

**Parks , Recreation & Railroad
Committee Meeting Agenda
February 12, 2009
9:30 am**

Call Meeting to order, Chairman, D. Belden

Motion to accept minutes of previous meeting - Chairman Belden

Up Yonda Environmental Education Center

1. Resolution authorizing 21st Century/ Up Yonda Partnering Agreement w/ GFCSD
 - A. Up to \$ 30,000/yr if GFCSD application awarded - five year term - 7/1/09 - 6/30/14
 - B. Agreement is for approx. 25 programs presented on site and for outreach (off site) programs.
 - C. Award amount towards programs presented, direct donation of program supplies/materials and direct donation of program equipment.

2. Resolution accepting Glens Falls City School District program supply donations through the 21st Century Community Learn Centers program.

Total : \$ 1531.36

DPW

- | | | |
|----|--|-----------|
| 3. | Resolution - Fire Suppression System | Bill Lamy |
| 4. | Resolution - Hot In Place Pavement Recycling | Bill Lamy |
| 5. | Resolution - Pavement Training Request | Bill Lamy |

**Parks , Recreation & Railroad
Committee Meeting Agenda
February 12, 2009
9:30 am**

Railroad Operator- Request for Proposal - Scope

- | | | |
|----|---|-------------------------------------|
| 6. | Warren County/Corinth RFP | Warren County Attorney - Paul Dusek |
| 7. | Scope / Considerations | Attachment |
| 8. | RFP complete / Advertise - May 1 st , 2009 | |

New Business -

Old Business -

Adjournment -



*Pyro-Chem
15 Warner Avenue
Middletown, CT 06457*

*Tele: 800-PYRO-CHEM
(797-6243)
860 704-8289
Fax: 860 704-8497
kkindschi@tycoint.com
www.pyrochem.com*

February 5, 2009

Mr. Kevin Hajos
Warren County Offices
4028 Main Street
Warrensburg, NY 12885

Dear Kevin:

This letter per your request is to inform you that Environmental & Fueling Systems of Troy, NY is not an authorized Pyro-Chem Distributor at this time.

The Distributor that serves your area is Northeast Petroleum of Schenectady, NY.

If you have any questions or need further assistance feel free to contact me at any time.

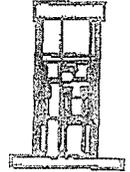
Sincerely,

A handwritten signature in black ink, appearing to read "Ken Kindschi".

Ken Kindschi
District/Territory Manager



Northeast Petroleum Technologies Inc.



2940 Curry Road • Schenectady, NY 12303
Phone: (518) 355-2747 • Fax: (518) 355-2454
Toll Free: 877-231-5513 • Website: www.nepetroleumtech.com

January 19, 2009

Warren County Purchasing Department
Attn: Julie A Pacyna
1340 State Route 9
Lake George, NY 12845

Re: Fire Suppression Inspections Bid Results

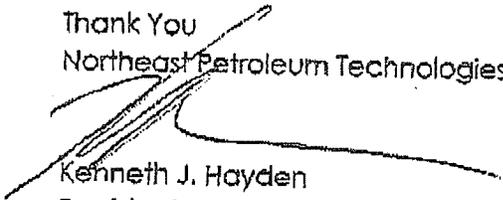
Dear Julie,

This letter is to serve as our formal notification that we believe the low bidder is NOT in compliance with your Specifications. Page 2, under Vendor Qualifications - Clearly states the contractor shall have a minimum of three (3) years experience in the field installation and service of Pyro-Chem Attendant and PemAll Dry Chemical Fire suppression systems and shall have installed or have full service and/or testing contracts on at least three (3) systems similar in size and technology as the system installed at the County facilities. We believe the low bidder has always used sub-contractors to install the systems they sold in the past.

Further it states under Vendor Qualifications- contractor must be certified by the manufacturers to perform said work on the fire suppression systems in Warren County, and all technicians performing said work must be employees of the contractor. All service and testing shall be performed by qualified technicians. In order to be certified by the manufacturer you must be a Distributor. Both Pyro-Chem and PemAll System Maintenance Instructions state the semiannual maintenance is to be performed by an authorized Distributor. We do not believe the low bidder meet this requirement either.

Therefore we are requesting that you review the qualifications of all bidders prior to awarding any contract.

Thank You
Northeast Petroleum Technologies, Inc.


Kenneth J. Hayden
President

Post-it Fax Note	7971	Date	1/21	# of pages	1
To	Jeff Tennison	From	Julie		
Co./Dept	DPW	Co.	Purchasing		
Phone #		Phone #			
Fax #	623-2772	Fax #	Buy Thoughts?		



WARREN COUNTY
 BID TABULATION SHEET

BID NO: <u>WC 18-09</u> ITEM(S): <u>HOT IN-PLACE PAVEMENT RECYCLING</u> DATE: <u>JANUARY 15, 2009</u> TIME: <u>3:00 P.M.</u>		NAME & ADDRESS OF BIDDER Highway Rehabilitation Corp. Attn: Kenneth Carr 2258 Route 22 Brewster, NY 10509 Tel: (845) 278-9645 Fax: (845) 278-0747
DESCRIPTION OF ITEM	QUANTITY	BID PRICE / SQ.YD.
A. ASPHALT SURFACE RECYCLING WITH ROLLER AND OPERATOR		\$3.34
B. ASPHALT SURFACE RECYCLING WITHOUT ROLLER AND OPERATOR		\$3.26
MOBILIZATION COSTS	PER MOVE	\$3,900.00
BID AWARDED TO: JULIE PACYNA, PURCHASING AGENT		
TERM OF BID: Date of award to February 28, 2010	RESOLUTION NO.	

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: DPW

DATE: 2/11/09

- (a) Purpose of Request: To request Chairman authorization to rescind Resolution # 913 of 2008 for the awarding of Bid No. WC 108-08, "Fire Suppression Inspection and Service for the Fueling Facilities located throughout Warren County", to Environmental & Fueling Systems, and to pass a new Resolution to award Bid No. WC 108-08, "Fire Suppression Inspection and Service for the Fueling Facilities" to Northeast Petroleum Technologies, Inc.

- (b) Details: The County had passed resolution # 913 of 2008 to award Bid No. WC 108-08 "Fire Suppression Inspection and Service for the Fueling Facilities located throughout Warren County" to Environmental & Fueling Systems. Environmental & Fueling Systems failed to produce the necessary documentation/certification, based on the bid specifications and therefore are unable to fill the requirements to inspect and service the County's Fire Suppression System. Furthermore, the Superintendent of the Department of Public Works recommends that the above referenced bid be awarded to the next responsible low bidder, being, Northeast Petroleum Technologies Inc.
SEE ATTACHED BACK-UP DOCUMENTATION...

- (c) Previous Resolution Number: 913 OF 2008

RESOLUTION REQUEST FORM NO. 3

Request for *New Contract*

DEPARTMENT NAME: Public Works

DATE: 12-Feb-09

(a) Is this a Result of a Bid or Request for Proposal BID

(b) Purpose of Contract Hot in place pavement recycling

(c) Name of Contractor Highway Rehabilitation Corp

(d) Address of Contractor: 2258 Route 22, Brewster, NY 10509

(e) Contractor's Contact Person and Telephone Number Kenneth Carr, President
845-278-9645 Fax 845-278-0747

(f) Has or will the Contract be provided, if so, please attach YES

(g) Commencement Date of Contract 20-Feb-09

(h) Termination Date of Contract 31-Dec-09

(i) Payment Provisions: i) \$3.34/sq yd (asphalt surface recycling with roller and operator)
ii \$3.26/sq yd (asphalt surface recycling without roller and operator)
iii \$3900.00 mobilization cost
iv _____

(j) Where are the Funds for this Contract: List Budget Code, (with title), Object Code (with title) and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, and Title, and Amount: D5110 Maintenance of Roads

SCHEDULE "A"
AUTHORIZATION TO ATTEND MEETING OR CONVENTION

Check one:

- In-State (needs Supervisory Committee authorization)
Out-Of State (needs Board resolution)

The PUBLIC WORKS COMMITTEE hereby authorizes GREG BOLDEN
(Supervisory Committee) (Employee Name)

to attend PAVING AND COMPACTION APPLICATION SEMINAR
(Name of meeting or organization)

at CHAMBERSBURG, PA
(Address)

on 2/25,26,27,28. Mode of transportation to be used
(Dates) (County Vehicle or Mass Transportation)

If the mode of transportation is not a county vehicle or mass transportation, please explain:

Proper documentation must be attached when submitting for approval.
(Please check documents attached)

- Notice of meeting or convention including cost.

For Overnight Travel

- Room rate \$
Meal costs - GSA*per diem rate \$
GSA* Rate \$
*www.gsa.gov

Date: 2-12-09

William E. Lamy
Department Head Signature

Date:

Committee Chairman Signature

Please refer to the Warren County Travel Policy and County Vehicle Use Regulations for general policy guidelines.

Please check to request a fleet vehicle.

REQUEST FOR USE OF FLEET VEHICLE

Filing Instructions:

- 1. Original with voucher to Auditor.
2. Copy to Frank Morehouse if fleet vehicle is needed.
3. Copy to Clerk of the Board with Resolution Request form if out-of-state travel.
4. Copy to Purchasing with Purchase Order, if required.
5. Copy to Commissioner of Administrative and Fiscal Services if credit card will be used.

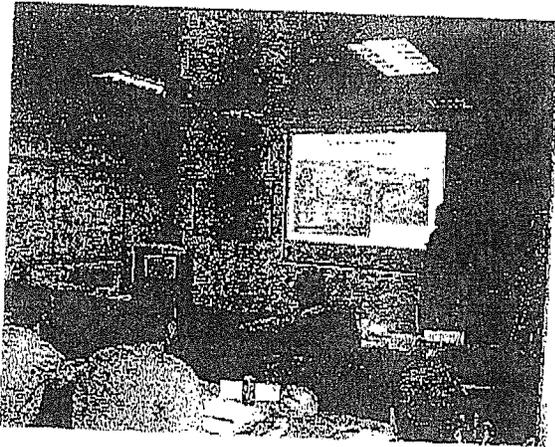
PAVING AND COMPACTION APPLICATION SEMINAR

Objective: To teach those persons with responsibility for the operation or management of contemporary paving equipment to correctly and safely utilize a paver finisher and compactor to their fullest potential while achieving the highest quality work without sacrificing production or increasing costs.

Who should attend: Any individual responsible for the paving or compaction of HMA

Duration: 2 Days (classroom only)

Course location: Chambersburg, PA



Description:

Best Practices in Paving

1. Paving safety
2. Explanation of how a paver works
3. Instruction on the safe and practical operation of paver finisher tractor and screed:
 - Proper machine set-up for paving operations
 - Controlling the factors that affect the screed
 - Managing material through the paver
 - Screeding for quality
 - Joint construction
 - Automatic controls and referencing systems
 - Troubleshooting mat defects
 - Paver Maintenance

Best Practices in Rolling

1. Explanation of how a compactor works
2. Instruction on the safe and practical operation of the compactor:
 - Principles of compactor operation
 - The vibratory system
 - Factors affecting compaction
 - Compaction techniques
 - Joint compaction
 - Troubleshooting compaction deficiencies
 - Compactor Maintenance

PAVER AND COMPACTOR OPERATION AND MAINTENANCE

Objective: To utilize applied training techniques to teach those people with responsibility for the operation or management of contemporary paving equipment to correctly and safely utilize a paver finisher and compactor to their fullest potential while achieving the highest quality work without sacrificing production or increasing costs.

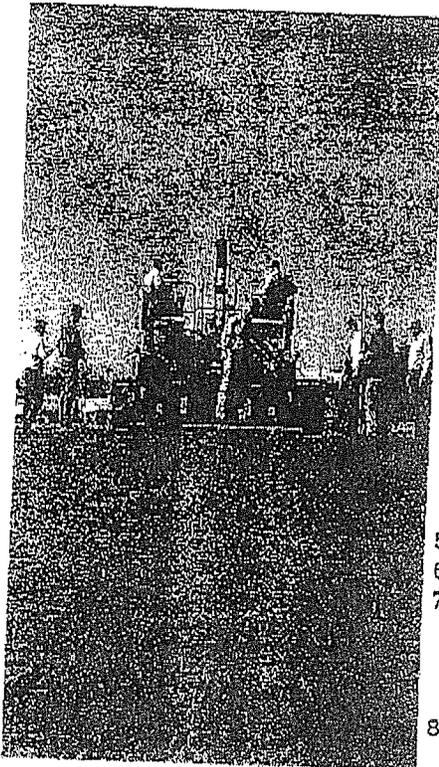
Who should attend: Any individual responsible for the paving or compaction of HMA

Duration: 3 Days (1 day classroom / 2 days hands-on)

Course location: Chambersburg, PA
Phoenix, AZ

Description:

1. Paving safety
2. Explanation of how a paver works
3. Preparing the paver to work
4. Instruction on the safe and practical operation for paver finisher tractor and screed:
 - Hands on paver set-up and operation
 - Joint construction
 - Screed operation
 - Troubleshooting mat defects
5. Explanation of how a compactor works
6. Preparing the compactor for work
7. Instruction on the safe and practical operation of the compactor:
 - Hands on compactor set-up and operation
 - Joint compaction
 - Vibratory system operation
 - Troubleshooting compaction deficiencies
8. Maintenance procedures





ROAD INSTITUTE 2008 - 2009 TRAINING SEASON COURSE SCHEDULE BY DATE



Session #	Dates	Course	D/C Location
1	Sep. 30 - Oct. 3, 2008	Small Asphalt Compactor Mechanics	D PA
3	Oct. 14 - 17, 2008	Soil Compactor Mechanics	D PA
5	Oct. 20 - 24, 2008	Paver Hydraulic and Electrical Systems - 6110/6170	D PA
7	Nov. 4 - 7, 2008	Large Asphalt Compactor Mechanics	D AZ
9	Nov. 11 - 13, 2008	Paver and Compactor Operation & Maintenance	C AZ
11	Nov. 20 - 21, 2008	Automatic Grade and Slope - Topcon	D/C PA
13	Dec. 9 - 11, 2008	Paver and Compactor Operation & Maintenance	C AZ
15	Dec. 16 - 19, 2008	Soil Compactor Mechanics	D AZ
17	Jan. 6 - 9, 2009	Large Asphalt Compactor Mechanics	C PA
19	Jan. 12 - 15, 2009	Paver Hydraulic and Electrical Systems - 6110/6170	D PA
21	Jan. 27 - 29, 2009	Paver and Compactor Operation & Maintenance	C AZ
23	Feb. 3 - 6, 2009	Paver Mechanical Systems & Screens	C AZ
24	Feb. 10 - 13, 2009	MW500 Operation & Service	D PA
26	Feb. 17 - 19, 2009	Paver and Compactor Operation & Maintenance	C AZ
28	Feb. 24 - 26, 2009	Paving and Compaction Applicator Seminar	C PA
30	Mar. 3 - 6, 2009	Soil Compactor Mechanics	D PA
32	Mar. 17 - 20, 2009	Small Asphalt Compactor Mechanics	C PA
34	Mar. 24 - 26, 2009	Paver and Compactor Operation & Maintenance	C AZ
36	Mar. 31 - Apr. 2, 2009	Paver and Compactor Operation & Maintenance	C AZ
38	Apr. 20 - 24, 2009	Paver Hydraulic and Electrical Systems - 6110/6170	D PA
40	May 4 - 6, 2009	Paver Hydraulic and Electrical Systems - 6110/6170	D PA
42	May 19 - 20, 2009	Automatic Grade and Slope - Blaw-Konrol	D/C PA
44	May 27 - 29, 2009	Paver and Compactor Operation & Maintenance	C PA

Req. - C.C. - Check - Prior to class

PA = Chambersburg, PA
AZ = Phoenix, AZ
For information visit our website - www.roadinstitute.com

*Change in course
1/14/2009

D = Dealer
C = Customer + Industry Personnel
D/C = Both

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: Parks, Recreation & Railroad

DATE: 02/12/09

- (a) Is this a Result of a Bid or Request for Proposal? No.

- (b) Purpose of Contract: Authorize a Partnership Agreement (previously authorized by Resolution No. 618 of 2004 for 2004-2009) between Glens Falls City School District and Up Yonda Environmental Education Center as a partnering agency for the 21st Century Community Learning Centers Program for a five year term. Up Yonda Farm will provide approximately 25 site based or outreach environmental education programs between July 1st and June 30th each year that the funding is available. Up to \$30,000/year (or \$150,000 total) will be in the form of program supplies/materials, equipment, and fees paid towards programs given and presented. Language to be included that accepts the donation of program supplies/materials and equipment as part of the funding, without the need for further resolutions.

- (c) Name of Contractor: Glens Falls City School District

- (d) Address of Contractor: 15 Quade St. Glens Falls NY 12801

- (e) Contractor's Contact Person and Telephone Number: Mr.Cody Conley, Grant Director.

- (f) Has or will the Contract be provided, if so, please attach: No - County Attorney's Office to prepare.

- (g) Commencement Date of Contract: 07/01/09, 5 year agreement

- (h) Termination Date of Contract: 07/01/14

- (i) Payment Provisions: i) lump sum amount
ii) hourly rate amount

iii) total amount not to exceed

iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. upon reimbursement request.

- (j) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: OR Capital Project OR Capital Reserve Project Number, and Title, and Amount:

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: Parks, Recreation & Railroad

DATE: 02/12/09

- (a) Purpose of Request: Resolution accepting various program supplies from the Glens Falls City School District 21st Century Community Learning Centers Grant.

Vendor:	Items:	Amount:
Amazon	Halloween decorations	\$588.25
Oriental Trading	bit set, stopwatches, & solar lights	\$47.98
Oriental Trading	Halloween costumes & decorations	\$230.85
New Horizons	Rubber stamps	\$97.65
Amazon	Halloween decorations & Christmas Cookie supplies	\$277.52
Oriental Trading	Halloween & Christmas crafts & decorations	\$253.47
Amazon	USB Adaptors	\$35.64

Total value of items listed above: \$1531.36

- (b) Details:

- (c) Previous Resolution Number:

Warren County Railroad Operator RFP

2/12/08

1. County Compensation
Percent of gross operation
Annual lump sum amount
\$ per ticket
Percent of ridership income
Other?

2. Train Set
Accommodations
 On Board Bathroom facilities
 Heat & Air Conditioning
 Food & beverages
 Other ?
FRA certified train sets able to run on non-insular railroad.

3. Warren County Facilities
40 miles of R.R. Right of Way. MP 55.87 to MP 95 .
13 Public Road crossings
Class 2 track / 30 miles per hour.
Run Around at Thurman Station and North Creek.
4 season operation vs. 3 season operation
Facilities at North Creek, Thurman, Riparius, Stony Creek, Hadley

4. Town of Corinth Facilities
Current class of Track - Class I - 10 miles/hour.
Future class of track status ? Timing
Current Operational Facilities
Future Operational Facilities Planned- siding, passenger boarding stops
Train Schedule
Antone Mountain Road public grade crossing status.

5. CP Rail
Adirondack branch - insular vs. non-insular operation

6. Other

NOTES

2/12/08

