

WARREN COUNTY DPW COMMITTEE MEETING

**Tuesday, October 26, 2010
10:15 am**

Airport AGENDA

CALL TO ORDER..... Chairman Dan Belden

APPROVAL OF MINUTES..... Chairman Dan Belden

NEW BUSINESS.....Chairman Dan Belden

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- **1a & b (R) Set Public Hearing for amendment of Rich Air Lease...Airport Manager Don DeGraw**
- **Discuss Balloon Festival Expenses.....Administrator Paul Dusek**

Items of Interest:

- **Pubic Hearing for the Rwy 1 Extension Environment Assessment
November 10, 2010 at the Queensbury Center – 7 PM – 8:30 PM**

OLD BUSINESS..... Chairman Dan Belden

REFERRALS..... Chairman Dan Belden

PRIVILEGE OF THE FLOOR..... Chairman Dan Belden

ADJOURNMENT..... Chairman Dan Belden

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: DPW - Airport

DATE: October 18, 2010

- (a) Purpose of Request: To set a public hearing, amending the existing lease agreement with Schermerhorn Aviation II, Inc.. The amendment will provide Rich Air with the exclusive use of the 2nd floor conference room (west side, approx. 15'x26') in the terminal building. Rich Air agrees to pay the county \$200 per month to cover the use of the conference room.

- (b) Details: This amendment will increase the exclusive use area of Rich Air (FBO) in the airport terminal building by approximately 390 sq. ft. for the purpose of expanding it's business operation. In written agreement with Rich Air, Warren County will be allowed to use the room for county specific business and without charge.

- (c) Previous Resolution Number: 785 of 2008

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October 14, 2010

Via fax (761-6377) and regular mail.

Paul Dusek, County Attorney
Warren County Attorney's Office
Warren County Municipal Center
1340 State Route 9
Lake George, New York 12845

Re: Floyd Bennett Memorial Airport
FBO Lease Agreement with Schermerhorn Aviation II, Inc.

Dear Paul:

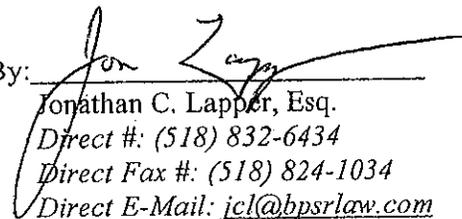
On behalf of Schermerhorn Aviation II, Inc. and for the reasons discussed below, I hereby request that the FBO Lease Agreement be amended to include the use of the second floor conference room in the airport terminal building.

As the Board of Supervisors are aware, Schermerhorn Aviation II, Inc., as fixed base operator, has made a substantial investment in the second floor conference room in terms of renovations and furniture. The FBO needs additional space in the building for it's operations and needs to control access to the conference room for security purposes.

Schermerhorn Aviation II, Inc. hereby offers to increase the rent payable to the County under the FBO lease agreement by \$200.00 per month to cover the use of the conference room. The conference room will remain available for County use upon reasonable notice. Please contact me to discuss how we should proceed with this request. As always, thank you for your attention.

Very truly yours,

BARTLETT, PONTIFF, STEWART
& RHODES, P.C.

By: 
Jonathan C. Lapper, Esq.
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Direct E-Mail: jcl@bpsrlaw.com

JCL: mdp
cc: Richard Schermerhorn
Don Degraw

REFERRALS - NOVEMBER 2010

AIRPORT:

- 1) Committee authorized further studies relating to the benefits of procuring an easement on the Forest Enterprises parcel, as well as to consider the possibility of an exchange of properties. Messrs. Dusek and DeGraw to meet with property owners on the matter and will provide an update to the Committee in executive session at a future meeting. (09.28.10)
- 2) Meeting to be scheduled between Public Works and Balloon Festival Committees to discuss funding for future Balloon Festival events. (09.28.10)