

CRIMINAL JUSTICE MEETING
PROBATION AGENDA
6/2/11

1. PERMISSION TO TRAVEL
2. YOUTH COURT
3. IGNITION INTERLOCK
4. PINS CRISIS INTERVENTION

SCHEDULE "A"
AUTHORIZATION TO ATTEND MEETING OR CONVENTION

Check one:

- In-State (needs Supervisory Committee authorization)
- Out-Of State (needs Board resolution)

The Criminal Justice hereby authorizes Robert F. Iusi, Jr.

(Supervisory Committee) (Employee Name)

to attend NYSCOPA Summer Conference

(Name of meeting or organization)

at Crown Plaza Resort, Lake Placid, NY

(Address)

on 6/27/11 to 6/29/11. Mode of transportation to be used County Vehicle

(Dates) (County Vehicle or Mass Transportation)

If the mode of transportation is **not** a county vehicle or mass transportation, please explain:

**** Conference costs are covered by COPA dues.**

Proper documentation must be attached when submitting for approval.

(Please check documents attached)

- Notice of meeting or convention including cost.

For Overnight Travel

- Room rate \$ _____ GSA* Rate \$ _____
- Meal costs - GSA*per diem rate \$ _____

*www.gsa.gov

Date: 6/2/11



Department Head Signature

Date: 6-2-11



Committee Chairman Signature

Please refer to the Warren County Travel Policy and County Vehicle Use Regulations for general policy guidelines.

Please check to request a fleet vehicle.

- REQUEST FOR USE OF FLEET VEHICLE**

N.Y.S. Council Of Probation Administrators
Robert Iusi, President

To: All COPA Members
From: Randy Schell, Committee on Conferences

At the Winter meeting of COPA it was decided to hold the COPA Summer Conference and Training Institute at the Crowne Plaza Resort and Conference Center in Lake Placid, NY from June 27- June 29, 2011.

It was further decided that COPA would pay the cost for one person from each Probation Department to attend the Conference at the doubles rate of \$206.80. The package includes 2 nights lodging (double occupancy), 2 breakfasts, 2 lunches, and morning and afternoon breaks. The Department must have paid its 2011 dues of \$500 in order to qualify for the package.

The rationale behind these decisions is to increase attendance at the Conference, therefore affording the membership an opportunity for enhanced education and networking.

Attached are a registration form and other Conference information. Please carefully consider this opportunity to meet with your fellow Directors and Commissioners to exchange ideas and keep abreast of developments in the Probation profession.

AGENDA
COUNCIL OF PROBATION ADMINISTRATORS
SUMMER CONFERENCE 2011
Crowne Plaza Resort
Lake Placid, NY
June 27-29, 2011

Monday: June 27

| | |
|----------------|--|
| 12-1 | Lunch (included in package) |
| 1:00 | Welcome and Introductions Bob Iusi, President |
| 1:15pm-2:30 pm | Issues with Ignition Interlock Litigation Update Joy Bennett Ed Brown |
| 2:30-3:00 | Break |
| 3:30-4:00 | PARC report on Caseload Standards |

Tuesday: June 28

| | |
|-------------|--|
| 8-8:30 | Coffee in Vendor Area |
| 8:30 | Welcoming Remarks and Invited Guests Bob Iusi |
| 9:00-10:00 | The Future of Probation in NYS A frank discussion with NYS Deputy Secretary of Public Safety Elizabeth Glazer and George Keiser, Consultant Rocco Pozzi: Facilitator |
| 10:00-10:30 | Break with Vendors |
| 10:30-12:00 | Continued discussion on the Future of Probation |
| Noon---- | L U N C H |
| 1:00 -2:30 | Juvenile Justice Reforms Foundation Strategy Group Joe Mancini: Facilitator |
| 2:30-3:00 | BREAK - Vendor area |

3:00-4:00 Supervision Rule Revision
PARC and Supervision Workgroup Members

5:00-7:00 Retirement Cocktail Party Celebration

7:00 Dinner on own

Wednesday, June 29

8:00 - 9:00 Breakfast

9:00-10:00 COPA Business Meeting

- Secretary's Report
- Treasurer's Report
- Correspondence
- Reports of Committees:
 - Nominating
 - PARC
 - Conference
 - Legislative
 - Training
- Unfinished Business
- New Business

10:00-11:00 DPCA Presentation

11:00-12:00 Finish up Business

WARREN COUNTY PROBATION DEPARTMENT

1340 State Route 9

Lake George, NY 12845

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Director II

Robert F. Iusi, Jr.

Supervisors

Steven R. Bayle

Mark M. Sager

Warren County Probation Department

Youth Court Comparative Analysis

Juvenile Supervision case WITH Youth Court available:

- Youth Assessment Screening Instrument (YASI) performed on all cases.
- Low risk school PINS & low risk JD's go to Youth Court -- no PO assigned.
- Low risk Parent PINS go to mediation -- no PO assigned.
- Med/High risk assigned a Probation Officer and case plan developed.
- Referrals will be made to various local agencies for targeted risk factors. Youth Court may be utilized if indicated in cases where there are not acute targeted risk factors such as substance abuse, mental health issues, special education needs and/or there is a lack of protective factors such as family support, positive peer associations, involvement in extracurricular activities -- basically the youth who tend to break rules & and have engaged in generally incorrigible behavior. **A referral to Youth Court will greatly reduce the amount of time the PO spends on a case** other than to monitor compliance with Youth Court and school attendance/behavior. As the PO is already in the school this remains an efficient process.
- In most cases there are instances of violations during the supervision period that are handled at the discretion of the PO in conference with the Probation Supervisor. When Youth Court is involved in the case, the matter could be handled by intermediate sanctions imposed by Youth Court such as increased Community Service or other requirements all of are aimed at avoiding the case having to proceed into Family Court.
- Upon successful completion of the comprehensive requirements of Youth Court, the case will be considered for early discharge with Court approval.

Juvenile Supervision case WITHOUT Youth Court available:

- Youth Assessment Screening Instrument (YASI) performed on all cases.
- Low risk school PINS & low risk JD's will be adjusted at intake after supervisory review & approval. No change in cost.
- Low risk Parent PINS go to mediation -- No change in cost.
- Med/High risk assigned a Probation Officer and case plan developed.
- Referrals will be made to various local agencies for targeted risk factors. For youth previously referred to Youth Court, case plans would be developed to integrate more accountability planning for youth such as more frequent reporting to PO and assignments designed to encourage engagement in positive activities. **Will result in a more labor intensive process for the PO.**
- Referral for Preventive Services caseworker in majority of cases normally referred to Youth Court.
- In the event of violations during the course of supervision the case will more often proceed to Family Court producing significant costs in the following areas:
 - **County Attorney clerical preparation time for petitions**
 - **County Attorney time prior to & during Court / \$300 - \$500**
 - **Law Guardian fees / \$300 - \$500**
 - **Probation Officer will spend 1-2 hours per Court appearance @ \$30/hr**
 - **Pre-dispositional Investigation by Probation / 4 hours @ 30/hr**
 - **Detention (if ordered by Court) / \$550 per day**
 - **Electronic Monitoring (if ordered by Court) / \$75 installation & \$18 per day**
 - **Foster Care evaluation and placement (if ordered by Court) / \$13 - \$75 per day in home / \$300-800 per day institutional placement**

Present Youth Court Referrals:

4 Low Risk – 2 PINS / 2 JD's - no PO assigned with or without Youth Court = \$0 cost difference.

4 Medium/High risk – 2 PINS / 2 JD's – these cases are assigned a PO @ +/- \$2,250/year but with reduced time spent on case by PO due to oversight by Youth Court.

Average # of referrals per year to Youth Court = +/- 16 including both low & medium/high risk levels.

Present supervision caseload totals (includes all risk levels):

Statutorily required Pre-PINS diversion efforts by school based Probation Officers require their continual daily involvement in case planning with schools for truancy & disciplinary issues in addition to the supervised cases listed below. The numbers of youth with whom Probation Officers have contact on a Pre-PINS basis would range from 100-125 youths during the school year, again, in addition to those listed below.

| | |
|-------------------------------|--|
| Informal PINS | 44 |
| Informal JD's | 17 |
| Formal Supervision | 9 |
| Pre-dispositional supervision | <u>5</u> |
| Total | 65 @ +/- \$2,250 per year assigned to a Probation Officer. |

Examples

- Current JD Petit Larceny case (medium risk) referred to Youth Court. During involvement in Youth Court, youth was involved in another minor Petit Larceny offense. This was handled through Youth Court with intermediate sanctions there (more frequent reporting & increased community service hours as well as the intrinsic component of having to answer for his behavior to his peers). Without Youth Court, this case would have proceeded to Family Court thus incurring the above listed expenses.
- Current PINS truancy (medium risk) case involved a youth who, during the course of supervision for the truancy matter was involved in a JD Criminal Trespass incident. As an intermediate sanction, youth was referred to Youth Court to be held accountable for his behavior. Without Youth Court, this case would have proceeded to Family Court because he was already being supervised by a Probation Officer.

RESOLUTION REQUEST FORM
Request for *Extending Existing Contract*

DEPARTMENT NAME: Assigned Counsel

DATE: May 23, 2010

- (a) Purpose of Contract Change? No change from last year
- (b) Resolution Number which Authorized Original Contract: Resolution 99 of 2006; 265 of 2008; 274 of 2009;
- (c) Name of Contractor: Legal Aid Society of Northern New York
- (d) Address of Contractor: 55 Colvin Avenue
- (e) Contractor's Contact Person and Telephone Number: Lillian Moy, 462-6765
- (f) Has or will the Contract be provided, if so, please attach: Not applicable
- (g) Commencement Date of Contract: May 1, 2011
- (h) Termination Date of Contract: April 30, 2012
- (i) Payment Provisions:
 - i) lump sum amount \$80,718.00
 - ii) hourly rate amount: not applicable
 - iii) total amount not to exceed
 - iv) _____
how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. monthly payments of \$6726.50
- (j) Where are the Funds for this Contract ? List Budget Code, (with title), Object Code (with title), and Amount: OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: Assigned Counsel - 117 470

Warren County Board of Supervisors

RESOLUTION NO. OF 2011

Resolution introduced by Supervisors Bentley, Goodspeed, Kenny, VanNess, Taylor and McCoy

**AUTHORIZING CONTINUATION OF AGREEMENT WITH LEGAL AID SOCIETY OF
NORTHEASTERN NEW YORK, INC. FOR FAMILY COURT CONFLICT CASES -
ASSIGNED COUNSEL**

RESOLVED, that Warren County continue the agreement (previous agreement being authorized by Resolution No. 270 of 2010) with Legal Aid Society of Northeastern New York, Inc., 55 Colvin Avenue, Albany, New York 12206 to provide free legal services to the indigent as a Conflict Defender in the Warren County Family Court for one year commencing May 1, 2011 and terminating April 30, 2012 for an amount not to exceed Eighty Thousand Seven Hundred Eighteen Dollars (\$80,718) annually or Six Thousand Seven Hundred Twenty-Six Dollars and Fifty Cents (\$6,726.50) monthly, in a form approved by the County Attorney.