

PUBLIC WORKS COMMITTEE MEETING
TUESDAY, MARCH 3, 2009 - 9:30 AM

AGENDA

- CALL TO ORDER.....CHM. BELDEN
- APPROVAL OF MINUTES OF JAN. 27, 2009.....CHM. BELDEN
- NEW BUSINESS.....CHM. BELDEN
- PAGE #
- Stimulus Projects Update.....BILL LAMY
 - 1. Chips Update.....BILL LAMY
 - Fuel Bills.....BILL LAMY
 - 2. (R) Bove Fuel Bill for Hague.....BILL LAMY
 - 4. (R) Condemnation with Just Compensation.....JEFF TENNYSON
 - Middleton Bridge.....JEFF TENNYSON
 - 6. (R) Bituminous Dust Control Materials.....JEFF TENNYSON
 - 8. (R) Bituminous Concrete.....BILL LAMY
 - 9. (R) Solid Waste and Recycling Transportation Services.....BILL LAMY
 - Solid Waste Management Plan.....BILL LAMY
 - Sunnyside Road Posting.....BILL LAMY
 - 10. PERSONNEL.....BILL LAMY
 - 12. Request to Fill Vacancy - Fiscal Manager.....BILL LAMY
 - 13. Request to Fill Vacancy - Administrative Assistant.....BILL LAMY
 - Request to Increase Stipend - Deputy Superintendent Admr.....BILL LAMY
 - 17. Hold Vacant - Information System Manager.....BILL LAMY
 - 18. Delete - General Highway Supervisor.....BILL LAMY
 - 19. Establish - Engineer I (non-bargaining).....BILL LAMY
 - 20. Request to Fill Vacancy - Engineer I.....BILL LAMY
 - 36. One Person Plowing/Shift Work Snow/Ice.....BILL LAMY
 - 38. Local Bridge Work.....BILL LAMY
 - Request to Fill Vacancies - Highways.....JEFF TENNYSON
 - 42. (1) Highway Construction Supervisors - Promotion.....BILL LAMY
 - 43. (1) Heavy Equipment Operators - Promotion.....BILL LAMY
 - 44. (1) Medium Equipment Operators - Promotion.....BILL LAMY
 - 45. (1) Light Equipment Operators - Potential New Hire.....BILL LAMY
 - Bridge Crew Highway Construction Supervisor O.O.T.....BILL LAMY
 - 46. Delete Cabinet Maker/Groundskeeper.....BILL LAMY
 - 46. Establish Senior Building Maintenance Worker - Grade 7.....BILL LAMY
 - 47. Request to Fill Vacancy - Senior Bldg. Maint. Worker.....BILL LAMY
 - 48. Americade/Westbrook Road.....BILL LAMY
 - 49. State Route 8 - NYSDOT Detour.....BILL LAMY
- OLD BUSINESS.....CHM. BELDEN
52. Referrals.....BILL LAMY
- PRIVILEGE OF THE FLOOR.....CHM. BELDEN
- ADJOURNMENT.....CHM. BELDEN

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: DPW

DATE: March 3, 2009

- (a) Purpose of Request: To request authorization to pay the Bove Fuels invoice for gasoline delivery to the Hague Fueling Site.

- (b) Details: The County contract for gasoline was awarded to Petroleum Traders Corp. Bove Fuels is the County supplier for heating oil and kerosene. The Hague fueling site mistakenly ordered gasoline from Bove Fuels resulting in a 1,812.3 gallon delivery on February 10, 2009. DPW received an invoice for \$3,097.22. This cost is equivalent to the cost thru the Petroleum Traders. The cost of the fuel is reimbursed thru the fuel billing of actual users of the fuel load. There is no additional cost burden to the County, however, DPW does need approval to pay the invoice.

- (c) Previous Resolution Number: NA

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RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: DPW

DATE: March 3, 2009

- (a) Purpose of Request: To request authorization to proceed with Condemnation of required ROW relative to the Corinth Rd Reconstruction Project.

- (b) Details: DPW and our subconsultant RK Hite have proceeded with property acquisition for the Corinth Rd Project. Approximately 27 map locations are still remaining to be acquired. DPW anticipates that a number of these map locations will be purchased via purchase agreements with the property owners. Any properties that can not be acquired via purchase agreements will be condemned thru the Eminent Domain Procedural Law. The attached list of Map locations are all remaining properties to be acquired. DPW requests authorization to proceed with condemnation on any of these properties which can not be aquired thru purchase agreement. Regardless of the method of acquisition, compensation to the property owner will be based on the Board approved Just Compensation for each property.

- (c) Previous Resolution Number: NA

Corinth Rd Reconstruction Project
Remaining Properties to be Acquired Thru Agreement or Condemnation
(As of February 26,2009)

| Map No. | Name | Comments |
|---------|------------------------------|--------------------------|
| 5 | Banta Realty 2001 | |
| 6 | McDonalds | |
| 8 | Niagara Mohawk | |
| 81 | Niagara Mohawk | |
| 9 | Exxon Mobil | |
| 75 | Exxon Mobil | |
| 10 | AREC10, LLC | |
| 11 | Cumberland Farms | |
| 12 & 82 | T/O Queensbury | |
| 18 | Hess Realty Corp. | Schedule & hold closing. |
| 36 | Donna D. Warner | |
| 38 & 43 | Community Chapel | |
| 48 | Palmer | |
| 52 | Thompson | Schedule & hold closing. |
| 53 | Herman Neal & Jennie Aronson | Schedule & hold closing. |
| 54 | North Star Donut Group | |
| 55 | David P. Barlow | Schedule & hold closing. |
| 56 | David P. Barlow | Schedule & hold closing. |
| 61 | Sankey Properties, LLC | Schedule & hold closing. |
| 62 | Bovee | Schedule & hold closing. |
| 69 | Dr. Evans | Schedule & hold closing. |
| 101 | SE Realty Co., LLC | Schedule & hold closing. |
| 102 P1 | The Lebowitz Co., LLC | |
| 102 P2 | The Lebowitz Co., LLC | |
| 76 | Russell O'Connor | |
| 106 | Broad & Thomas Partners | |
| | | |

RESOLUTION REQUEST FORM NO. 3

Request for *New* Contract

DEPARTMENT NAME: Public Works

DATE: 3-Mar-09

(a) Is this a Result of a Bid or Request for Proposal BID

(b) Purpose of Contract Bituminous Dust Control Materials

(c) Name of Contractor Peckham Materials Corporation

(d) Address of Contractor: 438 Vaughn Road, Hudson Falls, NY 12839

(e) Contractor's Contact Person and Telephone Number Roland Sawyer
518-494-2313 518-494-2065 (fax)

(f) Has or will the Contract be provided, if so, please attach to be provided

(g) Commencement Date of Contract 20-Mar-09

(h) Termination Date of Contract 31-Dec-09

(i) Payment Provisions: i) See Attached sheet

ii

iii

iv

(j) Where are the Funds for this Contract: List Budget Code, (with title), Object Code (with title) and Amount: OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: D5112 Road Projects

**WARREN COUNTY
BID TABULATION SHEET**

| | | | | | | | | | | | | | | | | | | | | | | | |
|---|---|-------------------------------------|--|-----------------|------------------|-----------------------|--------|------------------------------|------------|---|---|---------------------------------|---|---|----|----------------------------|---|---|--------------------------------|------------------|--------|----------------------------|--------|
| BID NO: WC 28-09 ITEM(S): BITUMINOUS DUST CONTROL MATERIAL DATE: FEBRUARY 26, 2009 TIME: 3:00 P.M. | <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">NAME & ADDRESS OF BIDDER</td> <td>Peckham Materials Corporation Attn: Roland Sawyer 438 Vaughn Road Hudson Falls, NY 12839 Ph: 494-2313 Fax: 494-2065</td> </tr> <tr> <td>QUANTITY</td> <td>BID PRICE</td> </tr> <tr> <td>BID PRICE PER GALLON:</td> <td>\$2.10</td> </tr> <tr> <td>LOCATION OF STORAGE FACILITY</td> <td>Athens, NY</td> </tr> <tr> <td>TANKS GREATER THAN 10,000 GAL. AT THIS LOCATION</td> <td>5</td> </tr> <tr> <td>TOTAL NO. OF TANKS W/ AGITATORS</td> <td>5</td> </tr> <tr> <td>NO. OF DISTRIBUTORS 3,000 GAL CAPACITY OR GREATER</td> <td>12</td> </tr> <tr> <td>LOCATION OF PRIMARY SOURCE</td> <td>Peckham Materials Corp., Foot of Union Street, Athens, NY 12015</td> </tr> <tr> <td>NAME/PHONE OF CONTACT PERSON FOR INSPECTION</td> <td>Joseph Wildermuth 518-945-1120</td> </tr> <tr> <td>NAME OF PRODUCT:</td> <td>PMC-30</td> </tr> <tr> <td>DELIVERY DAYS FROM NOTICE:</td> <td>3 Days</td> </tr> </table> | NAME & ADDRESS OF BIDDER | Peckham Materials Corporation Attn: Roland Sawyer 438 Vaughn Road Hudson Falls, NY 12839 Ph: 494-2313 Fax: 494-2065 | QUANTITY | BID PRICE | BID PRICE PER GALLON: | \$2.10 | LOCATION OF STORAGE FACILITY | Athens, NY | TANKS GREATER THAN 10,000 GAL. AT THIS LOCATION | 5 | TOTAL NO. OF TANKS W/ AGITATORS | 5 | NO. OF DISTRIBUTORS 3,000 GAL CAPACITY OR GREATER | 12 | LOCATION OF PRIMARY SOURCE | Peckham Materials Corp., Foot of Union Street, Athens, NY 12015 | NAME/PHONE OF CONTACT PERSON FOR INSPECTION | Joseph Wildermuth 518-945-1120 | NAME OF PRODUCT: | PMC-30 | DELIVERY DAYS FROM NOTICE: | 3 Days |
| NAME & ADDRESS OF BIDDER | Peckham Materials Corporation Attn: Roland Sawyer 438 Vaughn Road Hudson Falls, NY 12839 Ph: 494-2313 Fax: 494-2065 | | | | | | | | | | | | | | | | | | | | | | |
| QUANTITY | BID PRICE | | | | | | | | | | | | | | | | | | | | | | |
| BID PRICE PER GALLON: | \$2.10 | | | | | | | | | | | | | | | | | | | | | | |
| LOCATION OF STORAGE FACILITY | Athens, NY | | | | | | | | | | | | | | | | | | | | | | |
| TANKS GREATER THAN 10,000 GAL. AT THIS LOCATION | 5 | | | | | | | | | | | | | | | | | | | | | | |
| TOTAL NO. OF TANKS W/ AGITATORS | 5 | | | | | | | | | | | | | | | | | | | | | | |
| NO. OF DISTRIBUTORS 3,000 GAL CAPACITY OR GREATER | 12 | | | | | | | | | | | | | | | | | | | | | | |
| LOCATION OF PRIMARY SOURCE | Peckham Materials Corp., Foot of Union Street, Athens, NY 12015 | | | | | | | | | | | | | | | | | | | | | | |
| NAME/PHONE OF CONTACT PERSON FOR INSPECTION | Joseph Wildermuth 518-945-1120 | | | | | | | | | | | | | | | | | | | | | | |
| NAME OF PRODUCT: | PMC-30 | | | | | | | | | | | | | | | | | | | | | | |
| DELIVERY DAYS FROM NOTICE: | 3 Days | | | | | | | | | | | | | | | | | | | | | | |
| DESCRIPTION OF ITEM | QUANTITY | | | | | | | | | | | | | | | | | | | | | | |
| BITUMINOUS DUST CONTROL MATERIAL | BID PRICE PER GALLON: | | | | | | | | | | | | | | | | | | | | | | |
| | LOCATION OF STORAGE FACILITY | | | | | | | | | | | | | | | | | | | | | | |
| | TANKS GREATER THAN 10,000 GAL. AT THIS LOCATION | | | | | | | | | | | | | | | | | | | | | | |
| | TOTAL NO. OF TANKS W/ AGITATORS | | | | | | | | | | | | | | | | | | | | | | |
| | NO. OF DISTRIBUTORS 3,000 GAL CAPACITY OR GREATER | | | | | | | | | | | | | | | | | | | | | | |
| | LOCATION OF PRIMARY SOURCE | | | | | | | | | | | | | | | | | | | | | | |
| | NAME/PHONE OF CONTACT PERSON FOR INSPECTION | | | | | | | | | | | | | | | | | | | | | | |
| | NAME OF PRODUCT: | | | | | | | | | | | | | | | | | | | | | | |
| | DELIVERY DAYS FROM NOTICE: | | | | | | | | | | | | | | | | | | | | | | |
| BID AWARDED TO: | | | | | | | | | | | | | | | | | | | | | | | |
| <input checked="" type="checkbox"/> | Extended to all Warren County Municipal Subdivisions | | | | | | | | | | | | | | | | | | | | | | |
| JULIE PACYNA, PURCHASING AGENT | TERM OF BID: DATE OF AWARD THROUGH DECEMBER 31, 2009 | | | | | | | | | | | | | | | | | | | | | | |

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS*

DEPARTMENT NAME: DPW

DATE: 3-Mar-09

(a) Purpose of Request: Award contract to low bidders for WC 21-09 Bituminous Concrete

(b) Details: The BID Tabualtion Sheet is available and needs to be reviewed. Recommendation to be provided prior to Board Meeting.

(c) Previous Resolution Number: _____

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS*

DEPARTMENT NAME: PUBLIC WORKS

DATE: 3-Mar-09

(a) Purpose of Request: Award contracts for WC 34-09 Solid Waste and Recycling Transportation Services for Warren County.

(b) Details: Bids will be reviewed and a recommendation will be available prior to the Board Meeting.

(c) Previous Resolution Number: _____

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PUBLIC WORKS
PERSONNEL THRU 2008

| JOB TITLE | STATUS | SALARY DELETED | SALARY NEW POSITIONS |
|---------------------------|--------------------|-------------------|-------------------------|
| Civil Defense Director | Transferred to OES | | |
| Senior Account Clerk | Transferred to OES | | |
| Assistant Shop Supervisor | | 38690 | 32732 |
| Automotive Parts Clerk | DELETED | 26037 | |
| Automotive Mechanic | ESTABLISHED | | 29191 |
| Working Supervisor | DELETED | 26101 | |
| Assistant Engineer | DELETED | 40417 | |
| Laborer Hwy | DELETED | 22897 | |
| Senior Civil Engineer | ESTABLISHED | | 68000 |
| Laborer- B & G | DELETED | 22503 | |
| Laborer-B & G | DELETED | 23298 | |
| MEO Light | DELETED | 27424 | |
| Working Supervisor Hwy | DELETED | 25652 | |
| Director Parks, Rec | | 71,965 | 63700 |
| Rec Facilities Manager | | 49,643 | 43900 |
| Senior Build Maint | | 40,081 | 34,975 |
| Fish Management Spec | | 35,065 | 34,016 |
| Hatchery Aide | | 24,215 | 22,988 |
| Sr Account Clerk | | 32,808 | 32,308 |
| Building Maint WK P&R | | 27,496 | 26,101 |
| Building Maint WK P&R | DELETED | 30734 | |
| Laborer P&R | DELETED | 22,503 | |
| Laborer P&R | DELETED | 22,503 | |
| | | \$ 610,032.00 | \$ 387,911.00 |
| Savings | | | \$ 222,121 |

145,793
367,914

11

**PUBLIC WORKS
PERSONNEL REORGANIZATION 2009**

| JOB TITLE | STATUS | BASE SALARY | STEPS & LONGEVITY | BASE SALARY OF NEW POSITION | STEPS & LONGEVITY | |
|-----------------------------------|------------------|----------------|-------------------|-----------------------------|-------------------|--------------------------|
| Fiscal Manager | Retiring 7/31/09 | 47,935 | 4,700 | 47935 | 1000 | |
| Administrative Assistant | Retiring 5/29/09 | 29,199 | 7509 | 29199 | 5200 | |
| Dept Supt of Admin | Retiring 5/29/09 | 853 | | 4000 | | INCREASE |
| Information Systems | Vacated 1/29/09 | 41698 | 4200 | | | Hold Vacant |
| General Foreman | Retiring 3/27/09 | 55303 | 5200 | | | Delete |
| Engineer I | | | | 55,303 | | ADD |
| Airport Maint Wkr | Retired 2/27/09 | 29,199 | 7009 | 10,000 | | Hold Vacant Part Time |
| Construction Supv II | Retired 1/31/09 | 36,210 | 8190 | 36,210 | 6190 | |
| Heavy Equip Operator | Promote to CSII | 29,199 | 6190 | 29,199 | 3340 | |
| Medium Equip Operator | Promote to HEO | 28,041 | 3340 | 28,041 | 491 | |
| Light Equip Operator | Promote to MEO | 25,470 | 491 | 25,470 | 0 | New Hire |
| Bridge Maintenance | | | | | | |
| Construction Supv II | Retiring 3/30/09 | 36,210 | 8190 | 36,210 | 6190 | Out of Title |
| Cabinet Maker/Grounds | Retired 1/16/09 | 29,199 | 5509 | | | DELETE |
| Senior Buiding Maintenance Worker | | | | 28,041 | 2914 | ADD |
| Title in B&G to vacate | Promote to WS | 25,470 | 2914 | | | Hold Vacant |
| Laborer (B&G) | Resigned 2/27/09 | 22,897 | 401 | | | Hold Vacant |
| SUB TOTAL | | 436,883 | 63,843 | 329608 | 25325 | |
| | | 63,843 | | 25,325 | | |
| Total | | 500,726 | | 354933 | | |
| Reduction in Salary | | | | 145,793 | | |

RESOLUTION REQUEST FORM NO. 12

Schedule "A"

NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an existing funded position in their budget that is vacated due to a retirement, resignation or termination. This notice may not be used for requests to create a new position. For complete instructions on the procedure to be followed, see the reverse of this form.

DEPARTMENT HEAD COMPLETES THIS SECTION

Department 19

Title of Position **FISCAL MANAGER** Base salary \$47,935

Budget code and title **D 5010 - HIGHWAY ADMINISTRATION**

This position is vacated due to: Retirement Resignation Termination Promotion
Employee No. **5447**

COMMISSIONER OF ADMINISTRATIVE & FISCAL SERVICES COMPLETES THIS SECTION

Name of Committee Public Works Date 3/3/09

The Commissioner has no objection to the filling of the vacancy.

The Commissioner objects to the filling of the vacancy.

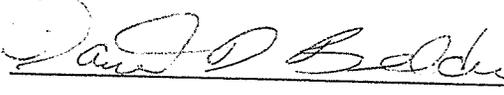
Commissioner Signature 

SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee Public Works Date 3/3/09

The committee has no objection to the filling of the vacancy.

The committee objects to the filling of the vacancy and will be sending a resolution to the full board to have the position removed from the budget.

Ranking Committee Member Signature 

PERSONNEL COMMITTEE COMPLETES THIS SECTION

Date

The Personnel Committee has no objection to the filling of the vacancy.

The Personnel Committee objects to the filling of the vacancy and will be sending a resolution to the full board to have the position removed from the budget.

Ranking Committee Member Signature _____

RESOLUTION REQUEST FORM NO. 12

Schedule "A"

NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an existing funded position in their budget that is vacated due to a retirement, resignation or termination. This notice may not be used for requests to create a new position. For complete instructions on the procedure to be followed, see the reverse of this form.

DEPARTMENT HEAD COMPLETES THIS SECTION

Department 19

Title of Position **ADMINISTRATIVE ASSISTANT** Base salary \$29,199

Budget code and title **D 5010 - HIGHWAY ADMINISTRATION**

This position is vacated due to: Retirement Resignation Termination Promotion

Employee No. 7

COMMISSIONER OF ADMINISTRATIVE & FISCAL SERVICES COMPLETES THIS SECTION

Name of Committee Public Works Date 3/3/09

The Commissioner has no objection to the filling of the vacancy.

The Commissioner objects to the filling of the vacancy.

Commissioner Signature 

SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee Public Works Date 3/3/09

The committee has no objection to the filling of the vacancy.

The committee objects to the filling of the vacancy and will be sending a resolution to the full board to have the position removed from the budget.

Ranking Committee Member Signature 

PERSONNEL COMMITTEE COMPLETES THIS SECTION

Date

The Personnel Committee has no objection to the filling of the vacancy.

The Personnel Committee objects to the filling of the vacancy and will be sending a resolution to the full board to have the position removed from the budget.

Ranking Committee Member Signature _____

- ALL PINK SHEETS (426)
- WORKER'S COMP
- DISABILITY FORMS
- MOTOR VEHICLE ACCIDENT REPORTS
- INCIDENT REPORTS
- DEFENSIVE DRIVING
- LICENSE EVENT NOTIFICATION
- JOB POSTINGS
- JOB APPLICATIONS
- ANYTHING PERSONNEL RELATED
- HELP EMPLOYEES W/RETIREMENT, HEALTH INS., DENTAL INS, CHANGES
- ADOPT-A-HIGHWAY PROGRAM
- ANNUAL REPORTS
- COMPUTE AND VERIFY ANNUAL SALARY FOR THE WHOLE DEPT.
- DRUG & ALCOHOL PROGRAM
- WRITTEN PRIOR NOTICES
- NOTICE OF CLAIMS
- FOIL REQUESTS
- CDL LICENSE INFORMATION
- ADIRONDACK BALLOON FESTIVAL
- KEEP CURRENT ALL CONTRACTS & AGREEMENTS
- LICENSED NOTARY PUBLIC
- DO LEAVE TIME APPROVALS AND SCHEDULING FOR SECRETARIAL STAFF
- COVER FOR KRONOS TIME CLOCK
- DO PAYROLL
- DO ALL THE DUTIES OF THE WORD PROCESSING/RECEPTIONIST WHEN OUT ON LEAVE.
- DO ALL DUTIES OF SR. ACCOUNT CLERK WHEN OUT ON LEAVE
- DO SPEED LIMIT REQUEST
- ALL FILING
- APPROVE VOUCHERS FOR PAYMENT
- APPROVE PURCHASE ORDERS
- BACKUP FOR PHONES
- SECRETARIAL WORK FOR ENGINEERS, GENERAL FORMAN, HIGHWAY SUPT., DEP SUPT. AND THE SUPERINTENDENT OF PUBLIC WORKS
- MAKE COFFEE AND HAVE BREAKFAST FOOD EVERY MORNING

gha

15

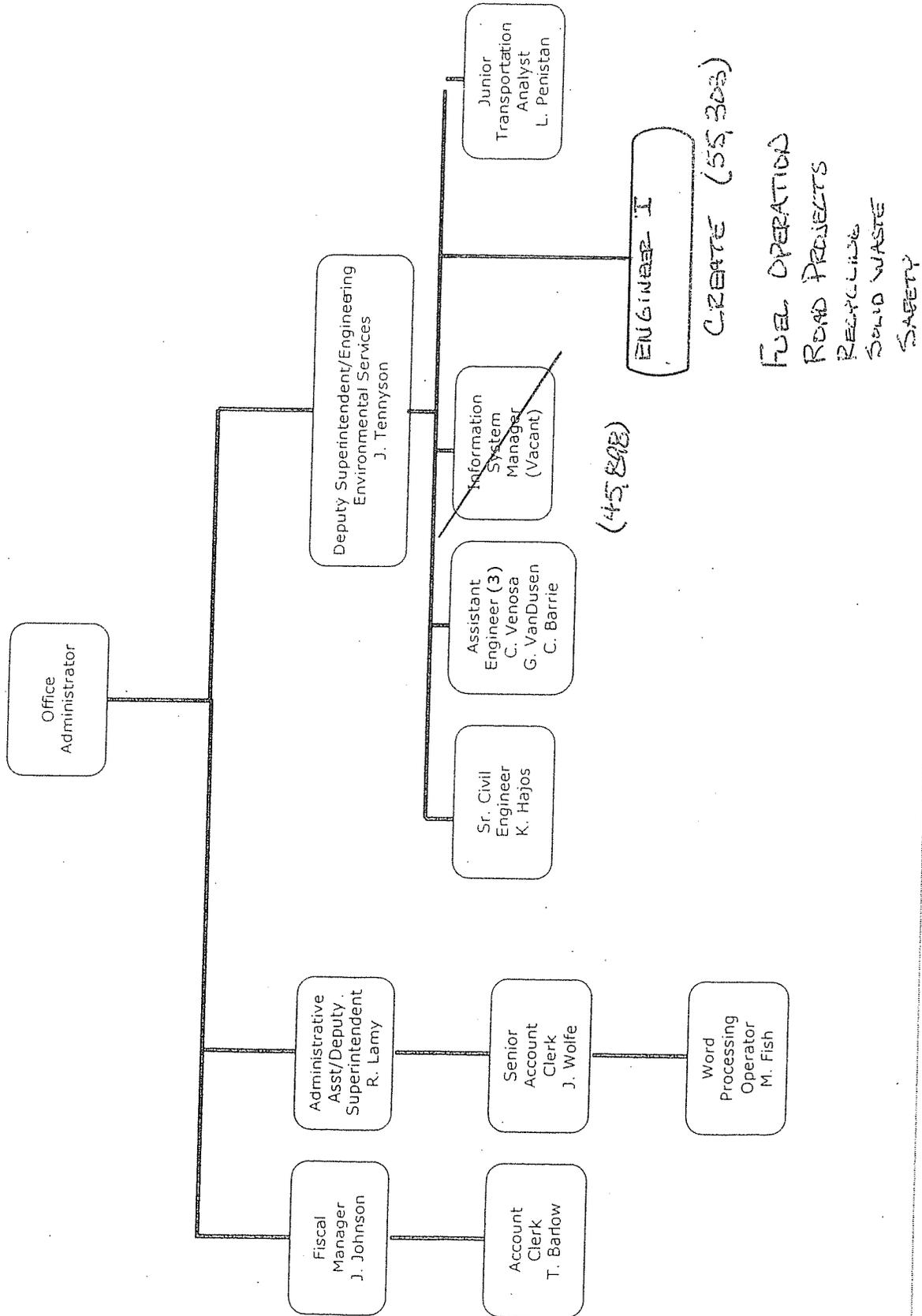
DAILY MANAGEMENT OF TIME DATA IN KRONOS
COMPILE AND VERIFY ALL DATA ENTRY FOR PAYROLL
COMPILE & SUBMIT ALL DATA FOR COUNTY VEHICLE USE
TRACK ALL REGULAR & O.T. FOR PAVING PERSONNEL & PROJECTS
TRACK ALL REGULAR & O.T. FOR SNOW & ICE
OVERTIME REPORTS FOR ALL DEPARTMENTS
TRACK AND MANAGE ALL LEAVE TIME.
DOES REIMBURSEMENT CLAIMS FOR ALL STATE & FEDERAL PROJECTS
TYPING CORRESPONDENCE AS NEEDED
ANSWERS PHONES

Kathy

16

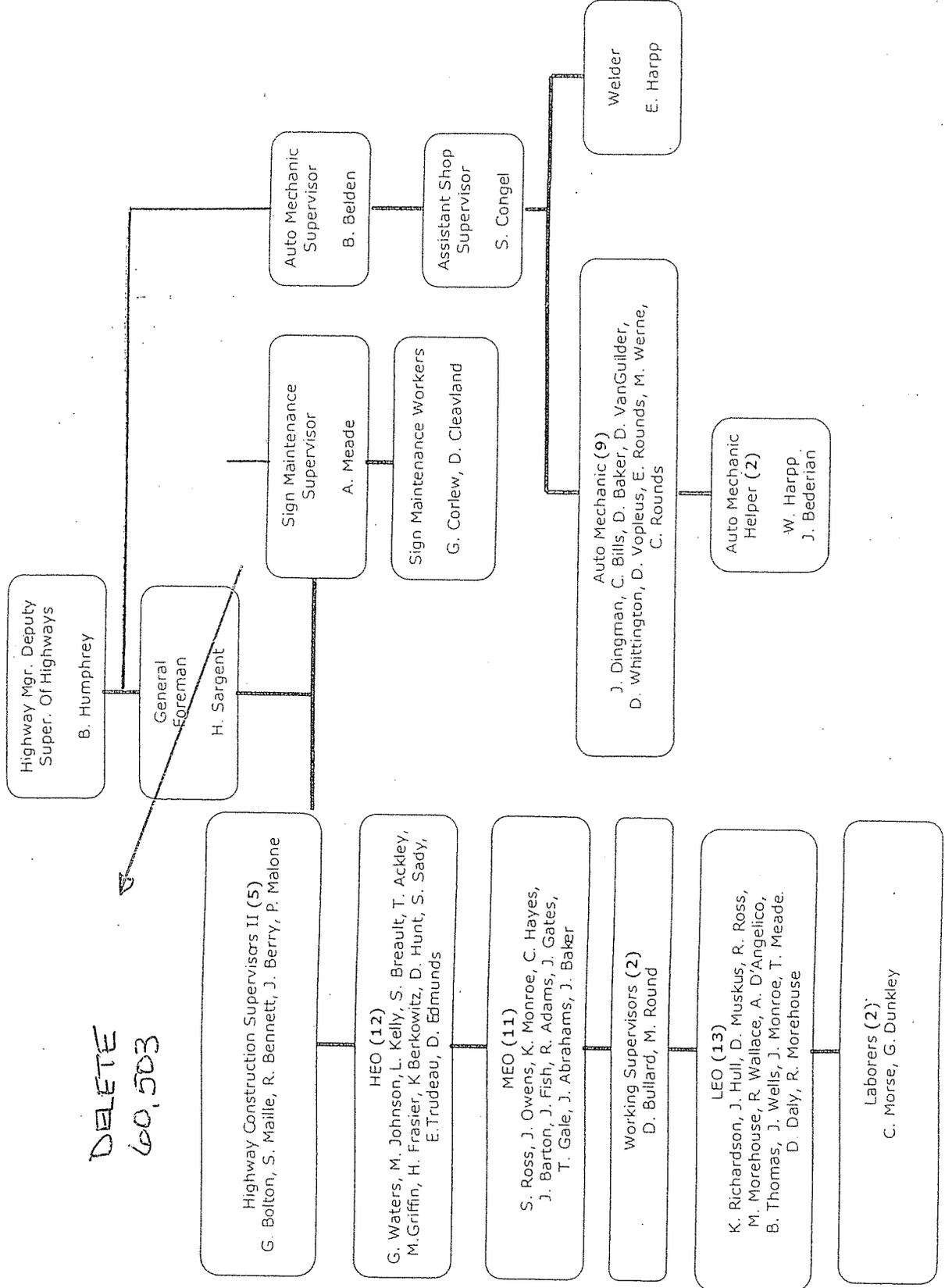
ANSWERS PHONES
GREETES THE PUBLIC
DO HIGHWAY PERMIT
DO HAULING PERMIT
DO OVERWIDTH/WEIGHT PERMITS
DO POSTED ROAD PERMITS
DO ALL VEHICLE MILEAGE REPORTS
FUEL INVENTORY
ORDERS OFFICE SUPPLIES
SORTS MAIL
CALLS IN DOWNED POWER AND PHONE LINES
TAKE ALL HIGHWAY REQUEST CALLS
DOES COPYING AND COLLATING
DOES LEGAL NOTICES FOR THE NEWSPAPER

DPW (Office Administration)



DPW (Highway Department)

DELETE
60,503



RESOLUTION REQUEST FORM NO. 11

Request to Create *New Position*

DEPARTMENT NAME: PUBLIC WORKS

DATE: 3-Mar-09

(a) Title of Requested Position: Engineer I

(b) Annual Base Salary (and Grade if Applicable) \$55,303

(c) Effective Date for New Position: * 20-Mar-09
*Please do not backdate unless the purpose is to correct an error.

(d) List Any Position in the Department's Table of Organization Being Deleted as a Result of this Request: (Include annual salary and grade if applicable):
General Highway Supervisor #2 (\$60,503)

(e) Where are Funds in the Budget for this Position? List Budget Code (with title), Object Code (with title), and Amount: D.5020 Engineering

(f) Has Personnel Officer Reviewed and Approved of the New Position Ti YES
(This is necessary **BEFORE** bringing the request to committees.)

(g) Is this a mandated position? If so, please explain NO

(h) Is there expected revenue from this position? If so, please explain Primary Duties will include fuel operation (see attached list), road projects, solid waste, recycling coordination and DPW safety Officer

RESOLUTION REQUEST FORM NO. 12

Schedule "A"

NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an existing funded position in their budget that is vacated due to a retirement, resignation or termination. This notice may not be used for requests to create a new position. For complete instructions on the procedure to be followed, see the reverse of this form.

DEPARTMENT HEAD COMPLETES THIS SECTION

Department **19**

Title of Position **ENGINEER I**

Base salary **\$55,303**

Budget code and title **D 5020 - ENGINEERING**

This position is vacated due to: Retirement Resignation Termination Promotion

Employee No. _____

COMMISSIONER OF ADMINISTRATIVE & FISCAL SERVICES COMPLETES THIS SECTION

Name of Committee Public Works

Date 3/3/09

The Commissioner has no objection to the filling of the vacancy.

The Commissioner objects to the filling of the vacancy.

Commissioner Signature 

SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee Public Works

Date 3/3/09

The committee has no objection to the filling of the vacancy.

The committee objects to the filling of the vacancy and will be sending a resolution to the full board to have the position removed from the budget.

Ranking Committee Member Signature 

PERSONNEL COMMITTEE COMPLETES THIS SECTION

Date _____

The Personnel Committee has no objection to the filling of the vacancy.

The Personnel Committee objects to the filling of the vacancy and will be sending a resolution to the full board to have the position removed from the budget.

Ranking Committee Member Signature _____

Engineer 1 Job Duties

The position would involve engineering support in both the Engineering and the Highway Divisions completing tasks previously assigned to the Information Systems Manager and the General Highway Foreman.

County Fuel Farms

1. Coordinate fuel bids, ordering, user billing, user access keys/card, remote polling, site communication/connectivity and remote gauging of fuel sites.
2. Coordinate tank liquid level measurements for Reconciliation Reports as required by NYSDEC
3. Complete and maintain Reconciliation Reports for all tanks as required by NYSDEC
4. Communicate with fueling site Primary and /or Alternate designees whenever measurements are late or missing.
5. Provide technical assistance to train/retrain site measurement designees as needed.
6. Notify Jeff Tennyson if site representatives are non responsive in providing measurements in a timely manner
7. Where available, utilize remote monitoring and/or field visits to obtain missing data that is required to complete 10-day reconciliations in the event the data is not provided from site representatives
8. Immediately notify Nancy Ross in the event of any calculated reconciliation failures.
9. Maintain, verify and update PBS Registrations for all tanks as required by NYSDEC
10. Coordinate with Nancy Ross for periodic site inventory visits to update PBS Registrations.
11. Act as County representative for installation of 8 new fuel stations

Perform other general engineering office work and construction inspection as required to include:

- Coordinate the DPW Safety program,
- Complete DPW Recycling and Solid Waste assignments
- Provide assistance to the Highway Manager on road projects.

ENGINEERING DIVISION 2008

SERVICES PERFORMED BY ENGINEERING STAFF:

DPW Hazard Mitigation Coordinator
 Permit Administration for: 83 Highway Permits, 16 Hauling Permits, 4 Special Hauling Permits
 Permits Obtained: Nuisance Beaver Permits, Environmental permits for bridge construction in streams,
 Phase II Stormwater Regulatory Permits
 Highway Management Inventories including: Culvert, Guide Rail, Shoulders and Ditches, Roadside
 Clear Zones, Pavement Grades, Road Classification, Accident information and GIS information
 generated for Highway Management is managed by DPW Engineering Staff.
 Right of Way information requests by the public.
 Traffic counts for the: County, Towns and Public
 Traffic studies for the: County and Towns
 Accident investigation studies
 Sight distance studies
 Miscellaneous CAD Support
 Highway capacity and Traffic impact studies for the: County and Towns
 DEC Fuel Farm Permits and Registrations
 DEC Mining Permit for the Toney Pit
 Maintain DPW Website
 Miscellaneous surveys for roadside drainage
 Misc. telecommunications work throughout Department
 Maintained DPW time clock system
 DPW Information Technologies Upgrades
 Maintain Special Hauling, over weight & size permits for County Trucks through DOT
 Bridge Flag Response/Mitigation
 Maintenance & Protection of Traffic Signage Reviews
 Snowmobile Crossing and Parallel Trail Inventory and Review
 County CAD Standards Development
 Municipal Center Exit Mapping Revisions

REPRESENTATION ON THE FOLLOWING COMMITTEES & ORGANIZATIONS:

Adirondack/Glens Falls Transportation Council:
 Technical Advisory Committee
 Policy Committee
 Consultant Selection Committee
 Project Review and Selection Committee
 Regional Access Management Study Committee
 NYSDOT Intelligent Transportation Study
 NYSDOT SAFETE-LU Workshops
 Warren County Water Quality Strategy Committee
 Bicycle and Pedestrian Committee
 GIS Users Group
 Greater Glens Falls Urbanized Area MS4 Coalition
 New York State Association of Town Superintendents of Highways
 Lake George Watershed Conference

ENGINEERING DIVISION CONT'D 2008

REPRESENTATION ON THE FOLLOWING COMMITTEES (CONT'D):

West Brook Initiative Design Advisory Team
Exit 20 Corridor Study Steering Committee

PROGRAMS ADMINISTERED BY ENGINEERING STAFF:

Traffic Improvement Program
 Quaker Road Signals Timing Improvement (DOT and ToQ)
 Roadside Vegetative Management Program
Highway Management Program
Bridge Maintenance Program

FEDERAL AID ROAD PROJECTS MANAGED:

County Route 28 (Corinth Rd) Reconstruction, Town of Queensbury & City of Glens Falls
County Route 69 (Beach Rd) Reconstruction, Village of Lake George and Town of Lake George

FEDERAL AID BRIDGE PROJECTS MANAGED:

Milton Street Bridge Replacement, Town of Warrensburg
Tannery Bridge Replacement, Town of Stony Creek
Grist Mill Rd Bridge Replacement, Town of Stony Creek
Padanarum Rd Bridge Replacement, Town of Bolton
Harrington Rd Bridge Replacement, Town of Johnsbury
Middleton Bridge Replacement, Towns of Warrensburg and Bolton
Alder Brook Rd Bridge Replacement, Town of Johnsbury
Airport PAPI Construction Project

LOCALLY FUNDED PROJECTS MANAGED OR ASSISTED:

Finkle Brook Rd Retaining Wall Record Plans and Grant Reimbursement
Brant Lake Lower Dam Sluice Gate Replacement
Prepared Asbestos/Lead Abatement RFP
Assistance was provided to Up -Yonda Farm for a constructed wetland and entrance improvements
Revised the Vegetative Spray Specifications for rebid
Coordinated emergency replacement of Municipal Center Main Switch
Bay Road Improvements and Access Management Guidance Completed and Implemented
Bay Rd and Moon Hill traffic light completed
New Shop Energy Performance Evaluation
Exit Route Mapping for Municipal Center
Design of Thurman Station ADA Train Platform
Airport Hanger Construction Support/Inspection
Aboveground Tank Vault Repairs
Care Center Rehab Consultation
Assisted Tank Monitoring System Installations
Fuel Site surveys and mapping
Municipal Center Radon Mitigation System
Peaceful Valley to SR 28 Turn Lane Design and Construction Inspection (CI)
Harrisburg Road Shoulder/Sight Distance Improvement Project Design and CI

ENGINEERING DIVISION CONT'D 2008

LOCALLY FUNDED PROJECTS MANAGED OR ASSISTED (CONT'D):

Federal Hill Rd Drainage Improvement Project Design and CI
 Airport and North Creek Shop Tank Removal Bid
 Fire Suppression System Bid Revisions
 Biondi Building Asbestos Survey, Bid Prep, Demolition CI
 Scour Critical Bridge Interim Plan of Action
 Asbestos and Lead Consultant Services RFP
 Multi-Discipline Engineering Consultant RFP Revisions
 Fuel Services RPB Revisions
 Bridge Asbestos Surveys
 Stony Creek Platform Design and Coordination
 Kellog Property Pavilions Design and As-built Drawings
 Asbestos Survey for Old Jail Kitchen
 Hudson Street Bridge Scour Repair Design
 Dillon Hill Bridge Emergency Repairs
 West Hague Road Slope Stabilization Investigation/Design
 Heath Rd Bridge Rehabilitation Project
 Chatiemac Rd Bridge Rehabilitation Project
 Dillon Hill Bridge Rehabilitation Project
 Padanarum Rd Bridge (#2) Scour Protection Project
 Westmount Sprinkler Study Coordination
 Juror's Room Remodel Concept Drawing
 Design Hadley RR Platform ADA Ramp

SERVICES TO OTHER MUNICIPALITIES

Assist with review of Apple Hill Subdivision Road – Town of Bolton
 Participated in All Hazards Mitigation Planning
 Provided assistance to Warren County Towns preparing traffic studies
 Reviewed and offered comments on impact studies for Town Planning & Zoning Boards
 Provided the Towns Planning and Zoning Boards with trip generation rates as per the Institute of Transportation Engineers Trip Generation Document
 Provided traffic counts and information for towns as well as for the public upon request
 Alder Brook Rd Bridge Capacity Evaluation, Town of Chester
 Administered County Wide Motor Fueling System

TRAINING ATTENDED BY DPW ENGINEERING STAFF:

MS4 Workshop
 Right to Know Hazardous Material Training
 GIS Training Arc View 9.3
 Cornell University Local Roads Program, Bridge Hydraulics and Scour
 NYSCHSA Continuing Education Consortium, Pavement Preservation Course
 NYSCHSA Continuing Education Consortium, Alternatives for Bridge Foundations
 NYSCHSA Continuing Education Consortium, Bridge Inspection and Project Selection
 NYSCHSA Continuing Education Consortium, Geotechnical Investigations and Evals

County 7/2007

JEFF TENNYSON - DEPUTY SUPT. ENGINEERING/ENVIRONMENTAL SERVICES

SUPERVISE ENGINEERING STAFF
ATTEND MEETINGS
RESPOND TO PUBLIC REQUESTS FOR INFORMATION
RESPOND TO CONSULTANTS REQUESTS ON RFP'S
REVIEW ENGINEERING REPORTS/RFP'S

BEACH ROAD RECONSTRUCTION
GASLIGHT VILLAGE/WESTBROOK ROAD PROJECT
MUNICIPAL CENTER ELECTRICAL PANEL REPLACEMENT
MUNICIPAL CENTER RADON SYSTEM
MUNICIPAL CENTER ASBESTOS ABATEMENT - KITCHEN
MUNICIPAL CENTER ASBESTOS ABATEMENT - OLD JAIL
OLD JAIL SPACE UTILIZATION
WESTMOUNT SPRINKLER TESTING
CONSTRUCTION TESTING RFP
ENVIRONMENTAL SERVICES/WASTE DISPOSAL - RFP
RAIL PLATFORM - STONY CREEK
SNOWMOBILE CROSSING/TRAIL REVIEW
I.T. - COMPUTER/SOFTWARE PROGRAM - UPGRADES
BRIDGE WASHING PROGRAM
SCOUR CRITICAL BRIDGES COUNTERMEASURES
FUEL SYSTEM - PETROVEND SYSTEM
FUEL REGULATORY COMPLIANCE
FUEL BILLING
FIRE SUPPRESSION OVERSIGHT
AIRPORT TANK REMOVAL

KEVIN HAJOS - SENIOR CIVIL ENGINEER

7/08 County

CORINTH ROAD RECONSTRUCTION
MILTON STREET BRIDGE
TANNERY BRIDGE
GRIST MILL BRIDGE
MIDDLETON BRIDGE
HARRINGTON ROAD BRIDGE
ALDER BROOK BRIDGE

FEDERAL AID PROJECT REIMBURSEMENTS
FEDERAL AID PROJECT CLOSE OUTS

QUEENSBURY AVENUE RECONSTRUCTION
STARBUCKVILLE BRIDGE PROJECT
CHESTER CREEK BRIDGE PROJECT
QUAKER ROAD SIGNALS

WRITE RFP'S AS NEEDED
REVIEW ENGINEERING PROPOSALS AS NEEDED

County 9/1980

Chris Venosa (Assistant Engineer) Job Duties

1. Traffic Department- Technical assistance for the Manual of Uniform Traffic Control Devices (MUTCD)
2. Prepares and reviews DPW BID Specifications for Asphalt for annual road projects.
3. Prepares and reviews BID specifications for all equipment purchases
4. Prepares and reviews Bid specifications for all road materials and supplies (i.e. aggregate, signs, sign posts, culvert pipe, concrete structures)
5. Prepares Bid specifications, reviews submittals and supervises installation of guiderail.
6. Prepares Bid specifications, reviews submittals and supervises the line striping on County roads.
7. Maintains and updates the County highway inventory.
8. Maintains County Right of Way Maps.
9. Responds to FOIL requests for information located in the DPW records.
10. Manages the tree removal program.

George VanDusen, Assistant Engineer
Projects, Tasks, and Duties
2/19/09

County 9/1988

LOCAL BRIDGES:

Review the condition of County Bridges using NYSDOT inspection reports and physical site visits.

Identify maintenance and rehabilitation needs.

Provide suggested bridge maintenance projects for review by DPW Engineering staff and Highway Manager. This typically includes:

- Concepts
- Scopes of Work
- Drawings
- Estimates

Work with our engineering consultant and our bridge/ heavy construction contractor to accomplish repairs that aren't done by DPW forces, or don't go to bid.

I am currently concluding a protocol for improved routine maintenance of County Bridges including: Improving drainage, Debris removal, Vegetative removal, Erosion and sediment protection, Washing, and sealing concrete components.

Participate in the development of the RFP for Asbestos consultant, and work with that consultant when bridge projects have an asbestos component.

In the past, I have inspected Town owned bridges and reported conditions with suggestions.

Attend workshops, conferences, etc. when possible to stay current with information and practices.

SCOUR CRITICAL BRIDGES- Per NYSDOT requirements we now have a list of bridges that must be monitored during Flood Warning conditions posted by the National Weather Service. We are designing scour mitigation measures to remove these bridges from this list.

PROJECTS:

PEACEFUL VALLEY ROAD BRIDGE- Worked with Schoder-Rivers our consultant to select the best method of rehabilitation. I Coordinated with the Engineering consultant and the Asbestos consultant. Helped to get the Contract Documents distributed to County offices and contractors for the bid process. Serve as liaison between County and Contractor.

Will attend pre- construction and progress meetings during the construction of the project. After the construction is complete project close out will have to be done.

HEATH ROAD BRIDGE- Worked with Engineering consultant to select best method of rehabilitation. Engineering staff and Highway Manager have decided how to partition work between DPW forces and our contractor. Advanced progress drawings to our contractor to get cost and time estimates. Will coordinate with Highway Manager to schedule DPW forces.

DILLON HILL BRIDGE- Developed scheme to accomplish re-decking the bridge with DPW forces, and repaint steel with contractor.

HUDSON STREET BRIDGE- This Bridge has scour issues under the abutment. Plans have been developed to repair damage and protect against future scour including:

Concept

Drawings

Estimates of Quantities

Materials

Tools & Equipment

PADANARUM BRIDGE- (2nd Bridge in) This bridge has scour issues under the abutment. The repair will be very similar to Hudson Street Bridge. Plans will be developed to repair damage and protect against future scour including:

Concept

Drawings

Estimates of Quantities

Materials

Tools & Equipment

HADLEY – LUZERNE BRIDGE AT ROCKWELL FALLS- Bearing stiffeners must be installed at one beam end and gusset repairs must be done to address a Yellow Flag. The work is being designed by our Engineering Consultant, and will be performed by our Contractor.

ALDER BROOK ROAD BRIDGE- This bridge replacement project has received Federal Funding, however, I am still involved because of my history with the bridge, and to learn more about the Federal Aid process as cross training.

SLOPE STABILIZATION WEST HAGUE ROAD- This project involved having National Grid complete relocation of primary wires in 2008. Concepts are being developed for the method of stabilization to be employed in 2009.

SLOPE IMPROVEMENT- HARRISBURG ROAD- This slope is being modified now. I attended site visits, and meetings with Town Officers and concerned citizens during the decision making process. After that I met with Mr. McGinty, the property owner and obtained easement for the project. Currently, I am providing site inspection and field supervision. I am assisting in a limited manner with easement required by utilities from the property owner.

I have provided or will provide field and coordination support for the above projects as needed.

FEDERAL AID BRIDGES- I have advised that I will be called on occasionally to assist with these bridge projects, primarily because of my familiarity with the bridges, and also to learn more about the Federal Aid process.

PERMITS:

COUNTY ISSUED HIGHWAY PERMITS-

DPW has increased our efforts to have permits issued for driveways, logging headers, subdivision entrances, and any other activities requiring a permit to work within the Right of Way. In 2008 the number of permits issued rose from 57 to 83. This was accomplished through improved coordination with local planning and zoning offices and greater vigilance within DPW.

Administering highway permits requires involvement with developers and their consultants prior to and during the approval process to insure traffic safety and to protect the structural integrity of County Highways. Correspondence with property owners and contractors is required for individual projects.

ENVIRONMENTAL PERMITS FOR CONSTRUCTION- Bridge projects require some sort of environmental permit. Some can be covered by a DEC General Permit, others could require a coordinated review involving: USACOE, APA, USFW, DEC, and SHPO.

NUISANCE WILDLIFE CONTROL- DEC permits are required for this. In 2008 we executed a limited contract to address a specific need. In 2009 we need to expand this to a contract addressing comprehensive needs.

OTHER

SNOWMOBILE TRAILS- The Parks and Recreation department requested assistance determining the adequacy of signage of trails crossing or running parallel with County Roads. I developed and executed a plan to obtain information from the clubs, forward it to our Sign Shop personnel who evaluated the sites then placed and documented signs. The only item remaining is to evaluate signs placed by the clubs along side our roads.

UTILITIES CONTACT- People come to me when we need to work with National Grid or the Telephone Company.

DRAINAGE SURVEY & DESIGN WORK - I will obtain elevations and distances to design small scale improvements within the Right of Way or on County Property.

RIGHT OF WAY INFORMATION REQUESTS- I respond to routinely made requests by County Personnel, Utility Companies, Developers, and the Public.

MS4- I prepare the Annual Report of the County's activities toward meeting compliance requirements established by EPA & DEC. There is a considerable body of knowledge required to be able to report on this.

CONTRACT ADMINISTRATION

I prepare specification information and administer contracts for:

- Periodic Professional Engineering
- Periodic Professional Surveying
- Roadside Vegetative Management
- Bridge Repair & Heavy Construction

Specifications will be forwarded to Purchasing this year for an RFP for Construction Inspection Services.

Chas Barrie -- ASSISTANT ENGINEER
Project and Jobs 2008

County 3/1992

June 2008 to January 2009

Project Assignments and Tasks

Listed below is an itemized list of project assignments and tasks performed from June 1st 2008 to present. Although not in chronological order, these assignments have been listed as "priority, on going, and miscellaneous" assignments or task.

Priority Assignments:

Kronos Time Keeping System -Co-ordinate and overseeing installation of updated software.

*Kronos Time Keeping System -Co-ordinate with M. M. Hayes the upgrade of modems to accelerate the download and upload speed of each clock.

*Ramp and Platform -Site visit, meeting with Parks and Rec., concept and design, production of construction drawings with details.

Access Data Base -Create data bases in Access for DPW, beginning with Sign Shop.

Fuel Monitoring System -Installation and testing of communications lines for fuel farm monitoring systems.

Fuel Farm Site Plans -Site visits, measurements and data gathering and creation of detailed site plans for each fuel farm location.

County Center EMG, Exit Plans -Department visits confirm measurements and layout of each office and create drawing for each with emergency exit routes, at Municipal Center.

Large Format Scanner -Research large format, raster image, B/W scanner to save large amount of deteriorating drawings stored at DPW office.

Network Printing/PDF Scanning -Research and co-ordinate DPW's two copy machines connection to network.

Drawing Standards -Creation of prototypes, templates, linetypes and title blocks for AutoCAD use, as well as plot standards and line assignments for the printing of plans and drawings.

*Note: first priority projects.

On Going:

**Kronos Time Keeping System –Routine maintenance and trouble shooting of time keeping system.

*Gas Boy/Trak Systems –Maintain existing card and key systems for employees and vehicles for the access of county fuel.

Email System –Maintain advanced email system utilized by the DPW, including security, adding and removing email accounts and instruction on its use.

FTP Remote File Sharing System –Add and remove user, monitor remote server and instruct

**Telecommunications –Routine maintenance of telephone systems at Floyd Bennett Airport, Parks and Recreations and Up Yonda Farm. Maintain communications lines for North Creek, Toney Pit and South Facility. Emergency repairs when needed.

**Security Systems –Overseen installation of camera security system and training and maintenance of camera system and card key system.

**Internet Access –Routine maintenance and trouble shooting of all internet connections for all DPW remote sites.

DPW Website –Maintain and update DPW website, including Parks and Recreations and Airport.

**Computer Trouble –Trouble shooting and training for employees throughout DPW and remote sites.

** Note: some on going task become priority in emergency situations. (ie: storm damage)

Miscellaneous:

Computer Specifications –Review and make recommendations on specification of computer needs for DPW.

Software –Installation of new software, Access and AutoCAD LT.

CSS Code Errors –Assist Up Yonda Farm and GIS Co-coordinator with CSS training and check website codes for errors. Exchange of knowledge base for website design.

GIS Training

Note: miscellaneous task as handled as needed.

Lisa Penistan
Jr. Transportation Analyst

County 9/1997

Assist in the collection, tabulation, and Analysis of data used in the development and implementation of transportation studies and planning.

- Traffic counts – perform traffic counts and maintain data spreadsheets
- Pavement grades – I was trained by NYSDOT to conduct pavement condition surveys and do so on our county roads.
- Provide accident investigation studies
- Provide traffic impact studies
- Provide sight distance studies
- Provide speed studies
- Highway capacity studies
- Review traffic impact and proposed development projects to insure the county infrastructure is not negatively impacted.
- Conduct field studies on corridor & site locations
- Access Management implementation
- Provide Manual of Uniform Traffic Control Devices warrant studies

GIS – The DPW is in the process of building a Geographic Information System of the counties infrastructure.

- Build and manage the DPW GIS system
- Upgraded to ArcView 9.3
- Upgraded our Public Works Inventory Management Program to work with ArcView 9.3
- Use the Trimble GeoExplorer Global Positioning System to collect required data and create and maintain the data dictionary.
- Data collection and import into the GIS Public Works Inventory – culverts, sign, guide rail, drainage, traffic counts and pavement grades
- Produce maps for the DPW
- Work with Warren County Planning (GIS)
- Participate in the GIS users group

Other

- DEC Petroleum Storage Registration - Renew and keep our permits updated
- DOT Special Hauling Permits – Maintain the permits for the county horse (truck) and trailers to access state roads with over size and weight equipment.
- Provide accident and traffic count information to Warren County Towns and to the public.
- Provide assistance to Warren County Towns preparing traffic studies.
- Support Town and County Planning Boards in providing information and reviewing project impacts.

A/GFTC – Metropolitan Planning Organization

- Representation on the Technical Advisory Committee
- Take part on a number of different project and/or consultant selections committees for A/GFTC throughout the year.
- Take part on a number of different project review committees throughout the year.
- Representation on the Bicycle and Pedestrian Committee
- Took part in the review and implementation of the Region Wide Access Management Study and Guide
- Participated in the NYSDOT Intelligent Transportation Study
- Participated in the NYSDOT – SaFte-Lu Workshops

TIP- Transportation Improvement Program – The DPW currently maintains about 14 projects on the TIP

- Assist with project management of county projects.
- Manage and participate in consultant selection on county projects.
- Participate in the update and amendments to the TIP to assure projects are listed properly, are in the correct time frame and have appropriate funding.

**WARREN COUNTY DPW
HIGHWAYS AND BRIDGES
February 23, 2009**

| TITLE | WARRENSBURG | TONNEY PIT | NORTH CREEK SO. END | PAVING | SIGN SHOP |
|-------------------------|--|--|--|---|--------------------------------------|
| CONSTRUCTION SUPERVISOR | 16 Vacant | Sam Maille-99 | Rick Bennett-90 Vacant | Greg Bolton-90 | |
| Sign Maint Supr | 10 | | | | Alan Meade-91 |
| Sign Maint Worker | 9 | | | | Daryl Cleveland-82 Gina Corlew-92 |
| Heavy Equip Op | 8 Teddy Ackley-77 Gerald Waters-85 | Sam Breault-00 | Monte Griffin-77 Henry Frasier-89 Steve Sady-04 Lowell Kelly-07 | Kevin Berkowitz-80 Mike Johnson-00 Ernie Trudeau-02 Don Edmunds-05 | |
| Medium Equip Op | 7 Steve Ross-03 Chad Hayes-05 | Rich Adams-05 Jerry Baker-08 | Jim Owens-06 Kevin Monroe-00 Jeff Fish-05 | Tom Gale-87 John Gates-87 Joe Abrahams-98 | |
| Light Equip Op | 5 Kathleen Richardson-00 Jason Hull-05 Jeff Monroe-05 Mike Morehouse-07 | Dave Muskus-05 A.D'Angelico-07 Rich Wallace-08 | Bill Thomas-03 Tom Meade-08 Dennis Daly-08 | Rick Morehouse-08 Bob Ross-08 | |
| Laborer | 2 | | Corey Morse-05 George Dunkley-86 | | |
| Working Supervisor | 6 Mark Round-99 Diane Bullard-02 | | | | Gar, Tor |
| Temporary | | | | | |

WARREN COUNTY DPW

SNOW AND ICE 2008-09

September 30, 2008

| ROUTE | TITLE | midnight to 4am | 4 am to noon | noon to 8 pm | 8 pm to midnight |
|--------------------------------|---------------|-----------------|-----------------|------------------|------------------|
| Construction Supervisor | Const Supv II | | VACANT 1 | | |
| Construction Supervisor | Const Supv II | | | VACANT 23 | |
| CR 17,52,66,58,23 | HEO | | 2 | 24 | |
| CR 7,39,63,54 | HEO | | 3 | 25 | |
| CR 28,32,16 | HEO | | 4 | 26 | |
| CR 70,79,7,34,52 | HEO | | 5 | 27 | |
| Loader-Co Center | HEO | | 6 | 28 | |
| Tandem-Co Center, So End | HEO | | 7 | 29 | |
| 550 So End, Intersections | Medium | | 8 | 30 | |
| 550 So End, Intersections | Medium | | 9 | 31 | |
| Sidewalks-Co Center | Medium | | 10 | 32 | |
| Loader-So End | HEO | | 11 | 33 | |
| Construction Supervisor | Const Supv II | | Greg Bolton 12 | | |
| Construction Supervisor | Const Supv II | | | Sam Maille 34 | |
| Loader-Toney Pit | HEO | | 13 | 35 | |
| CR 10,11,48 | HEO | | 14 | 36 | |
| CR 35,40,46 | HEO | | 15 | 37 | |
| 550 Old Shop, Intersections | Light | | 16 | 38 | |
| Construction Supervisor | Const Supv II | | Rick Bennett 17 | | |
| Loader | HEO | | | Monte Griffin 39 | |
| CR 57,72 | Medium | | 18 | 40 | |
| CR 29, 73,78 | Medium | | 19 | 41 | |
| 550-CR 77,80,81 | HEO | | 20 | 42 | |
| 1 Ton-Alder Brook, Dillon Hill | Light | | 21 | 43 | |
| Sidewalks-Skid Steer | Light | | 22 | 44 | |

For Snow & Ice

O.O.T.

SHIFT WORK REQUIRES 44 PEOPLE

WARREN COUNTY BRIDGE MAINTENANCE PROJECTS 2009

BIN 3305460 – DILLON HILL RD / MILL CREEK - JOHNSBURG

The minimum necessary repair is to replace the timber laminated deck, to be performed by WCDPW forces. The Rail is anchored thru the deck. Cleaning and repainting the steel superstructure should also be performed by our bridge repair & rehab contractor.

SCOPE OF WORK

DPW -Remove and stock pile the Bridge and Guide Rail, determine if any replacement is necessary.

CONTRACTOR -The top of the steel should be cleaned and repainted prior to the placement of the new deck. The remainder of the steel can be cleaned and painted after the deck is replaced to accommodate a shorter time of closure.

DPW -The Rail can be reinstalled while the steel is being cleaned and painted below.

CONTRACTOR -Containment will be required to accomplish the cleaning.

DPW -It is recommended to place a membrane over the new deck and pave the surface.

Since this was first distributed Feb. 3,09, it has become apparent that the contractor can do the paint work before DPW forces replace the deck. We have also learned that the water can be lowered only during low flow due to capacity limitations of the drainage apparatus.

Rudd Vanvoorhees said he would release the water from the impoundment to facilitate the work. Scaffolding can then be founded on the ground below.

Estimated time of project is three weeks.

| | | |
|-----------------------|---------------------------------|-----------------|
| BUDGET ESTIMATE:..... | Clean & Paint..... | \$30,000 |
| | Deck Replacement Materials..... | \$10,000 |
| | Rail by Contractor..... | \$ <u>3,000</u> |
| | TOTAL | \$43,000 |

BIN 3305470 – HEATH RD / MILL CREEK – JOHNSBURG

Preliminary Plans for repair of this bridge have been provided by Schoder Rivers Associates. An additional LOA may be required because the scope of engineering services has expanded to include a new deck and rail system.

SCOPE OF WORK

- DPW -Removal the existing timber deck, bridge rail and guide rail as necessary
- CONTRACTOR -Installation of new bearing stiffeners near the beam ends
- CONTRACTOR -Connection of new diaphragms to the bearing stiffeners
- CONTRACTOR -Jacking the superstructure
- DPW -Removal of the existing concrete slabs serving as beam seats
- DPW -Excavation for and construction of new reinforced concrete beam seats
- CONTRACTOR -Clean and repaint the steel superstructure
- CONTRACTOR -Installation of new expansion bearings at both ends of the bridge
- CONTRACTOR -Installation of new back walls
- DPW -Installation of a new timber bridge deck
- DPW -Backfilling the beam seats
- DPW -Finish grading the approaches
- CONTRACTOR -Replace the bridge rail and guide rail, renewing as necessary

NOTE: The centerline profile of the bridge is not level. There is enough slope so that care must be taken while jacking, so that the bridge does not shift. Sequencing of the project will have to be worked out with the engineer.

Glue-Lam panels including a DOT Bridge Rail System are contemplated for this rehab, however, budgetary constraints could force this to be a Nail Laminated deck with a non standard Rail System.

Estimated time required for this project is 4-6 weeks with the combined crews.

| | | |
|-----------------------|-----------------------------------|---------------------|
| BUDGET ESTIMATE:..... | Clean & Paint..... | \$30,000 |
| | New Beam Seats..... | \$ 3,500 |
| | Replace Deck..... | \$35,500 - \$51,500 |
| | Reinforce Steel Superstructure... | <u>\$30,000</u> |
| | TOTAL..... | \$115,000 |

NOTE: The lower price for Deck Replacement is Nail Lam by DPW Forces, which will require additional engineering, steel, and construction to replace the existing substandard Rail System. The higher price is for a pre-fabricated, panelized Glue Lam deck which includes DOT Rail System.

BIN 3305380 CHATIEMAC RD/ BAKER BROOK – JOHNSBURG

Work had begun on this bridge, and was stopped when it became apparent that asbestos was present. There is also an issue with one of the stone wing walls being shifted to a unstable position.

SCOPE OF WORK

ASBESTOS CONSULTANT – Needs to develop abatement plan

SCHODER RIVERS – Needs to complete plans for the repair of the failing wing wall.

DPW – May be involved with the wing wall repair when we see the plans

CONTRACTORS – Will perform the abatement of the remaining asbestos, and perform the steel repairs, cleaning, and repainting.

| | | |
|------------------------|----------------------------|------------------|
| -BUDGET ESTIMATE:..... | Asbestos Abatement..... | \$100,000? |
| | Prep and Paint..... | \$31,000 |
| | Steel Repairs..... | \$ <u>5,000</u> |
| | TOTAL ESTIMATE..... | \$136,000 |

Subsequent wing wall stabilization will need to be done. The items above have a greater priority.

GRAND TOTAL.....\$298,000

RESOLUTION REQUEST FORM NO. 12

Schedule "A"

NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an existing funded position in their budget that is vacated due to a retirement, resignation or termination. This notice may not be used for requests to create a new position. For complete instructions on the procedure to be followed, see the reverse of this form.

DEPARTMENT HEAD COMPLETES THIS SECTION

Department 19

Title of Position HIGHWAY CONSTRUCTION SUPVJI #2 Base salary \$36,210

Budget code and title D 5110 - MAINTENANCE

This position is vacated due to: Retirement Resignation Termination Promotion

Employee No. 257

COMMISSIONER OF ADMINISTRATIVE & FISCAL SERVICES COMPLETES THIS SECTION

Name of Committee Public Works Date 3/3/09

The Commissioner has no objection to the filling of the vacancy.

The Commissioner objects to the filling of the vacancy.

Commissioner Signature H. O. Page

SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee Public Works Date 3/3/09

The committee has no objection to the filling of the vacancy.

The committee objects to the filling of the vacancy and will be sending a resolution to the full board to have the position removed from the budget.

Ranking Committee Member Signature Dave J. DeBeauvoir

PERSONNEL COMMITTEE COMPLETES THIS SECTION

Date

The Personnel Committee has no objection to the filling of the vacancy.

The Personnel Committee objects to the filling of the vacancy and will be sending a resolution to the full board to have the position removed from the budget.

Ranking Committee Member Signature _____

RESOLUTION REQUEST FORM NO. 12

Schedule "A"

NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an existing funded position in their budget that is vacated due to a retirement, resignation or termination. This notice may not be used for requests to create a new position. For complete instructions on the procedure to be followed, see the reverse of this form.

DEPARTMENT HEAD COMPLETES THIS SECTION

Department **19**

Title of Position **HEAVY EQUIPMENT OPERATOR** Base salary **\$29,199**

Budget code and title **D 5110 MAINTENANCE**

This position is vacated due to: Retirement Resignation Termination Promotion

Employee No. **TO BE DETERMINED**

COMMISSIONER OF ADMINISTRATIVE & FISCAL SERVICES COMPLETES THIS SECTION

Name of Committee Public Works Date 3/3/09

The Commissioner has no objection to the filling of the vacancy.

The Commissioner objects to the filling of the vacancy.

Commissioner Signature 

SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee Public Works Date 3/3/09

The committee has no objection to the filling of the vacancy.

The committee objects to the filling of the vacancy and will be sending a resolution to the full board to have the position removed from the budget.

Ranking Committee Member Signature 

PERSONNEL COMMITTEE COMPLETES THIS SECTION

Date

The Personnel Committee has no objection to the filling of the vacancy.

The Personnel Committee objects to the filling of the vacancy and will be sending a resolution to the full board to have the position removed from the budget.

Ranking Committee Member Signature _____

RESOLUTION REQUEST FORM NO. 12

Schedule "A"

NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an existing funded position in their budget that is vacated due to a retirement, resignation or termination. This notice may not be used for requests to create a *new* position. For complete instructions on the procedure to be followed, see the reverse of this form.

DEPARTMENT HEAD COMPLETES THIS SECTION

Department **19**

Title of Position **MEO - MEDIUM** Base salary **\$28,041**

Budget code and title **D 5110 MAINTENANCE**

This position is vacated due to: Retirement Resignation Termination Promotion

Employee No. **TO BE DETERMINED**

COMMISSIONER OF ADMINISTRATIVE & FISCAL SERVICES COMPLETES THIS SECTION

Name of Committee Public Works Date 3/3/09

The Commissioner has no objection to the filling of the vacancy.

The Commissioner objects to the filling of the vacancy.

Commissioner Signature 

SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee Public Works Date 3/3/09

The committee has no objection to the filling of the vacancy.

The committee objects to the filling of the vacancy and will be sending a resolution to the full board to have the position removed from the budget.

Ranking Committee Member Signature 

PERSONNEL COMMITTEE COMPLETES THIS SECTION

Date

The Personnel Committee has no objection to the filling of the vacancy.

The Personnel Committee objects to the filling of the vacancy and will be sending a resolution to the full board to have the position removed from the budget.

Ranking Committee Member Signature _____

RESOLUTION REQUEST FORM NO. 12

Schedule "A"

NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an existing funded position in their budget that is vacated due to a retirement, resignation or termination. This notice may not be used for requests to create a new position. For complete instructions on the procedure to be followed, see the reverse of this form.

DEPARTMENT HEAD COMPLETES THIS SECTION

Department **19**

Title of Position **MEO - LIGHT** Base salary **\$25,470**

Budget code and title **D 5110 MAINTENANCE**

This position is vacated due to: Retirement Resignation Termination Promotion

Employee No. **TO BE DETERMINED**

COMMISSIONER OF ADMINISTRATIVE & FISCAL SERVICES COMPLETES THIS SECTION

Name of Committee Public Works Date 3/3/09

The Commissioner has no objection to the filling of the vacancy.

The Commissioner objects to the filling of the vacancy.

Commissioner Signature 

SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee Public Works Date 3/3/09

The committee has no objection to the filling of the vacancy.

The committee objects to the filling of the vacancy and will be sending a resolution to the full board to have the position removed from the budget.

Ranking Committee Member Signature 

PERSONNEL COMMITTEE COMPLETES THIS SECTION

Date

The Personnel Committee has no objection to the filling of the vacancy.

The Personnel Committee objects to the filling of the vacancy and will be sending a resolution to the full board to have the position removed from the budget.

Ranking Committee Member Signature _____

RESOLUTION REQUEST FORM NO. 11

Request to Create *New Position*

DEPARTMENT NAME: PUBLIC WORKS

DATE: 3-Mar-09

(a) Title of Requested Position: Senior Building Maintenance Building Worker

(b) Annual Base Salary (and Grade if Applicable) \$28,041 Grade 7

(c) Effective Date for New Position:* 20-Mar-09

*Please do not backdate unless the purpose is to correct an error.

(d) List Any Position in the Department's Table of Organization Being Deleted as a Result of this Request: (Include annual salary and grade if applicable): _____

Cabinet Maker/Grounds Keeper (Grade 8) \$29,199

(e) Where are Funds in the Budget for this Position? List Budget Code (with title), Object Code (with title), and Amount: A1620.110 Salaries Regular Buildings and Grounds

(f) Has Personnel Officer Reviewed and Approved of the New Position Ti YES

(This is necessary **BEFORE** bringing the request to committees.)

(g) Is this a mandated position? If so, please explai NO

(h) Is there expected revenue from this position? If so, please expl NO

RESOLUTION REQUEST FORM NO. 12

Schedule "A"

NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an existing funded position in their budget that is vacated due to a retirement, resignation or termination. This notice may not be used for requests to create a new position. For complete instructions on the procedure to be followed, see the reverse of this form.

DEPARTMENT HEAD COMPLETES THIS SECTION

Department **19**

Title of Position **SENIOR BUILDING MAINTENANCE WORKER** Base salary **\$28,041**

Budget code and title **A 1620 – BUILDINGS & GROUNDS**

This position is vacated due to: Retirement Resignation Termination Promotion

Employee No.

COMMISSIONER OF ADMINISTRATIVE & FISCAL SERVICES COMPLETES THIS SECTION

Name of Committee Public Works Date 3/3/09

The Commissioner has no objection to the filling of the vacancy.

The Commissioner objects to the filling of the vacancy.

Commissioner Signature 

SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee Public Works Date 3/3/09

The committee has no objection to the filling of the vacancy.

The committee objects to the filling of the vacancy and will be sending a resolution to the full board to have the position removed from the budget.

Ranking Committee Member Signature 

PERSONNEL COMMITTEE COMPLETES THIS SECTION

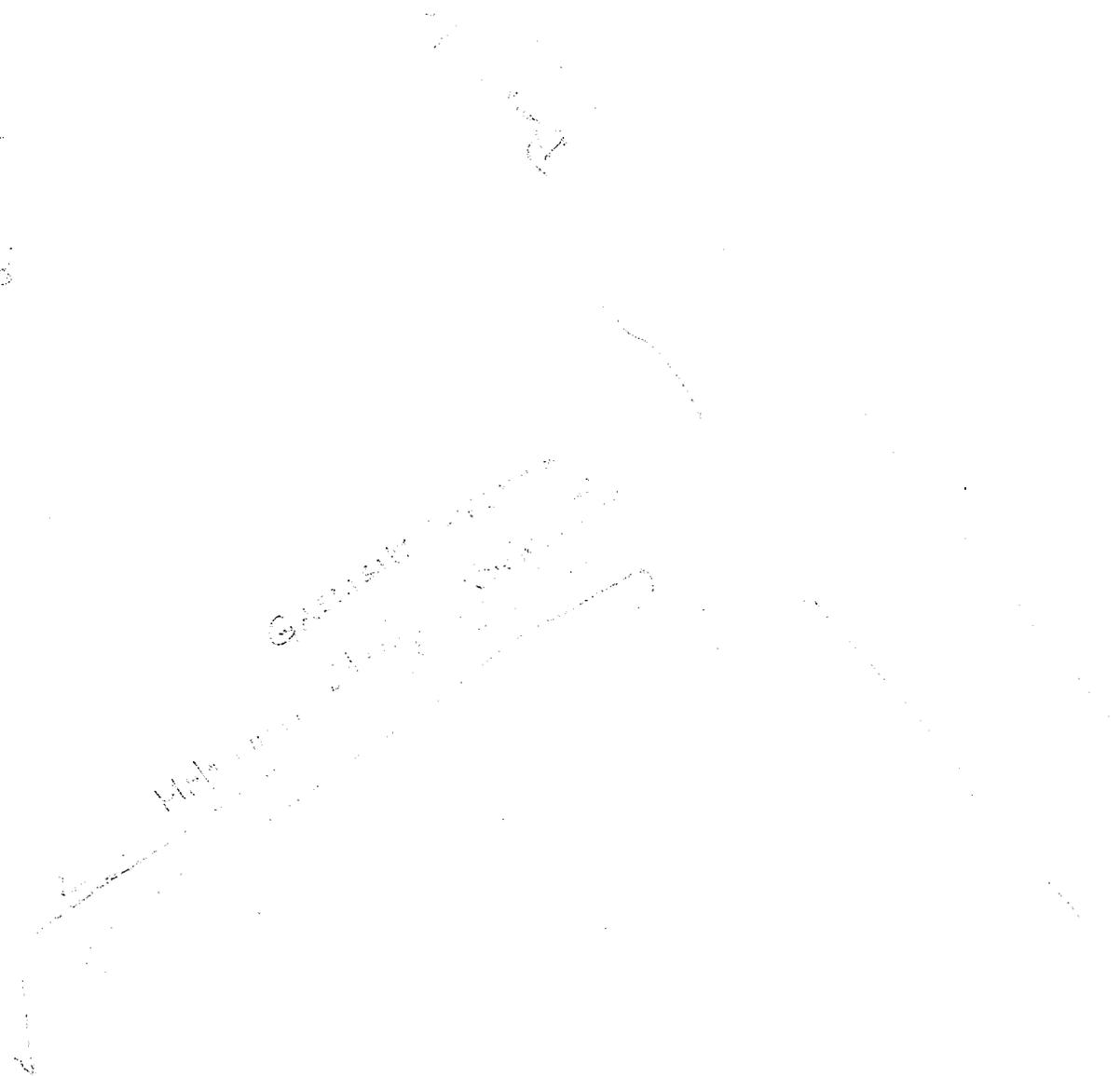
Date

The Personnel Committee has no objection to the filling of the vacancy.

The Personnel Committee objects to the filling of the vacancy and will be sending a resolution to the full board to have the position removed from the budget.

Ranking Committee Member Signature _____

48



PARKING - VILLAGE / TOWN ISSUE
ROAD CLOSURE - VILLAGE / TOWN ISSUE



49

STATE OF NEW YORK
DEPARTMENT OF TRANSPORTATION - REGION ONE
328 STATE STREET
SCHENECTADY, NEW YORK 12305
www.nysdot.gov

BRIAN O. ROWBACK
REGIONAL DIRECTOR

ASTRID C. GLYNN
COMMISSIONER

February 24, 2009

The Honorable Ralph Bentley, Supervisor
Mr. Paul Smith, Highway Superintendent
Town of Horicon
6604 NYS Route 8
P.O. Box 90
Brant Lake, New York 12815

RE: Traffic Detour Related to Culvert Replacement
Route 8 over Bennett Pond Outlet near
Reference Marker 8-1710-1336
(NYS DOT PIN 1807.60)
Town of Horicon, Warren County

Gentlemen:

We are pleased to advise you that NYSDOT Region 1 will be replacing the deteriorated culvert carrying the Bennett Pond Outlet under State Route 8 approximately 1.1 miles north of Grassville Road during the 2009 construction season. A map locating the project is enclosed with this letter.

In order to complete this project as safely and quickly as possible, we will need to close the roadway to through traffic at the project site for two (2) weeks within the period May 26 - July 2, 2009. We will advise you of the expected closure date once construction has been scheduled, and will provide you with an expected date of reopening once the contractor advises us that work is underway at this location.

Working with the Warren County Department of Public Works, we have identified a detour route to which through traffic will be directed during construction. The detour route, which is also presented on the enclosed map, will use County Route 11 and State Route 9N between I-87 Interchange 24 in the Town of Warrensburg and the intersection of Routes 8 and 9N in the Town of Hague. There will also be signage advising of the detour at Interchange 25 in the Town of Chester. Local traffic will be able to use Route 8 during construction; however, no traffic will be allowed to travel through the project site until the road is reopened.

We hope that providing notice of this work now will allow sufficient time before construction for us to work with you to resolve any issues related to local mobility or emergency access. Toward



this end, should the foregoing information or the enclosed map raise any questions or comments, they can be sent directly to me at the following address:

John Masi, P.E.
New York State Department of Transportation
328 State Street
Schenectady, NY 12305
e-mail: jmasi@dot.state.ny.us

If you have any questions or comments regarding this project, please do not hesitate to contact me at 388-0220. I look forward to working with you.

Sincerely,

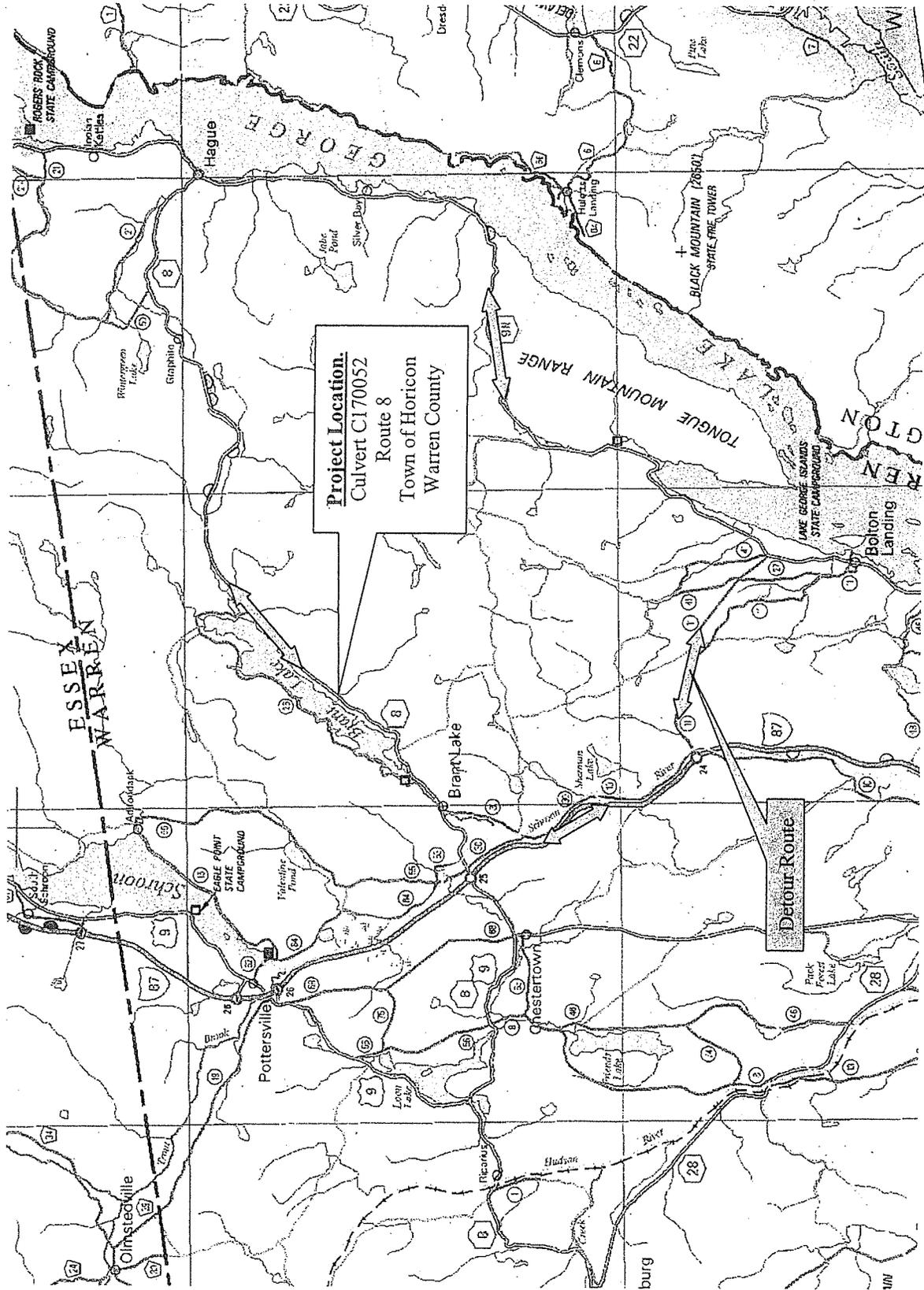


John Masi, P.E.
Project Manager

Enclosure (as described)

cc: The Honorable Kathleen Simmes, Supervisor, Town of Bolton
The Honorable Frederick Monroe, Supervisor, Town of Chester
The Honorable Daniel Belden, Supervisor, Town of Hague
Joseph Murphy, Superintendent, North Warren Central School District
Helen Miner, Transportation Aide, North Warren Central School District
Jeffrey Tennyson, Deputy Superintendent of Engineering, Warren County Department of Public Works
William Lamy, P.E., Superintendent, Warren County Highway Department
Nathan York, Warren County Sheriff
Troop Commander, New York State Police Troop G
Postmaster, U.S. Post Office, Brant Lake, New York
James Bridges, Region 1 Design Engineer
Mark Kennedy, Region 1 Traffic Engineer
George Hodges, Region 1 Design Services Manager
Frank Komoroske, Warren County Resident Engineer
Project File

PIN 1807.60 – Site C
Culvert C170052
Warren County t/o Horicon



Bill Lamy

From: "Allen, Amanda" <allena@co.warren.ny.us>
To: "Lamy, Bill" <wlamy@warrencountydpw.com>; "DeGraw, Donald" <ddegrow@warrencountydpw.com>; "Butler, Paul" <pbutler@warrencountydpw.com>
Sent: Tuesday, February 24, 2009 12:45 PM
Subject: Referral Listing

Good Afternoon,

In anticipation of the Public Works Committee meeting scheduled for Tuesday, March 3rd at 9:30 a.m., please find below the listing of items pending from prior Committee meetings.

Have a wonderful day!

Amanda Allen
Sr. Legislative Office Specialist
Warren County Board of Supervisors
Phone 518-761-7656
Fax 518-761-7652

PUBLIC WORKS: *(Including Airport; DPW; Parks, Recreation & Railroad; Warren County Sewer and Solid Waste & Recycling)*

AIRPORT:

- 1) Committee authorized legal action to determine the validity of easement on the Chartrand parcel. Mr. DeGraw is working with the County Attorney's Office on this issue. (05.27.08)
- 2) Mr. Lamy to determine an appropriate replacement for Mr. Stevens on the NYSAC Public Safety Committee. (07.29.08)
- 3) Status of self-fueling facility being constructed by Rich Air. (01.29.09)

DPW:

- 1) Corinth Road Reconstruction. Status as necessary. (01.27.09)
- 2) Budget Performance Report to be provided at end of each quarter instead of monthly. (10.28.08 - last report)
- 3) NYSDEC requests for work at Scaroon Manor; updates as necessary.
- 4) NYSDEC violation citations at North Creek fuel farm - Mr. Dusek is working with Mr. Tennyson to formulate the final response to NYSDEC with respect to this matter. (01.27.09)
- 5) Stormwater Officer position to be reviewed by attorneys for City of Glens Falls, Town of Queensbury and Warren County. (01.27.09)
- 6) Milton Avenue Bridge repairs. Status. (01.27.09)
- 7) Committee authorized additional engineering on possible relocation of Middleton Bridge. (01.27.09)
- 8) Mr. Lamy to reintroduce request to increase the maintenance cost charged to Towns and to the County for use of the County Fuel Farm system by \$.10 per gallon effective January 1, 2010 closer to budget time. *Note: The request to*

increase charge to schools was approved to become effective for July 2009 Budget.

- (01.29.09)
- 9) Request to fill vacant position of Information System Manager referred back to Committee for review. (02.11.09)

PARKS, RECREATION & RAILROAD:

- 1) Negotiations with OSI for use of Kellogg Property to continue with County Attorney, Mr. Goodspeed and Mr. Butler. (12.02.08)

SOLID WASTE & RECYCLING:

- 1) Hartford Landfill
 - a) Expressions of Interest are due on August 8, 2008 for purchase of the Hartford Landfill. (07.29.08)
- 2) Mr. Lamy to work with Mr. Dusek to prepare an RFP for a firm to develop a Solid Waste Management Plan. (12.02.08)
- 3) Regarding Town contracts for recycling services - Mr. Lamy to contact Towns to determine need for services and will apprise Committee of status. (12.02.08)

WARREN COUNTY SEWER:

No items this month.

COUNTY FACILITIES:

- 1) Health & Human Services Building - Status.
- 2) CPA presented three proposals for additional space to house new voting machines (*renovate old jail, demolish old jail and build new space, add on to the proposed Health & Human Services Building*)
 - Committee to consider proposals. Status. (04.30.08).
- 3) Soil & Water Conservation District Office. Status. (8.17.06)
- 4) Siemens to provide cost justification for standardization of fire, security and intrusion system for County Center. (02.26.08)
- 5) Mr. Morehouse to report costs associated with maintaining electric service to empty DSS Building upon completion of the Health and Human Services Building. (03.26.08)
- 6) Mr. Dusek to research Siemens Technologies Energy Performance Contract to determine what affects changing the temperature set-back times at the Municipal Center would have on projected savings. (06.26.08)
- 7) Committee Chairman to speak with Judge Krogmann to determine the square footage required by the Court system for additional office space. (10.28.08)
- 8) Mr. Lamy to return to the Committee with multiple proposals for the abatement of asbestos throughout the old jail and including the kitchen space. (12.05.08)
- 9) Mr. Morehouse to request that the County Attorney's Office review the legal necessity of safety collars for the elevators and report back to the Committee. (02.05.09)

Middleton Bridge Options Summary

Option 1 : Remove and Do Not Replace

Construction Phase of this option is grant eligible.

Pros:

- No Legacy Costs
- No replacement cost saves approximately \$1.4M of HBP funds

Cons:

- Nearest Bridge is approximately 0.7 miles away (CR11)
- Approximately 1.4 mile loop required for Town of Horicon Maintenance and emergency response do Sherman Lake area
- Town of Bolton Rd (River Rd) would likely need further improvement
- Direct Cost to County is \$110,000 (\$10k Engineering + \$100k Removal)

Option 2 : Remove and Replace in Existing Location

All Phases of this option are grant eligible.

Pros:

- Maintains existing traffic pattern and emergency response routes
- New Bridge would load rated for large vehicles
- New bridge complete by end of 2010

Cons:

- Existing bridge could be considered redundant to CR11 Bridge
- Total Cost = \$1,690,000, Direct County Cost is approx. \$84,500
- Legacy costs of maintenance/repairs

Option 3 : Remove and Replace in New Location 2.5 miles north of CR11

All Phases of this option are grant eligible.

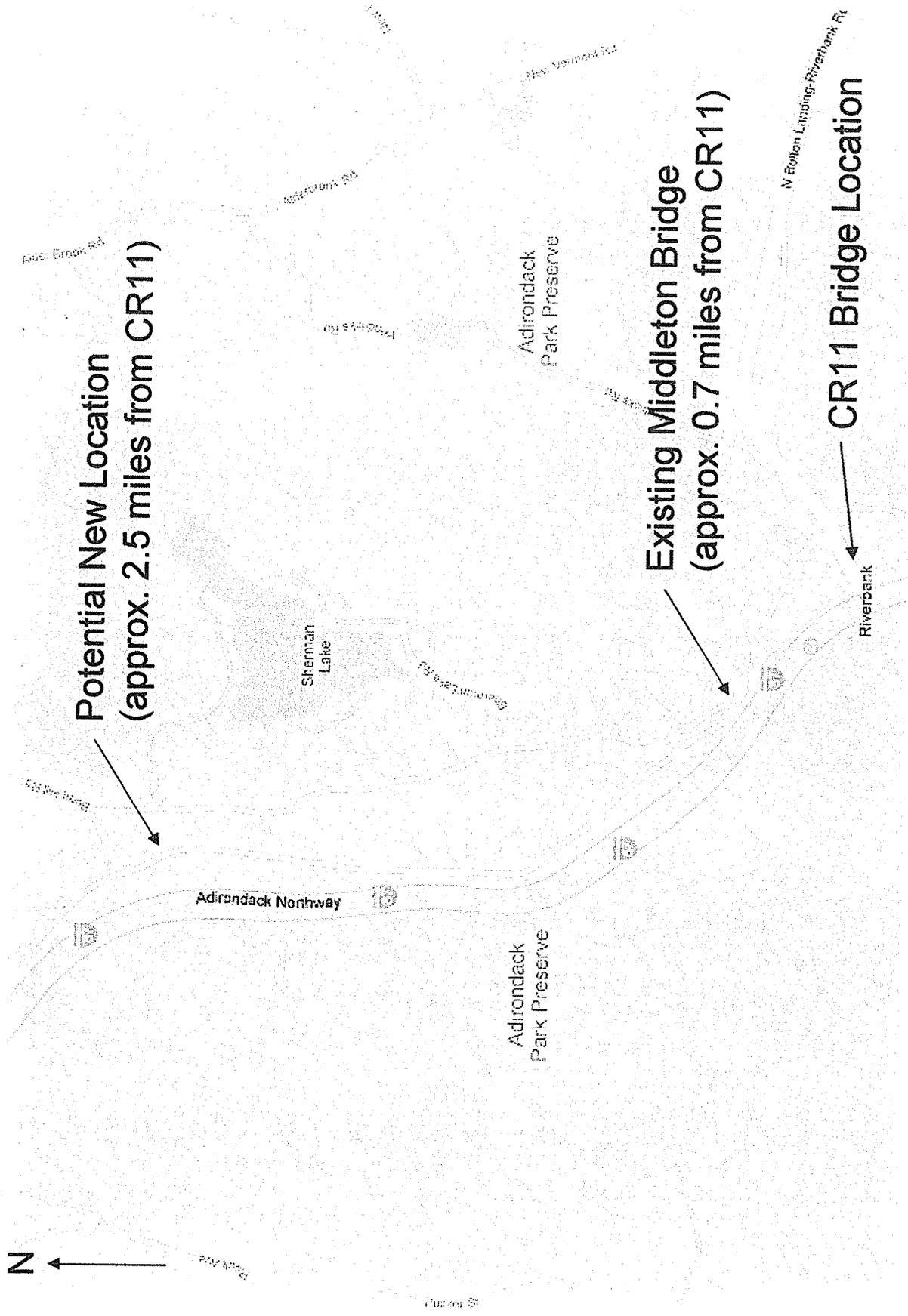
Pros:

- More direct route for maintenance and emergency response
- More direct route for concentration of homes and businesses
- New Bridge would load rated for large vehicles

Cons:

- Requires approval of DEC and APA
- Requires agreement of DOT and AGFTC for additional grant funding
- Environmental approvals will delay construction 1-2 years (Construct in 2012)
- Total Cost = \$3,140,000, Direct County Cost is approx. \$157,000
- Legacy costs of maintenance/repairs

Middleton Bridge Options



March 2, 2009

Jeff Tennyson, Deputy Superintendent
Warren County Department of Public Works
4028 Main Street
Warrensburg, NY 12885

**Re: Middleton Bridge (CR10) over Schroon River
Towns of Warrensburg and Bolton, Warren County
PIN 1755.27, FA 07078.00**

Dear Mr. Tennyson:

Foit-Albert Associates has investigated the feasibility, scheduling, and related cost implementations of three proposed alternatives with respect to the above subject project. The following options are submitted to your office for review to assist in the determination of the most appropriate course of action to move forward with this project.

OPTION 1:

Permanent closure of Middleton Road Bridge and Removal of the existing Truss

Under this proposed alternative the following actions would occur:

- The existing 1896 single span truss would be removed to an off site location or disposed of in accordance with guidance from SHPO.
- The existing masonry substructures will remain in place with appropriate repairs as required for the laid up stone wingwalls and abutment walls.
- A pedestrian friendly area at each abutment would be constructed to provide access for recreation activities such as fishing. This will involve installation of ADA accessible safety fencing along the top face of the abutments with possible improvements for limited vehicular parking.

The estimated construction cost for this option is approximately \$200,000, assuming all work is contracted through outside forces. If the County elects to handle the repair of the existing abutments and construction of the accessible areas and only contracts the removal of the existing bridge, the construction cost would be reduced to approximately \$150,000. (Removal only = \$100,000)

This option would result in a reduction in engineering fees as the design would only need to be progressed through final design approval. This would result in a net engineering saving to the County of approximately \$165,000 from Foit-Albert's original fee, assuming no detailed demolition or design services for the pedestrian friendly areas is required. Construction inspection services for this option are assumed to be provided by County forces.

The total cost of this Option to include all Engineering, ROW, Construction, and Inspection services is estimated at \$360,000 (maximum). This option could be progressed to obtain a draft design report in April 2009 (assuming no adverse affect letter from SHPO) with an anticipated design approval in August 2009. Construction could be completed in the remainder of 2009.

OPTION 2:

Bridge Replacement of the Middleton Road Bridge on the Existing Alignment

Under this proposed alternative the following actions would occur:

- The existing 1896 single span truss and masonry abutments would be demolished or removed to an off site location in accordance with guidance from SHPO.
- A new two span structure with a larger span and width (108 feet x 32 feet) would be constructed to consist of single span integral abutment bridge with a prestressed concrete beam and concrete deck superstructure founded on H or CIP piles. This longer span would allow for abutment construction out of the stream channel improving the hydraulic efficiency of the channel.
- The Design Criteria would be based upon the NYSDOT geometric design standards for a local rural roadway requiring the lane width to be 10 feet along with 4 feet wide shoulders. The design vehicle for the structure loading would be the HL-93 LRFD design vehicle in accordance with NYSDOT design standards.
- Heavy Stone Fill will be utilized to protect the proposed integral abutments.
- Minimal ROW acquisition in each quadrant of the bridge would be required to accommodate the wingwalls and heavy stone fill.

The estimated construction cost for this option is approximately \$1,200,000 assuming all work is contracted with outside forces.

Assuming no additional design fees are encountered outside of Foit-Albert's original scope of services, the maximum engineering fee to include ROW incidentals is \$325,000. ROW acquisition fees are assumed minimum and are estimated at approximately \$15,000. Construction inspection services for this option would be approximated at (1) NCEIT Level IV inspector for approximately (1) year at an approximate fee of \$150,000.

Total cost of this Option to include all Engineering, ROW, Construction, and Inspection services is estimated at \$1,690,000. This option could be progressed to obtain a draft design report in April 2009 (assuming no adverse affect letter from SHPO) with anticipated design approval in August 2009. A PSE package could be prepared by February 2010 and construction could be completed in one construction season.

OPTION 3:

Bridge Replacement of Middleton Road Bridge on new Alignment

Under this proposed alternative the following actions would occur:

- The existing 1896 single span truss would be removed to an off site location or disposed of in accordance with guidance from SHPO. The existing masonry substructures will remain in place with appropriate repairs as required for the laid up stone wingwalls and abutment stems.
- A pedestrian friendly area at each abutment would be constructed provide access for recreation activities such as fishing. This will involve installation of ADA accessible safety fencing along the top face of the abutments along with improvement for off road parking.
- A new single span structure with a larger span and width (160 feet x 32 feet) would be constructed on a new alignment approximately 1.75 miles north (upstream) of the existing bridge location in the Towns of Chester and Horicon. It is anticipated that the new structure would consist of concrete single span integral abutment (west) and high abutment (east) with a prefabricated galvanized bolted truss and concrete deck superstructure founded on H or CIP piles. This longer span would allow for abutment construction out of the stream channel and result in no net hydraulic deficiency of the channel.

- The Design Criteria would be based upon the NYSDOT geometric design standards for a local rural roadway requiring the lane width to be 10 feet along with 4 feet wide shoulders. The design vehicle for the structure loading would be the HL-93 LRFD design vehicle in accordance with NYSDOT design standards.
- Heavy Stone Fill will be utilized to protect the proposed integral abutments.
- ROW acquisition on both the west and east quadrants of the bridge would be required. Preliminary investigations indicated that the land nearest the Schroon River may be owned by the State of New York and further investigations will need to be performed to determine if there are any restrictions with the County acquiring this land for construction.
- New highway construction of approximately 500 feet of roadway on the east approach to connect to East Schroon River Road.

The estimated construction cost for this option is approximately \$2,500,000 assuming all work is contracted with outside forces.

This option would require additional design fees since services outside of Foit-Albert's original scope of services will be required. These design fees would include new preliminary engineering and survey mapping of the new proposed bridge location and added permits and approval processes requiring approximately \$165,000 additional to Foit-Albert's original fee of \$325,000 including ROW incidentals. ROW acquisition fees are unknown at this time, but assumed to be minimum since ROW on the west will be primarily from the State of New York, and the majority of the ROW on the east is anticipated to be gifted to the County for construction of the new road. Construction inspection services for this option would be approximated at (1) NCEIT Level IV inspector for approximately (1) year at an approximate fee of \$150,000.

Total cost of this Option to include all Engineering, ROW, Construction, and Inspection services (maximum) is estimated at \$3,140,000. This option could be progressed to obtain a draft design report in March 2010 (assuming no adverse affect letter from SHPO and APA) with anticipated design approval in August 2010. Construction could be completed in 2011 in one construction season.

Please feel free to contact me at (518) 452-1037 ext 318 or ccornwell@foit-albert.com if you have any questions.

Very Truly Yours,
Foit-Albert Associates, P.C.



Christopher C. Cornwell, P.E.
Project Manager/Design Engineer

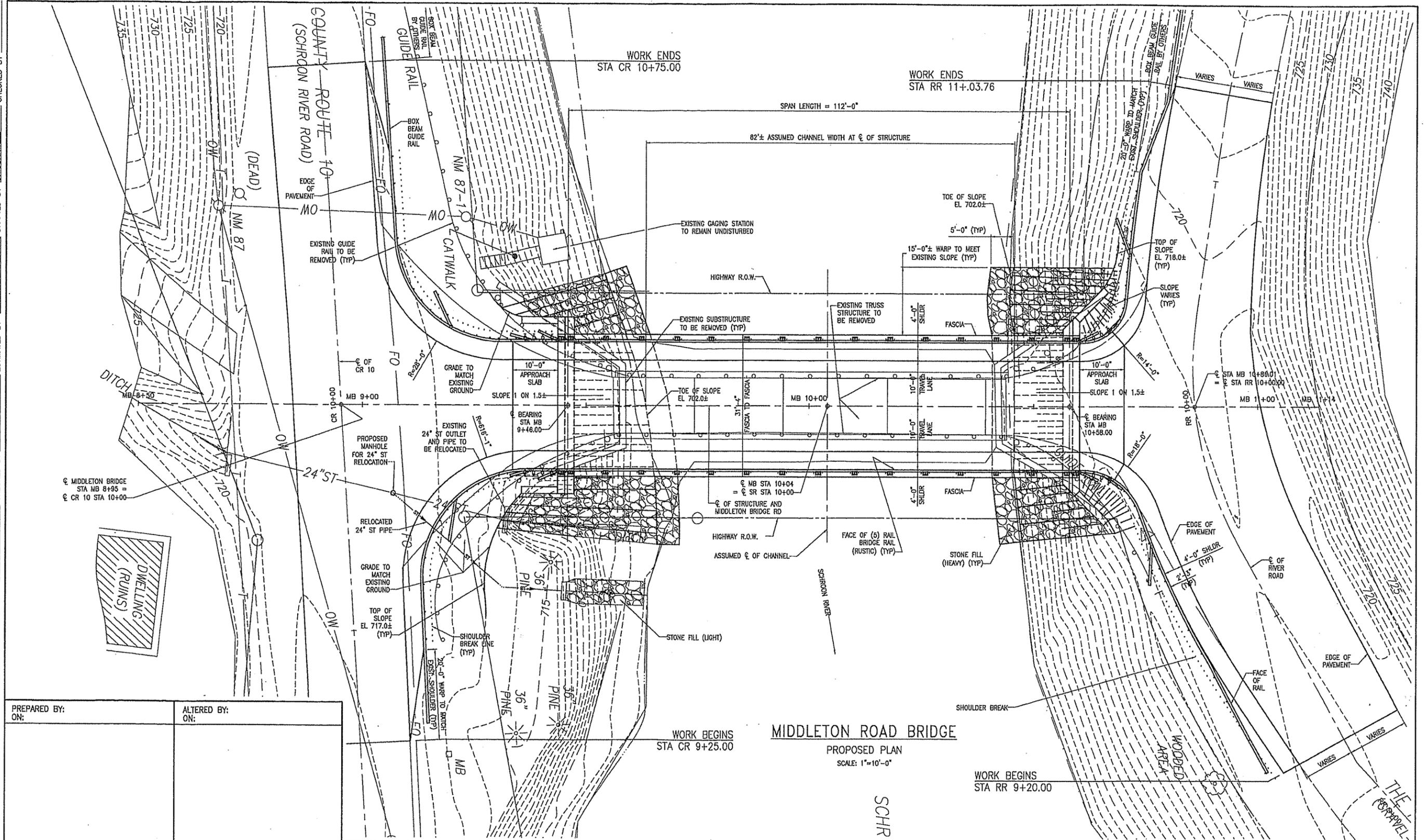
Enc.

Cc: K. Hojas, Warren County DPW
W. Shaw, Foit-Albert Associates
N. Pirro, Foit-Albert Associates
Central File

Y:\2007\07078.00\Correspondence\2009_03_02_Alternatives.doc

FILE NAME = 175527-SHT-ELEV-BRDG.DWG
 DATE/TIME = JULY 2008
 USER = C. CORNWELL

DESIGN SUPERVISOR E. MASTROIANNI JOB MANAGER N. PIRRO
 CHECKED BY E. MASTROIANNI ESTIMATED BY E. MASTROIANNI
 DRAFTED BY C. CORNWELL CHECKED BY C. CORNWELL



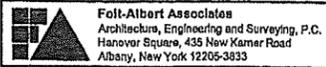
MIDDLETON ROAD BRIDGE

PROPOSED PLAN
 SCALE: 1"=10'-0"

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| AS BUILT REVISIONS DESCRIPTION OF WORK: | REPLACEMENT OF THE MIDDLETON ROAD BRIDGE OVER THE SCHROON RIVER TOWN OF BOLTON TOWN OF WARRENSBURG COUNTY: WARREN |
| SIGNATURE _____ | DATE _____ |

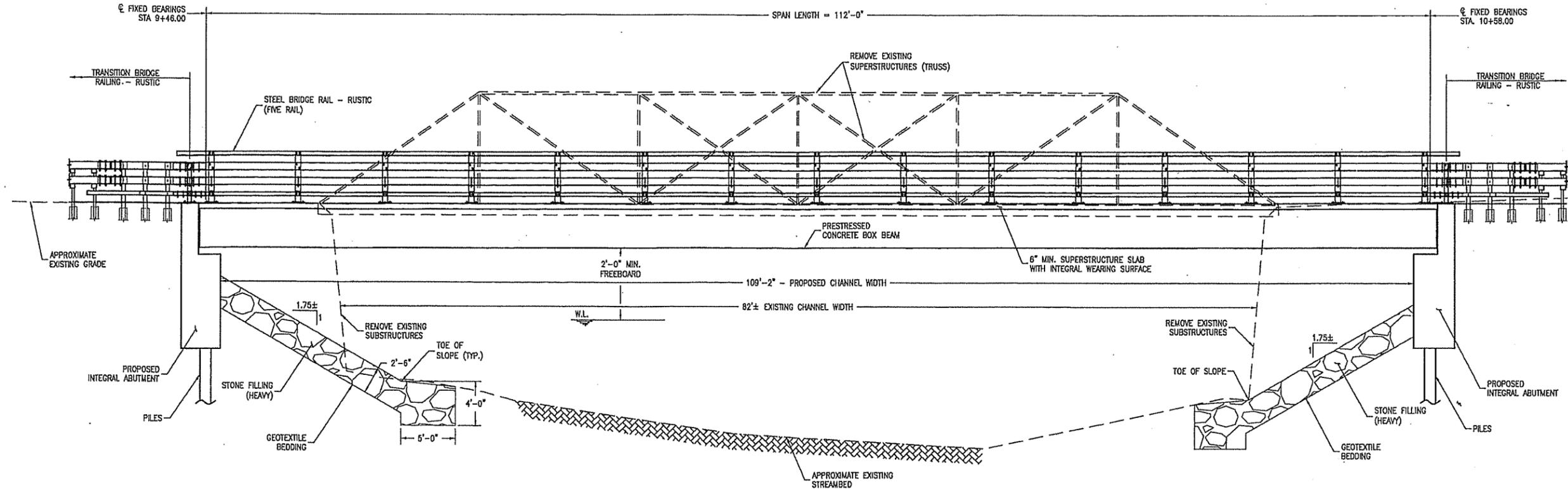
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|--------------|-------------|----------|---|-----------------|
| PIN #1755.27 | BRIDGES | CULVERTS | UNLESS OTHERWISE NOTED ALL DIMENSIONS IN FEET | FA CONTRACT NO. |
| PS&E DATE | BIN 3305150 | | BRIDGE ELEVATION | CONTRACT NO. |

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| DOCUMENT NAME: C-SHT-ELEV-BRDG.DWG | NEW YORK STATE DEPARTMENT OF TRANSPORTATION REGION 1 | | |
|------------------------------------|--|--|--|



FILE NAME = 175527-SHT-ELEV-BRDG.DWG
 DATE/TIME = JULY 2008
 USER = C. CORNWELL

DESIGN SUPERVISOR E. MASTROIANNI JOB MANAGER N. PIRRO
 DESIGNED BY N. PIRRO
 CHECKED BY E. MASTROIANNI
 ESTIMATED BY
 DRAFTED BY C. CORNWELL
 CHECKED BY



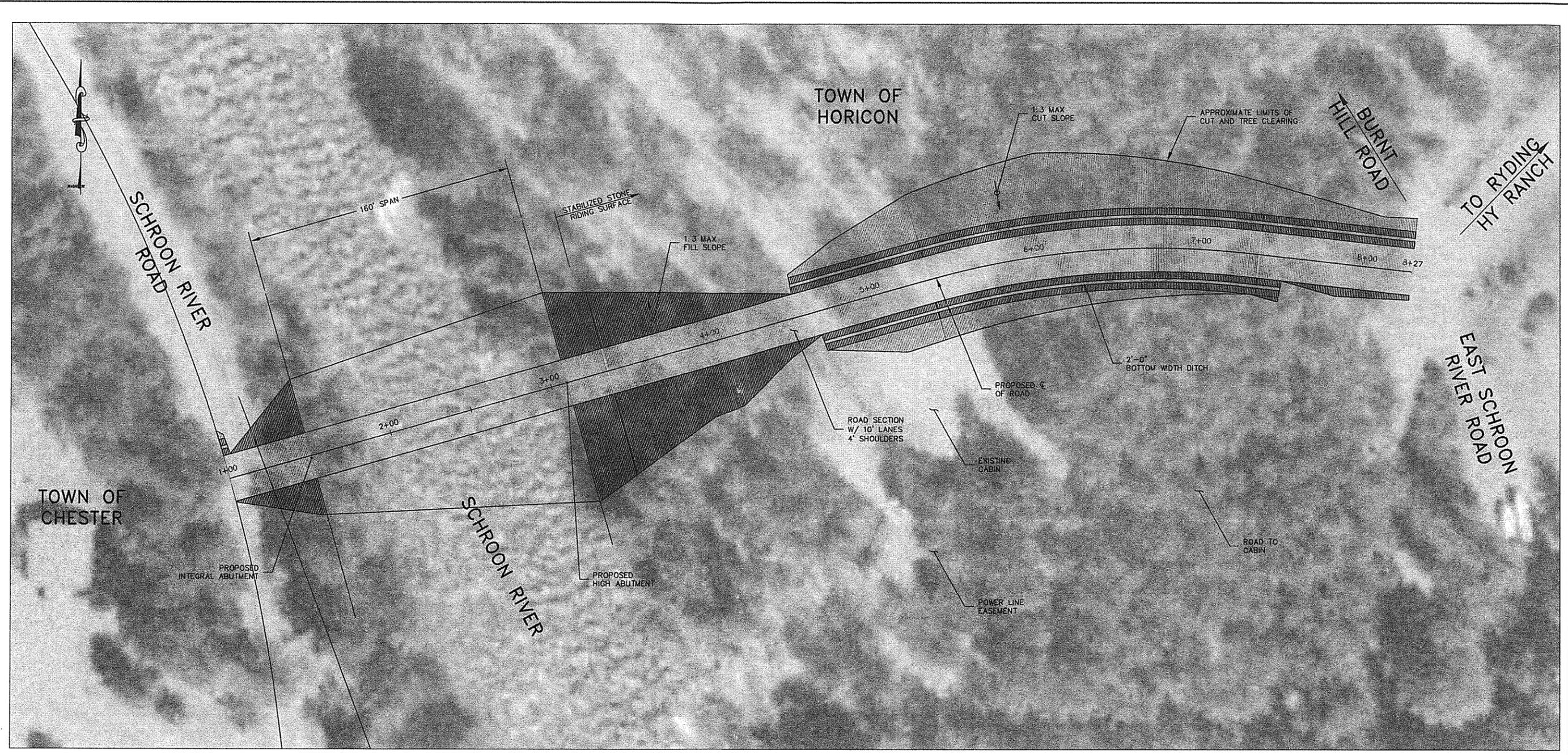
BRIDGE ELEVATION
 NOT TO SCALE

| | |
|---|--------------------|
| PREPARED BY: ON: | ALTERED BY: ON: |
|  Folt-Albert Associates Architecture, Engineering and Surveying, P.C. Hanover Square, 436 New Kameh Road Albany, New York 12205-3833 | |

| | | | | | | | |
|--|---|----------------------------------|------------------------|--------------------------|---|--|---|
| AS BUILT REVISIONS DESCRIPTION OF WORK: | REPLACEMENT OF THE MIDDLETON ROAD BRIDGE OVER THE SCHROON RIVER TOWN OF BOLTON TOWN OF WARRENSBURG COUNTY: WARREN | PIN PIN #1755.27 PS&E DATE | BRIDGES BIN 3305150 | CULVERTS | UNLESS OTHERWISE NOTED ALL DIMENSIONS IN FEET | FA CONTRACT NO. CONTRACT NO. |  |
| SIGNATURE _____ DATE _____ | | BRIDGE ELEVATION | | DRAWING NO. SHEET NO. | | NEW YORK STATE DEPARTMENT OF TRANSPORTATION REGION 1 | |

DOCUMENT NAME: C-SHT-ELEV-BRDG.DWG

CHECKED BY _____
 DRAFTED BY _____
 ESTIMATED BY _____
 CHECKED BY _____
 DESIGNED BY _____
 JOB MANAGER _____
 DESIGN SUPERVISOR _____

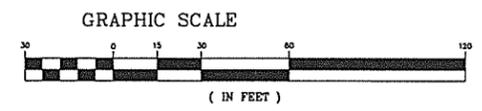


FILE NAME = _____
 DATE/TIME = _____
 USER = _____

| | |
|---------------------|--------------------|
| PREPARED BY: ON: | ALTERED BY: ON: |
| | |

Folt-Albert Associates
 Architecture, Engineering and Surveying, P.C.
 Hanover Square, 435 New Kameer Road
 Albany, New York 12205-3833

| | | | | | | |
|--|---|----------------------------------|------------------------|----------|--|---|
| AS BUILT REVISIONS DESCRIPTION OF WORK: | REPLACEMENT OF THE MIDDLETON ROAD BRIDGE OVER THE SCHROON RIVER TOWN OF BOLTON TOWN OF WARRENSBURG COUNTY: WARREN | PIN PIN #1755.27 PS&E DATE | BRIDGES BIN 3305150 | CULVERTS | UNLESS OTHERWISE NOTED ALL DIMENSIONS IN FEET ALTERNATIVE NO. 3 | FA CONTRACT NO. CONTRACT NO. DRAWING NO. SHEET NO. |
| SIGNATURE _____ DATE _____ | DOCUMENT NAME: _____ | | | | | |



PUBLIC WORKS COMMITTEE MEETING
Tuesday- March 3, 2009 @ 0930

| | Attachments | AIRPORT AGENDA | |
|---------------------------|-------------|--|----------------|
| MINUTES 1. | | APPROVAL OF MEETING MINUTES – January 29, 2009 | CHM. BELDEN |
| NEW BUSINESS | | | CHM. BELDEN |
| 2. | Yes | Resolution Request – To authorize the Chairman to execute SEQR for the T-Hangar Access Taxiway Project. | B. Lamy |
| 3. | Yes | Travel Request – For 2 – airport fire fighters (maintenance workers) to attend “FAR 139 Live Burn” training seminar in Rochester, NY. April 14, 2009 | B. Lamy |
| 3.5 | Yes | Resolution Request – To request approval for a New Contract with Low Bidder - DelSignore Paving, to construct a taxiway to access T-hangar construction. NYSDOT Project 1903.92 Not to exceed - \$312,230 | B. Lamy |
| | | | |
| | | | |
| | | | |
| | | | |
| OLD BUSINESS | | | CHM. BELDEN |
| 4. | No | The following State Grants have been opened and are under review 1. Security Lighting & Fencing (will need re-bid) & 2. Construction of a Taxiway for Hangar development.(came in under budget) | B. Lamy |
| 5. | No | The airport is currently reviewing Qualifications from 13 Consultants, for five year terms. | B. Lamy |
| 6. | Yes | Rich Air – Terminal upgrades 90% complete and find attached some reviews. | B. Lamy |
| REFERRALS | Yes | Items 1-3 | B. Lamy |
| PRIVILEGE OF THE FLOOR | | | CHM. BELDEN |
| ADJORNMENT | | | CHM. BELDEN |

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: Airport - DPW

DATE: February 25, 2009

- (a) Purpose of Request: To authorize the Chairman of the Board of Supervisors to execute any and all documentation associated with the State SEQR for the T-Hangar Access Taxiway Project. H 279.9550 287

- (b) Details: As the Lead Agency for the State Environmental Quality Review on the T-Hangar Access Taxiway project and due to the fact that C & S engineers performed the work to determine that this project Will Not result in any significant adverse environmental impacts. This resolution will authorize the Chairman of the Board of Supervisors to approve the determination on the Short Environmental Assessment Form for Unlisted Actions, in the capacity of Responsible Officer in Lead Agency.

- (c) Previous Resolution Number: 453 of 2008

SCHEDULE "A"
AUTHORIZATION TO ATTEND MEETING OR CONVENTION

Check one:

- X - In-State (needs Supervisory Committee authorization)
- Out-Of State (needs Board resolution)

The DPW - Airport hereby authorizes Brian Gereau & Derrick Blackmer (Supervisory Committee) (Employee's Names)

to attend FAR Part 139 Annual Live Burn Training (FPT-136) Specialized A/C FF
(Name of meeting or organization)

at NE Fire Training Center-Monroe Comm. College, Rochester, NY
(Address)

on April 13-15th. Mode of transportation to be used County Vehicle
(Dates) (County Vehicle or Mass Transportation)

If the mode of transportation is **not** a county vehicle or mass transportation, please explain:

Proper documentation must be attached when sul
(Please check documents attached)

Notice of meeting or convention including cost.

Hotel costs for 2 persons = \$303.96
Meals for 2 (approx.) & IC= \$176.00
Registration/training = \$532.50
TOTAL = \$1012.46

For Overnight Travel

Room rate \$ 79.99 GSA* Rate \$ 101
 Meal costs - GSA*per diem rate \$ 44.00

*www.gsa.gov

Date: _____

Department Head Signature

Date: _____

Committee Chairman Signature

Please refer to the Warren County Travel Policy and County Vehicle Use Regulations for general policy guidelines.

Please check to request a fleet vehicle.

REQUEST FOR USE OF FLEET VEHICLE

Filing Instructions:

1. Original with voucher to Auditor.
2. Copy to Frank Morehouse if fleet vehicle is needed.
3. Copy to Clerk of the Board with Resolution Request form if out-of-state travel.
4. Copy to Purchasing with Purchase Order, if required.
5. Copy to Commissioner of Administrative and Fiscal Services if credit card will be used.



Public Safety Training Facility

| | | | | | |
|--|---|---|--|--|---|
| Law Enforcement Recruit Training | In-Service Law Enforcement Training | Security Officer Training | Northeast Fire Training Center | Homeland Security Management Institute | Rush Range |
| Emergency Services Program | Paramedic Training | Our History | Course Schedule | Resource Scheduler | Staff Jobs Partners Links |

COLLEGE 101 FOR PARENTS

AN OVERVIEW OF THE COLLEGE PLANNING PROCESS
FINANCIAL AID & SCHOLARSHIPS
FEBRUARY 11, 2009
6-7:30 PM

Accredited Aircraft Fire Training Now Available!

The Northeast Fire Training Center at Monroe Community College announces the following available training dates for Aircraft Rescue and Fire Fighting. The courses offered will result in the award of college-level academic credit.

FPT-135 Aircraft Fuel Spill Fire Fighting

This is an eight-hour course designed to provide firefighters with the knowledge and skills associated with large fuel spill fires. It will encompass both classroom and live-fire training scenarios utilizing our 2 crash rescue vehicles and our fuel spill trainer. This course exceeds FAR Part 139 annual requirements for Index A through E under live fire training requirements.

Price: \$501.75* per person. New York State residents can reduce this cost by \$60.50 by providing **Certificate of Residence forms prior to the start of class.**

SPRING 2009 DATE:
As Requested

FPT-136 Specialized Aircraft Fire Fighting

This eight-hour class provides firefighters with the skills and knowledge associated with specialized aircraft fires. These fires could include cockpit, galley, passenger cabin, lavatory, baggage compartment, wheel and brake, engine and local spill type fires. This course utilizes both classroom and live fire training scenarios, and also exceeds FAR Part 139 annual requirements for live fire training.

Price: \$326.75* per person. New York State residents can reduce this cost by \$60.50 by providing **Certificate of Residence forms prior to the start of class.**

SPRING 2009 DATES:
April 14 & May 19

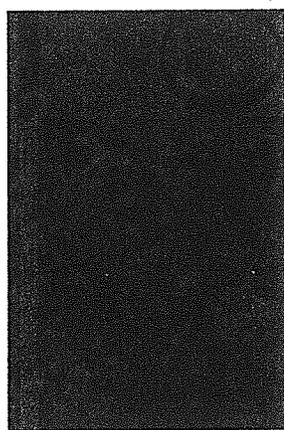
→ Cert of Residence
→ Remind Insh. Video TAPO
→ BRING TAPE

FPT-130 Basic Aircraft Rescue and Fire Fighting

This forty hour specialized aircraft fire fighting course is designed to provide aircraft firefighters the basic level of skills and knowledge required to handle fires on board aircraft, aircraft crash incidents and hazardous materials. Both hands-on use of the aircraft fire training simulators and classroom presentations will be provided to the students.

The classroom presentation will provide familiarization of tools and apparatus, airport infrastructures, chemistry of fire, foam systems, Incident Management System (IMS), aircraft familiarization and tactical considerations in fire suppression operations.

The hands-on application will consist of conducting advanced rescue techniques,



AIRNAV.COM



1601 users online

Rich Air

Floyd Bennett Memorial Airport

Floyd Bennett Memorial Airport
439 Queensbury Ave Rm 101
Queensbury, NY 12804
518-798-3091
518-798-3144
Fax 518-798-3152



Services, Facilities and Amenities

- Aviation fuel
- Aircraft parking (ramp or tiedown)
- Hangars
- Aircraft rental
- Aerial tours / aerial sightseeing
- Aircraft maintenance
- Aircraft parts
- Aviation accessories
- Catering
- Pilot supplies
- Rental cars
- Pilots lounge / snooze room
- Public telephone
- Restrooms

Aviation fuel services

Brand:

Fueling hours: during regular FBO business hours, plus after hours call-out service (with prior arrangement and/or a callout fee); call FBO for details

GUARANTEED FUEL PRICES

| | |
|---------------------------------|--------|
| 100LL Avgas <u>Full service</u> | \$3.75 |
| Jet A <u>Full service</u> | \$3.99 |

WE GUARANTEE OUR PRICES POSTED ON AIRNAV

Prices include all taxes.



Comments from AirNav users

*Comments are submitted by their authors and do not reflect the opinion of AirNav, LLC. All comments must adhere to [AirNav's Policy on Comments](#).
AirNav's standard comment retention period is 3 years.*

From Jim Rollo on 16-Feb-2009

Flew my Lance into GFL for the weekend. Great Service by the Line crew and Jane behind the desk. They waved one nights parking for my fuel purchase. Great fuel

price for the area. In the past I've used RME because it's just as close to my final destination in the Adirondacks, but GFL has better service and prices. I'll be back.

From Bill Brown on 12-Feb-2009

What a great airport and exceptionally friendly people. We arrived at closing time for the FBO. Our pax had thought we would only be there for an hour or so. It turned into 2.5+ hours. Jane, the lead CSR and Dan, the ramp lead was great. We visited for over an hour, past closing time mind you, while we waited for our pax. They were two of the friendliest people I have run into. I look forward to going back to GFL and would recommend them to anyone traveling into the ALB area. Thanks again.

Where would you like to go next?

- [Floyd Bennett Memorial Airport information](#)
- [AirNav home page](#)

Don Degraw

From: "Allen, Amanda" <allena@co.warren.ny.us>
To: "Lamy, Bill" <wlamy@warrencountydpw.com>; "DeGraw, Donald" <ddegraw@warrencountydpw.com>; "Butler, Paul" <pbutler@warrencountydpw.com>
Sent: Tuesday, February 24, 2009 12:45 PM
Subject: Referral Listing

Good Afternoon,

In anticipation of the Public Works Committee meeting scheduled for Tuesday, March 3rd at 9:30 a.m., please find below the listing of items pending from prior Committee meetings.

Have a wonderful day!

Amanda Allen
 Sr. Legislative Office Specialist
 Warren County Board of Supervisors
 Phone 518-761-7656
 Fax 518-761-7652

PUBLIC WORKS: *(Including Airport; DPW; Parks, Recreation & Railroad; Warren County Sewer and Solid Waste & Recycling)*

AIRPORT:

- 1) Committee authorized legal action to determine the validity of easement on the Chartrand parcel. Mr. DeGraw is working with the County Attorney's Office on this issue. (05.27.08)
- 2) Mr. Lamy to determine an appropriate replacement for Mr. Stevens on the NYSAC Public Safety Committee. (07.29.08)
- 3) Status of self-fueling facility being constructed by Rich Air. (01.29.09)

DPW:

- 1) Corinth Road Reconstruction. Status as necessary. (01.27.09)
- 2) Budget Performance Report to be provided at end of each quarter instead of monthly. (10.28.08 - last report)
- 3) NYSDEC requests for work at Scaroon Manor; updates as necessary.
- 4) NYSDEC violation citations at North Creek fuel farm - Mr. Dusek is working with Mr. Tennyson to formulate the final response to NYSDEC with respect to this matter. (01.27.09)
- 5) Stormwater Officer position to be reviewed by attorneys for City of Glens Falls, Town of Queensbury and Warren County. (01.27.09)
- 6) Milton Avenue Bridge repairs. Status. (01.27.09)
- 7) Committee authorized additional engineering on possible relocation of Middleton Bridge. (01.27.09)
- 8) Mr. Lamy to reintroduce request to increase the maintenance cost charged to Towns and to the County for use of the County Fuel Farm system by \$.10 per gallon effective January 1, 2010 closer to budget time. *Note: The request to*

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: DPW- Airport

DATE: March 2, 2009

- (a) Is this a Result of a Bid or Request for Proposal? Bid, WC Bid No. 22-09.

- (b) Purpose of Contract: To construct a 600' long, by 35' wide taxiway that will service new hangar development located on the east side of Taxiway A (with the Base Bid) and to perform limited basic site work for development of proposed T-Hangars (with the Add On #1). State Grant NYSDOT Project No. 1903.92 (D&C).

- (c) Name of Contractor: DelSignore Blacktop Paving Inc. - Dewey DelSignore, Owner

- (d) Address of Contractor: 42 Brick Church Road, Troy, NY 12108

- (e) Contractor's Contact Person and Telephone Number: Dewey DelSignore 518-279-1642 w, 518-279-1792 fax.

- (f) Has or will the Contract be provided, if so, please attach: Yes, will be provided.

- (g) Commencement Date of Contract: When approved.

- (h) Termination Date of Contract: When completed.

- (i) Payment Provisions:
 - i) lump sum amount \$258,492 Base Bid & \$53,738 Add On #1
 - ii) hourly rate amount
 - iii) total amount not to exceed \$312,230
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.

- (j) Where are the Funds for this Contract? List Budget Code, (with title), Object

Code (with title), and Amount: OR Capital Project OR Capital Reserve Project
Number, and Title, and Amount: T-hangar Access Taxiway Project - Capital
Project Number H287.9550 280



C&S Companies
499 Col. Eileen Collins Blvd.
Syracuse, NY 13212
p: (315) 455-2000
f: (315) 455-9667
www.cscos.com

February 25, 2009

Mr. Donald DeGraw,
443 Queensbury Ave., Room 201
Queensbury, NY 12804

Re: Floyd Bennett Memorial Airport
T-Hanger Access Taxiway
NYSDOT Project No. 1903.92 (D&C)
BID # → WC 22-09
File: 107.030.001

Dear Mr. DeGraw:

Ten (10) bids for the above referenced project were received on February 17th, 2009 at 3:00 pm local time. The bids were reviewed, tabulated and the low bidder is as follows:

| <u>CONTRACTOR</u> | <u>BID AMOUNT</u> |
|--|---|
| DelSignore Blacktop Paving Inc. 42 Brick Church Road Troy, NY 12108 Dewey DelSignore Ph: (518) 279-1642 Fax: (518) 279-1792 | \$258,492.00 Base Bid \$ 53,738.00 Add-On #1 |

The low bid submitted was reviewed and found to be in order. For a complete breakdown of the bid amounts and the remaining bidders, please refer to the attached bid tabulation.

The low bid submitted is 41% below the Engineer's Opinion of Construction Cost for the project and is considered reasonable. The difference in cost can be attributed to the lower cost of unclassified excavation. The New York State Department of Transportation has issued a grant to Warren County for the project based upon the bid amount for the Base bid and Add-On #1. The final decision to award Add-On #1 must be made by Warren County.

The low bidder has completed several similar projects at airports in New York State and has completed similar type projects at other facilities.

Based on our review of information submitted, we recommend award of the T-Hanger Access Taxiway Contract Base Bid and potential Add-On No. 1 in the amount of \$258,492.00 for Base Bid and \$53,738.00 for Add-On #1 to DelSignore Blacktop Paving Inc. in accordance with the conditions of award stipulated in their bid and contingent upon New York State Department of Transportation concurrence.

f:\project\107 - warren county\107030001 t-hanger access tw\design\correspondence\award & contracts\recommendation of award.doc

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

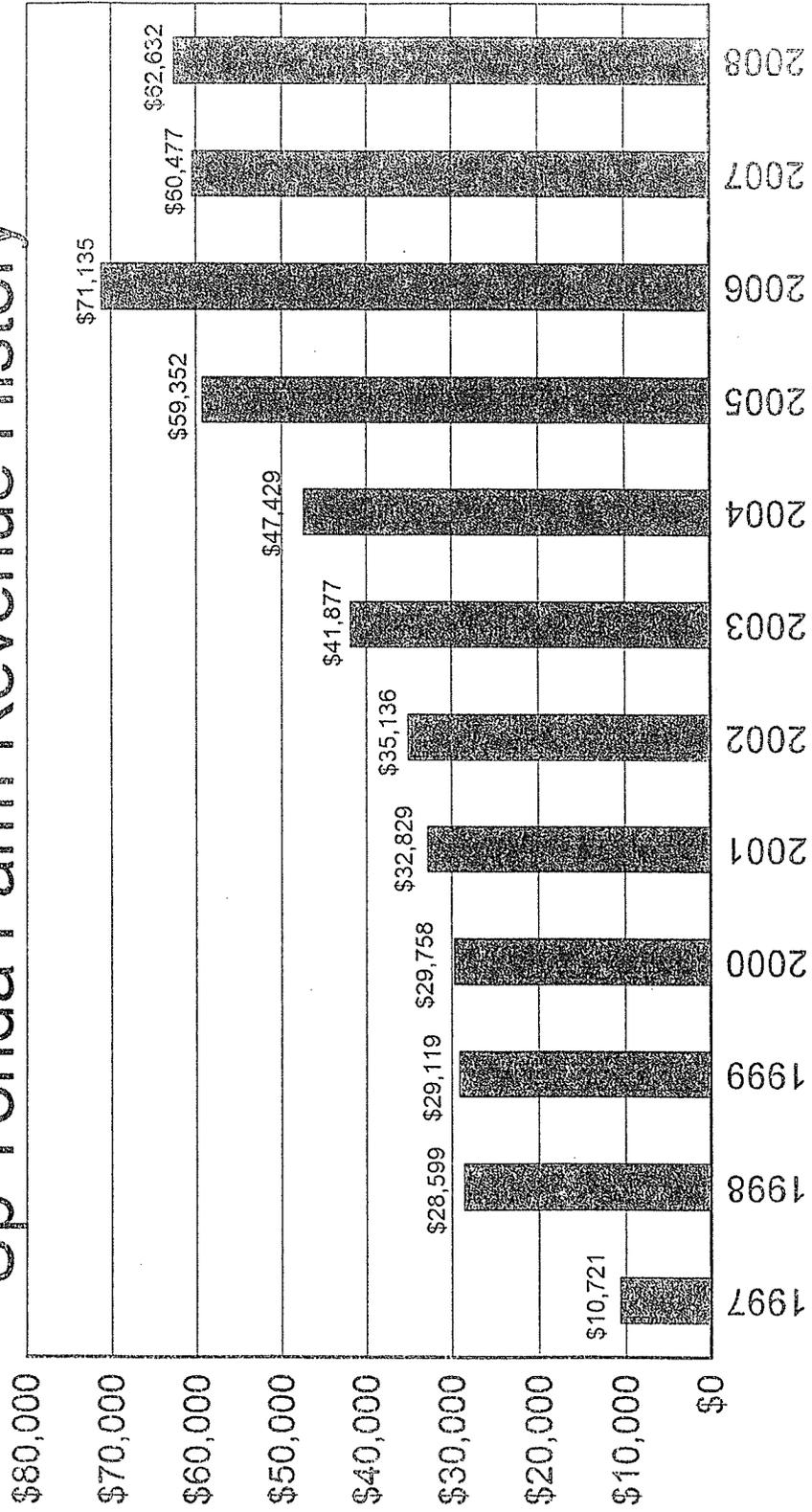
DEPARTMENT NAME: DPW- Airport

DATE: March 2, 2009

- (a) Is this a Result of a Bid or Request for Proposal? Bid, WC Bid No. 22-09.
- (b) Purpose of Contract: To construct a 600' long, by 35' wide taxiway that will service new hangar development located on the east side of Taxiway A (with the Base Bid) and to perform limited basic site work for development of proposed T-Hangars (with the Add On #1). State Grant NYSDOT Project No. 1903.92 (D&C).
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- (f) Has or will the Contract be provided, if so, please attach: Yes, will be provided.
- (g) Commencement Date of Contract: When approved.
- (h) Termination Date of Contract: When completed.
- (i) Payment Provisions: i) lump sum amount \$258,492 Base Bid & \$53,738 Add On #1
ii) hourly rate amount
iii) total amount not to exceed \$312,230
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (j) Where are the Funds for this Contract? List Budget Code, (with title), Object

Code (with title), and Amount: OR Capital Project OR Capital Reserve Project
Number, and Title, and Amount: T-hangar Access Taxiway Project - Capital
Project Number H287.9550 280

Up Yonda Farm Revenue History

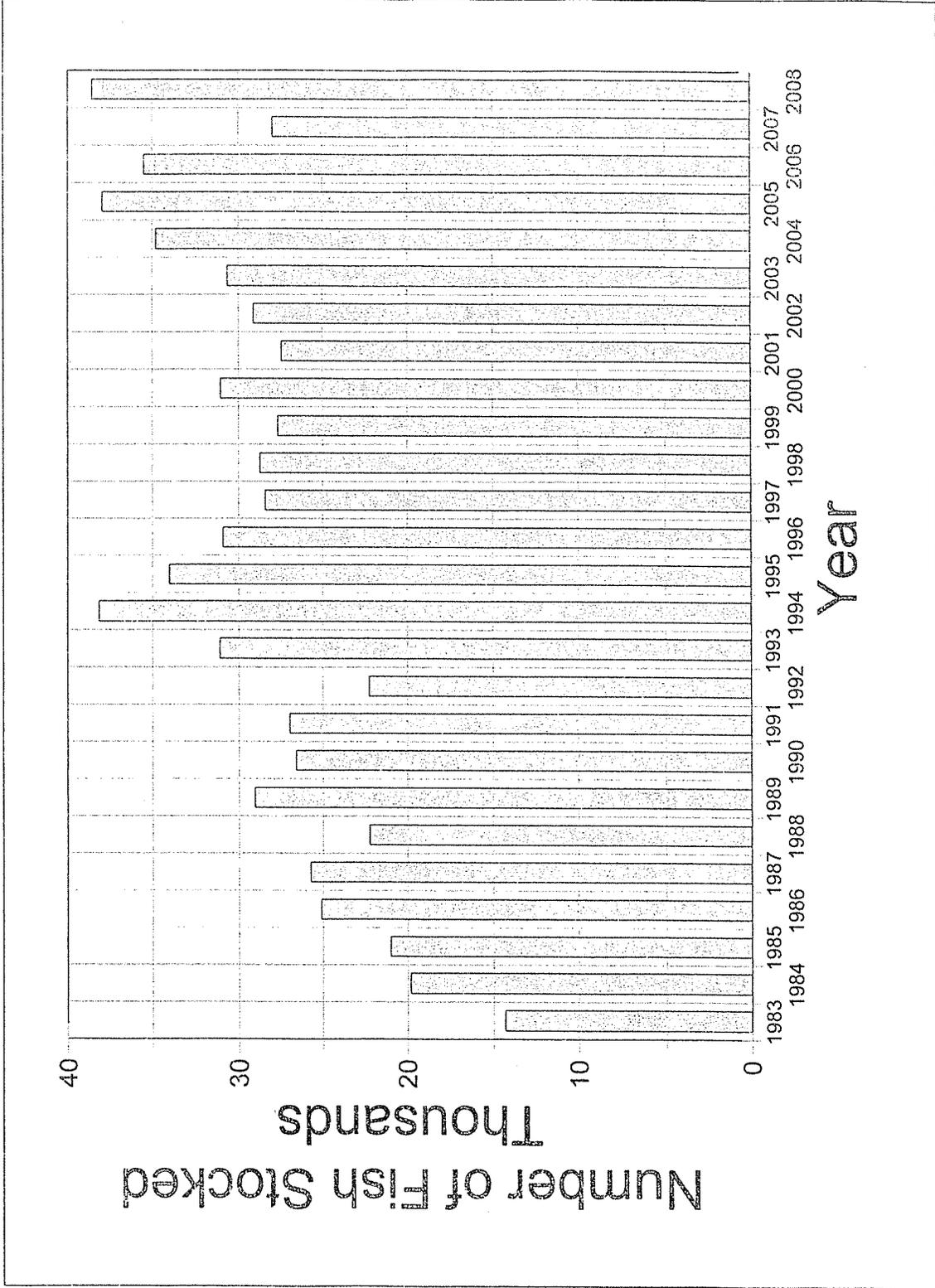


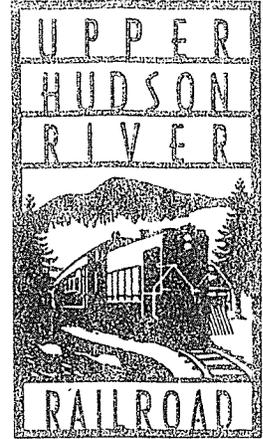
Up Yonda Farm Environmental Education Center Revenues

| | 1997 | 1998 | 1999 | 2000 | 2001 | 2002 | 2003 | 2004 | 2005 | 2006 | 2007 | 2008 |
|-----------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| January | | \$443.00 | \$641.00 | \$604.00 | \$2,669.00 | \$86.00 | \$2,338.00 | \$1,524.00 | \$1,671.00 | \$1,209.00 | \$1,268.00 | \$1,277.00 |
| February | \$111.00 | \$446.00 | \$1,835.00 | \$1,598.00 | \$1,792.00 | \$1,814.00 | \$2,841.00 | \$3,297.00 | \$2,963.00 | \$1,208.00 | \$2,417.00 | \$1,869.00 |
| March | | \$1,392.00 | \$2,847.00 | \$3,507.00 | \$3,125.00 | \$2,895.00 | \$3,865.00 | \$5,057.00 | \$3,729.00 | \$3,981.00 | \$3,792.00 | \$3,292.00 |
| April | \$60.00 | \$2,204.00 | \$2,010.00 | \$1,573.00 | \$1,782.00 | \$1,398.00 | \$1,732.00 | \$2,204.00 | \$1,623.00 | \$1,814.00 | \$1,114.00 | \$2,225.00 |
| May | \$956.00 | \$3,160.00 | \$2,929.00 | \$3,381.00 | \$2,472.00 | \$3,309.00 | \$4,361.00 | \$5,070.00 | \$5,341.00 | \$4,708.00 | \$5,144.00 | \$3,610.00 |
| June | \$1,435.00 | \$3,114.00 | \$2,485.00 | \$2,866.00 | \$3,602.00 | \$3,228.00 | \$6,841.00 | \$6,317.00 | \$5,806.00 | \$6,424.00 | \$5,633.00 | \$7,524.00 |
| July | \$914.00 | \$3,322.00 | \$1,862.00 | \$2,540.00 | \$2,609.00 | \$4,041.00 | \$3,553.00 | \$5,299.00 | \$3,481.00 | \$3,087.00 | \$4,080.00 | \$4,060.00 |
| August | \$1,346.00 | \$2,360.00 | \$3,242.00 | \$3,008.00 | \$3,030.00 | \$3,749.00 | \$3,426.00 | \$3,764.00 | \$3,027.00 | \$3,242.00 | \$3,507.00 | \$3,945.00 |
| September | \$2,193.00 | \$3,489.00 | \$2,845.00 | \$2,366.00 | \$2,991.00 | \$3,880.00 | \$3,284.00 | \$4,235.00 | \$4,298.00 | \$4,466.00 | \$3,582.00 | \$2,844.00 |
| October | \$2,237.00 | \$4,684.25 | \$3,603.00 | \$5,257.00 | \$5,069.00 | \$7,004.00 | \$6,250.00 | \$6,235 | \$6,162.00 | \$9,044.00 | \$5,870.00 | \$7,338.00 |
| November | \$1,444.00 | \$2,980.00 | \$4,338.00 | \$1,963.00 | \$2,607.00 | \$2,357.00 | \$2,126.00 | \$3,811.00 | \$3,534.00 | \$4,163.00 | \$4,143.00 | \$3,315.00 |
| December | \$25.00 | \$714.00 | \$341.00 | \$375.00 | \$586.00 | \$1,032.00 | \$903.00 | \$222.00 | \$552.00 | \$1,025.00 | \$1,244.00 | \$744.00 |
| Sub Total | \$10,721.00 | \$28,308.25 | \$28,978.00 | \$29,038.00 | \$32,334.00 | \$34,793.00 | \$41,520.00 | \$47,035.00 | \$42,187.00 | \$44,371.00 | \$41,794.00 | \$42,043.00 |
| Auction | | \$172.50 | | | | | | | | | | |
| Interest | | \$118.58 | \$140.64 | \$720.48 | \$494.81 | \$342.80 | \$356.52 | \$394.37 | \$489.57 | \$3,301.15 | \$5,959.51 | \$3,199.57 |
| Glens Falls Grant | | | | | | | | | \$16,675.15 | \$23,463.23 | \$12,723.74 | \$14,638.40 |
| Wburg Grant | | | | | | | | | | | | \$2,651.41 |
| Vending | | | | | | | | | | | | \$99.63 |
| Total Revenues | \$10,721.00 | \$28,599.33 | \$29,118.64 | \$29,758.48 | \$32,828.81 | \$35,135.80 | \$41,876.52 | \$47,429.37 | \$59,351.72 | \$71,135.38 | \$60,477.25 | \$62,632.91 |

Warren County Fish Hatchery Spring Yearling Stocking History 1983 - 2008

| <u>Year</u> | <u>Number</u> |
|---------------|----------------|
| 1983 | 14,304 |
| 1984 | 19,825 |
| 1985 | 20,962 |
| 1986 | 25,119 |
| 1987 | 25,750 |
| 1988 | 22,216 |
| 1989 | 29,064 |
| 1990 | 26,621 |
| 1991 | 26,990 |
| 1992 | 22,244 |
| 1993 | 31,104 |
| 1994 | 38,146 |
| 1995 | 34,036 |
| 1996 | 30,920 |
| 1997 | 28,430 |
| 1998 | 28,750 |
| 1999 | 27,662 |
| 2000 | 31,052 |
| 2001 | 27,465 |
| 2002 | 29,122 |
| 2003 | 30,650 |
| 2004 | 34,783 |
| 2005 | 37,953 |
| 2006 | 35,494 |
| 2007 | 27,962 |
| 2008 | 38,559 |
| Total: | 745,203 |





February 13, 2009

Warren County Parks & Recreation
4028 Main Street
Warrensburg, NY 12885

Attention: Paul Bulter

Reference: 2007 Financials Statement

Dear Mr. Bulter

Please find enclosed the 2007 Financial Statement as prepared in the past per the contract between the Upper Hudson River Railroad and Warren County. Any questions, please feel free to give me a call.

Very truly yours

A handwritten signature in cursive script that reads "John C. Riegel".

John C Riegel
President

JCR:rlh
Enclosure

3 Railroad Place • PO Box 424, North Creek, NY 12853
Phone: 518/251-5334 • Fax: 518/251-5332 • Website: UHRR.com
E-mail: info@UHRR.com

Upper Hudson River Railroad
Balance Sheet
January 1, 2007 - December 31, 2007

ASSETS

Current Assets:

| | | |
|-----------------------------|----------------|--------------|
| <u>Cash</u> | \$ (15,250.00) | |
| <u>Inventory</u> | \$ 23,801.67 | |
| <u>Prepaid Expenses</u> | \$ 21,507.33 | |
| <u>Travel Expense</u> | \$ 3,623.18 | |
| <u>Deposits</u> | \$ 1,900.00 | |
| <u>Notes Receivable</u> | \$ 4,284.00 | |
| <u>Total Current Assets</u> | | \$ 39,748.11 |

Other Assets:

| | | |
|-------------------------------------|--------------|--------------|
| <u>Property & Equipment NET</u> | \$ 79,980.00 | |
| <u>Organizational Cost NET</u> | \$ - | |
| <u>Total Other Assets</u> | | \$ 79,980.00 |

TOTAL ASSETS \$ 119,845.48

LIABILITIES & STOCKHOLDERS EQUITY

Current Liabilities:

| | | |
|-------------------------------------|--------------|---------------|
| <u>Short Term Borrowings</u> | \$ 92,185.10 | |
| <u>Accounts Payable</u> | \$ 54,623.68 | |
| <u>Accrued Expenses</u> | \$ 8,925.26 | |
| <u>Accrued Income Tax</u> | \$ 1,132.75 | |
| <u>Accounts Payable Consignment</u> | \$ 120.00 | |
| <u>Accrued Insurance Payments</u> | \$ 10,930.39 | |
| <u>Total Current Liabilities</u> | | \$ 167,917.18 |

Long Term Liabilities:

| | | |
|------------------------------------|-----------------|-----------------|
| <u>Long Term Borrowings</u> | \$ 1,172,087.65 | |
| <u>Total Long Term Liabilities</u> | | \$ 1,172,087.65 |

Stockholders Equity:

| | | |
|----------------------------------|-----------------|-----------------|
| <u>Common Stock</u> | \$ 3,000.00 | |
| <u>Retained Earnings</u> | \$ 1,223,159.35 | |
| <u>Total Stockholders Equity</u> | | \$ 1,220,159.35 |

Total Liabilities and Stockholder Equity \$ 119,845.48

Upper Hudson River Railroad
 Stmt of Income Retained Earnings
 January 1, 2007 - December 31, 2007

| | 1/1/07-12/31/07 | 1/1/06-12/31/06 | 1/1/05-12/31/05 |
|-------------------------------|-----------------|-----------------|-----------------|
| Operational Income | \$ 281,568.91 | \$ 325,190.60 | \$ 341,001.37 |
| Cost of Operations | \$ (219,224.27) | \$ (246,170.61) | \$ (231,088.30) |
| G/P (L) before Indirect Costs | \$ 62,344.64 | \$ 79,019.99 | \$ 109,913.07 |
| Indirect Cost | \$ (171,119.72) | \$ (153,318.51) | \$ (88,525.86) |
| Income (L) from Operations | \$ (108,775.08) | \$ (74,298.52) | \$ 21,387.21 |
| Administrative Expenses | \$ (153,914.13) | \$ (155,830.12) | \$ (135,032.18) |
| P/L before other income | \$ (262,689.51) | \$ (230,128.64) | \$ (113,644.97) |
| Other Income | \$ 877.00 | \$ 2,505.00 | \$ 1,336.36 |
| P/L before Taxes | \$ (261,812.51) | \$ (225,420.86) | \$ (111,139.97) |
| | | | |
| | | | |
| Operational Income Thomas | \$ 340,777.92 | \$ 458,292.47 | |
| Cost of Operation | \$ (96,420.45) | | |
| G/P (I) before Indirect Cost | \$ 244,357.47 | \$ 458,292.47 | |
| Indirect Cost | | \$ (137,748.37) | |
| Income (L) From Operations | \$ 244,357.47 | \$ 320,544.10 | |
| Administrative Expenses | \$ 214,002.03 | \$ (234,359.55) | |
| P/L Before Taxes | \$ 30,355.44 | \$ 86,184.55 | |
| | | | |
| Combined P/L | \$ (231,458.07) | \$ (139,236.31) | |
| | | | |
| | | | |
| Retained Earnings | | | |
| Beginning | \$ 991,701.28 | \$ 852,464.97 | \$ 741,325.00 |
| Ending | \$ 1,223,159.35 | \$ 991,701.28 | \$ 852,464.97 |
| | | | |
| | | | |
| | | | |

Administrative Expenses1/1/2007-12/31/20071/1/2006-12/31/20061/1/2005-12/31/2005

| | | | |
|---------------------------|---------------|---------------|--|
| DOWT Misc Expenses | \$ 18,564.48 | \$ 65,526.45 | |
| Gift Shop Labor | \$ 8,275.11 | \$ 2,765.75 | |
| Cash Register | | \$ 1,316.49 | |
| Advertising | \$ 21,350.64 | \$ 26,041.58 | |
| Payroll | | \$ 26,482.89 | |
| Office Equipment Rental | \$ 801.25 | \$ 369.15 | |
| Office Supplies | \$ 31.83 | \$ 88.00 | |
| Entertainment Labor | \$ 4,900.00 | \$ 4,100.00 | |
| Interest Expense | | \$ 1,789.25 | |
| Credit Card Expense | \$ 4,037.64 | \$ 4,371.87 | |
| Pymt to Hit Entertainment | \$ 88,773.32 | \$ 101,508.12 | |
| Train Service Labor | \$ 10,123.50 | | |
| Ticket Sales Labor | \$ 1,516.50 | | |
| Grounds Labor | \$ 9,066.85 | | |
| Misc. Labor | \$ 6,031.00 | | |
| Activity Labor | \$ 3,103.55 | | |
| Brochure Labor | \$ 11,135.48 | | |
| Phone | \$ 735.18 | | |
| Utilities | \$ 811.10 | | |
| Train Fuel | \$ 6,461.71 | | |
| Donations | \$ 5,325.00 | | |
| Equipment Rental | \$ 6,151.91 | | |
| Bus Rentals | \$ 3,110.00 | | |
| Security | \$ 3,696.00 | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | \$ 214,002.03 | \$ 234,359.55 | |

Direct Operational Expense 1/1/2007-12/31/2007 1/1/2006-12/31/2006 1/1/2005-12/31/2005

| | | | | |
|-------------------------|----|-----------|----|------------|
| Materials Purchased | \$ | 82,669.45 | \$ | 119,905.37 |
| Payments Warren Country | \$ | 13,751.00 | \$ | 17,843.00 |
| | | | | |
| | | | | |
| | \$ | 96,420.45 | \$ | 137,748.37 |

DIRECT OPERATIONAL COST

| | <u>1/1/2007-12/31/2007</u> | <u>1/1/2008-12/31/2008</u> | <u>1/1/2005-12/31/2005</u> |
|--------------------------------------|----------------------------|----------------------------|----------------------------|
| Labor Wages | \$ 73,210.95 | \$ 73,811.15 | \$ 80,986.70 |
| Purchase Labor | | | |
| Repairs & Maintenance | | \$ 7,018.18 | \$ 5,383.66 |
| Permits & Licenses | | \$ 375.00 | \$ 167.50 |
| Engine Rental Payment | \$ 18,800.00 | \$ 18,800.00 | \$ 18,800.20 |
| Stock Gifts Shop | \$ 30,124.81 | \$ 31,674.45 | \$ 21,131.66 |
| Coffee Bar Supplies | \$ 1,829.83 | \$ 1,018.70 | \$ 1,957.22 |
| Paper Products | \$ 1,815.05 | \$ 2,651.60 | \$ 1,108.13 |
| Candy, Ice Cream | \$ 6,442.11 | \$ 4,095.56 | \$ 3,445.09 |
| Food Supplies | \$ 2,264.64 | \$ 1,223.93 | |
| Soda & Non Soda Item | \$ 1,886.81 | \$ 4,471.71 | \$ 4,860.42 |
| Entertainment Supplies | \$ 1,910.63 | \$ 1,119.35 | |
| Popcorn Supplies | \$ 629.99 | \$ 533.94 | |
| Alcohol / Bar Supplies | \$ 821.27 | \$ 571.15 | \$ 1,312.84 |
| Stock Caboose | | \$ 2,292.49 | \$ 13,451.83 |
| Portable Bathroom Cleaning | \$ 361.13 | \$ 2,410.18 | \$ 353.88 |
| Rental Riverside Station | \$ 1,000.00 | \$ 12,479.00 | \$ 11,000.00 |
| Fuel, Oil, Grease | \$ 36,475.51 | \$ 30,918.04 | \$ 24,640.77 |
| Motor Coach Expense | \$ 252.00 | | \$ 220.00 |
| Ridership - Warren Co. | \$ 11,372.00 | \$ 15,470.00 | \$ 18,295.00 |
| Train Entertainment | \$ 9,062.71 | \$ 6,337.21 | \$ 5,501.85 |
| Track Repairs | | | |
| Credit Card Deductions | \$ 1,673.85 | \$ 2,249.71 | \$ 4,596.54 |
| Miscellaneous | \$ 337.73 | \$ 893.94 | \$ 55.95 |
| Signal Utilities | \$ 6,768.59 | \$ 8,692.09 | \$ 1,143.94 |
| Rolling Stock Inspection | | \$ 20.00 | |
| Telephone Expenses | \$ 3,701.96 | \$ 2,401.58 | \$ 2,861.54 |
| Utilities | \$ 6,506.14 | \$ 8,967.38 | \$ 6,673.48 |
| Heating Fuel | \$ 3,976.56 | \$ 3,074.06 | \$ 2,140.10 |
| Track Consultant | | | |
| Bridge Inspection | | \$ 4,600.18 | |
| DOWT Epenses | | | \$ 3,000.00 |
| | | | |
| Total Direct Operational Cost | \$ 219,224.27 | \$ 246,170.61 | \$ 231,088.30 |
| | | | |

Indirect Operational Cost

1/1/2007-12/31/2007

1/1/2008-12/31/2008

1/1/2005-12/31/2005

| | | | | | | |
|---------------------------|----|-----------|----|-----------|----|-----------|
| Insurance | \$ | 55,041.03 | \$ | 20,805.90 | \$ | 26,994.50 |
| Misc. Labor | \$ | 7,866.74 | | | | |
| Labor Shop / Yard | \$ | 36,905.83 | \$ | 53,835.07 | \$ | 23,392.25 |
| Equipment R & M | \$ | 15,265.84 | \$ | 10,404.39 | \$ | 753.40 |
| Payroll Taxes | \$ | 35,654.87 | \$ | 34,203.89 | \$ | 26,084.25 |
| Tolls & Permits | \$ | 67.50 | \$ | 417.50 | | |
| Health Insurance | | | | | | |
| Miscellaneous | \$ | 939.20 | \$ | 3,674.44 | \$ | 196.78 |
| Cleaning Supplies | \$ | 1,001.95 | \$ | 2,443.47 | \$ | 1,722.26 |
| Utilities | | | | | | |
| Heating Fuel | | | | | | |
| Leased Equipment | | | \$ | 86.67 | \$ | 133.75 |
| Portable Radio Repairs | | | | | | |
| Electrical Supplies | \$ | 45.29 | \$ | 217.25 | | |
| Safety Fee | \$ | 451.00 | \$ | 312.00 | \$ | 263.00 |
| Fuel, Oil, Grease | \$ | 5,421.94 | \$ | 4,348.24 | \$ | 1,901.74 |
| Freight | | | \$ | 201.15 | \$ | 1,627.79 |
| Building Supplies | \$ | 1,956.56 | \$ | 9,792.66 | \$ | 2,326.39 |
| Water Usage | | | \$ | 201.60 | \$ | 252.00 |
| Welding Supplies | \$ | 705.95 | \$ | 1,897.95 | \$ | 798.62 |
| Ground Maintenance | \$ | 4,416.36 | \$ | 6,634.40 | \$ | 610.59 |
| Internet & Computer Serv | \$ | 1,845.00 | \$ | 600.00 | \$ | 1,095.60 |
| Rental Storage Trailer | | | | | | |
| Platform Rental | \$ | 1,000.00 | | | | |
| Federal Diesel Tax | \$ | 278.42 | \$ | 25.89 | \$ | 279.91 |
| Safety Supplies | \$ | 169.15 | \$ | 558.51 | \$ | 93.00 |
| Signal Expense | | | \$ | 357.90 | | |
| Small Tool & Supplies | \$ | 87.04 | \$ | 497.11 | | |
| Building Renovation | | | \$ | 1,718.97 | | |
| Equipment Repairs Caboose | | | \$ | 283.55 | | |

Total Indirect Oper. Cost \$ 171,119.72 \$ 153,318.51 \$ 88,525.83

Administrative Expenses 1/1/2007-12/31/2007 1/1/2006-12/31/2006 1/1/2005-12/31/2005

| | | | |
|-------------------------------------|----------------------|----------------------|----------------------|
| Managers salaries | \$ 28,050.50 | \$ 38,329.75 | \$ 30,770.00 |
| Office Wage | \$ 24,818.49 | \$ 21,671.27 | \$ 23,651.75 |
| Promotional Wages | \$ 426.25 | | |
| Inventory Labor | \$ 150.05 | | |
| Brochures Distribution | \$ 4,908.09 | \$ 2,799.40 | \$ 683.25 |
| Promotion/Advertising | \$ 27,393.18 | \$ 27,127.71 | \$ 22,866.00 |
| Office Supplies & Travel | \$ 7,712.74 | \$ 12,100.47 | \$ 8,477.28 |
| Telephone | \$ 4,220.09 | \$ 2,952.69 | \$ 1,953.25 |
| Interest Expenses | \$ 10,183.97 | \$ 2,872.73 | \$ 3,552.58 |
| Vendor Service Charges | \$ 3,351.67 | \$ 4,156.77 | \$ 1,694.20 |
| NYS Franchise Tax | | \$ 100.00 | \$ 100.00 |
| Postage | \$ 4,022.06 | \$ 2,057.96 | \$ 1,531.95 |
| Depreciation | \$ 18,114.00 | \$ 18,445.06 | \$ 20,794.34 |
| Data Processing | \$ 4,692.61 | \$ 4,001.53 | \$ 3,602.65 |
| Donation | \$ 150.00 | \$ 4,175.00 | \$ 60.00 |
| Dues & Subscriptions | \$ 1,283.00 | \$ 2,209.40 | \$ 1,719.87 |
| Bank Finance Charges | \$ 9,847.64 | \$ 5,837.12 | \$ 2,531.02 |
| Legal & Accounting | | \$ 1,675.00 | \$ 3,605.00 |
| Penalties | \$ 41.44 | \$ 1,460.35 | \$ 50.00 |
| Utilities | \$ 733.16 | \$ 1,203.62 | \$ 625.48 |
| Repairs/Maint Office Equip | \$ 128.88 | \$ 122.68 | \$ 225.00 |
| Office Fuel, Oil, Grease | \$ 276.67 | \$ 441.51 | \$ 2,724.35 |
| Uniforms | | \$ 24.05 | \$ 910.50 |
| Consulting | | \$ 96.00 | |
| Office Equipment Rental | | \$ 321.00 | \$ 1,392.00 |
| RFP Expenses | | | |
| Vehicle Registrations | | | \$ (25.50) |
| Sales Tax Expense | \$ 4.79 | | \$ 52.53 |
| Office Heating Fuel | \$ 3,404.85 | \$ 1,749.05 | \$ 1,484.68 |
| Sererance Expenses | | | |
| Total Administrative Expense | \$ 153,914.13 | \$ 155,930.12 | \$ 135,032.18 |

WARREN COUNTY ATTORNEY'S OFFICE

Warren County Municipal Center
1340 State Route 9
Lake George, New York 12845
Telephone 518 - 761 - 6463
Fax 518 - 761 - 6377

LAW DEPARTMENT

DATE: February 24, 2009

TO: Paul S. Butler, Director
Parks, Recreation & Railroad

FROM: Paul B. Dusek, County Attorney 

RE: TOWNS OF THURMAN AND HADLEY PLATFORMS/PARTIAL STATIONS

You have inquired as to whether the Upper Hudson River Railroad, Inc. (UHRR) would be required to pay the Two Dollars (\$2) per passenger fee under their agreement, as a result of the construction of the platforms/partial stations in the Towns of Thurman and Hadley.

It is my opinion that the platforms/partial stations are not the type of stations that were contemplated by the parties under the agreement by virtue of the various clauses in the agreement, which indicated that they were going to be "turn key" with all electrical, plumbing, HVAC, decking platforms and parking in place with the right to sublet and run concessions, except for the Town of Thurman, which was to be a seasonal station provided without heating and air conditioning facilities. Certainly, the nature of the platforms/partial stations constructed by the County would not seem to meet the terms of the agreement nor the intent of the parties when this provision was agreed to. Therefore, there would not seem to be a basis to require UHRR to pay \$2 per ticket upon the availability of train stations in the Towns of Thurman and Hadley.

Based on the foregoing, and also based on the fact that the stations were bonded, I am recommending that the County retain full ownership and control of the platforms/stations. The County may allow public use of the same, but should not allow UHRR to use the same for anything other than a way of accepting and discharging passengers. This second recommendation is made to preserve the tax-exempt status of the bonds that were issued for the train stations.

I recommend that the above information be shared with your Committee, and if there should be any questions, please do not hesitate to contact me.

PBD:dln

cc: Hal G. Payne, Commissioner - Administrative & Fiscal Services

RESOLUTION REQUEST FORM NO. 7

*Request to Amend County Budget**

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME:

DATE: 03/3/09

- (a) Purpose of Amendment: Amend budget to reflect A/GFTC Make the Connection Grant award of \$55,000.00 for improvements along the Warren County Bikeway: DOT PIN # 1757.87 , Warren County Repairs, A/GFTC "Make the Connection Program."
- (b) Appropriation Code (with title), Object Code (with title) and Amount: Increase Parks and Recreation Department 7110.465 - Parks and Recreation / Road/Bridge Materials- \$55,000.00
- (c) Revenue Code (with title), and Amount: Increase Parks and Recreation Department 7110 / 3889 - Parks and Recreation, Other - \$55,000.00

Notes: 80/20 reimbursement program; \$55,000 materials /\$13,750 in-kind.
In kind services as 20% match of total \$68,750. Project planned in the late spring 2009.

RESOLUTION REQUEST FORM NO. 4

Request for Extending, Rescinding or Amending Existing Contract

DEPARTMENT NAME: Parks, Recreation, and Railroad

DATE: 03/03/09

- (a) Purpose of Contract Change: Amend the existing snowmobile license agreement between Warren County and Lyme Adirondack Timberlands I, L.L.C. for trails in the town of Hague to include additional snowmobile trails on Lyme lands (see exhibit A) with no additional fee.
- (b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract: 785 of 2007, 493 of 2008
- (c) Name of Contractor: Lyme Adirondack Timberlands I, L.L.C.
- (d) Address of Contractor: 10270 State Route 149, Fort Ann, NY 12827.
- (e) Contractor's Contact Person and Telephone Number: Mike Gersten, 793-4481 ext. 223.
- (f) Commencement Date of Extension: upon execution
- (g) Termination Date of Extension: 11/30/09
- (h) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (i) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: