

WARREN COUNTY MUNICIPAL CENTER



LAKE GEORGE, NEW YORK 12845

PLANNING & COMMUNITY DEVELOPMENT  
DEPARTMENT

Telephone: (518) 761-6410

Planning and Community Development Committee  
Meeting Agenda  
February 4, 2011

**A. Pending Items:**

1. Vacancy on the Warren County Planning Board from the Town of Warrensburg.(8 month vac)

**B. Committee Actions Requested:**

1. Resolution for submission of an application requesting funding from the NYS Housing Trust Fund Corporation Small Cities Community Development Block Grant Program and establishing required public hearings.
2. Resolution for submission of an application requesting funding from the NYS Housing Trust Fund Corporation Small Cities Community Development Block Grant Program for Economic Development and establishing required public hearings.
3. Resolution for submission of an application requesting funding from the NYS Housing Trust Fund Corporation HOME Program.
4. Resolution for submission of an application requesting funding from the NYS Office of Homes and Community Renewal Access to Home Program.
5. Resolution for submission of an application requesting funding from the NYS Office of Homes and Community Renewal RESTORE Program.
6. Resolution to amend the contract between Warren County and the State of New York Department of Environmental Conservation through a revision to Article 3 of the contract and extend the completion date from December 31,2010 to December 31,2011. (Note: Extension required for the delivery of an information kiosk and information panels by the vendor for the Town of Queensbury. Extension will allow for County reimbursement)

**C. Program Updates and Discussion:**

1. Request to attend American Planning Assoc. Conference and Training in Boston, Saturday April 9<sup>th</sup> thru Tuesday April 12<sup>th</sup>. Request registration fee only.
2. GIS Services to local communities.
3. NYS Housing Trust Fund Corporation Performance Based Initiative award (housing improvement program), West Mount Infirmery CDBG funding for the Fire Suppression System and the Town of Warrensburg CDBG funding for home improvements program.

RESOLUTION REQUEST FORM NO. 5

Request to Apply for a Grant Application and Grant Agreement

DEPARTMENT NAME: Planning and Community Development

DATE: 2 February 2011

- (a) Purpose of Grant: Community Development, required public hearings to be held 1 March and 5 April at 4pm in Board room.
- (b) Name of Grantor: CDBG program
- (c) Address of Grantor: Office of Community Renewal, Hampton Plaza, 38-40 State Street, Albany NY 12207
- (d) Grantor's Contact Person and Telephone Number: Rob Brooks, 518.474.2057
- (e) Has or Will the Grant Application or Grant Agreement be provided, if so, Please Attach? Upon funding award
- (f) Effective Date of Grant: To be determined by grantor agency
- (g) Termination Date of Grant: To be determined by grantor agency
- (h) Total Dollar Amount Involved (not to exceed): \$750,000
- (i) Deadline to Submit Grant Application and/or Grant Agreement: 27 May 2011
- (j) Is a Budget amendment required? \_\_\_\_\_ If yes, also complete and submit Form No. 7.
- (k) Are the funds to go into a Capital Project or Capital Reserve Project? No  
If yes, also complete and submit Form No. 8 or Form No. 9, as applicable.
- (l) Is a Local Share Required? \_\_\_\_\_ If Yes, Where are the Funds? List Budget Code (with title), Object Code (with title), and Amount OR Capital Project OR Capital Reserve Project Number and Title and Amount:  
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RESOLUTION REQUEST FORM NO. 5

Request to Apply for a Grant Application and Grant Agreement

DEPARTMENT NAME: Planning and Community Development

DATE: 2 February 2011

- (a) Purpose of Grant: open round economic development, required public hearings to be held 1 March and 5 April at 4pm in Board room.
- (b) Name of Grantor: CDBG program
- (c) Address of Grantor: Office of Community Renewal, Hampton Plaza, 38-40 State Street, Albany NY 12207
- (d) Grantor's Contact Person and Telephone Number: Rob Brooks, 518.474.2057
- (e) Has or Will the Grant Application or Grant Agreement be provided, if so, Please Attach? Upon funding award
- (f) Effective Date of Grant: To be determined by grantor agency
- (g) Termination Date of Grant: To be determined by grantor agency
- (h) Total Dollar Amount Involved (not to exceed): \$750,000
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RESOLUTION REQUEST FORM NO. 5

Request to Apply for a Grant Application and Grant Agreement

DEPARTMENT NAME: Planning and Community Development

DATE: 2 February 2011

- (a) Purpose of Grant: housing assistance
- (b) Name of Grantor: NYS Housing Trust Fund - HOME program
- (c) Address of Grantor: Office of Community Development, Hampton Plaza, 38-40 State Street, Albany NY 12207
- (d) Grantor's Contact Person and Telephone Number: Michael DeGiulio, 518.402.6870
- (e) Has or Will the Grant Application or Grant Agreement be provided, if so, Please Attach? Upon funding award
- (f) Effective Date of Grant: To be determined by grantor agency
- (g) Termination Date of Grant: To be determined by grantor agency
- (h) Total Dollar Amount Involved (not to exceed): \$750,000
- (i) Deadline to Submit Grant Application and/or Grant Agreement: 29 April 2011
- (j) Is a Budget amendment required? \_\_\_\_\_ If yes, also complete and submit Form No. 7.
- (k) Are the funds to go into a Capital Project or Capital Reserve Project? No  
If yes, also complete and submit Form No. 8 or Form No. 9, as applicable.
- (l) Is a Local Share Required? \_\_\_\_\_ If Yes, Where are the Funds? List Budget Code (with title), Object Code (with title), and Amount OR Capital Project OR Capital Reserve Project Number and Title and Amount: \_\_\_\_\_  
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RESOLUTION REQUEST FORM NO. 5

Request to Apply for a Grant Application and Grant Agreement

DEPARTMENT NAME: Planning and Community Development

DATE: 2 February 2011

(a) Purpose of Grant: housing assistance

(b) Name of Grantor: NYS Housing Trust Fund - ACCESS TO HOME program

(c) Address of Grantor: Office of Community Development, Hampton Plaza, 38-40 State Street, Albany NY 12207

(d) Grantor's Contact Person and Telephone Number: Michael DeGiulio, 518.402.6870

(e) Has or Will the Grant Application or Grant Agreement be provided, if so, Please Attach? Upon funding award

(f) Effective Date of Grant: To be determined by grantor agency

(g) Termination Date of Grant: To be determined by grantor agency

(h) Total Dollar Amount Involved (not to exceed): \$200,000

(i) Deadline to Submit Grant Application and/or Grant Agreement: 29 April 2011

(j) Is a Budget amendment required? \_\_\_\_\_ If yes, also complete and submit Form No. 7.

(k) Are the funds to go into a Capital Project or Capital Reserve Project? No  
If yes, also complete and submit Form No. 8 or Form No. 9, as applicable.

(l) Is a Local Share Required? \_\_\_\_\_ If Yes, Where are the Funds? List Budget Code (with title), Object Code (with title), and Amount OR Capital Project OR Capital Reserve Project Number and Title and Amount: \_\_\_\_\_

RESOLUTION REQUEST FORM NO. 5

Request to Apply for a Grant Application and Grant Agreement

DEPARTMENT NAME: Planning and Community Development

DATE: 2 February 2011

- (a) Purpose of Grant: housing assistance
- (b) Name of Grantor: NYS Housing Trust Fund - RESTORE program
- (c) Address of Grantor: Office of Community Development, Hampton Plaza, 38-40 State Street, Albany NY 12207
- (d) Grantor's Contact Person and Telephone Number: Michael DeGiulio, 518.402.6870
- (e) Has or Will the Grant Application or Grant Agreement be provided, if so, Please Attach? Upon funding award
- (f) Effective Date of Grant: To be determined by grantor agency
- (g) Termination Date of Grant: To be determined by grantor agency
- (h) Total Dollar Amount Involved (not to exceed): \$75,000
- (i) Deadline to Submit Grant Application and/or Grant Agreement: 29 April 2011
- (j) Is a Budget amendment required? \_\_\_\_\_ If yes, also complete and submit Form No. 7.
- (k) Are the funds to go into a Capital Project or Capital Reserve Project? No  
If yes, also complete and submit Form No. 8 or Form No. 9, as applicable.
- (l) Is a Local Share Required? \_\_\_\_\_ If Yes, Where are the Funds? List Budget Code (with title), Object Code (with title), and Amount OR Capital Project OR Capital Reserve Project Number and Title and Amount: \_\_\_\_\_  
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NOTICE OF AVAILABILITY  
STATE AND FEDERAL FUNDS  
NYS HOUSING TRUST FUND CORPORATION  
OFFICE OF COMMUNITY RENEWAL  
HAMPTON PLAZA  
38-40 STATE STREET  
ALBANY, NY 12207

**NEW YORK STATE HOMES AND COMMUNITY RENEWAL  
OFFICE OF COMMUNITY RENEWAL  
2011 NOTICE OF FUNDING AVAILABILITY (NOFA)**

The New York State Housing Trust Fund Corporation and the New York State Affordable Housing Corporation's Office of Community Renewal anticipate the availability of approximately \$ 96 million of State and Federal funds for the following programs:

- \$40 million - NYS Community Development Block Grant funding for the Annual Competitive Round and Open Round Economic Development Program
- \$25 million - Affordable Home Ownership Development Program
- \$20 million - HOME Local Program\*
- \$5 million - New York Main Street
- \$4 million - Access to Home Local Program
- \$2 million - RESTORE

\* A minimum of 15% will be reserved for Community Housing Development Organizations (CHDOs)

**NYS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

***PROGRAM DESCRIPTION***

The New York State Community Development Block Grant Program (NYS CDBG) is a federally funded program administered by the New York State Housing Trust Fund Corporation's Office of Community Renewal (OCR).

***ELIGIBLE APPLICANTS***

Eligible applicants include non-entitlement villages, towns, cities or counties throughout New York State, excluding metropolitan cities, urban counties, and Indian Tribes that are designated Entitlement communities. Non-entitlement areas are defined as cities, towns, and villages with populations of less than 50,000 except those designated principal cities of Metropolitan Statistical Areas, and counties with populations of less than 200,000. For Open Round Economic Development Projects, eligible applicants must apply on behalf of the business seeking CDBG funds. Awards are made to the applicant community and not directly to businesses.

**ELIGIBLE ACTIVITIES**

**Annual Competitive Round Program**

CDBG funds are available for community development projects that primarily benefit low and moderate income persons in the categories of: Housing (rehabilitation including mobile and manufactured home replacement; home ownership; residential water and wastewater systems); Public Facilities and Public Infrastructure. A community may propose a project that addresses a particular area of need or may propose a project that undertakes a strategy that addresses community development needs within a particular area.

**Open Round Economic Development Program**

CDBG funds are available for economic development, small business and microenterprise activities. Each activity must involve the creation or retention of permanent job opportunities that principally benefit low- and moderate-income persons. This will be done through the expansion and retention of business and industry in New York State. For microenterprises, an owner that qualifies as a low- and moderate-income person also meets the requirements of the CDBG Program.

Economic development funding is available for the following activities:

- To provide financial assistance to businesses for an identified CDBG eligible activity which will result in the creation or retention of permanent job opportunities principally benefitting low- and moderate-income persons;
- To construct publicly owned infrastructure improvements, which are necessary to accommodate the creation, expansion or retention of a business which will result in the creation or retention of permanent job opportunities principally for low- and moderate-income persons.
- To provide resources in an effort to promote small business entrepreneurship as a vehicle for sustainable economic development and growth. For the purposes of the Small Business Assistance program, a small business is defined as a commercial enterprise with twenty five (25) or fewer full-time equivalent employees at the time of application.
- To foster the development or expansion of microenterprises or by providing grants in conjunction with capacity building and entrepreneurial assistance. For the purposes of the Microenterprise program, a microenterprise is defined as a business with five (5) or fewer employees including the owner at the time of application.
- To provide resources in an effort to promote small business entrepreneurship as a vehicle for sustainable economic development and growth. For the purposes of this program, a small business is defined as a commercial enterprise with twenty five (25) or fewer full-time equivalent employees at the time of application.

Eligible uses of NYS CDBG Economic Development funds include, but are not limited to: acquisition of real property; financing of machinery, furniture, fixtures and equipment; building construction and renovation; working capital; inventory; and employee training expenses. Costs associated with construction, building or other improvements are not eligible uses of NYS CDBG Microenterprise funds.

**FUNDING LIMITS**

**Annual Competitive Round Awards**

*Towns, Cities and Villages:*

Housing/Public Facilities	\$400,000
Public Infrastructure (water/sewer only)	\$600,000

*Counties:*

Housing/Public Facilities/Public Infrastructure	\$750,000
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*Joint Applicants:*

Public Infrastructure (water/sewer only) \$900,000

***Open Round Economic Development Awards***

*Economic Development Program* \$750,000 *Minimum Award* \$100,000

*Small Business Assistance Program* \$100,000 *Minimum Award* \$25,000

*Microenterprise Program* \$200,000

***APPLICATION FOR FUNDING***

***Annual Competitive Round Program***

The Annual Competitive Application will be available on the NYS Homes and Community Renewal web site, [www.nysdher.gov/Funding/](http://www.nysdher.gov/Funding/) on **January 10, 2011**. **Applications are due no later than May 27, 2011**. Applications are to be mailed or delivered to: NYS Homes and Community Renewal, Office of Community Renewal, Hampton Plaza, 38-40 State Street, Albany, NY 12207. If mailed, applications must be postmarked no later than **May 27, 2011**. If delivered in person, applications must be received no later than 4:00 PM on **May 27<sup>th</sup>**.

The above-stated application deadline is firm as to date and hour. In the interest of fairness to all competing applicants, applications received after the specified date and time will be deemed ineligible and will not be considered for funding. Applicants should make early submission of their applications to avoid risks of ineligibility resulting from unanticipated delays or other delivery-related problems.

***Open Round Economic Development Program***

Interested applicants must complete a pre-submission form and consult with OCR Economic Development staff to determine if the proposed economic development project meets CDBG and OCR program requirements prior to submitting an application for funding. Based upon the results of the consultation and the pre-submission information, the applicant may be invited to submit an application for funding. Applicants may submit pre-submission forms any time after **January 1, 2011**. The pre-submission form is available on the NYS Homes and Community Renewal website, <http://nysdher.gov/Programs/NYS-CDBG/EconomicDevelopment.htm>

***AFFORDABLE HOME OWNERSHIP DEVELOPMENT PROGRAM***

***PROGRAM DESCRIPTION***

The Affordable Home Ownership Development Program (AHODP) is a state funded program administered by the New York State Affordable Housing Corporation (AHC) through the New York State Homes and Community Renewal's Office of Community Renewal (OCR).

***ELIGIBLE APPLICANTS***

Eligible applicants include cities, towns, villages, and counties throughout New York State, housing authorities, housing development fund companies, and not-for-profit corporations or charitable organizations which have as one of their primary purposes the development and improvement of housing.

***ELIGIBLE ACTIVITIES***

The AHODP provides funds for three project types: New construction of homes for sale, acquisition/rehabilitation of homes for sale and improvements to existing, owner-occupied homes. Proposals may not include more than one type of project. Individual proposals must be submitted for each project type.

***FUNDING LIMITS***

The maximum AHODP award is \$35,000 per unit except for high cost areas where the maximum award is \$40,000 per unit. Due to limited funds, AHC may ask that projects requesting more than \$1 million in grant funds be developed in phases.

AHC reserves the right to reject any and all proposals, to negotiate with applicants, recommend funding in an amount less than requested, conduct site visits, interview the applicant and development team, extend the submission deadline, and request additional information. AHC reserves the right to waive or modify any requirement contained in the RFP, subject to the applicable statutes and the Program Regulations.

***APPLICATION FOR FUNDING***

The AHODP Application will be available on the NYS Homes and Community Renewal website at the following two locations: [www.nysdhcr.gov/Funding/](http://www.nysdhcr.gov/Funding/) and <http://www.nyhomes.org/Municipalities/AHCGrants/RequestsforProposals.htm> on **January 10, 2011**. **Applications are due May 27, 2011**. Applications are to be mailed or delivered to: Mr. Dominic Martello, Vice President, New York State Affordable Housing Corporation, 641 Lexington Avenue, New York, NY 10022.

***HOME PROGRAM***

***PROGRAM DESCRIPTION***

The New York State HOME Program is a federally funded program administered by the New York State Housing Trust Fund Corporation’s Office of Community Renewal (OCR).

***ELIGIBLE APPLICANTS***

Eligible applicants include cities, towns, villages or counties throughout New York State, and not-for-profit corporations that are incorporated under NYS Not-for-Profit Corporation Law. To be eligible for an award, non-profit organizations, including CHDOs, must have been in existence for at least one year prior to contract execution.

***ELIGIBLE ACTIVITIES***

Applications will be accepted for programs that propose funding for **one or more** of the following activities:

*Housing Rehabilitation Programs*

- Moderate rehabilitation of owner-occupied single family (1-4 units) properties including the replacement of dilapidated mobile and manufactured housing with new Energy-Star manufactured homes.
- Moderate rehabilitation of small (10 units or fewer) investor-owner rental properties.

*Tenant-based Rental Assistance (TBRA)*

*Homebuyer Assistance Program*

- Down payment or closing cost assistance for first-time home buyers for homes that may or may not require rehabilitation. HTFC requires that HOME-assisted units meet HTFC rehabilitation standards at project completion, so it is expected that most homebuyer assistance programs will involve a rehabilitation component. Programs that target existing residents of public housing and manufactured housing (to assist in the purchase of non-manufactured housing) are encouraged.

*CHDO Home Ownership Program*

- Homeownership activities that include new construction or rehabilitation of vacant, substandard, single family housing (1-4 unit buildings) where the CHDO has obtained project financing to rehabilitate or construct the dwelling units, and will have the title to the property during the

rehabilitation/construction period. The project must include sources of construction financing other than HOME Program funds. HOME Program funds may be used only as permanent financing.

### ***FUNDING LIMITS***

The maximum award amount is \$750,000 with a per unit cap of \$50,000. The minimum award amount is \$100,000. The maximum CHDO home ownership development award amount is \$1,000,000 with a per unit maximum of \$60,000. CHDOs are not eligible for administrative reimbursement, but do qualify for a project developer fee. CHDO home ownership developers will be subject to additional underwriting requirements.

### ***APPLICATION FOR FUNDING\****

The HOME application will be available on the NYS Homes and Community Renewal website, [www.nysdhr.gov/Funding/](http://www.nysdhr.gov/Funding/) on **January 10, 2011**. **Applications are due no later than 4:00 PM on April 29, 2011**. Applications should be submitted using the Community Development Online Application System (CDOL).

The above-stated application deadline is firm as to date and hour. In the interest of fairness to all competing applicants, applications received after the specified date and time will be deemed ineligible and will not be considered for funding. Applicants should make early submission of their applications to avoid risks of ineligibility resulting from unanticipated delays or other delivery-related problems.

## **NEW YORK MAIN STREET PROGRAM**

### ***PROGRAM DESCRIPTION***

The New York Main Street Program (NYMS) is a state funded program administered by the New York State Housing Trust Fund Corporation's Office of Community Renewal (OCR).

### ***ELIGIBLE APPLICANTS***

Eligible applicants include cities, towns, villages or counties throughout New York State, and not-for-profit corporations that are incorporated under NYS Not-for-Profit Corporation Law. To be eligible for an award, non-profit organizations must have been in existence for at least one year prior to contract execution.

### ***ELIGIBLE ACTIVITIES***

Applications will be accepted for programs that propose funding for **one or more** of the following activities:

#### ***Building Renovation***

Applicants may provide participating building owners with matching renovation grants of up to \$50,000 per building for first and/or second floor civic/commercial use, plus an additional \$25,000 for each residential unit, not to exceed 75% of total project cost or \$150,000 per building, whichever is less. Building renovation projects include facade renovations and interior work.

#### ***Downtown Anchors***

Applicants may provide grants of up to \$250,000 per building, but not exceeding 40% of total project cost, to building owners to help establish or expand cultural or business anchors that are key to local revitalization efforts. Anchor grant projects may include residential units on the upper floors.

#### ***Streetscape Enhancement***

A streetscape enhancement grant may be requested only as an ancillary activity to building renovation or downtown anchor activities. Applicants may request up to \$60,000 for streetscape enhancement activities such as: planting trees; installing street furniture and trash receptacles; installing signs in accordance with a local signage plan; and other installations to enhance the NYMS target area. The streetscape enhancement activity does not require matching funds.

***FUNDING LIMITS***

The maximum award amount is \$500,000 and the minimum award amount is \$50,000.

***APPLICATION FOR FUNDING\****

The NYMS application will be available on the NYS Homes and Community Renewal website, [www.nysdchr.gov/Funding/](http://www.nysdchr.gov/Funding/) on **January 10, 2011**. **Applications are due no later than 4:00 PM on April 29, 2011**. Applications should be submitted using the Community Development Online Application System (CDOL).

The above-stated application deadline is firm as to date and hour. In the interest of fairness to all competing applicants, applications received after the specified date and time will be deemed ineligible and will not be considered for funding. Applicants should make early submission of their applications to avoid risks of ineligibility resulting from unanticipated delays or other delivery-related problems.

**ACCESS TO HOME PROGRAM**

***PROGRAM DESCRIPTION***

The Access to Home Program is a state funded program administered by the New York State Housing Trust Fund Corporation's Office of Community Renewal (OCR).

***ELIGIBLE APPLICANTS***

Eligible applicants include cities, towns, villages or counties throughout New York State, and not-for-profit corporations that are incorporated under NYS Not-for-Profit Corporation Law. To be eligible for award, non-profit organizations must have been in existence for at least one year prior to contract execution.

***ELIGIBLE ACTIVITIES***

Applications will be accepted for programs that propose funding for **one or more** of the following activities in existing residential units:

- Installations of ramps, lifts, and other similar measures to permit access to and from the exterior of a building;
- Modifications to kitchens and bathrooms to provide access to persons with mobility limitations or disabling conditions;
- Interior accessibility modifications that will permit access within the unit for persons with mobility limitations or other disabling conditions;
- Installation of devices to permit a safe environment for persons with hearing or visual impairments;
- Architectural and engineering work, testing of assisted units for environmental, health and safety purposes, and other professional services necessary for the installation of accessibility modifications;
- Other activities required to install accessibility modifications.

***FUNDING LIMITS***

The maximum award amount is \$300,000 with dwelling unit maximum of \$25,000. The minimum award amount is \$100,000.

***APPLICATION FOR FUNDING\****

The ACCESS to Home application will be available on the NYS Homes and Community Renewal website, [www.nysdchr.gov/Funding/](http://www.nysdchr.gov/Funding/) on **January 10, 2011**. **Applications are due no later than 4:00 PM on April 29, 2011**. Applications should be submitted using the Community Development Online Application System (CDOL).

The above-stated application deadline is firm as to date and hour. In the interest of fairness to all competing applicants, applications received after the specified date and time will be deemed ineligible and will not be considered for funding. Applicants should make early submission of their applications to avoid risks of ineligibility resulting from unanticipated delays or other delivery-related problems.

## **RESTORE PROGRAM**

### **PROGRAM DESCRIPTION**

The RESTORE program is a state funded program administered by the New York State Housing Trust Fund Corporation's Office of Community Renewal (OCR).

### **ELIGIBLE APPLICANTS**

Eligible applicants include cities, towns, villages, and counties throughout New York State, and not-for-profit corporations that are incorporated under NYS Not-for-Profit Corporation Law. To be eligible for award, non-profit organizations must have been in existence for at least one year prior to contract execution.

### **ELIGIBLE ACTIVITIES**

Applications will be accepted for programs that benefit elderly homeowners (over 60 years of age) with incomes less than 80% of median income that propose funding for **one or more** of the following activities:

- Repairs to 1-4 unit residential dwellings owned by an elderly homeowner that correct an emergency housing condition.
- Repairs addressing furnace, roof, electrical and water problems.

### **FUNDING LIMITS**

The maximum award amount is \$75,000 with building maximum of \$7,500.

### **APPLICATION FOR FUNDING\***

The RESTORE application will be available on the NYS Homes and Community Renewal website, [www.nysdher.gov/Funding/](http://www.nysdher.gov/Funding/) on **January 10, 2011**. **Applications are due no later than 4:00 PM on April 29, 2011**. Applications should be submitted using the Community Development Online Application System (CDOL).

The above-stated application deadline is firm as to date and hour. In the interest of fairness to all competing applicants, applications received after the specified date and time will be deemed ineligible and will not be considered for funding. Applicants should make early submission of their applications to avoid risks of ineligibility resulting from unanticipated delays or other delivery-related problems.

\*For those applicants with prior approval to submit a paper application, applications will be accepted only at the following address:

NYS Homes and Community Renewal  
Office of Community Renewal  
Hampton Plaza  
38-40 State Street  
Albany, NY 12207

In accordance with Section 312 of Article 15 A of the Executive Law, HCR requires contractors and awardees to make affirmative efforts to ensure that New York State certified Minority and Women Owned Business Enterprises have opportunities for meaningful participation on projects awarded funding by the Housing Trust Fund Corporation and the Affordable Housing Corporation

### **APPLICATION WORKSHOP (WEBCAST):**

An application workshop will be conducted via webcast on Friday, January 21, 2011 beginning at 1:00 pm. For those that do not have access to high speed internet service, the webcast may be viewed at the locations listed below and accessed online at public facilities such as local libraries.

Materials will also be available on the HCR website (<http://www.nyshcr.org>) on January 19, 2011. An agenda, instructions on how to access the webcast, and instructions on how to access subsequent viewings will be posted on the website no later than January 21, 2011. The webcast will include a discussion of each program and the application requirements and review process. Interested parties should refer to the website to familiarize themselves with the agenda items. The webcast will be archived for viewing until May 28, 2011.

To provide potential applicants with an opportunity to discuss a specific project, program or application, Office of Community Renewal staff will be available from January 21, 2011 through the application deadline dates.

For inquiries regarding CDBG contact the Albany Office. For inquiries regarding NYMS, HOME, RESTORE, and ACCESS to Home, contact the appropriate office listed below:

**Albany**

*Office of Community Renewal  
Hampton Plaza  
38-40 State Street  
Albany, NY 12207  
Telephone: (518) 474-2057*

Counties Served: Albany, Clinton, Columbia, Delaware, Dutchess, Essex, Fulton, Greene, Hamilton, Montgomery, Orange, Otsego, Putnam, Rensselaer, Saratoga, Schenectady, Schoharie, Sullivan, Ulster, Warren and Washington.

**Buffalo**

*Suite 105, 535 Washington Street  
Buffalo, NY 14203  
Telephone: (716) 847-7955*

Counties Served: Allegany, Cattaraugus, Chautauqua, Chemung, Erie, Genesee, Livingston, Monroe, Niagara, Ontario, Orleans, Schuyler, Seneca, Steuben, Wayne, Wyoming and Yates.

**Syracuse**

*620 Erie Boulevard West, Suite 312  
Syracuse, NY 13204  
Telephone: (315) 478-7179, ext. 200*

Counties Served: Broome, Cayuga, Chenango, Cortland, Franklin, Herkimer, Jefferson, Lewis, Madison, Oneida, Onondaga, Oswego, St. Lawrence, Tioga and Tompkins.

**New York City**

*25 Beaver St., 7th Floor  
New York, NY 10004  
Telephone: (212) 480-4543*

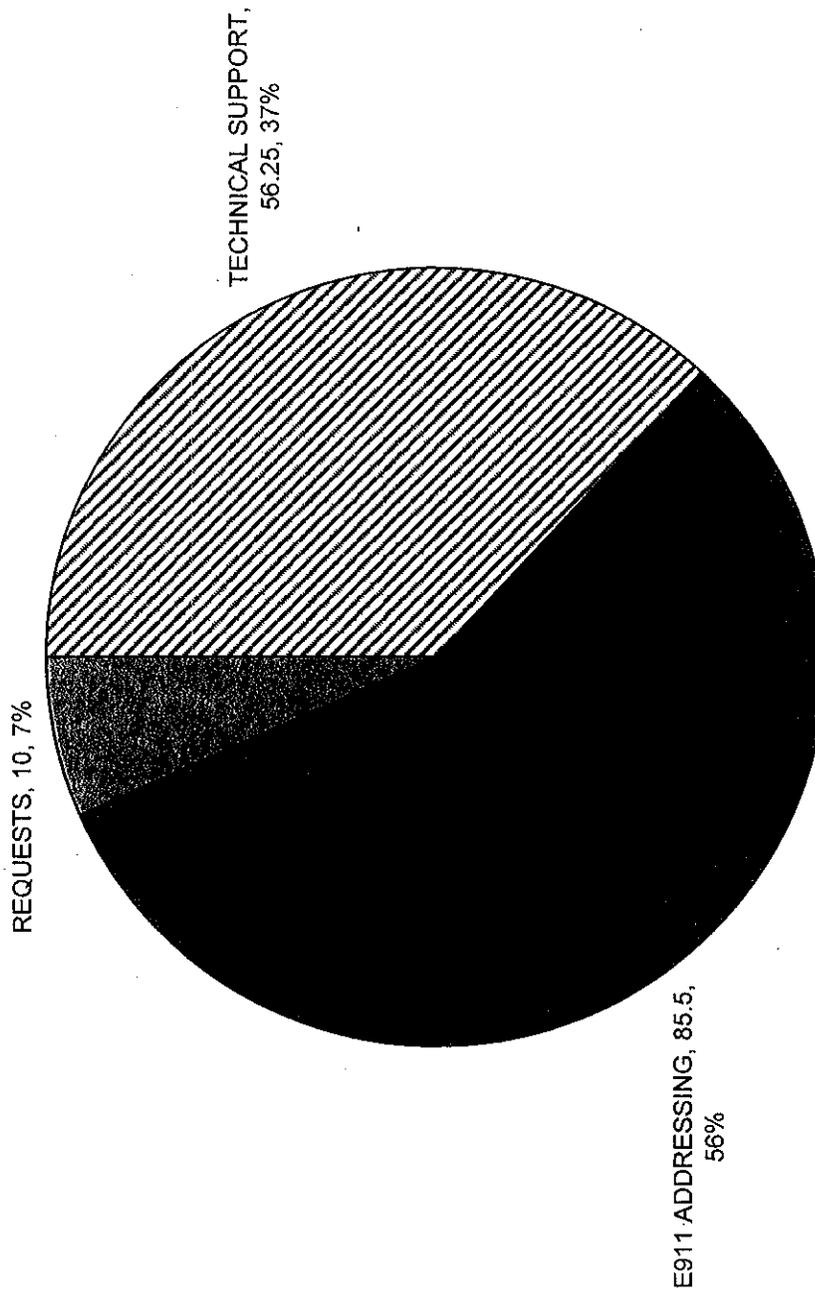
Counties Served: Bronx, Kings, Nassau, New York, Queens, Richmond, Rockland, Suffolk and Westchester.

For technical assistance regarding AHODP, contact the following office:

*New York State Affordable Housing Corporation  
641 Lexington Avenue  
New York, NY 10022  
Telephone (212) 872-0438*



**2010 GIS SERVICES FOR MUNICIPALITIES (TOTAL HOURS)**



## 2010 GIS SERVICES – MUNICIPAL PAYMENTS

MUNICIPALITY	INVOICE TOTAL	PAYMENT
BOLTON	\$532.50	OPEN
CHESTER	\$592.50	X
GLENS FALLS	\$165.00	OPEN
HAGUE	\$457.50	X
HORICON	\$345.00	X
JOHNSBURG	\$75.00	X
LAKE GEORGE	\$892.50	OPEN
LAKE LUZERNE	\$405.00	OPEN
QUEENSBURY	-	-
STONY CREEK	\$60.00	X
THURMAN	\$225.00	X
WARRENSBURG	\$802.50	X

### **STATUS OF PAYMENTS (February 2, 2011)**

**BOLTON** – Spoke with Donna Boggs on Feb 2, invoice in batch to be authorized by Town Board

**CHESTER** – Sent check on January 22, 2011 (# 18862). Cancelled check received at Town on January 31, 2011. Confirmed with Rick Murphy at County Treasurer.

**GLENS FALLS** – Payment in process.

**LAKE GEORGE** – Payment in process

**LAKE LUZERNE** – Payment in process

**THURMAN** – Paid on January 21, 2011