

WARREN COUNTY OFFICE OF EMERGENCY SERVICES



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Deputy Director

Public Safety Committee Agenda

June 24, 2010

1. Committee meeting called to order by Chairman.
2. Motion to approve minutes of prior committee meeting.

Action Agenda

1. **Request:** Resolution request to fill the 2nd Deputy EMS Coordinator position due to a recent vacancy. The salary for this part time position is \$2,999

Rationale: James Webb resigned after moving to Washington County. We are currently short two Deputy EMS Coordinator positions, since we didn't fill the 3rd position last year.

Old Business/Pending Items

1. Amy Manney to notify Committee when State and Federal approval is received to extend the contract with Friends of the North Country, Inc. to provide consulting services relative to the Hazard Mitigation Plan. (04.22.10)
2. Committee to discuss fees for fire investigations. (05.26.10)
3. Committee to discuss creation of a Hazard Mitigation Coordinator position; Mr. VanNess has suggested that Dave Wick and Mr. Dusek be present for these discussions to determine the expectations of the position. (05.26.10)

Topics for Discussion

1. **National Weather Service award presentation ***first*****
2. Update on March 23, 2010 rain storm reimbursement
3. Comprehensive Emergency Management Plan under review
4. Update of emergency services training center
5. Discussion regarding June 23, 2010 earthquake

RESOLUTION REQUEST FORM NO. 12

Schedule "A"

NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an existing funded position in their budget that is vacated due to a retirement, resignation or termination. This notice may not be used for requests to create a new position. For complete instructions on the procedure to be followed, see the reverse of this form.

DEPARTMENT HEAD COMPLETES THIS SECTION

Department: Office of Emergency Services

Title of Position: 2nd EMS Coordinator

Base salary: \$2,999

Budget code and title: A.4022 130 Emergency Medical Services - Part-Time Salaries

This position is vacated due to: Retirement Resignation Termination Promotion
 Other _____

Employee No. 10500

Is this position mandated? Yes No

Is the position reimbursable? Yes No

Source of reimbursement: Federal _____% State _____% Other _____%

Impact to Budget: The impact to the budget is small in comparison to the job.

COMMISSIONER OF ADMINISTRATIVE & FISCAL SERVICES COMPLETES THIS SECTION

Name of Committee: Public Safety

Date: 6/24/10

- The Commissioner has no objection to the filling of the vacancy.
 The Commissioner objects to the filling of the vacancy.

Commissioner Signature _____

SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee: Public Safety

Date: 6-24-10

- The committee has no objection to the filling of the vacancy.
 The committee objects to the filling of the vacancy and will be sending a resolution to the full board to have the position removed from the budget.

Ranking Committee Member Signature _____

PERSONNEL COMMITTEE COMPLETES THIS SECTION

Date: _____

- The Personnel Committee has no objection to the filling of the vacancy.
 The Personnel Committee objects to the filling of the vacancy and will be sending a resolution to the full board to have the position removed from the budget.

Ranking Committee Member Signature _____