

SOCIAL SERVICES COMMITTEE AGENDA

April 28, 2011

1. Committee meeting called to order by Chairman.
2. Motion to approve minutes of prior committee meeting.

Action Agenda

1. **Request:** Permission to fill a Social Welfare Examiner position in the Chronic Care unit due to a resignation. This is 100% reimbursed at this point in time through Medicaid funding.

Rationale: We have a caseload of 1559 Chronic Care cases and will be a potential savings in the budget of \$1,615.00.

2. **Request:** Permission to fill a Caseworker position in the Child Protective unit due to a resignation. This is 75% reimbursed by the State and Federal government, there is a 25% local Share.

Rationale: We have received 341 reports through March. We have a caseload of 13.5 Child Protective cases per worker. The State recommendation is 10 – 12 cases per staff. We also have someone out on extended medical leave until September. We have one staff member in training for the next six weeks. There will be no impact to the budget.

3. **Request:** Permission to create 3 (three) new Social Welfare Examiner positions, 2 (two) in Temporary Assistance and 1 (one) in Food Stamps.

Rationale: Foods Stamps has had an increase of 29% over the past year, Temporary Assistance has had an increase and was temporarily utilizing two workers from Medicaid for the past 5 months. Medicaid's caseload has raised 200 cases during that time and they need their staff back. Overtime has been up as a result and I need to reduce that expense.

- 4 **Request:** Permission to fill 3 (Three) new Social Welfare Examiner positions, 2 (two) in Temporary Assistance and 1(one) in Food Stamps.

Rationale: Foods Stamps has had an increase of 29% over the past year, Temporary Assistance has had an increase and was temporarily utilizing two workers from Medicaid for the past 5 months. Medicaid's caseload has raised 200 cases during that time and they need their staff back. Overtime has been up as a result and I need to reduce that expense. Temporary Assistance is reimbursed at 100% Federal and Food Stamps is reimbursed at 50% Federal.

- 5 **Request:** Permission to create a Caseworker position in the Adult Protective unit and abolish the vacancy in CASA which was approved on 3/30/2011.

Rationale: Adult Protective has had 18 referrals during the month of April, they only have 3 Caseworkers.

6 **Request:** Permission to fill Caseworker position in Adult Protective Services from CASA given permission on 3/30/2011 in Adult Protective instead and abolish the CASA caseworker position.

Rationale: Adult Protective has had 18 referrals during the month of April, they only have 3 Caseworkers. This position is reimbursed 62% , 50% Federal, 12% State and 38% Local.

7. **Request:** Permission to send one staff member to New York State Police Sex Offense Seminar in Albany from 5/23 – 5/27/11.

Rationale: This is a training that we only have to pay lunches for at \$24.65 total. The State Police are covering the other expenditures

- 8 **Request:** Permission to send three staff to the New York Welfare Fraud Investigators Association training in Albany, NY from 6/13 – 6/15/11.

Rationale: This is the only training available for Fraud Staff that is only offered one time per year. The cost is \$120.79 per night for the hotel, \$15 for lunch and \$31 for dinner per person.

- 9 **Request:** Permission to send two staff to Achieving Permanency Through Surrender and Termination of Parental Rights in Albany 6/7 – 6/9 and 6/14 – 6/16/11.

Rationale: We currently have 15 cases that require we file a Termination of Parental Rights and staff need the training to do so accurately. Hotel is \$50 per night per person and \$15.00 per day for lunch.

- 10 **Request:** Permission to send one staff to Albany on 6/10/11 for a work shop on Preparing Workers for Middle –Skill Jobs.

Rationale: We have the second lowest employment participation rate in the State and need to improve this so our federal funding is not impacted. The cost is \$35.00 for breakfast and lunch.

11 Request: Permission to send one staff person to Eating Disorders and Pregnancy at the Crandall library on 5/26/11.

Rationale: We work with numerous pregnant women and this would be beneficial to our Department. There is a registration fee of \$20.00.

12 Request: Permission to send one staff person Sexual Abuse Dynamics and Intervention Training at the Best Western in Albany from 6/15 – 6/17/11.

Rationale: We work with numerous sexually abused children and need people trained in this venue. It is \$44.50 per night for the room and \$15.00 per day for meals.

13 Request: Permission to send the Commissioner to NYPWA Commissioner's meeting and Fiscal Meeting from 10/19 – 10/20/11 in Albany.

Rationale: There is an afternoon session and then one the next morning. The room is \$98.00 per night and the meals would be \$44.00. With the Fiscal Director retiring it is a necessity to obtain this information.

14 Request: Permission to send a staff member to the Third Age Committee Conference at the Albany Marriott from 5/19 – 5/20/11.

Rationale: This is one of the few training available for staff that work with the Aging population. It will cost \$15.00 per day.

15. Request: Permission to send 4 staff to Institute for Temporary Assistance in Albany from 6/6 – 6/10/11 and 6/20 – 6/24/11.

Rationale: This is a mandated training and staff need this to perform their job functions. It is \$39.99 per night per person.

16. Request: Permission to send one staff person to the Aging Concerns Unite Us Conference from 6/7 – 6/8/11 in Albany.

Rationale: This is one of the few training available for staff that work with the Aging population. This is a total cost of \$160.00 all inclusive.

17. Request: Permission to send one staff to CPS Supervisory Core Training Module II in Canandaigua from 8/1 – 8/4/11 and 8/15 – 8/18/11.

Rationale: This is a Mandated job requirement. The hotel cost is \$47.50 per night and meals are \$11.00 per day except for the last day which will be \$34.00.

Old business/Pending Items

- 1) Mr. Dusek, Ms. Weaver and Committee to examine properties for sale that might be suitable for housing the homeless. (10.22.10)
- 2) Permission to fill Caseworker position due to retirement. (03.30.11) **(see items 5 & 6)**

Topics for Discussion

1. Overtime Report.
2. Budget status report –
3. Cornell Cooperative Extension funding – It has been cut by over 40%, we only have enough funding to last until the end of May. Pursuant to the contract, I have to give 30 days notice to terminate so I will be sending a letter.
4. State Medicaid takeover update.

Countryside COMMITTEE

April 28, 2011

Action Agenda

- 1. Request:**
Rationale:

Old business/Pending Items

- 1) Mr. Dusek to research the invoices from Technical Building Services, as well as maintaining glycol relative to the boilers.
- 2) Director of Countryside Adult Home to meet with the County Attorney to discuss laundry issues at Countryside and determine whether it is feasible to obtain laundry services as opposed to using Westmount. (01.28.11)
- 3) Request that the Purchasing Agent research the consolidation of contracts for employee physicals and clinician coverage for Westmount and Countryside Adult Home.

Topics for Discussion

1. Overtime – 12.4 hours for the past 2 pay cycles, ↓201.3 hours overall from last year's figures.
2. Current Census: 40 Residents
 - a. 15 Men, 25 Women
3. Monthly Statistics:
 - a. Referrals: (2), one requires a higher level of care, one was a prior resident and was re-admitted.
 - b. Admissions/Discharges: (2) admissions, (2) discharges
4. Warrensburg Meal Site.
 - a. We are continuing to work with the Office for the Aging regarding this.



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SOCIAL SERVICES COMMITTEE Youth Programs

April 28, 2011

1. State Youth Program \$ Funding Update

FUNDING UPDATE for 2011-12

In December 2011, the *Warren Co. Youth Board* voted to allocate expected state funds to 16 programs (list provided to Committee 2/24). The proposed state budget then eliminated youth program funds and proposed a competitive block grant.

The approved state budget restores 65-70% of youth program funds for 2011. NYS has not released funding charts for 2011 yet. When funding charts are released, the Warren County Youth Board will meet and revisit funding recommendations. There will be less state money for municipal and community youth programs.

I would appreciate input from the Social Services Committee for the Warren County Youth Board. Are there top priorities and needs for the Youth Board to consider when making funding decisions/recommendations?

FYI/BACKGROUND:

- Warren County is eligible for funds from NYS Office of Children and Family Services for local youth programs because there is a *youth bureau*.
- The state funding formula is based on county youth population.
- Municipalities are entitled to funding amount according to their youth population.
- Funding for community programs are decided annually.
- Youth program funds are re-appropriated each year in the state budget.
- *Youth bureau* director, appointed *youth board* and a *youth services plan* with local needs and priorities are required for get state funds.
- Youth needs and priorities in the county youth services plan, funding requirements, and other factors help focus decisions about what to fund.
- The *Warren County Children Youth and Families plan* was completed by the Youth Bureau, Department of Social Services and Probation in January 2011.
- The *Youth Board* reviews funding requests and recommends funding amounts for municipal and community-based programs based on local needs