

## WARREN COUNTY BOARD OF SUPERVISORS

**COMMITTEE: HUMAN SERVICES**

**DATE: JUNE 8, 2011**

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**COMMITTEE MEMBERS PRESENT:**

SUPERVISORS STRAINER  
GIRARD  
VANNESS  
SOKOL  
BENTLEY  
CHAMPAGNE  
WOOD

**OTHERS PRESENT:**

CHRIS HUNSINGER, DIRECTOR OF EMPLOYMENT & TRAINING ADMINISTRATION  
JOAN SADY, CLERK OF THE BOARD  
KEVIN GERAGHTY, BUDGET OFFICER  
SUPERVISOR TAYLOR  
SUPERVISOR THOMAS  
DON LEHMAN, *THE POST STAR*  
CHARLENE DiRESTA, SR. LEGISLATIVE OFFICE SPECIALIST

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Mr. Strainer called the meeting of the Human Services Committee to order at 8:30 a.m.

Motion was made by Mr. Girard, seconded by Mr. Sokol and carried unanimously to approve the minutes of the Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Chris Hunsinger, Director of Employment & Training Administration (ETA), who distributed copies of the agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Mr. Hunsinger thanked the Committee for their willingness to meet on short notice. He presented a request to fill the vacant position of Employment & Training Account Manager, Employee No. 11168, base salary of \$34,564, due to resignation. He explained that the current Employment & Training Account Manager had resigned her current position in order to accept the position of Fiscal Manager for the Department of Social Services. He noted the Employment & Training Account Manager position was not mandated but was reimbursable at 90% from the Federal government. Mr. Strainer inquired as to the base salary of the employee vacating the position and Mr. Hunsinger responded it was \$39,857 and there would be a savings to the budget of \$5,293. Mr. Geraghty asked if the duties of the position were being performed until the vacancy was filled and Mr. Hunsinger replied affirmatively and noted he would be handling those job duties himself.

Motion was made by Mr. Bentley, seconded by Mr. Sokol and carried unanimously to approve the request to fill the vacant position as outlined above and to forward same to the Personnel Committee. A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.

Mr. Hunsinger requested Committee approval to host the Summer Youth Employment Program Orientation Lunch in June at the ETA Office with an anticipated cost of \$400 for food, beverages and supplies. He noted that this was an annual occurrence and pizza was purchased for the youths.

Motion was made by Mr. VanNess, seconded by Mr. Bentley and carried unanimously to approve the request to host the lunch as outlined above. *A copy of the Request to Host Meeting or Conference form is on file with the minutes.*

Mr. Strainer presented a request on behalf of Denise DiResta, Director of Veterans' Services, to attend the 2011 Department of New York Veterans of Foreign Wars (VFW) Officer Training Institute at the Mohawk Section of SUNY (State University of New York) Binghamton on July 29-30, 2011

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utilizing a County vehicle. Mr. Strainer noted that all costs for training, lodging and meals would be covered by VFW Post 6196.

Motion was made by Mr. Girard, seconded by Mr. Bentley and carried unanimously to approve Ms. DiResta's attendance at the training as outlined above. *A copy of the Authorization to Attend Meeting or Convention is on file with the minutes.*

As there was no further business to come before the Human Services Committee, on motion made by Mr. Girard and seconded by Mr. VanNess, Mr. Strainer adjourned the meeting at 8:35 a.m.

Respectfully submitted,  
Charlene DiResta, Sr. Legislative Office Specialist