

**PUBLIC WORKS COMMITTEE MEETING**  
**Tuesday- April 28, 2009 @ 0930**

	Attachments	<b>AIRPORT AGENDA</b>	
MINUTES 1.		APPROVAL OF MEETING MINUTES – March 31, 2009	CHM. BELDEN
NEW BUSINESS			CHM. BELDEN
2.	Yes	<b>Resolution Request</b> – To enter into an agreement with low bidder - “AFSCO Fence” for the “Security Lighting & Fence” state grant. AFSCO was the low bidder at \$27,455. 100% State Funded security grant.	D. DeGraw
3.	Yes	<b>Resolution Request</b> – To enter into an agreement with <del>“Dick Bovey- Argyle Aviation”</del> to allow Mr. Bovey the ability to conduct FAA Flight Examinations at the Floyd Bennett Memorial Airport, in the terminal building using <del>County office space.</del>	D. DeGraw
4.	Yes	<b>Resolution Request</b> – To enter into a Cost plus fixed fee agreement, not to exceed \$7000 with C & S Engineers, to perform appraisals and other required steps needed to request a 2009 (part b) FAA grant, to purchase land from Mr. Powers at the south end of the airport. This should expedite the process to acquire the Power Property by one year.	D. DeGraw
5.	Yes	<b>Resolution Request</b> – To rescind Resolution 456 of 2008, which authorized the agreement with LSL Inc. (Kim Lussier - Empire East Aviation) to construct two 10 bay <del>T-Hangars on the airport.</del>	D. DeGraw
6.	Yes	<b>Resolution Request</b> – To authorize the chairman to execute documents related to the SEQR for on airport <del>obstruction removal, prepared by C &amp; S.</del>	D. DeGraw
7.	Yes	<b>Resolution Request</b> – To authorize the county to solicit for 2 Bids - “Airport Fire Truck” & “Airport Snow Broom”, to allow the county to then request a grant from the FAA (95%) of cost. \$850K & \$525K x 2.5% = \$34,375	D. DeGraw
OLD BUSINESS			CHM. BELDEN
8.	No	Discussion of Airport Emergency Plan – Queensbury	D. Stec
9.	Yes	<del>Pilot comments on the new FBO “Rich Air”.</del>	D. DeGraw
10.	No	Thanks to Lake George for the loan of a street sweeper!!	D. DeGraw
REFERRALS	Yes	Items 1-6	D. DeGraw
PRIVILEGE OF THE FLOOR			CHM. BELDEN
ADJORNMENT			CHM. BELDEN

# **RESOLUTION REQUEST FORM NO. 3**

## ***Request for New Contract***

**DEPARTMENT NAME: DPW - Airport**

**DATE: April 23, 2009**

- (a) Is this a Result of a Bid or Request for Proposal? Bid - State Funded Grant
- (b) Purpose of Contract: To construct security/safety fence near airport terminal and install new locking swing gates on airport perimeter fence.
- (c) Name of Contractor: AFSCO Fence Supply Co. Inc.
- (d) Address of Contractor: 34 Big Boom Road, Queensbury, NY 12804
- (e) Contractor's Contact Person and Telephone Number: David Garrison - 792-7076 Office, 798-5836 Fax
- (f) Has or will the Contract be provided, if so, please attach: Will be provided.
- (g) Commencement Date of Contract: When approved.
- (h) Termination Date of Contract: As required in the contract.
- (i) Payment Provisions:
  - i) lump sum amount
  - ii) hourly rate amount
  - iii) total amount not to exceed \$27,455
  - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (j) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: Complete Fence/Install Security Lighting - Capital Project H273.9550.280 \$35,000 (includes \$5000 for C & S Consulting Services)

New Business #2  
Security Fence - AFSCO Fence Co.



**C&S Companies**  
 499 Col. Eileen Collins Blvd.  
 Syracuse, NY 13212  
 p: (315) 455-2000  
 f: (315) 455-9667  
 www.cscos.com

April 21, 2009

Mr. Donald DeGraw  
 443 Queensbury Ave., Room 201  
 Queensbury, NY 12804

Re: Floyd Bennett Memorial Airport  
 Security Fence Improvements  
 NYSDOT Project No. 1903.91 (D&C)

File: 107.032.001

Dear Mr. DeGraw:

Five (5) bids for the above referenced project were received on March 23<sup>rd</sup>, 2009 at 3:00 pm local time. The bids were reviewed, tabulated and the low bidder is as follows:

<u>CONTRACTOR</u>	<u>BID AMOUNT</u>
Afscos Fence Supply Company Inc. 34 Big Boom Road Queensbury, NY 12804 Attn: David Garrison Ph: (518) 792-7076 Fx: (518) 798-5836	\$27,455.00 Base Bid plus Add-On 1

The low bid submitted was reviewed and found to be in order. For a complete breakdown of the bid amounts and the remaining bidders, please refer to the attached bid tabulation.

The low bid submitted is within 10% of the Engineer's Opinion of Construction Cost for the project and is considered reasonable. The New York State Department of Transportation has issued a grant to Warren County for the project based upon the bid amount for the base and add-on.

The low bidder has not worked with this facility before and therefore we issued a request for qualifications to be submitted to us for review and approval.

Based on our review of information submitted, we recommend award of the Contract Base Bid plus Add-On No. 1 in the amount of \$27,455.00 to Afscos Fence Supply Company Inc. in accordance with the conditions of award stipulated in their bid and contingent upon New York State Department of Transportation concurrence.

If you agree with our recommendation of award, please feel free to utilize the enclosed sample Notice of Award letter. Please contact us should you disagree with our recommendation and decide

April 21, 2009

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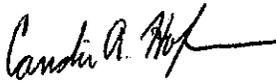
not to award to Afsco Fence Supply Company Inc. . We will be happy to discuss your options within the Contract Documents. Please note as per the specifications Section 30-02, Award of Contract, Warren County has 45 days to award the contract from the bid opening date of March 23<sup>rd</sup>, 2009.

By copy of this letter we are requesting NYSDOT concurrence of award.

If you have any questions or need additional information, please do not hesitate to contact me.

Very truly yours,

C&S ENGINEERS, INC.



Candice A. Hofmann  
Staff Engineer

Enclosure

cc: Mr. Bill Meyer (w/encl.)  
Mr. Brian Rowback – NYSDOT Region 1 Director (w/encl.)  
Ms. Julie Pacyna (w/encl.)  
Mr. Ralph Napolitano– C&S Engineers, Inc.  
Ms. Kelli Walters (w/encl.)

# ***RESOLUTION REQUEST FORM NO. 3***

## ***Request for New Contract***

**DEPARTMENT NAME: DPW - Airport**

**DATE: April 23, 2009**

- (a) Is this a Result of a Bid or Request for Proposal? N/A
- (b) Purpose of Contract: To permit Dick Bovey, an FAA Designated Flight Examiner, to be able to administer FAA Flight Tests to pilot applicants at the Floyd Bennett Memorial Airport.
- (c) Name of Contractor: Dick Bovey
- (d) Address of Contractor: Argyle Flying Services, 5292 Route 40, Argyle, NY 12809
- (e) Contractor's Contact Person and Telephone Number: Dick Bovey, 638-6540/
- 9723
- (f) Has or will the Contract be provided, if so, please attach: Draft Contract attached.
- (g) Commencement Date of Contract: When approved
- (h) Termination Date of Contract: December 31, 2010, option to renew for 2 years.
- (i) Payment Provisions: i) lump sum amount \$40 per flight test payable to the county  
ii) hourly rate amount  
iii) total amount not to exceed  
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (j) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: OR Capital Project OR Capital Reserve Project

New Business #3  
Dick Bovey - FAA Flight Examiner

DRAFT  
COPY

## PERMIT AGREEMENT

AGREEMENT, made as of the \_\_\_\_\_ day of \_\_\_\_\_, 2009, by and between the COUNTY OF WARREN, a municipal corporation of the State of New York with offices at 1340 State Route 9, Lake George, New York, hereinafter referred to as the "County", and Dick Bovey (FAA Designated Pilot Examiner), with a mailing address of 5292 Route 40, Argyle, New York 12809, hereinafter referred to as the "Permittee".

### WITNESSETH:

NOW, THEREFORE, the COUNTY and PERMITTEE, in consideration of the promises, covenants and agreements contained herein, agree as follows:

1. The term of the contract shall be from the 1<sup>st</sup> day of July, 2009, through the 31<sup>st</sup> day of December, 2010, with an option to renew the Agreement for ~~two (2)~~ <sup>two</sup> (2) year periods upon the same terms and conditions of this Agreement.
2. The COUNTY hereby grants to the PERMITTEE the nonexclusive right to conduct FAA Flight tests for the purpose of individuals obtaining or upgrading an FAA Pilot license. A per activity occurrence fee of Forty Dollars (\$40.00) shall be payable to the COUNTY, immediately prior to each test or retest on county property. Said fee is payable only if the PERMITTEE uses the county facilities for Oral testing or Flight testing (or re-test of either), as the primary location. Flights that originate and end from another location and whose time spent at the Floyd Bennett Memorial Airport is of a limited time, scope of conduct and of a transitory nature, shall be considered outside the limits of this or any other county permit agreement. This permit is intended to cover only FAA Flight tests, as noted above which is conducted as a commercial operation. For the purpose of this Agreement, a commercial operation is defined as one or more persons making payment in return for a service. Said fee shall be adjusted January 1, 2011, and January 1 of each year thereafter during the term of this Agreement or its renewal, as applicable, in an amount equal to the previous year's Consumer Price Index for all cities. Said fee shall never be less than the fee for December of the previous calendar year.
3. If the PERMITTEE makes any default in the payment of fee or any installation thereof, or any other of the covenants hereunder, or violates the terms herein, or if PERMITTEE is declared bankrupt, or if PERMITTEE institutes proceedings for any arrangement under the Bankruptcy Law, or if PERMITTEE assigns his or her property for the benefit of creditors, then and in any of these said cases, the COUNTY, at its option and without notice to PERMITTEE, may terminate this Agreement. The receipt of money by the COUNTY from the PERMITTEE after termination of the Agreement or after the giving of any notice shall not reinstate, continue or extend the term of this permit or affect any notice given to the PERMITTEE prior to the receipt of such payment, and it is agreed that after service of notice of commencement of suit, or after judgment for termination, the COUNTY may receive fees

due and payment thereof shall not waive or affect such notice, suit or judgment.

4. The PERMITTEE shall have and maintain an FAA-approved Flight Examiner Certificate. PERMITTEE agrees to meet all federal, state and local requirements in connection with services provided under this Agreement, and to maintain up-to-date licenses, permits, and inspections associated with those services. Failure to maintain said current licenses, permits and inspections will constitute immediate termination of this Agreement.
5. PERMITTEE agrees to keep a log of activities performed under this Agreement for inspection by the COUNTY. Said log is to be used for purposes of verifying instructor's activities.
6. PERMITTEE agrees to pay all of the COUNTY'S expenses, including attorneys' fees, in enforcing any of the obligations of this agreement, or in any proceedings or litigation in which the COUNTY shall become involved without its fault, by reason of this Agreement.
7. No verbal statement or agreement made by either party before or after the execution of this Agreement shall bind either party.
8. The parties agree not to cause any unsafe condition or use unsafe equipment.
9. The parties agree that there will be no deletions, modifications or amendments to the permit, except as are agreed to in writing between the parties.
10. The PERMITTEE agrees to furnish said services on a fair, equal, and not unjustly discriminatory basis to all users.
11. The PERMITTEE agrees to charge fair, reasonable, and not unjustly discriminatory prices for services. PERMITTEE may be allowed to make reasonable and nondiscriminatory discounts, rebates or other similar types of price reductions to volume purchasers. PERMITTEE will make fees and charges available to the COUNTY and notify same of subsequent changes to the fee structure.
12. The PERMITTEE hereby agrees to comply with all rules and regulations of the Floyd Bennett Memorial Airport and that failure to do so may be considered grounds to terminate this Agreement.
13. The PERMITTEE shall indemnify, hold harmless and defend Warren County and its officers, employees, agents and elected officials from and against any and all claims and actions brought against Warren County and its officers, employees, agents and elected officials for injury or death to any person or persons or damage to property arising out of the performance of this Agreement by the PERMITTEE, its employees, subcontractors or agents except all actions and claims arising out of the negligence of Warren County.

It shall be the responsibility of the PERMITTEE to ensure that pilots using the services, of the PERMITTEE, and aircraft being used in the conduct of such services, shall maintain full value insurance covering all risks of physical damage to the aircraft or any other property of the PERMITTEE or users subject to this permit, while on airport property. Whether or not the PERMITTEE procures said insurance, the PERMITTEE waives any right of subrogation or recovery against the COUNTY, its officers, employees or agents (except other tenants or users of the airport) for any loss or damage to said aircraft or property and herewith forfeits any right of action that the PERMITTEE may later acquire against the COUNTY, its officers, employees or agents for loss or damage to said property, or to property in which the PERMITTEE may have an interest. No act on the part of the PERMITTEE or its agents in failing to procure or otherwise invalidating said insurance shall invalidate this release. It shall be the responsibility of the PERMITTEE to notify the insurance company of this waiver if such notice is required.

The PERMITTEE shall provide the COUNTY with a certificate of insurance prior to commencing any activities covered by this permit showing evidence of the following minimum limits of insurance:

- a. Liability for the conduct of business described herein, including the conduct of FAA Flight tests by the PERMITTEE or any other associate activity, with a combined single limit for bodily injury and property damage of \$1,000,000 and \$100,000 per seat passenger liability. The COUNTY shall be named as "additional named insured" or "insured person" on said insurance.
  - b. If the PERMITTEE is going to operate any vehicles on airport property the PERMITTEE shall provide evidence of automobile liability insurance with not less than \$1,000,000 combined single limit for bodily injury and property damage. PERMITTEE shall also undergo airport sponsored driving instruction and pass an airport driving test.
  - c. If the PERMITTEE is a business, the PERMITTEE shall provide evidence of Workers' Compensation insurance covering all employees of the PERMITTEE.
  - d. All certificates of insurance shall contain a thirty (30) day Notice of Cancellation of Non-Renewal to the COUNTY. All certificates shall be signed by an authorized representative of the insurance company. Broker signature is not acceptable unless accompanied by a letter from the insurance company authorizing issuance of said certificate.
15. The PERMITTEE shall not, at any time, assign or transfer this permit or any part thereof to another party.

16. In the event any covenant, condition or provision contained herein is held to be invalid by any court of competent jurisdiction, the invalidity of any such covenant, condition or provision herein contained, provided that such invalidity do not materially prejudice either the COUNTY or the PERMITTEE in their respective rights and obligations contained in the valid covenants, condition or provisions of this Agreement.
17. This Agreement shall be binding upon the heirs, successors and assigns of the parties hereto.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

COUNTY OF WARREN

BY: \_\_\_\_\_  
Frederick H. Monroe, Chairman

FAA DESIGNATED FLIGHT EXAMINER

BY: \_\_\_\_\_  
Dick Bovey, Owner

# Warren County Board of Supervisors

RESOLUTION NO. 782 OF 2007

Resolution introduced by Supervisors Tessier, Stec, O'Connor, Haskell, Mason, Girard and Sokol

**CONTINUING CONTRACTUAL RELATIONSHIP WITH ARGYLE FLYING SERVICES, LLC - FLOYD BENNETT MEMORIAL AIRPORT - WARREN COUNTY, NEW YORK**

RESOLVED, that Warren County continue the contractual relationship (the original agreement having been authorized by Resolution No. 504 of 2006) with Argyle Flying Services, Inc., 5292 Route 40, Argyle, New York 12809, for use of the Airport facilities to provide commercial activities consisting of flight instruction, for a term commencing January 1, 2008 and terminating December 31, 2008, at a fee of Forty dollars (\$40) per month payable to the County, and the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement in the form approved by the County Attorney.

### AIRPORT LIABILITY CERTIFICATE OF INSURANCE

Policy Number UA00126227-06 issued by U.S. Specialty Insurance Company of Houston, Texas was issued to:

Named Insured And Address	ARGYLE FLYING SERVICES, LLC C/O RICHARD BOVEY 5292 RT. 40 ARGYLE, NY 12809
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This certificate of insurance neither affirmatively or negatively amends, extends or alters the coverage afforded by the Policy described herein

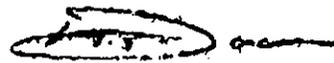
And is in force from 5/21/2007 to 5/21/2008. The insurance afforded by the policy is only with respect to the Coverages for which a limit is shown under the Limits of Liability column.

LIMITS OF LIABILITY		COVERAGES
\$ \$1,000,000 \$2,000,000	Each Person Each Occurrence Aggregate	<b>A</b> AIRPORT BODILY INJURY AND PROPERTY DAMAGE LIABILITY
\$ \$ \$	Each Person Each Occurrence Aggregate	<b>B</b> PRODUCTS COMPLETED OPERATIONS HAZARD BODILY INJURY AND PROPERTY DAMAGE LIABILITY
\$ \$ \$	Any One Aircraft Each Occurrence Deductible	<b>C</b> Hangarkeepers Liability
\$ \$	Each Person Each Occurrence	<b>D</b> Medical Payments

In the event of cancellation of the above described Policy, the company, if possible, will notify the Certificate Holder, shown below, 10 days prior to such cancellation.

**CERTIFICATE ISSUED TO:**  
FLOYD BENNETT MEMORIAL  
WARREN COUNTY  
443 QUEENSBURY AVENUE, ST. 201  
QUEENSBURY, NY 12804

**U.S. SPECIALTY INSURANCE COMPANY**  
P.O. Box 797408, Dallas, TX 75379-7408  
EXECUTED THIS 15 DAY OF JANUARY, 2008  
By



Authorized Representative

This is a Memorandum of Insurance and not a Policy of Insurance and no action may be brought hereunder. It is furnished only as evidence that the Insurance Policy described herein has been issued by this company.

# **RESOLUTION REQUEST FORM NO. 3**

## ***Request for New Contract***

**DEPARTMENT NAME: DPW - Airport**

**DATE: April 23, 2009**

- (a) Is this a Result of a Bid or Request for Proposal? ---
- (b) Purpose of Contract: To enter into a contract with C & S engineers to have perform the necessary steps, as required by the FAA and NYS, to apply for a FAA grant to purchase the Powers Property this year (2009). This will be a Cost Plus Fixed Fee agreement not to exceed \$7000. This is based on 2 - \$3500 property appraisal, C & S will provide the other services based on reimbursement at a later date to help facilitate the process. The FAA indicates that this money will be re-imbursed in the future (95%), either in the actual grant for the property or a dedicated grant.
- (c) Name of Contractor: C & S Engineers
- (d) Address of Contractor: 499 Col. Eileen Collins Blvd., Syracuse, NY 13212
- (e) Contractor's Contact Person and Telephone Number: Steve Babcock 315-455-  
2000
- (f) Has or will the Contract be provided, if so, please attach: Proposal attached.
- (g) Commencement Date of Contract: When approved
- (h) Termination Date of Contract: --
- (i) Payment Provisions: i) lump sum amount  
ii) hourly rate amount  
iii) total amount not to exceed \$7000  
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.

New Business #4

C & S for Powers Property Appraisal

- (j) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: OR Capital Project OR Capital Reserve Project Number. and Title. and Amount: To be determined.



**C&S Companies**  
499 Col. Eileen Collins Blvd.  
Syracuse, NY 13212  
p: (315) 455-2000  
f: (315) 455-9667  
www.cscos.com

April 24, 2009

Don P. Degraw  
Airport Manager  
Floyd Bennett Memorial Airport  
443 Queensbury Avenue, Ste. 201  
Queensbury, NY 12804

Re: Floyd Bennett Memorial Airport  
Technical Support Services for Land Acquisition - Phase I - Powers Parcel  
Cost Plus Fixed Fee Consultant Agreement for Design

File: 107 -

Dear Mr. Degraw:

Enclosed for your review and approval is one (1) pdf copy of the draft Cost Plus Fixed Fee Consultant Agreement for this project. This Agreement provides for the design of the project generally including Project Management, Grants Administration, Mapping, SBO Appraisal Services, NYSDOT coordination, Phase I EDDA, NEPA & SEQRA, and direct expenses.

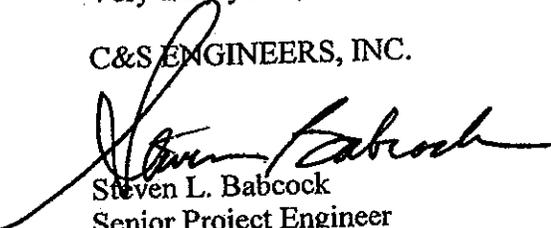
It is our understanding that you will not be responsible for performing an independent fee analysis for this agreement.

By copy of this letter, we are submitting a draft of this Agreement to the FAA for their review.

Should you have any questions in reference to the enclosed, please do not hesitate to contact our office.

Very truly yours,

C&S ENGINEERS, INC.



Steven L. Babcock  
Senior Project Engineer

Enclosures

cc: Mr. Robert S. Levine (via email transmittal.)  
Facility Manager – Chris Brubach, C&S Engineers, Inc.

## SCHEDULE A

### SCOPE OF WORK

**Project Title:** Technical Support Services for Land Acquisition, Phase I - Powers Parcel  
**Airport Name:** Floyd Bennett Memorial Airport (GLF) - Glens Falls  
**Services Provided:** Land Acquisition Technical Support Services, Coordination for obtaining Sub-Consultant Real Property Appraisals, Review Appraisals, Mapping and Grant Administration

**Project Description:** Consultant to provide coordination for obtaining Self-Contained Complete Appraisal Reports, coordination in obtaining a Review Appraisal by the NYSDOT, Mapping and Contract Administration Services, in accordance with the Federal Aviation Administration Order 5100.37B, FAA Order 5100.38C, and FAA Advisory Circular No. 150/5100-17, associated with the Fee Simple Estate acquisition of the Powers parcel (Tax I.D. 303.12-1-3) located within the approach to runway 1 at the Floyd Bennett Memorial Airport (GLF) - Glens Falls in the Town of Queensbury, County of Warren, and State of New York.

The CONSULTANT agrees to provide Contract Administration Services/Land Acquisition Technical Support Services to assist the SPONSOR in the Fee Simple Estate acquisition of the Powers parcel located within the approach to runway 1 at the Floyd Bennett Memorial Airport.

The SPONSOR will accomplish the proposed project with Grant assistance from the Federal Aviation Administration (FAA), Airport Improvement Program (AIP) and the New York State Department of Transportation (NYSDOT).

The CONSULTANT agrees that the following services will be provided under Phase I - Determination of the Fair Market Valuation of the Powers Parcel - Land Acquisition project:

1. Aid the SPONSOR by acting as liaison and project coordinator with the New York State Department of Transportation (NYSDOT) and the Federal Aviation Administration (FAA). Submissions, on behalf of the Sponsor, of project documents throughout the duration of the project.
2. Preparation of Pen & Ink revisions to the Airport Layout Plan (ALP) drawing showing the proposed land acquisition parcel and submittals to the FAA and the NYSDOT.
3. Preparation and submittals in requesting and obtaining a Review Appraisal, to be performed by NYSDOT.
4. Preparation of grant application packages; coordination of their execution by the SPONSOR; and submission to the funding agencies.
5. Preparation of reimbursement request packages; coordination of their execution by the SPONSOR; and submission to the funding agencies.
6. From plans of record, prepare individual Property Map or Plat of lands where sufficient property interests are proposed to be acquired by the SPONSOR. These plans will be used for discussions with property owners, and identifying areas for the Environmental Audit and appraisals.
7. Prepare a Phase I - Environmental Due Diligence Audit consistent with FAA Order 1050.19A dated June 2002, and American Society for Testing and Materials *Standard Practice for Environmental Site Assessments - Phase I Environmental Site Assessment Process (ASTM E1527-05)*, of the land to be acquired.

8. CONSULTANT will prepare a National Environmental Policy Act (NEPA) review including the preparation of a Federal Aviation Administration Environmental Evaluation Form A (for the acquisition of land). It is assumed that this task will not require the completion of a Environmental Impact Statement. This task includes correspondence with applicable agencies.
9. CONSULTANT will prepare a State Environmental Quality Review Act (SEQRA) review including the preparation of a Short Environmental Assessment Form and assumed that a Negative Declaration will be prepared for the County's review and use. It is assumed that this effort will not require any modification to the existing Environmental Assessment. This task includes correspondence with applicable agencies. It is assumed that no archeological reviews or reports, wetlands delineation, or threatened or endangered species survey will be required.
10. Preparation and solicitation of appraisal sub-consultant agreements to obtain a maximum of two independent appraisals, in compliance with Federal Aviation Administration requirements, presented in a Complete Self-Contained Appraisal Report format. Appraisals will be prepared in accordance with FAA and NYSDOT regulations and guidelines as outlined in the latest issue of the Federal Aviation Administration Advisory Circular 150/5100-17, and NYSDOT Real Property Acquisition for Airport Development Projects. A supplemental agreement for additional Appraisal Services will be required if determined by the NYSDOT, or if requested by the Sponsor, that additional independent Appraisal Reports of the parcels are needed.
11. Preparation of an Appraisal Tabulation & Comparison spreadsheet: identifying the parcel owners', physical and mailing addresses; acquisition type; and acquisition acreage vs. total parcel acreage. Also, identification of the independent appraisal firms, the appraised amount and the NYSDOT approved compensation amount along with the FAA Grant participation and the New York State Grant participation will be shown.
12. Provide coordination and assistance as required to the appraisers and the Sponsor during the project consisting of communications by telephone, facsimile, and in writing.
13. The CONSULTANT agrees to complete the work under this agreement in a manner satisfactory to the SPONSOR. The schedule to complete the work is anticipated to be as follows:

TASK Time from Receipt of NTP from SPONSOR or within such extended periods as are agreed to by the SPONSOR.

- |  |          |
|--|----------|
| 1) Preparation and Solicitation of Appraisal sub-consultant agreements   | 2 Weeks  |
| 2) Mapping completed   | 2 Weeks  |
| 3) Environmental Phase I, NEPA & SEQRA completed   | 2 Months |
| 4) Appraisals completed  | 3 Months |
| 5) NYSDOT Review Appraisal and compensation approvals completed  | 3 Months |
| 6) Submittal of FAA 2009 Part B Grant request  | 3 Months |
| 7) CONSULTANT will provide Support Services to the County during this project for an estimated duration to be no longer than 4 months after notice to proceed. |          |

Note: Under a future Phase II project, Technical Support Services for the Conveyance of Title documents and Compliance with FAA and NYSDOT requirements for Gant reimbursement are to be provided:

END OF SCHEDULE

# **RESOLUTION REQUEST FORM NO. 20**

## **MISCELLANEOUS**

***\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.***

**DEPARTMENT NAME: DPW - Airport**

**DATE: April 23, 2009**

- (a) Purpose of Request: To rescind Resolution 456 of 2008.
  
- (b) Details: This resolution authorized LSL Inc. (Kim Lussier of Empire East Aviation), to construct 2 Ten Bay T-Hangars at the Floyd Bennett Memorial Airport.
  
- (c) Previous Resolution Number: 456 or 2008

# Warren County Board of Supervisors

RESOLUTION NO. 456 OF 2008

Resolution introduced by Supervisors Belden, Bentley, Tessier, Stec, Merlino, Haskell, Champagne, Taylor and Goodspeed

## SETTING PUBLIC HEARING AND COMMENCING SEQRA REVIEW WITH RESPECT TO PROPOSED AIRPORT REAL PROPERTY LEASE AGREEMENT WITH L.S.L. T-HANGARS, LLC - AIRPORT

WHEREAS, the Public Works Committee of the Board of Supervisors has recommended that the County enter into an Airport Real Property Lease Agreement with L.S.L. T-Hangars, LLC (hereinafter "L.S.L.") for the lease of an Airport parcel for the construction, maintenance and use/sublease and/or rental of two (2) ten (10) bay storage hangars at the Floyd D. Bennett Memorial Airport - Warren County, New York, and

WHEREAS, the proposed lease agreement is presented at this meeting and is on file with the Clerk of the Board of Supervisors, and

WHEREAS, the proposed lease agreement with L.S.L. is proposed to provide, among other things, for:

1. the payment of annual rent at Fifty Cents (\$.50) per square foot of real property leased [approximately Seven Thousand Three Hundred Fifty Dollars and Fifty Cents (\$7,350.50) per year for each T-Hangar or a total of Fourteen Thousand Seven Hundred One Dollars (\$14,701)] for each of the first three (3) years with subsequent annual rental to be based on the previous year's rental as increased or decreased by the percentage change in CPI for the year ending June 30<sup>th</sup> of the preceding year and with the percentage of increase or decrease of such annual rent not to

**RESOLUTION NO. 456 OF 2008**

Page 2, Continued

- exceed five percent (5%) in any one (1) year and the percentage of increase or decrease not to exceed twenty-five percent (25%) in any five (5) year period; and
2. the term of the lease to commence upon the execution by both parties of the lease agreement and continue for thirty (30) years with the tenant to have an option to extend said lease agreement for an additional ten (10) years at a rental rate to be negotiated prior to the commencement of the renewal term; and
  3. the County to have the first option to purchase tenant's interest in the lease should the tenant desire to sell the lease interests and improvement thereon during the lease term; and
  4. at the end of the lease the County to have the right, at its option, to purchase the buildings for one dollar (\$1) or have the tenant remove the same if not purchased by the County at the end of the lease term, and

WHEREAS, the proposed lease agreement with L.S.L. shall also contain a number of other terms and provisions including description of lease premises, use and operation of the premises, "as is" condition of premises, taxes, utilities and other costs, tenant indemnity provisions, tenant insurance requirements, repair and maintenance of the premises, special provisions relating to new construction, damage or destruction of the premises, quiet enjoyment and reservations by County,

**RESOLUTION NO. 456 OF 2008**

**Page 3, Continued**

compliance with Airport rules, tenant's ability to use Airport facilities, suspension and abatement, surrender of possession, inspection of the lease premises by County, tenant liens and encumbrances, assignment and sublease rights, compliance with governmental law requirements and/or permits, special tenant termination provision, tenant defaults, notices and other miscellaneous provisions, and

WHEREAS, pursuant to General Municipal Law Section 352 a public hearing must be held upon at least ten (10) days notice published in two (2) newspapers having general circulation in Warren County before the lease may be entered into by the County and L.S.L., and

WHEREAS, the lease agreement is subject to environmental review under SEQRA and the action (the leasing of the Airport parcel) appears to be an unlisted action under SEQRA, and a Short Environmental Assessment Form has been prepared and the assessment of the impact will be completed following the public hearing, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby determines that it would be appropriate to consider the proposed Airport Real Property Lease Agreements with L.S.L. T-Hangars, LLC, and be it further

RESOLVED, that a public hearing be held on July 18, 2008, at 10:30 a.m. with regard to the proposed third lease on at least ten (10) days notice published in two (2) newspapers having general circulation in Warren County, and be it further

RESOLVED, that the proposed Airport Real Property Lease Agreement with

**RESOLUTION NO. 456 OF 20<sup>08</sup>**

**Page 4, Continued**

L.S.L. T-Hangars, LLC, be presented to the Warren County Board of Supervisors on July 18, 2008 for consideration and such other and further action deemed appropriate by the Warren County Board of Supervisors, with the understanding that Warren County shall not be bound by such lease agreement and the same shall be subject to further revision by the Board of Supervisors and shall not be effective until approved by the Warren County Board of Supervisors after the public hearing thereon.

# **RESOLUTION REQUEST FORM NO. 20**

## **MISCELLANEOUS**

***\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.***

**DEPARTMENT NAME: DPW - Airport**

**DATE:**

- (a) Purpose of Request: To authorize the Chairman of the Board of Supervisors to execute any and all documents related to the SEQR for on airport obstruction removal. The SEQR is being prepared by C & S engineers.
  
- (b) Details: In order to bring the airport into compliance with FAA safety standards and to provide for future development, on airport obstruction removal is required. The SEQR is a required step in the permitting process to allow the obstruction removal to occur.
  
- (c) Previous Resolution Number: N/A



**C&S Companies**  
499 Col. Eileen Collins Blvd.  
Syracuse, NY 13212  
p: (315) 455-2000  
f: (315) 455-9667  
www.cscos.com

April 16, 2008

Mr. Donald DeGraw, Airport Manager  
Floyd Bennett Memorial Airport  
443 Queensbury Avenue, Suite 201  
Queensbury, New York 12804

Re: Floyd Bennett Memorial Airport  
SEQR Environmental Assessment

File: 107.031.001

Dear Mr. DeGraw:

The New York State Environmental Quality Review Act (SEQR), 6 NYCRR 617, effective August 1, 1975, is a process that introduces the consideration of environmental factors into actions that are directly undertaken, funded or approved by local, regional and state agencies. An action defined under SEQR may be one or a combination of activities that an agency may have jurisdiction over.

Upon review of the proposed On-Airport Obstruction Removal Project (Project) at Floyd Bennett Memorial Airport, it is our understanding that the project can be classified as an Unlisted Action under SEQR. Attached with this letter are two (2) copies of the Full Environmental Assessment Form (Parts I, and II), including vicinity and project maps, for your review and use. We recommend that a Warren County Responsible Officer sign the Determination of Significance found on page 1 and the Verification on page 7 of part I. Upon the County's approval, please send a signed copy to me at this office so that we may complete the SEQR Negative Declaration, or Notice of Determination, and Environmental Notice Bulletin for your review and use. These forms should be filed according to the Warren County Lead Agency standard procedures.

If you have any questions or concerns related to the above mentioned information, please do not hesitate to call me at this office.

Very truly yours,

C&S ENGINEERS, INC.

Amanda Atwell  
Environmental Scientist

Enclosed: SEQR Long Environmental Assessment Form

617.20  
Appendix A  
State Environmental Quality Review  
**FULL ENVIRONMENTAL ASSESSMENT FORM**

**Purpose:** The full EAF is designed to help applicants and agencies determine, in an orderly manner, whether a project or action may be significant. The question of whether an action may be significant is not always easy to answer. Frequently, there are aspects of a project that are subjective or unmeasurable. It is also understood that those who determine significance may have little or no formal knowledge of the environment or may not be technically expert in environmental analysis. In addition, many who have knowledge in one particular area may not be aware of the broader concerns affecting the question of significance.

The full EAF is intended to provide a method whereby applicants and agencies can be assured that the determination process has been orderly, comprehensive in nature, yet flexible enough to allow introduction of information to fit a project or action.

**Full EAF Components:** The full EAF is comprised of three parts:

- Part 1:** Provides objective data and information about a given project and its site. By identifying basic project data, it assists a reviewer in the analysis that takes place in Parts 2 and 3.
- Part 2:** Focuses on identifying the range of possible impacts that may occur from a project or action. It provides guidance as to whether an impact is likely to be considered small to moderate or whether it is a potentially-large impact. The form also identifies whether an impact can be mitigated or reduced.
- Part 3:** If any impact in Part 2 is identified as potentially-large, then Part 3 is used to evaluate whether or not the impact is actually important.

**DETERMINATION OF SIGNIFICANCE -- Type 1 and Unlisted Actions**

**Identify the Portions of EAF completed for this project:**

Part 1

Part 2

Part 3

Upon review of the information recorded on this EAF (Parts 1 and 2 and 3 if appropriate), and any other supporting information, and considering both the magnitude and importance of each impact, it is reasonably determined by the lead agency that:

- A. The project will not result in any large and important impact(s) and, therefore, is one which **will not** have a significant impact on the environment, therefore a **negative declaration will be prepared.**
- B. Although the project could have a significant effect on the environment, there will not be a significant effect for this Unlisted Action because the mitigation measures described in PART 3 have been required, therefore a **CONDITIONED negative declaration will be prepared.\***
- C. The project may result in one or more large and important impacts that may have a significant impact on the environment, therefore a **positive declaration will be prepared.**

**\*A Conditioned Negative Declaration is only valid for Unlisted Actions**

On-Airport Obstruction Removal Project  
Name of Action

Warren County, New York  
Name of Lead Agency

\_\_\_\_\_  
Print or Type Name of Responsible Officer in Lead Agency

\_\_\_\_\_  
Title of Responsible Officer

\_\_\_\_\_  
Signature of Responsible Officer in Lead Agency

\_\_\_\_\_  
Signature of Preparer (if different from responsible officer)

\_\_\_\_\_  
Date

**PART 1 – PROJECT INFORMATION**  
**Prepared by Project Sponsor**

**Notice:** This document is designed to assist in determining whether the action proposed may have a significant effect on the environment. Please complete the entire form, Parts A through E. Answers to these questions will be considered as part of the application for approval and may be subject to further verification and public review. Provide any additional information you believe will be needed to complete Parts 2 and 3.

It is expected that completion of the full EAF will be dependent on information currently available and will not involve new studies, research or investigation. If information requiring such additional work is unavailable, so indicate and specify each instance.

Name of Action <b>On-Airport Obstruction Removal Project</b>		
Location of Action (include Street Address, Municipality and County) <b>Floyd Bennett Memorial Airport</b> <b>443 Queensbury Avenue, Suite 201</b> <b>Queensbury, New York 12804</b> <b>Town of Queensbury, Warren County, New York</b>		
Name of Applicant/Sponsor <b>Warren County</b>	Business Telephone <b>(518) 761-6556</b>	
Address <b>Warren County Municipal Center, 1340 State Route 9</b>		
City/PO <b>Lake George</b>	State <b>New York</b>	Zip Code <b>12845-9803</b>
Name of Owner(if different) <b>Same as above</b>	Business Telephone	
Address		
City/PO	State	Zip Code
<p>Description of Action  <b>Warren County proposes the On-Airport Obstruction Removal Project (project). The project is located at Floyd Bennett Memorial Airport (GFL) located in Queensbury, Warren County, New York (See the attached Figure 1). The proposed action is to remove obstructions affecting navigable airspace to Runway 1-19 and Runway 12-30 in compliance with federal regulations and design standards. The action generally consists of tree, shrub, and ground penetration removal at the airport. The proposed action is to enhance safety while maintaining the Airport's existing operational capacity, and to comply with Federal Aviation Administration (FAA) regulations and design standards. The proposed project, as shown in the Floyd Bennett Memorial Airport Short-term Improvements Projects Final Supplemental NEPA Environmental Assessment Figures 2-10a, 2-10b, 2-10c, and 2-10d published June 2006, specifically involves the following:</b></p> <ul style="list-style-type: none"> <li>● <b>Removal of approximately 34.4 acres of vegetation located on-airport affecting navigable airspace to Runway 1-19; and</b></li> <li>● <b>Removal of approximately 11.1 acres of vegetation and individual trees located on-airport affecting navigable airspace to Runway 12-30.</b></li> </ul>		

# **RESOLUTION REQUEST FORM NO. 20**

## **MISCELLANEOUS**

***\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.***

**DEPARTMENT NAME: DPW - Airport**

**DATE: April 24, 2009**

- (a) Purpose of Request: To authorize the airport manager to work with the purchasing department to solicit bids for a Aircraft Rescue and Fire Fighting Truck (Class B) and a self propelled snow broom/sweeper.
  
- (b) Details: The FAA has requested that the airport provide a accurate cost of equipment requested (ARFF and Snow Sweeper), based on a competitive bid process in order to meet target dates for the FY 2009 Part B, AIP program.
  
- (c) Previous Resolution Number: N/A

New Business #7  
Bids for ARFF and Snow Trucks

**Don Degraw**

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**From:** <Robert.Levine@faa.gov>  
**To:** "Don Degraw" <ddegraw@warrencountydpw.com>  
**Cc:** "Bill Lamy" <wlamy@warrencountydpw.com>; <Sukhbir.Gill@faa.gov>; <steve.urlass@faa.gov>; <Otto.Suriani@faa.gov>; <Larry.A'Hearn@faa.gov>  
**Sent:** Thursday, April 23, 2009 4:44 PM  
**Subject:** Re: FAA AIP - Equipment for GFL

Don,

In order to meet our Business Plan targets for timely obligations and grants based on bid, we would like to know whether you plan to advance acquisition of the ARFF Vehicle and Snow Removal Equipment under the FY-09 Part "B" AIP Program. As you know, in accordance with the ARP and Eastern Region Business Plan, grant funding for equipment must be based upon the results of a competitive bid procurement. Additionally, any project for a Part "B" grant should already have its environmental processing complete - or at least well underway. It is too late for any new project to get through the NEPA process and receive a finding for Part "B". Catex-able projects will be considered on a case by case basis at the discretion of the environmental specialist.

Please let us know the status of the preapplication and environmental documentation for these projects.

Robert Levine  
 Airport Engineer  
 New York Airports District Office  
 600 Old Country Road, Suite 446  
 Garden City, NY 11530  
 Phone: (516) 227-3807  
 Fax: (516) 227-3813  
 e-mail: robert.levine@faa.gov

"Don Degraw" <ddegraw@warrencountydpw.com>

12/31/2008 07:25 AM

To Robert Levine/AEA/FAA@FAA

cc "Bill Lamy" <wlamy@warrencountydpw.com>

Subject FAA AIP - Equipment for GFL

Dear Rob,

As a follow up to our conversation yesterday, I have attached a copy of the Airport's 2009 Annual FAR 139 Inspection, please note the last half of the inspection form that lists Recommendations, as we discussed, the Inspector is recommending a new **ARFF Truck** as well as a new **snow removal broom**. As both of these items contribute significantly to the airports ability to enhance the safety of the airport's operations, I am looking forward to working with your office to procure this equipment as soon as practical.

Have a Happy and Safe New Year!

DON

4/24/2009

**RECOMMENDATIONS/COMMENTS**  
**AIRPORT CERTIFICATION INSPECTION - 2009**  
**FLOYD BENNETT MEMORIAL AIRPORT**  
**12/16-17/08**

The following recommendations/comments are provided as a result of the Airport Certification Inspection.

1. The 1992 ARFF vehicle is beyond its 12-15 year normal life expectancy. The vehicle should be replaced with a new vehicle including all new associated equipment. A vehicle meeting the requirements of at least an Index B airport should be considered for future development and planning. New protective clothing, SCBA breathing apparatus, and other equipment needed for ARFF personnel to perform their duties should also be included in the request for a new vehicle. A new digital refractometer for AFFF testing should also be included. Contact the NYADO for funding availability.
2. The 1987 self-propelled snow broom is well beyond its normal life expectancy. The snow broom should be replaced. Contact the NYADO for funding availability.
3. The word "PUSH" on the emergency fuel shutoffs in the two fuel cabinets should be changed to 2" high lettering of a contrasting color.

Donald P. DeGraw  
Airport Manager  
Floyd Bennett Memorial Airport  
Office 518-792-5995  
Fax 518-792-0783  
Cell 518-232-4272

## Costs of fuel driving pilots away

By ALYSON MARTIN  
amartin@poststar.com  
Sunday, April 19, 2009 1:19 AM EDT

The price for fuel at the Warren County airport is more expensive than at other area airports, and some pilots are traveling elsewhere to save money.

Dave Toney, the business manager for the Saratoga County airport, said he has seen "more activity" recently and attributes some of that business to fuel costs.

"We're seeing most people coming over to us for fuel. I do check the fuel rates every other day or every third day. We don't try to compete or do anything against Warren County. We just charge what we feel we need to charge," Toney said.

According to [www.airnav.com](http://www.airnav.com), which tracks the guaranteed prices for fuel, area airport costs differed. Full-service 100 LL fuel at Warren County airport was \$4.20; pilots pay \$3.60 per gallon at the Saratoga County airport; the airport in Bennington, Vt., charges \$4.65 per gallon, according to the Web site.

Toney said much of the fuel comes from the same place and it's up to airport managers to decide what to charge pilots. Pilots are charged different prices per gallon of fuel based on services -- full-service or self-service.

"It's all the same fuel. We could have a nickel margin here or there but based on quantity or discounts, but for the most part it's all the same price," he said.

While business was down this winter -- due mostly to the economy, Toney said -- fuel business is up about 25 percent from this time last year.

"It was a very bad winter. It was a slow winter. Overall, we're starting to see it pick up a little more," Toney said.

Robert Iuliano, a Lake George resident with a plane in a hangar at the Warren County airport, said that he chooses to purchase fuel in Saratoga County.

"I don't want to have anything to do with financially helping that FBO (fixed-base operator) out when they aren't going to do right by me," Iuliano said. "When Rich Schermerhorn came in, he said he was going to keep fuel prices down. I guess that was a good intention but it never came to be. He's raised prices across the board."

Efforts to reach Schermerhorn, fixed-base operator for Warren County airport, were unsuccessful.

Chris Hatin, a local pilot who supported the former Warren County airport operator, Empire East Aviation, said he's noticed that some pilots do not fuel up at Warren County airport.

"Everybody from up here is going down there," Hatin said. "People are definitely going elsewhere for fuel. I was just talking to someone else yesterday."

### Lake George NY Real Estate

Real Estate in Lake George NY. Rich Waller sells Real Estate in the Adirondacks.  
[www.richwaller.com](http://www.richwaller.com)

### Summit County - Green Limousine & Sedan

Environmental Friendly Airport Transportation run on Alternative Fuel.  
[www.greenlimousinecolorado.com](http://www.greenlimousinecolorado.com)

### Warren County Ohio Attractions

Over the Back Fence Magazine covers the people, events, places, and attractions in Warren County and southern Ohio.  
[www.backfencemagazine.com](http://www.backfencemagazine.com)

PETE FROM MIDDIEBURY, VT

Date: April 19, 2009 11:58:10 AM EDT

To: <Undisclosed-Recipient:>

Subject: SUNDAY AM

**Bonnie & I flew to Glensfalls for breakfast this morning. The restaurant was closed this weekend due to a family illness. The FBO asked if I was planning breakfast there and advised of the closing on the radio when we were about 5 miles out. Also advised they would have a courtesy car ready for us to go down town. So, we ended up with a nice new Chevy Impala and enjoyed breakfast at Denny's instead. Got back and they wouldn't take money or even take a tip for the use of the car. Guess I'll need to go there for lunch or dinner sometime soon.**

**The fly-in breakfast that was supposed to happen this weekend is planned for next weekend.**

**Don Degraw**

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**From:** "pollard3b2" <pollard3b2@aol.com>  
**To:** <ddegraw@warrencountydpw.com>  
**Sent:** Monday, April 06, 2009 6:02 PM  
**Subject:** GFL Airnav Comments

Hi Don,

FYI, Following are three new Airnav Comments for GFL. I believe the most recent was from the pilot of the Cape Air aircraft that made a precautionary landing last week due to smoke in the cockpit.

**From Kurt Thomas on 03-Apr-2009**

Top Notch Service. After diverting into GFL, the service was absolutely perfect. FBO employees were more than accommodating. They went well out of our way to make our quick stop a pleasurable one. Even let us use a hangar to fix the aircraft. I can't say enough about the great service. And the diner is great too! This is the way all FBO's should treat customers!

**From Brad Wolansky on 29-Mar-2009**

The GFL FBO changed hands 1/1/09 (amongst controversial circumstances-many locals liked the "old" FBO but the City put the contract to bid and new management was selected). Anyhow, I flew in yesterday for the first time since the change. While all the familiar FBO faces are gone, the new ones are smiling/eager. The lobby was totally re-done and clearly they are trying. Gas was \$4.20. (If they really want to create traffic, they should lower the gas prices. ALB, just a hop away, was \$3.09 SS). Tessie, the woman who ran the airport diner for years with an attitude, is back P/T with her friend Carol running the place. Hopefully the new FBO is giving Carol a better financial deal than the high lease costs the previous 15 restaurant managers faced. Carol/Tessie did a great breakfast-the place was hopping with its great view/location. This is a terrific airport with great facilities, a new FBO that's trying hard, and two great ladies in the diner trying to be accommodating.

**From Chris Nesin on 28-Mar-2009**

Just went in yesterday in a Citation. We got first class treatment. CSR came out and greeted our passenger, which you never see at an FBO anymore. Transportation was waiting. Inside was a fantastic, newly remodeled FBO with all new computers, weather stations, and a well-appointed pilot lounge. If you are IFR, they will give you the number to call Albany approach for clearance (no ground freq). Hope to go back.

Best regards,

**Ann Pollard**  
Consultant for:  
Rich Air- GFL  
Cell: 781.249.7330

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**The Average US Credit Score is 692. See Yours in Just 2 Easy Steps!**

## **REFERRALS - MAY 2009**

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**PUBLIC WORKS:** *(Including Airport; DPW; Parks, Recreation & Railroad; Warren County Sewer and Solid Waste & Recycling)*

**AIRPORT:**

- 1) Committee authorized legal action to determine the validity of easement on the Chartrand parcel. Mr. DeGraw is working with the County Attorney's Office on this issue. (03.31.09)
- 2) Mr. Lamy to determine an appropriate replacement for Mr. Stevens on the NYSAC Public Safety Committee. (03.31.09)
- 3) Status of self-fueling facility being constructed by Rich Air. (03.31.09)
- 4) The May Committee meeting is to be scheduled at the Airport for Committee tour of improvements to Airport buildings by Rich Air. (03.31.09)
- 5) Mr. Dusek to determine the legality of leasing Airport property to Mr. Schermerhorn for construction of a new stand-alone restaurant. (03.31.09)
- 6) Contract for Security Lighting and Fencing to be awarded to AFSCO Fence at next Committee meeting. (03.31.09)

1. No action taken.
2. To be determined.
3. Lake Region Environmental will be the contractor, more information will be available in May.
6. See RR's.

South Queensbury Fire  
Warren County Airport Pre-plan

PLANE DOWN

1<sup>st</sup>. Alarm

South Queensbury Fire – Full Response to the airport

Glens Falls Fire – 1 Engine to the airport

Bay Ridge EMS – 2 Ambulances to the airport

Kingsbury Fire – 1 Engine/Rescue to the South Queensbury Fire station for standby

Bay Ridge Fire – Standby in station

Queensbury Central Fire – Standby in station

West Glens Falls Fire – Standby in station

2<sup>nd</sup>. Alarm

Kingsbury Fire – Relocate to the airport

Bay Ridge Fire – 1 Engine and 1 Rescue to the airport

Queensbury Central Fire – 1 Engine and 1 Rescue to the airport

West Glens Falls EMS – 2 Ambulances to the airport

Empire EMS – 1 Ambulances to the airport

Fort Edward EMS – 2 Ambulances to the South Queensbury Station

West Glens Falls Fire – 1 Engine and 1 Rescue to the South Queensbury Station

North Queensbury Fire – 1 Engine and 1 Rescue standby in station

North Queensbury EMS – 1 Ambulances to the Bay Ridge EMS Station

3<sup>rd</sup>. Alarm

West Glens Falls Fire – Relocate to the airport

North Queensbury Fire – Relocate to the airport

Fort Edward EMS – Relocate 2 Ambulances to the airport

Hudson Falls Fire – 1 Engine and 1 Rescue to the South Queensbury Fire Station

All responding units switch over to South Queensbury Fireground for operations

## TANKER ASSIGNMENT

1<sup>st</sup>. Alarm

Queensbury Central Fire – 1 Engine to set up a fill site

Kingsbury Fire – 1 Tanker to the airport

Bay Ridge Fire – 1 Tanker to the airport

West Glens Falls Fire – 1 Tanker to the airport

North Queensbury Fire – 1 Tanker to the airport

2<sup>nd</sup>. Alarm

Fort Edward Fire – 1 Engine to set up a fill site

Fort Edward Fire – 1 Tanker to the airport

Kingsbury Fire – 1 Tanker to the airport

North Queensbury Fire – 1 Tanker to the airport

West Fort Ann Fire – 1 Tanker to the airport

South Queensbury Fire Command will designate fill sites

All tankers switch to Warren County Fireground and contact Queensbury Central Fill Site Command

# South Queensbury Fire Warren County Airport Preplan

## Plane in Trouble

### 1<sup>st</sup>. Alarm

South Queensbury Fire – Full Responding to the airport

Glens Falls Fire – 1 Engine to the airport

Bay Ridge EMS – 2 Ambulances to the airport

Kingsbury Fire – 2 Engine / Rescue to Queensbury Ave and Park Road

Bay Ridge Fire - 1 Engine and 1 Rescue to Ridge Road and Hicks Road

Queensbury Central Fire – 1 Engine and 1 Rescue to Quaker Road and Ridge Road

West Glens Falls Fire – 1 Engine and 1 Rescue to Quaker Road and Dix Ave

Hudson Falls Fire – 1 Engine and 1 Rescue to the South Queensbury Fire Station

West Glens Falls EMS 1 Ambulance to the South Queensbury Fire Station

North Queensbury EMS – 1 Ambulance to the Bay Ridge EMS Station

Empire EMS – 1 Ambulance to the South Queensbury Station

All units switch over to South Queensbury Fireground for Operations

If the aircraft crashes off the property, all units respond to the crash site