

# PUBLIC WORKS COMMITTEE MEETING

Thursday, September 29, 2009

9:30 am

## AGENDA

CALL TO ORDER..... Chm. Belden

APPROVAL OF MINUTES (09/03/09)..... Chm. Belden

New Business..... Chm. Belden

### Page#

- Balloon Festival.....Bill Lamy
- 2 (R) FAA Office Space.....Bill Lamy
- Corinth Road/Broad Street/Main Street.....Bill Lamy
- 3 (R) Award Construction Contract-Corinth Road.....Jeff Tennyson
- 4 (R) Award Construction Contract-Milton Street Bridge.....Jeff Tennyson
- Fuel Management System.....Jeff Tennyson
- Local Bridge Work.....Jeff Tennyson
- 5 New Sign Municipal Center.....Jeff Tennyson

### Items of Interest

- 1R Stimulus Paving Projects.....Bill Lamy
- Contract Extensions.....Bill Lamy
- 6 WC 87-08 Professional Multidiscipline Engineering Services  
Clark Patterson, Lee
- 7 WC 108-08 Fire Suppression Inspection & Service for Fueling  
NE Petroleum Technologies, Inc.
- 8 Contract For On Call Fuel Tank Services-NE Petroleum Tech.

### Old Business

- 9 Referrals..... Bill Lamy

PRIVILEGE OF THE FLOOR..... Chm. Belden

ADJOURNMENT..... Chm. Belden

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

*\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: Airport - DPW

DATE: September 21, 09

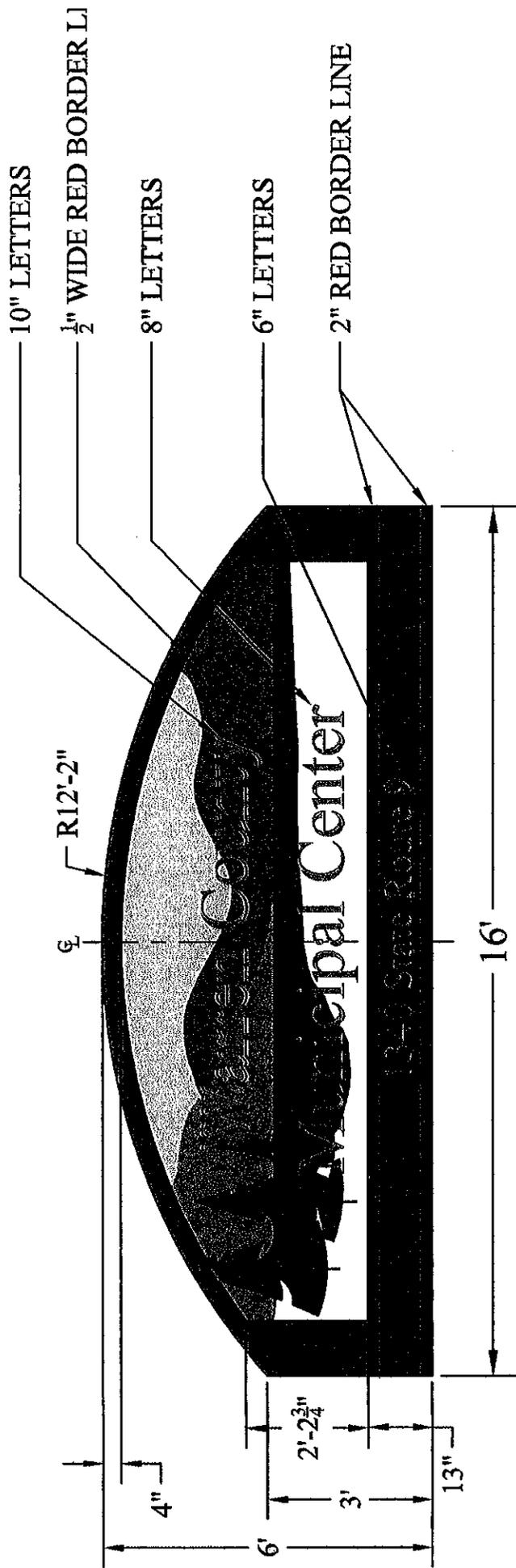
- (a) Purpose of Request: To ratify the actions of the Chairman of the Board of Supervisors to execute any and all documentation associated with the renewal of FAA office and equipment space lease # DTFA-05-95-L-62402 #4, for a period of five years (10/1/09 - 9/30/14).
- (b) Details: The renewal of a FAA lease agreement, for the FAA to occupy space at the airport terminal on the second floor (north end) for a period of five years. This critical lease provides space for communication equipment and personnel essential to the operation and safety of the airport and its users.
- (c) Previous Resolution Number: 763 of 2004

**RESOLUTION REQUEST FORM NO. 3*****Request for New Contract*****DEPARTMENT NAME: DPW****DATE: 9/25/09**

- (a) Is this a Result of a Bid or Request for Proposal? Bid
- (b) Purpose of Contract: Reconstruction of Corinth Road County Route 28
- (c) Name of Contractor: To be determined (Bid will be due November 2 2009)
- (d) Address of Contractor: TBD
- (e) Contractor's Contact Person and Telephone Number: TBD
- (f) Has or will the Contract be provided, if so, please attach:
- (g) Commencement Date of Contract: TBD
- (h) Termination Date of Contract: Upon completion of work
- (i) Payment Provisions:
  - i) lump sum amount TBD
  - ii) hourly rate amount
  - iii) total amount not to exceed
  - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (j) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, and Title, and Amount: H199.9550 280 - Corinth Road Reconstruction

**RESOLUTION REQUEST FORM NO. 3*****Request for New Contract*****DEPARTMENT NAME: DPW****DATE: 9/25/09**

- (a) Is this a Result of a Bid or Request for Proposal? Bid
- (b) Purpose of Contract: Replacement of Woolen Mill (Milton Street) Bridge
- (c) Name of Contractor: To be determined (Bid will be due November 2 2009)
- (d) Address of Contractor: TBD
- (e) Contractor's Contact Person and Telephone Number: TBD
- (f) Has or will the Contract be provided, if so, please attach:
- (g) Commencement Date of Contract: TBD
- (h) Termination Date of Contract: Upon completion of work
- (i) Payment Provisions:
  - i) lump sum amount TBD
  - ii) hourly rate amount
  - iii) total amount not to exceed
  - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (j) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: H214.9550 280 - Woolen Mill Bridge



WARREN COUNTY PURCHASING DEPARTMENT

1340 STATE ROUTE 9  
LAKE GEORGE, NY 12845  
Telephone: (518) 761-6538  
Fax: (518) 761-6395

JULIE A. PACYNA  
PURCHASING AGENT

JASON M. SHPUR  
DEPUTY PURCHASING AGENT



September 11, 2009

RECEIVED WARREN COUNTY  
PURCHASING DEPT  
2009 SEP 17 AM 10:20

Clark Patterson Lee  
Attn: John Martin  
540 Broadway  
3<sup>rd</sup> Floor, Suite 3B  
Albany, NY 12207

Dear John:

The Warren County RFP for Periodic Professional Multidiscipline Engineering Services in Connection with the Warren County Department of Public Works (WC 87-08) contains an extension clause which provides an option for the renewal and/or extension of the contract for an additional year from January 1, 2010 through December 31, 2010.

Please advise whether your Company is interested in extending this contract for the above term, upon the same terms and conditions by completing and signing the statement below and returning this page to the address indicated above.

If you have any questions or wish to discuss this matter, please contact me at this department by letter or phone.

Thank you for your attention to this matter.

Very truly yours,

Julie A. Pacyna  
Purchasing Agent

I, JOHN J. MARTIN, CLARK PATTERSON LEE

(Print name)

wish/do not wish to extend the

(Circle intent)

above-referenced bid upon the same terms and conditions for the term indicated above.

(Signature)

9/14/09

(Date)

WARREN COUNTY PURCHASING DEPARTMENT  
1340 STATE ROUTE 9  
LAKE GEORGE, NY 12845  
Telephone: (518) 761-6538  
Fax: (518) 761-6395

JULIE A. PACYNA  
PURCHASING AGENT

JASON M. SHPUR  
DEPUTY PURCHASING AGENT



September 10, 2009

RECEIVED WARREN COUNTY  
PURCHASING DEPARTMENT  
2009 SEP 15 AM 10:29

Northeast Petroleum Technologies, Inc.  
Attn: Kenneth Hayden  
2940 Curry Road  
Schenectady, NY 12303

Dear Mr. Hayden:

The Warren County bid for Fire Suppression Inspection & Service for Fueling Facilities Located Throughout Warren County (WC 108-08) contains an extension clause which provides an option for the renewal and/or extension of the contract for an additional year from January 1, 2010 through December 31, 2010.

Please advise whether your Company is interested in extending this contract for the above term, upon the same terms and conditions by completing and signing the statement below and returning this page to the address indicated above.

If you have any questions or wish to discuss this matter, please contact me at this department by letter or phone.

Thank you for your attention to this matter.

Very truly yours,

*Julie A. Pacyna*  
Julie A. Pacyna  
Purchasing Agent

I, Kenneth Spencer wish/do not wish to extend the  
(Print name) (Circle intent)  
above-referenced bid upon the same terms and conditions for the term indicated above.

Kenneth Spencer U.P. 9-14-09  
(Signature) (Date)

# WARREN COUNTY DEPARTMENT OF PUBLIC WORKS

8

## MAIN OFFICES

4028 Main Street  
Warrensburg, NY 12885  
Tel (518) 623-4141  
(518) 761-6556  
Fax (518) 623-2772



**WILLIAM E. LAMY, P.E.**  
Superintendent of Public Works

**BRIAN N. HUMPHREY**  
Deputy Superintendent

**JEFFERY E. TENNYSON, P.E.**  
Deputy Superintendent Engineering / Environmental

## DIVISIONS

- Airport
- Sewer Administration
- Parks & Recreation
- Recycling
- Highways & Traffic
- Engineering
- Buildings & Grounds

September 16, 2009

Mr. Ken Hayden  
Northeast Petroleum Technologies, Inc.  
2940 Curry Road  
Schenectady, NY 12303

RE: On-Call Fuel Tank Services Contract Extension through

Dear Mr. Hayden:

Your current contract for on-call fuel tank services contains an extension clause which provides for an extension of the term an additional year from September 19, 2009 through September 18, 2010.

Please advise whether your Company agrees to extend this contract for the above term, upon the same contract terms and conditions. Please complete and sign the statement below and return this page to the address indicated above.

If you have any questions, please call me at your earliest convenience. We look forward to your continued service to Warren County.

Very truly yours,

Jeffery E. Tennyson, P.E.  
Deputy Superintendent, Director of Engineering  
Warren County DPW

I, Kenneth Spencer  do /  do not wish to extend the  
 (Print name) (Circle intent)  
 above-referenced contract upon the same terms and conditions for the term indicated above.

Kenneth Spencer 9-18-09  
 (Signature) (Date)

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**REFERRALS - OCTOBER 2009**

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**DPW:**

- 1) Corinth Road Reconstruction. Status as necessary. (09.03.09)
- 2) Budget Performance Report to be provided at end of each quarter instead of monthly. (06.30.09 - last report)
- 3) NYSDEC requests for work at Scaroon Manor; updates as necessary.
- 4) NYSDEC violation citations at North Creek fuel farm - Mr. Dusek is working with Mr. Tennyson to formulate the final response to NYSDEC with respect to this matter. (01.27.09)
- 5) Stormwater Officer position to be reviewed by attorneys for City of Glens Falls, Town of Queensbury and Warren County. (05.26.09)
- 6) Committee to further discuss the possibility of combining the duties of the Stormwater Officer and the Hazard Mitigation Coordinator to form one position responsible for all duties. (07.28.09)
- 7) Milton Avenue Bridge repairs. Status. (09.03.09)
- 8) Middleton Bridge - Committee authorized option 3, to remove and replace the Bridge in an alternate location. Status. (04.28.09)
- 9) Conveyance of County Property:
  - A) County-owed ROW on CR 11 to be conveyed to LJDJ Enterprises - Committee referred matter to County Attorney's Office to start conveyance process (09.03.09);
  - B) Town of Horicon Tax Map Parcel No. 53.-3-10 - Committee referred matter to County Attorney's Office to start conveyance process (09.03.09).