

**Parks , Recreation & Railroad
Committee Meeting Agenda
June 1, 2010 @ Up Yonda Farm
10:30 pm**

Call Meeting to order, Chairman, D. Belden

Motion to accept minutes of previous meeting - Chairman Belden

Up Yonda Farm Budget

1. Resolution budget adjustment / transfer:

Decrease expense code: Bolton Bed Tax	A 7111.0198.410 - Supplies -	\$129.00
Increase expense code: Bolton Bed Tax	A 7111.0198.260 - Other Equipment -	\$129.00

Re: error in purchase coding

Warren County Snowmobile Trails

2. Resolution - Authorizing continuing snowmobile agreements between County of Warren, the City of Glens Falls and the South Warren Snowmobile Club providing for the licensing of use of trails, trail development and trail maintenance in the City of Glens Falls.

Kellogg Property

3. North Creek Farmer's Market on the Kellogg property: Every Thursday, June 17 - October 7, 2010, 3pm -7pm

Vendor : Frances Morrison & John Cameron
Colebrook Wines, Gansevoort, N.Y.

Requests to sell bottled wine at the farmer's market and also wine tasting.

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Up Yonda Farm Environmental Education Center

4. Presentation - Power Point - UpYonda History/Operations Matt Sprow, Up Yonda
Env. Education Administrator

5. Presentation - Glens Falls National Bank :

Laura Vamvalis, Vice President, Trust Dept.

A. Review Trust Document Terms and Distributions

Mickey Orta, Vice President / Investment Officer :

A. Review Account Performance
B. Economic Outlook

PARKS, RECREATION & RAILROAD REFERRALS:

- 1) Stony Creek Platform - Mr. Dusek to contact owner's of 1,000 Acres Ranch Resort to advise of Committee's opposition to any changes in the property easement verbiage which would incur any additional costs to the County and report back to the Committee. (03.02.10)
On hold until RR operator RFP process is further along.
- 2) Committee tabled discussions regarding transfer of the Kellogg Property pending further information from the Town of Johnsbury regarding the prospect of having the property transferred to them, rather than to Warren County. (03.30.10)**Supervisor Goodspeed - The Town of Johnsbury is considering taking title to the Kellogg property. Assistance from Warren County is yet to be determined.**
- 3) Discussion to continue regarding the development of a 2nd RFP for the 2011 Railroad Operator Contract; County Attorney is working with the Town of Corinth to request release of freight rights from CP Rail. (04.27.10) **County Administrator - Town of Corinth filing a letter with CP Rail to request the release of freight rights.**

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PARKS, RECREATION & RAILROAD REFERRALS (cont.):

- 4) Committee authorized RFP for sale of the caboose located at the Riparius Station; should be released in April, pending County Attorney review. Status. (04.27.10)
Purchasing Office - Bid opening 3 pm, August 5, 2010
- 5) Referral from Finance Committee - Committee to reconsider the bid submitted for purchase of the Fairgrounds property pending Mr. Dusek's determination as to whether the property would qualify under alienation of parklands statutes. (03.10.10)*County Administrator - Waiting for a response from the state.*
- 6) Committee tabled discussion on request to amend Local Law No. 2 of 1984 to include a policy allowing the Director of Parks, Rec & RR/Superintendent of Public Works to approve requests for use of inflatable and other temporary structures without further Committee approval. Mr. Butler to discuss the issue with the County Attorney's Office, develop a policy and return to the Committee for review. (03.30.10)
Under review with the County Administrator.

Committee Tour of Up Yonda Farm - Facility/Grounds

Paul Butler, Matt Sprow

New Business-

Old Business-

Adjournment-

Agenda #1

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

DEPARTMENT NAME: Parks & Recreation

DATE: JUNE 1st, 2010

Please submit Request for Transfer of Funds Form.

Please Make Sure to Fill Out Reason for Request Section of the Transfer Form, and Include All Budget Codes and Titles and Object Codes and Titles.

DECREASE EXPENSE Code: Botton Bed TAX A7111.0198.410 Supplies-129 #
INCREASE EXPENSE Code: Botton Bed TAX A7111.0198.260 Other Equip-129 #

RE: Coded INCORRECTLY

Agenda #1

REQUEST FOR TRANSFER OF FUNDS

TO: JOAN SADY, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM: PUBLIC WORKS, *PARK & RECREATION*
Name of Department

SIGNED: _____ DATE: 5/26/2010

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.7111.0198 410	UpYonda Bolton Bed Tax Supplies	A.7111.0198 260	UpYonda Bolton Bed Tax Other equipment	\$ 129.00

Please state reason for transfers requested:
Amounts needed to cover Overbudget situations caused for the following reasons:

To cover the purchase of a Coffee Maker from Bolton Bed Tax Funds

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
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Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

Appendix #2

RESOLUTION REQUEST FORM NO. 4

Request for Extension of Existing Contract

DEPARTMENT NAME: Warren County Parks Recreation & Railroad

DATE: 6/01/10

(a) Resolution No. which Authorized the Original Contract: R 587/2001 ; R 307/ 2002
R 394/2004 ; R 201/2005 ; R 338/2006 ; R 361/2007 ; R 293/08 ; R 412/09

(b) Name of Contractor: South Warren Snowmobile Club Inc. & City of Glens Falls

(c) Address of Contractor: P.O. Box 258, Lake Luzerne NY 12846-0258

(d) Contractor's Contact Person and Telephone Number: Mark McLean, 696-3464

(e) Commencement Date of Extension: July 1, 2010

(f) Termination Date of Extension: June 30, 2011

(g) Payment Provisions: i) lump sum amount _____
 ii) hourly rate amount _____
 iii) total amount not to exceed _____
 iv) how will payments be made (i.e. monthly, quarterly,
 upon completion of the project, etc. _____

(h) Where are the Funds for this Contract ? List Budget Code, (with title), Object Code (with title), and Amount OR Capital Project OR Capital Reserve Project Number and Title and Amount: _____

Agenda #3

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: Parks, Recreation & Railroad

DATE: 06/01/10

- (a) Purpose of Request: Authorize Colebrook Wines of Gansevoort, New York to sell bottled wine w/ wine tasting at the North Creek Farmer's Market held every Thursday from June 17 - October 7, 2010 on the Kellogg property.

- (b) Details: Colebrook Wines, Frances and John Cameron, 562 Colebrook Road, Gansevoort, NY 12831. Phone: 518-261-1877 or 518-339-3032 Email: jcamero4@nycap.rr.com website: www.colebrookwines.com

- (c) Previous Resolution Number: