

Sheriff's Committee Agenda 06/24/10

1. Accept the minutes from last meeting on 05/26/10.
2. Request authorization to send Sgt. Steven Stockdale to Advanced Marihuana Growing training in Hershey, PA.
3. Request to amend resolution 81 of 2009 to allow the Sheriff to also enter into contracts under \$5000.00.
4. Request resolution to accept revenue of \$4,152.96 from the Village of Lake George for payment of overtime for Law Enforcement on Americade Weekend.
5. Request resolution to amend the budget to reflect the above revenue and to transfer monies from Sheriff's Law Enforcement revenue code A.3110 2262 to appropriations code A.3110 120 OT.
6. Request to continue contractual relationship with Comnetix Inc. for the annual Live Scan usage fee in the amount of \$12,099.00.

Stockdale, Steven T.

From: register@counterdrug.org
Sent: Wednesday, June 02, 2010 9:48 AM
To: Stockdale, Steven T.
Subject: Confirmation: Advanced Indoor Marijuana Grow Training - 6/24/2010



**DEPARTMENT OF MILITARY AND VETERANS AFFAIRS
 NORTHEAST COUNTERDRUG TRAINING CENTER
 PENNSYLVANIA NATIONAL GUARD**

Building 8-64 Fort Indiantown Gap
 Annville, PA 17003-5002
 Phone (717) 861-2070 Fax (717) 861-8225
 Toll Free (877) 806-6293

Date

Steven T. Stockdale:

Your request to attend the NCTC export **Advanced Marijuana Indoor Grow Course** from **June 24-25, 2010** in **Hershey, PA** has been received and approved. This course is being hosted by **Pennsylvania State Police**. The following information is provided for your convenience.

* Class sign-in will be held at the **Pennsylvania State Police Academy** from 7:00-8:00 a.m. on **June 24, 2010**. The address is **175 East Hershey Park Drive, Hershey, PA 17033**. This letter is required at sign-in and registration.

* Dress is casual unless other uniform is required by your agency.

* To receive a certificate, you must attend ALL training sessions. Training hours for each day will be approximately from 8:30 a.m. – 4:30 p.m.

* **For export courses all meals and lodging expenses are the responsibility of the student or his/her agency.** NCTC will not provide meals or lodging for this course.

• **Please secure firearms in your vehicle or other secure location before coming to class.**

* Please notify us immediately in writing if you cannot attend this course. Cancellations may be emailed to c-rpiersol@state.pa.us or faxed to **(717) 861-8225**.

If you have a question you may contact SGT James Kemm at 215-520-0444; should you require

6/11/2010

additional assistance, you can also contact SGT Ryan Piersol at (717) 861-2197.

Sincerely,

A rectangular box with a thin black border, containing a small square icon with an 'x' inside, indicating a redacted signature.

Christopher D. Latchford
Colonel, U.S. Army Retired
Executive Director

SCHEDULE "A"
AUTHORIZATION TO ATTEND MEETING OR CONVENTION

Check one:

- In-State (needs Supervisory Committee authorization)
- Out-Of State (needs Board resolution)

The Sheriff hereby authorizes Sgt S.T. Stockdale
(Supervisory Committee) (Employee Name)

to attend Advanced Indoor MARIJUANA Growing
(Name of meeting or organization)

at Hershey, PA
(Address)

on 6/24 & 25 Mode of transportation to be used COUNTY
(Dates) (County Vehicle or Mass Transportation)
VEHICLE

If the mode of transportation is **not** a county vehicle or mass transportation, please explain:

N/A

Proper documentation must be attached when submitting for approval.
(Please check documents attached)

- Notice of meeting or convention including cost.

For Overnight Travel

- Room rate \$ 557.62/79.81 GSA* Rate \$ ___
- Meal costs - GSA*per diem rate \$ ___

*www.gsa.gov

Date: 6/10/10

[Signature]
Department Head Signature

Date: 6-24-10

[Signature]
Committee Chairman Signature

Please refer to the Warren County Travel Policy and County Vehicle Use Regulations for general policy guidelines.

Please check to request a fleet vehicle.

REQUEST FOR USE OF FLEET VEHICLE

Filing instructions:

1. Original with voucher to Auditor.
2. Copy to Frank Morehouse if fleet vehicle is needed.
3. Copy to Clerk of the Board with Resolution Request form if out-of-state travel.
4. Copy to Purchasing with Purchase Order, if required.
5. Copy to Commissioner of Administrative and Fiscal Services if credit card will be used.

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: JOAN SADY, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM: Nathan H. York
Sheriff
Name of Department

SIGNED: **DATE:**

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.3110 2262	Law Enforcement V/Lake George	A.3110 120	Law Enforcement Overtime	\$4,152.96

Please state reason for transfers requested: Computer to power seven monitors displaying a live status monitor of pertinent information for all communication officers. This expenditure will be reimbursed via the 911 monies.

*Please note: All amounts must be in whole dollars – no cents.

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
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Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

****If this is the result of a grant award, also complete and submit Form No. 5 or 6***

DEPARTMENT NAME: Sheriff

DATE: June 25, 2010

- (a) Purpose of Amendment: To amend the County Budget to receive revenues from the Village & Town of Lake George

- (b) Appropriation Code, Object Code, Full Title and Amount: A.3110 120
Law Enforcement Overtime

Sample: A.1010 470 Legislative Board – Contract

- (c) Revenue Code (with title), and Amount: A.3110 2262 Law Enforcement Village of Lake George. \$4,153.00

Sample: A. 6417.2654 Tourism Occupancy – Minor Sales – Tourism

***Please note all amount must be in whole dollars – no cents.**