

**WARREN COUNTY DPW COMMITTEE MEETING**

**Tuesday, March 29, 2011  
9:30 am**

**AGENDA**

- CALL TO ORDER..... Chairman Dan Belden**
- APPROVAL OF MINUTES..... Chairman Dan Belden**
- NEW BUSINESS..... Chairman Dan Belden**

**Page #**

- **Budget Performance Review.....Jeff Tennyson**
- 1 **DPW Overtime Review (All Divisions)..... Jeff Tennyson**
- 2 **New Road and Bridge Grants.....Jeff Tennyson**
- 4 **(R) New Grant – Replacement of Crane Mt Rd Bridge.....Kevin Hajos**
- 9 **(R) Est. Capital Project - Replacement of Crane Mt Rd Bridge..... Kevin Hajos**
- 10 **(R) New Contract – Crane Mt Rd Bridge Design Consultant (CME) ... Kevin Hajos**
- 12 **(R) New Grant – Reconstruction of Hicks Rd.....Kevin Hajos**
- 17 **(R) Est. Capital Project – Reconstruction of Hicks Rd..... Kevin Hajos**
- 18 **(R) New Contract – Hicks Rd Design Consultant (GPI) ..... Kevin Hajos**
- 20 **(R) New Grant – Element Rehabilitation Lanfear Rd Bridge.....Kevin Hajos**
- 25 **(R) Est. Capital Project – Rehab Lanfear Rd Bridge.....Kevin Hajos**
- 26 **(R) New Contract – Lanfear Rd Bridge Design Consultant (CPA) ..... Kevin Hajos**
- 28 **(R) New Grant – Element Rehabilitation Brant Lake Inlet Bridge..... Kevin Hajos**
- 33 **(R) Est. Capital Project – Rehab Brant Lake Inlet Bridge.....Kevin Hajos**
- 34 **(R) New Contract – Brant Lake Inlet Design Consultant (Foit-Albert). Kevin Hajos**
- 36 **DEC Beach Road Snow and Ice Removal/Road Maintenance..... Jeff Tennyson**
- **Operational Review – Intermunicipal Agreements..... Jeff Tennyson**
- 37 **(R) Establishing Paving Rates for Services to Other Gov'ts.....Jeff Tennyson**

**Transfers**

- 38 From Fund Balance to various Road Projects..... Jeff Tennyson**

**Items of Interest: ..... Jeff Tennyson**

- **Rabies Clinic – May 21<sup>st</sup> & Oct 8<sup>th</sup> at Warrensburg New Shop**
- **New Municipal Center Sign (Photo)**
- **MS4 Inspection – Satisfactory (page 39)**

- OLD BUSINESS..... Chairman Dan Belden**
- REFERRALS..... Chairman Dan Belden**
- PRIVILEGE OF THE FLOOR..... Chairman Dan Belden**
- ADJOURNMENT..... Chairman Dan Belden**

**PUBLIC WORKS OVERTIME**  
**Thru March 28, 2010**

<b>DPW OVERTIME (ALL DIVISIONS)</b>										
Period Ending	01/03/10	1/17/2010	1/31/2010	2/14/2010	2/28/2010	3/14/2010	3/28/2010	4/12/2010	TOTAL	
2005 (1/9/05)	2348	2128	691	1821	1840	1246	300	42	10416	
2006 (1/8/06)	1498	2419	1114	858	1245	401	116	123	7774	
2007 (1/7/07)	532	2064	1774	1871	1496	1483	590	1097	10907	
2008 (1/5/08)	831	1180	2168	2655	2088	1170	629	159	10880	
2009 (1/4/09)	131	1887	1136	70	1241	631	45	56	5197	
2010 (1/3/2010)	617	275	777	168	1294	61	28	56	3276	
<b>2011 (1/2/2011)</b>	<b>6</b>	<b>1353</b>	<b>1122</b>	<b>1200</b>	<b>1037</b>	<b>1118</b>	<b>341</b>		<b>6177</b>	
6 year ave. (2005-2010)	993	1659	1277	1241	1534	832	285	256	8075	
Ave minus high/low	870	1815	1200	1180	1469	862	263	99	7756	

Project	Total Grant	Local Match Projection		
		2011	2012	2013
Hicks Road (CR52) Reconstruction	\$ 2,868,000.00	\$ 24,000.00	\$ 65,000.00	\$ 62,000.00
Crane Mountain Road Bridge	\$ 1,628,000.00	\$ 15,000.00	\$ 40,000.00	\$ 32,000.00
Lanfear Road Bridge (CR 76)	\$ 238,000.00	\$ 5,000.00	\$ 8,000.00	\$ -
Palisades Road (CR 26) Brant Lake Inlet Bridge	\$ 326,000.00	\$ 8,000.00	\$ 9,000.00	\$ -
	<b>\$ 5,060,000.00</b>	<b>\$ 52,000.00</b>	<b>\$ 122,000.00</b>	<b>\$ 94,000.00</b>

<b>PIN</b>	<b>Project Name</b>	<b>Total Project Cost</b>
1753.80	Corinth Road / Main Street / Broad Street Reconstruction	\$ 22,000,000.00
1755.27	Middleton Bridge (CR 10) over Schroon River	\$ 3,050,000.00
1756.03	Milton Street (Woolen Mill) Bridge over Schroon River	\$ 3,800,000.00
1757.19	Harrington Road Bridge over Mill Creek	\$ 1,815,000.00
1757.28	Beach Road (CR 51) Reconstruction	\$ 6,000,000.00
1757.78	Alder Brook Road over Trout Brook	\$ 2,000,000.00
		<b>\$ 38,665,000.00</b>

# **RESOLUTION REQUEST FORM NO. 5**

4

## ***Request to Apply for a Grant Application and Grant Agreement***

**DEPARTMENT NAME: DPW**

**DATE: 3-29-11**

- (a) Purpose of Grant: NYSDOT Grant for Crane Mountain Road over Mill Creek Capital Project
- (b) Name of Grantor: NYSDOT
- (c) Address of Contractor: 328 State St, Schenectady, NY 12305
- (d) Grantor's Contact Person and Telephone Number: Karen Williams, 388-0438
- (e) Has or Will the Grant Application or Grant Agreement be provided, if so, Please Attach? Yes, Grant Agreement attached
- (f) Effective Date of Grant: May 2011
- (g) Termination Date of Grant: Until Complete
- (h) Total Dollar Amount Involved (not to exceed): \$254,000
- (i) Deadline to Submit Grant Application and/or Grant Agreement: NA
- (j) Is a Budget amendment required? No If yes, also complete and submit Form No. 7.
- (k) Are the funds to go into a Capital Project or Capital Reserve Project? Yes If yes, also complete and submit Form No. 8 or Form No. 9, as applicable.
- (i) Is a Local Share Required? Yes If Yes, Where are the Funds? List Budget Code (with title), Object Code (with title), and Amount **OR** Capital Project **OR** Capital Reserve Project Number and Title and Amount: County Roads Undesignated Funds Balance Transfer to Capital Projects

**NYS DOT/Local Agreement - Schedule A for PIN 1759.11**

⑤

**OSC Municipal Contract #:** \_\_\_\_\_ **Contract Start Date:** \_\_\_\_/\_\_\_\_/\_\_\_\_ (mm/dd/yyyy) **Contract End Date:** 3/24/2021 (mm/dd/yyyy)  
 Check, if date changed from the last Schedule A

**Purpose:**  Original Standard Agreement  Supplemental Schedule A No.

**Agreement Type:**  Locally Administered Municipality/Sponsor (Contract Payee): Warren County  
 Other Municipality/Sponsor (if applicable): \_\_\_\_\_

State Administered *List participating Municipality(ies) and the % of cost share for each and indicate by checkbox which Municipality this Schedule A applies.*

Municipality: \_\_\_\_\_ % of Cost share  
 Municipality: \_\_\_\_\_ % of Cost share  
 Municipality: \_\_\_\_\_ % of Cost share

**Authorized Project Phase(s) to which this Schedule applies:**  PE/Design  ROW Incidentals  
 ROW Acquisition  Construction/CI/CS

**Work Type:** BR REPLACE **County** (If different from Municipality): \_\_\_\_\_

**Project Description**  (Check, if changed from last Schedule A): BIN 3305330, Crane Mountain Road (TR32) over Mill  
**Additional Project Description (if required):** Creek  
**Marchiselli Eligible**  Yes  No

**Approved Marchiselli Allocations in Legislature's Comprehensive List FOR ALL PHASES** *To compute Total Costs in the last row, right click in each field and select "Update Field"*

Check box to indicate change from last Schedule A	State Fiscal Year(s)	Project Phase			TOTAL
		PE/Design	ROW (RI & RA)	Construction/CI/CS	
<input type="checkbox"/>	Cumulative total for all prior SFYs	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
<input type="checkbox"/>	Current SFY	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
<b>Authorized Allocations to Date:</b>		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

**A. Summary of allocated MARCHISELLI Program Costs FOR ALL PHASES** *For each PIN/Fiscal Share below, show current costs on the rows indicated as "Current". Show the old costs from the previous Schedule A on the row indicated as "Old". To compute Total Current Costs in the last row, right click in each field and select "Update Field"*

PIN Fiscal Share	"Current" or "Old" entry indicator	Federal Funding Program	Total Costs	FEDERAL Participating Share and Percentage	STATE MARCHISELLI Match	LOCAL Matching Share	LOCAL DEPOSIT AMOUNT (Required only if State Administered)
	Current		\$	\$	\$	\$	\$
	Old		\$	\$	\$	\$	\$
	Current		\$	\$	\$	\$	\$
	Old		\$	\$	\$	\$	\$
	Current		\$	\$	\$	\$	\$
	Old		\$	\$	\$	\$	\$
	Current		\$	\$	\$	\$	\$
	Old		\$	\$	\$	\$	\$
	Current		\$	\$	\$	\$	\$
	Old		\$	\$	\$	\$	\$
<b>TOTAL CURRENT COSTS:</b>			\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

6

**B. Summary of Other (including Non-allocated MARCHISELLI) Participating Costs FOR ALL PHASES** For each PIN/Fiscal Share, show current costs on the rows indicated as "Current." Show the old costs from the previous Schedule A on the row indicated as "Old." To compute Total Current Costs in last row, right click in each field and select "Update Field"

Other PIN Fiscal Shares	'Current' or 'Old' entry indicator	Funding Source	TOTAL	Other FEDERAL	Other STATE	Other LOCAL
1759.11.121	Current	HBRRP	\$242,000.00	\$193,600.00	\$0.00	\$48,400.00
	Old		\$0.00	\$0.00	\$0.00	\$0.00
1759.11.221	Current	HBRRP	\$12,000.00	\$9,600.00	\$0.00	\$2,400.00
	Old		\$0.00	\$0.00	\$0.00	\$0.00
	Current		\$	\$	\$	\$
	Old		\$	\$	\$	\$
	Current		\$	\$	\$	\$
	Old		\$	\$	\$	\$
	Current		\$	\$	\$	\$
	Old		\$	\$	\$	\$
	Current		\$	\$	\$	\$
	Old		\$	\$	\$	\$
	Current		\$	\$	\$	\$
	Old		\$	\$	\$	\$
<b>TOTAL CURRENT COSTS</b>			<b>\$254,000.00</b>	<b>\$203,200.00</b>	<b>\$ 0.00</b>	<b>\$50,800.00</b>

<b>C. Total Local Deposit(s) Required for State Administered Projects</b>	\$0.00
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**D. Total Project Costs** To compute Total Costs in the last column, right click in the field and select "Update Field"

Total FEDERAL Cost	Total STATE MARCHISELLI Cost	Total Other STATE Cost	Total LOCAL Cost	Total Costs (all sources)
\$203,200.00	\$0.00	\$0.00	\$50,800.00	\$254,000.00

<b>E. Point of Contact for Questions Regarding this Schedule A (Must be completed)</b>	Name: <u>Pattie Auspelmyer</u> Phone No: <u>518-388-0421</u>
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See Agreement (or Supplemental Agreement Cover) for required contract signatures.



SAMPLE RESOLUTION BY MUNICIPALITY

(Locally Administered Project)

RESOLUTION NUMBER: \_\_\_\_\_

8

**Authorizing the implementation, and funding in the first instance 100% of the federal-aid and State "Marchiselli" Program-aid eligible costs, of a transportation federal-aid project, and appropriating funds therefore.**

WHEREAS, a Project for the Repair of BIN 3305330, Crane Mountain (TR32) over Mill Creek, Warren County, P.I.N. 1759.11 (the Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds; and

WHEREAS, the County of Warren desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of Preliminary Engineering.

NOW, THEREFORE, the Warren County Board of Supervisors, duly convened does hereby

RESOLVE, that the Warren County Board of Supervisors hereby approves the above-subject project; and it is hereby further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the County of Warren to pay in the first instance 100% of the federal and non-federal share of the cost of Preliminary Engineering work for the Project or portions thereof; and it is further

RESOLVED, that the sum of \$254,000.00 (Two hundred fifty four thousand dollars and no cents) (<sup>242</sup>~~\$252~~,000.00 for Design and \$12,000.00 for Right of Way Incidentals) is hereby appropriated from \_\_\_\_\_ [or, appropriated pursuant to \_\_\_\_\_] and made available to cover the cost of participation in the above phase of the Project; and it is further

RESOLVED, that in the event the full federal and non-federal share costs of the project exceeds the amount appropriated above, the County Board of Supervisors of Warren County shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the New York State Department of Transportation thereof, and it is further

RESOLVED, that the Chairman of the County Board of Supervisors of Warren County be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the County of Warren with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and it is further

RESOLVED, this Resolution shall take effect immediately

**RESOLUTION REQUEST FORM NO. 8**

***Request to Establish Capital Project or Capital Reserve Project\****

***\*If this is the result of a grant award, also complete and submit Form No. 5 or 6***

**DEPARTMENT NAME: DPW**

**DATE: 3/29/11**

(a) Exact Title **and** Number of Project (**must be obtained from Treasurer's Office**): H320.9550.280 Crane Mountain Road Bridge

(b) Is this a Capital Project? Yes

(c) Is this a Capital Reserve Project? No.

(d) Amount of Project: \$254,000.00

(e) Source of Funding (including name & title of codes, etc.):

Master Agreement	\$203,200.00	Federal Share (80%)
	\$ 0.00	State Marchiselli Share (15%) - None Available at this Time
	\$ 50,800.00	Local Match Share (5%) (Undesignated Funds Balance Transfer to Capital Projects).

Total \$254,000.00

(f) Purpose of Establishment: Preliminary Engineering and Right-of-Way Incidentals for the Crane Mountain Road over Mill Creek project

**RESOLUTION REQUEST FORM NO. 3**

***Request for New Contract***

**DEPARTMENT NAME: DPW**

**DATE: 3/29/11**

- (a) Is this a Result of a Bid or Request for Proposal? RFP
- (b) Purpose of Contract: Consultant services for Crane Mountain Road over Mill Creek Capital Project
- (c) Name of Contractor: Creighton Manning Engineering, LLP
- (d) Address of Contractor: 2 Winners Circle, Albany, NY 12205
- (e) Contractor's Contact Person and Telephone Number: Charles Tutunjian, P.E.  
(518) 446-0396
- (f) Has or will the Contract be provided, if so, please attach: Consultant Agreement
- (g) Commencement Date of Contract: 4/15/11
- (h) Termination Date of Contract: Until Complete
- (i) Payment Provisions:
  - i) lump sum amount
  - ii) hourly rate amount
  - iii) total amount not to exceed \$254,000
  - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (j) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: H320.9550.280 Crane Mountain Road Bridge

Exhibit C  
Summary

**Creighton Manning Engineering**

**Crane Mountain Rd over Mill Creek - PIN 1759.11**

Item IA, Direct Technical  
Salaries (estimated)  
subject to audit \$72,345.00

Item IB, Direct Technical  
Salaries Premium Portion  
of overtime subject to  
audit (estimate) \$0.00

Item II, Direct Non-  
Salary Cost (estimated)  
subject to audit \$6,411.00

Item II Direct Non-  
Salary Cost (estimated)  
subject to audit (Subcontractors)  
Soil Borings \$5,000.00  
Cultural Resources Survey - Phase 1A \$3,500.00

Item II Direct Non-  
Salary Cost (estimated)  
subject to audit  
(Sub-Consultant Cost - Wetland Mitigation) \$23,000.00  
(Sub-Consultant Cost - ROW ) \$12,000.00

Item III, Overhead  
(estimated) subject (150%)  
to audit \$108,520.00

Item IV, Fixed  
Fee (negotiated) (12%) \$21,700.00

Total Estimated Cost \$252,476.00

**MAXIMUM AMOUNT PAYABLE \$254,000.00**

**RESOLUTION REQUEST FORM NO. 5**

***Request to Apply for a Grant Application and Grant Agreement***

**DEPARTMENT NAME: DPW**

**DATE: 3-29-11**

- (a) Purpose of Grant: NYSDOT Grant for Hicks Road (CR 52) Reconstruction Capital Project
- (b) Name of Grantor: NYSDOT
- (c) Address of Contractor: 328 State St, Schenectady, NY 12305
- (d) Grantor's Contact Person and Telephone Number: Karen Williams, 388-0438
- (e) Has or Will the Grant Application or Grant Agreement be provided, if so, Please Attach? Yes, Grant Agreement attached
- (f) Effective Date of Grant: May 2011
- (g) Termination Date of Grant: Until Complete
- (h) Total Dollar Amount Involved (not to exceed): \$439,909
- (i) Deadline to Submit Grant Application and/or Grant Agreement: NA
- (j) Is a Budget amendment required? No If yes, also complete and submit Form No. 7.
- (k) Are the funds to go into a Capital Project or Capital Reserve Project? Yes If yes, also complete and submit Form No. 8 or Form No. 9, as applicable.
- (i) Is a Local Share Required? Yes If Yes, Where are the Funds? List Budget Code (with title), Object Code (with title), and Amount **OR** Capital Project **OR** Capital Reserve Project Number and Title and Amount: County Roads Undesignated Funds Balance Transfer to Capital Projects

OSC Municipal Contract #: \_\_\_\_\_ Contract Start Date:  / /  (mm/dd/yyyy) Contract End Date: 3/17/2021 (mm/dd/yyyy)  
 Check, if date changed from the last Schedule A

Purpose:  Original Standard Agreement  Supplemental Schedule A No.

Agreement Type:  Locally Administered Municipality/Sponsor (Contract Payee): Warren County  
 Other Municipality/Sponsor (if applicable): \_\_\_\_\_

State Administered *List participating Municipality(ies) and the % of cost share for each and indicate by checkbox which Municipality this Schedule A applies.*

<input type="checkbox"/> Municipality:	% of Cost share
<input type="checkbox"/> Municipality:	% of Cost share
<input type="checkbox"/> Municipality:	% of Cost share

Authorized Project Phase(s) to which this Schedule applies:  PE/Design  ROW Incidentals  
 ROW Acquisition  Construction/CI/CS

Work Type: HWY RECONST County (If different from Municipality): \_\_\_\_\_

Project Description  (Check, if changed from last Schedule A): Hicks Road (CR52) Reconstruction from NYS 9L  
 Additional Project Description (if required): to Queensbury Avenue  
 Marchiselli Eligible  Yes  No

**Approved Marchiselli Allocations in Legislature's Comprehensive List FOR ALL PHASES** *To compute Total Costs in the last row and column, right click in each field and select "Update Field."*

Check box to indicate change from last Schedule A	State Fiscal Year(s)	Project Phase			TOTAL
		PE/Design	ROW (RI & RA)	Construction/CI/CS	
<input type="checkbox"/>	Cumulative total for all prior SFYs	\$0.00	\$0.00	\$0.00	\$ 0.00
<input type="checkbox"/>	Current SFY	\$0.00	\$0.00	\$0.00	\$ 0.00
<b>Authorized Allocations to Date</b>		<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>

**A. Summary of allocated MARCHISELLI Program Costs FOR ALL PHASES** *For each PIN Fiscal Share below, show current costs on the rows indicated as "Current." Show the old costs from the previous Schedule A on the row indicated as "Old." To compute Total Current Costs in the last row, right click in each field and select "Update Field."*

PIN Fiscal Share	"Current" or "Old" entry indicator	Federal Funding Program	Total Costs	FEDERAL Participating Share and Percentage	STATE MARCHISELLI Match	LOCAL Matching Share	LOCAL DEPOSIT AMOUNT (Required only if State Administered)
...	Current		\$	\$	\$	\$	\$
	Old		\$	\$	\$	\$	\$
...	Current		\$	\$	\$	\$	\$
	Old		\$	\$	\$	\$	\$
...	Current		\$	\$	\$	\$	\$
	Old		\$	\$	\$	\$	\$
...	Current		\$	\$	\$	\$	\$
	Old		\$	\$	\$	\$	\$
...	Current		\$	\$	\$	\$	\$
	Old		\$	\$	\$	\$	\$
...	Current		\$	\$	\$	\$	\$
	Old		\$	\$	\$	\$	\$
<b>TOTAL CURRENT COSTS:</b>			<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>

**B. Summary of Other (including Non-allocated MARCHISELLI) Participating Costs FOR ALL PHASES** For each PIN Fiscal Share, show current costs on the rows indicated as "Current." Show the old costs from the previous Schedule A on the row indicated as "Old." To compute Total Current Costs in last row, right click in each field and select "Update Field."

Other PIN Fiscal Shares	'Current' or 'Old' entry indicator	Funding Source	TOTAL	Other FEDERAL	Other STATE	Other LOCAL
1759.10.121	Current	STP	\$439,909.00	\$351,927.00	\$0.00	\$87,982.00
	Old		\$0.00	\$0.00	\$0.00	\$0.00
	Current		\$	\$	\$	\$
	Old		\$	\$	\$	\$
	Current		\$	\$	\$	\$
	Old		\$	\$	\$	\$
	Current		\$	\$	\$	\$
	Old		\$	\$	\$	\$
	Current		\$	\$	\$	\$
	Old		\$	\$	\$	\$
	Current		\$	\$	\$	\$
	Old		\$	\$	\$	\$
	Current		\$	\$	\$	\$
	Old		\$	\$	\$	\$
<b>TOTAL CURRENT COSTS:</b>			\$439,909.00	\$351,927.00	\$ 0.00	\$87,982.00

**C. Total Local Deposit(s) Required for State Administered Projects:** \$0.00

**D. Total Project Costs** To compute Total Costs in the last column, right click in the field and select "Update Field."

Total FEDERAL Cost	Total STATE MARCHISELLI Cost	Total Other STATE Cost	Total LOCAL Cost	Total Costs (all sources)
\$351,927.00	\$0.00	\$0.00	\$87,982.00	\$439,909.00

**E. Point of Contact for Questions Regarding this Schedule A (Must be completed)** Name: Pattie Auspelmyer  
Phone No: 518-388-0421

See Agreement (or Supplemental Agreement Cover) for required contract signatures.



SAMPLE RESOLUTION BY MUNICIPALITY  
(Locally Administered Project)  
RESOLUTION NUMBER: \_\_\_\_\_

16

**Authorizing the implementation, and funding in the first instance 100% of the federal-aid and State "Marchiselli" Program-aid eligible costs, of a transportation federal-aid project, and appropriating funds therefore.**

WHEREAS, a Project for Hicks Road (CR52) Reconstruction from NYS 9L to Queensbury Avenue, Warren County, P.I.N. 1759.10 (the Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds; and

WHEREAS, the County of Warren desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of Preliminary Engineering.

NOW, THEREFORE, the Warren County Board of Supervisors, duly convened does hereby

RESOLVE, that the Warren County Board of Supervisors hereby approves the above-subject project; and it is hereby further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the County of Warren to pay in the first instance 100% of the federal and non-federal share of the cost of Preliminary Engineering work for the Project or portions thereof; and it is further

RESOLVED, that the sum of \$439,909.00 (Four hundred thirty nine thousand nine hundred nine dollars and no cents) is hereby appropriated from \_\_\_\_\_ [or, appropriated pursuant to \_\_\_\_\_] and made available to cover the cost of participation in the above phase of the Project; and it is further

RESOLVED, that in the event the full federal and non-federal share costs of the project exceeds the amount appropriated above, the County Board of Supervisors of Warren County shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the New York State Department of Transportation thereof, and it is further

RESOLVED, that the Chairman of the County Board of Supervisors of Warren County be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the County of Warren with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and it is further

RESOLVED, this Resolution shall take effect immediately

# RESOLUTION REQUEST FORM NO. 8

17

## ***Request to Establish Capital Project or Capital Reserve Project\****

***\*If this is the result of a grant award, also complete and submit Form No. 5 or 6***

**DEPARTMENT NAME: DPW**

**DATE: 3/29/11**

(a) Exact Title **and** Number of Project (**must be obtained from Treasurer's Office**): H319.9550.280 Hicks Road (CR52) Reconstruction

(b) Is this a Capital Project? Yes

(c) Is this a Capital Reserve Project? No.

(d) Amount of Project: \$439,909.00

(e) Source of Funding (including name & title of codes, etc.):

Master Agreement    \$351,927.00 Federal Share (80%)  
                              \$        0.00 State Marchiselli Share (15%) - None Available at this Time  
                              \$    87,982.00 Local Match Share (5%) (Undesignated Funds Balance  
Transfer to Capital Projects).

Total                \$439,909.00

(f) Purpose of Establishment: Preliminary Engineering for the Hicks Road (CR 52) Reconstruction project

**RESOLUTION REQUEST FORM NO. 3**

***Request for New Contract***

**DEPARTMENT NAME: DPW**

**DATE: 3/29/11**

- (a) Is this a Result of a Bid or Request for Proposal? RFP
- (b) Purpose of Contract: Consultant services for Hicks Road (CR 52) Reconstruction Capital Project
- (c) Name of Contractor: Greenman-Pedersen, Inc.
- (d) Address of Contractor: 80 Wolf Road, Suite 300, Albany, NY 12205
- (e) Contractor's Contact Person and Telephone Number: Fred Mastroianni, P.E.  
(518) 453-9431 ext. 208
- (f) Has or will the Contract be provided, if so, please attach: Consultant Agreement
- (g) Commencement Date of Contract: 4/15/11
- (h) Termination Date of Contract: Until Complete
- (i) Payment Provisions:
  - i) lump sum amount
  - ii) hourly rate amount
  - iii) total amount not to exceed \$439,909
  - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (j) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, and Title, and Amount: H319.9550.280 Hicks Road (CR52) Reconstruction

WARREN COUNTY

HICKS ROAD (CR-52) RECONSTRUCTION

PIN 1759.08

EXHIBIT D

GREENMAN-PEDERSEN, INC.

SUMMARY

2/25/2011

Item IA, Direct Technical Salaries (estimated) subject to audit.	\$	143,740
Item IB, Direct Technical Salaries Premium Portion of overtime subject to audit (estimate).		
Item II, Direct Non-Salary Cost (estimated) subject to audit.	\$	1,947
Item II, Direct Non-Salary Cost (estimated) subject to audit (Sub-Contractor Cost):		
Geotechnical Services (Atlantic Testing Laboratories)	\$	13,694
Traffic Data Collection (Tom Melander)	\$	1,200
Cultural Resource Study (Hartgen Archeological Associates)	\$	6,400
Item III, Overhead (138%)	\$	198,362
Item IV Fixed Fee (10%)	\$	34,210
Item II, Direct Non-Salary Cost subject to audit (Sub-Consultant Cost):		
Clark Engineering & Surveying, P.C.	\$	25,124
The Chazen Companies	\$	15,232
<b>Total Estimated Cost</b>	<b>\$</b>	<b>439,909</b>
<b>MAXIMUM AMOUNT PAYABLE</b>	<b>\$</b>	<b>439,909</b>

**RESOLUTION REQUEST FORM NO. 5**

***Request to Apply for a Grant Application and Grant Agreement***

**DEPARTMENT NAME: DPW**

**DATE: 3-29-11**

- (a) Purpose of Grant: NYSDOT Grant for Lanfear Road (CR 76) over Stony Creek Bridge Repairs Capital Project
- (b) Name of Grantor: NYSDOT
- (c) Address of Contractor: 328 State St, Schenectady, NY 12305
- (d) Grantor's Contact Person and Telephone Number: Karen Williams, 388-0438
- (e) Has or Will the Grant Application or Grant Agreement be provided, if so, Please Attach? Yes, Grant Agreement attached
- (f) Effective Date of Grant: May 2011
- (g) Termination Date of Grant: Until Complete
- (h) Total Dollar Amount Involved (not to exceed): \$35,000
- (i) Deadline to Submit Grant Application and/or Grant Agreement: NA
- (j) Is a Budget amendment required? No If yes, also complete and submit Form No. 7.
- (k) Are the funds to go into a Capital Project or Capital Reserve Project? Yes If yes, also complete and submit Form No. 8 or Form No. 9, as applicable.
- (i) Is a Local Share Required? Yes If Yes, Where are the Funds? List Budget Code (with title), Object Code (with title), and Amount **OR** Capital Project **OR** Capital Reserve Project Number and Title and Amount: County Roads Undesignated Funds Balance Transfer to Capital Projects

21

# NYSDOT/Local Agreement - Schedule A for PIN 1759.10

**OSC Municipal Contract #:** \_\_\_\_\_ **Contract Start Date:**   /  /   (mm/dd/yyyy) **Contract End Date:** 3/17/2021 (mm/dd/yyyy)  
 Check, if date changed from the last Schedule A

**Purpose:**  Original Standard Agreement  Supplemental Schedule A No.

**Agreement Type:**  Locally Administered Municipality/Sponsor (Contract Payee): Warren County  
 Other Municipality/Sponsor (if applicable): \_\_\_\_\_  
 State Administered *List participating Municipality(ies) and the % of cost share for each and indicate by checkbox which Municipality this Schedule A applies.*

Municipality: \_\_\_\_\_ % of Cost share  
 Municipality: \_\_\_\_\_ % of Cost share  
 Municipality: \_\_\_\_\_ % of Cost share

**Authorized Project Phase(s) to which this Schedule applies:**  PE/Design  ROW Incidentals  
 ROW Acquisition  Construction/CI/CS

**Work Type:** BR REPAIR **County (If different from Municipality):** \_\_\_\_\_

**Project Description**  (Check, if changed from last Schedule A): BIN 3305650, Lanfear Road (CR76) over Stony Creek  
**Additional Project Description (if required):** \_\_\_\_\_  
**Marchiselli Eligible**  Yes  No

**Approved Marchiselli Allocations in Legislature's Comprehensive List FOR ALL PHASES** *To compute Total Costs in the last row and column, right click in each field and select "Update Field."*

Check box to indicate change from last Schedule A	State Fiscal Year(s)	Project Phase			TOTAL
		PE/Design	ROW (RI & RA)	Construction/CI/CS	
<input type="checkbox"/>	Cumulative total for all prior SFYs	\$0.00	\$0.00	\$0.00	\$ 0.00
<input type="checkbox"/>	Current SFY	\$0.00	\$0.00	\$0.00	\$ 0.00
<b>Authorized Allocations to Date</b>		<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>

**A. Summary of allocated MARCHISELLI Program Costs FOR ALL PHASES** *For each PIN Fiscal Share below, show current costs on the rows indicated as "Current." Show the old costs from the previous Schedule A on the row indicated as "Old." To compute Total Current Costs in the last row, right click in each field and select "Update Field."*

PIN Fiscal Share	"Current" or "Old" entry indicator	Federal Funding Program	Total Costs	FEDERAL Participating Share and Percentage	STATE MARCHISELLI Match	LOCAL Matching Share	LOCAL DEPOSIT AMOUNT (Required only if State Administered)
	Current		\$	\$	\$	\$	\$
	Old		\$	\$	\$	\$	\$
	Current		\$	\$	\$	\$	\$
	Old		\$	\$	\$	\$	\$
	Current		\$	\$	\$	\$	\$
	Old		\$	\$	\$	\$	\$
	Current		\$	\$	\$	\$	\$
	Old		\$	\$	\$	\$	\$
	Current		\$	\$	\$	\$	\$
	Old		\$	\$	\$	\$	\$
<b>TOTAL CURRENT COSTS:</b>			<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>

22

**B. Summary of Other (including Non-allocated MARCHISELLI) Participating Costs FOR ALL PHASES**

For each PIN Fiscal Share, show current costs on the rows indicated as "Current.". Show the old costs from the previous Schedule A on the row indicated as "Old." To compute Total Current Costs in last row, right click in each field and select "Update Field."

Other PIN Fiscal Shares	'Current' or 'Old' entry indicator	Funding Source	TOTAL	Other FEDERAL	Other STATE	Other LOCAL
1759.10.121	Current	HBRRP	\$35,000.00	\$28,000.00	\$0.00	\$7,000.00
	Old		\$0.00	\$0.00	\$0.00	\$0.00
	Current		\$	\$	\$	\$
	Old		\$	\$	\$	\$
	Current		\$	\$	\$	\$
	Old		\$	\$	\$	\$
	Current		\$	\$	\$	\$
	Old		\$	\$	\$	\$
	Current		\$	\$	\$	\$
	Old		\$	\$	\$	\$
	Current		\$	\$	\$	\$
	Old		\$	\$	\$	\$
<b>TOTAL CURRENT COSTS:</b>			\$35,000.00	\$28,000.00	\$ 0.00	\$7,000.00

**C. Total Local Deposit(s) Required for State Administered Projects:** \$0.00

**D. Total Project Costs** To compute Total Costs in the last column, right click in the field and select "Update Field."

Total FEDERAL Cost	Total STATE MARCHISELLI Cost	Total Other STATE Cost	Total LOCAL Cost	Total Costs (all sources)
\$28,000.00	\$0.00	\$0.00	\$7,000.00	\$35,000.00

**E. Point of Contact for Questions Regarding this Schedule A (Must be completed)** Name: Pattie Auspelmeyer Phone No: 518-388-0421

See Agreement (or Supplemental Agreement Cover) for required contract signatures.



SAMPLE RESOLUTION BY MUNICIPALITY

(Locally Administered Project)

RESOLUTION NUMBER: \_\_\_\_\_

24

**Authorizing the implementation, and funding in the first instance 100% of the federal-aid and State "Marchiselli" Program-aid eligible costs, of a transportation federal-aid project, and appropriating funds therefore.**

WHEREAS, a Project for the Repair of BIN 3305650, Lanfear Road (CR76) over Stony Creek, Warren County, P.I.N. 1759.10 (the Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds; and

WHEREAS, the County of Warren desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of Preliminary Engineering.

NOW, THEREFORE, the Warren County Board of Supervisors, duly convened does hereby

RESOLVE, that the Warren County Board of Supervisors hereby approves the above-subject project; and it is hereby further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the County of Warren to pay in the first instance 100% of the federal and non-federal share of the cost of Preliminary Engineering work for the Project or portions thereof; and it is further

RESOLVED, that the sum of \$35,000.00 (Thirty five thousand dollars and no cents) is hereby appropriated from \_\_\_\_\_ [or, appropriated pursuant to \_\_\_\_\_] and made available to cover the cost of participation in the above phase of the Project; and it is further

RESOLVED, that in the event the full federal and non-federal share costs of the project exceeds the amount appropriated above, the County Board of Supervisors of Warren County shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the New York State Department of Transportation thereof, and it is further

RESOLVED, that the Chairman of the County Board of Supervisors of Warren County be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the County of Warren with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and it is further

RESOLVED, this Resolution shall take effect immediately

**RESOLUTION REQUEST FORM NO. 8**

***Request to Establish Capital Project or Capital Reserve Project\****

***\*If this is the result of a grant award, also complete and submit Form No. 5 or 6***

**DEPARTMENT NAME: DPW**

**DATE: 3/29/11**

(a) Exact Title and Number of Project (must be obtained from Treasurer's Office): H321.9550.280 Lanfear Road Bridge

(b) Is this a Capital Project? Yes

(c) Is this a Capital Reserve Project? No.

(d) Amount of Project: \$35,000.00

(e) Source of Funding (including name & title of codes, etc.):

Master Agreement	\$28,000.00	Federal Share (80%)
	\$ 0.00	State Marchiselli Share (15%) - None Available at this Time
	\$ 7,000.00	Local Match Share (5%) (Undesignated Funds Balance Transfer to Capital Projects).

Total	\$35,000.00
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(f) Purpose of Establishment: Preliminary Engineering for the Lanfear Road (CR 76) over Stony Creek Bridge Repairs project

**RESOLUTION REQUEST FORM NO. 3**

***Request for New Contract***

**DEPARTMENT NAME: DPW**

**DATE: 3/29/11**

- (a) Is this a Result of a Bid or Request for Proposal? RFP
- (b) Purpose of Contract: Consultant services for Lanfear Road (CR 76) over Stony Creek Bridge Repairs Capital Project
- (c) Name of Contractor: Clark Patterson Lee
- (d) Address of Contractor: 540 Broadway, 3<sup>rd</sup> Floor, Suite 3B, Albany, NY 12207
- (e) Contractor's Contact Person and Telephone Number: Matthew Smullen, P.E.  
(518) 463-4139 ext. 2212
- (f) Has or will the Contract be provided, if so, please attach: Consultant Agreement
- (g) Commencement Date of Contract: 4/15/11
- (h) Termination Date of Contract: Until Complete
- (i) Payment Provisions:
  - i) lump sum amount
  - ii) hourly rate amount
  - iii) total amount not to exceed \$35,000
  - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (j) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, and Title, and Amount: H321.9550.280 Lanfear Road Bridge

Exhibit C

**SUMMARY**

CLARK PATTERSON LEE

Lanfear Road (County Route 76) over Stony Creek Bridge Repairs  
PIN 1759.10

Item IA, Direct Technical Salaries (estimated) subject to audit	\$ 11,155.00
Item IB, Direct Technical Salaries Premium Portion of overtime subject to audit (estimate)	\$ -
Item IIA, Direct Non-Salary Cost (estimated) subject to audit	\$ 632.00
Item IIB Direct Non-Salary Cost (estimated) subject to audit (Sub-Contractor Cost)	\$ -
Item III, Overhead (estimated) subject to audit	\$ 17,848.00
Item IV, Fixed Fee (negotiated)	\$ 4,100.00
Item IIC Direct Non-Salary Cost (estimated) subject to audit (Sub-Consultant Cost, Adirondack Environmental Services, Inc. - Paint Sampling & Testing)	\$ 700.00
Total Estimated Cost	\$ 34,435.00
<b>MAXIMUM AMOUNT PAYABLE</b>	<b>\$ 35,000.00</b>

**RESOLUTION REQUEST FORM NO. 5**

***Request to Apply for a Grant Application and Grant Agreement***

**DEPARTMENT NAME: DPW**

**DATE: 3-29-11**

- (a) Purpose of Grant: NYSDOT Grant for Palisads Road (CR 26) over Brant Lake Inlet Bridge Repairs Capital Project
- (b) Name of Grantor: NYSDOT
- (c) Address of Contractor: 328 State St, Schenectady, NY 12305
- (d) Grantor's Contact Person and Telephone Number: Karen Williams, 388-0438
- (e) Has or Will the Grant Application or Grant Agreement be provided, if so, Please Attach? Yes, Grant Agreement attached
- (f) Effective Date of Grant: May 2011
- (g) Termination Date of Grant: Until Complete
- (h) Total Dollar Amount Involved (not to exceed): \$50,885
- (i) Deadline to Submit Grant Application and/or Grant Agreement: NA
- (j) Is a Budget amendment required? No If yes, also complete and submit Form No. 7.
- (k) Are the funds to go into a Capital Project or Capital Reserve Project? Yes If yes, also complete and submit Form No. 8 or Form No. 9, as applicable.
- (i) Is a Local Share Required? Yes If Yes, Where are the Funds? List Budget Code (with title), Object Code (with title), and Amount **OR** Capital Project **OR** Capital Reserve Project Number and Title and Amount: County Roads Undesignated Funds Balance Transfer to Capital Projects

29

OSC Municipal Contract #: \_\_\_\_\_ Contract Start Date:  / /  (mm/dd/yyyy) Contract End Date: 3/24/2021 (mm/dd/yyyy)  
 Check, if date changed from the last Schedule A

Purpose:  Original Standard Agreement  Supplemental Schedule A No.

Agreement Type:  Locally Administered Municipality/Sponsor (Contract Payee): Warren County  
 Other Municipality/Sponsor (if applicable): \_\_\_\_\_

State Administered List participating Municipality(ies) and the % of cost share for each and indicate by checkbox which Municipality this Schedule A applies.  
 Municipality: \_\_\_\_\_ % of Cost share  
 Municipality: \_\_\_\_\_ % of Cost share  
 Municipality: \_\_\_\_\_ % of Cost share

Authorized Project Phase(s) to which this Schedule applies:  PE/Design  ROW Incidentals  
 ROW Acquisition  Construction/CI/CS

Work Type: BR REPAIR County (If different from Municipality): \_\_\_\_\_

Project Description  (Check, if changed from last Schedule A): Palisades Road (CR26) over Brant Lake Inlet  
 Additional Project Description (if required): \_\_\_\_\_  
 Marchiselli Eligible  Yes  No

**Approved Marchiselli Allocations in Legislature's Comprehensive List FOR ALL PHASES** To compute Total Costs in the last row and column, right click in each field and select "Update Field."

Check box to indicate change from last Schedule A	State Fiscal Year(s)	Project Phase			TOTAL
		PE/Design	ROW (RI & RA)	Construction/CI/CS	
<input type="checkbox"/>	Cumulative total for all prior SFYs	\$0.00	\$0.00	\$0.00	\$ 0.00
<input type="checkbox"/>	Current SFY	\$0.00	\$0.00	\$0.00	\$ 0.00
Authorized Allocations to Date		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

**A. Summary of allocated MARCHISELLI Program Costs FOR ALL PHASES** For each PIN Fiscal Share below, show current costs on the rows indicated as "Current.". Show the old costs from the previous Schedule A on the row indicated as "Old." To compute Total Current Costs in the last row, right click in each field and select "Update Field."

PIN Fiscal Share	"Current" or "Old" entry indicator	Federal Funding Program	Total Costs	FEDERAL Participating Share and Percentage	STATE MARCHISELLI Match	LOCAL Matching Share	LOCAL DEPOSIT AMOUNT (Required only if State Administered)
...	Current		\$	\$	\$	\$	\$
	Old		\$	\$	\$	\$	\$
...	Current		\$	\$	\$	\$	\$
	Old		\$	\$	\$	\$	\$
...	Current		\$	\$	\$	\$	\$
	Old		\$	\$	\$	\$	\$
...	Current		\$	\$	\$	\$	\$
	Old		\$	\$	\$	\$	\$
...	Current		\$	\$	\$	\$	\$
	Old		\$	\$	\$	\$	\$
<b>TOTAL CURRENT COSTS:</b>			\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

**B. Summary of Other (including Non-allocated MARCHISELLI) Participating Costs FOR ALL PHASES** For each PIN Fiscal Share, show current costs on the rows indicated as "Current.". Show the old costs from the previous Schedule A on the row indicated as "Old." To compute Total Current Costs in last row, right click in each field and select "Update Field."

Other PIN Fiscal Shares	'Current' or 'Old' entry indicator	Funding Source	TOTAL	Other FEDERAL	Other STATE	Other LOCAL
1759.28.121	Current	HBRRP	\$50,885.00	\$40,708.00	\$0.00	\$10,177.00
	Old		\$0.00	\$0.00	\$0.00	\$0.00
	Current		\$	\$	\$	\$
	Old		\$	\$	\$	\$
	Current		\$	\$	\$	\$
	Old		\$	\$	\$	\$
	Current		\$	\$	\$	\$
	Old		\$	\$	\$	\$
	Current		\$	\$	\$	\$
	Old		\$	\$	\$	\$
	Current		\$	\$	\$	\$
	Old		\$	\$	\$	\$
	Current		\$	\$	\$	\$
	Old		\$	\$	\$	\$
<b>TOTAL CURRENT COSTS:</b>			\$50,885.00	\$40,708.00	\$ 0.00	\$10,177.00

**C. Total Local Deposit(s) Required for State Administered Projects:** \$0.00

**D. Total Project Costs** To compute Total Costs in the last column, right click in the field and select "Update Field."

Total FEDERAL Cost	Total STATE MARCHISELLI Cost	Total Other STATE Cost	Total LOCAL Cost	Total Costs (all sources)
\$40,708.00	\$0.00	\$0.00	\$10,177.00	\$50,885.00

**E. Point of Contact for Questions Regarding this Schedule A (Must be completed)** Name: Pattie Auspelmyer  
Phone No: 518-388-0421

See Agreement (or Supplemental Agreement Cover) for required contract signatures.



SAMPLE RESOLUTION BY MUNICIPALITY  
(Locally Administered Project)  
RESOLUTION NUMBER: \_\_\_\_\_

32

**Authorizing the implementation, and funding in the first instance 100% of the federal-aid and State "Marchiselli" Program-aid eligible costs, of a transportation federal-aid project, and appropriating funds therefore.**

WHEREAS, a Project for Palisades Road (CR26) over Brant Lake Inlet, Town of Horicon, Warren County, P.I.N. 1759.28 (the Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds; and

WHEREAS, the County of Warren desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of Preliminary Engineering.

NOW, THEREFORE, the Warren County Board of Supervisors, duly convened does hereby

RESOLVE, that the Warren County Board of Supervisors hereby approves the above-subject project; and it is hereby further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the County of Warren to pay in the first instance 100% of the federal and non-federal share of the cost of Preliminary Engineering work for the Project or portions thereof; and it is further

RESOLVED, that the sum of \$50,885.00 (Fifty thousand eight hundred eighty five dollars and no cents) is hereby appropriated from \_\_\_\_\_ [or, appropriated pursuant to \_\_\_\_\_] and made available to cover the cost of participation in the above phase of the Project; and it is further

RESOLVED, that in the event the full federal and non-federal share costs of the project exceeds the amount appropriated above, the County Board of Supervisors of Warren County shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the New York State Department of Transportation thereof, and it is further

RESOLVED, that the Chairman of the County Board of Supervisors of Warren County be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the County of Warren with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and it is further

RESOLVED, this Resolution shall take effect immediately

**RESOLUTION REQUEST FORM NO. 8**

***Request to Establish Capital Project or Capital Reserve Project\****

***\*If this is the result of a grant award, also complete and submit Form No. 5 or 6***

**DEPARTMENT NAME: DPW**

**DATE: 3/29/11**

- (a) Exact Title **and** Number of Project (**must be obtained from Treasurer's Office**): H322.9550.280 Palisades Road (CR 26) over Brant Lake Inlet Bridge
- (b) Is this a Capital Project? Yes
- (c) Is this a Capital Reserve Project? No.
- (d) Amount of Project: \$50,885.00
- (e) Source of Funding (including name & title of codes, etc.):

Master Agreement	\$40,708.00	Federal Share (80%)
	\$ 0.00	State Marchiselli Share (15%) - None Available at this Time
	\$10,177.00	Local Match Share (5%) (Undesignated Funds Balance Transfer to Capital Projects).
<b>Total</b>	<b>\$50,885.00</b>	

- (f) Purpose of Establishment: Preliminary Engineering for the Palisades Road (CR 26) over Brant Lake Inlet Bridge Repairs project

**RESOLUTION REQUEST FORM NO. 3**

***Request for New Contract***

**DEPARTMENT NAME: DPW**

**DATE: 3/29/11**

- (a) Is this a Result of a Bid or Request for Proposal? RFP
- (b) Purpose of Contract: Consultant services for Palisades Road (CR 26) over Brant Lake Inlet Bridge Repairs Capital Project
- (c) Name of Contractor: Foit-Albert Associates
- (d) Address of Contractor: 435 New Karner Road, Suite 8, Albany, New York 12205
- (e) Contractor's Contact Person and Telephone Number: Warren Shaw, P.E. (518) 452-1037
- (f) Has or will the Contract be provided, if so, please attach: Consultant Agreement
- (g) Commencement Date of Contract: 4/15/11
- (h) Termination Date of Contract: Until Complete
- (i) Payment Provisions:
  - i) lump sum amount
  - ii) hourly rate amount
  - iii) total amount not to exceed \$50,885
  - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (j) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, and Title, and Amount: H322.9550.280 Palisades Road (CR 26) over Brant Lake Inlet Bridge

EXHIBIT "D"  
SUMMARY  
FOIT-ALBERT ASSOCIATES, P.C.

WARREN COUNTY  
PALISADES ROAD (COUNTY ROUTE 26) OVER BRANT LAKE INLET  
PIN 1759.28

DESIGN

I.	DIRECT TECHNICAL LABOR		\$15,843.46
IIA	DIRECT NON-SALARY COST (Excluding SubConsultant)		\$7,974.50
IIB	DIRECT NON-SALARY COST (Subconsultant)		
		_____ (ROW Incidentals) (estimated)	\$ -
III	OVERHEAD	1.44	\$ 22,814.58
IV	Fixed Fee	11.0%	\$ 4,252.38
			<u>\$ 4,252.38</u>
TOTAL			\$50,884.93

**Maximum Amount Payable (Total):**

**\$50,885**

Harbor  
Outlet

Ft. George Rd



**MISCELLANEOUS**

*\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.*

**DEPARTMENT NAME: DPW**

**DATE: 3-29-11**

(a) Purpose of Request: To establish paving rates to be charged to local municipalities for work performed by the DPW.

(b) Details: Recommended Daily Rate

Labor Crew = \$189.29 hourly

Fringe Charge@ 40% = \$75.72 hourly

Overtime Hours = \$283.94 hourly

Fringe Overtime @ 40% = \$113.76 hourly

Actual rates will be billed based upon the time and personnel entries in the NOVA time clock system

Fuel +110 gallons/day @ \$3.46 = \$346.00 Fuel will be billed at the rate of the day of use (the rate for 3/11/11 is \$3.46)

(c) Previous Resolution Number:

**REQUEST FOR TRANSFER OF FUNDS**

TO: JOAN SADY, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM: PUBLIC WORKS  
Name of Department

SIGNED: \_\_\_\_\_ DATE: 3/31/2011

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
	Undesignated Fund Balance	D.5112 8004 280	County Road Guide Rail Installation Projects	\$ 61,065.00
	Undesignated Fund Balance	D.5112 8105 280	County Road Cr#10 Schroon River Rd Projects	\$ 22,024.00
	Undesignated Fund Balance	D.5112 8146 280	County Road CR# 9 Friends Lake Road Projects	\$ 13,004.00

Please state reason for transfers requested:

To Transfer Funds from Undesignated Fund Balance for road project expenses actually paid from County Road, Maintenance of Road Cost Center D.5110 and journaled to proper road project category for reimbursement purposes.

**CONTINGENT FUND TRANSFER REQUESTS**

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
------------------	--------------	----------------	--------------	---------------

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

*Supplemental Appropriations*  
*Appropriating*  
*Undesignated*  
*Fund Balance to*  
*the following*  
*County Road*  
*Projects as per*  
*the attached*

**Wrap-Up:**

Yes No N/A

71.    Are program goals being achieved? If not, why not? What corrective measures have been taken? Program goals have been identified but not formally incorporated into the SWMP; in writing. The County has gone above and beyond the MS4 requirements, in some aspects, to protect and improve water quality throughout the County.

72. How is effectiveness evaluation of program components addressed?  
Still developing a way to measure effectiveness; the SWMP is still under development

73. Are Best Management Practices (BMPs) for each Minimum Control Measure effectively being implemented?

Yes

74. Has the MS4 coordinated SWMP implementation among various agencies or units within the MS4 and with third parties responsible for SWMP implementation?

Yes

Comments (attach additional sheets as needed): Continue to update County Website(s) with MS4 documents and information

Overall Audit Rating:  Satisfactory  Marginal  Unsatisfactory

Name/Agency of Lead Auditor: Beth Magee / NYSDEC

Signature of Lead Auditor: Beth A. Magee

Names/Agencies of Other Auditors: NA

**DPW:**

- 1) Mr. Dusek to determine whether a prior resolution authorizing the Village of Lake George to place parking meters in the County-owned Beach Road parking lot and collect parking fees can be rescinded. (03.01.11)
- 2) Mr. Tennyson to prepare a chart reflecting position reductions/changes in staffing, as well as savings to the County through enhanced Engineering Division. (02.01.11)