

**Warren County Health Services  
Health Services Committee Meeting Agenda  
December 2, 2011  
Information Submitted By: Patricia Auer, DPH/DPS**

**Action Agenda/New Business**

**Request Resolution:**

To renew the contract with North Country Home Aides to provide paraprofessional services (home health aides) for the Certified Home Health Agency and Long Term Home Health Care Program for the period January 1, 2012 through December 31, 2012, at a rate of \$25.86 per hour.

**Rationale:**

This is an increase from the 2011 rate of \$25.36 per hour. This agency services very few patients (historically less than 5 per year) but they do service the very northern parts of the county responsibly when we need them. They also pay their aides mileage, which not all agencies do. Due to the small number of clients, we would recommend accepting the rate and continuing the contract.

With this agency, we do not renew the contract for personal care aides until the Medicaid rates are established later in the year.

**Request Resolution:**

To renew the agreements with the following agencies to provide paraprofessional services (home health aides and personal care aides and housekeeper services) for the Certified Home Health Agency and the Long Term Home Health Care Program for the contract year January 1, 2012 through December 31, 2012 at the following rates requested by the agencies.

**ENS Health Care Management, LLC, d/b/a Interim Health Care of New York**  
Home Health Aides \$20.00 per hour – increase from the 2011 rate of \$19.00 per hour  
Personal Care Aides \$20.00 per hour – increase from 2011 rate of \$19.00 per hour  
Housekeeper Services \$19.50 per hour – increase from 2011 rate of \$18.75 per hour

**Visiting Nurse Association of Albany Home Care Corporation**

Home Health Aides \$21.94 per hour – increase from the 2011 rate of \$21.30 per hour  
Personal Care Aides \$21.41 per hour – increase from the 2011 rate of \$20.78 per hour

**Rationale:**

We do utilize these agencies, and I let them know that the rate increases might not be accepted by the Health Services Committee due to the fiscal climate. Representative from both agencies responded that they have not increased their rates in several years.

**Resolution:**

To renew the contract agreement with **Greater Adirondack Home Aides, Inc.** to provide paraprofessional services for patients in the Certified Home Health Agency and the Long Term Home Health Care Program with no increase in rates.

**Rationale:**

This agency provides the majority of our paraprofessional services.

Home Health Aide \$25.54 per hour

Personal Care Aides \$25.28

This agency is the most expensive, but they have the largest number of aides and are the most expedient in meeting patient care needs when referrals are made.

**Request Resolution:**

To extend the agreement with Adirondack Health Institute to allow continued assistance in maintaining the Community Health Assessment Data as per the current agreement for the contract year January 1, 2012 through December 31, 2012 in the amount of \$5,000. The amount is paid semiannually upon receipt of evidence of contract deliverables,

**Rationale:**

This is a collaboration of the counties and hospitals involved in the Adirondack Rural Health Network. The information is necessary in order to receive state aid. Additionally, the project has received many accolades from New York State Department of Health and has been recognized as a best practice initiative. Funds are in the 2012 Budget to cover this cost.

**Request Resolution:**

To amend the contract agreement with Hudson Headwaters Health Network to reflect deleting the expense of the Medical Director of Pediatrics in the amount of \$2,500 per year.

**Rationale:**

Upon conversation with Dan Larson, MD, pediatric medical direction will still be available through Hudson Headwaters should it be necessary, but the agency will compensate this service without naming a specific medical director of pediatrics in the contract agreement. Dr. Mousaw, our current Pediatrics Medical Director or a designee will remain on our Professional Advisory Committee and Local Early Intervention Coordination Committee. In the event we had an ongoing emergency involving the need for specific pediatric involvement, we could always look to securing the service on a per diem basis.

**Request Resolution:**

To renew the agreement with Health Research, Inc. a subcontractor for the New York State Department of Health to allow receipt of continued funding for the Emergency Response and Preparedness Program in the amount of \$50,000 for the grant period August 10, 2011 through August 9, 2102.

**Rationale:**

This approved contract has just recently been received. We have been utilizing the funds from the Homeland Security Grant to cover the program expenses, since the Emergency Preparedness Program is 100% reimbursable. It will be interesting to see what happens with this program in the coming year as there may be significant reductions in funding, and the state does not appear to be looking to reduce the scope of work. We will keep you apprised.

**Request Resolution:**

To accept the **Budget Transfers per Attachment #3.** (to be distributed at meeting)

**Rationale:**

Tawn Driscoll, Fiscal Manager, will be present at the meeting to review the specific needs.

**Request Resolution:**

To amend the 2011 Warren County Budget in the amount of \$4,238.46 to reflect a one time ARRA grant to purchase equipment and supplies for the Immunization Program.

**Rationale:**

This contract was authorized at the November 18, 2011 Board of Supervisors Meeting as it needed to be executed by December 1, 2011 and funds expended by December 31, 2011.

**Request Resolution:**

To appoint and reappoint members of the Local Early Intervention Coordinating Council for the year January 1, 2012 –December 31, 2012.

**Rationale:**

This committee membership must be appointed and or reappointed per New York State Department of Health Early Intervention law by Board of Supervisors Resolution on an annual basis. The list of members will be available at the meeting for any committee members wishing to see it, and a copy will be on file with the minutes of the meeting. The publicized meetings are held twice a year.

**Request Resolution:**

To appoint and reappoint members to the Warren County Health Services Professional Advisory Committee for the year January 1, 2012 – December 31, 2012.

**Rationale:**

This committee must be appointed annually per New York State Department of Health Regulations. A list of the committee members will be available at the meeting and a copy will be kept with the minutes of the meeting. The meetings are held quarterly.

**Pending Items/Old Business**

The pending items noted for this month were the appointments and reappointments to the Professional Advisory Committee and the Local Early Intervention Coordinating Committee for the coming year. These resolutions were dealt with in the Action Agenda.

**Topics for Discussion/Information**

**Emergency Response and Preparedness Activities**

Please see **Attachment #1** for monthly report.

Report of Expenditures, Revenues, Overtime and Per Diem use

Please see **Attachment #2**.

**Executive Session**

**Attachments:**

**#1** Emergency Preparedness Activities

**#2** Reports of Expenditures Revenues, Overtime and Per Diem Use

**#3** Budget Transfers

BT ACTIVITY SHEET

GY 10X - 8/10/2011 - 8/9/2012

Page 1

Topic Color Codes

Red/Chempack; Green/SNS; Blue/Mass Fatality; Black/Training; Orange/Drill; Purple/Pan Flu

Date	Type	Subject/Comments	Attendees	Topic (i.e. Chempack, Drill, Mass Fatality, SNS, Training, Pan Flu,
Nov. 2011	Fit Testing	All Health Services Nurses (various times & dates)	Laura Saffer	
11/2/11	Meeting	L-7 In house meeting	Helen Stern, Barb Orton et. al	
11/3/11	Meeting	Washington County BT Committee and Cart Meeting	Laura Saffer	
11/4/11	Webinar	ServNY - Legal Liability Overview	Laura Saffer	
11/10/11	Webinar	Clinic Ops: The new LHD Baseline Survey and Updated POD Security Survey on CoSur	Barb Orton, Angela Meade	
11/15/11	Training	CPR - Clinic Nurses	Laura Saffer	Training
11/15/11	Student	from Sage working on an emergency preparedness project	Laura Saffer	
11/16/11	Tabletop	Monthly GFH - Cyber Terrorism	Barb Orton, Laura Saffer	
11/18/11	Flu POD	L-7 CDMS Flu POD	Helen Stern, Barb Orton, et.al	
11/18/11	Training	HSEEP	Laura Saffer	Training

Attachment #1

WARREN COUNTY HEALTH SERVICES BUDGET ANALYSIS

REVENUE AND EXPENDITURES FOR 2011 AS OF 11/30/2011 4:20:50 PM

FUND(S): A, CL, D, DM, EF, GI, MS, SD, V

CODE(S): 4010, 4011, 4013, 4016, 4018, 4046, 4054, 4189, 9061, 4025

EXPENSES	2011 BUDGETED	2011 YTD ACTUAL	2010 Prior Year Totals
Salaries - Regular	\$2,908,403.74	\$2,534,327.10	\$2,861,559.18
Salaries - Overtime	\$157,500.00	\$112,917.82	\$137,667.52
Salaries - Part Time	\$330,454.56	\$196,870.83	\$238,194.55
Salaries - Sick Leave Incentive	\$800.00	\$0.00	\$1,200.00
100's PERSONAL SERVICES	\$3,397,158.30	\$2,844,115.75	\$3,238,621.25
200's EQUIPMENT	\$73,957.75	\$51,840.85	\$72,543.64
400's CONTRACTUAL	\$10,291,501.08	\$5,127,452.93	\$7,960,554.03
800's EMPLOYEE BENEFITS	\$1,399,508.89	\$1,186,375.07	\$35,015.66
TOTALS	\$15,162,126.02	\$9,209,784.60	\$11,306,734.58
REVENUES	2011 BUDGETED	2011 YTD ACTUAL	2010 Prior Year Totals
	\$12,600,107.00	\$6,749,040.87	\$10,735,536.33

Note: We have accrued above the following additional revenues of \$78,627 for the September Final WIC voucher and \$21,257 for the Early Intervention Grant from April to September. We are currently working on finalizing the October Billing for CHHA, LTC and MCH.

Warren County Health Services  
Salaries Comparison

2010 vs 2011  
as of 11/20/11 Payroll date ending

Total of All Depts	YTD 2011	YTD 2010	YTD 11/10	% Change	Total Budget 2011	Total Actual 2010
Regular Salaries	\$2,533,482.69	\$2,547,417.60	-\$13,934.91	-0.55%	\$2,908,403.74	\$2,861,559.18
Overtime Salaries	\$112,917.82	\$125,162.35	-\$12,244.53	-9.78%	\$157,500.00	\$137,667.52
Part Time Salaries	\$197,715.24	\$214,389.37	-\$16,674.13	-7.78%	\$330,454.56	\$238,194.55
Sick Leave Incentive	\$0.00	\$0.00	\$0.00	0.00%	\$800.00	\$1,200.00
TOTALS	\$2,844,115.75	\$2,886,969.32	-\$42,853.57	-1.48%	\$3,397,158.30	\$3,238,621.25

\*Source: Detail G/L report for all Salary Category from 11/1/00-11/20/11  
Note: Payroll reflects the annual 3% increase in union salaries for 2011.

ATTACHMENT #2

**RESOLUTION REQUEST FORM NO. 10**

**Request for Transfer of Funds**

TO: JOAN SADY, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

SIGNED: *Patricia A. [Signature]*

DATE: 12/2/11

	<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
1.	A.4013.130	WIC-Part Time Salary Expense	A.4013.120	WIC-Overtime Salary Expense	\$20.00
2.	A.4013.230	WIC-Automotive Equipment	A.4013.110	WIC-Supplies Expense	\$4,129.00
3.	A.4010.130	Health Services/CHHA-Part Time Salaries	A.4010.140	Health Services/CHHA-Sick Incentive Expense	\$1,200.00
4.	A.4018.0040.230	Health Education-Other Equipment	A.4018.0040.410	Health Education -Supplies Expense	\$500.00
5.	A.4054.130	Preschool Program-Part Time Salaries	A.4054.110	Preschool Program-Full Time Salaries	\$600.00
6.	A.4010.110	Health Services-Regular Salaries	A.4054.0060.110	Early Intervention Program-Regular Salaries	\$3,000.00
	A.4010.830	Health Services-Social Security Expense	A.4054.0060.830	Early Intervention Program-Social Security Expense	\$186.00
	A.4010.831	Health Services-Medicare Expense	A.4054.0060.831	Early Intervention Program-Medicare Expense	\$44.00
	A.4018.110	Preventive Program-Regular Salaries	A.4054.0060.110	Early Intervention Program-Regular Salaries	\$1,000.00
	A.4018.830	Preventive Program-Social Security Expense	A.4054.0060.830	Early Intervention Program-Social Security Expense	\$62.00
	A.4018.831	Preventive Program -Medicare Expense	A.4054.0060.831	Early Intervention Program-Medicare Expense	\$15.00
	A.4018.0020.110	Family Health Program-Regular Salaries	A.4054.0060.110	Early Intervention Program-Regular Salaries	\$3,000.00
	A.4018.0020.830	Family Health Program-Social Security Expense	A.4054.0060.830	Early Intervention Program-Social Security Expense	\$186.00
	A.4018.0020.831	Family Health Program-Medicare Expense	A.4054.0060.831	Early Intervention Program-Medicare Expense	\$44.00

**Total Transfers**

**\$13,986.00**

**Please state reason for transfers requested:**

1. To transfer funds to cover overtime for one hour for a WIC employee who had to visit Occupational Health during work day.
2. To transfer funds from WIC Auto equipment to office supplies.
3. To transfer funds to cover three CHHA employees eligible for Sick Incentive Expense for 2011.
4. To transfer funds to cover expenses for Health Education program.
5. To transfer funds related to expenses for salary /benefits to the Early Intervention Grant April to September 2011.

**CONTINGENT FUND TRANSFER REQUESTS**

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990.469	Contingent Fund			

Please state reason for transfer request:

Total

Please file original request with Clerk of the Board and retain copy for your records

## RESOLUTION REQUEST FORM NO. 4

### Request for Extending, Rescinding or Amending Resolution

DEPARTMENT NAME: Health Services

DATE: December 2, 2011

- (a) Purpose of Contract Change: To renew contract with North Country Home Aides to provide paraprofessional Care Services for Certified Home Health Agency and Long Term Home Health Care Program
- (b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract: R 807/2010 (See Attached)
- (c) Name of Contractor: North Country Home Services, Inc.
- (d) Address of Contractor: Per current contract on file - No changes
- (e) Contractor's Contact Person and Telephone Number: Rebecca Leahy  
(518) 891-2641
- (f) Commencement Date of Amendment: January 1, 2012
- (g) Termination Date of Extension: December 31, 2012
- (h) Payment Provisions: Hourly pay rate per individual service, paid upon receipt of documentation for each individual patient visit - Home Health Aides \$25.86/hr
  - i) lump sum amount
  - ii) hourly rate amount - per contract rate
  - iii) total amount not to exceed
  - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (i) Where are the Funds for this Contract ? List Budget Code, (with title), Object Code (with title), and Amount OR Capital Project OR Capital Reserve Project Number and Title and Amount:  
Exp.- A.4010.470 Home Health Agency Contract Services  
Exp.- A.4016.470 Long Term Home Health Care Program - Contract Services

# Warren County Board of Supervisors

## RESOLUTION NO. 807 OF 2010

Resolution introduced by Supervisors Sokol, Thomas, Champagne, Taylor, Loeb and McDevitt and Wood

### AUTHORIZING AMENDMENT AGREEMENT WITH NORTH COUNTRY HOME SERVICES, INC. FOR PARAPROFESSIONAL CARE SERVICES UNDER THE LONG TERM HOME HEALTH CARE (LTHHC) AND CERTIFIED HOME HEALTH AIDE (CHHA) PROGRAMS - HEALTH SERVICES DEPARTMENT

WHEREAS, Resolution No. 285 of 2010 authorized, among other things, the continuation of the contractual relationship with North Country Home Services, Inc. (the "Agency") for paraprofessional care services under the LTHHC and CHHA Programs, and

WHEREAS, the Director of Public Health/Health Services has been advised by North Country Home Services, Inc. that Home Health Aide rate for 2011 is Twenty-Five Dollars and Thirty-Six Cents (\$25.36) per hour, now, therefore, be it

RESOLVED, that the rates shown on Resolution No. 446 of 2008 for the services described be and hereby are, amended as follows:

<u>CONTRACTOR/ AGENCY</u>	<u>PURPOSE</u>	<u>ESTIMATED CONTRACT AMOUNTS/RATES</u>
North Country Home Services, Inc.	Paraprofessional Care Services - CHHA	Home Health Aide <del>\$25.36/hr</del> \$ 25.86/hr

and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an amendment agreement with North Country Home Services, Inc. showing the above rate changes, effective January 1, 2011, in the form approved by the County Attorney, and be it further

RESOLVED, that all other terms and conditions of the agreement with North Country Home Services, Inc. remain in full force and effect.

**Auer, Pat**

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**From:** Becky Leahy [Becky@nchs-intranet.com]  
**Sent:** Wednesday, November 16, 2011 4:17 PM  
**To:** Auer, Pat  
**Subject:** HHA Rates  
**Importance:** High

Pat, North Country Home Services Home Health Aide rate for 2012 is \$25.86 per hour. This is a 2% increase from the 2011 rates.

Thank you,  
Becky

Rebecca Leahy  
Executive Director  
25 Church Street  
North Country Home Services  
Saranac Lake, NY 12983  
(518) 891-5611

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11/16/2011

## RESOLUTION REQUEST FORM NO. 4

### Request for Extending, Rescinding or Amending Resolution

DEPARTMENT NAME: Health Services

DATE: December 2, 2011

- (a) Purpose of Contract Change: To renew contract agreements with Interim Health Care of New York and Visiting Nurse Association of Albany Home Care Corporation to provide paraprofessional Services with rate changes on attached resolution form.
- (b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract: R 806/2010 (See Attached)
- (c) Name of Contractor: - ENS Health Care Management, LLC  
d/b/a Interim HealthCare of New York  
- Visiting Nurse Association of Albany  
Home Care Corporation
- (d) Address of Contractors: On File - No changes
- (e) Contractor's Contact Person and Telephone Number:  
Interim - Lisa Evans (518) 452-3655, VNA - Ken Mooney (518)694-9907
- (f) Commencement Date of Amendment: January 1, 2012
- (g) Termination Date of Extension: December 31, 2012
- (h) Payment Provisions: Hourly pay rate per individual service, paid upon receipt of documentation for each individual patient visit.
- i) lump sum amount
  - ii) hourly rate amount - Paid monthly per contract rate (See attached resolution copy for rates
  - iii) total amount not to exceed
  - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (i) Where are the Funds for this Contract ? List Budget Code, (with title), Object Code (with title), and Amount OR Capital Project OR Capital Reserve Project Number and Title and Amount:  
Exp. A. 4010.470 Home Health Agency - Contract Services  
Exp. A.4016.470 Long Term Home Health Care Program - Contract Services

# Warren County Board of Supervisors

## RESOLUTION NO. 806 OF 2010

Resolution introduced by Supervisors Sokol, Thomas, Champagne, Taylor, Loeb and McDevitt and Wood

### AUTHORIZING AGREEMENTS WITH VARIOUS AGENCIES FOR PARAPROFESSIONAL CARE SERVICES AS A RESULT OF RATE INCREASE - HEALTH SERVICES DEPARTMENT

WHEREAS, Resolution No. 726 of 2004 authorized, among other things, the continuation of the contractual relationship with ENS Health Care Management, LLC d/b/a Interim Health Care of New York and Visiting Nurse Association of Albany Home Care Corporation (the "Agencies") for paraprofessional care services under the Long Term Home Health Care Program and Certified Home Health Agency Program, said agreements to terminate upon thirty (30) days notice by either party, and

WHEREAS, Resolution No. 726 of 2004 also included a provision that no further resolutions would be necessary to indefinitely continue the agreements, unless there was a change in rates, and

WHEREAS, the Director of Public Health/Patient Services has been advised by the Agencies that effective January 1, 2011, there will be changes in their rates, which rates differ from the rates originally authorized in Resolution No. 726 of 2004 and, as a result, amendments are now necessary to the agreements and Resolution No. 726 of 2004, now, therefore, be it

RESOLVED, that the rates shown on Resolution No. 726 of 2004 for the following Agencies, be and hereby are, amended as follows:

<u>CONTRACTOR/ AGENCY</u>	<u>PURPOSE</u>	<u>ESTIMATED CONTRACT AMOUNTS/RATES</u>
ENS Health Care Management, LLC d/b/a Interim Health Care of New York	Paraprofessional Care Services - LTHHCP & CHHA	Home Health Aide \$19.00/hr 20.50/hr Personal Care Aide \$19.00/hr 20.50/hr Housekeeper \$18.75/hour 19.50/hr
Visiting Nurse Association of Albany Home Care Corporation	Paraprofessional Care Services - LTHHCP & CHHA	Home Health Aide \$21.30/hr 21.94/hr Personal Care Aide \$20.78/hr 21.41/hr

**RESOLUTION NO. 806 OF 2010**

**PAGE 2 OF 2**

and be it further

RESOLVED that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute amendment agreements with the Agencies showing the above rate changes, effective January 1, 2011, in the form approved by the County Attorney, and be it further

RESOLVED, that all other terms and conditions of the agreements with the Agencies, as well as all other terms and conditions of Resolution No. 726 of 2004 regarding these agreements, remain in full force and effect.

**Auer, Pat**

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**From:** Kenneth J. Mooney [kmooney@vnhc.com]

**Sent:** Wednesday, November 16, 2011 2:54 PM

**To:** Auer, Pat

**Subject:** VNHC Rates 2012

Visiting Nurse Association of  
Albany Home Care Corporation

Dear Pat,

Thank you for your call regarding 2012 rate requests.

I would like to bring our PCA rate from current \$20.78/hr. up 3% to \$21.41/hr..

Our current HHA rate is \$21.30/hr., I'd like to get this increased by 3% to \$21.94/hr..

We have maintained staff raises of 3% yearly on average and I would very much like to be able to continue this.

On behalf of all our staff thank you for the opportunity to be of continued service.

Visiting Nurses Home Care

Ken Mooney, Director

[kmooney@vnhc.com](mailto:kmooney@vnhc.com)

p 694-9907

f 694-9913

11/16/2011

Interim HealthCare of the Capital Region  
Contact: Lisa Evans 518-452-3655 or levans@interimhealthcr.com

Warren County Health Services Rate Request-2012

CHHA and LTHHCP

HHA 20.00

PCA 20.00

Homemaker 19.50

## RESOLUTION REQUEST FORM NO. 4

### Request for Extending, Rescinding or Amending Resolution

DEPARTMENT NAME: Health Services

DATE: December 2, 2011

- (a) Purpose of Contract Change: To extend contract agreement with Greater Adirondack Home Health Aides, Inc. to provide paraprofessional Care Services for patients in the Certified Home Health Agency and the Long Term Home Health Care Program with no rate changes.
- (b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract: R 808/2010 (See Attached)
- (c) Name of Contractor: Greater Adirondack Home Health Aides, Inc.
- (d) Address of Contractor: New Address - 25 Willowbrook Road  
Queensbury, NY 12804
- (e) Contractor's Contact Person and Telephone Number:  
Julie Smith 926-7070 Ext. 204
- (f) Commencement Date of Amendment: January 1, 2012
- (g) Termination Date of Extension: December 31, 2012
- (h) Payment Provisions: Hourly pay rate per individual service, paid upon receipt of documentation for each individual patient visit.
- i) lump sum amount
  - ii) hourly rate amount - Per contract rate, no rate changes from 2011
  - iii) total amount not to exceed
  - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (i) Where are the Funds for this Contract ? List Budget Code, (with title), Object Code (with title), and Amount OR Capital Project OR Capital Reserve Project Number and Title and Amount:  
Exp. - A.4010.470 Home Health Agency - Contract Services  
Exp. - A.4016.470 Long Term Home Health Care Program - Contract Services

# Warren County Board of Supervisors

## RESOLUTION NO. 808 OF 2010

Resolution introduced by Supervisors Sokol, Thomas, Champagne, Taylor, Loeb and McDevitt and Wood

**AUTHORIZING AGREEMENT CONTINUING RELATIONSHIP  
WITH GREATER ADIRONDACK HOME HEALTH AIDES, INC. TO PROVIDE  
PARAPROFESSIONAL CARE SERVICES FOR THE CERTIFIED HOME HEALTH AGENCY  
(CHHA) AND LONG-TERM HOME HEALTH CARE (LTHHC) PROGRAMS - HEALTH  
SERVICES DEPARTMENT**

RESOLVED, that Warren County continue the contractual relationship (the previous agreement being authorized by Resolution No. 855 of 2009) with Greater Adirondack Home Health Aides, Inc., Civic Center Plaza, 5 Warren Street, Glens Falls, New York 12801, to provide paraprofessional care services for the Certified Home Health Agency (CHHA) and Long-Term Home Health Care (LTHHC) Programs, for a term commencing January 1, <sup>2011</sup><sub>2012</sub> and terminating December 31, <sup>2011</sup><sub>2012</sub>, at rates not to exceed those set forth below, and the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement in a form approved by the County Attorney:

<u>PROGRAM</u>	<u>SERVICES</u>	<u>RATES/HOUR</u>
CHHA	Home Health Aide	\$25.54
LTHHC	Home Health Aide	\$25.54
	Personal Care Aide	\$25.28

No changes to rates



# GREATER ADIRONDACK HOME AIDES, INC.

*Caring for the Community Since 1965*

PO Box 678, 5 Warren St. Glens Falls, NY 12801

[www.GreaterAdirondackHomeAides.org](http://www.GreaterAdirondackHomeAides.org)

## **BOARD OF DIRECTORS**

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*Michael Niles.*  
Vice Chair

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Dr. Robert Wescott

### **Executive Director**

Julie Smith

November 18, 2011

Patricia Auer, Director  
Warren County Health Services  
1340 State Route 9  
Lake George, NY 12845

Dear Pat:

Per our conversation, Greater Adirondack Home Aides will not be requesting a rate increase for 2012. We would like to request a continuation of our current contracted rates of \$25.54 for Home Health Aide and \$25.58 for Personal Care Aide for the CHHA and LTHHCP programs.

Thank you for your consideration.

Sincerely,

Julie A. Smith  
Executive Director

## RESOLUTION REQUEST FORM NO. 4

### Request for Extending, Rescinding or Amending Resolution

DEPARTMENT NAME: Health Services

DATE: December 2, 2011

- (a) Purpose of Contract Change: To extend the agreement with Adirondack Health Institute to allow continued assistance in maintaining community health assessment data per current agreements.
- (b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract: R 813/2010
- (c) Name of Contractor: Adirondack Health Institute
- (d) Address of Contractor: 5 Carey Road, Queensbury, NY 12804
- (e) Contractor's Contact Person and Telephone Number:  
Vicky Seraceni  
761-0300 Ext 31377
- (f) Commencement Date of Amendment: January 1, 2012
- (g) Termination Date of Extension: December 31, 2012
- (h) Payment Provisions: Paid semi-annually @ \$2500.00 each, payment upon receipt of documentation detailing contract.
  - i) lump sum amount
  - ii) hourly rate amount
  - iii) total amount not to exceed - \$5,000.00
  - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (i) Where are the Funds for this Contract ? List Budget Code, (with title), Object Code (with title), and Amount OR Capital Project OR Capital Reserve Project Number and Title and Amount:  
A 4018.470 - Preventive Contracts

# Warren County Board of Supervisors

## RESOLUTION NO. 813 OF 2010

Resolution introduced by Supervisors Sokol, Thomas, Champagne, Taylor, Loeb and McDevitt and Wood

*now D/B/A Adirondack Health Institute*

**AUTHORIZING CONTINUATION OF AGREEMENTS WITH UPPER HUDSON PRIMARY CARE CONSORTIUM AND NEW YORK STATE DEPARTMENT OF HEALTH AS CONTRACTOR FOR ADIRONDACK RURAL HEALTH NETWORK - HEALTH SERVICES DEPARTMENT**

WHEREAS, Resolution No. 130 of 2010, authorized an agreement with the Upper Hudson Primary Care Consortium to provide Warren County Health Services assistance in developing 1) an online tool to allow interactive analysis of telephone survey data by selected independent variables, such as age, gender, county, etc.; 2) set up an interactive CHA database that will allow Warren County to update their community health indicators and track them over time; 3) develop a password protected online area on the *Adirondack Health Institute* Upper Hudson Primary Care Consortium/Adirondack Rural Health Network website for accessing the new online tools previously listed herein and manage it so only authorized staff has access; and 4) provide assistance to Warren County Public Health staff in analyzing the health data compiled in the tools outlined in numbers 1 through 3, and

WHEREAS, the Health Services Committee recommends continuing said agreement for a term commencing *2012* January 1, ~~2011~~ and terminating December 31, *2012* ~~2011~~, for an amount not to exceed Five Thousand Dollars (\$5,000) payable upon submission of an *semi-* annual report and a valid County voucher, now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an extension agreement with the *Adirondack Health Institute* Upper Hudson Primary Care Consortium and New York State Department of Health, Contractor for Adirondack Rural Health Network, *5 Sweeney Road Queensbury New York 12804* One Broad Street Plaza, Glens Falls, New York ~~12801~~, for a term commencing January 1, *2012* ~~2011~~ and terminating December 31, *2012* ~~2011~~ for an amount not to exceed Five Thousand Dollars (\$5,000) payable upon submission of an *in semi annual amounts of \$2500 each* ~~annual~~ report and a valid County voucher in a form approved by the County Attorney.

## RESOLUTION REQUEST FORM NO. 4

### Request for Extending, Rescinding or Amending Resolution

DEPARTMENT NAME: Health Services

DATE: December 2, 2011

- (a) Purpose of Contract Change: To amend contract with Hudson Headwaters Health Network for Medical Direction Services to delete the medical Director for Pediatrics and reduce contract payment amount by \$2,500.00 per year.
- (b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract: R 196/2010
- (c) Name of Contractor: Hudson Headwaters Health Network
- (d) Address of Contractor: 5 Carey Road, Queensbury, NY 12804
- (e) Contractor's Contact Person and Telephone Number: John Ruge, MD  
(518) 761-0300
- (f) Commencement Date of Amendment: January 1, 2012
- (g) Termination Date of Extension: 30 day written termination by either party
- (h) Payment Provisions: Paid quarterly, per contract agreement upon receipt of voucher.
  - i) lump sum amount
  - ii) hourly rate amount
  - iii) total amount not to exceed
  - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (i) Where are the Funds for this Contract ? List Budget Code, (with title), Object Code (with title), and Amount OR Capital Project OR Capital Reserve Project Number and Title and Amount:  
Preventative A.4018.437 - Consulting Fees

# Warren County Board of Supervisors

## RESOLUTION NO. 196 OF 2010

**Resolution introduced by Supervisors Sokol, Thomas, Champagne, Taylor, Pitkin, Loeb and McDevitt**

**AMENDING RESOLUTION NO. 688 OF 2008; CHANGING NAME OF CONTRACTOR FROM UPPER HUDSON PRIMARY CARE CONSORTIUM TO HUDSON HEADWATERS HEALTH NETWORK - HEALTH SERVICES DEPARTMENT**

WHEREAS, Resolution No. 688 of 2008, among other things, authorized an agreement with Upper Hudson Primary Care Consortium for medical direction services of Daniel Larson, M.D., David Mousaw, M.D. and John Ruge, M.D. for Health Services programs , and

WHEREAS, Upper Hudson Primary Care Consortium has requested that the agreements be amended to name Hudson Headwaters Health Network as service provider of the medical direction services as all three doctors are employed under Hudson Headwaters Health Network and the Director of Health Services advises that there will be no change in the services provided or rates that are now being charged, now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute the amendment agreements necessary to name Hudson Headwaters Health Network as the service provider for the medical direction services described in the preambles of this resolution, in a form approved by the County Attorney.

## RESOLUTION REQUEST FORM NO. 4

### Request for Extending, Rescinding or Amending Resolution

DEPARTMENT NAME: Health Services

DATE: December 2, 2011

- (a) Purpose of Contract Change: To renew contract with Health Research Institute (HRI) to allow continued receipt of funding for the Emergency Preparedness Program in the amount of \$50,000.
- (b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract: R 810/2010
- (c) Name of Contractor: Health Research Institute
- (d) Address of Contractor: 150 Broadway, Suite 560, Menands, NY 12204
- (e) Contractor's Contact Person and Telephone Number:  
Ki Whaley (518) 431-1209 E-Mail khw02@healthresearch.org
- (f) Commencement Date of Amendment: August 10, 2011
- (g) Termination Date of Extension: August 9, 2012
- (h) Payment Provisions: Voucher submission, upon receipt of signed contract and approved work plan and grant deliverables.
  - i) lump sum amount
  - ii) hourly rate amount
  - iii) total amount not to exceed
  - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (i) Where are the Funds for this Contract ? List Budget Code, (with title), Object Code (with title), and Amount OR Capital Project OR Capital Reserve Project Number and Title and Amount:  
Exp. - Bioterrorism Miscellaneous - Codes A.4018.437  
Rev. - Bioterrorism - A.4189.4401

# Warren County Board of Supervisors

## RESOLUTION NO. 810 OF 2010

**Resolution introduced by Supervisors Sokol, Thomas, Champagne, Taylor, Loeb, McDevitt and Wood**

**AUTHORIZING AGREEMENTS WITH THE NEW YORK STATE DEPARTMENT OF HEALTH AND HEALTH RESEARCH, INC. RELATING TO PUBLIC HEALTH PREPAREDNESS AND RESPONSE PLAN FUNDING- HEALTH SERVICES DEPARTMENT**

RESOLVED, that Warren County continue its contractual agreement with New York State Department of Health, Office of Science, DAI 120 New Scotland Avenue, Albany, New York 12208, relating to Public Health Preparedness and Response Plan funding, in an amount not to exceed Seventy Thousand Seven Hundred Fifty Dollars (\$70,750) for a term commencing August 10, 2010 and terminating August 9, 2011, and be it further

RESOLVED, that Warren County continue its contractual relationship with Health Research, Inc., One University Place, Rensselaer, New York 12144, relating to Public Health Preparedness and Response Plan funding, in an amount not to exceed Seventy Thousand Seven Hundred Fifty Dollars (\$70,750) for a term commencing August 10, 2010 and terminating August 9, 2011, and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute agreements relating to Public Health Preparedness and Response Plan funding with the New York State Department of Health and Health Research, Inc., either individually or jointly, at the addresses described in the preambles of this resolution, in an amount not to exceed Seventy Thousand Seven Hundred Fifty Dollars (\$70,750), for a term commencing August 10, 2010 and terminating August 9, 2011, in a form approved by the County Attorney, and be it further

RESOLVED, that if any further federal or state funding becomes available during the term of this contract, no further resolution to accept said monies is necessary and the Chairman of the Board of Supervisors is authorized to execute any documents necessary to receive the additional funds in a form approved by the County Attorney.



HEALTH RESEARCH  
I N C O R P O R A T E D

October 4, 2011

Patricia Auer  
Assistant Director of Public Health  
Warren County Health Services  
1340 State Route 9  
Lake George, NY 12845

HRI Contract #: 1628-09  
HRI Account #: 15-0073-12  
Dates: 8/10/11 – 8/09/12

Dear Ms. Auer:

Enclosed are two copies of the proposed subcontract for \$50,000 between HRI and your organization for the above referenced activity.

Please sign and return one fully executed copy to my attention as soon as possible.

Enclosed are all billing and reporting forms.

The “Maximum Reimbursable Amount” is now \$15,934.

If you have any questions, please feel free to contact me at 518-431-1209 or [khw02@healthresearch.org](mailto:khw02@healthresearch.org).

Sincerely,

Ki Whaley  
Contract Administrator

Enc.

cc: Marie Desrosiers – Riverview – 3<sup>rd</sup> Floor – Suite 354



**Contractor:**

Warren Co. on behalf of Warren Co. Health Serv.  
 Municipal Center  
  
 Lake George, NY 12845

**HRI Account Number(s):**  
 15-0073-12

**Contract Date:**  
 08/10/2011 - 08/09/2012

**HRI Contract Number:**  
 1628-09

**Payee's Reference #:**

\_\_\_\_\_  
**Contractor Project Director**

**Report for Period:** \_\_\_\_\_ to \_\_\_\_\_

Budget Items	Budget Amount	Cumulative Expenditures Prior Periods	Expenditures Current Period	Expenditures to Date	Balances
* Salary	\$29,385				
Fringe	\$4,407				
Supplies	\$2,405				
Travel	\$300				
* Equipment	\$1,000				
* Miscellaneous	\$2,578				
* Contractual	\$9,925				
* Admin/Indirect	\$0				
Restricted	\$0				
<b>Total Costs:</b>	<b>\$50,000</b>				

**Reimbursement Requested: \$**

**Expenditures under this contract may NOT exceed the maximum reimbursable amount of \$15,934.**

**\* NOTE:** Please attach REPORT OF EXPENDITURES to provide detail.

I hereby certify that the above claimed expenditures represent the costs actually incurred by the contractor organization either directly in performance of or properly allocable to the contract referenced above; that contractor has on file documentation to support allocation of such costs to this contract in accordance with applicable regulations; that the costs herein claimed were within the dates specified herein; that this claim is just, true, and correct; that no part thereof has been paid by HRI or any third party and that the balance therein is actually due and owing.

**Approvals:**

**HRI PI/Contract Manager:** \_\_\_\_\_

**Administration:** \_\_\_\_\_

**HRI:** \_\_\_\_\_

**Contractor**

**Signature:** \_\_\_\_\_

**Name:** \_\_\_\_\_

(Please Print)

**Title:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Phone #:** \_\_\_\_\_

**Date:** \_\_\_\_\_

## RESOLUTION REQUEST FORM NO. 7

### Request to Amend County Budget\*

**\*If this is the result of a grant award, also complete and submit  
Form No. 5 or 6**

**DEPARTMENT NAME:** Health Services

**DATE:** December 2, 2011

- (a) Purpose of Amendment: To amend the Warren County Budget in the amount of \$4,238.46 to reflect a one time ARRA Grant from the NYSDOH to purchase supplies and equipment for the Immunization Program. Resolution 638/2011 approved.
  
- (b) Appropriation Code (with title), Object Code (with title) and Amount:  
A.4018.0030.220 - Disease Control - Office Equipment \$4238.46
  
- (c) Revenue Code (with title), and Amount:  
A.4018.0030.4407 - Disease Control - Federal Stimulus Revenue - \$4,238.46

## RESOLUTION REQUEST FORM NO. 1

### Request to Appoint or Reappoint Member of Committee, Board or Agency\*

\*If more than one person is being appointed, please attach additional sheets

DEPARTMENT NAME: Health Services

DATE: December 2, 2011

- (a) Name of Appointee: Please see attached list of appointments and reappointments
- (b) Is this a Reappointment? If so, please provide the Resolution No. which authorized the last appointment of this individual - 805/2010  
(See attached)
- (c) If a Certificate of Appointment applies, please provide a copy of the prior certificate of appointment, if possible.
- (d) If Person is Being Appointed as a Representative of a Specific Group/Agency, Please List their Affiliation and Title See attached list
- (e) Address of Appointee: See attached list
- (f) Title of Appointment: Professional Advisory Committee Member
- (g) Effective Date of Appointment: January 1, 2012
- (h) Termination Date of Appointment: December 31, 2012
- (i) Name of Person Being Replaced (if applicable): See List
- (j) Reason for Replacement: See List

# Warren County Board of Supervisors

## RESOLUTION NO. 805 OF 2010

Resolution introduced by Supervisors Sokol, Thomas, Champagne, Taylor, Loeb and McDevitt and Wood

### APPOINTING MEMBERS OF PROFESSIONAL ADVISORY COMMITTEE - HEALTH SERVICES DEPARTMENT

RESOLVED, that the following members of the Professional Advisory Committee for Health Services Department, as listed on Schedule "A" annexed hereto, be, and hereby are appointed for a one-year term commencing January 1, ~~2011~~ and terminating December 31, ~~2011~~.

2012

2012

**RESOLUTION No. 805 OF 2010**

**PAGE 2 OF 3**

**SCHEDULE "A"**

**PROFESSIONAL ADVISORY COMMITTEE MEMBERS**

<b>NAME</b>	<b>TITLE/ADDRESS</b>
Patricia Auer	Director Public Health/Patient Services Warren County
Patricia Belden	Public Health Nurse Communicable Disease Program Warren County
Tammie DeLorenzo	Clinical Fiscal Informatics Coordinator, Warren County Health Services
Tawn Driscoll	Financial Manager, Warren County Health Services
Joseph Dufour	FNP, Irongate Family Practice Three Irongate Center, Corner of Pine and Elm Streets Glens Falls, NY 12801
Daniel Durkee	Health Educator Warren County
Gerhard Endal	Occupational Therapist PO Box 2615, Glens Falls, NY 12801
Joan Grishkot	Community Member 202 Ridge Street Glens Falls, NY 12801
Ginelle Jones	Assistant Director Public Health Warren County Health Services
<i>replacing Donna Kieler</i> <del>Donna Kirker</del> <i>Debra Galatioto</i>	<i>Director of Nursing Practice</i> <del>Vice President Patient Services and Chief Nursing Officer</del> Glens Falls Hospital 100 Park Street, Glens Falls, NY 12801

Daniel Larson  
MD, Public Health Medical Director  
~~Upper Hudson Primary Care Consortium~~  
PO Box 3253, Glens Falls, NY 12801

*Hudson  
Headwaters  
Health Network*

**RESOLUTION NO. 805 OF 2010**

**PAGE 3 OF 3**

Richard Leach

MD, Tuberculosis and Infectious Disease  
Program Consultant  
~~One Irongate Center, Glens Falls, NY 12801~~

Richard Mason

64 Webster Avenue  
Glens Falls, NY

David Mousaw

MD, 20 Centennial Drive  
Queensbury, NY 12804

*replaces*  
*Susan Bartholomew ✓*  
*Regina Muscatello*

*Director of Nursing*  
~~Clinical Nurse Supervisor~~  
Westmount Health Facility

*John Ruggie MD ✓*

Warren County  
*CHHA Medical Director*  
*Hudson Headwaters Health Network*  
Director  
*PO Box 3253 Glens Falls NY 12801*  
Warren Hamilton Counties Office for the Aging  
State RT 9, Lake George, NY 12845

Christie Sabo

Sharon Schaldone

Assistant Director Patient Services  
Warren County Health Services

~~Sara Sellig~~

~~Speech Therapist~~  
~~31 Overlook Drive, Queensbury, NY 12804~~ *Resigned from committee*

Julie Smith

Director of Patient Services  
Greater ADK Home Health Aides  
PO Box 678, Glens Falls, NY 12801

Helen Stern

Public Health Nurse  
Immunization Program Coordinator  
Warren County

~~Shella Weaver~~

~~Commissioner, Department of Social Services~~  
~~Warren County~~

11/10

PROFESSIONAL ADVISORY COMMITTEE MEMBERS

<b>NAME</b>	<b>TITLE/ADDRESS</b>
Patricia Auer	Director Public Health/Patient Services Warren County
Susan Bartholomew	Director of Nursing Westmount Health Facility Warren County
Patricia Belden	Public Health Nurse Communicable Disease Program Warren County
Tammie DeLorenzo	Clinical Fiscal Informatics Coordinator, Warren County Health Services
Tawn Driscoll	Financial Manager, Warren County Health Services
Joseph Dufour	FNP, Irongate Family Practice Three Irongate Center, Corner of Pine and Elm Streets Glens Falls, NY 12801
Daniel Durkee	Health Educator Warren County
Gerhard Endal	Occupational Therapist PO Box 2615, Glens Falls, NY 12801
Debra Galatioto	Director of Nursing Practice Glens Falls Hospital 100 Park Street, Glens Falls, NY 12801
Joan Grishkot	Community Member 202 Ridge Street Glens Falls, NY 12801
Ginelle Jones	Assistant Director Public Health Warren County Health Services
Mary Lamkins	LTHHCP Supervisor Warren County Health Services

Daniel Larson	MD, Public Health Medical Director Hudson Headwaters Health Network PO Box 3253, Glens Falls, NY 12801
Richard Leach	MD, Tuberculosis and Infectious Disease Program Consultant
Richard Mason	64 Webster Avenue Glens Falls, NY
David Mousaw	MD, 20 Centennial Drive Queensbury, NY 12804
John Rugge, MD	CHHA Medical Director Hudson Headwaters Health Network PO Box 3253, Glens Falls, NY 12801
Christie Sabo	Director Warren Hamilton Counties Office for the Aging 1340 State RT 9, Lake George, NY 12845
Sharon Schaldone	Assistant Director Patient Services Warren County Health Services
Julie Smith	Director of Patient Services Greater ADK Home Health Aides PO Box 678, Glens Falls, NY 12801
Helen Stern	Public Health Nurse Immunization Program Coordinator Warren County

## RESOLUTION REQUEST FORM NO. 1

### Request to Appoint or Reappoint Member of Committee, Board or Agency\*

**\*If more than one person is being appointed, please attach additional sheets**

**DEPARTMENT NAME:** Health Services

**DATE:** December 2, 2011

- (a) Name of Appointee: See attached list of appointments and reappointments
- (b) Is this a Reappointment? If so, please provide the Resolution No. which authorized the last appointment of this individual
- (c) If a Certificate of Appointment applies, please provide a copy of the prior certificate of appointment, if possible.
- (d) If Person is Being Appointed as a Representative of a Specific Group/Agency, Please List their Affiliation and Title See attached list
- (e) Address of Appointee: See attached list
- (f) Title of Appointment: Local Early Intervention Coordinating Council Member
- (g) Effective Date of Appointment: January 1, 2012
- (h) Termination Date of Appointment: December 31, 2012
- (i) Name of Person Being Replaced (if applicable): See attached list
- (j) Reason for Replacement: See list

## WCPH LOCAL EARLY INTERVENTION COORDINATING COUNCIL

Auer, Patricia Bush, Linda Jones, Ginelle Fortini, Judy	Frasier, Nedra Merritt, Jackie Mastrianni, Erik Myhrberg, Patty	761-6580 Fax: 761-6422	Warren County Public Health 1340 State RT 9, Lake George, NY 12845
Barnard, Jane		408-5278 Fax: 402-0422	CDRO NYSDOH Frear Building 1 Fulton Street, Troy 12180
Collins, Bonnie (Parent)		743-1994	31 Ferris Drive, Queensbury, NY 12804
Conine, Pam		798-7972	Southern Adirondack Child Care Network 88 Broad Street, Glens Falls, NY 12801
Daigle, Joann		798-7555	Warren County Head Start 11 Pearl Street, Glens Falls, NY 12801
Dunbar, Melissa, Speech Ther.		792-8976	25 Brookfield Run, Queensbury, NY 12804
Hoffis, Cheryl, Speech Therapist		745-8457	29 Hall Road, Queensbury, NY 12804
Homenick, Michael		798-4056	Psychological Associates 551 Bay Road, Queensbury, NY 12804
Jones, Katie		746-3400	Preschool Program BOCES 1153 Burgoyne Ave. Fort Edward, NY 12828
Martellotta, Asha		926-8071	4 Lynn Drive, Queensbury, NY 12804
Moses, Sherrie		7938811 x549	Queensbury Elementary School 431 Aviation Road., Queensbury, NY 12804
Mousaw, David MD		792-8942	20 Centennial Drive, Queensbury, NY 12804
Schmidt, Maureen		X6362	Warren County DSS Gurney Lane, Lake George, NY 12845
Thompson, Pat		798-0170	Prospect Child & Family Center 133 Aviation Road, Queensbury, NY 12804
Utz-Meagher, Kevin		581-3069	Glens Falls DDSO Capital District 100 Glen Street, Glens Falls NY 12801
York, Robert		792-7143	Office of Community Services for Warr. and Wash. Co 230 Maple Street Suite 1, Glens Falls, NY 12801