

Warren County
SUPPORT SERVICES COMMITTEE
(INSURANCE)

July 29, 2010 9:30am

Information Submitted By: Amy Clute, Insurance Administrator

I. Committee meeting called to order by Chariman.

II. Motion to approve minutes of prior committee meeting.

III. Action agenda – matters requests Resolutions of the Board and / or committee approval.

1. 2010 Self-Insurance Plan “Budget” and Participant Assessments
 - a. Review notes about the Self-Insurance fund (page 2)
 - b. Review of various “budget” codes and cost containment strategies (pages 3-8)
 - c. Apportionment between Plan Participants (pages 9-17)
 - d. Discussion of Contributed Reserve (pages 18-20)

2. Insurance Administrator requests approval to attend the Fall 2010 NYSASIC Conference (September 29 – October 1) at a total cost of \$245 (\$50 for conference registration and \$195 room/meals). Self-Insurance Fund monies from code S1710 444. Transportation will be at own cost in personal vehicle to Owego NY. (pages 21-24)

IV. Old business – pending items.

V. Reports / updates.

1. Distribution of Plan Participant Assessments is planned via in-person visits to each Municipality. Myself and Mike Needham, Safety Consultant are planning to visit each Municipality in the near future to discuss how assessments are determined, the loss history, assess the current safety program and provide suggestions to control workers’ compensation costs.

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*Self-Insurance Plan revenues come from participants in the plan. The SIF is not a direct part of the Warren County budget, but several Warren County departments are billed by the plan for Workers' Compensation costs.

*The SIF has a reserve fund that is funded when revenues exceed expenses. Withdrawals are made when expenses exceed revenues.

*Traditionally the balance of revenues after expenses has fluctuated a great deal.

*To properly determine the SIF expenses for the future we would need to know how many employees will be claiming injuries, how severe those injuries are, what type of medical care they will need, and if they will need to be away from work or not. Therefore we budget based upon what we know historically to guess what might happen in the future.

*Industry statistics show that during a "recession" workers' compensation costs often increase. Many insurers across the state are seeing this trend currently.

*Since the 2007 Workers' Compensation "reform", maximum indemnity rates have increased 85%.

*During 2009 for the 2010 plan year the Board of Supervisors approved a plan to reduce the assessments by 50% and fund the balance of expenses over revenues with monies from the Contributed Reserve. This was estimated at \$414,800. The plan participants were notified that this "1/2 price sale" would likely be for one year only.

*One year ago when we reviewed 2009 and formulated the estimated expenses for 2010, the plan was trending for 2009 expenses to be \$1,043,200. The final number was \$1,327,193. That difference of approximately \$284,000 occurred during the 2nd half of 2009. There were several serious injuries that occurred during the later part of 2009.

*2009 was a very difficult year for the plan. Expenses exceed revenues by \$443,752. We will drill down the plan operating costs later.

*2010 is trending to be an improvement over 2009, but continues to trend for expenses to exceed revenues.

*New claims filed for 2010 YTD are the same as that of the first 6 months in 2009. Both years are well below the prior two years. Jan - June new claims filed; 2010- 116, 2009-116, 2008-149, 2007-163. We could assume that some of the 2009 cost increases would be attributed to the increased number of claims filed in 2008 and 2007.

*Lost work days for 2010 YTD have increased about 11% over 2009. 2010-1523, 2009-1376, 2008-881, 2007-623, 2006-742. Some of this increase is due to a few severe claims where the employee has been out of work for a long period of time. i.e.: a dpw employee injured 8/09 has accumulated 235 lost work days since the injury (to 7/1/10). Additionally, it is now common place to track lost work days and we are confident that we are capturing nearly all of the data, whereas when we started tracking these a few years back, we were re-creating the data from the files.

*The estimated expenses for 2011 is approximately a 23% increase over the 2010 request an increase of \$214,375. However, the estimate remains below the 2009, 2007 and 2004 actual expenses and what we estimate for 2010 based upon trends to date. 2011 estimate for administrative costs is below that for 2006, thus the cost drivers are claims related.

*The following pages compare the 2011 budget request to the 2010 estimated expenses based upon current trends and to the 2009 actual expenses. Each code is described in detail as to what it is used for, what has been done to achieve savings and what we think is going to happen.

*The SIF is a "pot" of money, we do not appropriate money into separate codes until after the expense occurs. However, we do breakdown the numbers for the purpose of estimating the next years expenses.

*After the revenue / expense needs are determined a separate calculation is performed to apportion this among the plan participants which we will discuss later.

Budget Worksheet for 2011

Title	Code	2011 Estimate	year 2010 estimate based year to date	6 mo. Actual Year 2010 to July 1st	Year 2010 budget request	year 2009 actual	Comments
171010							
Payroll	110	\$ 84,739.00	\$ 83,751.00	\$ 38,976.40	\$ 83,751.00	\$ 83,055.39	Admin salary no change in 2011. (21 years of service) Acct Clerk (5 years of service) salary at gd 4 (per CBA) since the gd 12 retired in 2007. Annual savings \$9,131
1							
S/T incentive	140	\$ 400.00	\$ 400.00	\$ -	\$ 400.00	\$ 400.00	Admin (165 days) no incentive. Acct Clk (55 days) usually receives incentive.
2							
Office Furn.	210	\$ -	\$ -	\$ -	\$ -	\$ -	No budgeted items.
3							
Office Equip	220	\$ -	\$ 1,148.49	\$ 1,148.49	\$ -	\$ 4,267.00	No budgeted items. Replacement as necessary. 2010 \$127 desktop scanner due to new office set up. \$836 April 2010 replacement of 6 yr old computer that was not working efficiently. \$185 shredder May 2010 used to shred confidential medical docs. 2009 replaced 12 year old copier.
4							
Supplies/ Printing	410	\$ 660.00	\$ 1,030.00	\$ 466.80	\$ 1,900.00	\$ 1,308.51	Code is used for office supplies (paper, file folders, envelopes, file clips) and print shop (envelopes). The 2011 estimate is decreased due to changes made from prior years. Historically the largest cost of this code was ink (budget \$1,000 for 2010). Mid 2009 we changed desktop printers to default to black ink only. We also changed file summary sheets from color code to abbreviation code saving about \$32/month on color ink. We have gradually changed all legal files to letter size. Recently we traded our desktop printers & scanners with Info Tech for a work center printer. Estimated savings in ink is about \$750 annually. We have had an increase in printing volume due to electronic mail.
5							
Repair/Maint	422	\$ 465.00	\$ 465.00	\$ 465.00	\$ -	\$ -	For copier agreement includes labor, parts, toner, drums, developer for up to 42,000 pages per year. Increase in cost due to office re-locations, we are no longer sharing the copier machine with Building Codes. However, we do have excess capacity under this contract that could be utilized if the County does not go with the printing project that is under exploration.
6							
Telephone	423	\$ 180.00	\$ 179.54	\$ 74.81	\$ 150.00	\$ 173.15	2011 estimate is based on current utilization, little change from prior. We have seen an increase in the number of outgoing calls due to fax of vouchers to providers for signature, and the fax filing of WCB forms. However, an average call costs 2 to 3 cents versus mail at 44 cents. 7,073 calls/faxes in 2009. 2010 trend is for an estimated 7,468 calls/faxes.
7							
Postage	424	\$ 1,700.00	\$ 1,697.88	\$ 727.79	\$ 2,000.00	\$ 2,418.09	2011 estimate is decreased from prior years. This Code is used for regular and certified mailing. We have had an increase in certified mail. However, we have had a decrease in outgoing mail (see phone explanation above). If mail costs continue in 2010 as the YTD we are on track to save over \$700 from 2009. We continue to review outgoing mail to determine if electronic mail is an option (i.e.: treatment history requests).
8							

Title	Code	2011 Estimate	Year 2010 estimate based year to date	6 mo. Actual Year 2010 to July 1st	Year 2010 budget request	Year 2009 actual	Comments
Subscriptions 9	426	\$ 160.00	\$ 157.46	\$ 157.46	\$ 150.00	\$ 227.40	NY Workers' Compensation Handbook is the only subscription purchased. We no longer need to purchase the "red book" for the pharmacy charges review due to the contract with the pharmacy network vendor. A savings of \$80 per year. Over the last few years we also have discontinued the McKinney's Law updates. A savings of over \$300 per year.
Memb & Dues 10	427	\$ 55.00	\$ 55.00	\$ 55.00	\$ 55.00	\$ 55.00	\$55 per year to be a member of NYSASIC. This is an important resource as the NYSASIC group is our means of staying abreast of changes and networking with peers about best practices.
Data Proc. 11	428	\$ 90.00	\$ 90.00	\$ -	\$ 90.00	\$ 90.00	Charges from IT for the 2 desktop systems used by the 2 employees.
Med Fees 12	435	\$ 42,100.00	\$ 42,103.88	\$ 21,051.94	\$ 42,500.00	\$ 65,678.80	2011 Estimate based on current utilization. Code is used for Nurse Case Management and Independent Medical Exams. Over 1/2 of the expense is IME's. IME's are an important tool for controlling the cost and exposure of the claims. We schedule all exams directly to save the cost of the "middle man". The number of IME's 2010 YTD is down about 30% from 2009. Nurse Case managers are assigned on a case by case basis. Nearly all lost time cases are now assigned nurse case management. In July 2009 we changed from in person case management to telephonic case management. This has worked out extremely well for us. If the current 2010 trend continues we expect over \$14,000 (48%) savings this year, while increasing utilization.
Consulting Fees 13	437	\$ 33,140.00	\$ 31,270.00	\$ 12,881.65	\$ 31,270.00	\$ 27,041.63	Code is used for the Safety Consultant fee. Under contract since 2009, Needham Risk Management has performed many safety services that were not previously performed.
Misc Fees 14	439	\$ -	\$ 150.00	\$ 150.00	\$ -	\$ 250.00	No budgeted items. In 2010, a fee was charged to move the copier from Bldg #11 to the HSB. 2009 was an error by the treasurer that was reversed.
Legal Fees 15	440	\$ 75,000.00	\$ 74,942.06	\$ 39,703.53	\$ 56,500.00	\$ 87,918.47	2011 estimate is down from actual 2009, up from budget for 2010, based on current trend. Code is used for various types of legal fees (hearings, depositions, transcription) and investigation. Overall it appears that 2010 legal is trending about \$13,000 less than 2009. The Workers' Compensation Board has made numerous changes due to the "reform" of 2007. Consequently in the last 2 years we have seen our legal costs increase over 50% from prior years. We are receiving decisions from the Board that are not acceptable and warrant appeal to control future claim exposure. Thus the number of appeals filed has increased. Since appeals are costly, we review with our legal staff prior to filing to assure that the potential benefits outweigh the cost. The process is more complicated than ever before and results in charges not only from legal counsel but also from deposition fees and transcriptions. Legal services have been under contract since 2006. Routine hearings are paid at a set fee. The WCB schedules hearings as needed. The number of hearings for 2010 YTD is up 24%. In 2009 legal fees were inflated due to the 3rd party case that was an anomaly. We spent

Title	Code	2011 Estimate	year 2010 estimate based year to date	6 mo. Actual Year 2010 to July 1st	Year 2010 budget request	year 2009 actual	Comments
							\$13,000 in 2009 and another \$4,500 in 2010 on that one case, that we don't expect again. Private investigation is instituted on any claim that is questionable. We have had success by finding claimants that were exaggerating symptoms, working elsewhere, or otherwise not truthful when the investigation is performed. Often times the investigation report facilitates the closure of the case with no future liability. Investigation 2010 YTD is down about 60%. Trending to be about \$16,000 less in 2010. This could change if a case becomes ripe for investigation. We had some ripe (successful) cases in 2009 that drove this expense. A small (\$30) part of this expense is for historical medical records (usually free). Medical history is sought on any claim that we believe could have a prior history. This allows us to seek appointments and save part of the claim costs in the future.
Travel/Edu Fees 16	444	\$ 460.00	\$ 400.00	\$ -	\$ 400.00	\$ 190.00	Code is used for conference fees and education. 2011 estimate is increased. The Administrator is no longer NYSASIC President, therefore, conference fees that were previously paid by NYSASIC, will now be budgeted. 2 conferences 2011, 1 as a commuter.
Assessments 17	469	\$ 186,400.00	\$ 186,399.70	\$ 169,856.70	\$ 193,830.00	\$ 162,286.22	Code is used for Excess Workers' Compensation, Employers Liability and WCB Assessments. 2011 estimate is up from actual 2009, but decreased from the 2010 request, based on current. We worked closely with MWEC to update reserves mid year and advise them of our claims handling practices. 2010 Excess Workers' Compensation premium decreased by \$11,600. Per MWEC overall the plan is performing much better than average. 2010 Employers Liability premium up about \$200, this premium has remained fairly stable. We are seeking proposals for both coverage's for 2011. WCB Assessments are based upon indemnity claims reported by us (increased 74%) and the revenue needed by special funds. Overall increase in assessments for 2010 was 134%. We reported a decrease of 1% in indemnity claims for the 2011 assessments. per treasurer 11.2% of salaries.
Retirement 18	810	\$ 9,490.77	\$ 7,370.09	\$ -	\$ 7,370.09	\$ 5,935.02	per treasurer 6.2% of salaries.
Social Secty 19	830	\$ 5,253.82	\$ 5,192.56	\$ 2,378.72	\$ 5,192.56	\$ 5,086.37	per treasurer 1.45% of salaries.
Medicare 20	831	\$ 1,228.72	\$ 1,214.39	\$ 556.32	\$ 1,214.39	\$ 1,189.55	We have 2 employees of the plan, one has 2 person coverage and the other has individual coverage. We estimated 9% increase for 2011 over 2010 as that was the increase from 2009 to 2010.
Hospital Ins. 21	860	\$ 15,919.58	\$ 14,605.12	\$ 7,335.04	\$ 13,760.64	\$ 13,340.41	Only 1 employee has dental, currently individual coverage. No change in cost as it is per CBA.
Dental 22	865	\$ 134.00	\$ 134.00	\$ 74.00	\$ 134.00	\$ 134.00	
172010							
Assessments 23	469	\$ 120,100.00	\$ 120,096.57	\$ 36,795.00	\$ 101,958.78	\$ 99,670.00	Code used for WCB Special Funds Assessments. 2011 increased but same as 2010 actual. Based upon indemnity claims reported by us (increased 74%) and the revenue needed by SFCC. Overall increase in assessments for 2010 is 134%

Title	Code	2011 Estimate	year 2010 estimate based year to date	6 mo. Actual Year 2010 to July 1st	Year 2010 budget request	year 2009 actual	Comments
24 Medical Awards	495	\$ 292,000.00	\$ 291,675.30	\$ 145,837.65	\$ 203,674.00	\$ 297,731.99	<p>We reported a decrease of 1% in indemnity claims for the 2011 assessments.</p> <p>Code is used for injured worker medical expenses. 2011 estimate based on current utilization. Utilization is ordered by the injured worker. Each medical bill received is individually audited and adjusted (reduced) as appropriate per the NYS WCB fee schedule. Charges are not paid if not appropriate treatment or properly reported. In 2009 we saved over \$200,000 thru auditing medical bills. This code includes charges for:</p> <p>Ambulance: we have no control over the utilization of an ambulance and there is no fee schedule. Chiropractic: paid at fee schedule. IME's are set if utilization is excessive.</p> <p>Diagnostic Radiology: network vendor implemented in November 2009. Savings since are \$3,400. Mileage to claimants: carefully audited to determine accuracy and if appropriate. Rate is set by the WCB.</p> <p>Pharmacy: network vendor implemented in November 2009. Savings off fee schedule & formulary. Physical Therapy: audited and paid at fee schedule. IME's are set if utilization is excessive. Surgeries and inpatient stays: pre-authorized and paid at fee schedule. Inpatient stays are sent for review and negotiated at less than fee schedule by outside vendor.</p> <p>We obtain numerous recoveries on this code. Routinely working with the DA's office and various police agencies to seek recoveries from inmates and subjects that injure our workers. We also seek recoveries on auto claims and from negligent homeowners.</p> <p>In the last 5 years the number of bills audited has increased 18% and the cost has increased at the same rate.</p>
25 Compen. Awards	496	\$ 274,300.00	\$ 365,084.34	\$ 239,821.13	\$ 183,300.00	\$ 468,746.14	<p>Code is used for payments to injured workers, including wage loss, settlements & permanency awards. All are directed by the WCB. The rate of payment is also governed by the WCB. Since the 2007 "reform" the maximum payment rate has increased 85%. This has increased costs to the plan for many cases. 2011 estimate based on current regular payments.</p> <p>Regular payments: As lost work days increase, so do the cost of regular payments. We encourage all participants to allow return to work with restrictions. However, we find participants often reluctant to utilize light duty. We have begun performing cost vs. benefit analysis for all claimants that could be returned light duty and then reaching out to the employer to encourage a return to work for the injured worker. In 2009 we had several serious claims where the employees were out for extended periods of time, this drove the cost up considerably.</p> <p>Schedule Loss of Use awards: These are payments for permanent loss of use of an extremity. We review each treating providers medical opinion and schedule IMEs as appropriate. We usually compromise these awards and as a result obtain savings from the treating providers award. These are directly linked to the type of injury and could be reduced by reducing injuries.</p> <p>We have not budgeted these into the compensation awards since they reduce future liability and as such reduce the total of the estimated plan liabilities/reserves. We are seeing a trend in SLU's where the number of them are increasing. Treating providers are following up with the patient to make sure an assessment of permanency is made. In 2009 we paid over \$170,000 in SLU awards</p>

Title	Code	2011 Estimate	year 2010 estimate based year to date	6 mo. Actual Year 2010 to July 1st	Year 2010 budget request	year 2009 actual	Comments
Total Expenses:		\$ 1,143,975.88	\$ 1,229,612.38	\$ 718,513.43	\$ 929,600.46	\$ 1,327,193.14	<p>2010 YTD is over \$81,000.</p> <p>Section 32 awards: These are final closure agreements and are used to extinguish future liability on cases that we determine to be appropriate for closure. We negotiate with the injured worker and reach an agreement that both parties find acceptable. These are final and are the best way to ensure that our exposure is limited. These agreements reduce future liability and as such reduce the total estimated plan liability/reserves. In 2009 we facilitated 3 agreements that cost \$22,000 and saved an estimated \$306,000 in future liability. YTD 2010 we have facilitated 7 agreements that have cost \$70,000 and saved an estimated \$141,000. We currently have section 32 agreements pending for \$15,000 total that will save us an estimated \$75,000.</p> <p>Recoveries/adjustments: Every resource that we can utilize is contacted to gain recovery of plan \$. We routinely review claims to determine if a third party has been at fault. If we determine that it is appropriate we take various steps in attempt to recover the costs of the claim from that third party. We regularly work with police agencies, the District Attorney & Probation to recover funds from subjects and inmates. We also seek recoveries from various types of other insurances, automobile and homeowners. We immediately file lien notices if the injured worker brings suit against a third party. We also seek recoveries from the Special Funds for re-opened cases and 2nd injuries. In 2009 we recovered/ saved by transfer of liability a total of \$222,000 for the plan. Unfortunately the 2nd injury fund was closed by the 2007 "reform".</p> <p>As you can see from the notes above that we are working very diligently to control costs on the "back end" of the claim (after the injury occurs) utilizing all resources and means to obtain savings for the SIF where possible. We believe that the Plan Participants could greatly reduce their costs by promoting safety and enforcing safe workplace practices throughout each work site.</p> <p>The Insurance Administrator and the Safety Consultant are planning to visit all municipalities in the next few weeks to review the municipalities assessment, loss history and safety programs.</p>
Est. Cont Resv.		\$ -	\$ (714,812.98)		\$(414,800.00)		
Revenue: assmtis		\$ 948,975.88	\$ 414,800.00		\$ 414,800.00	\$ 770,088.66	
interest		\$ 95,000.00	\$ 100,000.00		\$ 100,000.00	\$ 113,208.88	
\$ plan from Resv					\$ 414,800.46		
Total Revenue:		\$ 1,143,975.88	\$ 514,800.00		\$ 929,600.46	\$ 883,297.54	
Actual Chg in Resv						\$ (443,752.63)	

7/26/10ac

	2011 Request	Annual 2010 Estimated	6 mo Actual for 2010	2010 Budget	2009 Actual	2008 Actual	2007 Actual	2006 Actual	2005 Actual
Expenses:									
S1710 Administration:	\$ 457,576	\$ 452,756	\$ 296,060	\$ 440,668	\$ 461,045	\$ 399,730	\$ 496,238	\$ 471,282	\$ 434,316
S1720 Awards & Benefits:	\$ 686,400	\$ 776,856	\$ 422,454	\$ 488,933	\$ 866,148	\$ 586,444	\$ 681,715	\$ 492,913	\$ 694,582
Expense Total:	\$ 1,143,976	\$ 1,229,612	\$ 718,513	\$ 929,600	\$ 1,327,193	\$ 986,174	\$ 1,177,953	\$ 964,196	\$ 1,128,898
Revenues:									
Participant Assessments	\$ 1,048,976	\$ 414,800	\$ 413,681	\$ 829,600	\$ 770,089	\$ 906,254	\$ 1,077,401	\$ 1,005,216	\$ 1,040,025
Interest & Earnings	\$ 95,000	\$ 100,000	\$ 41,424	\$ 100,000	\$ 113,209	\$ 155,072	\$ 276,521	\$ 300,234	\$ 156,681
Revenue Total:	\$ 1,143,976	\$ 514,800	\$ 455,105	\$ 929,600	\$ 883,298	\$ 1,061,327	\$ 1,353,922	\$ 1,305,450	\$ 1,196,705
Change in Reserve:	\$ -	\$ (714,812)	\$ (263,409)	\$ -	\$ (443,753)	\$ 75,008	\$ 175,969	\$ 341,254	\$ 67,807

Assessment Formula

Participant Assessment =

THE GREATER OF

(prior year plan administrative cost / number of participants) +

((total revenue – prior year administrative cost) * (participant claims total for 7 years / total plan claims for 7 years))

OR

.35% of actual payroll for the year prior to the year assessments are being calculated.

Warren County Self-Insurance Plan Participant Assessments
for the year 2011

Participant	YEAR 2011	YEAR 2010	ACTUAL 2010	Net Change
Towns/Village/City:	Total Assessment	Total Assessment	Assmt (w/ Resv \$)	2010 -2011 actual
Glens Falls	\$ 240,925.99	\$ 180,399.63	\$ 90,199.81	\$ 150,726.18
Bolton	\$ 5,578.19	\$ 8,153.75	\$ 4,076.87	\$ 1,501.32
Chester	\$ 26,435.50	\$ 25,509.63	\$ 12,754.82	\$ 13,680.69
Hague	\$ 4,279.95	\$ 4,292.40	\$ 2,146.20	\$ 2,133.75
Horicon	\$ 11,562.21	\$ 9,551.47	\$ 4,775.73	\$ 6,786.47
Johnsburg	\$ 27,366.12	\$ 11,034.08	\$ 5,517.04	\$ 21,849.08
Lake George	\$ 34,032.78	\$ 32,269.03	\$ 16,134.52	\$ 17,898.26
Luzerne	\$ 29,744.11	\$ 13,284.09	\$ 6,642.04	\$ 23,102.06
Stony Creek	\$ 47,524.83	\$ 40,503.08	\$ 20,251.54	\$ 27,273.29
Thurman	\$ 2,902.99	\$ 2,654.68	\$ 1,327.34	\$ 1,575.65
Warrensburg	\$ 10,308.91	\$ 10,939.21	\$ 5,469.61	\$ 4,839.31
Village of Lake George	\$ 14,817.75	\$ 11,939.73	\$ 5,969.86	\$ 8,847.89
Other than Towns:				
ACC	\$ 47,855.74	\$ 45,484.32	\$ 22,742.16	\$ 25,113.58
Crandall Library	\$ 5,813.84	\$ 5,080.58	\$ 2,540.29	\$ 3,273.54
Cornell Coop Ext	\$ 3,303.42	\$ 2,202.04	\$ 1,101.02	\$ 2,202.41
LG/LC Regional Planning	\$ 2,173.32	\$ 2,122.57	\$ 1,061.28	\$ 1,112.04
WC General	\$ 35,097.49	\$ 29,987.89	\$ 14,993.95	\$ 20,103.54
WC DPW	\$ 69,220.51	\$ 47,485.53	\$ 23,742.77	\$ 45,477.74
WC E&T	\$ 3,654.30	\$ 4,342.94	\$ 2,171.47	\$ 1,482.83
WC HEALTH SERVICES	\$ 78,284.73	\$ 69,375.16	\$ 34,687.58	\$ 43,597.15
WC PLANNING	\$ 2,201.10	\$ 2,216.32	\$ 1,108.16	\$ 1,092.94
WC RESIDENTIAL HALL	\$ 6,429.73	\$ 5,796.09	\$ 2,898.05	\$ 3,531.68
WC SHERIFF'S DEPT	\$ 101,426.03	\$ 68,141.34	\$ 34,070.67	\$ 67,355.36
WC SOCIAL SERVICES	\$ 32,788.96	\$ 28,105.49	\$ 14,052.74	\$ 18,736.21
WC SOIL & WATER	\$ 2,174.38	\$ 2,134.06	\$ 1,067.03	\$ 1,107.35
WESTMOUNT	\$ 98,064.83	\$ 91,457.17	\$ 45,728.59	\$ 52,336.26
Volunteers:				
Bakers Mills FD	\$ 2,192.67	\$ 2,138.48	\$ 1,069.24	\$ 1,123.43
Bolton ER	\$ 2,312.71	\$ 2,237.22	\$ 1,118.61	\$ 1,194.10
Bolton FD	\$ 2,173.32	\$ 2,122.57	\$ 1,061.28	\$ 1,112.04
Chester FD	\$ 2,250.31	\$ 2,221.80	\$ 1,110.90	\$ 1,139.41
Garnet Lake FD	\$ -	\$ -	\$ -	\$ -
Hague ER	\$ 14,831.80	\$ 6,897.74	\$ 3,448.87	\$ 11,382.93
Hague FD	\$ 2,239.86	\$ 1,896.78	\$ 948.39	\$ 1,291.47
Horicon FD	\$ 3,478.35	\$ 3,074.74	\$ 1,537.37	\$ 1,940.98
Johnsburg ER	\$ 2,256.80	\$ 2,193.82	\$ 1,096.91	\$ 1,159.89
Johnsburg FD	\$ 2,179.23	\$ 2,127.43	\$ 1,063.71	\$ 1,115.52
Lake George ER	\$ 5,961.49	\$ 2,350.32	\$ 1,175.16	\$ 4,786.33
Lake George FD	\$ 27,915.67	\$ 17,402.04	\$ 8,701.02	\$ 19,214.65
Luzerne ER	\$ 3,053.16	\$ -	\$ -	\$ 3,053.16
Luzerne FD	\$ 7,006.49	\$ 6,440.34	\$ 3,220.17	\$ 3,786.32
North Creek FD	\$ 2,173.32	\$ 2,127.18	\$ 1,063.59	\$ 1,109.73
North River FD	\$ -	\$ -	\$ -	\$ -
North Warren ER	\$ 2,462.71	\$ 3,600.32	\$ 1,800.16	\$ 662.55
Pottersville FD	\$ 2,639.13	\$ 2,600.50	\$ 1,300.25	\$ 1,338.88
Riverside FD	\$ -	\$ -	\$ -	\$ -
Stony Creek ER	\$ 2,173.32	\$ 2,122.57	\$ 1,061.28	\$ 1,112.04
Stony Creek FD	\$ 2,237.41	\$ 2,179.85	\$ 1,089.93	\$ 1,147.48
Thurman ER	\$ 2,430.13	\$ 2,336.83	\$ 1,168.42	\$ 1,261.71
Thurman FD	\$ 3,240.70	\$ 2,734.63	\$ 1,367.31	\$ 1,873.39
Warrensburg ER	\$ 2,390.69	\$ 2,459.18	\$ 1,229.59	\$ 1,161.10
Warrensburg FD	\$ 4,095.33	\$ 3,873.41	\$ 1,936.70	\$ 2,158.63
Weavertown FD	\$ 3,313.66	\$ -	\$ -	\$ 3,313.66
Total:	\$ 1,048,976.00	\$ 829,600.00	\$ 414,800.00	\$ 634,176.00

7/26/10 uc

County Department Totals: \$ 429,342.05 \$ 349,041.99 \$ 174,521.00 \$ 254,821.05

Participant Towns/Village/City:	2011 Assessment base + experience	Payroll Base using 2009 p/r	Base to Use for Assessment	Claims with Payroll	New Experience Without Payroll	New Experience Base	2011 FINAL ASSESSMENT	2010 FINAL ASSESSMENT	Net Change
Glens Falls	\$ 246,125.72	\$ 34,983.33	Minimum & Experience	\$ 1,198,899.09	0.267312271	\$ 240,925.99	\$ 180,398.63	\$ 60,526.37	
Bolton	\$ 5,652.34	\$ 4,520.67	Minimum & Experience	\$ 17,097.57	0.008812156	\$ 5,578.19	\$ 8,153.75	\$ (2,575.55)	
Chester	\$ 26,963.90	\$ 4,442.74	Minimum & Experience	\$ 121,832.79	0.027164421	\$ 26,435.50	\$ 25,509.63	\$ 925.87	
Hague	\$ 4,325.83	\$ 1,868.09	Minimum & Experience	\$ 10,578.45	0.002358622	\$ 4,279.95	\$ 4,292.40	\$ (12.45)	
Horicon	\$ 11,766.68	\$ 2,524.31	Minimum & Experience	\$ 47,146.37	0.010511980	\$ 11,562.21	\$ 9,551.47	\$ 2,010.74	
Johnsburg	\$ 27,914.79	\$ 2,850.88	Minimum & Experience	\$ 126,505.91	0.028206362	\$ 27,366.12	\$ 11,034.08	\$ 16,332.04	
Lake George	\$ 34,726.64	\$ 6,206.88	Minimum & Experience	\$ 159,982.59	0.035670483	\$ 34,032.78	\$ 32,269.03	\$ 1,763.75	
Luzerne	\$ 30,344.56	\$ 3,763.00	Minimum & Experience	\$ 138,448.97	0.030868798	\$ 29,744.11	\$ 13,284.09	\$ 16,460.02	
Stony Creek	\$ 48,512.52	\$ 1,593.18	Minimum & Experience	\$ 227,733.05	0.050776449	\$ 47,524.83	\$ 40,503.08	\$ 7,021.75	
Thurman	\$ 2,918.88	\$ 1,753.29	Minimum & Experience	\$ 3,664.04	0.000816952	\$ 2,902.99	\$ 2,654.68	\$ 248.31	
Warrensburg	\$ 10,486.09	\$ 4,116.90	Minimum & Experience	\$ 40,852.94	0.009108767	\$ 10,308.91	\$ 10,939.21	\$ (630.30)	
Village of Lake George	\$ 15,093.13	\$ 3,285.16	Minimum & Experience	\$ 63,494.14	0.014156957	\$ 14,817.75	\$ 11,939.73	\$ 2,878.03	
Other than Towns:									
ACC	\$ 23,910.12	\$ 47,855.74	Payroll Base	\$ -	0.000000000	\$ -	\$ 47,855.74	\$ 45,484.32	\$ 2,371.42
Crandall Library	\$ 3,787.62	\$ 5,813.84	Payroll Base	\$ -	0.000000000	\$ -	\$ 5,813.84	\$ 5,080.58	\$ 733.25
Cornell Coop Ext	\$ 3,328.04	\$ 1,817.15	Minimum & Experience	\$ 5,674.80	0.001265281	\$ 3,303.42	\$ 3,303.42	\$ 2,202.04	\$ 1,101.39
LG/LC Regional Planning	\$ 2,173.32	\$ 1,015.40	Minimum & Experience	\$ -	0.000000000	\$ 2,173.32	\$ 2,173.32	\$ 2,122.57	\$ 50.76
WC General	\$ 35,814.53	\$ 29,337.54	Minimum & Experience	\$ 165,329.04	0.036862553	\$ 35,097.49	\$ 35,097.49	\$ 29,987.89	\$ 5,109.60
WC DPW	\$ 70,680.71	\$ 16,200.44	Minimum & Experience	\$ 336,678.17	0.075067374	\$ 69,220.51	\$ 69,220.51	\$ 47,485.53	\$ 21,734.98
WC E&T	\$ 3,686.55	\$ 1,412.86	Minimum & Experience	\$ 7,436.72	0.001658127	\$ 3,654.30	\$ 3,654.30	\$ 4,342.94	\$ (688.65)
WC HEALTH SERVICES	\$ 79,942.34	\$ 11,996.26	Minimum & Experience	\$ 382,194.23	0.085215852	\$ 78,284.73	\$ 78,284.73	\$ 69,375.16	\$ 8,909.57
WC PLANNING	\$ 2,201.70	\$ 1,325.33	Minimum & Experience	\$ 139.47	0.000031097	\$ 2,201.10	\$ 2,201.10	\$ 2,216.32	\$ (15.22)
WC RESIDENTIAL HALL	\$ 6,522.42	\$ 3,256.96	Minimum & Experience	\$ 21,373.56	0.004765551	\$ 6,429.73	\$ 6,429.73	\$ 5,796.09	\$ 633.63
WC SHERIFF'S DEPT	\$ 103,587.62	\$ 36,731.68	Minimum & Experience	\$ 498,398.51	0.111125314	\$ 101,426.03	\$ 101,426.03	\$ 68,141.34	\$ 33,284.69
WC SOCIAL SERVICES	\$ 33,455.73	\$ 16,788.90	Minimum & Experience	\$ 153,736.73	0.034277876	\$ 32,788.96	\$ 32,788.96	\$ 28,105.49	\$ 4,683.47
WC SOIL & WATER	\$ 2,174.40	\$ 800.40	Minimum & Experience	\$ 5.30	0.000001182	\$ 2,174.38	\$ 2,174.38	\$ 2,134.06	\$ 40.32
WESTMOUNT	\$ 100,153.22	\$ 12,445.81	Minimum & Experience	\$ 481,520.23	0.107362052	\$ 98,064.83	\$ 98,064.83	\$ 91,457.17	\$ 6,607.66
Volunteers:									
Bakers Mills FD	\$ 2,193.09	\$ -	Minimum & Experience	\$ 97.14	0.000021659	\$ 2,192.67	\$ 2,192.67	\$ 2,138.48	\$ 54.19
Bolton ER	\$ 2,315.75	\$ -	Minimum & Experience	\$ 699.94	0.000156062	\$ 2,312.71	\$ 2,312.71	\$ 2,237.22	\$ 75.49
Bolton FD	\$ 2,173.32	\$ 31.08	Minimum & Experience	\$ -	0.000000000	\$ 2,173.32	\$ 2,173.32	\$ 2,122.57	\$ 50.76
Chester FD	\$ 2,251.99	\$ -	Minimum & Experience	\$ 386.58	0.000086194	\$ 2,250.31	\$ 2,250.31	\$ 2,221.80	\$ 28.51
Garnet Lake FD	\$ 2,173.32	\$ -	Minimum & Experience	\$ -	0.000000000	\$ -	\$ -	\$ -	\$ -
Hague ER	\$ 15,107.49	\$ -	Minimum & Experience	\$ 63,564.67	0.014172683	\$ 14,831.80	\$ 14,831.80	\$ 6,897.74	\$ 7,934.06
Hague FD	\$ 2,241.31	\$ -	Minimum & Experience	\$ 334.11	0.000074495	\$ 2,239.86	\$ 2,239.86	\$ 1,896.78	\$ 343.08
Horicon FD	\$ 3,506.77	\$ -	Minimum & Experience	\$ 6,553.20	0.001461133	\$ 3,478.35	\$ 3,074.74	\$ 403.61	

Participant Town/Village/City	2011 Assessment base + experience	Payroll Base using 2009 p/r	Base to Use for Assessment	Claims with Payroll Base Part. Removed	New Experience Without Payroll	New Experience Base Without Payroll	2011 FINAL ASSESSMENT	2010 FINAL ASSESSMENT	Net Change
Johnsburg ER	\$ 2,258.62	\$ 538.41	Minimum & Experience	\$ 419.17	\$ 0.000093460	\$ 2,256.80	\$ 2,256.80	\$ 2,193.82	\$ 62.98
Johnsburg FD	\$ 2,179.36	\$ -	Minimum & Experience	\$ 29.66	\$ 0.000006613	\$ 2,179.23	\$ 2,179.23	\$ 2,127.43	\$ 51.81
Lake George ER	\$ 6,043.99	\$ 562.72	Minimum & Experience	\$ 19,022.31	\$ 0.004241305	\$ 5,961.49	\$ 5,961.49	\$ 2,350.32	\$ 3,611.17
Lake George FD	\$ 28,476.31	\$ -	Minimum & Experience	\$ 129,265.48	\$ 0.029821649	\$ 27,915.67	\$ 27,915.67	\$ 17,402.04	\$ 10,513.63
Luzerne ER	\$ 3,072.32	\$ 1,147.39	Minimum & Experience	\$ 4,418.08	\$ 0.000985076	\$ 3,053.16	\$ 3,053.16	\$ -	\$ 3,053.16
Luzerne FD	\$ 7,111.75	\$ 40.29	Minimum & Experience	\$ 24,269.77	\$ 0.005411304	\$ 7,006.49	\$ 7,006.49	\$ 6,440.34	\$ 566.15
North Creek FD	\$ 2,173.32	\$ -	Minimum & Experience	\$ -	\$ 0.000000000	\$ 2,173.32	\$ 2,173.32	\$ 2,127.18	\$ 46.14
North River FD	\$ 2,173.32	\$ -	Minimum & Experience	\$ -	\$ 0.000000000	\$ -	\$ -	\$ -	\$ -
North Warren ER	\$ 2,469.02	\$ 395.68	Minimum & Experience	\$ 1,453.17	\$ 0.000324006	\$ 2,462.71	\$ 2,462.71	\$ 3,600.32	\$ (1,137.61)
Pottersville FD	\$ 2,649.28	\$ -	Minimum & Experience	\$ 2,339.07	\$ 0.000521530	\$ 2,639.13	\$ 2,639.13	\$ 2,600.50	\$ 38.63
Riverside FD	\$ 2,173.32	\$ -	Minimum & Experience	\$ -	\$ 0.000000000	\$ -	\$ -	\$ -	\$ -
Stony Creek ER	\$ 2,173.32	\$ -	Minimum & Experience	\$ -	\$ 0.000000000	\$ 2,173.32	\$ 2,173.32	\$ 2,122.57	\$ 50.76
Stony Creek FD	\$ 2,238.80	\$ -	Minimum & Experience	\$ 321.80	\$ 0.000071750	\$ 2,237.41	\$ 2,237.41	\$ 2,179.85	\$ 57.56
Thurman ER	\$ 2,435.72	\$ -	Minimum & Experience	\$ 1,289.54	\$ 0.000287522	\$ 2,430.13	\$ 2,430.13	\$ 2,336.83	\$ 93.30
Thurman FD	\$ 3,263.95	\$ -	Minimum & Experience	\$ 5,359.86	\$ 0.001195060	\$ 3,240.70	\$ 3,240.70	\$ 2,734.63	\$ 506.08
Warrensburg ER	\$ 2,395.43	\$ -	Minimum & Experience	\$ 1,091.51	\$ 0.000243368	\$ 2,390.69	\$ 2,390.69	\$ 2,459.18	\$ (68.49)
Warrensburg FD	\$ 4,137.19	\$ 21.00	Minimum & Experience	\$ 9,651.37	\$ 0.002151916	\$ 4,095.33	\$ 4,095.33	\$ 3,873.41	\$ 221.92
Weavertown FD	\$ 3,398.49	\$ -	Minimum & Experience	\$ 5,726.20	\$ 0.001276741	\$ 3,313.66	\$ 3,313.66	\$ -	\$ 3,313.66
TOTAL:	\$ 1,048,976.00	\$ 261,443.31		\$ 4,485,013.30	\$ 1.000000000	\$ 995,305.42	\$ 1,048,976.00	\$ 829,600.00	\$ 219,376.00

Payroll Base 0.0035

Administrative Cost: \$ 113,012.89
of Participants: 52
Administrative Base Cost \$ 2,173.32
Total Revenue: \$ 1,048,976.00
Less Administrative Base \$ 113,012.89
equals amount by exper. \$ 935,963.11
Less Payroll Base Assmts \$ 53,669.58
of Participants with Minimum & Experience Base 47
New # Part. Minimum \$ 102,146.27
Monies left to be raised \$ 893,160.15 by new experience factor.

Using 7 years experience with Administrative Base and Payroll Base

Participant Towns/Village/City:	Year 2010 6 months	Year 2009	Year 2008	Year 2007	Year 2006	Year 2005	Year 2004	Total Claims	Experience Factor
Glens Falls	\$ 165,357.85	\$ 267,553.29	\$ 128,523.21	\$ 125,412.68	\$ 107,020.08	\$ 213,803.69	\$ 191,228.29	\$ 1,198,899.09	0.260643169
Bolton	\$ 6,765.21	\$ 4,893.36	\$ 614.44	\$ 1,719.03	\$ 1,289.92	\$ 1,026.16	\$ 789.45	\$ 17,097.57	0.003717047
Chester	\$ 628.34	\$ (9,463.00)	\$ (3,323.27)	\$ 24,432.11	\$ 64,845.05	\$ 25,947.35	\$ 18,786.21	\$ 121,832.79	0.026486703
Hague	\$ 553.17	\$ 5,252.00	\$ 1,370.40	\$ 86.71	\$ 263.19	\$ 1,385.25	\$ 1,167.73	\$ 10,578.45	0.002299777
Horicon	\$ 4,551.07	\$ 11,081.60	\$ 19,736.53	\$ 10,702.33	\$ 120.89	\$ 534.94	\$ 419.01	\$ 47,146.37	0.0150249719
Johnsburg	\$ 20,449.73	\$ 37,733.27	\$ 31,895.25	\$ 1,736.03	\$ 24,453.76	\$ 8,270.10	\$ 1,957.77	\$ 126,505.91	0.027502849
Lake George	\$ 4,198.82	\$ 47,790.89	\$ 11,868.66	\$ 1,660.78	\$ 1,208.84	\$ 3,767.68	\$ 89,486.92	\$ 159,982.59	0.034780550
Luzerne	\$ 49,872.52	\$ 39,862.95	\$ 9,513.71	\$ 1,897.55	\$ 29,738.41	\$ 7,065.31	\$ 496.52	\$ 138,446.97	0.030098661
Stony Creek	\$ 10,383.83	\$ 20,811.25	\$ 20,584.97	\$ 57,205.80	\$ 37,004.96	\$ 53,257.93	\$ 28,484.31	\$ 227,733.05	0.049509641
Thurman	\$ 3.64	\$ 655.26	\$ 305.65	\$ 145.70	\$ 951.63	\$ 1,546.41	\$ 55.75	\$ 3,664.04	0.000796570
Warrensburg	\$ 627.13	\$ 8,955.77	\$ 309.55	\$ 531.53	\$ 458.04	\$ 21,460.50	\$ 8,510.42	\$ 40,852.94	0.008881515
Village of Lake George	\$ 1,645.57	\$ 6,174.73	\$ 5,745.07	\$ 23,215.27	\$ 13,225.13	\$ 4,617.66	\$ 8,870.71	\$ 63,494.14	0.013803759
Other than Towns:									
ACC	\$ 146.58	\$ 8,486.23	\$ 5,442.75	\$ 22,498.68	\$ 13,963.17	\$ 16,733.39	\$ 39,554.25	\$ 106,825.05	0.023223989
Crandall Library	\$ 1,561.84	\$ 5,009.28	\$ 55.60	\$ 1,223.34	\$ -	\$ -	\$ 83.35	\$ 7,933.41	0.001724740
Cornell Coop Ext.	\$ 5.84	\$ 5,183.81	\$ -	\$ -	\$ 346.57	\$ 100.75	\$ 37.83	\$ 5,674.80	0.001233713
LG/IC Regional Planning	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.000000000
WC General	\$ 4,534.25	\$ 7,523.63	\$ (59,267.69)	\$ 21,233.11	\$ 141,312.04	\$ 28,016.98	\$ 21,976.72	\$ 165,329.04	0.035942879
WC DPW	\$ 107,414.86	\$ 89,943.17	\$ (5,541.58)	\$ 15,410.50	\$ 69,028.76	\$ 27,876.10	\$ 32,546.36	\$ 336,678.17	0.073194538
WC E&T	\$ -	\$ 7.76	\$ 170.45	\$ 321.67	\$ 588.45	\$ 3,164.78	\$ 3,183.61	\$ 7,436.72	0.001616758
WC HEALTH SERVICES	\$ 7,344.19	\$ 39,379.45	\$ 50,058.23	\$ 118,829.98	\$ 94,063.86	\$ 34,058.52	\$ 38,450.00	\$ 382,194.23	0.083089825
WC PLANNING	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 139.47	\$ 139.47	0.000030321
WC RESIDENTIAL HALL	\$ 6,543.56	\$ 825.93	\$ 699.42	\$ (17,587.11)	\$ 2,768.52	\$ 28,938.26	\$ (815.02)	\$ 21,373.56	0.004646657
WC SHERIFFS DEPT	\$ 11,516.00	\$ 38,736.79	\$ 169,229.41	\$ 94,222.14	\$ 59,481.67	\$ 35,045.52	\$ 90,166.98	\$ 498,398.51	0.108352878
WC SOCIAL SERVICES	\$ 2,442.01	\$ 5,536.90	\$ 34,640.57	\$ 43,379.59	\$ 8,671.87	\$ 13,877.93	\$ 45,187.86	\$ 153,736.73	0.033422687
WC SOIL & WATER	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5.30	\$ 5.30	0.000001152
WESTMOUNT	\$ 39,344.85	\$ 70,981.86	\$ 107,345.02	\$ 96,488.04	\$ 70,709.54	\$ 42,704.17	\$ 53,946.75	\$ 481,520.23	0.104683505
Volunteers:									
Bakers Mills FD	\$ -	\$ -	\$ 4.32	\$ 52.76	\$ 40.06	\$ -	\$ -	\$ 97.14	0.000021118
Bolton FD	\$ -	\$ -	\$ -	\$ -	\$ 699.94	\$ -	\$ -	\$ 699.94	0.000152168
Bolton FD	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.000000000
Chester FD	\$ -	\$ 2.65	\$ 89.47	\$ 68.24	\$ 33.99	\$ 11.81	\$ 180.42	\$ 386.58	0.000084043
Garnet Lake FD	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.000000000
Hague ER	\$ 5,817.36	\$ 44,151.37	\$ 13,595.94	\$ -	\$ -	\$ -	\$ -	\$ 63,564.67	0.013819092
Hague FD	\$ -	\$ -	\$ 20.39	\$ 313.72	\$ -	\$ -	\$ -	\$ 334.11	0.000072636
Horicon FD	\$ -	\$ 740.28	\$ 71.56	\$ 380.27	\$ 5,361.09	\$ -	\$ -	\$ 6,553.20	0.001424679

Participant Town/Village/City:	Year 2010 6 months	Year 2009	Year 2008	Year 2007	Year 2006	Year 2005	Year 2004	Total Claims	Experience Factor
Johnsburg ER	\$ -	\$ -	\$ 17.59	\$ 196.46	\$ 2.62	\$ 62.26	\$ 140.24	\$ 419.17	0.000091128
Johnsburg FD	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 29.66	\$ -	\$ 29.66	0.000006448
Lake George ER	\$ 11,766.00	\$ 6,135.65	\$ 1,120.66	\$ -	\$ -	\$ -	\$ -	\$ 19,022.31	0.004135490
Lake George FD	\$ 21,777.97	\$ 42,149.60	\$ 77.67	\$ 700.01	\$ (18,038.68)	\$ 55,441.94	\$ 27,156.97	\$ 129,265.48	0.028102586
Luzerne ER	\$ -	\$ -	\$ -	\$ -	\$ 584.53	\$ 3,795.71	\$ 37.84	\$ 4,418.08	0.000960500
Luzerne FD	\$ 719.56	\$ 10,474.45	\$ 12,727.54	\$ -	\$ -	\$ 7.67	\$ 340.55	\$ 24,269.77	0.005276299
North Creek FD	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.000000000
North River FD	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.000000000
North Warren ER	\$ -	\$ -	\$ -	\$ 105.12	\$ 358.53	\$ 184.80	\$ 804.72	\$ 1,453.17	0.000315922
Pottersville FD	\$ -	\$ -	\$ 26.65	\$ 1,856.40	\$ 214.75	\$ 26.85	\$ 214.42	\$ 2,339.07	0.000508519
Riverside FD	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.000000000
Stony Creek ER	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.000000000
Stony Creek FD	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 217.00	\$ -	\$ 321.80	0.000069960
Thurman ER	\$ -	\$ 364.94	\$ 924.60	\$ -	\$ 104.80	\$ -	\$ -	\$ 1,289.54	0.000280349
Thurman FD	\$ 1,516.25	\$ 296.90	\$ 1,765.94	\$ 1,780.77	\$ -	\$ -	\$ -	\$ 5,359.86	0.001165245
Warrensburg ER	\$ 26.84	\$ 316.59	\$ -	\$ -	\$ 32.62	\$ 391.46	\$ 324.00	\$ 1,091.51	0.000237297
Warrensburg FD	\$ 287.70	\$ 390.57	\$ 327.63	\$ -	\$ 471.26	\$ 3.35	\$ 8,170.86	\$ 9,651.37	0.002099228
Weavertown FD	\$ 5,726.20	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,726.20	0.001244888
TOTAL:	\$ 493,528.74	\$ 817,939.18	\$ 561,246.31	\$ 650,219.21	\$ 731,379.86	\$ 633,371.89	\$ 712,086.57	\$ 4,599,771.76	1.000000000

7/14/10 ac

Participant Towns/Village/City:	Year 2009 Actual Payroll
Glens Falls	\$ 9,995,237
Bolton	\$ 1,291,619
Chester	\$ 1,269,355
Hague	\$ 533,740
Horicon	\$ 721,231
Johnsburg	\$ 814,538
Lake George	\$ 1,773,394
Luzerne	\$ 1,075,144
Stony Creek	\$ 455,194
Thurman	\$ 500,939
Warrensburg	\$ 1,176,257
Village of Lake George	\$ 938,618
Other than Towns:	
ACC	\$ 13,673,069
Crandall Library	\$ 1,661,096
Cornell Coop Ext	\$ 519,186
LG/LC Regional Planning	\$ 290,116
WC General	\$ 8,382,154
WC DPW	\$ 4,628,697
WC E&T	\$ 403,673
WC HEALTH SERVICES	\$ 3,427,504
WC PLANNING	\$ 378,664
WC RESIDENTIAL HALL	\$ 930,560
WC SHERIFF'S DEPT	\$ 10,494,767
WC SOCIAL SERVICES	\$ 4,796,830
WC SOIL & WATER	\$ 228,686
WESTMOUNT	\$ 3,555,946
Volunteers:	
Bakers Mills FD	\$ -
Bolton ER	\$ -
Bolton FD	\$ 8,880
Chester FD	\$ -
Garnet Lake FD	\$ -
Hague ER	\$ -
Hague FD	\$ -
Horicon FD	\$ -

Total Gross Payroll
for the year 2009
as reported by each participant.

Participant Towns/Village/City:	
Johnsburg ER	\$ 153,830
Johnsburg FD	\$ -
Lake George ER	\$ 160,778
Lake George FD	\$ -
Luzerne ER	\$ 327,827
Luzerne FD	\$ 11,510
North Creek FD	\$ -
North River FD	\$ -
North Warren ER	\$ 113,050
Pottersville FD	\$ -
Riverside FD	\$ -
Stony Creek ER	\$ -
Stony Creek FD	\$ -
Thurman ER	\$ -
Thurman FD	\$ -
Warrensburg ER	\$ -
Warrensburg FD	\$ 6,000
Weavertown FD	\$ -

Total: \$ 74,698,090

3/12/10 ac

Administrative Cost
Year 2009

Account:	Amount:
.110 Salaries	\$ 83,055.39
.410 Supplies	\$ 1,308.51
.423 Telephone	\$ 173.15
.424 Postage	\$ 2,418.09
.426 Subscriptions	\$ 227.40
.427 Memb & Dues	\$ 56.00
.428 Data Proc	\$ 90.00
.810 Retirement	\$ 5,935.02
.830 Soc. Sec.	\$ 5,086.37
.831 Medicare	\$ 1,189.55
.860 Hosp. Ins.	\$ 13,340.41
.865 Dental Ins.	\$ 134.00
Total:	\$ 113,012.89

7/14/10 ac

Warren County Self-Insurance Plan Participant Assessments
for the year 2011 (50% reserve funds)

Participant	YEAR 2011	YEAR 2010	YEAR 2010	ACTUAL 2010	Net Change
Towns/Village/City:	Total Assessment	Assmt. 50% Res.	Total Assessment	Assmt (w/ Res	2010 -2011 w resv \$
Gleason Falls	\$ 240,925.99	\$ 120,463.00	\$ 180,399.63	\$ 90,199.81	\$ 30,263.18
Bolton	\$ 5,578.19	\$ 2,789.10	\$ 8,153.75	\$ 4,076.87	\$ (1,287.78)
Chester	\$ 26,435.50	\$ 13,217.75	\$ 25,509.63	\$ 12,754.82	\$ 462.94
Hague	\$ 4,279.95	\$ 2,139.98	\$ 4,292.40	\$ 2,146.20	\$ (6.23)
Horicon	\$ 11,562.21	\$ 5,781.10	\$ 9,551.47	\$ 4,775.73	\$ 1,005.37
Johnsburg	\$ 27,366.12	\$ 13,683.06	\$ 11,034.08	\$ 5,517.04	\$ 8,166.02
Lake George	\$ 34,032.78	\$ 17,016.39	\$ 32,269.03	\$ 16,134.52	\$ 881.87
Luzerne	\$ 29,744.11	\$ 14,872.05	\$ 13,284.09	\$ 6,642.04	\$ 8,230.01
Stony Creek	\$ 47,524.83	\$ 23,762.41	\$ 40,503.08	\$ 20,251.54	\$ 3,510.87
Thurman	\$ 2,902.99	\$ 1,451.50	\$ 2,654.68	\$ 1,327.34	\$ 124.16
Warrensburg	\$ 10,308.91	\$ 5,154.46	\$ 10,939.21	\$ 5,469.61	\$ (315.15)
Village of Lake George	\$ 14,817.75	\$ 7,408.88	\$ 11,939.73	\$ 5,969.86	\$ 1,439.01
Other than Towns:					
ACC	\$ 47,855.74	\$ 23,927.87	\$ 45,484.32	\$ 22,742.16	\$ 1,185.71
Crandall Library	\$ 5,813.84	\$ 2,906.92	\$ 5,080.58	\$ 2,540.29	\$ 366.63
Cornell Coop Ext	\$ 3,303.42	\$ 1,651.71	\$ 2,202.04	\$ 1,101.02	\$ 550.69
LQ/LC Regional Planning	\$ 2,173.32	\$ 1,086.66	\$ 2,122.57	\$ 1,061.28	\$ 25.38
WC General	\$ 35,097.49	\$ 17,548.74	\$ 29,987.89	\$ 14,993.95	\$ 2,554.80
WC DPW	\$ 69,220.51	\$ 34,610.26	\$ 47,485.53	\$ 23,742.77	\$ 10,867.49
WC E&T	\$ 3,654.30	\$ 1,827.15	\$ 4,342.94	\$ 2,171.47	\$ (344.32)
WC HEALTH SERVICES	\$ 78,284.73	\$ 39,142.36	\$ 69,375.16	\$ 34,687.58	\$ 4,454.79
WC PLANNING	\$ 2,201.10	\$ 1,100.55	\$ 2,216.32	\$ 1,108.16	\$ (7.61)
WC RESIDENTIAL HALL	\$ 6,429.73	\$ 3,214.86	\$ 5,796.09	\$ 2,898.05	\$ 316.82
WC SHERIFF'S DEPT	\$ 101,426.03	\$ 50,713.01	\$ 68,141.34	\$ 34,070.67	\$ 16,642.35
WC SOCIAL SERVICES	\$ 32,788.96	\$ 16,394.48	\$ 28,105.49	\$ 14,052.74	\$ 2,341.74
WC SOIL & WATER	\$ 2,174.38	\$ 1,087.19	\$ 2,134.06	\$ 1,067.03	\$ 20.16
WESTMOUNT	\$ 98,064.83	\$ 49,032.42	\$ 91,457.17	\$ 45,728.59	\$ 3,303.83
Volunteers:					
Bakers Mills FD	\$ 2,192.67	\$ 1,096.33	\$ 2,138.48	\$ 1,069.24	\$ 27.10
Bolton ER	\$ 2,312.71	\$ 1,156.36	\$ 2,237.22	\$ 1,118.61	\$ 37.75
Bolton FD	\$ 2,173.32	\$ 1,086.66	\$ 2,122.57	\$ 1,061.28	\$ 25.38
Chester FD	\$ 2,250.31	\$ 1,125.15	\$ 2,221.80	\$ 1,110.90	\$ 14.26
Garnet Lake FD	\$ -	\$ -	\$ -	\$ -	\$ -
Hague ER	\$ 14,831.80	\$ 7,415.90	\$ 6,897.74	\$ 3,448.87	\$ 3,967.03
Hague FD	\$ 2,239.86	\$ 1,119.93	\$ 1,896.78	\$ 948.39	\$ 171.54
Horicon FD	\$ 3,478.35	\$ 1,739.18	\$ 3,074.74	\$ 1,537.37	\$ 201.81
Johnsburg ER	\$ 2,256.80	\$ 1,128.40	\$ 2,193.82	\$ 1,096.91	\$ 31.49
Johnsburg FD	\$ 2,179.23	\$ 1,089.62	\$ 2,127.43	\$ 1,063.71	\$ 25.90
Lake George ER	\$ 5,961.49	\$ 2,980.74	\$ 2,350.32	\$ 1,175.16	\$ 1,805.59
Lake George FD	\$ 27,915.67	\$ 13,957.84	\$ 17,402.04	\$ 8,701.02	\$ 5,256.82
Luzerne ER	\$ 3,053.16	\$ 1,526.58	\$ -	\$ -	\$ 1,526.58
Luzerne FD	\$ 7,006.49	\$ 3,503.24	\$ 6,440.34	\$ 3,220.17	\$ 283.07
North Creek FD	\$ 2,173.32	\$ 1,086.66	\$ 2,127.18	\$ 1,063.59	\$ 23.07
North River FD	\$ -	\$ -	\$ -	\$ -	\$ -
North Warren ER	\$ 2,462.71	\$ 1,231.36	\$ 3,600.32	\$ 1,800.16	\$ (568.80)
Pottersville FD	\$ 2,639.13	\$ 1,319.57	\$ 2,600.50	\$ 1,300.25	\$ 19.32
Riverside FD	\$ -	\$ -	\$ -	\$ -	\$ -
Stony Creek ER	\$ 2,173.32	\$ 1,086.66	\$ 2,122.57	\$ 1,061.28	\$ 25.38
Stony Creek FD	\$ 2,237.41	\$ 1,118.70	\$ 2,179.85	\$ 1,089.93	\$ 28.78
Thurman ER	\$ 2,430.13	\$ 1,215.06	\$ 2,336.83	\$ 1,168.42	\$ 46.65
Thurman FD	\$ 3,240.70	\$ 1,620.35	\$ 2,734.63	\$ 1,367.31	\$ 253.04
Warrensburg ER	\$ 2,390.69	\$ 1,195.35	\$ 2,459.18	\$ 1,229.59	\$ (34.25)
Warrensburg FD	\$ 4,095.33	\$ 2,047.67	\$ 3,873.41	\$ 1,936.70	\$ 110.96
Weavertown FD	\$ 3,313.66	\$ 1,656.83	\$ -	\$ -	\$ 1,656.83
Total:	\$ 1,048,976.00	\$ 524,488.00	\$ 829,600.00	\$ 414,800.00	\$ 109,688.00

7/26/10 ac

amt from reserve

County Department totals: \$ 429,342.05 \$ 214,671.02 \$ 349,041.99 \$ 174,521.00 \$ 40,150.03

**Warren County Self-Insurance Plan Participant Assessments
for the year 2011 (25% reserve funds)**

Participant	YEAR 2011	YEAR 2011	YEAR 2010	ACTUAL 2010	Net Change
Towns/Village/City:	Total Assessment	Assmt 25% Resv	Total Assesmt	Assmt (w/ Res	2010 -2011 w resv \$
Glens Falls	\$ 240,925.99	\$ 180,694.50	\$ 180,399.63	\$ 90,199.81	\$ 90,494.68
Bolton	\$ 5,578.19	\$ 4,183.64	\$ 8,153.75	\$ 4,076.87	\$ 106.77
Chester	\$ 26,435.50	\$ 19,826.63	\$ 25,509.63	\$ 12,754.82	\$ 7,071.81
Hague	\$ 4,279.95	\$ 3,209.96	\$ 4,292.40	\$ 2,146.20	\$ 1,063.76
Horicon	\$ 11,562.21	\$ 8,671.65	\$ 9,551.47	\$ 4,775.73	\$ 3,895.92
Johnsburg	\$ 27,366.12	\$ 20,524.59	\$ 11,034.08	\$ 5,517.04	\$ 15,007.55
Lake George	\$ 34,032.78	\$ 25,524.58	\$ 32,269.03	\$ 16,134.52	\$ 9,390.07
Luzerne	\$ 29,744.11	\$ 22,308.08	\$ 13,284.09	\$ 6,642.04	\$ 15,666.04
Stony Creek	\$ 47,524.83	\$ 35,643.62	\$ 40,503.08	\$ 20,251.54	\$ 15,392.08
Thurman	\$ 2,902.99	\$ 2,177.25	\$ 2,654.66	\$ 1,327.34	\$ 849.91
Warrensburg	\$ 10,308.91	\$ 7,731.68	\$ 10,939.21	\$ 5,469.61	\$ 2,262.08
Village of Lake George	\$ 14,817.75	\$ 11,113.32	\$ 11,939.73	\$ 5,969.86	\$ 5,143.45
Other than Towns:					
ACC	\$ 47,855.74	\$ 35,891.81	\$ 45,484.32	\$ 22,742.16	\$ 13,149.65
Crandall Library	\$ 5,813.84	\$ 4,360.38	\$ 5,080.58	\$ 2,540.29	\$ 1,820.09
Cornell Coop Ext	\$ 3,303.42	\$ 2,477.57	\$ 2,202.04	\$ 1,101.02	\$ 1,376.55
LG/LC Regional Planning	\$ 2,173.32	\$ 1,629.99	\$ 2,122.57	\$ 1,061.28	\$ 568.71
WC General	\$ 35,097.49	\$ 26,323.12	\$ 29,987.89	\$ 14,993.95	\$ 11,329.17
WC DPW	\$ 69,220.51	\$ 51,915.38	\$ 47,485.53	\$ 23,742.77	\$ 28,172.62
WC E&T	\$ 3,654.30	\$ 2,740.72	\$ 4,342.94	\$ 2,171.47	\$ 569.25
WC HEALTH SERVICES	\$ 78,284.73	\$ 58,713.55	\$ 69,375.16	\$ 34,687.58	\$ 24,025.97
WC PLANNING	\$ 2,201.10	\$ 1,650.82	\$ 2,216.32	\$ 1,108.16	\$ 542.66
WC RESIDENTIAL HALL	\$ 6,429.73	\$ 4,822.29	\$ 5,796.09	\$ 2,898.05	\$ 1,924.25
WC SHERIFF'S DEPT	\$ 101,426.03	\$ 76,069.52	\$ 68,141.34	\$ 34,070.67	\$ 41,998.85
WC SOCIAL SERVICES	\$ 32,788.96	\$ 24,591.72	\$ 28,105.49	\$ 14,052.74	\$ 10,538.97
WC SOIL & WATER	\$ 2,174.38	\$ 1,630.79	\$ 2,134.06	\$ 1,067.03	\$ 563.76
WESTMOUNT	\$ 98,064.83	\$ 73,548.62	\$ 91,457.17	\$ 45,728.59	\$ 27,820.04
Volunteers:					
Bakers Mills FD	\$ 2,192.67	\$ 1,644.50	\$ 2,138.48	\$ 1,069.24	\$ 575.26
Bolton ER	\$ 2,312.71	\$ 1,734.53	\$ 2,237.22	\$ 1,118.61	\$ 615.93
Bolton FD	\$ 2,173.32	\$ 1,629.99	\$ 2,122.57	\$ 1,061.28	\$ 568.71
Chester FD	\$ 2,250.31	\$ 1,687.73	\$ 2,221.80	\$ 1,110.90	\$ 576.83
Garnet Lake FD	\$ -	\$ -	\$ -	\$ -	\$ -
Hague ER	\$ 14,831.80	\$ 11,123.85	\$ 6,897.74	\$ 3,448.87	\$ 7,674.98
Hague FD	\$ 2,239.86	\$ 1,679.90	\$ 1,896.78	\$ 948.39	\$ 731.51
Horicon FD	\$ 3,478.35	\$ 2,608.76	\$ 3,074.74	\$ 1,537.37	\$ 1,071.39
Johnsburg ER	\$ 2,266.80	\$ 1,692.60	\$ 2,193.82	\$ 1,096.91	\$ 595.69
Johnsburg FD	\$ 2,179.23	\$ 1,634.42	\$ 2,127.43	\$ 1,063.71	\$ 570.71
Lake George ER	\$ 5,961.49	\$ 4,471.12	\$ 2,350.32	\$ 1,175.16	\$ 3,295.96
Lake George FD	\$ 27,915.67	\$ 20,936.76	\$ 17,402.04	\$ 8,701.02	\$ 12,235.73
Luzerne ER	\$ 3,053.16	\$ 2,289.87	\$ -	\$ -	\$ 2,289.87
Luzerne FD	\$ 7,006.49	\$ 5,254.86	\$ 6,440.34	\$ 3,220.17	\$ 2,034.69
North Creek FD	\$ 2,173.32	\$ 1,629.99	\$ 2,127.18	\$ 1,063.59	\$ 566.40
North River FD	\$ -	\$ -	\$ -	\$ -	\$ -
North Warren ER	\$ 2,462.71	\$ 1,847.04	\$ 3,600.32	\$ 1,800.16	\$ 46.87
Pottersville FD	\$ 2,639.13	\$ 1,979.35	\$ 2,600.50	\$ 1,300.25	\$ 679.10
Riverside FD	\$ -	\$ -	\$ -	\$ -	\$ -
Stony Creek ER	\$ 2,173.32	\$ 1,629.99	\$ 2,122.57	\$ 1,061.28	\$ 568.71
Stony Creek FD	\$ 2,237.41	\$ 1,678.06	\$ 2,179.85	\$ 1,089.93	\$ 588.13
Thurman ER	\$ 2,430.13	\$ 1,822.60	\$ 2,336.83	\$ 1,168.42	\$ 654.18
Thurman FD	\$ 3,240.70	\$ 2,430.53	\$ 2,734.63	\$ 1,367.31	\$ 1,063.21
Warrensburg ER	\$ 2,390.69	\$ 1,793.02	\$ 2,459.18	\$ 1,229.59	\$ 563.43
Warrensburg FD	\$ 4,095.33	\$ 3,071.50	\$ 3,873.41	\$ 1,936.70	\$ 1,134.79
Weavertown FD	\$ 3,313.66	\$ 2,485.24	\$ -	\$ -	\$ 2,485.24
Total:	\$ 1,048,976.00	\$ 786,732.00	\$ 829,600.00	\$ 414,800.00	\$ 371,932.00

7/26/10 ac

Reserve \$ \$ 262,244.00

County Department Totals: \$ 429,342.05 \$ 322,006.54 \$ 349,041.99 \$ 174,521.00 \$ 147,485.54

Contributed Reserve Balance	Outstanding Liabilities
FYE 2008	FYE 2008
\$ 4,973,643.23	\$ 2,645,049.68
	as of 7/1/09
	\$ 3,896,623.83
Year End 2009 spend:	
Sec 32's	
\$ (22,342.15)	
SLU's	
\$ (170,471.77)	
Expenses greater than budget:	
\$ (250,938.71)	
FYE 2009	FYE 2009
\$ 4,529,890.60	\$ 3,514,507.28
Estimated Year End 2010 spend:	
Sec 32's	
\$ (70,000.00)	
SLU's	
\$ (81,052.75)	
Anticipated from reserve for assmts:	
\$ (414,800.00)	
Expenses greater than budget:	
\$ (148,959.63)	
Estimated FYE 2010	as of 7/1/10
\$ 3,815,078.22	\$ 3,097,902.00

as currently trending

Estimated Year End 2011:
 Anticipated from reserve for assmts: \$ 524,858.00 **Using 50% from Reserve for 2011**
 Estimated FYE 2011 reserve: \$ 3,290,220.22

Estimated Year End 2011:
 Anticipated from reserve for assmts: \$ 262,429.00 **Using 25% from reserve for 2011**
 Estimated FYE 2011 reserve: \$ 3,552,649.22

7/26/10 ac

Tentative Conference Agenda

Wednesday September 29, 2010:

- 1:00pm - 2:00pm **Registration** – Starfire Lobby
- 2:00pm - 2:30pm **Round Table Discussion**
Self-Administered Municipal Plans Only
- 2:30pm - 4:00pm **Round Table Discussion**
Municipalities Only
- 4:00pm-4:30pm **Round Table Discussion**
Municipalities and Vendors
- 4:30pm - 5:30pm **Registration** – Starfire Lobby
- 6:00pm - 8:30pm **Networking Reception & Dinner**
- 8:30pm - 11:30pm **Hospitality Suite Open**

Thursday September 30, 2010:

- 7:30am - 9:00am **Breakfast Buffet**
- 8:00am-8:45 am **Registration**
- 9:00am **Conference Begins**
- 9:15am - 10:00am **TOPIC: Bone Growth Stimulators**
Teresa Hoyt
Coventry
- 10:00am - 10:30am **Networking Break, visit vendor area**
- 10:30am - 11:15am **TOPIC: Update on Federal Health Care Reform**
Speaker: Barry McNamara
Benetech
- 11:15am - Noon **TOPIC: CAPS and Litiagtion Strategies**
Speaker: Scott Thompson
Walsh and Hacker
- Noon - 1:30pm **Lunch**
- 1:30pm - 2:30pm **TOPIC: Performing a Self Audit of your Workers' Compensation Program**
Speaker: Stephanie Johnson
Midwest Employers Casualty Company
- 2:30pm - 3:00pm **Networking Break, visit vendor area**
- 3:00pm -4:00pm **To Be Determined**
- 4:00pm **Vendors Close**
- 4:00pm - 6:00pm **Hospitality Suite Open**
- 6:00pm - 8:30pm **Off Site Networking Reception & Dinner**
- 8:30pm - 11:30pm **Hospitality Suite Open**

Friday October 1, 2010:

7:30am - 9:00am	Breakfast Buffet
8:15am - 9:00am	Board of Directors Meeting
9:00am - 10:30am	TOPIC: Return to Work Program Joseph Peckham EBS-RMSCO, Inc
10:30am - 11:00am	NYSASIC Business meeting
11:00am	Conference Adjourns



MUNICIPAL

CONFERENCE REGISTRATION FORM

NYSASIC Fall 2010 CONFERENCE

September 29 – October 1, 2010

Owego Treadway Inn, Owego NY

CURRENT COUNTY / MUNICIPAL MEMBERS: \$ 50.00 PER PERSON

NON-MEMBER COUNTIES / MUNICIPALITIES: \$ 75.00 PER PERSON

Registration forms received after September 5, 2010 will be assessed a \$20 per person late fee.

PLEASE PRINT THE INFORMATION FOR EACH ATTENDEE (AS YOU WOULD LIKE IT ON YOUR NAME TAG):

NAME _____
MUNICIPALITY _____

NAME _____
MUNICIPALITY _____

NAME _____
MUNICIPALITY _____

NAME _____
MUNICIPALITY _____

Conference registration fee covers all meetings, activities, seminars, and lunch on Thursday.
For overnight accommodations and other meals see the Hotel Reservation form.
Commuters not staying at the hotel should also see the Commuter Meal form.

THIS REGISTRATION FORM MUST BE RECEIVED WITH THE FEE PAID BY 9/5/10.

ANYONE WHO HAS **NOT** PAID THEIR MEMBERSHIP FEES PRIOR TO REGISTRATION WILL BE CHARGED THE NON-MEMBER RATES FOR THE CONFERENCE.

All checks returned for non-sufficient funds will be assessed a \$25 bank fee and payment must then be made with certified funds.

Refunds will be issued only upon request and approval by the NYSASIC Treasurer.

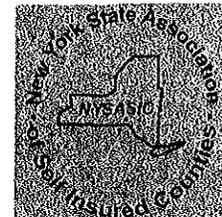
PLEASE RETURN THE COMPLETED FORM WITH YOUR CHECK BY **September 5th** TO:

NYSASIC
c/o Dixie Perkins, Treasurer
WYOMING COUNTY INSURANCE OFFICE
338 NORTH MAIN STREET
WARSAW, NY 14569
PHONE: 585-786-8855
FAX: 585-786-3985
dperkins@wyomingco.net

If you are interested in becoming a member of NYSASIC, please go to www.nysasic.org for a membership application.



NYSASIC Fall Conference
Wed. September 29 - Fri. October 1, 2010
At the Owego Treadway Inn and Suites
Hotel Registration Form



****Please use only one form per room (no call ins)****

Reservation Deadline: 9/5/2010

Cancellation Date: 9/26/2010

First Occupant

Second Occupant

Name: _____

Name: _____

Address : _____

Address : _____

City: _____ State: _____ Zip: _____

City: _____ State: _____ Zip: _____

Home phone: _____

Home phone: _____

Email: _____

Email: _____

Arrival Date: _____ Departure Date: _____

Arrival Date: _____ Departure Date: _____

Credit card to guarantee: _____

Credit card to guarantee: _____

Expiration date: _____ Signature: _____

Expiration date: _____ Signature: _____

Your preferred room type: (Please check two)

- One Bed** or **Two Beds** *////////* **Smoking** or **Non-Smoking**

Check in is at 4 p.m./ Check out is at 12 Noon

Check your preferred package and hotel: *Hotel will confirm via mail which hotel you will be staying in.*

- Package #1 includes one night overnight, dinner, breakfast and service charges – **Circle room/rate**
- single - \$164.00 per person double - \$112.00 per person
 - Tax exempt rates are:
 - single - \$156.00 per person double - \$109.00 per person

- Package #2 includes two night's overnight, two dinners, two breakfasts and service charges
- single - \$311.00 per person double - \$232.00 per person
 - Tax exempt rates are:
 - single - \$289.00 per person double - \$195.00 per person

Now choose:

- Owego Treadway Inn 687-4500 Holiday Inn Express 687-9000 Hampton Inn 687-4600
(All three hotels share the same parking lot)

Now choose your entrée for Wednesday Night's Dinner:

- Beef Chicken Vegetarian

Cancellation policy: You may cancel your reservation up to 9/26/2010. If you cancel after this date, a fee equal to one night's package will be charged to your credit card.

To reserve your place at the 2010 NYSASIC Conference please return this form with *tax exempt certificate* to: Owego Treadway Inn 1100 State Route 17C Owego, NY 13827

Or fax to: (607) 687-2456

Registration forms are due no later than September 5, 2010.

SCHEDULE "A"
AUTHORIZATION TO ATTEND MEETING OR CONVENTION

Check one:

- In-State (needs Supervisory Committee authorization)
- Out-Of State (needs Board resolution)

The Support Services Committee hereby authorizes Amy Clute
(Supervisory Committee) (Employee Name)

to attend NYSASIC Fall 2010 Conference
(Name of meeting or organization)

at Owego Treadway Inn, 100 State Rt 17C Owego NY
(Address)

on September 29-October 1 Mode of transportation to be used automobile
(Dates) (County Vehicle or Mass Transportation)

If the mode of transportation is **not** a county vehicle or mass transportation, please explain:
personal vehicle at own cost

Proper documentation must be attached when submitting for approval.
(Please check documents attached)

- Notice of meeting or convention including cost.

For Overnight Travel

- Room rate \$ 289 package rate _____ GSA* Rate \$ 182.00
 - Meal costs - GSA*per diem rate \$ 115.00 _____ (\$297 total GSA)
- *www.gsa.gov

Date: 7/28/10

Amy Clute
Department Head Signature

Date: 7/29/10

[Signature]
Committee Chairman Signature

Please refer to the Warren County Travel Policy and County Vehicle Use Regulations for general policy guidelines.

Please check to request a fleet vehicle.

REQUEST FOR USE OF FLEET VEHICLE

Filing Instructions:

Support Service (IT) Committee meeting

Thursday, July 29, 2010

Agenda

1. ISP/Broadband contract
2. IT Structure

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: Information Technology

DATE:

- 9892
- (a) Is this a Result of a Bid or Request for Proposal? No. State Contract.
 - (b) Purpose of Contract: County broadband and ISP services.
 - (c) Name of Contractor: Time Warner Cable Business Class
 - (d) Address of Contractor:
 - (e) Contractor's Contact Person and Telephone Number: Marc Perrault, (518) 265 9892
 - (f) Has or will the Contract be provided, if so, please attach: Yes. Attached.
 - (g) Commencement Date of Contract: Subsequent to board meeting.
 - (h) Termination Date of Contract: 5 years from commencement.
 - (i) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. monthly
 - (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: OR Capital Project OR Capital Reserve Project Number, Title, and Amount: A.1680 428

Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

Service Order

Time Warner Cable Dedicated Internet Access Agreement Pursuant to NYS Office of General Services Contract PS63596

Time Warner Cable shall provide Customer with Dedicated Internet Access Service pursuant to the terms and conditions of the New York State Office of General Services Contract PS63596.

Customer Name:	
Date:	

Section 1. Billing Information

Billing Name:	
Street Address:	
Suite information:	
City, State and Zip Code:	
Billing Contact:	
Contact phone number:	

Section 2. Service location Information

Service Location A	
Service Location Name:	
Street Address:	
Room/Suite information:	
City, State and Zip Code:	
Installation Contact:	
Contact phone number:	

Section 3. Initial Term of Service

Term:	Effective Date:
60 months (per approved fiscal year)	From the date of Time Warner Cable Completion Notice

Section 4. Circuit and Pricing Information

Circuit Description	Bandwidth	Monthly Recurring Charge	Installation Cost	One-Time Cost
Dedicated Internet Access	5 MB	\$155.00	\$250.00	\$13,205.00
MEPL 5Mbps Primary Port	5 MB	\$400.00	\$0.00	\$0.00
/26 Static IP Block 61 Useable Static IP Addresses		\$75.00	\$0.00	\$0.00

Section 5. Additional Terms and Conditions

In lieu of One-time costs (defined in NYS OGS Contract PS63596) of \$13,205.00 per circuit referenced in Section 4, customer agrees to an initial term of service outlined in this agreement in Section 3. One-Time cost includes fiber optic & coaxial network construction.

In the event that the customer terminates any portion of the Service prior to the expiration of the Term, customer will pay to Time Warner Cable, the remaining construction liability (One-Time Cost) which has been reduced by 1/60th per circuit, per month from Effective date to Termination Date.

Customer:	Time Warner Cable
Signature:	Signature:
Name:	Name:
Title:	Title:
Date:	Date:

The structure of the Information Technology Department of Warren County

Technology Infrastructure

The technology of the County resides on the technology infrastructure. This infrastructure consists of 53 hardware and software systems, T1's, fiber optics and a thousand miles of cable. The infrastructure also includes switchers, routers, firewalls, security and disaster recovery systems.

Responsibility:

Network Coordinator

Software Systems

The software systems are **the tools** of the county and county staff to do the work. These systems include enterprise, package, and custom systems

Enterprise Systems

(Systems used by the entire County)

Examples;

Email

Internet

SharePoint

.... A total of 19 systems

Responsibility:

Help Desk, Network
Coordinator

Package Systems

(Systems purchased from vendors or supplied by state)

Examples;

New World Financials

.... A total of 119 systems

Responsibility:

Departments. IT staff supports the vendors in what they need.

Custom Systems

(Systems developed by Warren County IT)

Examples;

WCEAS

Tourism systems,

...A total of 250 systems, applications, interfaces, reporting subsystems, etc.

Responsibility:

Senior Programmer/Analysts

Help Desk

This is the support that keeps the County up and running on a daily basis and primarily it is the support of 700 users and their desktop technology.

It takes the completion of **11,000 work orders per year to keep the county up and running.**

Responsibility: Help Desk Technician, Computer Aide, Network Coordinator.

Telecommunications

County telecommunications is made up of 27 hardware and software systems that enable the efficient and effective processing and billing of over one million calls coming into, and out of the county. 800 users are supported throughout the County.

Responsibility: Telecommunications Analyst

Tourism Web site

This was contracted out for 2 decades. IT works 1 FTE equivalent each year on this project.

Administrative

- MOU's and billing systems/processes that track and bill over \$300,000 of IT revenue.
- Tasking and Project Management. Policy and Procedures.
- Acquit County and legal requirements for a department, i.e. budget, payroll, committee business, contracts, etc.

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: PURCHASING

DATE: JULY 29, 2010

- (a) Purpose of Request: Amending the Warren County Purchasing Policy to increase the commodity bid threshold to \$20,000 to coincide with recently amended GML Section 103 and increasing quote thresholds accordingly. Revising pages 9, 11 and 12 of the policy as attached hereto. Changes are in bold.

- (b) Details: The State of New York recently amended GML Section 103 to raise the commodity bid threshold from \$10,000 to \$20,000. The amendment to the Warren County Policy will bring us up to date with State Law.

- (c) Previous Resolution Number: 142 of 2010 as amended by 358 of 2010

- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount: N/A

B. Procedures Specific to Each Type of Purchase¹

1. Commodity/Equipment/Furniture Purchases

These purchases may be made without a Resolution of the Board of Supervisors to the extent your Department budgeted/planned for the same.

Most often, purchases made under State Contract do not require quotes, however, there are instances where quotes or a mini-bid process are required. Please read each State Contract carefully to make sure all requirements are being met before making the purchase. Some vendors may offer GSA (federal) pricing to the County. Please note, this does not exempt the County from following State and/or County procurement requirements. The GSA pricing may be used as a quote, but additional pricing is still required in accordance with the guidelines set forth below. Additionally, some vendors may offer to sell products as part of an Alliance or Private Cooperative. The County has no authority to purchase from these types of organizations. (Hospitals are an exception to this. Westmount Health Facility, Countryside Adult Home and the Health Services Department participate in the Minnesota Multi-State Contract for various health care items.)

a. Competitive Bidding:

Legal notices are published in the official County newspapers, informing the public of the products or services being bid. The advertisement for bids shall contain a statement of the time and place where all bids will be publicly opened and read. All bid openings will be conducted at a public meeting and all interested parties may attend.

¹Commodities vs. Public Works

Purchase contracts for materials, equipment and supplies involving an estimated annual expenditure of over \$20,000.00 and public works contracts involving over \$35,000.00 shall be awarded to the lowest responsible bidder only after public advertising soliciting formal sealed bids (GML §103). The term public works contracts would apply to those projects involving labor or both materials and labor where the labor portion exceeds the material component. Included in this category would be construction, paving, printing, and repair contracts.

Although not defined in GML §103, the Office of the State Comptroller has expressed the opinion that the term "contract for public work" encompasses contracts for services, or labor or construction by a "laborer, workman or mechanic service requiring wage rates". When a contract involves acquisition of both goods and services, such as a commodity where installation is required, the contract should be viewed as a purchase for purposes of the competitive bidding monetary threshold only if the service portion is minor, incidental, or customarily provided by the vendor as a component of the purchase. Conversely, if the services are extensive, substantial, or involve specialized skills, so that the acquisition of the commodity is incidental to the work, the contract should be treated as a contract for public work (1987 Opns St Comp No. 87-46, p 70). For example, a contract for interior painting of a building involves both material and labor. In most cases, the labor component of the contract will be predominant, making it a contract for public work. In contrast, replacing a boiler or furnace, while involving both labor and equipment will, in most cases, consist primarily of a charge for the equipment, making it a commodity purchase.

In determining the necessity for competitive bidding, the aggregate cost of an item or commodity estimated to be purchased in a fiscal year would have to be considered. As a general guide, items of the same or similar nature which are customarily handled by the same vendor or kind of vendor should be treated as a single item for purposes of determining whether the dollar threshold will be exceeded, i.e. plumbing materials, electrical materials, lumber, hardware, etc. It is the responsibility of the Purchasing Agent to note where purchases over the course of a fiscal year are exceeding the bidding thresholds from the purchase orders submitted by the various departments.

Items purchased through Warren County bid or the New York State Office of General Services (OGS) on State Contract have already been subject to bidding and are therefore exempt. However, all political subdivisions must purchase from the vendor holding a current State or County contract, even if another vendor's price is equal or lower, or said political subdivision must go to separate bid. The purchasing exemption made through the NYS OGS does not apply to a purchase from the State Contract vendor upon terms and conditions which materially or substantially vary from the State Contract. Used items are not exempt from bidding requirements.

1. Commodity/Equipment/Furniture Purchases (continued)

will be before you can get your project started. These are meant as a guideline, not a rule. Times may be shorter or longer depending on the circumstances.

1. Requisition or request for bid comes to Purchasing
2. Plus up to 15 working days until Purchasing begins bidding process
3. Plus 5 working days for Purchasing to review documents
4. Plus appropriate time to supply Purchasing with approved set of documents
5. Plus 2 working days for printing of documents (except large Construction projects)
6. Plus 5 working days for papers to publish notice to bidders (Saturdays only, Purchasing Department's deadline is the Monday before the Saturday publication)
7. Plus 5-20 working days for vendors to pick up bids
8. Plus 1 day for prebid meeting (if applicable)
9. Plus 1-3 working days for tabulation / evaluation by Purchasing Department
10. Plus 5 working days for each addendum
11. Plus 1 day for opening of bids
12. Plus a minimum of 7 calendar days for review of bid results by the using department or by consultants.
13. Get on the agenda for all appropriate committees including sending all necessary documentation, evaluations, resolutions, etc.
14. Plus appropriate days to receive all necessary committee endorsements
15. Board of Supervisors Meeting (this may require 2 meetings)
16. Plus 2 working days for "Notice of Award" to be mailed to successful vendor
17. Plus 10 calendar days to receive contracts, bonds etc.
18. Plus anticipated delivery time (best guess or check with vendors)

Note: The amount of time required is dependant on the frequency the Board meets. Remember, if you miss the Board meeting you may delay the start of the project for up to a month.

d. Dollar limit guidelines:

- \$1-\$1000**
(.2 & .4 codes): Purchases can be made at the discretion of the Purchasing Department and/or Department Head. All equipment/furniture costing more than \$1000.00 aggregate, (ex. 7 chairs costing \$150 each for a total of \$1,050) requires 3 verbal quotes. For coding purposes, ANY equipment/furniture with a useful life of more than one year shall be a .2 object code regardless of cost.
- \$1,001 - \$10,000:** Documented telephone quotes from at least 3 separate vendors, if available. If 3 quotes cannot be obtained, the Purchasing Agent must be consulted before the goods are ordered. When the lowest quoted item is deemed as not acceptable, documented facts must support the decision and approval must be obtained from Purchasing BEFORE the item is ordered.
- \$10,001 - \$19,999:** Formal written or fax quotes from at least 3 separate vendors, if available. If 3 quotes cannot be obtained, the Purchasing Agent must be consulted before the goods are ordered. When the lowest quoted item is deemed as not acceptable, documented facts must support the decision and approval must be obtained from the appropriate committee, and a Board of Supervisors Resolution adopted BEFORE the item is ordered.
- \$20,000 & Up:** Sealed bids in conformance with GML §103.

1. Commodity/Equipment/Furniture Purchases (continued)

COMMODITY PURCHASES	AS PER PURCHASING AND/OR DEPT. HEAD	3 VERBAL QUOTES	WRITTEN QUOTES	
			3	Other
Under \$1,000 (.2 & .4 codes)	X			
\$1,001 - \$10,000		X		
\$10,001 - \$19,999			X	
\$20,000 & up				Bid

WARREN COUNTY BOARD OF ELECTIONS

1340 STATE ROUTE 9
LAKE GEORGE, NY 12845
FAX: (518) 761-6480

WM. A. MONTFORT
DEMOCRATIC COMMISSIONER
TEL: (518) 761-6459



MARY BETH CASEY
REPUBLICAN COMMISSIONER
TEL: (518) 761-6458

Agenda Items for Support Services 7-29-10

1. Budget Shortfall see attached
2. Contract for printing Brochures for Voter Education and Voting Booth Instructions on new voting systems. (Can this be done before BOS meeting? We need to mail these ASAP to be timely for Sept. 14, 2010 Primary Election and before print order for ballots next week)
3. Budget Amendment:
 - a. Grant Money for voter education mailing: brochures
4. Transfer funds from .439 Misc Fees & Expenses to .260 Other Equipment
5. Trucking proposals to deliver Voting Systems
6. Transfer from .429 Misc. fees & expenses to .260 other equipment
 - a. Red & Blue Ballot Containers 162 total
 - b. Moving carts for supply distribution into voting systems total 5 1 per Team
7. 2011 Budget discussion: BOE will not have actual election amounts from a history of the new voting system until Dec 2010

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

*If this is the result of a grant award, also complete and submit Form No. 5 or 6

DEPARTMENT NAME: BOARD OF ELECTIONS

DATE: 7/29/10

(a) Purpose of Amendment: PURCHASE TO BE REIMBURSE BY
VOTER EDUCATION & POLL WORKER TRAINING GRANT 95%
COUNTY MATCH \$654.00

(b) Appropriation Code, Object Code, Full Title and Amount: IN \$12,433.00
CONTRACT A 1450.470 \$4,924.00
POSTAGE A 1450.424 \$8,163.00 MATCH 654.00
\$13,087.00

Sample: A.1010 470 Legislative Board – Contract

(c) Revenue Code (with title), and Amount:
VOTER EDUCATION & POLL WORKER TRAINING A 1450.4057

Sample: A. 6417.2654 Tourism Occupancy – Minor Sales – Tourism

*Please note all amount must be in whole dollars – no cents.

**FRANCIS X. O'KEEFE COUNTY TREASURER
ESTIMATE OF REVENUES AND REQUEST FOR APPROPRIATIONS FOR 2010**

A	General	2008 Actual Expenditures	2009 Adopted Budget	2009 Amended Budget	Departmental Request	Budget Officer's Recommendation	Tentative Budget	Adopted Budget
1410	County Clerk							
.1	Personal Services	525,276.06	584,183.00	584,183.00	576,685.20	575,685.20	575,536.00	575,536.00
.2	Equipment	2,118.99	600.00	11,300.00	300.00	300.00	300.00	300.00
.4	Contractual Expense	154,963.86	140,277.00	140,577.00	136,237.00	136,237.00	136,237.00	136,237.00
-*		682,358.91	725,060.00	736,060.00	713,222.20	712,222.20	712,073.00	712,073.00
1420	Law (County Attorney)							
.1	Personal Services	326,758.35	314,668.00	313,468.00	314,667.20	314,167.20	311,668.00	311,668.00
.2	Equipment	561.07	0.00	55.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	105,565.22	89,200.00	90,345.00	89,000.00	89,000.00	86,000.00	86,000.00
-*		432,884.64	403,868.00	403,868.00	403,667.20	403,167.20	397,668.00	397,668.00
1430	Personnel							
.1	Personal Services	154,954.58	161,536.00	164,451.00	164,424.40	126,331.18	125,716.00	125,716.00
.2	Equipment	170.39	0.00	120.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	7,939.29	13,876.00	10,841.00	13,831.00	13,831.00	13,831.00	13,831.00
-*		163,064.26	175,412.00	175,412.00	178,255.40	140,162.18	139,547.00	139,547.00
1435	Human Resources							
.1	Personal Services	88,888.56	94,373.00	94,373.00	95,422.08	95,423.00	95,423.00	95,423.00
.4	Contractual Expense	22,077.20	21,750.00	21,750.00	17,150.00	16,900.00	16,900.00	16,900.00
-*		110,965.76	116,123.00	116,123.00	112,572.08	112,323.00	112,323.00	112,323.00
1450	Board Of Elections							
.1	Personal Services	230,482.47	258,806.00	239,346.00	258,805.80	258,806.00	258,806.00	258,806.00
.2	Equipment	278,479.15	0.00	0.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	195,540.59	221,714.00	241,174.00	364,708.00	218,838.00	218,838.00	218,838.00
-*		704,502.21	480,520.00	480,520.00	623,513.80	477,644.00	477,644.00	477,644.00
1460	Records Management							
.1	Personal Services	9,735.60	7,449.00	16,511.00	7,449.00	0.00	0.00	0.00
.2	Equipment	0.00	0.00	200.00	0.00	0.00	0.00	0.00
.4	Contractual Expense	25,153.92	11,720.00	53,036.00	0.00	0.00	0.00	0.00
.8	Employee Benefits	350.73	650.00	1,479.00	0.00	0.00	0.00	0.00
-*		35,240.25	19,819.00	71,226.00	7,449.00	0.00	0.00	0.00

2010 Optical Scan Voting Systems Additional Election Expenses

Election Day Ballots: Each voter is allowed up to 3 optical scan ballots for any single election. Warren Co. is choosing to go with ordering 200% of voter population the first 2 years to allow for voter error. Per a conversation with an election official in Ocean County NJ., when they introduced an optical voting system from a lever machine they ordered 110% of voter population and many of their jurisdictions ran out of ballots at 10:00 in the morning. At **\$0.57 per ballot** Warren Co. anticipates spending **\$47,520.00** per election for Election Day ballots or **\$95,040.00 for 2 elections.**

Test Ballots: Each district must have a deck of "test ballots" run through it for every election. These ballots must be identified as test ballots and be kept separate from Election Day ballots. Test ballots of 100 per district times 70 districts @ **\$0.57 per ballot** would equal **\$3,990.00** per election or **\$7,980.00 for two elections.**

Mandatory Manual Hand Recount: One machine of each ballot style (19) must be counted by hand to insure that the tabulation software has functioned properly. There must be 19 teams of 2 people each to do this manual verification. 38 people at **\$10.00 per hour** for two days total **\$6080.00** per election or **\$12,160.00 for 2 elections.**

Delivery of 58 Voting Systems: Currently pay **\$1326** for 17 machines, would need to deliver 58 machines would anticipate cost of **\$4,000.00** per election **\$8,000.00 for 2 elections.**

Programming Ballots: The cost to program ballots for the 2008 election for 22 BMD's was **\$6,000** per election. We would expect programming to remain the same for a cost of **\$12,000.00 for 2 elections.**

Miscellaneous expenses: Inventory control and tracking items are very important and will require additional seals and more secure bins 3 for each of 70 districts (210 for voted ballots, spoiled ballots and non voted ballots for return to the Board of Elections after the polls close) for transporting ballots to the polls **\$8,190.00.**

Budget Worksheet Report

2010
Departmental
Request

2009 Amended
Budget

2009 Adopted
Budget

2008 Actual
Amount

Account Number Description

Fund: A General

Revenue

Department: 1450 Board Of Elections

Account Classification: Intergov't Chrg Intergovernmental Charges

2215	Election Service Charges	\$84,600.00	\$84,600.00	\$84,600.00	\$84,000.00
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Account Classification Total: Intergovernmental Charges		\$84,600.00	\$84,600.00	\$84,600.00	\$84,000.00
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Account Classification: State Aid State Aid

3049	Voting Machine Aid	\$266,356.00	\$0.00	\$0.00	\$0.00
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3050	NYS Polling Place Access Improve	\$14,809.63	\$0.00	\$0.00	\$0.00
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Account Classification Total: State Aid		\$281,165.63	\$0.00	\$0.00	\$0.00
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Account Classification: Federal Aid Federal Aid

4050	HHS Polling Place Access Improve	\$2,619.77	\$0.00	\$0.00	\$0.00
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4051	Voter Educ & Poll Worker Train	\$1,045.00	\$0.00	\$0.00	\$0.00
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Account Classification Total: Federal Aid		\$3,664.77	\$0.00	\$0.00	\$0.00
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Department Total: Board Of Elections		\$368,830.40	\$84,600.00	\$84,600.00	\$84,000.00
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Revenue Totals

Expenses

Department: 1450 Board Of Elections

Account Classification: Personal Service Personal Services

110	Salaries - Regular	\$200,705.22	\$200,206.00	\$200,206.00	\$198,926.00
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120	Salaries - Overtime	\$0.00	\$0.00	\$0.00	\$0.00
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130	Salaries - Part Time	\$28,577.25	\$57,000.00	\$57,000.00	\$58,279.80
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140	Salaries - Sick Leave Incentive	\$1,200.00	\$1,600.00	\$1,600.00	\$1,600.00
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Budget Worksheet Report

Account Number	Description	2008 Actual Amount	2009 Adopted Budget	2009 Amended Budget	2010 Departmental Request
Account Classification Total: Personal Services		\$230,482.47	\$258,806.00	\$258,806.00	\$258,805.80

Account Classification: Equipment

210	Furniture/Furnishings	\$8,461.06	\$0.00	\$0.00	\$0.00
220	Office Equipment	\$3,662.09	\$0.00	\$0.00	\$0.00
260	Other Equipment	\$266,356.00	\$0.00	\$0.00	\$0.00
Account Classification Total: Equipment		\$278,479.15	\$0.00	\$0.00	\$0.00

Account Classification: Contract Expens Contractual Expense

410	Supplies	\$32,550.46	\$41,127.00	\$41,127.00	\$152,337.00
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Comment: Level

Comment

Departmental Request Additional \$103,020 for preprinted optical scan election day ballots & test ballots for 2 elections Also Additional \$8,190 for 210 secure bins & seals for Election Ballots

413	Repair & Maint.- Bldg/Property	\$0.00	\$0.00	\$0.00	\$0.00
418	Ins-General Liability	\$0.00	\$0.00	\$771.68	\$1,977.00

Comment: Level

Comment

Departmental Request Additional insurance of \$1205 for 36 more voting systems

421	Equipment Rental	\$5,636.97	\$7,000.00	\$7,000.00	\$7,000.00
422	Repair/Maint-Equipment	\$139.98	\$1,000.00	\$1,000.00	\$1,000.00
423	Telephone	\$526.60	\$700.00	\$700.00	\$700.00
424	Postage	\$19,386.17	\$20,000.00	\$20,000.00	\$21,000.00

Comment: Level

Comment

Departmental Request Additional \$1,000 due to 5% Postage hike

425	Reproduction Expenses	\$0.00	\$0.00	\$0.00	\$0.00
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Budget Worksheet Report

Account Number	Description	2008 Actual Amount	2009 Adopted Budget	2009 Amended Budget	2010 Departmental Request
426	Subscriptions	\$0.00	\$350.00	\$350.00	\$0.00

Comment: Level Comment

Departmental Request	Comment
\$140.00	CUT \$350 Less Canceled all Subscriptions \$300.00

Comment: Level Comment

Departmental Request	Comment
\$340.00	ECA raised their Membership Fees \$180.00
\$1,295.63	\$10,667.00
\$83,827.93	\$90,997.32
	\$103,157.00

Comment: Level Comment

Departmental Request	Comment
\$4,029.66	Additional \$12,160 due to Mandatory Manual Hand Recount Audit \$9,999.00
\$134.00	\$500.00
	\$500.00
	\$0.00

Comment: Level Comment

Departmental Request	Comment
\$47,533.19	CUT \$500 Less due to that we will not purchase this year \$38,222.00
	\$56,391.00

Comment: Level Comment

Departmental Request	Comment
\$195,540.59	Additional \$8,000 due to delivery of new voting systems & booths for 2 elections. Also additional \$12,000 for programming of new voting system \$221,714.00
\$704,502.21	\$480,520.00
	\$623,513.80

Account Classification Total: Contractual Expense

Department Total: Board Of Elections	\$704,502.21	\$480,520.00	\$480,520.00	\$623,513.80
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Revenue Totals:

	\$368,830.40	\$84,600.00	\$84,600.00	\$84,000.00
--	--------------	-------------	-------------	-------------

Expense Totals

	\$704,502.21	\$480,520.00	\$480,520.00	\$623,513.80
--	--------------	--------------	--------------	--------------

Fund Total: General

	(\$335,671.81)	(\$395,920.00)	(\$395,920.00)	(\$539,513.80)
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WARREN COUNTY

Budget Worksheet Report

Revenue Grand Totals:

\$368,830.40 \$84,600.00 \$84,600.00 \$84,000.00

Expense Grand Totals:

\$704,502.21 \$480,520.00 \$480,520.00 \$623,513.80

Net Grand Totals:

(\$335,671.81) (\$395,920.00) (\$395,920.00) (\$539,513.80)

Organization Inquiry - Windows Internet Explorer

http://treaswebserv/Logos/FM/Inquiries/GLAccountFiscalYearSummary.aspx?type=eOrganizationSat

WARREN COUNTY

myFavorites | Financial Management | Maintenance

Organization Inquiry

Budget	\$481,186.00
Expenses	\$101,924.65
Encumbered	\$0.00
Balance	\$319,261.35
Percent Used	34 %

220	Office Equipment	\$0.00	\$0.00	\$0.00	\$0.00	0
250	Other Equipment	\$342.00	\$0.00	\$0.00	\$0.00	0
410	Supplies	\$1,127.00	\$1,985.70	\$0.00	\$3,140.21	28
413	Repair & Maint. Bldg/Equip	\$0.00	\$0.00	\$0.00	\$0.00	0
419	Other General Labors	\$1,677.00	\$1,639.39	\$0.00	\$3,148.62	19
421	Equipment Rentals	\$6,800.00	\$7,470.00	\$0.00	\$5,730.00	84
423	Repairs on Equipment	\$1,000.00	\$0.00	\$0.00	\$1,000.00	10
424	Utilities	\$700.00	\$665.25	\$0.00	\$5,217.93	74
424	Postage	\$20,000.00	\$1,954.89	\$0.00	\$10,041.14	50
425	Reproduction Expenses	\$0.00	\$0.00	\$0.00	\$0.00	0
426	Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	0
427	Materials & Supplies	\$300.00	\$140.00	\$0.00	\$3,180.00	17
428	Other Processed Systems	\$180.00	\$0.00	\$0.00	\$3,180.00	0
430	Advertising Fees	\$10,870.00	\$0.00	\$0.00	\$10,870.00	0
430	Miscellaneous Expenses	\$90,007.00	\$0.00	\$0.00	\$90,007.00	0
444	Travel/ Education/ Conferences	\$8,000.00	\$144.00	\$0.00	\$7,856.00	10

Done

Start | Inboxes | Microsoft Outlook | TEAM SQL (NV) | Organization Inquiry | CaptureEzzy/Print Screen

24 10:41 AM

POs still on hold #10,87061
 IPTAB & Boxes

28,265.10 - Current Supplies

Important Steps to Remember

- Check both sides of your ballot before you leave the privacy voting booth.
- Mark your choices clearly. Avoid making any other marks on the ballot.
- Ask an Election Inspector for assistance if you have any questions regarding the ballot or how it should be filled in.

HAVA

HAVA, the Help America Vote Act, was established to allow every registered voter, including voters with disabilities, to vote independently and privately.

The Optical Scan Voting Machine with a Ballot Marking Device (BMD) is available at all poll sites to assist the voter in marking a ballot privately and independently. Instructions are available at each poll site. Voters who wish to use this function will be assisted by Election Inspectors.

FRSRT STD
U.S. POSTAGE
PAID
ALBANY NY
PERMIT #370

Warren County
Board of Elections
1340 State Rte. 9 Lake
George, NY 12845
518-761-6456
www.co.warren.ny.us/boe

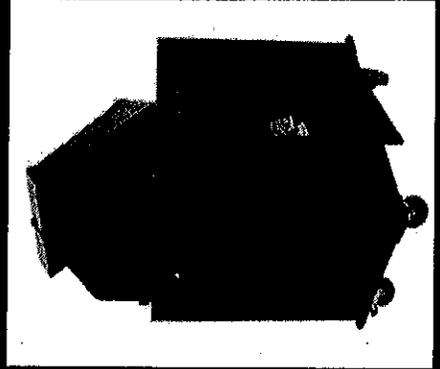
Warren County Board of Elections

Wm. A. Montfort
Commissioner

Mary Beth Casey
Commissioner



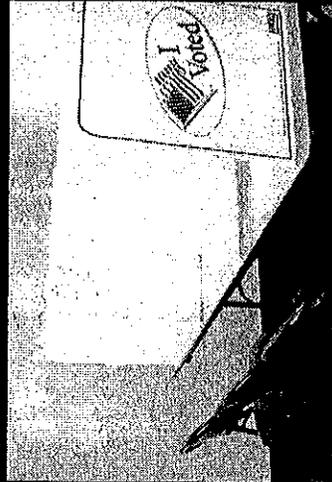
How To Vote Using Optical Scan Voting Machines



Signing in and Receiving your Ballot

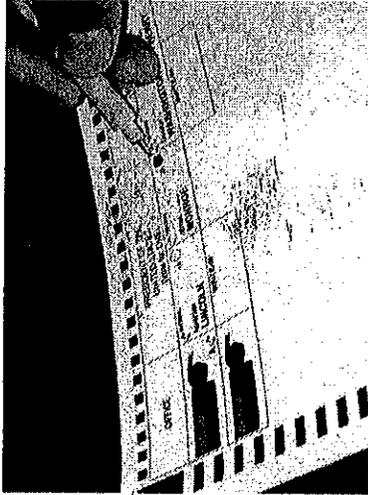
- When you enter the polling place, you will sign in at the Election Inspector's table.
- The Election Inspectors will provide you with the correct paper ballot for your district.
- You will also be given a privacy sleeve for your ballot.
- You will then be directed to a privacy voting booth so you may mark your ballot. Please go to the next available voting booth in your District.

Voters with special needs will have Special equipment available to assist for a privately marked ballot.



Marking Your Ballot

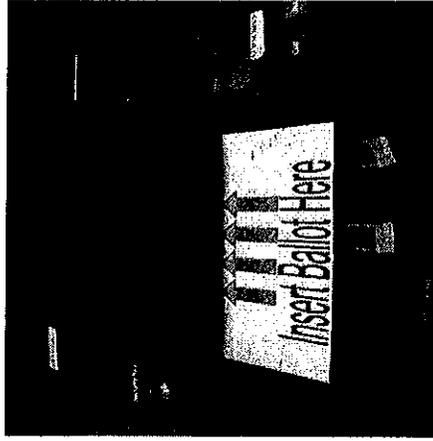
- Mark your ballot by filling in the voting oval next to the candidate's name you are selecting.
- Be sure to completely fill in the oval.
- Use only the pens provided.
- For a write-in vote, locate the "Write-in" box at the bottom of the column for each contest. Write the name of your candidate in the box.
- Check both sides of your ballot. Propositions and proposals may be on the reverse side of your ballot.



- If you cast votes for more candidates than are permitted in any given contest (over-vote), your votes in that contest will not be counted.
- If you make a mistake on your ballot, do not try to correct it. Give your ballot to an inspector and receive a replacement ballot.

Scanning Your Ballot

- When you have finished filling out your paper ballot, place it in the privacy sleeve.
- Proceed to the optical scan voting machine with your privacy sleeve and ballot.
- Carefully insert the ballot into the scanner.



- The LCD screen will display a message that **your ballot has been cast successfully.**
- Your ballot will be safely deposited in the secure ballot box.
- Your voting session is now complete.

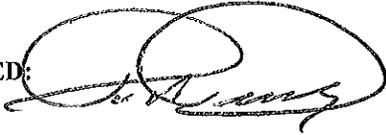
RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: JOAN SADY, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM: Paul B. Dusek County Attorney - Law
Name of Department

SIGNED:



DATE: 7/29/10

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1420 120	Salaries/Overtime	A.1420 424	Postage	\$500.00

Sample: A.4018.0020 110 Preventive Program – Family Health – Salaries – Regular \$xxx.xx

Please state reason for transfers requested: To cover shortfall in Postage.

*Please note: All amounts must be in whole dollars – no cents.

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions			

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.