

# LAKE GEORGE AREA

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## AGENDA

WARREN COUNTY TOURISM DEPARTMENT

September 28, 2011

Committee Members:

E. Merlino, Chairman  
W. Kenny  
D. Belden  
D. Strainer  
S. Goodspeed  
F. McCoy  
R. Conover

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1. **COMMITTEE MEETING CALLED TO ORDER BY CHAIRMAN MERLINO**
2. **MOTION TO APPROVE July 27, 2011 MEETING MINUTES**
3. **ACTION ITEMS**
  - A. Resolution Request - Amend 2010 Budget
    1. Transfer of Funds – Overtime
4. **FOR YOUR INFORMATION - UPDATES**
  - A. Tourism Dept. – Kate Johnson
  - B. Groups/Group Touring – Tanya Brand
  - C. Creative – Peter Girard
5. **PRESENTATION**
  - A. L&P Media – Drupal Website status report
6. **SALES/SPECIAL EVENT/CONVENTION REPORT**
  - A. Michael Consuelo, Lake George CVB
7. **WARREN COUNTY COUNCIL OF CHAMBERS REPORT**
  - A. Supervisor Merlino/Tanya Brand/Council of Chambers Representative
8. **OLD BUSINESS**
  - A. Pending Item-Dissolution of Client Label Program
9. **NEW BUSINESS**
  - A. Feedback/comments/insight on your local tourism
    1. Supervisor McCoy – Town of Lake George
10. **EXECUTIVE SESSION**
11. **ADJOURN**

# RESOLUTION REQUEST FORM NO. 10

## Request for Transfer of Funds

**TO:** JOAN SADY, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

**FROM:** TOURISM  
Name of Department

**SIGNED:** **DATE:** 9/28/11

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A. 6417 130	Salaries - Part time	A. 6417 120	Salaries - Overtime	<del>\$272.92</del> \$273.00
A. 6417 481	Promotion	A.6417 120	Salaries - Overtime	\$980.00

**Please state reason for transfers requested:**

**Transfer unused funds from Summer Part-time to Overtime. We currently need to cover a deficit in overtime of \$552.32; additional funds are needed to cover two more out of state shows for our Motorcoach Promoter.**

### CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Fund			

**Please state reason for transfer request:**

**Please file original request with Clerk of the Board and retain copy for your records.**