

**WARREN COUNTY
EMPLOYMENT & TRAINING ADMINISTRATION**

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Director

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**Human Services Committee
Employment & Training Agenda
4/1/10**

1. Request resolution to enter into renewal of agreement with the NYS Dept. of Labor for telecommunications services. This will be a renewal of agreement authorized in Res. # 329 of '07.
 - a. Term: 1/1/10-12/31/15
 - b. NYS DOL will reimburse the county for their direct telephone costs as well as their fair share of monthly reoccurring common costs based on a annually revised FTE staff count
 - c. Mutual 60 day early termination provision.
 - d. Note: This agreement allows NYS DOL to pay the county for their share of costs to link into the county phone system at the Warren County One Stop Center at the Northway Plaza. This is exclusive of fax lines which the state must establish on their own and separate from this agreement unless otherwise provided for by the county in the future.
2. Request resolution encouraging the state to continue to provide state level TANF funds to local counties for the purpose of operating summer youth employment programs in a similar manner as has been provided over the past 10 years.
3. Other
 - a. Job Discovery Career Fair – Thursday, 3/18/10 at ACC
 - b. Request permission for attending a conference: 2 staff at \$395.00 each
 - c. Request permission to host two meetings:
 - i. GED award ceremony – est. Max. of \$120.00
 - ii. Summer youth employment program orientations - est. max. up to \$400.00 (2 days)
 - d. Misc.

Note: all requests involve only federal grant funds for said purpose. No local county funds are requested.

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: Employment and Training

DATE: 4/1/10

- (a) Purpose of Request: Authorizing renewal of telecommunications agreement with the NYS Dept. of Labor

- (b) Details: Request resolution to enter into renewal of agreement with the NYS Dept. of Labor for telecommunications services.
 - a. Term: 1/1/10-12/31/15
 - b. NYS DOL will reimburse the county for their direct telephone costs as well as their fair share of monthly reoccurring common costs based on a annually revised FTE staff count
 - c. Mutual 60 day early termination provision.
 - d. Note: This agreement allows NYS DOL to pay the county for their share of costs to link into the county phone system at the Warren County One Stop Center at the Northway Plaza. This is exclusive of fax lines which the state must establish on their own and separate from this agreement unless otherwise provided for by the county in the future.

- (c) Previous Resolution Number: # 329 of 2007

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: Employment and Training

DATE: 4/1/10

- (a) Purpose of Request: Authorizing resolution in support of NY State to continue to provide TANF funding to local counties to support summer youth employment programs in a similar manner as over the past ten years.

- (b) Details: Over the past ten years, in various forms, the state has provided state level TANF funds to local counties for the specific purpose of operating a summer youth employment program for TANF eligible low income families. We encourage the state to use state level TANF block grant resources to continue the summer employment program that provides a valuable exposure to work to our low income youth who may not otherwise have an opportunity for employment. For many, this is their first work experience and for all, it is a valuable tool to provide the work readiness skills to train youth about the expectations of employment in their future, as well as the value of earning a paycheck that can be used for current family needs.

- (c) Previous Resolution Number: # 329 of 2007

SCHEDULE "A"
AUTHORIZATION TO ATTEND MEETING OR CONVENTION

Check one:

- In-State (needs Supervisory Committee authorization)
- Out-Of State (needs Board resolution)

The Human Services Committee hereby authorizes Bill Resse & Sharon Sano

(Supervisory Committee) (Employee Name)

to attend 2010 NYATEP/NYSDOL Workforce NY spring conference

(Name of meeting or organization)

at Desmond Hotel and Conference Center, Albany NY

(Address)

on 5/11-5/13/10 Mode of transportation to be used county vehicle

(Dates) (County Vehicle or Mass Transportation)

If the mode of transportation is **not** a county vehicle or mass transportation, please explain:

Proper documentation must be attached when submitting for approval.
(Please check documents attached)

- Notice of meeting or convention including cost.

For Overnight Travel

- Room rate \$ NA GSA* Rate \$ _____
- Meal costs - GSA*per diem rate \$ 0

*www.gsa.gov

Date: 4/1/10



Department Head Signature

Date: 4/1/10



Committee Chairman Signature

Please refer to the Warren County Travel Policy and County Vehicle Use Regulations for general policy guidelines.

Please check to request a fleet vehicle.

- REQUEST FOR USE OF FLEET VEHICLE**

Filing Instructions:

Warren County Request to Host Meeting or Conference

Name of Department: Employment and Training

Name of Meeting/Conference: Warren County ETA youth GED Award Ceremony

Date: anticipate month of June

Location: ETA office

Purpose: GED award ceremony for youth graduates. Recognize youth and their families for the accomplishments of the program participants.

Contact Person: (If other than Department Head) Sharon Sano

Phone No.: 824-8867

Number of People attending:

3 County Employees

State Employees

Volunteers

Others (specify) est. up to 20 youth participants/family members

Cost to County (please include amounts):

Room rental \$

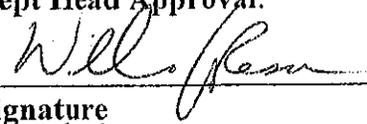
Food/beverage \$ 100.00 est.

Supplies \$ 20.00 est.

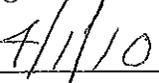
Other (specify) \$

Total Cost: \$ 120.00 est. – all federal grant funds – could be less if we can get donations.

Dept Head Approval:



Signature

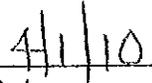


Date:

Committee Chairman Approval:



Signature



Date

Warren County Request to Host Meeting or Conference

Name of Department: Employment and Training

Name of Meeting/Conference: Summer youth employment program orientations

Date: anticipate end of June

Location: ETA office

Purpose: Summer youth employment program orientations with youth

Contact Person: (If other than Department Head) Sharon Sano

Phone No.: 824-8867

Number of People attending:

3 County Employees

State Employees

Volunteers

30-80 Others (specify) youth employees/participants

Cost to County (please include amounts):

Room rental \$

Food/beverage \$ 100- \$300.00 est.

Supplies \$ 40.00 - \$100.00 est.

Other (specify) \$

Total Cost: \$ 140-\$ 400.00 est. – all federal grant funds – could be less if we can get donations.

Dept Head Approval:

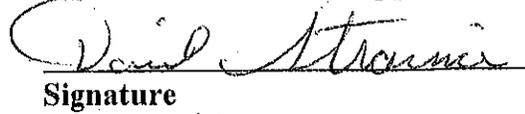


Signature

4/1/10

Date:

Committee Chairman Approval:



Signature

4/1/10

Date