

WESTMOUNT HEALTH FACILITY

A SKILLED NURSING HOME operated by Warren County

42 GURNEY LANE - QUEENSBURY, NY 12804
Phone: (518)761-6540 Fax: (518) 761-6590

Barbara B. Taggart
Administrator

HEALTH SERVICE COMMITTEE AGENDA

JUNE 25, 2010

1. Committee meeting called to order by Chairman.
2. Motion to approve minutes of prior committee meeting.

ACTION AGENDA

1. Auditors, McCarthy & Conlon, LLP to provide annual review for Westmount.
 - Judgment on outstanding resident Medicaid Account
 - Annex building power reimbursement (WIC building, Detention home)
2. **Request:** For executive session.

MONTHLY BUSINESS

1. Staffing Report Page 1.
2. Overtime Report Page 2.

TOPICS FOR DISCUSSION

1. RFP for Facility/Nursing Policies and Procedures
2. Nursing Updates

WESTMOUNT CURRENT STAFFING LEVELS; June 23,2010

7am-3pm	Title	Positions	Current Staffing	Employee Status
	RN F/T	4	3	
	RN P/T	1	0	
	LPN F/T	3	4	we are using 4 here to cover RN
	C N A F/T	18	18	1 out on disability,plus 1 OUT ON MATERNITY
	C N A P/T	2	2	

SUBTOTALS 28 27

3pm - 11pm	Title	Positions	Current Staffing	Employee Status
	RN F/T	1	1	This does not cover 7 days
	RN Relief F/T	1	0	
	RN Per-Diem	8	5	1works only every other Sunday 7-3,
	LPN F/T	3	2	
	LPN Per-diem	7	8	
	C N A F/T	12	10	but 1 is on disability
	C N A Per-diem	8	7	I have only 1 that works

SUBTOTALS 40 38

11pm-7am	Title	Positions	Current Staffing	Employee Status
	RN F/T	1	1	*This does not cover 7 nights
	LPN F/T	3	3	
	C N A F/T	8	10	1 out on disability

SUBTOTALS 12 14

Grand Totals 80 74

In Total We are down
 3 RN's
 1LPN
 2 C N A's

Plus we have 2out on disability,
 1 on Maternity and 1 on Lt.Duty, 1 on family medical
 leave and a nurse taking leave in July - August

WESTMOUNT HEALTH FACILITY
Salaries Comparison
as of PE 6/6/10

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EXPENSES	YTD ACTUAL THRU	YTD ACTUAL THRU	YTD 10V09	% Change	Annualized 2010 Expense	2010 AMENDED BUDGET	2009 AMENDED BUDGET
	June 6, 2010	June 7, 2009					
Salaries - Regular	\$1,310,344.34	\$1,294,989.25	\$15,355.09	1.19%	\$2,839,123.08	\$3,102,312.52	\$3,110,073.00
Salaries - Overtime	\$88,665.38	\$67,590.38	\$21,075.00	31.18%	\$192,111.28	\$208,931.62	\$154,946.00
Salaries - Part Time	\$166,175.44	\$144,326.95	\$21,848.49	15.14%	\$360,052.33	\$492,516.32	\$356,342.00
Salaries - Sick Leave	\$0.00	\$0.00	\$0.00	0.00%		\$5,600.00	\$7,000.00
12 Pay Per out of 26	\$1,565,185.16	\$1,506,906.58	\$58,278.58	3.87%	\$3,391,286.69	\$3,809,360.46	\$3,628,361.00

RESOLUTION REQUEST FORM NO. 20**MISCELLANEOUS**

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: Westmount Health Facility

DATE:

- (a) Purpose of Request: Ratifying the actions of the Chairman

- (b) Details: Ratifying the actions of the Chairman of the Board with regard to a letter sent to State Legislators opposing the shift of funding to proprietary nursing facilities, regarding methodology of Medicaid funding.

- (c) Previous Resolution Number:

- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

Sample: A.8021 470 Planning & Community Development -- Contract

* as listed in budget and LOGOS

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RESOLUTION REQUEST FORM NO. 11

Request to Create New Position

DEPARTMENT NAME: WESTMOUNT HEALTH FACILITY

DATE:

- (a) Title of Requested Position: Certified Nurses' Aide
- (b) Annual Base Salary (and Grade if Applicable): Grade 4
\$24,908.
- (c) Effective Date for New Position:*
*Please do not backdate unless the purpose is to correct an error.
- (d) List Any Position in the Department=s Table of Organization Being Deleted as a Result of this Request: (Include annual salary and grade if applicable):
- (e) Where are Funds in the Budget for this Position? List Budget Code, Object Code, Full Title and Amount: EF.60200.500 110
Westmount nursing - nurses' stations aides. Salaries - Regular.
- (f) Has Personnel Officer Reviewed and Approved of the New Position Title? (This is necessary **BEFORE** bringing the request to committees.)
- (g) Is this a mandated position? If so, please explain:
- (h) Is there expected revenue from this position? If so, please explain: