

WARREN COUNTY DPW COMMITTEE MEETING

Tuesday, February 1, 2011
9:30 am

AGENDA

CALL TO ORDER..... Chairman Dan Belden
APPROVAL OF MINUTES..... Chairman Dan Belden
NEW BUSINESS..... Chairman Dan Belden

Page

1 (R) Amend Contract – CT Male Extra Work for Bolton Sewer..... Bill Lamy
6 (R) Amend Contract – Green Mt. Pipe Svcs for Bolton Sewer..... Bill Lamy
7 (R) Sale of Broom Tractor to Town of Bolton..... Jeff Tennyson
8 (R) Auth Bond for Local Match of Fed Aid Projects..... Jeff Tennyson
10 (R) New Contract – Harrington Rd Bridge Project..... Jeff Tennyson
11 (R) Amend Reso 150 of 2010 – Structural Eng. Services..... Jeff Tennyson
14 (R) Amend Reso 151 of 2010 – Prof. Surveying Services..... Jeff Tennyson
17 (R) Auth Assignment of Contracts by Chairman..... Jeff Tennyson
18 (R) Auth Agreement with NYSDEC for Paving..... Jeff Tennyson
- Budget Performance Review (Prelim 2010 Year End)..... Jeff Tennyson
21 DPW Overtime Review (All Divisions)..... Jeff Tennyson

Transfers

22 Maint Salary to Maint Part Time Salary (\$11,000)..... Jeff Tennyson
22 Snow/Ice Salary to Snow/Ice Part Time Salary (\$1,735)..... Jeff Tennyson
23 Snow/Ice Contracts to Snow/Ice OT (\$15,525)..... Jeff Tennyson
24 Maintenance Contracts to Gaslight Village Purchase (\$2,382)..... Jeff Tennyson
24 Maintenance Contracts to Equipment Purchase Project (\$2,236)..... Jeff Tennyson

Items of Interest: Jeff Tennyson

- Proposed Village of LG Fence on Westbrook Rd
- Prelim Award of New Federal Aid Project Designs
 1. Crane Mt Rd Bridge – Creighton Manning Engineering
 2. Hicks Rd Reconstruction – Greenman Peterson Inc.
 3. Lanfear Rd Bridge Repair – Clark Paterson Lee
 4. Brant Lake Inlet Bridge Repair – Foit-Albert Associates
- FEMA Washout Repair Reimbursement (\$58,370.16, pages 25-29)
- A/GFTC Access Rd Study – Fire Training Center
- Chatiemac Rd Bridge Replacement Project (Photos)
- New Municipal Center Sign (Photo)
- New Hire – Shawn Raymond

• Retirement of Assistant Engineer Chris Venosa – Staffing Review

Request for Executive Session Jeff Tennyson
OLD BUSINESS..... Chairman Dan Belden
REFERRALS..... Chairman Dan Belden
PRIVILEGE OF THE FLOOR..... Chairman Dan Belden
ADJOURNMENT..... Chairman Dan Belden

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS*

DEPARTMENT NAME: DPW-Warren County Sewer Project

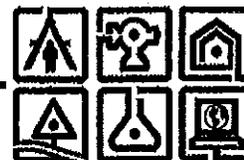
DATE: February 1, 2011

(a) Purpose of Request: Authorize the chairman of the Board of Supervisors to sign a contract with CT Male Associates for an extra work authorization in the amount of \$ 37,000.00

(b) Details: The increase in the scope of services pertains to the rehabilitation of gravity sanitary sewers within the Town's existing wastewater collection system by the use of slip-lining technology and manhole repair. See attached proposal
The funds are available in the Warren County Sewer Project (H.9551 66 280)

(c) Previous Resolution Number: 508 of 2003, 647 of 2008 , 744 of 2009, 230 of 2010

C.T. MALE ASSOCIATES, P.C.



50 Century Hill Drive, Latham, NY 12110
518.786.7400 FAX 518.786.7299 ctmale@ctmale.com

January 28, 2011

Mr. William Lamy, P.E.
Warren County Dept. Public Works
4028 Main Street
Warrensburg, NY 12885

Re: *Collection System Upgrade - Change Order
Town of Bolton
EPA Project #XP 992256-01-0
CTM Project No. 05.8000*

Dear Mr. Lamy:

As requested, C.T. Male Associates, P.C. (C.T. Male) is submitting, herewith, a proposal containing Scope of Services and Fees for rehabilitating additional collection system mains within the Town's existing wastewater collection system by use of slip-lining technology. It is our understanding that the work will be completed as a change order to Green Mountain Pipeline Services' existing contract, and that the target change order cost will be approximately \$240,000.

Agreement between the parties dated September 17, 1996, and which contains all terms and conditions of the contract between the parties (hereinafter the "original agreement") is hereby amended to include additional scope of work as described herein below. The work will begin immediately, and termination date of the original agreement is hereby extended to when the project will be completed. All other terms and provisions of the original agreement are to remain in full force and effect.

We propose to provide final design and construction documents, as well as construction phase services for this project. The Scope of Work and Schedule of Fees is presented as follows:

- Final Design

C.T. Male will review the report completed by Severn Trent to determine the appropriate rehabilitation technology to be utilized for construction. Findings will be reported to the Town for the purpose of prioritizing the work to be undertaken. Upon approval, we will proceed to the development of contract documents necessary for the change order execution and implementation.

1910 - 2010
years

Cost \$3,000

• Construction Documents for Change Order

C.T. Male will prepare detailed construction plans and specifications for improvements proposed by final design. Copies of completed drawings and contract documents will be submitted to all involved agencies for review and approval.

Cost \$5,000

• Construction Administration

C. T. Male will provide general project administration and coordination, including attendance at meetings with involved agencies as necessary. Initially, we will facilitate getting contracts executed by all parties and obtaining necessary insurance certificates and authority to begin construction. During the construction period, C.T. Male will:

- Review approval drawings for all equipment and material proposed by the contractors.
- Attend periodic job site meetings.
- Issue monthly progress reports to the Town and County.
- Assist in resolving construction problems and conflicts.
- Process monthly payment requisitions.
- Prepare and review change orders required for the proper execution and progress of the work.
- Prepare appropriate certifications of completion of the work and recommend final payment upon completion of project.

Cost \$9,000

• Construction Inspection

C.T. Male will provide part-time inspection services for construction of the proposed work. During the on-site observations of the work in progress and field checks of materials and equipment by the on-site inspection personnel, we will endeavor to provide protection for Owner against defects and deficiencies in the work, but the furnishing of such project inspection shall not make C.T. Male responsible for construction means, methods,

Mr. William Lamy, P.E.
January 28, 2011
Page 3

techniques, sequences or procedures, or for any safety precautions and programs in connection with the work, and shall not be responsible for the contractor's failure to carry out the work in accordance with the construction contracts.

The following inspection services will be provided:

- On-site observation of the work of the contractors to monitor the progress of the work in accordance with general compliance to the terms of the Contract Documents.
- Measure, compute and determine quantities of materials in place and/or work performed; determine the suitability of all materials on site before such are incorporated into the work.
- Keep a daily diary or log book recording contractor staff and hours on the job site, weather conditions, work performed daily, quantities of materials delivered and incorporated into the work, change orders, changed conditions, list of job site visitors, daily activities, decisions, observations, testing, and other such relevant matters necessary.
- Maintain at the job site orderly files and correspondence, reports of job conferences, shop drawings and samples, contract documents including all work-directed changes, addenda, change orders, field orders, additional drawings issued subsequent to the execution of the contract, engineer clarifications and interpretations of the Contract Documents, progress reports, and other project-related documents.
- Witness testing as required by the contract documents.
- Performance of a pre-final inspection and preparation of a punch list of outstanding construction work items.
- Performance of a final inspection to verify completion of punch list items. Any outstanding work at this time will be summarized in a memo.
- Performance of one follow-up inspection upon completion of all punch list items to determine date of substantial completion and final completion.

Cost \$15,000

• Project Administration Services

CTM will provide administrative services including:

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Mr. William Lamy, P.E.
January 28, 2011
Page 4

- Preparing submissions to APA for jurisdictional determinations.
- Meeting with USEPA on procedural matters and project approvals.
- Coordinating with, and, as necessary, meeting with local and regional planning boards and agencies.
- Coordinating with Warren County Sewer Agency Administration and Committee.
- Preparing project budget and contract information for the client for submission to the County and to USEPA.
- Providing other miscellaneous administrative-type services as requested by Client.

Cost \$3,000

• Expenses

Budget allowance is provided for travel, telephone, fax, UPS and postage, and reproduction of documents.

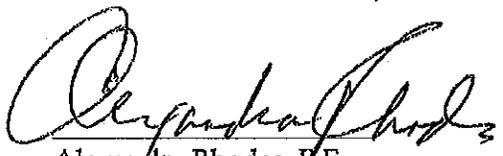
Budget Allowance \$2,000

TOTAL COST \$37,000

We are available to start work on this project within seven days of receiving a notice to proceed. If you need any clarification or amplification of the proposed scope, please contact me at 786.7526.

Respectfully submitted,

C.T. MALE ASSOCIATES, P.C.



Alexandra Rhodes, P.E.
Managing Engineer

Approved by,

Warren County

AR

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS*

DEPARTMENT NAME: DPW

DATE: February 1, 2011

(a) Purpose of Request: Amend Green Mountain Pipe Contract for Change order # 1
Additional Slip Lining in the Town of Bolton collection system
Change Order must be submitted to and approved by USEPA prior
to commencing additional work. The contract completion date should
be extended to March 31, 2012. This date coincides with the No Cost
Time Extension to be granted by USEPA.
Total additional work is approximately \$ 230,000.

(b) Details: Additional slip lining of existing gravity sewers will be completed.
USEPA has verbally approved the change order submission as an acceptable method
to complete the work. C.T. Male Associates will prepare a formal change order for
submission to Warren County and USEPA.

(c) Previous Resolution Number: 603 and 831 of 2010

RESOLUTION REQUEST FORM NO. 18

Request to Transfer or Sell County Equipment

DEPARTMENT NAME: DPW

DATE: February 1, 2011

- (a) Purchaser=s Name: Town of Bolton

- (b) Purchaser=s Address: 4949 Lake Shore Drive, Bolton

- (c) **Description, Serial Number and/or County Inventory Number** of Item being sold:
1997 2WD New Holland 3930 with cab and broom attachment (WC 97-03)

- (d) Amount: \$5,000

- (e) Value of County Equipment being transferred or sold: \$5,000

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: DPW

DATE: 2/1/11

- (a) Purpose of Request: To authorize \$5.5 million in bonding to include first instance 100% costs for federal-aid and state "Marchiselli" program-aid eligible transportation projects during the 2011 fiscal year

- (b) Details: The anticipated expenditures during FY 2011 for professional engineering services, construction and construction inspection services are approximately \$5.5 million. Attached is a detailed listing of expenditure by project and contribution per Federal (80%), State (15%) and Local Match (5%) share.

- (c) Previous Resolution Number: N/A

Projected Federal-Aid Project Expenditures
 FY 2011
 Department of Public Works

| PIN | Project Name | FY 2011 Engineering Cost | FY 2011 Construction Cost | FY 2011 Construction Inspection Cost | FY 2011 Project Cost | Federal Share (80%) | State Share (15%) | Local Match Share (5%) |
|---------------|--|--------------------------|---------------------------|--------------------------------------|----------------------|---------------------|-------------------|------------------------|
| 1755.27 | Middleton Bridge (CR 10) over Schroon River | \$ 6,000.00 | \$ - | \$ - | \$ 6,000.00 | \$ 4,800.00 | \$ 900.00 | \$ 300.00 |
| 1756.03 | Woolen Mill (CR 14) over Schroon River | \$ - | \$ 591,000.00 | \$ 132,000.00 | \$ 723,000.00 | \$ 578,400.00 | \$ 108,450.00 | \$ 36,150.00 |
| 1757.19 | Harrington Road over Mill Creek | \$ - | \$ 1,349,650.00 | \$ 232,000.00 | \$ 1,581,650.00 | \$ 1,265,320.00 | \$ 237,247.50 | \$ 79,082.50 |
| 1757.28 | Beach Road (CR 51) Reconstruction | \$ 178,000.00 | \$ 1,500,000.00 | \$ 75,000.00 | \$ 1,753,000.00 | \$ 1,402,400.00 | \$ 262,950.00 | \$ 87,650.00 |
| 1757.78 | Alder Brook Road over Trout Brook | \$ - | \$ 335,000.00 | \$ 73,000.00 | \$ 408,000.00 | \$ 326,400.00 | \$ 61,200.00 | \$ 20,400.00 |
| 1759.08 | Hicks Road (CR 52) Reconstruction | \$ 220,000.00 | \$ - | \$ - | \$ 220,000.00 | \$ 176,000.00 | \$ 33,000.00 | \$ 11,000.00 |
| 1759.10 | Lamfear Road (CR 76) over Stony Creek Bridge Repairs | \$ 35,000.00 | \$ 183,000.00 | \$ 32,000.00 | \$ 250,000.00 | \$ 200,000.00 | \$ 37,500.00 | \$ 12,500.00 |
| 1759.11 | Crane Mountain Road over Mill Creek | \$ 220,000.00 | \$ - | \$ - | \$ 220,000.00 | \$ 176,000.00 | \$ 33,000.00 | \$ 11,000.00 |
| 1759.28 | Palisades Road (CR 26) over Brant Lake Inlet | \$ 50,000.00 | \$ 248,000.00 | \$ 44,000.00 | \$ 342,000.00 | \$ 273,600.00 | \$ 51,300.00 | \$ 17,100.00 |
| Totals | | \$ 709,000.00 | \$ 4,206,650.00 | \$ 588,000.00 | \$ 5,503,650.00 | \$ 4,402,920.00 | \$ 825,547.50 | \$ 275,182.50 |



RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: DPW

DATE: 2/1/11

- (a) Is this a Result of a Bid or Request for Proposal? Bid
- (b) Purpose of Contract: To replace the Harrington Road Bridge in Johnsburg
- (c) Name of Contractor: TBD - Bid opening Tuesday, February 8, 2011
- (d) Address of Contractor: TBD
- (e) Contractor's Contact Person and Telephone Number: TBD
- (f) Has or will the Contract be provided, if so, please attach:
- (g) Commencement Date of Contract: TBD
- (h) Termination Date of Contract: Upon completion of work
- (i) Payment Provisions:
 - i) lump sum amount TBD
 - ii) hourly rate amount
 - iii) total amount not to exceed
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (j) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: H272.9550 280 Harrington Road Bridge

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

DEPARTMENT NAME: DPW

DATE: February 1, 2011

(a) Purpose of Request: Amend Resolution 150 of 2010 to Extend Contract with Schoder Rivers Associates

(b) Details: Proposal WC 17-10 provided for the extension of the contract with the bidder for the Periodic Professional Structural Engineering Services. Resolution 150 of 2010 awarded the contract with Schoder Rivers Associates, but only provided a one year contract period. The existing resolution needs to be amended to state that the contract for Professional Structural Engineering Services with Schoder Rivers Associates may be extended annually for up to two years beyond the original date of execution.

(c) Previous Resolution Number: 150 of 2010

Warren County Board of Supervisors

RESOLUTION NO. 150 OF 2010

Resolution introduced by Supervisors Belden, Bentley, Stec, Merlino, Champagne, Pitkin, Loeb, McCoy and Conover

**REJECTING LOWEST BID OF CREIGHTON MANNING ENGINEERING LLP AND
AWARDING BID AND AUTHORIZING AGREEMENT WITH SCHODER RIVERS
ASSOCIATES FOR PERIODIC PROFESSIONAL STRUCTURAL ENGINEERING SERVICES
(WC 17-10) - DEPARTMENT OF PUBLIC WORKS**

WHEREAS, the Purchasing Agent has advertised for sealed bids for Periodic Professional Structural Engineering Services in Connection with the Warren County Department of Public Works (WC 17-10), and

WHEREAS, the Superintendent of the Department of Public Works recommends, that the lowest hourly proposal submitted by Creighton Manning Engineering LLP be rejected and the proposal of Schoder Rivers Associates, be accepted as the lowest responsible bidder upon the grounds that an analysis of total work hours to be performed under the agreement for the professional structural services (which will require a combination of field work and office work) and for travel time from their office to the job site or the Department of Public Works office, as appropriate, shows that when travel time is included as part of the total hours to complete a project Schoder Rivers Associates will be less expensive than Creighton Manning Engineering LLP, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby rejects the proposal submitted by Creighton Manning Engineering LLP for the reasons mentioned above, and be it further

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify Schoder Rivers Associates of the acceptance of its proposal, and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement with Schoder Rivers Associates, for Periodic Professional Structural Engineering Services in Connection with the Warren County Department of Public Works, pursuant to the terms and provisions of

RESOLUTION NO. 150 OF 2010

PAGE 2 OF 2

specifications (WC 17-10) and proposal, for the Periodic Professional Structural Engineering Services for a term commencing upon execution of the agreement and terminating one year from the date of said execution for an amount as outlined in the proposal in a form approved by the County Attorney.

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

DEPARTMENT NAME: DPW

DATE: February 1, 2011

(a) Purpose of Request: Amend Resolution 151 of 2010 to Extend Contract with David F. Barrass, LS

(b) Details: Proposal WC 21-10 provided for the extension of the contract with the bidder for the Professional Surveying Services. Resolution 151 of 2010 awarded the contract with David F. Barass, LS, but only provided a one year contract period. The existing resolution needs to be amended to state that the contract for Professional Surveying Services with David F. Barass, LS, may be extended annually for up to two years beyond the original date of execution.

(c) Previous Resolution Number: 151 of 2010

Warren County Board of Supervisors

RESOLUTION NO. 151 OF 2010

Resolution introduced by Supervisors Belden, Bentley, Stec, Merlino, Champagne, Pitkin, Loeb, McCoy and Conover

**REJECTING LOWEST BID OF CREIGHTON MANNING ENGINEERING LLP AND
AWARDING BID AND AUTHORIZING AGREEMENT WITH DAVID F. BARRASS
LICENSED LAND SURVEYORS FOR PROFESSIONAL SURVEYOR SERVICES
(WC 21-10) - DEPARTMENT OF PUBLIC WORKS**

WHEREAS, the Purchasing Agent has advertised for sealed bids for Professional Surveyor Services (WC 21-10), and

WHEREAS, the Superintendent of the Department of Public Works recommends, that the lowest hourly proposal submitted by Creighton Manning Engineering LLP be rejected and the proposal of David F. Barass, Licensed Land Surveyor, be accepted as the lowest responsible bidder upon the grounds that an analysis of total work hours to be performed under the agreement for the professional surveyor services (which will require a combination of field work and office work) and for travel time from the Surveyor's office to the job site or the Department of Public Works office, as appropriate, shows that when travel time is included as part of the total hours to complete a project David F. Barass, Licensed Land Surveyor will be less expensive than Creighton Manning Engineering LLP, now, therefore, be it

RESOLVED, that the Warren County Board of Supervisors hereby rejects the proposal submitted by Creighton Manning Engineering LLP for the reasons mentioned above, and be it further

RESOLVED, that the Warren County Purchasing Agent be, and hereby is, authorized and directed to notify David F. Barrass Licensed Land Surveyor of the acceptance of its proposal, and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement with David F. Barrass Licensed Land Surveyor, for Professional Surveyor Services, pursuant to the terms and provisions of specifications (WC 21-10) and proposal, for the Professional Surveyor

RESOLUTION NO. 151 OF 2010

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PAGE 2 OF 2

Services for a term commencing upon execution of the agreement and terminating one year from the date of said execution for an amount as outlined in the proposal in a form approved by the County Attorney.

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: DPW

DATE: 2/1/11

- (a) Purpose of Request: To authorize the Chairman of the Board to execute assignment of current and future contracts

- (b) Details: The County often includes provisions for assignment of contracts in various agreements. The assignment provision is often used when one companies reorganize subsidiaries and shift contract performance responsibilities within a family of companies. The contract language, however, is absent from several current contracts. This Resolution would authorize the Chairman to execute assignment of contracts between subsidiaries of one parent company when in the best interest of the County.

- (c) Previous Resolution Number: NA

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: DPW

DATE: 2/1/11

- (a) Is this a Result of a Bid or Request for Proposal? NA
- (b) Purpose of Contract: Memorandum of Understanding between Warren County and NYSDEC relative to paving of Scaroon Manor
- (c) Name of Contractor:
- (d) Address of Contractor:
- (e) Contractor's Contact Person and Telephone Number:
- (f) Has or will the Contract be provided, if so, please attach:
- (g) Commencement Date of Contract: upon execution
- (h) Termination Date of Contract: upon completion
- (i) Payment Provisions:
 - i) lump sum amount : approx \$10,000
 - ii) hourly rate amount
 - iii) total amount not to exceed
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. upon completion
- (j) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: H229 - Scaroon Manor

New York State Department of Environmental Conservation
Division of Operations, Region 5 Warrensburg Sub-Office
232 Golf Course Road, Warrensburg, NY 12885
Phone: (518) 623-1250 • **Fax:** (518) 623-3603
Website: www.dec.ny.gov



January 14, 2011

Jeffrey Tennyson, Superintendent
Warren County DPW
4028 Main Street
Warrensburg, New York 12885

Dear Jeff:

At the Scaroon Manor recreation area, Town of Chester, Warren County, we have completed Phase I – Day Use Development, which includes construction of the bathhouse, pump house, registration booth, picnic pavilion, entrance road, day use parking area, boat docks, swimming beach, and picnic areas.

During the Phase I development, our Department purchased the blacktop from Peckhams, delivered to site and the Warren County Department of Public Works laid down the pavement for our entrance road and parking lot.

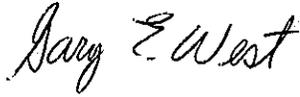
We are now in the process of completing Phase II – Campground Development; constructing sixty universal campsites, three restroom/shower buildings, trailer dump station, caretaker's residence and maintenance garage.

I would request your assistance in helping us pave the three campsite loop roads. At this time we are estimating the amount of pavement we will need delivered to the Scaroon Manor project site. If the Warren County Department of Public Works could help us pave the loop roads, it would be greatly appreciated by DEC.

We plan to open this facility for camping by the third week in June, 2011.

Thank you for considering this request for assistance. If you have any questions, please feel free to contact me at 518-623-1250.

Sincerely,



Gary E. West
COS III

GEW:kk

cc: F. Monroe

PUBLIC WORKS OVERTIME
Thru March 28, 2010

| DPW OVERTIME (ALL DIVISIONS) | | | | | | | | | | |
|-------------------------------------|----------|-------------|-------------|-----------|-----------|-----------|-----------|-----------|-------------|--|
| Period Ending | 01/03/10 | 1/17/2010 | 1/31/2010 | 2/14/2010 | 2/28/2010 | 3/14/2010 | 3/28/2010 | 4/12/2010 | TOTAL | |
| 2005 (1/9/05) | 2348 | 2128 | 691 | 1821 | 1840 | 1246 | 300 | 42 | 10416 | |
| 2006 (1/8/06) | 1498 | 2419 | 1114 | 858 | 1245 | 401 | 116 | 123 | 7774 | |
| 2007 (1/7/07) | 532 | 2064 | 1774 | 1871 | 1496 | 1483 | 590 | 1097 | 10907 | |
| 2008 (1/5/08) | 831 | 1180 | 2168 | 2655 | 2088 | 1170 | 629 | 159 | 10880 | |
| 2009 (1/4/09) | 131 | 1887 | 1136 | 70 | 1241 | 631 | 45 | 56 | 5197 | |
| 2010 (1/3/2010) | 617 | 275 | 777 | 168 | 1294 | 61 | 28 | 56 | 3276 | |
| 2011 (1/2/2011) | 6 | 1353 | 1122 | | | | | | 2481 | |
| 6 year ave. (2005-2010) | 993 | 1659 | 1277 | 1241 | 1534 | 832 | 285 | 256 | 8075 | |
| Ave minus high/low | 870 | 1815 | 1200 | 1180 | 1469 | 862 | 263 | 99 | 7756 | |

REQUEST FOR TRANSFER OF FUNDS

TO: JOAN SADY, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM: PUBLIC WORKS

Name of Department

SIGNED: _____ DATE: 1/25/2011

| <u>FROM CODE</u> | <u>TITLE</u> | <u>TO CODE</u> | <u>TITLE</u> | <u>AMOUNT</u> |
|------------------|--|----------------|--|---------------|
| D.5110 110 | County Road, Maintenance of Roads, Salaries, Regular | D.5110 130 | County Road, Maintenance of Roads, Salaries, Part Time | \$ 11,000.00 |
| D.5142 110 | County Road, Snow Removal - County Salaries, Regular | D.5142 130 | County Road, Snow Removal - County Salaries, Part Time | \$1,735.00 |

Please state reason for transfers requested:

To adjust budget salary accounts to reflect the part time status of new temporary employee.
See Resolution 846 Of 2010

CONTINGENT FUND TRANSFER REQUESTS

| <u>FROM CODE</u> | <u>TITLE</u> | <u>TO CODE</u> | <u>TITLE</u> | <u>AMOUNT</u> |
|------------------|--------------|----------------|--------------|---------------|
|------------------|--------------|----------------|--------------|---------------|

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

REQUEST FOR TRANSFER OF FUNDS

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TO: JOAN SADY, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM: PUBLIC WORKS

Name of Department

SIGNED: _____ DATE: 1/31/2011

| <u>FROM CODE</u> | <u>TITLE</u> | <u>TO CODE</u> | <u>TITLE</u> | <u>AMOUNT</u> |
|------------------|---------------------|----------------|---------------------|---------------|
| D5142 470 | Snow & Ice Contract | D5142 120 | Snow & Ice Overtime | \$15,525 |

Please state reason for transfers requested:

Change in contract with Town of Lake George Beach Rd, Bloody Pond, Westbrook, Fort George

CONTINGENT FUND TRANSFER REQUESTS

| <u>FROM CODE</u> | <u>TITLE</u> | <u>TO CODE</u> | <u>TITLE</u> | <u>AMOUNT</u> |
|------------------|--------------|----------------|--------------|---------------|
|------------------|--------------|----------------|--------------|---------------|

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

REQUEST FOR TRANSFER OF FUNDS

TO: JOAN SADY, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM: PUBLIC WORKS

Name of Department

SIGNED: _____ DATE: 1/31/2011

| <u>FROM CODE</u> | <u>TITLE</u> | <u>TO CODE</u> | <u>TITLE</u> | <u>AMOUNT</u> |
|------------------|--|----------------|---|---------------|
| D.5110 470 | County Roads, Maintenance of Roads Contracts | H284 9550 280 | Gaslight Village Purchase Capital Projects Projects | \$ 2,382.00 |
| D.5110 470 | County Roads, Maintenance of Roads Contracts | H283 9550 280 | Purchase of DPW Equipment Capital Projects Projects | \$ 2,236.00 |

Please state reason for transfers requested:

To remove under budget situations caused by fees attributed to bonding of these projects.

CONTINGENT FUND TRANSFER REQUESTS

| <u>FROM CODE</u> | <u>TITLE</u> | <u>TO CODE</u> | <u>TITLE</u> | <u>AMOUNT</u> |
|------------------|--------------|----------------|--------------|---------------|
|------------------|--------------|----------------|--------------|---------------|

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

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U.S. DEPARTMENT OF HOMELAND SECURITY
FEDERAL EMERGENCY MANAGEMENT AGENCY

PROJECT WORKSHEET

PAPERWORK BURDEN DISCLOSURE NOTICE

Public reporting burden for this form is estimated to average 90 minutes per response. Burden means the time, effort and financial resources expended by persons to generate, maintain, disclose, or to provide information to us. You may send comments regarding the burden estimate or any aspect of the collection, including suggestions for reducing the burden to: Information Collections Management, U.S. Department of Homeland Security, Federal Emergency Management Agency, 800 C Street, SW, Washington, DC 20472, Paperwork Reduction Project (OMB Control Number 1680-0017). You are not required to respond to this collection of information unless a valid OMB number appears in the upper right corner of this form. NOTE: Do not send your completed questionnaire to this address.

| | | | | | |
|--|------------|------------|--------------|-----------------------|-------------|
| DECLARATION NO. | PW REF NO. | DATE | FIPS NO. | CATEGORY | EMMIE NO. |
| FEMA 1899 DR NY | WC001SU | 09/01/10 ✓ | 113-99113-00 | C ✓ | |
| APPLICANT | | | | WORK COMPLETED AS OF: | |
| Warren County DPW | | | | DATE: | PERCENT: |
| | | | | 08/04/10 | 99% |
| DAMAGED FACILITY | | | | COUNTY | |
| Eroded Road Shoulders and Washouts | | | | Warren | |
| LOCATION | | | | LATITUDE | LONGITUDE |
| County Road 10 (Schroon River Road), County Road 11 (Valley Woods Road), North Bolton Road, and County Road 26 (Palsades Road) | | | | 43.55178 | -73.74947 ✓ |

Was this site previously damaged? Yes No Unsure

DAMAGE DESCRIPTION AND DIMENSIONS:

Heavy rainfall in Warren County during the incident period 3/13/10 - 3/31/10 resulted in fast moving flood water that eroded portions of County Road 11 (Schroon River Road), County Road 11 (Valley Woods Road), North Bolton Road, and County Road 26 (Palsades Road).

Site #1: Schroon River Road GPS 43.55178, -73.74947

- 1) Eroded and displaced item 4 gravel road shoulder: 20 Ft. Long x 5 Ft. Wide x 3.38 Ft. Thick / 27 = 12.5 CY x 1.6 = 20 Ton
- 2) Eroded and displaced Crusher Run gravel road shoulder: 65 Ft. Long x 5 Ft. Wide x 1.04 Ft. Thick / 27 = 12.5 CY x 1.6 = 20 Ton
- 3) Eroded and displaced item 4 gravel road shoulder: 55 Ft. Long x 6 Ft. Wide x 2.81 Ft. Thick / 27 = 34.4 CY x 1.6 = 55 Ton
- 4) Eroded and displaced Crusher Run gravel road shoulder: 57 Ft. Long x 4 Ft. Wide x 3.55 Ft. Thick / 27 = 30 CY x 1.6 = 48 Ton
- 5) Damaged and destroyed Concrete Cable Anchor Unit: 8 EA.
- 6) Eroded and displaced 4 IN. Thick Bituminous Concrete road surface: 22 Ft. Long x 3 Ft. Wide / 9 = 7.3 SY
(Site #2 Continued on DDD-SOW Continuation Sheet)

SCOPE OF WORK:

Fund at 76%

WORK COMPLETED-FLOOD:

The applicant used 266.5 hours of force account labor, 260 hours of force account equipment, and materials to complete the following: ✓

Site #1: Schroon River Road GPS 43.55178, -73.74947

- 1) Replace and compact item 4 gravel road shoulder: 20 Ton
- 2) Replace and compact Crusher Run gravel road shoulder: 20 Ton
- 3) Replace and compact item 4 gravel road shoulder: 55 Ton
- 4) Replace and compact Crusher Run gravel road shoulder: 48 Ton
- 5) Replace Concrete Cable Anchor Unit: 8 EA.

WORK TO BE COMPLETED:

- 6) Replace and compact 4 IN. Thick Bituminous Concrete road surface: 7.3 SY x 4 In. = 29.2 SY/IN
(Site #2 Continued on DDD-SOW Continuation Sheet)

PROJECT COST

| ITEM | CODE | NARRATIVE | QUANTITY | UNIT | UNIT PRICE | COST |
|--|------|--|----------|------|--------------|--------------|
| 1 | 0000 | WORK COMPLETED-FLOOD | | | | \$ - |
| 2 | 9007 | FORCE ACCOUNT LABOR | 1 | LS | \$ 7,497.95 | \$ 7,497.95 |
| 3 | 9008 | FORCE ACCOUNT EQUIPMENT | 1 | LS | \$ 11,803.50 | \$ 11,803.50 |
| 4 | 9009 | MATERIALS | 1 | LS | \$ 7,666.04 | \$ 7,666.04 |
| 5 | 0000 | WORK TO BE COMPLETED | | | | \$ - |
| 6 | 9999 | BITUMINOUS CONCRETE (RSMEANS 32121.613.0480) | 29.20 | SY | \$ 19.35 | \$ 565.02 |
| 7 | 9999 | BITUMINOUS CONCRETE (RSMEANS 32121.613.0480) | 195.6 | SY | \$ 19.35 | \$ 3,784.86 |
| 8 | 9999 | BITUMINOUS CONCRETE (RSMEANS 32121.613.0480) | 180.00 | SY | \$ 19.35 | \$ 3,483.00 |
| 9 | 9999 | HAULING (RSMEANS 31232.320.1704) | 44.90 | CY | \$ 21.50 | \$ 965.35 |
| 10 | 9901 | DIRECT ADMINISTRATIVE COSTS (SUBGRANTEE) | 1 | LS | \$ 576.00 | \$ 576.00 |
| | | | | | | \$ - |
| SUBTOTAL FROM COST CONTINUATION PAGE(S) | | | | | | \$ - |
| TOTAL PROJECT COST | | | | | | \$ 36,341.72 |

| | |
|-----------------------------------|-------------------------------------|
| PREPARED BY: Scott Usedom | TITLE: Project Specialist |
| FEMA PAC CREW LEADER: Carol Brain | STATE PAC CREW LEADER: John Debboll |
| APPLICANT: Tod Boadnell | DATE: |
| | PHONE: 618-824-6665 |

U.S. DEPARTMENT OF HOMELAND SECURITY
FEDERAL EMERGENCY MANAGEMENT AGENCY

PROJECT WORKSHEET

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| | | | | | |
|--|-------------------|-------------|-----------------|------------------------------|------------------|
| DECLARATION NO. | PW REF NO. | DATE | FIPS NO. | CATEGORY | EMMIE NO. |
| FEMA 1899 DR NY | WC002SU | 09/01/10 | 113-99113-00 | C | |
| APPLICANT | | | | WORK COMPLETED AS OF: | |
| Warren County DPW | | | | DATE: | PERCENT: |
| | | | | 08/04/10 | 99% |
| DAMAGED FACILITY | | | | COUNTY | |
| Eroded Gravel Road Shoulders | | | | Warren | |
| LOCATION | | | | LATITUDE | LONGITUDE |
| County Road 2, County Road 76, and County Road 4 | | | | 43.47943 | -73.82918 |

Was this site previously damaged? Yes No Unsure

DAMAGE DESCRIPTION AND DIMENSIONS:

Heavy rainfall in Warren County during the incident period 3/13/10 - 3/31/10 resulted in fast moving flood water that eroded portions of County Road 2 (Stony Creek Road), County Road CR-76 (Dartmouth Road), and CR-4 (Athol Road). The damages are as follows:

- Site #1: CR-2 / Stony Creek Road** GPS 43.47943, -73.82918
 1) Eroded and displaced Item 4 gravel road shoulder: 30 Ft. Long x 5 Ft. Wide x 5.40 Ft. Thick / 27 = 30 CY x 1.6 = 48 Ton
 2) Eroded and displaced Crusher Run gravel road shoulder: 44 Ft. Long x 5 Ft. Wide x 1.61 Ft. Thick / 27 = 13.13 CY x 1.6 = 21 Ton
- Site #2: CR-76 / Dartmouth Road** GPS 43.44684, -73.93521
 1) Eroded and displaced Shoulder Stone gravel road shoulder: 30 Ft. Long x 5 Ft. Wide x 2.03 Ft. Thick / 27 = 11.25 CY x 1.6 = 18 Ton
 2) Eroded and displaced Item 4 gravel road shoulder: 35 Ft. Long x 5 Ft. Wide x 4.63 Ft. Thick / 27 = 30 CY x 1.6 = 48 Ton
- Site #3: CR-4 / Athol Road** GPS 43.49446, -73.84966
 1) Eroded and displaced Crusher Run gravel road shoulder: 44 Ft. Long x 5 Ft. Wide x 1.61 Ft. Thick / 27 = 13.13 CY x 1.6 = 21 Ton
 (Site #3 Continued on DDD-SOW Continuation Sheet)

SCOPE OF WORK:

Fund at 75%

WORK COMPLETED-FLOOD:

The applicant used 34.5 hours of force account labor, 34.5 hours of force account equipment, and materials to complete the following repairs:

- Site #1: CR 2 / Stony Creek Road** GPS 43.47943, -73.82918
 1) Replace and compact Item 4 gravel road shoulder: 48 Ton
 2) Replace and compact Crusher Run gravel road shoulder: 21 Ton
- Site #2: CR-76 / Dartmouth Road** GPS 43.44684, -73.93521
 1) Replace and compact Shoulder Stone gravel road shoulder: 18 Ton
 2) Replace and compact Item 4 gravel road shoulder: 48 Ton
- Site #3: CR-4 / Athol Road** GPS 43.49446, -73.84966
 1) Replace and compact Crusher Run gravel road shoulder: 21 Ton
 (Site #3 Continued on DDD-SOW Continuation Sheet)

PROJECT COST

| ITEM | CODE | NARRATIVE | QUANTITY | UNIT | UNIT PRICE | COST |
|--|------|--|----------|------|-------------|-------------|
| 1 | 0000 | WORK COMPLETED-FLOOD | | | | \$ - |
| 2 | 9007 | FORCE ACCOUNT LABOR | 1 | LS | \$ 936.92 | \$ 936.92 |
| 3 | 9008 | FORCE ACCOUNT EQUIPMENT | 1 | LS | \$ 1,411.00 | \$ 1,411.00 |
| 4 | 9009 | MATERIALS | 1 | LS | \$ 1,539.20 | \$ 1,539.20 |
| 5 | 9901 | DIRECT ADMINISTRATIVE COSTS (SUBGRANTEE) | 1 | LS | \$ 141.00 | \$ 141.00 |
| | | | | | | \$ - |
| | | | | | | \$ - |
| | | | | | | \$ - |
| | | | | | | \$ - |
| | | | | | | \$ - |
| | | | | | | \$ - |
| | | | | | | \$ - |
| SUBTOTAL FROM COST CONTINUATION PAGE(S) | | | | | | \$ - |
| TOTAL PROJECT COST | | | | | | \$ 4,028.12 |

| | |
|--|--|
| PREPARED BY: Scott Usedom | TITLE: Project Specialist |
| FEMA PAC CREW LEADER: Carol Brain | STATE PAC CREW LEADER: John Debboll |
| APPLICANT: Tod Boadnell | DATE: |
| | PHONE: 518-824-8855 |

U.S. DEPARTMENT OF HOMELAND SECURITY
FEDERAL EMERGENCY MANAGEMENT AGENCY

PROJECT WORKSHEET

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|--|------------|----------|--------------|-----------------------|-----------|
| DECLARATION NO. | PW REF NO. | DATE | FIPS NO. | CATEGORY | EMMIE NO. |
| FEMA 1899 DR NY | WC003SU ✓ | 09/01/10 | 113-99113-00 | C | |
| APPLICANT | | | | WORK COMPLETED AS OF: | |
| Warren County DPW | | | | DATE: | PERCENT: |
| | | | | 08/04/10 | 99% |
| DAMAGED FACILITY | | | | COUNTY | |
| Eroded Road Shoulders | | | | Warren | |
| LOCATION | | | | LATITUDE | LONGITUDE |
| County Road 72 / County Road 57 / County Road 75 | | | | 43.55148 | -74.00291 |

Was this site previously damaged? Yes No Unsure

DAMAGE DESCRIPTION AND DIMENSIONS:

Heavy rainfall in Warren County during the incident period 3/13/10 - 3/31/10 resulted in fast moving flood water that eroded portions of County Road 72 (Garnet Lake Road), County Road 57 (South Johnsbury Road), and County Road 75 (Ben Culver Road).

Site #1: CR 72 / Garnet Lake Road GPS 43.55148, -74.00291

- 1) Eroded and displaced Item 4 gravel road shoulder: 55 Ft. Long x 4 Ft. Wide x 7.36 Ft. Thick / 27 = 60 CY x 1.6 Ton = 96 Ton
- 2) Eroded and displaced Crusher Run gravel road shoulder: 132 Ft. Long x 6 Ft. Wide x 0.90 Ft. Thick / 27 = 26.3 x 1.6 = 42 Ton

Site #2: CR 57 / South Johnsbury Road GPS 43.55098, -73.92987

- 1) Eroded and displaced Shoulder Stone gravel road shoulder: 45 Ft. Long x 4 Ft. Wide x 3.38 Ft. Thick / 27 = 22.5 CY x 1.6 = 36 Ton
- 2) Eroded and displaced Item 4 gravel road shoulder: 56 Ft. Long x 4 Ft. Wide x 3.62 Ft. Thick / 27 = 30 CY x 1.6 Ton = 48 Ton

Site #3: CR 75 Ben Culver Road GPS 43.69083, -73.82800

- 1) Eroded and displaced Shoulder Stone gravel road shoulder: 28 Ft. Long x 3 Ft. Wide x 4.21 Ft. Thick / 27 = 13.1 CY x 1.6 = 21 Ton
- 2) Eroded and displaced Crusher Run gravel road shoulder: 22 Ft. Long x 4 Ft. Wide x 3.47 Ft. Thick / 27 = 11.3 x 1.6 = 18 Ton

SCOPE OF WORK:

Fund at 75%

WORK COMPLETED-FLOOD:

The applicant used 74 hours of force account labor, 57.50 hours of force account equipment, and materials to complete the following repairs:

Site #1: CR 72 / Garnet Lake Road GPS 43.55148, -74.00291

- 1) Replace and compact Item 4 gravel road shoulder: 96 Ton
- 2) Replace and compact Crusher Run gravel road shoulder: 42 Ton

Site #2: CR 57 / South Johnsbury Road GPS 43.55098, -73.92987

- 1) Replace and compact Shoulder Stone gravel road shoulder: 36 Ton
- 2) Replace and compact Item 4 gravel road shoulder: 48 Ton

Site #3: CR 75 Ben Culver Road GPS 43.69083, -73.82800

- 1) Replace and compact Shoulder Stone gravel road shoulder: 21 Ton
- 2) Replace and compact Crusher Run gravel road shoulder: 18 Ton

PROJECT COST

| ITEM | CODE | NARRATIVE | QUANTITY | UNIT | UNIT PRICE | COST |
|--|------|--|----------|------|-------------|-------------|
| | | WORK COMPLETED-FLOOD | | | | |
| 1 | 0000 | | | | | \$ - |
| 2 | 9007 | FORCE ACCOUNT LABOR | 1 | LS | \$ 2,117.63 | \$ 2,117.63 |
| 3 | 9008 | FORCE ACCOUNT EQUIPMENT | 1 | LS | \$ 2,656.50 | \$ 2,656.50 |
| 4 | 9009 | MATERIALS | 1 | LS | \$ 2,308.95 | \$ 2,308.95 |
| 5 | 9901 | DIRECT ADMINISTRATIVE COSTS (SUBGRANTEE) | 1 | LS | \$ 284.00 | \$ 284.00 |
| | | | | | | \$ - |
| | | | | | | \$ - |
| | | | | | | \$ - |
| | | | | | | \$ - |
| | | | | | | \$ - |
| | | | | | | \$ - |
| SUBTOTAL FROM COST CONTINUATION PAGE(S) | | | | | | \$ - |
| TOTAL PROJECT COST | | | | | | \$ 7,367.08 |

| | |
|-----------------------------------|-------------------------------------|
| PREPARED BY: Scott Usedom | TITLE: Project Specialist |
| FEMA PAC CREW LEADER: Carol Brain | STATE PAC CREW LEADER: John Debboli |
| APPLICANT: Tod Boardnell | DATE: _____ PHONE: 518-824-8855 |

U.S. DEPARTMENT OF HOMELAND SECURITY
FEDERAL EMERGENCY MANAGEMENT AGENCY

PROJECT WORKSHEET

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| | | | | | | |
|---------------------|--|------------|----------|--------------|-----------------------|-----------|
| DECLARATION NO. | | PW REF NO. | DATE | FIPS NO. | CATEGORY | EMMIE NO. |
| FEMA 1899 DR NY | | WC0040H | 09/01/10 | 113-99113-00 | C | |
| APPLICANT | | | | | WORK COMPLETED AS OF: | |
| Warren County DPW | | | | | DATE: | PERCENT: |
| | | | | | 08/04/10 | 99% |
| DAMAGED FACILITY | | | | | COUNTY | |
| Road Side Shoulders | | | | | Warren | |
| LOCATION | | | | | LATITUDE | LONGITUDE |
| County Road (CR) 34 | | | | | 43.33022 | -73.66199 |

Was this site previously damaged? Yes No Unsure

DAMAGE DESCRIPTION AND DIMENSIONS:

Torrential rains and severe storms during the period of March 13 through March 31, 2010 caused major disruption in Warren County. This included washing out and loss of road shoulder material over a substantial section of County Road # 34. The 5 foot wide road shoulder material on each side of the road was washed out to a depth of a half foot over a distance of 290 feet. This resulted in the loss of 290 FT long x 10 FT wide x 0.6 FT thick/27 or 53.70 CY of roadside shoulder material. 53.70 CY x 1.6 tons/CY = 85.92 tons of material ✓

SCOPE OF WORK:

Fund at 75%

Work Completed:

Force account labor, equipment and stock piled material were used to replace the washed away shoulder material. The road side shoulders were brought back to their pre disaster condition through the use of force account street sweepers, wheel and skid-steer loaders and dump trucks. The dump trucks delivered a total of 86 tons of item # 4 and shoulder stone from the applicants stock piled materials at 4028 Main Street, Warrensburg, NY. 86 tons of shoulder material divided by 1.6 tons per cubic yard equals 53.75 CY delivered versus the calculated 53.70 CY.

General Notes:

Note # 1; Direct Administrative costs were derived from the FEMA approved guidelines

.....continued on DDD-SOW CONTINUATION sheet

PROJECT COST

| ITEM | CODE | NARRATIVE | QUANTITY | UNIT | UNIT PRICE | COST |
|--|------|---|----------|------|-------------|-------------|
| 1 | 0000 | Work Completed: | 1.00 | LS | \$ - | \$ - |
| 2 | 9007 | Force Account Labor | 1 | LS | \$ 1,412.29 | \$ 1,412.29 |
| 3 | 9008 | Force Account Equipment | 1.00 | LS | \$ 1,059.00 | \$ 1,059.00 |
| 4 | 9009 | Force Account Material | 1.00 | LS | \$ 722.00 | \$ 722.00 |
| 5 | 9901 | Direct Administrative Costs (Sub Grantee) | 1.00 | LS | \$ 141.00 | \$ 141.00 |
| | | | | | \$ - | \$ - |
| | | | | | \$ - | \$ - |
| | | | | | \$ - | \$ - |
| | | | | | \$ - | \$ - |
| | | | | | \$ - | \$ - |
| SUBTOTAL FROM COST CONTINUATION PAGE(S) | | | | | | \$ - |
| TOTAL PROJECT COST | | | | | | \$ 3,334.29 |

| | |
|-----------------------------------|-------------------------------------|
| PREPARED BY: olaf Hansen | TITLE: Project Specialist |
| FEMA PAC CREW LEADER: Carol Brain | STATE PAC CREW LEADER: John Dabboll |
| APPLICANT: Tod Boadnell | DATE: PHONE: 516 - 824 - 6665 |

REFERRALS - FEBRUARY 2011

DPW:

- 1) Mr. Dusek to determine whether a prior resolution authorizing the Village of Lake George to place parking meters in the County-owned Beach Road parking lot and collect parking fees can be rescinded. (12.02.10)
- 2) Referral from Gaslight Village Ad Hoc Committee - Mr. Belden requested discussion on the issue of obtaining materials quote for construction of a post and rail fence on the south side of West Brook Road to prevent cars from parking too close to West Brook, which will eliminate the threat of gas, oil, etc. leaking into the brook. (01.06.11)