

**WARREN COUNTY
REAL PROPERTY TAX SERVICES AGENCY**

Michael R. Swan
Director

Lexie Delurey
Deputy Director

AGENDA

REAL PROPERTY TAX SERVICES

COMMITTEE MEETING

NOVEMBER 30, 2010

- I. Committee meeting called to order by Chairman.
- II. Motion to approve minutes of prior committee meeting.
- III. Resolution request.
 - A) To correct the attached list of corrections from the Treasurers Office.
 - B) To allow the Director of Real Property Tax Services to apply for a \$ 40,000 matching funds grant from the United States Department of the Interior. Attached is a description.
- IV. Pending items.
 - A) Item number 1 on the pending item list is complete. Treasurer O'Keefe has signed certificates requesting that three parcels with possible environmental problems be moved to the exemption of the assessment rolls. I will forward them to the local assessors so the process can be completed.
 - B) Due to the time involved with the Land Auction, I did not have the time to review options for a proposed 2012 reassessment in several towns.
- V. New Business, updates.
 - A) The New York State Assessors Association and The County Directions Association have come together to create a document called the Uniform Assessment Standard. Some of the Towns in the county have reviewed this document and have accepted it in some form. It basically is a guideline for assessors and town

Schedule "A"
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CHARGEBACK OF TAXES

Town	Year	Assessed to & Tax Map No.	Location	Breakdown	Coding	Reason
City of Glens Falls	2009	Niagara Mohawk d/b/a National Grid 303.14-1-33		County 7,613.89		COURT ORDER Assessment Change from 8,495,600 to 6,699,870
City of Glens Falls	2010	Niagara Mohawk d/b/a National Grid 303.14-1-33		County 8,938.10		COURT ORDER Assessment Change from 8,495,600 to 6,515,076

2011 Grant Opportunity for Counties to Improve Access to Parcel Data

The Federal Geographic Data Committee (FGDC) sponsors the Cooperative Agreements Program (CAP) to promote the technologies, standards, best practices and collaboration to build the National Spatial Data Infrastructure (NSDI). This year the FGDC is offering a total of \$800,000 in grants across six categories. <http://www.fgdc.gov/grants/2011NSDICAP/2011CAPDescriptions>

Background:

NYS Office of Cyber Security (OCS) through its GIS Coordinating Body and cooperation of the NYS GIS Association completed a strategic plan in 2008. This planning activity was funded through a CAP grant and included input from over 180 participants. Local and county government accounted for 35% of the participants, the largest of all sectors represented. The top recommendation of the strategic plan was to pursue a program to develop statewide parcel data, which is created and maintained by counties and local governments. In 2010 OCS received a follow-up CAP grant to develop a business plan for *Centralized Access to Consistent Cadastral Data for New York*. This business plan to be completed this spring will lay out actionable steps to improve the consistency and availability of cadastral (tax parcel) data around the state.

2010 CAP grants

- OCS intends to apply for CAP grants for a return on investment study and for implementation enterprise web services. The Web services will streamline the distribution of orthoimagery, streets and address data and possibly other features like parcels if the need exists.
- Groups of counties are encouraged to submit separate grant applications to support improving the consistency and availability of parcel data.
- Regional projects including multiple jurisdictions and involving collaboration between state and local governments will receive favorable consideration.
- OCS will provide grant writing assistance and a letter of support for these regional projects.
- CAP grant category 4 (business plan development and implementation) is most appropriate for this activity. Each grant in category 4 is for \$40,000.
- A 50% match is required. This match can be in the form of in-kind services. Staff time commitments to assist in the activities cited in the grant are likely to be sufficient for the match.
- Contracted assistance is anticipated to conduct the majority of the tasks identified in the grant.

Benefits to County Governments

- Grant funds can be used to improve data and availability, such as implementing recommended state data standards and developing scripts to automate data distribution and other tasks.
- Improved data access can involve web technologies without creating duplicate copies.
- Collaboration with neighboring counties to consolidate parcel data viewers onto a shared system to reduce server hosting costs and contractor application maintenance costs.
- Grant funds can be used to update or enhance existing parcel data web viewers.
- Improved access can reduce the burden for fulfilling data requests and improve data quality.
- Improved consistency with neighboring counties can enable shared regional applications.

Timeline

- January 6, 2011 - Closing date for the grant applications
- February and March 2011 - Announcement of the awards
- Grants have a 1 year performance period. Grantees are able to request extensions.

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: Real Property

DATE: November 30, 2010

- (a) Purpose of Request: To correct the attached list of parcels from the County Treasurers Office.
- (b) Details:
- (c) Previous Resolution Number:
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

Schedule "A"

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