Primary 9/09)**
- c. **36 additional machines to be delivered for a total roll out of 61 machines.**
- d. storage, security of current & additional voting systems
- e. costs (Grant money and what it can be used for and can't be used for)
- f. voting booths: Not less than 1 for each 250 voters or more booths if requested.
City/Town expense or county charge back?
- g. optical scan ballots (\$.57-.60 each) storage for 85,000+ per election (State statute allows voter to make 2 mistakes so they can have up to 3 ballots each.) First few years voters make mistakes could increase or decrease numbers. Back room only holds boxes for 6,000 ballots. Need access to do absentee and over the counter voting.
- h. Delivery of additional systems not in delivery bid.

Permission to attend a conference:

- a. 2 days of SBOE Meetings in April per letter to County Administrator from SBOE
- b. Commissioners and Dept. Commissioners to attend.

Contracts that had to be approved out of committee due to "Special Election"

- a. Ft. Orange Press for Machine supplies and ballots
- b. Mullen Moving for transportation of BMDs (Ballot Marking Devices)

Casey, MaryBeth

From: Diane Wade [dwade@saratogacountyny.gov]
Sent: Thursday, February 26, 2009 3:11 PM
To: John O'Grady; Kathleen Mihm; Douglas Kellnar; Pam Mandryck; Sara Davies-Griffins; Lori Lehenbauer; Juan Carlos-Polanco; Julie Dent; Diane Haslett-Rudiano; Sindy Brazee; Susan Castine; Marilyn O'Mara; Kelly Austin; Kim Galvin; Donna Mullahey; Grerory Peterson; James Walsh; Andrea Basli; Angela Pedone-Longo; Anita Katz; Ann Jones; Ann Marie Kelly; Ann Nortz; Anna Svizzero; Art Brassard; Bahren, Susan; Barbara McCann; Bernadette Toombs; Bill Fruci; Bill McCann; Bob Howe; Bonnie Becker; Brian Abram; Brian Quail; Carol Franklin; Carol Turney; Carolee Sunderland; Cass Lorow; Cathy Geier; Cathy Rogers; Cayuga; Christopher Rhodes; Cindy Goodrich; Cindy Jarvis; Dave Gamache; David Green; David Mace; Dawn Cassidy; Debbie Pahler; Dennis Piedimonte; Dennis Ward; Diane Wade; Don Wart; Donna English; Doug French; Ed McDonough; Ed Ryan; Elaine Herdman; Elaine McLearn; Elizabeth Cree; Elizabeth Hogan; Ellen Graziano; Ellen Snowdon; Eugene Faughnan; Faith Kaplan; Fran Knapp; Frank DeBenedictus; Frederick Umame; Geeta Cheddie; George Gonzalez; George Stanton; Graziano, John; Green, Norm; Gregory Soumas; Harriet Jenkins; Helen Kiggins; Helen Zelazny; Henry Nicols; Jack Bailey; James Sampel; Jane Connerton; Janice Burdick; Jeanne O'Rourke; Jeanne Williams; Jeff Curtis; Jennie Morrill; Jerry Eaton; Joan Grainer; Joan Mooney; Joan Silvestri; John DeGrace; John Parete; John Perticone; John Sejan; Joyce Krebbeks; Judith Layhee; Judy Peck; Karen Gannon; Kathleen Anderson; Kathleen Pietanzk; Kathy Carey; Kathy Fleury; Keith Osborne; Kevin Burleson; Kristy Pickett; Larry Bugbee; Larry Nedelka; Laura Costello; Laura Schoonover; Lew Sanders; Linda Coons; Linda Falkouski; Linda Forrest; Linda Madsion; Lois McShane; Lynn Jones; Lynn May; Marie Metzler; Marty Smith; Mary Ann Yennella; Mary O'Dell; Mary Pines; Mary Salotti; Mary Sweaney; Casey, MaryBeth; Matthew Clyne; Michael nabozny; Michael Northrup; Michelle Crannage; Nancy Leven; Nancy Quis; Nancy Schacher; Nancy Smith; Nero Graham; Pamela Murrans; Pamela Perkins; Pamela Welker; Patti Doyle; Paul Collins; Penny Ruest; Peter Kosinski; Peter Quinn; Phoenix; Ralph Mohr; Reginald LaFayette; Richard Clark; Richard Siebert; Robert Bennett; Robert Brechko; Robert Brehm; Rodney Gaebel; Ruth Same; Ruth Vezzetti; Sandra Dennison; Schuyler; Scott Kiedrowski; Sean Hennessey; Sharlene Thompson; Sharon White; Sheila Fleischauer; Sheila Ross; Stanley Zalen; Steve Dewitt; Sue Fries; Sue Guenther; Tarry Breads; Theresa Dugan; Todd Valentine; Tom Burke; Tom Ferrarese; Tom Turco; Toni Scalise; Tony Scannapieco; Veronica King; Wendy Simpson; William Biamonte; William Campbell; Montfort, William; William Scriber; William Wood; Veronica Olin; John Schermerhorn; Amy Hild; Joe Burns; Babette Hall

Subject: Fw: NVLAP restores SysTest Accreditation
Attachments: NVLAP letter reinstating SysTest accreditation[1].pdf

----- Original Message -----

From: Kathleen Anderson
To: dwade@saratogacountyny.gov
Sent: Thursday, February 26, 2009 3:00 PM
Subject: Fw: NVLAP restores SysTest Accreditation

----- Original Message -----

From: Douglas Kellner
To: Laura Costello ; Joan Silvestri ; Bernadette Toombs ; Diane Wade ; Thomas Ferrarese ; Helen Kiggins ; William Scriber ; Thomas Paolangeli
Cc: ANNA SVIZZERO ; JOSEPH BURNS ; TODD VALENTINE ; kanderson@saratogacountyny.gov
Sent: Thursday, February 26, 2009 11:06 AM
Subject: NVLAP restores SysTest Accreditation

From: "Douglas A. Kellner" <dkellner@elections.state.ny.us>
Date: Thu, 26 Feb 2009 10:57:06 -0500
To: 'quixote' <Quixotegroup@calvoter.org>
Conversation: NVLAP restores SysTest Accreditation
Subject: NVLAP restores SysTest Accreditation

NVLAP restored accreditation to SysTest Labs this morning.

This means that it is still possible (not necessarily probable) that New York would be able to complete certification testing of the Sequoia/Dominion ImageCast and the ES&S DS-200 in time for use in the September 2009 primary election.

Douglas A. Kellner
Co-Chair
New York State Board of Elections

Tel. (212) 889-2121
Fax (212) 684-6224

FUNDS INCLUDING COUNTY MATCH

Spent to Date

I	Total Funds Allocated	Spent Plan B 2006	Spent Plan B 6/23/08	Plan B 2007	Balance Available to Counties	Total Lot 2 Purchase	New Balance
5.63	1,434,392.07	21,220.93	6,164.60	1,407,006.54	934,185.00	472,821.54	
9.54	573,334.39	5,637.30	0.00	567,697.09	449,180.00	118,517.09	
1.72	982,846.11	5,192.70	3,360.00	974,293.41	377,460.00	596,833.41	
6.04	1,596,941.42	9,504.28	2,368.20	1,585,068.94	1,058,275.00	526,793.94	
0.30	2,677,592.78	32,680.00	6,480.00	2,638,432.78	1,059,861.00	1,578,571.78	
7.21	2,294,625.84	6,216.61	12,424.48	2,275,984.75	1,510,626.00	765,358.75	
3.34	1,556,195.48	6,168.80	3,610.60	1,546,416.08	551,149.40	995,266.68	
8.47	280,757.53	7,844.25	2,403.35	270,509.93	222,067.00	48,442.93	
7.63	208,148.86	5,446.35	1,680.00	201,022.51	211,598.00	(10,575.49)	
3.13	326,986.20	5,446.16	2,160.00	319,380.04	312,675.00	6,705.04	
7.52	1,021,599.70	6,271.90	3,840.00	1,011,487.80	856,080.00	155,407.80	
0.42	846,482.02	4,876.35	4,200.00	837,405.67	744,879.00	92,526.67	
1.40	13,585,911.29	75,952.50	23,040.00	13,486,918.79	4,890,445.00	8,596,473.79	
0.95	879,513.20	6,412.50	3,000.00	870,100.70	631,686.00	238,414.70	
2.29	566,518.43	5,161.35	960.00	560,397.08	237,632.00	322,765.08	
8.96	981,243.24	4,876.35	1,920.00	974,446.89	538,525.00	435,921.89	
6.80	1,956,794.02	9,356.55	5,711.98	1,941,725.49	1,284,750.00	656,975.49	
8.31	684,352.11	4,876.35	2,040.00	677,435.76	300,740.00	376,695.76	
2.93	598,471.04	7,076.36	6,659.02	584,735.66	529,701.00	55,034.66	
8.21	899,137.16	5,722.61	7,019.50	886,395.05	527,125.00	359,270.05	
1.32	9,264,219.65	75,506.00	46,495.00	9,142,218.65	5,140,647.00	4,001,571.65	
8.76	423,158.62	6,052.19	2,658.23	414,448.20	299,435.00	115,013.20	
0.76	240,191.35	4,877.30	1,680.00	233,634.05	249,550.00	(15,915.95)	
9.78	110,257,986.55	780,769.82	322,426.80	109,154,789.93	61,992,350.64	47,162,439.29	
0.22	64,501,713.98	374,073.90	45,008.00	64,082,632.08	24,479,722.05	39,602,910.03	
10.00	174,759,700.53	1,154,843.72	367,434.80	173,237,422.01	86,472,072.69	86,765,349.32	

New Balance
1,622,647.97
11,179.10
415,943.45
127,124.08
164,839.74
273,271.57
196,644.33
709.18
251,395.44
2,874.40
107,547.83
87,809.33
909,952.64
6,901,637.12
114,325.86
54,835.77
110,617.73
123,060.33
118,205.10
(57,453.71)
135,441.89
254,370.98
(18,936.82)
92,022.87
210,763.51
1,926,294.32
41,153.45
8,231,029.77
902,361.05
294,862.32
1,161,273.42
425,980.99
1,251,095.57
228,668.26

Revenue

Title 1 \$ 12,531.07
 Title 1 \$547,877.09
 Interest 1 & 2 \$ 95,108.31
 County Match \$ 28,835.64
 Fund Total \$684,352.11

Expenses

Plan B 06 \$ 4,876.35
 Plan B 07 \$ 2,040.00
 Plan B 08 \$300,740.00
 Total \$307,656.35 as of 6/23/08

Fund Total \$ 684,352.11
 Expenses to 6/23/08 \$307,656.35
 Balance as of 6/23/08 \$376,695.76

Expenses 6/28/08 to present = \$ 10,400.00
 EMS Licenses = \$ 75,000.00
 EMS Training Est. = \$ 9,000.00
 EMS Implementation Est. = \$ 3,300.00
 Software Est. = \$ 4,200.00
 Future Expenses = \$101,900.00

(Capital Project \$9,506.00 Use for Computer Hardware)

Balance as of 6/23/08 \$376,695.76
 Future Expenses - \$101,900.00
 Balance = \$274,795.76
 36 Plan A Machines = \$270,000.00
 Balance = \$ 4,795.76

36 Plan A Machines \$7,500.00ech.
X 36
 Total = \$270,000.00

This does not include the following: Memory Cards, I Buttons, Printer Ink, Privacy Screens & Sleeves, Seals, Paper rolls, or any BMD Supplies

This also does not include the cost of Pre-Printed ballots @ .57 to .60 each X 86,000 = \$ 49,020.00 to \$ 51,600.00

Machine Plan

Pervious Lever Machine Use

Qby 28 ED's used 28 Machines
G.F. 19 ED's used 19 Machines
UpCo 23 ED's used 23 Machines
Total 70 ED's used 70 Machines

Future Plan A Machine Use

Qby 28 ED's use 15 Machine
G.F. 19 ED's use 7 Machines
UpCo 23 ED's use 14 Machines
Total 70 ED's use 36 Machines

Voting Booths

112 Single or 28 Quard
76 Single or 19 Quard
92 Single or 23 Quard
280 Single or 70 Quard

Over the past 5 years we consolidated our 70 Election Districts into 22 Polling Locations

We now only need 22 Ballot Marking Devices (BMD's) for those 22 Polling Locations.

We will have a total of 61 machines 36 plan A and 22 plan B and 3 Spares/ Demo's.

We will also need approximately 280 Single or 70 Quard Voting Booths

COUNTY: Warren

DATE: 7/14/08

DRAFT SURVEY ON COUNTY BOARD BMD/VOTING SYSTEM READINESS

Please circle YES or NO to answer, and provide narrative, where required. Thank you.

Have you secured a VOTING SYSTEM SERVICE CENTER (CENTER), in which the ballot marking devices and voting systems you have purchased/intend to purchase, will be housed?

YES

NO

If YES, how large is your CENTER, in square feet?

7,944

If NO, when do you expect to acquire a site that will serve as your VOTING SYSTEM SERVICE CENTER?

Describe the site you have secured as a CENTER: (for example: new space, old but rehabilitated space, ground-level space, off-site from BOE offices, BOE office to move into CENTER building, etc.)

Old Jail - Area will be rehabilitated prior to acceptance of all machines.

Does your CENTER have sufficient area(s) for:

Secure work stations	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
Sufficient area for maintenance tasks	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
Sufficient area for pre-election tasks	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
Sufficient area for recanvass tasks	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
Conference/meeting area	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
Training area	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
Storing programmable media devices	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
Storing ballots (voted and unused)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
Storing test decks	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

2008 JUL 21 AM 11:07

FILED
NEW YORK STATE
BOARD OF ELECTIONS
ALBANY NEW YORK

Is your CENTER outfitted with the following:

Adequate <input checked="" type="checkbox"/> heating/air conditioning?	<input checked="" type="checkbox"/> YES	NO
Equipment loading/unloading facilities	<input checked="" type="checkbox"/> YES	NO
Is a freight elevator necessary?	YES	<input checked="" type="checkbox"/> NO
If YES, is one present and in good working order?	YES	NO

Security features? YES NO

 If YES, what features have you installed?

Swipe card access/exit	YES	<input checked="" type="checkbox"/> NO
Closed-circuit camera surveillance	YES	<input checked="" type="checkbox"/> NO
Biometric access/exit	YES	<input checked="" type="checkbox"/> NO
Internal secure areas within the CENTER	<input checked="" type="checkbox"/> YES	NO

Megatrometer

Have you secured furniture and equipment for your CENTER, such as:

Desks	<input checked="" type="checkbox"/> YES	NO
Computers	<input checked="" type="checkbox"/> YES	NO
Phones	<input checked="" type="checkbox"/> YES	NO
Printers	<input checked="" type="checkbox"/> YES	NO
Tables/chairs for meeting/conference/training areas	<input checked="" type="checkbox"/> YES	NO

Have you hired staff to be responsible for your CENTER and to conduct the various election-related tasks associated with the conduct of elections (programming ballots, building test decks, conducting required maintenance and audits, logging and tracking all assets associated with the acquisition of your BMDs/voting systems, other items purchased for HAVA-poll site compliance, etc.)

YES NO

If YES, what staff have you hired?

Custodians	<input checked="" type="checkbox"/> YES	NO
Technicians	<input checked="" type="checkbox"/> YES	NO
Other	<input checked="" type="checkbox"/> YES	NO

IF OTHER, please identify:

If you have not yet hired additional staff, as noted above, have you secured funding and approval for these additional staff?

YES NO

Have you secured a contract with a trucking or other delivery firm, for the appropriate transport and delivery of your BMDs/voting systems?

YES NO

* RFP in process

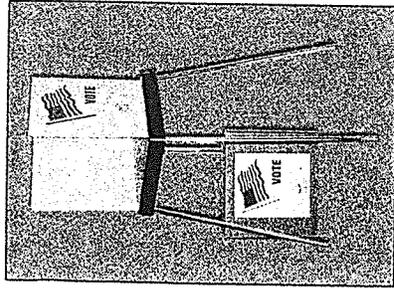
Have you and/or your vendor surveyed your poll sites to ensure that your BMDs/voting systems can:

be delivered prior to use	<input checked="" type="checkbox"/>	NO
stored securely until use and prior to being returned to BOE	<input checked="" type="checkbox"/>	NO
be set-up with sufficient space for use in an election	<input checked="" type="checkbox"/>	NO
access to sufficient power and light for use	<input checked="" type="checkbox"/>	NO

Please provide any additional narrative that speaks to your readiness, or lack of readiness, in dealing with ballot marking devices/voting systems which either already at your door, or will be there shortly.

This entire project is ongoing and will be completed prior to acceptance of remaining machines.

Submitted per the authorization of
Hal Payne: Commissioner of Administrative and Fiscal Services
John Haskell: Chairman of the County Facilities Committee
Joseph M. Sheehan: Chairman of Support Services (Board of Elections)



SMARTPOLL™ Standalone/
Collapsible Voting Booth

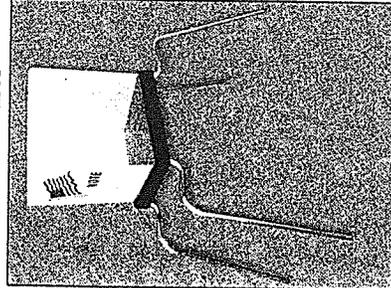
SMTB-B1

SMARTPOLL™ Standalone/Collapsible Voting Booth

- Voting booths that are durable, Compact, Light weight & easy to assemble for Pollworker in less than a minute.
- Patented snap lock system ensures that legs are even and do not fall off after assembly, which is our product uniqueness than other booths available in the market.
- All-in-one storage box which contains ABS plastic table, foldable aluminum legs storing underside of table and tri-fold corrugated plastic privacy shield.

\$99.00

SPECIAL OFFER
LIMITED TIME ONLY



SMARTPOLL™
ADA Compliant Voting Booth

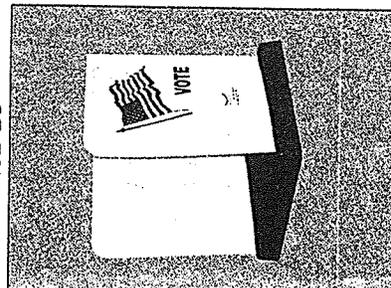
SMTB-B1 ADA

SMARTPOLL™ ADA Compliant Voting Booth

- Voting booths that are durable, Compact, Lightweight & easy to assemble for Pollworker in less than a minute.
- Aluminum space extenders convert our standard voting booth into ADA compliant voting booth
- Easily accessible by wheel chair.



\$149.00



SMARTPOLL™
Desktop Voting Booth

SMTB-B3

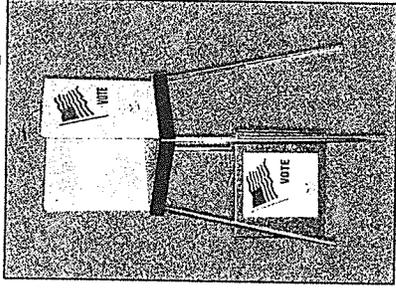
SMARTPOLL™ Desktop Voting Booth

- Platform is constructed of space age fiber composite filled plastic(ABS plastic).
- Easy to assemble and occupies less space in a table Optional Carry case

Without carry case: \$49.00

With carry case: \$54.00

SMTB- LIGHT 2



SMARTPOLL™ Voting Booth
with Dual Model LED light

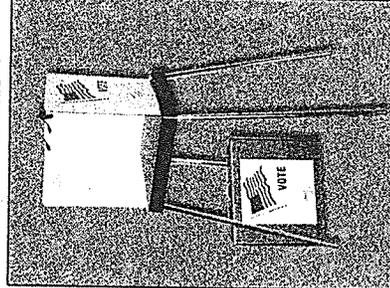
SMTB- LIGHT 2

**SMARTPOLL™ Voting Booth with
Dual Model LED light**

- Bright and brighter light settings - option of using one or two of the Super LED lights
- Special Lens spreads light evenly with no hot spots
- SUPER LED as bright as six regular LEDs and never needs replacing
- Runs on 3 AAA batteries (Not included) - Alkaline recommended or AC Adapter (Included)

\$120.00

SMTB- LIGHT 4



SMARTPOLL™ Voting Booth with
Xtraflex-Duet 2 four LED lights

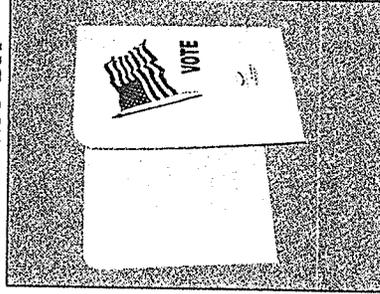
SMTB- LIGHT- 4

**SMARTPOLL™ Voting Booth with
Xtraflex-Duet 2 four LED lights**

- Dual goosenecks
- Dual Super LED lights with separate switches
- No bulbs to replace
- Beams point any direction
- Even light with no hot spots
- Runs on 3 AAA Batteries (Not included) Alkaline recommended or AC Adapter (Included)

\$128.00

SMTB- ACC -B11



SMARTPOLL™ Economy
Corrugated Privacy Shield

SMTB- ACC -B11

SMARTPOLL™ Economy Corrugated Privacy Shield

- Trifold privacy shield made of corrugated plastic with three sides USA Flag and word 'VOTE' printed
- Can be kept on top of any flat surface

\$17.00



13 Branch Street Methuen, MA 01844
 Toll Free: 888-547-8683 Fax: 978-687-3670 www.lhsassociates.com

Addendum A

Schedule of Products, Pricing and Discounts
 For the LHS AlphaBooth products

AlphaBooth "H" Style

The H style is a double booth configuration and consists of three items, the flat "I" panel, the "T" panel and the stabilizer leg.

"H" 10 packs	\$1820.50 or \$182.50 per booth
Additional "I" panels (inc. 2 stabilizers)	\$231.00 each
Additional "T" panels	\$317.90 each (2 booths)

AlphaBooth "C" Style

The AlphaBooth C is a single stall privacy system that consists of two items, the "C" and the "L". The "C" is needed to start a row, each additional stall only requires an "L".

"C" 10 packs	\$2016.00 or \$201.60 per booth
Additional "C" panels	\$225.00 each
Additional "L" panels	\$199.00 each

AlphaBooth "X" Style

The AlphaBooth "X" is our newest product. It contains four (4) voting stalls in a single portable unit. Looking down from above, its shape resembles an X with a marking shelf available in each of the four spaces.

"X" booth	4 booths	\$658.90 or \$164.50 per booth
-----------	----------	--------------------------------

Accessories

Large storage cart holds up to 10 panels of any type, With heavy duty cover	\$473.00 \$583.00
Lights-Twin style for "H" and "X" booths	\$28.60
Lights-Single for "C" booths	\$20.90
Curtains, "H" and "C"	\$20.00

Non Alpha Booth

Pakflatt	4 booths in one, similar to X booth	\$799.00 ea. Or \$199.75 per booth
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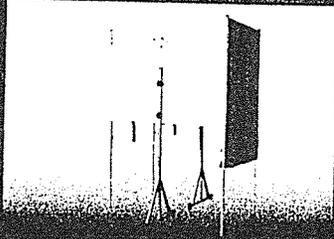
Discount Schedule

Volume Pricing	"H" and "X" >\$10,000.00	2%	"C"	1%
	"H" and "X" >\$30,000.00	4%	"C"	2%
	"H" and "X" >\$50,000.00	6%	"C"	4%
	Pakflatt >\$10,000.00=2%	>\$30,000.00 = 3%		

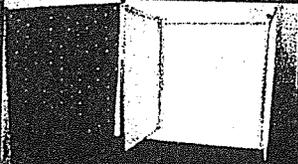
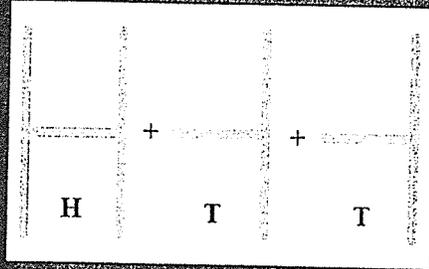
EARLY BIRD SPECIAL, ORDER BY AUGUST 1 AND RECEIVE AN ADDITIONAL 2% DISCOUNT

All AlphaBooth products carry a 3 year limited warranty against material defects
 Abuse and neglect not covered

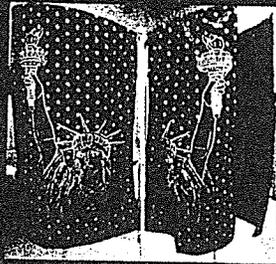
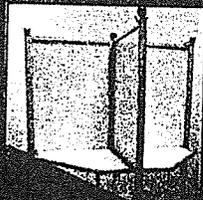
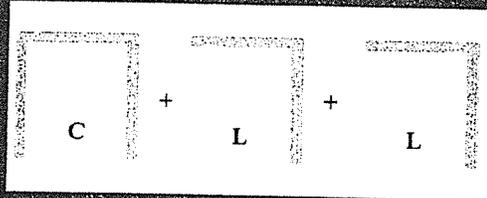
ABOVE PRICES DO NOT INCLUDE FREIGHT AND DELIVERY CHARGES



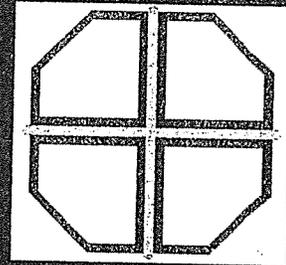
**AlphaBooth
"H" Style**



**AlphaBooth
"C" Style**



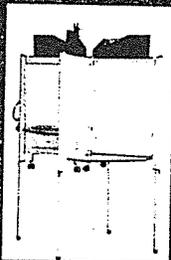
**AlphaBooth
"X" Style**



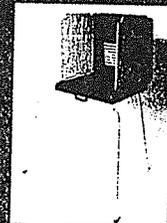
Pollmaster I



Pollmaster II



**Pakflatt
V4**



Hard Curtain

**EDC
Model
2000**



Soft Curtain

SCHEDULE "A"
AUTHORIZATION TO ATTEND MEETING OR CONVENTION

Check one:

- In-State (needs Supervisory Committee authorization)
- Out-Of State (needs Board resolution)

The Support Services hereby authorizes Mary Beth Casey

(Supervisory Committee) (Employee Name)

to attend NYS BOE Annual Conference

(Name of meeting or organization)

at Holiday Inn 205Wolf Rd Albany NY 12205

(Address)

on 4/27-4/29,2009 Mode of transportation to be used personal vehicle

(Dates) (County Vehicle or Mass Transportation)

If the mode of transportation is **not** a county vehicle or mass transportation, please explain:

BOE can share rides with other counties so we are allowed to use personal vehicle. Will try to car-pool.

Proper documentation must be attached when submitting for approval.

(Please check documents attached)

- Notice of meeting or convention including cost.

For Overnight Travel

- Room rate \$ \$443.40 GSA* Rate \$ _____
- Meal costs - GSA*per diem rate \$ _____

*www.gsa.gov

Date: _____

Department Head Signature

Date: _____

Committee Chairman Signature

Please refer to the Warren County Travel Policy and County Vehicle Use Regulations for general policy guidelines.

Please check to request a fleet vehicle.

REQUEST FOR USE OF FLEET VEHICLE

SCHEDULE "A"
AUTHORIZATION TO ATTEND MEETING OR CONVENTION

Check one:

- In-State (needs Supervisory Committee authorization)
- Out-Of State (needs Board resolution)

The Support Services hereby authorizes Constance Service

(Supervisory Committee) (Employee Name)

to attend NYS BOE Annual Conference

(Name of meeting or organization)

at Holiday Inn 205Wolf Rd Albany NY 12205

(Address)

on 4/27-4/29,2009. Mode of transportation to be used Commissioners vehicle

(Dates) (County Vehicle or Mass Transportation)

If the mode of transportation is **not** a county vehicle or mass transportation, please explain:

BOE can share rides with other counties so we are allowed to use personal vehicle. Will try to car-pool.

Proper documentation must be attached when submitting for approval.

(Please check documents attached)

- Notice of meeting or convention including cost.

For Overnight Travel

- Room rate \$ \$443.40 GSA* Rate \$ _____
- Meal costs - GSA*per diem rate \$ _____

*www.gsa.gov

Date: _____

Department Head Signature

Date: _____

Committee Chairman Signature

Please refer to the Warren County Travel Policy and County Vehicle Use Regulations for general policy guidelines.

Please check to request a fleet vehicle.

REQUEST FOR USE OF FLEET VEHICLE

SCHEDULE "A"
AUTHORIZATION TO ATTEND MEETING OR CONVENTION

Check one:

- In-State (needs Supervisory Committee authorization)
- Out-Of State (needs Board resolution)

The Support Services hereby authorizes Wm. A. Montfort

(Supervisory Committee) (Employee Name)

to attend NYS BOE Annual Conference

(Name of meeting or organization)

at Holiday Inn 205Wolf Rd Albany NY 12205

(Address)

on 4/27-4/29,2009 Mode of transportation to be used personal vehicle

(Dates) (County Vehicle or Mass Transportation)

If the mode of transportation is **not** a county vehicle or mass transportation, please explain:

BOE can share rides with other counties so we are allowed to use personal vehicle. Will try to car-pool.

Proper documentation must be attached when submitting for approval.

(Please check documents attached)

- Notice of meeting or convention including cost.

For Overnight Travel

- Room rate \$ \$443.40 GSA* Rate \$ _____
- Meal costs - GSA*per diem rate \$ _____

*www.gsa.gov

Date: _____

Department Head Signature

Date: _____

Committee Chairman Signature

Please refer to the Warren County Travel Policy and County Vehicle Use Regulations for general policy guidelines.

Please check to request a fleet vehicle.

REQUEST FOR USE OF FLEET VEHICLE

SCHEDULE "A"
AUTHORIZATION TO ATTEND MEETING OR CONVENTION

Check one:

- In-State (needs Supervisory Committee authorization)
- Out-Of State (needs Board resolution)

The Support Services hereby authorizes Tom Apple

(Supervisory Committee) (Employee Name)

to attend NYS BOE Annual Conference

(Name of meeting or organization)

at Holiday Inn 205Wolf Rd Albany NY 12205

(Address)

on 4/27-4/29,2009. Mode of transportation to be used Commissioners vehicle

(Dates) (County Vehicle or Mass Transportation)

If the mode of transportation is **not** a county vehicle or mass transportation, please explain:

BOE can share rides with other counties so we are allowed to use personal vehicle. Will try to car-pool.

Proper documentation must be attached when submitting for approval.

(Please check documents attached)

- Notice of meeting or convention including cost.

For Overnight Travel

- Room rate \$ \$443.40 GSA* Rate \$ _____
- Meal costs - GSA*per diem rate \$ _____

*www.gsa.gov

Date: _____

Department Head Signature

Date: _____

Committee Chairman Signature

Please refer to the Warren County Travel Policy and County Vehicle Use Regulations for general policy guidelines.

Please check to request a fleet vehicle.

REQUEST FOR USE OF FLEET VEHICLE

**WARREN COUNTY
BID TABULATION SHEET**

DESCRIPTION OF ITEM	QUANTITY	NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		
		BID PRICE	BID PRICE	BID PRICE	BID PRICE			
BID NO.: WC 35-09 ITEM(S): ELECTION SUPPLIES FOR THE WARREN COUNTY BOARD OF ELECTIONS DATE: FEBRUARY 9, 2009 TIME: 3:00 P.M.								
		Fort Orange Press, Inc. Attn: Robert Wilko 11 Sand Creek Road Albany, NY 12205 Ph: 489-5233 Fax: 489-1638		The Achar Printing Group Attn: Denise Padula 599 Pawling Avenue Troy, NY 12180 Ph: 274-2421 Fax: 274-6415		Phoenix Graphics, Inc. Attn: Sai DeBriase 464-476 State Street Rochester, NY 14608 Ph: 800-262-3202 Fax: 585-232-5642		
Printing of 2009 Special Election:								
AVM Machine Strips	70 sets	\$15.00/set	\$1,050.00	\$9.00/set**	*\$630.00	\$55.00/set	\$3,850.00	
Pre-Printed Sample Ballots	700	\$1.50/ballot	\$105.00	\$1.00/ballot	*\$420.00	\$1.00/ballot	\$630.00	
Absentee Ballots	6600	\$5.00/lot of 50	\$660.00	\$7.00/lot of 50	*\$924.00	\$2.35/lot of 50	\$1,551.00	
Canvass Sheets	70	\$2.00/each	\$140.00	\$4.00/each	*\$280.00	\$2.00/each	\$140.00	
Printing of 2009 Primary Election:								
AVM Machine Strips	70 sets	\$43.00/set	\$3,010.00	\$15.00/set	*\$1,050.00	\$55.00/set	\$3,850.00	
Pre-Printed Sample Ballots	700	\$5.00/ballot	\$350.00	\$4.50/ballot	*\$3,150.00	\$1.00/ballot	\$630.00	
Absentee Ballots	6600	\$15.00/lot of 50	\$1,980.00	\$8.00/lot of 50	*\$1,056.00	\$2.35/lot of 50	\$1,551.00	
Canvass Sheets	70	\$5.00/each	\$350.00	\$6.00/each	*\$420.00	\$2.00/each	\$140.00	
Primary Election Affidavit Oath Envelopes	1000	\$1.00/each	\$100.00	\$2.75/each	*\$275.00	\$1.75/each	\$175.00	
Printing of 2009 General Election:								
AVM Machine Strips	70 sets	\$41.00/set	\$2,870.00	\$15.00/set	*\$1,050.00	\$55.00/set	\$3,850.00	
Pre-Printed Sample Ballots	700	\$5.00/ballot	\$350.00	\$2.00/ballot	*\$1,400.00	\$1.00/ballot	\$630.00	
Absentee Ballots	6600	\$15.00/lot of 50	\$1,980.00	\$20.00/lot of 50	*\$2,640.00	\$2.35/lot of 50	\$1,551.00	
Canvass Sheets	70	\$5.00/each	\$350.00	\$6.00/each	*\$420.00	\$2.00/each	\$140.00	
General Election Affidavit Oath Envelopes	1000	\$1.00/each	\$100.00	\$2.75/each	*\$275.00	\$1.75/each	\$175.00	
	TOTAL BID:		\$13,395.00		\$13,990.00		\$18,863.00	
BID AWARDED TO: FORT ORANGE PRESS, INC.								
		<i>Julie A. Pacyna</i> JULIE A. PACYNA, PURCHASING AGENT		RESOLUTION NO. 146 OF 2009		**corrected price - total was correct		
TERM OF BID: Commencing upon Execution of Agreement and Terminating after all General Election Supplies have been Completed								

**WARREN COUNTY
BID TABULATION SHEET**

DESCRIPTION OF ITEM	QUANTITY	NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		
		BID PRICE	BID PRICE	BID PRICE	BID PRICE	BID PRICE	BID PRICE	
BID NO.: WC 35-09 ITEM(S): ELECTION SUPPLIES FOR THE WARREN COUNTY BOARD OF ELECTIONS DATE: FEBRUARY 9, 2009 TIME: 3:00 P.M.								
		Fort Orange Press, Inc. Attn: Robert Wilko 11 Sand Creek Road Albany, NY 12205 Ph: 489-3233 Fax: 489-1638		The Alchar Printing Group Attn: Denise Padula 599 Pawling Avenue Troy, NY 12180 Ph: 274-2421 Fax: 274-6415		Phoenix Graphics, Inc. Attn: Sal DeBiac 464-476 State Street Rochester, NY 14608 Ph: 800-262-3202 Fax: 585-232-5642		
Printing of 2009 Special Election:								
AVM Machine Strips	70 sets	\$15.00/set	\$1,050.00	\$9.00/set**	*\$630.00	\$55.00/set	\$3,850.00	
Pre-Printed Sample Ballots	700	\$1.50/ballot	\$105.00	\$1.00/ballot	*\$420.00	\$1.00/ballot	\$630.00	
Absentee Ballots	6600	\$5.00/lot of 50	\$660.00	\$7.00/lot of 50	*\$924.00	\$2.35/lot of 50	\$1,551.00	
Canvass Sheets	70	\$2.00/each	\$140.00	\$4.00/each	*\$280.00	\$2.00/each	\$140.00	
Printing of 2009 Primary Election:								
AVM Machine Strips	70 sets	\$43.00/set	\$3,010.00	\$15.00/set	*\$1,050.00	\$55.00/set	\$3,850.00	
Pre-Printed Sample Ballots	700	\$5.00/ballot	\$350.00	\$4.50/ballot	*\$315.00	\$1.00/ballot	\$630.00	
Absentee Ballots	6600	\$15.00/lot of 50	\$1,980.00	\$8.00/lot of 50	*\$1,056.00	\$2.35/lot of 50	\$1,551.00	
Canvass Sheets	70	\$5.00/each	\$350.00	\$6.00/each	*\$420.00	\$2.00/each	\$140.00	
Primary Election Affidavit Oath Envelopes	1000	\$1.00/each	\$100.00	\$2.75/each	*\$275.00	\$1.75/each	\$175.00	
Printing of 2009 General Election:								
AVM Machine Strips	70 sets	\$41.00/set	\$2,870.00	\$15.00/set	*\$1,050.00	\$55.00/set	\$3,850.00	
Pre-Printed Sample Ballots	700	\$5.00/ballot	\$350.00	\$2.00/ballot	*\$1,400.00	\$1.00/ballot	\$630.00	
Absentee Ballots	6600	\$15.00/lot of 50	\$1,980.00	\$20.00/lot of 50	*\$2,640.00	\$2.35/lot of 50	\$1,551.00	
Canvass Sheets	70	\$5.00/each	\$350.00	\$6.00/each	*\$420.00	\$2.00/each	\$140.00	
General Election Affidavit Oath Envelopes	1000	\$1.00/each	\$100.00	\$2.75/each	*\$275.00	\$1.75/each	\$175.00	
TOTAL BID:			\$13,395.00		\$13,990.00		\$18,863.00	
BID AWARDED TO: FORT ORANGE PRESS, INC. <i>Julie A. Pacyna</i>		RESOLUTION NO. 146 OF 2009		*see proposal for minimum charges **corrected price - total was correct				
JULIE A. PACYNA, PURCHASING AGENT		TERM OF BID: Commencing upon Execution of Agreement and Terminating after all General Election Supplies have been Completed						

**WARREN COUNTY
BID TABULATION SHEET**

ITEM(S): RFP FOR MOVING OF BALLOT MARKING DEVICES FOR THE WARREN COUNTY BOARD OF ELECTIONS DATE: FEBRUARY 9, 2009 TIME: 3:00 PM.	NAME & ADDRESS OF BIDDER				
	NAME & ADDRESS OF BIDDER				
DESCRIPTION OF ITEM	BID PRICE				
2009 Special Election	\$1,326.00	\$3,310.00	\$3,600.00	\$2,500.00	\$3,800.00
2009 Primary Election	\$1,326.00	\$3,310.00	\$3,600.00	\$2,500.00	\$3,800.00
2009 General Election	\$1,326.00	\$3,310.00	\$3,600.00	\$2,500.00	\$3,800.00
Hourly Rate per truck	\$50.00/hr/truck	\$35.00/hr/truck	\$35.00/hr/truck	\$100.00/hr/truck	\$35.00/hr/truck
Hourly rate per man	\$30.00/hr/man	\$32.00/hr/man	\$35.00/hr/man	\$25.00/hr/man	\$30.00/hr/man (straight time, 8 am - 4pm)
TOTAL FOR ALL 3 ELECTIONS	\$3,978.00	\$9,930.00	\$10,800.00	\$7,500.00	\$11,400.00
BID AWARDED TO:	Resolution No.:				
	Term:				
JULIE A. PACYNA, PURCHASING AGENT					

WARREN COUNTY BOARD OF ELECTIONS

1340 STATE ROUTE 9
LAKE GEORGE, NY 12845
FAX: (518) 761-6480

MARY BETH CASEY
REPUBLICAN COMMISSIONER
TEL: (518) 761-6458



WILLIAM A. MONTFORT
DEMOCRATIC COMMISSIONER
TEL: (518) 761-6459

03-04-2009

New York State Board of Elections
Co Executive Directors Hon. Todd Valentine & Stanley Zalen
40 Steuben Street
Albany NY 12207

Gentlemen,

We are in receipt of your letter of February 26, 2009.

The information contained in this correspondence was distressing and not welcomed and we would hope not inevitable.

How in the middle of a voting system change throughout New York State and prior to a full system roll out is the SBOE even considering price increases on these systems?

In January of 2008 Warren County made its' voting system decision under duress. We choose the only voting system "allowed" after a split State Board of Elections vote by 3 of its' Commissioners, The Sequoia/Dominion. This was all happening within weeks of a Presidential Primary in New York State. Now, one year into this voting system transition we may be forced to pay a higher price for a voting system change that is less than "certified" and not fully implemented.

Warren County strongly objects to any pricing increases.

Warren County also strongly objects to the bidding format that mandated counties to purchase voting systems at a very high cost that did not include training and support. The additional fee charged for installation and training of products is extreme. This type of bidding hides the TRUE cost of the voting systems change we are undertaking.

We feel that the County Boards of Elections are being taken advantage of already and any price increase for the product is adding insult to injury.

Respectfully,

Mary Beth Casey/Wm. Montfort
Commissioners



STATE BOARD OF ELECTIONS

James A. Walsh
Co-Chair

Gregory P. Peterson
Commissioner

Todd D. Valentine
Co-Executive Director

40 STEUBEN STREET
ALBANY, N.Y. 12207-2108
Phone: 518/474-6336 Fax: 518/474-1008
URL: <http://www.elections.state.ny.us>

Douglas A. Kellner
Co-Chair

Evelyn J. Aquila
Commissioner

Stanley L. Zalen
Co-Executive Director

February 26, 2009

Dear County Boards,

As you may know both vendors have requested a price increase supported by various rationales and negotiating sessions were held this past week to discuss the requests together with other contract issues.

While no determination will be made until the Board Meeting of March 6th, a preview of staff thinking on this issue is in order, to assist you in making plans. It is likely that any price increases would be phased in with a brief period of time for counties to place requisitions with OGS for new machines at the current price. That window would probably be very short and it is for that reason that we alert you now. In order for this scenario to play itself out, there would have to be OSC approval of any contract change but a phased in price increase is not something that should be rejected out of hand, especially when counties have the opportunity to provide OGS with requisitions at the current price levels for a period of time

As you know, OGS will not issue purchase orders at this time as the systems are uncertified. However, nothing stops you from providing OGS with a requisition for such units as you may need, and do so at the current price levels. An order now, or before the window closes, would preserve that price for you.

Obviously the vendors will seek to have as short a window of current pricing as possible and it is for that reason that we alert you presently as to a potential price increase and the opportunity to make such purchases at the current price. It may be that the Comptroller will approve the issuance of purchase orders by OGS prior to the actual certification of the systems if appropriate financial safeguards are adopted in the revised contract. However, the key to this is the ability of the vendors to get an actual commitment for the number of units they will have to produce in the limited time left before the September Primary. Your requisitions are of value to the vendors and it is for that reason they appear amenable to the concept of a short hold-harmless window on the current pricing.

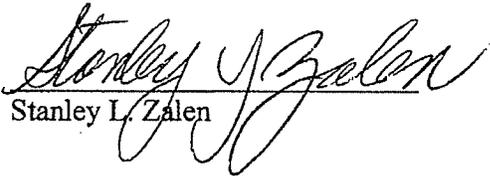
An appropriate way to calculate a county's eligibility for current pricing would be to use the date the county requisition was received by OGS. This concept is appealing as it would allow the manufacture of sufficient units for the September Primary in a timely fashion while still maintaining our stringent testing standards.

Appropriate financial safeguards will have to be provided to ensure against the purchase of systems which fail certification testing and our staff is working on such a plan. We remain committed to the goal of not using uncertified systems in an election. However, from the vendors' perspective, an early ordering period is essential to timely production and the offer of a period of current pricing would seem to accommodate their needs.

The Comptroller and the State Board will propose appropriate contract adjustments to allow for the pre-certification ordering to be sought by the vendors but nothing will be final before March 6th in this regard. However, we recognize that you are entitled to as early a "heads up" as possible and it is for this reason we communicate at this time.

We are planning to have another one of the conference calls with the ECA before our next Board meeting to address questions you may have on this. Working with the ECA leadership, once we've set the date and time we'll send out a separate e-mail.

Sincerely,


Stanley L. Zalen


Todd D. Valentine

SLZ/TDV/dsm

FYI

Estimated Cost not budget for in 2009 budget due to "Special Election"

Election Day Inspectors 36 machines (4 inspectors @ \$160.00)	\$23,040.00
Election Day Inspectors (36 chairman @\$10.00)	360.00
Election Day Inspectors 22 BMD systems (2 inspectors @ \$160.00)	7,040.00
Running test ballots and training on 22BMD (2 inspectors @ \$25.00)	1,100.00
Delivery of Lever & BMD Machs. Queensbury, GF & Mullen Bros.	3,500.00
Machine supplies and ballots	<u>2,000.00</u>
	37,040.00+/-
Programming costs for BMD (paid with HAVA funds)	1,925.00*

*Not county dollars this election

Part time staff & machine custodians & Techs are in salary code.

We will not return as much back at the end of the year from these codes.

Machine Custodians Approx. \$3,000.00

BMD Techs Approx. 2,500.00

Part time clerks help including 2,200.00

Going to nursing homes \$7,700.00

Counting absentee ballots

Total estimated amount for "Special Election"

\$46,665.00+/-

County Dollars \$44,740+/-

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: Self-Insurance

DATE: 3/6/09

- (a) Purpose of Request: To amend R914 of 2008

- (b) Details: To amend R914 of 2008 authorizing the contract for safety services with Needham Risk Management. Whereas the Warren County Support Services Committee desires to enter into an agreement for 1 year and at the conclusion of the first year may, at the County's option, be renewed for an additional period of 2 years, at the end of which time, said agreement will be reviewed and may, at the County's option be renewed for an additional period of 3 years. Amounts not to exceed those listed in R914 of 2008. All other parts of R914 of 2008 remain the same.

- (c) Previous Resolution Number: R914 of 2008

- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount: S.1710 437

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

Warren County Board of Supervisors

RESOLUTION NO. 914 OF 2008

Resolution introduced by Supervisors Sheehan, VanNess, Girard, Simmes, Goodspeed, Strainer and Taylor

AWARDING BID AND AUTHORIZING AGREEMENT WITH NEEDHAM RISK MANAGEMENT RESOURCE GROUP, LLC FOR RFP FOR SAFETY SERVICES CONSULTANT/COMPANY FOR SELF-INSURED WORKERS' COMPENSATION PROGRAM - SELF-INSURANCE

WHEREAS, the Purchasing Agent has advertised for sealed bids for Request for Proposal for Safety Services Consultant/Company for Self-Insured Workers Compensation Program (WC 31-08), and

WHEREAS, the Support Services Committee has recommended awarding the bid to Needham Risk Management Resource Group, LLC, as the lowest responsible bidder, now, therefore, be it

RESOLVED, that the Purchasing Agent notify Needham Risk Management Resource Group, LLC, of the acceptance of its bid, and be it further

RESOLVED, that Warren County enter into an agreement with Needham Risk Management Resource Group, LLC, P.O. Box 295, West Lebanon, New York 12195, for Request for Proposal for Safety Services Consultant/Company for Self-Insured Workers' Compensation Program, pursuant to the terms and conditions set forth in the specifications and proposal (WC 31-08), in the amounts not to exceed as follows:

<u>Annual Fee</u>	<u>Bid Price</u>
Year One	\$29,500
Year Two	\$31,270
Year Three	\$33,140

for a term commencing upon execution of an agreement outlining the services to be provided, and the Consultant/Company is asked to plan to continue services for a period of three (3) years, at the end of which time said agreement will be reviewed

and may, at the County's option, be renewed for an additional period of three (3) years, in the amounts not to exceed as follows:

<u>Annual Fee</u>	<u>Bid Price</u>
Year Four	\$35,135
Year Five	\$37,240
Year Six	\$39,470

and the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement in the form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code S.1710 437 - Self-Insurance Fund - Consulting Fees.