

WARREN COUNTY MUNICIPAL CENTER



LAKE GEORGE, NEW YORK 12846

**PLANNING & COMMUNITY DEVELOPMENT
DEPARTMENT**

Telephone: (518) 761-6410

**Planning and Community Development Committee
Meeting Agenda
April 21, 2011**

A. Pending Items: (As provided by the Clerk of the Board)

1. Warren County Planning Board - There presently exists 3 vacancies and it is recommended that 2 new members represent the northern communities and 1 member represent the Town of Queensbury.
2. Proposed Changes to GIS Fee Schedule - The Planning Committee determined that there would be a change to the fee schedule for General GIS Services and the E-911 Addressing. Planning staff recommended that the fee be paid directly to the County for an E-911 number. A proposed fee schedule was provided for Committee review and action.
3. Referral from Real Property Tax Services - Request for information on possible funding for the clean-up of property with possible environmental issues on Bay Road property in the Town of Queensbury adjacent to the Warren County bikeway. Summary discussion on NYS Brownfield Opportunity Program.

Committee Actions:

1. Amendment to the Memorandum of Understanding between the Adirondack North Country Association (ANCA) and Warren County for the First Wilderness Scenic Byway Corridor Management Plan. Changes in the time table for submission of the Corridor Management Plan to NYS Byways Committee has resulted in the addition of a consultant by ANCA to complete the FW Scenic Byway Plan in an abbreviated time frame by June 30, 2011. As a result, the contract with Warren County will be reduced by \$14, 017.88. The County has received \$23, 610.40 in 2010 for staff services in furtherance of the Plan and upon completion of plan documents will receive \$21,397.72 in 2011. Action Requested to approve amendment.

Planning and Community Development Project Updates:

- 1.) Application submissions under HOME, Access and RESTORE (home improvement assistance programs). Status.
- 2.) Application submission under CDBG. Community project suitability under review.
- 3.) Update on availability of Census 2010 data files.
- 4.) Staff attendance at meetings and conferences. Brief review.
- 5.) Other issues as identified by Planning Committee members.....

PROPOSED UPDATES TO WARREN COUNTY GIS FEE SCHEDULE

GENERAL GIS SERVICES:

SERVICE	FEE
GIS Consulting and Support (includes data development, analysis, GPS collection, and general technical services)	\$30.00/hour
Data Distribution	
Email/FTP upload	No Fee
CD-ROM	\$10.00
DVD (Note: countywide parcel data in Geodatabase format must be burned to DVD)	\$15.00
Custom Mapping	
Total Cost = Map preparation fee (\$15.00) + output fee Assumes use of standard available map layers. Additional hourly rate will be applied if analysis, conversion and/or new data is required for display on the custom map.	
Output Needed	
PDF only (digital file will be emailed if possible, burned to CD-ROM if too large)	(email) \$1 (CD-ROM) \$3
8.5" x 11" per side (includes emailed PDF if requested)	\$0.50
11" x 17" per side (includes emailed PDF if requested)	\$1.00
17" x 22" (includes emailed PDF if requested)	\$2.00
24" x 36" (includes emailed PDF if requested)	\$3.00
34" x 44" (includes emailed PDF if requested)	\$5.00
Larger custom size - square foot pricing applies (includes PDF if requested)	\$0.50/sq ft
Reprints of Existing Maps	
Total Cost = Processing fee (\$4.00) + output fee	
Output Needed	
8.5" x 11" per side (includes emailed PDF if requested)	Output Fee Shipping \$0.50 \$1.50
11" x 17" per side (includes emailed PDF if requested)	\$1.00 \$1.50
17" x 22" (includes emailed PDF if requested)	\$2.00 \$3.50
24" x 36" (includes emailed PDF if requested)	\$3.00 \$5.00
34" x 44" (includes emailed PDF if requested)	\$5.00 \$5.00
Larger custom size - square foot pricing applies (includes emailed PDF if requested)	\$0.50/sq ft \$6.00

Payment for services, particularly for large jobs, is preferred in advance but can be deferred until product pickup.
Data and maps to be mailed must be paid for in advance, however.

Proposed Fee Schedule for Warren County E-911 Addressing Services

March 8, 2011

ADDRESSING CASE		FEE
Single address request – Property has pre-2009 driveway and/or house visible on aerial photos (address completed in GIS)		\$15
Single address request – Property has driveway and/or house but is not visible on aerial photos (field investigation required to measure distances for address calculation). <i>Field investigation time based on mileage from Warren County municipal center to site location and back plus 5 minutes to record location via GPS.</i>		\$15 + Field time
Single address request – Vacant land but site plan of proposed development submitted (address completed in GIS)		\$15
Single address request – Vacant land only (address completed in GIS using center of road frontage)		\$15
Single address request – Vacant land only (address completed in GIS using center of road frontage)		\$15
Subdivisions (2 or more tax parcels) – with site plan of proposed development submitted (addresses completed in GIS)		\$15 per address
Multiple address requests for structures on the same parcel – IF structures are visible on aerial photos OR a site plan of proposed development is submitted (addresses completed in GIS)		\$15 per address
Multiple address requests for structures on the same parcel – Structures <u>NOI</u> visible on aerial photos (field investigation required to measure distances for address calculations). <i>Field investigation time based on mileage from Warren County municipal center to site location plus 5 minutes per address to record each location via GPS.</i>		\$15 per address + Field time

Addressing Process:

1. Application completes request form online OR submits hardcopy form. Required site plans submitted (if needed).
2. Notification of request received by GIS Coordinator.
3. Fee calculated determined and relayed to applicant.
4. Address(es) calculated either directly in GIS or with field investigation and then GIS.
5. Payment received from applicant.
6. Final forms and notifications submitted to applicant and municipality (clerk, assessor, zoning administrator)