

WARREN COUNTY DPW COMMITTEE MEETING

Tuesday, June 28, 2011

9:30 am

AGENDA

- CALL TO ORDER..... Chairman Dan Belden
- APPROVAL OF MINUTES..... Chairman Dan Belden
- NEW BUSINESS..... Chairman Dan Belden

Page #

- 1 DPW Fuel Expenses.....Jeff Tennyson
- 4 (R) New Contract – Heavy Highway Construction (WC 41-11).....Jeff Tennyson
- 10 (R) New Contract – Elevator Repairs..... Jeff Tennyson
- 12 (R) Transfer Ownership - Sewer District 1 T/O Bolton..... Jeff Tennyson
- 13 (R) Amend Contract – IMA, T/O Bolton for Sliplining #2..... Jeff Tennyson
- 14 (R) New Contract – Slip Lining #2..... Jeff Tennyson
- 15 Engineering Staff Review Jeff Tennyson
- 21 Reclassify Position – Auto Mechanic.....Jeff Tennyson
- 23 Auth to Fill Position – Motor Equipment Operator (Light)..... Jeff Tennyson

Transfers

- 24 Co. Rd. Maint Salaries to Co. Rd. Maint Temp Salaries (\$2,000)..... Jeff Tennyson
- Co. Rd. Maint Salaries to Co. Rd. Machinery Salaries (\$1,100)..... Jeff Tennyson
- Engineering Salaries to Co. Rd. Maint Temp Salaries (\$27,000)..... Jeff Tennyson

Items of Interest: Jeff Tennyson

- Thurman/Stony Creek Storm Damage
- 13th Lake Road Storm Damage (photo)

- OLD BUSINESS..... Chairman Dan Belden
- REFERRALS..... Chairman Dan Belden
- PRIVILEGE OF THE FLOOR..... Chairman Dan Belden
- ADJOURNMENT..... Chairman Dan Belden

**Department of Public Works
Diesel & Unleaded Fuel Expense
for Period Ending April 30, 2011**

Year	January	February	March	April	May	June
2005	\$ 22,274.00	\$ 17,760.00	\$ 17,567.00	\$ 12,256.00	\$ 16,605.00	\$ 25,525.00
2006	\$ 30,076.00	\$ 19,299.00	\$ 19,327.00	\$ 15,096.00	\$ 26,956.00	\$ 24,890.00
2007	\$ 28,267.00	\$ 28,178.00	\$ 24,103.00	\$ 24,179.00	\$ 22,350.00	\$ 22,934.00
2008	\$ 41,643.00	\$ 51,796.00	\$ 27,756.00	\$ 27,519.00	\$ 33,621.00	\$ 43,618.00
2009	\$ 31,901.00	\$ 19,323.00	\$ 14,152.00	\$ 14,041.00	\$ 15,832.00	\$ 20,211.00
2010	\$ 20,251.00	\$ 21,890.00	\$ 18,052.00	\$ 20,409.00	\$ 21,826.00	\$ 24,286.00
Six Year Ave.	\$ 29,068.67	\$ 26,374.33	\$ 20,159.50	\$ 18,916.67	\$ 22,865.00	\$ 26,910.67
Ave. Minus high/low	\$ 28,129.50	\$ 22,172.50	\$ 19,762.25	\$ 18,431.25	\$ 21,934.25	\$ 23,400.00
2011	\$ 41,395.00	\$ 42,921.00	\$ 40,756.40	21929.34		

Year	July	August	September	October	November	December	Year Total
2005	\$ 20,883.00	\$ 21,524.00	\$ 19,501.00	\$ 19,546.00	\$ 19,160.00	\$ 23,180.00	\$ 235,781.00
2006	\$ 23,890.00	\$ 27,924.00	\$ 19,789.00	\$ 21,014.00	\$ 12,504.00	\$ 17,912.00	\$ 258,677.00
2007	\$ 20,053.00	\$ 23,292.00	\$ 18,961.00	\$ 26,637.00	\$ 22,830.00	\$ 41,035.00	\$ 302,819.00
2008	\$ 41,711.00	\$ 36,772.00	\$ 36,849.00	\$ 33,330.00	\$ 20,615.00	\$ 34,086.00	\$ 429,316.00
2009	\$ 20,694.00	\$ 20,001.00	\$ 20,226.00	\$ 19,534.00	\$ 14,865.00	\$ 34,086.00	\$ 244,866.00
2010	\$ 21,243.00	\$ 22,945.00	\$ 21,119.00	\$ 18,731.00	\$ 18,193.00	\$ 24,298.00	\$ 253,243.00
Six Year Ave.	\$ 24,745.67	\$ 25,409.67	\$ 22,740.83	\$ 23,132.00	\$ 18,027.83	\$ 29,099.50	\$ 287,450.33
Ave. Minus high/low	\$ 21,677.50	\$ 23,921.25	\$ 20,158.75	\$ 21,682.75	\$ 20,199.50	\$ 28,912.50	\$ 270,382.00
2011							\$ 147,001.74

Budget Balance \$131,461
4/30/2011

Projected Additional Expense
At Current Rate \$ 246,949

Funding Needed at
Current Rates \$ (115,488)

**Department of Public Works
Diesel Fuel Used (Gallons)
for Period Ending April 30, 2011**

Year	January	February	March	April	May	June
2005	10795	8602	7782	4283	6876	10495
2006	11575	6480	6355	4488	8658	7438
2007	9445	9661	7290	7073	6345	6402
2008	10159	13655	5861	5145	6221	7891
2009	10599	6650	4841	5260	5787	6958
2010	5893	6673	4558	5435	6311	7306

Six Year Ave. 9744 8620 6115 5281 6700 7748
 Ave. Minus high/low 9987 7897 6444 5082 6438 7398

Actual 2011	10891	10687	8845	3703		
Projected 2011					6438	7398

Year	Year											Total
	July	August	September	October	November	December	January	February	March	April	May	
2005	8563	8044	6451	5550	6468	7986	91895					
2006	7051	8300	6169	6769	3462	5198	81943					
2007	5315	6384	4924	6714	4795	10400	84748					
2008	7298	6746	7082	6934	6088	10618	93698					
2009	6756	6580	6297	6382	4344	7906	78360					
2010	5241	7121	6401	5031	4576	6062	70608					

Six Year Ave. 6704 7196 6221 6230 4956 8028 83542
 Ave. Minus high/low 6605 7123 6330 6354 4951 8089 84237

Actual 2011							34126
Projected 2011	6605	7123	6330	6354	4951	8089	53288

Current Price \$3.27
 Projected Cost \$174,358

**Department of Public Works
Unleaded Fuel Used (Gallons)
for Period Ending April 30, 2011**

Year	January	February	March	April	May	June
2005	3690	2654	2838	2789	2796	3836
2006	3271	3137	3200	2445	3045	3204
2007	3495	3099	3345	3059	2927	2937
2008	3725	3406	3359	3117	3252	3235
2009	3960	3465	3229	2824	2914	3341
2010	2587	2606	3063	3149	2849	3069
Six Year Ave.	3455	3061	3172	2897	2964	3270
Ave. Minus high/low	3659	3089	3157	2970	2956	3212

Actual 2011	3959	3528	3927	3002		
Projected 2011					2956	3212

Year	Year											Total	
	July	August	September	October	November	December	January	February	March	April	May		June
2005	2809	3097	3450	3301	2675	3386	37321						
2006	2848	2841	2605	3022	2340	2725	34683						
2007	2874	3200	2799	3300	3229	3625	37889						
2008	3524	3342	3533	3835	2863	4170	41361						
2009	3294	3032	3293	2845	2317	3081	37595						
2010	3019	2832	3224	2803	2833	3269	35303						
Six Year Ave.	3061	3057	3151	3184	2710	3376	37359						
Ave. Minus high/low	3171	3076	3143	3117	2811	3340	36872						

Actual 2011							14416						
Projected 2011	3171	3076	3143	3117	2811	3340	24826	\$ 2.92	\$ 72.591				

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: DPW

DATE: 6/28/11

- (a) Is this a Result of a Bid or Request for Proposal? Bid
- (b) Purpose of Contract: WC 41-11 Heavy Highway Construction for Work on Roads in Warren County
- (c) Name of Contractor: Kubricky Construction Corp.
- (d) Address of Contractor: 269 Ballard Road, Wilton, NY 12831
- (e) Contractor's Contact Person and Telephone Number: Robert Hughes (518) 792-5864
- (f) Has or will the Contract be provided, if so, please attach:
- (g) Commencement Date of Contract: upon execution
- (h) Termination Date of Contract: one year, extendable for 2 additional 1 year periods
- (i) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. Unit rate per task
- (j) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: D5110.470

**WARREN COUNTY
BID TABULATION SHEET**

BID NO.: WC 41-11 ITEM(S): HEAVY HIGHWAY CONSTRUCTION FOR WORK ON COUNTY ROADS DATE: JUNE 17, 2011 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER	
	DESCRIPTION OF ITEM	BID PRICE	BID PRICE	BID PRICE	BID PRICE	BID PRICE	BID PRICE	BID PRICE	BID PRICE	BID PRICE	BID PRICE	BID PRICE
	Kubricky Construction Corp. Attn: Robert Hughes 269 Ballard Rd. Wilton, NY 12831 Ph: 792-3864 Fax: 792-2458		Wm. J. Keller & Sons Construction Corp. Attn: John Keller Sr. 1435 Route 9 Castleton, NY 12033 Ph: 732-7782 Fax: 732-4574	Rifenburg Construction, Inc. Attn: Timothy Casey 159 Brick Church Rd. Troy, NY 12180 Ph: 279-3265 Fax: 279-4260	HMA Contracting Corp. Attn: Kyle Shader PO Box 151 Mechanicville, NY 12118 Ph: 664-1014 Fax: 664-2045	Reale Construction Co, Inc. Attn: Peter Reale PO Box 231 Ticonderoga, NY 12883 Ph: 585-6782 Fax: 585-2892	R & B Construction LLC Attn: Randy Bascom 1094 Bullshead Rd. Amsterdam, NY 12010 Ph: 248-0493 Fax: 887-5513					
DESCRIPTION OF ITEM	BID PRICE	BID PRICE	BID PRICE	BID PRICE	BID PRICE	BID PRICE	BID PRICE	BID PRICE	BID PRICE	BID PRICE	BID PRICE	BID PRICE
OTHER LABOR CATEGORIES PROPOSED:	HOURLY	HOURLY	HOURLY	HOURLY	HOURLY	HOURLY	HOURLY	HOURLY	HOURLY	HOURLY	HOURLY	HOURLY
CARPENTER		\$59.24							\$67.36			
CARPENTER FOREMAN									\$70.95			
MASON									\$73.28			
IRONWORKER									\$75.68			
DOT CERT. WELDER										\$85.00		
ENGINEER										\$150.00		
EQUIPMENT TYPE/DESCRIPTION	HOURLY	HOURLY	HOURLY	HOURLY	HOURLY	HOURLY	HOURLY	HOURLY	HOURLY	HOURLY	HOURLY	HOURLY
EXCAVATOR:	\$110.00	\$156.94	\$290.00	\$264.00	\$225.00							What the daily rate is per
	Cat 330 Hoe	Kobelco SK250LC	Cat 330	Kobelco ED 150	Linkbelt LX-240							day from a rental shop,
FRONT END LOADER:	\$50.00	\$82.08	\$65.00	\$238.00	\$190.00							Plus whatever is needed.
	936 Cat	Komatsu WA320	Cat 1728	JD TC 54	Volvo L-90							Example, hoses, fuel,
TANDEM DUMP TRUCK:	\$20.00	\$84.08	\$120.00	\$90.00	\$98.00							Blades, bits, etc. Plus the
	Various Tandem Trucks	Mack Granite	Mack		Various							cost for mobilizing the
PICK-UP TRUCK:	\$10.00	\$24.80	\$32.00	\$35.00	\$80.00							Equipment. Plus 25%
	Various 3/4 Ton	Ford F350 Diesel, 4WD	GMC 1500 Series	Ford 250	Ford F-250							



**WARREN COUNTY
BID TABULATION SHEET**

BID NO.: WC 41-11 ITEM(S): HEAVY HIGHWAY CONSTRUCTION FOR WORK ON COUNTY ROADS DATE: JUNE 17, 2011 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER				
	DESCRIPTION OF ITEM	BID PRICE	HOURLY	BID PRICE	HOURLY	BID PRICE	HOURLY	BID PRICE	HOURLY	BID PRICE			
	Kubricky Construction Corp. Attn: Robert Hughes 269 Ballard Rd. Wilton, NY 12831 Ph: 792-5864 Fax: 792-2438			Wm. J. Keller & Sons Construction Corp. Attn: John Keller Sr. 1435 Route 9 Castleton, NY 12033 Ph: 732-7782 Fax: 732-4574			Rifeburg Construction, Inc. Attn: Timothy Casey 159 Brick Church Rd. Troy, NY 12180 Ph: 279-3265 Fax: 279-4260		HMA Contracting Corp. Attn: Kyle Shader PO Box 151 Mechanicville, NY 12118 Ph: 664-1014 Fax: 664-2045		Reale Construction Co, Inc. Attn: Peter Reale PO Box 231 Ticonderoga, NY 12883 Ph: 585-6782 Fax: 585-2892		R & B Construction LLC Attn: Randy Bascom 1094 Bullshead Rd. Amsterdam, NY 12010 Ph: 248-0493 Fax: 887-5513
MILLING MACHINE:		\$320.00		\$51.00	\$836.00					\$1,100.00			
PAVER:		Wingco W2100		Bobcat S185 w/18" planer	Cat PM 565 72"					W2100Cold Planer			
COMPACTION ROLLER:													
10T		\$40.00		\$72.46	\$152.50					\$200.00		\$325.00	
13T		Dynapac		Bomag BW156	Cat 534D					Hamm		Dynapac	
BACK HOE:				\$90.75	\$172.00								
		Dynapac		Cat CSS63	Cat 694D								
		\$35.00		\$68.04	\$70.00					\$240.00		\$145.00	
GRADER:		420 Cat II		John Deere 410, 4WD	Cat 420 IT					Komatsu		JCB 214	
		\$105.00		\$189.62	\$50.00					\$175.00		\$154.00	
BULLDOZER:		Cat 14G		Cat 14	Cat 140H 12' blade					Cat 140G		JD 570	
		\$104.00		\$115.93	\$150.00					\$75.00		\$146.00	
COMPRESSOR (includes all hoses & fittings):		John Deere 750 Dozer		John Deere 700	Cat DGNLGP 150 HP					Cat D3		Komatsu D39EX	
		\$18.00		\$27.60	\$27.00					\$100.00		\$21.00	
		IR18SCFM		IR185CFM	185CFM							IR-185CFM	

**WARREN COUNTY
BID TABULATION SHEET**

BID NO.: WC 41-11 ITEM(S): HEAVY HIGHWAY CONSTRUCTION FOR WORK ON COUNTY ROADS DATE: JUNE 17, 2011 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER		NAME & ADDRESS OF BIDDER				
	DESCRIPTION OF ITEM	BID PRICE	HOURLY	BID PRICE	HOURLY	BID PRICE	HOURLY	BID PRICE	HOURLY	BID PRICE			
	Kubricky Construction Corp. Attn: Robert Hughes 269 Ballard Rd. Wilson, NY 12831 Ph: 792-5864 Fax: 792-2458			Wm. J. Keller & Sons Construction Corp. Attn: John Keller Sr. 1435 Route 9 Castleton, NY 12033 Ph: 732-7782 Fax: 732-4574			Rifenburg Construction, Inc. Attn: Timothy Casey 159 Brick Church Rd. Troy, NY 12180 Ph: 279-3265 Fax: 279-4260		HMA Contracting Corp. Attn: Kyle Shader PO Box 151 Mechanicville, NY 12118 Ph: 664-1014 Fax: 664-2045		Reale Construction Co, Inc. Attn: Peter Reale PO Box 231 Ticonderoga, NY 12883 Ph: 585-6782 Fax: 585-2892		R & B Construction LLC Attn: Randy Bascom 1094 Bullshead Rd. Amsterdam, NY 12010 Ph: 248-0493 Fax: 887-5513
JACK HAMMER W/BITS & PROPER HOSES:	\$2.25		\$5.25		\$5.00		\$55.00		\$10.00				
	Various 90#		CP 90#		80-90 lb (add on to Compressor rate)				CP 40# Hammer				
ROCK DRILL W/BITS & PROPER HOSES:	\$2.25		\$10.00		\$10.00				\$12.00				
	Various		CP 45#		55 lb (add on to Compressor rate)				CP Rockdrill				
GENERATOR:													
GAS FUELED:	\$3.79		\$7.67		\$10.00		\$30.00		\$5.95				
	Honda 5k		Honda 6000W		5000 Watt				5000 Watt Gen				
DIESEL FUELED:	\$44.70		\$22.40		\$22.00				\$18.75				
	50K Genpac		IR 35 KW		10,000 Watt				IR-50KW				
WATER TRUCK:	\$36.89		\$52.00		\$45.00		\$80.00		\$24.75				
	2000 Gal.		Mack Granite 3000 Gal.		2500 Gal.				500 Gallon Tanker				
PAVEMENT SAW:	\$6.20		\$35.00		\$39.50		\$30.00		\$10.95				
	Walk Behind		Target 24*		20 in				12" Walk Behind Saw				
OTHER EQUIPMENT FOR CONSIDERATION:													
	Triaxle Dump Truck w/Driver	\$85.00											
	Triaxle Dump Truck w/o Driver	\$22.50											

**WARREN COUNTY
BID TABULATION SHEET**

BID NO.: WC 41-11 ITEM(S): HEAVY HIGHWAY CONSTRUCTION FOR WORK ON COUNTY ROADS DATE: JUNE 17, 2011 TIME: 3:00 P.M.	NAME & ADDRESS OF BIDDER					
	BID PRICE					
DESCRIPTION OF ITEM	HOURLY	HOURLY	HOURLY	HOURLY	HOURLY	HOURLY
Lowboy w/Driver			\$180.00			
Flatbed rack truck 35,000 GYW (add 1E-1)			\$63.00			
Cat D5G Dozer (90 hp)			\$110.00			
Cat 345 Excavator (45mi)			\$340.00			
MARK-UP FOR MATERIALS (OVER COST):	10%	14.4%	25%	15%	15%	
COMMENTS:						Per Spec - hourly rate of heavy equipment in Schedule 2 includes operator & delivery to site All Small Equip on Sched 2 does not include operator

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: BUILDINGS & GROUNDS

DATE: 6/28/11

(a) Is this a Result of a Bid or Request for Proposal? BID WC 43-11

(b) Purpose of Contract: ELEVATOR MODERNIZATION

(c) Name of Contractor: TO BE DETERMINED - BID OPENING 7/14/11

(d) Address of Contractor: _____

(e) Contractor's Contact Person and Telephone Number: _____

(f) Has or will the Contract be provided, if so, please attach: _____

(g) Commencement Date of Contract: _____

(h) Termination Date of Contract: _____

(i) Payment Provisions: i) lump sum amount _____
ii) hourly rate amount _____
iii) total amount not to exceed _____
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.)

(j) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: OR Capital Project OR Capital Reserve Project
Number, and Title, and Amount: H-291 CAPITAL PROJECT

DATE: JULY 14, 2011

TIME: 3:00 P.M.

PLACE: MUNICIPAL CENTER 2ND FLOOR

SPECIFICATIONS

SCOPE: It is the intent of these specifications to purchase and install an electro-mechanical hydraulic elevator safety brake for two elevators located in the Warren County Municipal Center, 1340 State Route 9, Lake George, NY. Vendor shall thoroughly survey and measure existing jack and pit areas to determine proper fit and manufacturing of safety brake. Vendor shall also work with Warren County to apply for any code variances that may be needed if tight pit conditions reduce available runby distances. Vendor shall install new speed detector and associated cabling in the hoistway and install the safety brake controller and make all associated wiring interfaces with the brake and elevator controls. If needed Vendor will install buffer blocking and/or strike extensions to achieve proper runby distances. The elevators to be modernized are a hydraulic Dover E18280 and a hydraulic Dover E18279.

PROPOSAL: The proposal form, as attached to these specifications, shall be filled in by ink or typing. No bid will be accepted which contains any changes, additions, omissions or erasures. The bid prices submitted shall be exclusive of Federal and State Taxes, and shall not include any tax for which the bidder may claim exemption because of doing business with the County of Warren. An exemption letter from New York State Department of Taxation & Finance will be furnished to the successful bidder. No late bids will be accepted.

All bids shall have a signed Certificate of Non-Collusion. All corporations submitting bids must include a Corporate Resolution. The County of Warren reserves the right to reject any or all bids and to award the contract in the best interest of the County.

All bids shall be contained in sealed envelopes and clearly marked on the outside "WC 43-11 - MODERNIZATION OF EXISTING ELEVATORS" and addressed to:

Julie Pacyna, Purchasing Agent
Warren County Purchasing Department
1340 State Route 9
Lake George, NY 12845

PRICE: The bid prices shall be for an electro-mechanical hydraulic elevator safety brake to be put in place on both elevators to provide a high level of protection against uncontrolled descent. Also to be included in this bid as Add Alternate 1 is a request for complete replacement of code compliant cylinders on both elevators.

Standard equipment and tools required to perform work must be furnished with a Journeyman's field truck. The bidder shall also furnish all safety equipment necessary to comply with the prevailing OSHA and New York State Department of Labor codes such as hard hats, goggles, ear plugs, lockout and tagout devices and fall protection.

GUARANTEE The Contractor shall guarantee that the equipment offered, supplied and installed is standard equipment, of regular stock, and includes all parts regularly used with this type of equipment; also that no attachment or part has been substituted or applied contrary to manufacturer's recommendations and standard practice. Every unit shall be guaranteed against failure and faulty material and workmanship for a period of twelve months from the date of acceptance by the County unless otherwise specified. If, during this period, such faults or failures develop, the unit(s) or part(s) affected shall be replaced or repaired, at the sole discretion of the County, without any cost to the County. When the manufacturer's standard guarantee for the complete unit or any component thereof exceeds twenty-four months the longer guarantee period shall prevail.

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS*

DEPARTMENT NAME: DPW

DATE: 06/28/11

(a) Purpose of Request: Transfer ownership of the improvements completed by the County under EPA Agreement XP992256-01-2 to the Town of Bolton Sewer District No.1

(b) Details: The County has completed the work identified in Contract (WC 73-109) with Green Mountain Pipeline Services (including Change Orders 1 and 2)

C.T. Male Associates, the engineer of record, has certified the construction has been completed in accordance with the approved plans. This completes the county responsibility for contract WC 73-109.

(c) Previous Resolution Number: _____

RESOLUTION REQUEST FORM NO. 4

Request for Amendment of Existing Contract

DEPARTMENT NAME: DPW

DATE 6/28/2011

(a) Resolution No. which Authorized the Original Contr: 615 of 2010

(b) Name of Contractor Town Of Bolton

(c) Address of Contractor: _____

(d) Contractor's Contact Person and Telephone Numbe: Ronald Conover, Supervisor

(e) Commencement Date of Extensio: 7/15/2011

(f) Termination Date of Extensic 3/31/2012

(g) Payment Provisions: i) SLIP Lining #2 WC 27-11

ii BID Opening 7/21/2011

iii Bolton Funds Remaining \$228,000

iv _____

(h) Where are the Funds for this Contract: List Budget Code, (with title), Object Code (with title) and Amount: OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: H166.9550 280 Lake George Basin Sewer

RESOLUTION REQUEST FORM NO. 3

Request for *New* Contract

DEPARTMENT NAME: DPW

DATE: 6/28/11

(a) Is this a Result of a Bid or Request for Proposal?: BID opening date July 21, 2011

(b) Purpose of Contract: Authorize Chairman to sign contract WC 27-11 Wastewater collection System improvements, slip lining gravity sewers Town of Bolton
The work includes but is not limited to, all materials, labor and equipment necessary to rehabilitate, by inversion liner technology, approximately 4,350 linear feet of gravity sewer, as well as repair of sewer manholes. Two alternates will be included for consideration as additional work of the same type, utilizing the same methods of repair.

(c) Name of Contractor: Bid will be awarded to the Lowest Responsible Bidder based upon receipt of the recommendation of bid award by CT Male and approval to award construction contract by USEPA

(d) Address of Contractor:

(e) Contractor's Contact Person and Telephone Number:

(f) Has or will the Contract be provided, if so, please attach:
Contract will be provided

(g) Commencement Date of Contract: **7/25/11**

(h) Termination Date of Contract: **12/31/2011**

(i) Payment Provisions: i) Remaining Bolton Funding is \$228,000.

ii)

iii)

iv)

(j) Where are the Funds for this Contract: List Budget Code, (with title), Object Code (with title) and Amount: **OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: H 166.9550 280 Lake George Basin Sewer**

Remaining Bolton Budget is \$228,000

DPW Full-Time Position Summary

	YEAR			2011 Notes
	1996	2006	2010	
DPW Admin	1	2	2	
Hwy Admin	6	5	5	5 Includes Deputy-Operations
Engineering	6	7	7	7 Currently 1 Vacant Assistant Eng. Position
Buildings- Days	14	13	13	
Buildings-Night	16	10	9	
Airport	7	5	5	
Parks/Rec	14	9	9	9 also reduced by 2 Seasonal Part Time
Up Yonda	4	3	3	3 also reduced by Seasonal Part Time
Road Maintenance	50	42	41	
Traffic	3	3	3	3 also reduced by 1 temp
Machinery	15	13	13	
TOTAL POSITIONS	** 169	136	112	110

19% Workforce Reduction from 2006 to Present

** Eliminated following programs: contract plowing of state roads, recycling center, eliminated line striping and guiderail installation by county crews (now it is contract labor).

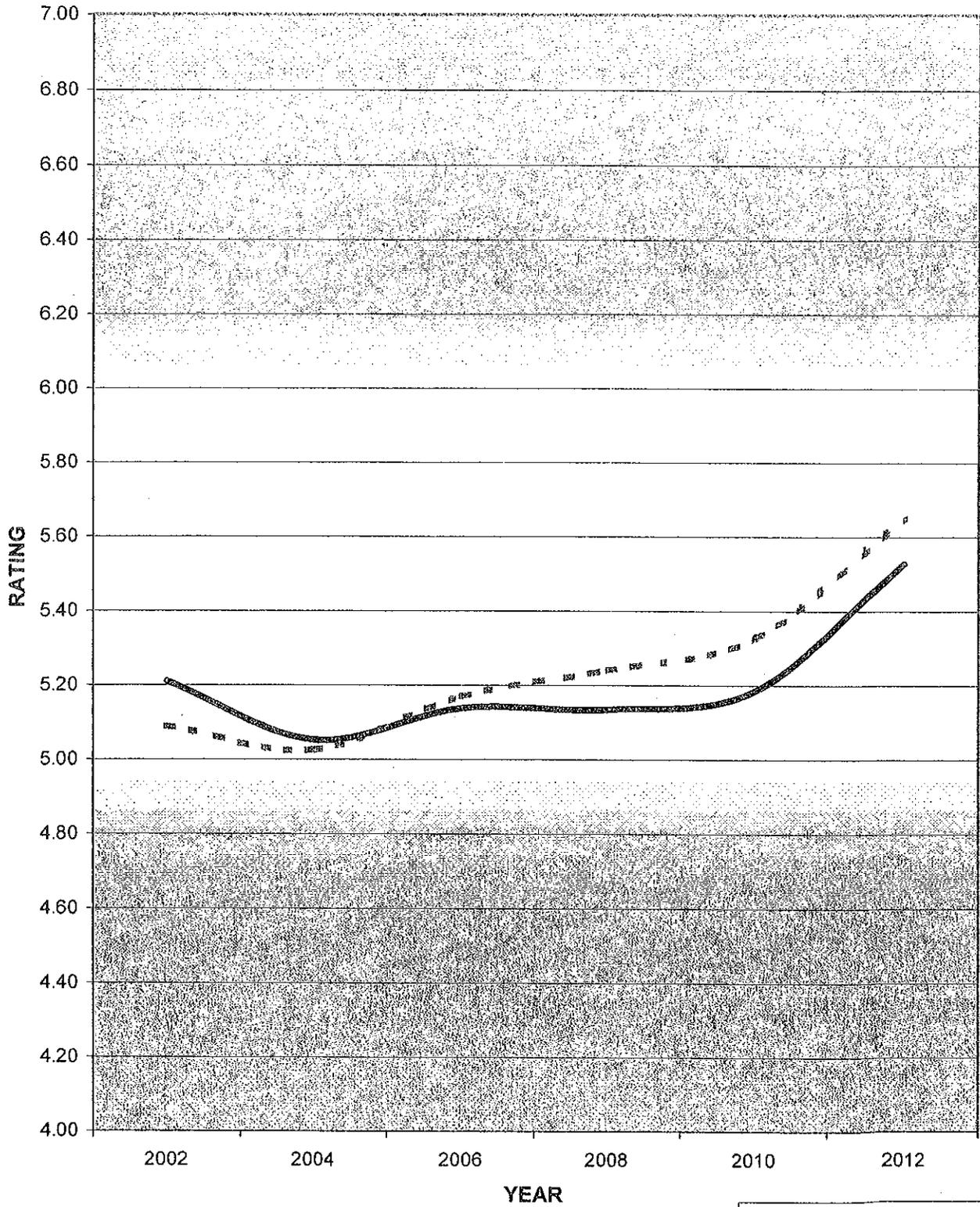
DPW Personnel Actions (2007-Present)

JOB TITLE	Budget Year	Division	STATUS	PRIOR SALARY	NEW SALARY	NET REDUCTION	EMPLOYEE
	2007						
Civil Defense Director	2007	DPW Admin	Trans. to OES				Farrell, John
Senior Account Clerk	2007	DPW Admin	Trans. to OES				Manney
Assistant Shop Supervisor	2007	Highway - Machinery	SALARY CHANGE	38,690	32,732		Geraghty/Congel
Automotive Parts Clerk	2007	Highway - Machinery	DELETED	26,037			Congel
Automotive Mechanic	2007	Highway - Machinery	ESTABLISHED		29,191		Werne
Director, Parks, Rec	2007	Parks, Recreation & Railroad	SALARY CHANGE	71,965	63,700		Beland/Butler
Rec Facilities Manager	2007	Parks, Recreation & Railroad	SALARY CHANGE	49,643	43,900		Butler/Benway
Senior Building Maint	2007	Parks, Recreation & Railroad	SALARY CHANGE	40,081	34,975		Benway/McTague
Deputy Supt Engineering	2007	Engineering	SALARY CHANGE	93,838	75,000		Remington/Tennyson
Working Supervisor # 1	2007	Highways & Bridges	Deleted	31,195			Farrell, Jim
Assistant Engineer	2007	Engineering	Established		40,417		Vacant
Subtotal				\$ 351,449	\$ 319,915	\$ 31,534	
	2008						
Laborer # 29	2008	Highway - Maintenance	DELETED	22,897			D'Angelico
Assistant Engineer	2008	Engineering	DELETED	40,417			Vacant
Senior Civil Engineer	2008	Engineering	ESTABLISHED		68,000		Hajos
Laborer -B&G 36	2008	Buildings and Grounds	DELETED	23,298			Thomas
Fish Management Spec	2008	Parks, Recreation & Railroad	SALARY CHANGE	35,065	34,016		Coe/Inglee
Hatchery Aide	2008	Parks, Recreation & Railroad	SALARY CHANGE	24,215	22,988		Kosnick/Seaman
Building Maint WK P&R	2008	Parks, Recreation & Railroad	SALARY CHANGE	27,496	26,101		Lanfear/Sargent
Building Maint WK P&R #10	2008	Parks, Recreation & Railroad	DELETED	30,734			Bruce
Laborer P&R #45	2008	Parks, Recreation & Railroad	DELETED	22,503			Summer Help
Laborer P&R #46	2008	Parks, Recreation & Railroad	DELETED	22,503			Summer Help
Up Yonda Part Time	2008	Parks, Recreation & Railroad	DELETED	25,000			Part time
Working Supervisor # 4	2008	Highway - Maintenance	DELETED	25,652			Curtis
MEO Light Hwy # 7	2008	Highway - Maintenance	DELETED	27,424			Bullard
Subtotal				\$ 327,204	\$ 151,105	\$ 176,099	
	2009						
Administrative Assistant	2009	DPW Admin	DELETED	36,708			R. Lamy
Confidential Secretary	2009	DPW Admin	ESTABLISHED		36,055		Wolfe
Deputy Sup Admin	2009	DPW Admin	SALARY CHANGE	853	2,500		R. Lamy/Wolfe
Sr Account Clerk	2009	DPW Admin	SALARY CHANGE	34,439	28,632		Wolfe/Scroggins
Fiscal Manager	2009	DPW Admin	SALARY CHANGE	52,635	47,935		Johnson/Kloss
HWY Const Supervisor II	2009	Highway - Maintenance	DELETED	44,400			Berry
General Foreman	2009	Highway - Maintenance	DELETED	60,503			Sargent
Information Systems Manager	2009	DPW Admin	DELETED	45,898			Daley
Engineer I	2009	Engineering	ESTABLISHED		55,303		Beadnell
Naturalist Up Yonda	2009	Parks, Recreation & Railroad	DELETED	34,258			Janssen
Building Maint Mech-Parks	2009	Parks, Recreation & Railroad	DELETED	39,803			Feshal
Sr Building Maint Mech-Parks	2009	Parks, Recreation & Railroad	DELETED	37,489			McTague
Airport Maint Worker # 2	2009	Airport	DELETED	36,208			Bourdeau

DPW Personnel Actions (2007-Present)

JOB TITLE	Budget Year	Division	STATUS	PRIOR SALARY	NEW SALARY	NET REDUCTION	EMPLOYEE
Laborer # 26, Airport	2009	Airport	DELETED	25,517			Esperiti
Laborer # 18 B&G	2009	Buildings and Grounds	DELETED	23,298			Thaxton
Laborer #34 B&G	2009	Buildings and Grounds	DELETED	22,503			Brown
MEO Light B&G # 20	2009	Buildings and Grounds	DELETED	28,384			Ashline
Cabinet Maker/Grounds	2009	Buildings and Grounds	DELETED	29,199			Petrazzuolo
Sr Building Maint Vvk	2009	Buildings and Grounds	ESTABLISHED		31,250		Ashline
Laborer # 2, Hwy	2009	Highway - Maintenance	DELETED	23,298			Dunklee
MEO Light #14, Hwy	2009	Highway - Maintenance	DELETED	25,916			Wallace
Auto Mech Helper	2009	Highway - Machinery	DELETED	35,609			Harpp
Subtotal				\$ 611,002	\$ 201,575	\$ 410,427	
2010							
Auto Mechanic #4	2010	Highway - Machinery	SALARY CHANGE	34,858	30,571		Rounds/Sprague
Welder	2010	Highway - Machinery	SALARY CHANGE	37,585	34,858		Harpp/Rounds
Superintendent	2010	DPW Admin	SALARY CHANGE	118,644	95,000		Lamy/Tennyson
Deputy Superintendent	2010	Engineering	SALARY CHANGE	81,042	80,000		Tennyson/Hajos
Deputy Superintendent of Ops	2010	Highway	SALARY CHANGE	70,894	69,894		Humphrey/Beadnell
Senior Civil Engineer	2010	Engineering	SALARY CHANGE	70,730	62,500		Hajos/Doughney
Engineer 1	2010	Engineering	SALARY CHANGE	55,303	53,000		Beadnell/Vandusen
Cleaner #1, B&G	2010	Buildings and Gounds	SALARY CHANGE	26,998	24,121		Balcom/Mihill
Cleaner #9, B&G	2010	Buildings and Gounds	SALARY CHANGE	28,766	23,298		Marzola/Sampson
Subtotal				\$ 524,820	\$ 473,242	\$ 51,578	
2011							
MEO Light Hwy #9	2011	Highway - Maintenance	DELETED	29,377			Thomas
Laborer # 3, B&G	2011	Buildings and Grounds	DELETED	26,410			Barton
MEO Light Hwy #5	2011	Highway - Maintenance	SALARY CHANGE	27,779	26,370		Morehouse/Dwyer
Assistant Engineer #1	2011	Engineering	SALARY CHANGE	47,496	43,296		Vandusen/Raymond
Subtotal				\$ 131,062	\$ 69,666	\$ 61,396	
Total Direct Salary Reduction (2007-2011)						\$ 731,034	
Fringe Savings (Approx 35%)						\$ 216,321	
Total Annual Expense Reduction						\$ 947,355	

WARREN COUNTY BRIDGES: NYS DOT CONDITION RATINGS



— AVG. COND. RATING OF
COUNTY BRIDGES

- - - MEDIAN COND. RATING OF
COUNTY BRIDGES

In-House Engineering Savings for 2009 - 2011

Below is a list of projects, work performed for each project and the cost of the work performed if done by a Consultant. These consultant cost were based on the typical rates used by a consultant and the approximate numbers of hours to complete the task listed.

Federal Aid Projects

<u>Project</u>	<u>Description of Work</u>	<u>Consultant Cost</u>
1R-Stimulus Project-Glenwood Ave	Design Report, Permitting, Final Design, Construction Inspection	\$45,000.00
1R-Stimulus Project-Corinth Road	Design Report, Permitting, Final Design, Construction Inspection	\$50,000.00
Make-The-Connection -- West Mtn. Road	Design Report, Permitting, Final Design, Construction Inspection	\$30,000.00
Make-The-Connection -- Bike Path-Outlets	Design Report, Permitting, Final Design, Construction Inspection	<u>\$25,000.00</u>
		\$150,000.00

Local Projects

Highway

Ben Culver Road -- Chestertown	Design, Construction Inspection	\$29,000.00
White Schoolhouse Road -- Chestertown	Design, Construction Inspection	\$26,000.00
Mountain Road -- Thurman	Design, Construction Inspection	\$27,000.00
Golf Course Road -- Warrensburg	Design, Construction Inspection	\$32,000.00
Potter Brook Road -- Warrensburg	Design, Construction Inspection	\$28,000.00
Blind Rock Road -- Queensbury	Design, Construction Inspection	\$21,000.00
Valentine Pond Road -- Horicon	Design, Right-of-Way, Construction Inspection	\$38,000.00
Elm Street -- Warrensburg	Design, Construction Inspection	\$15,000.00
Garnet Lake Road -- Johnsbury	Design, Construction Inspection	<u>\$24,000.00</u>
		\$240,000.00

Bridge/Culvert

Peaceful Valley Road -- Baker Brook Rehab	Construction Inspection	\$5,000.00
Dillon Hill Road -- Bridge Rehab	Design, Construction Inspection	\$9,000.00
Heath Road Bridge -- Rehab	Design, Prepare Specs, Construction Inspection	\$10,000.00
Hudson Street Bridge -- Scour Repair	Design, Construction Inspection	\$6,000.00
Harrington Road Bridge -- Flag Repairs	Design, Construction Inspection	\$5,500.00
Chatiemac Bridge -- Replacement	Design of Temporary Bridge, Detour Design, Utility Relocation Design, Temporary	\$37,000.00



	Easements, Specs, Construction Inspection	
Back To Sodom Bridge – Scour Repair	Design, Construction Inspection	\$5,200.00
Peaceful Valley Bridge – Straight Brook	Design, Construction Inspection	\$6,800.00
Glendale Bridge – Concrete Repairs	Design, Construction Inspection	<u>\$5,800.00</u>
		\$90,300.00
<u>Parks and Recs</u>		
Stony Creek Train Platform	Design, Right-of-Way, Construction Inspection	\$30,000.00
Fish Hatchery – Roadway Reconstruction	Design, Construction Inspection	<u>\$5,100.00</u>
		\$35,100.00
<u>Airport</u>		
Taxiway Reconstruction	Design, Construction Inspection	\$8,000.00
Fuel Shed	Design, Construction Inspection	<u>\$5,100.00</u>
		\$13,100.00
<u>Building and Grounds</u>		
Fuel Farm Work	Design, Permitting, Construction Inspection	\$25,000.00(annually)
County Center Sign	Design, Construction Inspection	<u>\$10,000.00</u>
		\$35,000.00
	<u>TOTAL</u>	<u>\$563,500.00</u>

RESOLUTION REQUEST FORM NO. 14

Request to Reclassify Position

DEPARTMENT NAME:

DATE: 6/29/11

- (a) Title of Reclassified Position: Auto Mechanic #12

- (b) Annual Salary of Reclassified Position (and Grade if Applicable):*
*(This should be the Base Salary for the position if it is being filled by a **new** employee, **or** the salary, **including longevities**, for any **existing** employee who is filling the position. Grade 9, \$32,961

- (c) Title and Employee Number of Position to be Deleted: Auto Mechanic Helper #2

- (d) Annual Salary of Position to be Deleted (and Grade if Applicable):*
*(This should be the Base Salary for the position if it is being filled by a **new** employee, **or** the salary, **including longevities**, for any **existing** employee who is filling the position. Grade 7, \$30,581.98

- (e) Effective Date:* 7/18/11
*Please do not backdate unless the purpose is to correct an error.

- (f) Where are the Funds in the Budget for this Position? List Budget Code (with title), Object Code (with title), and Amount: 5130 Machinery - 110 Salaries

- (g) Has Personnel Officer Reviewed and Approved of the New Position Title?:*
*This is necessary **BEFORE** bringing the request to committees. Yes

Work comes in with a work order sheet entailing what needs to be done. The job is then assessed for parts & labor after which it is then performed.

15. Summarize your work responsibilities, as you understand them.

To service and repair any equipment that is brought into the shop.

16. Who checks or reviews your work, and what is the nature of such check? Bruce and/or Scott review the job sheets that are filled out with parts and fluids used and then check the equipment to see it's satisfactory.

17. Date 6/17/2011 18. Signature - I certify that the entries to the above questions are my own answers to the questions, and to the best of my knowledge and belief are correct and complete answers to the questions.

John Becker

TO BE COMPLETED BY IMMEDIATE SUPERVISOR OF EMPLOYEE

19. Place a check mark opposite that item in each group which will best describe the work of this position.

- Simple repetitive routine.
X Repetitive but involves independent decisions in individual cases.
Customarily involves independent decisions on order of tasks and methods used.
Customarily involves independent decisions as to scope and planning of projects.

- Does not involve any oversight, planning or supervision of the work of others.
Involves some advisory or "straw-boss" supervision of the work of others.
Involves the regular but routine supervision of the work of others in the immediate field of activity.
Involves responsibility for the planning and assigning of work activities of considerable variety and importance.

- Requires no previous training or specialized education.
Requires some previous training or experience but with NO specialization in the department activity.
X Requires some previous training or experience WITH some specialization in the department activity.
Requires thorough training in the trade or profession but NO specialized experience in the department activity.
Requires thorough training in the trade or profession WITH specialized experience in the department activity.
Requires administrative ability in the trade or profession with advanced training and experience in the department activity.

IF THE POSITION INVOLVES STENOGRAPHY CHECK ONE OF THE FOLLOWING

- Includes occasional or incidental stenography but a qualified stenographer is NOT necessary to fill the position.
Includes occasional or incidental stenography and REQUIRES a qualified stenographer.
Involves stenography as the major function of the position.
Involves stenographic duties of a secretarial nature.
Involves shorthand reporting of hearings or similar audiences.

IF THE POSITION INVOLVES TYPING CHECK ONE OF THE FOLLOWING

- Is under immediate oversight.
Is not under immediate supervision but is performed according to a definitely prescribed practice or procedure.
X Is under general supervision and makes decisions on ordinary questions of procedure and order of tasks.
Is subject to administrative approval and is responsible for planning and initiating of projects.

- Includes occasional or incidental typing but a qualified typist is NOT necessary to fill the position.
Includes occasional or incidental typing and REQUIRES a qualified typist.
Involves typing as the major function of the position.
Involves typing requiring the ability to set up complex tabulations, statistical tables and similar material.

20. How much formal education should be required in case of a vacancy. Show by the letter "N" in the appropriate space, the least that you consider should be accepted and by a "D" the amount desirable.

Merely read and write

Common School and High School

College

Other Special or Technical Courses:

1 2 3 4 5 6 7 8 9 10 11 12

1 2 3 4

N

D

21. Are the above statements of the employee accurate and complete? (Indicate any inaccuracies or incomplete items).

Yes

22. Give your idea of the essential nature of the work and responsibilities of the position and the attention and supervision it requires.

Repairs, services and diagnoses vehicle's & equipment ranging from a weed wacker to a heavy excavator.

23. Date 6/17/2011 24. Signature of Immediate Supervisor

Bruce Decker

TO BE FILLED IN BY THE DEPARTMENT HEAD

25. Comment on above statements of employee and supervisor. (Indicate any inaccuracies). I agree with the statements above. This reclass is necessary to keep up with the shop workload.

26. Date 27. Signature of Department Head

Jeffery E. Tenyson

RESOLUTION REQUEST FORM NO. 12

23

Schedule "A"

NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an existing funded position in their budget that is vacated due to a retirement, resignation or termination. This notice may not be used for requests to create a new position. For complete instructions on the procedure to be followed, see the reverse of this form.

DEPARTMENT HEAD COMPLETES THIS SECTION

Department 19.63

Title of Position MEO LIGHT

Base salary \$26,370

Budget code and title D.5110 Maintenance

This position is vacated due to: Retirement Resignation Termination Promotion
 Other

Employee No. 11896

Is this position mandated? Yes No Is the position reimbursable? Yes No

Source of reimbursement: Federal % State % Other %

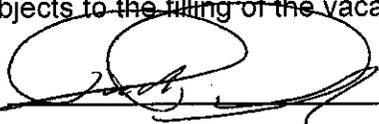
Impact to Budget:

COUNTY ADMINISTRATOR COMPLETES THIS SECTION

Name of Committee Public Works - DPW Date June 28, 2011

The Administrator has no objection to the filling of the vacancy.

The Administrator objects to the filling of the vacancy.

Administrator Signature 

SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee Public Works - DPW Date June 28, 2011

The committee has no objection to the filling of the vacancy.

The committee objects to the filling of the vacancy and will be sending a resolution to the full board to have the position removed from the budget.

Ranking Committee Member Signature 

PERSONNEL COMMITTEE COMPLETES THIS SECTION

Date _____

The Personnel Committee has no objection to the filling of the vacancy.

The Personnel Committee objects to the filling of the vacancy and will be sending a resolution to the full board to have the position removed from the budget.

Ranking Committee Member Signature _____

REQUEST FOR TRANSFER OF FUNDS

24

TO: JOAN SADY, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM: PUBLIC WORKS
Name of Department

SIGNED: _____ DATE: 6/28/2011

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
D.5110 120	County Roads, Maintenance of Roads Salaries - Regular	D.5110 130	County Roads, Maintenance of Roads Salaries - Part Time, Temp.	\$ 2,000.00
D.5110 120	County Roads, Maintenance of Roads Salaries - Regular	DM.5130 120	Road Machinery, Machinery Salaries - Regular	\$ 1,100.00
D.5020 120	County Road, Engineering Salaries - Regular	D.5110 130	County Road, Maintenance of Roads Salaries - Part Time, Temp.	\$ 27,000.00

Please state reason for transfers requested:

To fund temporary position and reclassification of Auto Mechanic Helper

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
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Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

REFERRALS - JULY 2011

PUBLIC WORKS: (Including Airport; DPW; Parks, Recreation & Railroad; Warren County Sewer and Solid Waste & Recycling)

AIRPORT:

- 1) Committee authorized further studies relating to the benefits of procuring an easement on the Forest Enterprises parcel, as well as to consider the possibility of an exchange of properties. Messrs. Dusek and DeGraw met with the property owners on the matter and a second meeting is scheduled for June 17, 2011. An update will be provided to the Committee at a future meeting. (04.26.11)

DPW:

- 1) Mr. Tennyson to prepare a chart reflecting position reductions/changes in staffing, as well as savings to the County through enhanced Engineering Division. (02.01.11)

PARKS, RECREATION & RAILROAD:

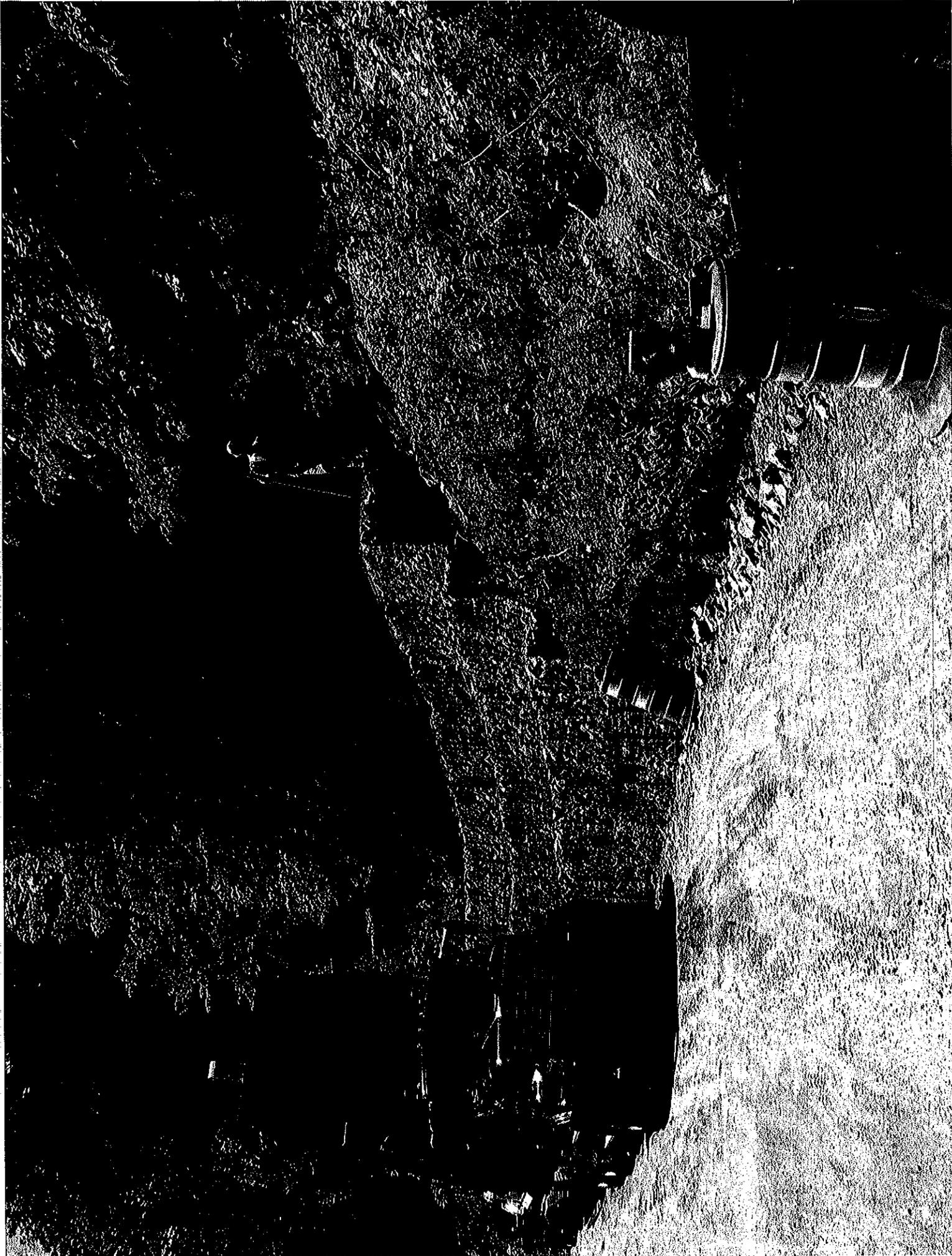
- 1) The County Attorney's Office has reviewed new information relative to the Trout Lake Access point and will report any new findings to the Committee at a future meeting. (03.29.11)
- 2) County Attorney to research property in the Town of Johnsburg owned jointly by the Town and the County to determine sale or transfer to the Town of Johnsburg. (03.29.11)

SOLID WASTE & RECYCLING:

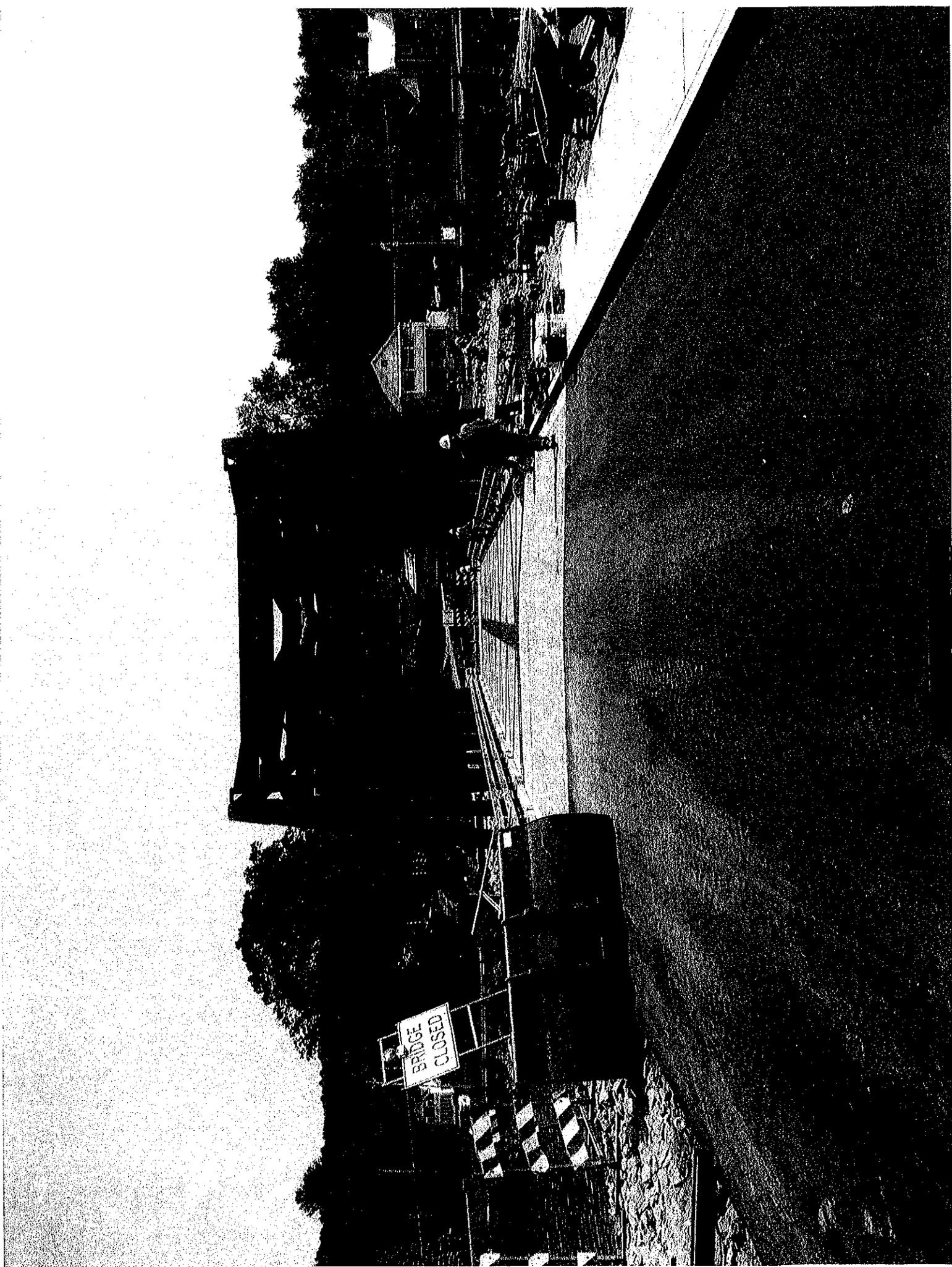
- 1) Mr. Lamy/Tennyson to work with Mr. Dusek to develop a definitive proposal addressing changes on the waste management inventory, including an itemized list of assets and their location, which will then be sent to the Towns for their review and approval. Status. (07.27.10)

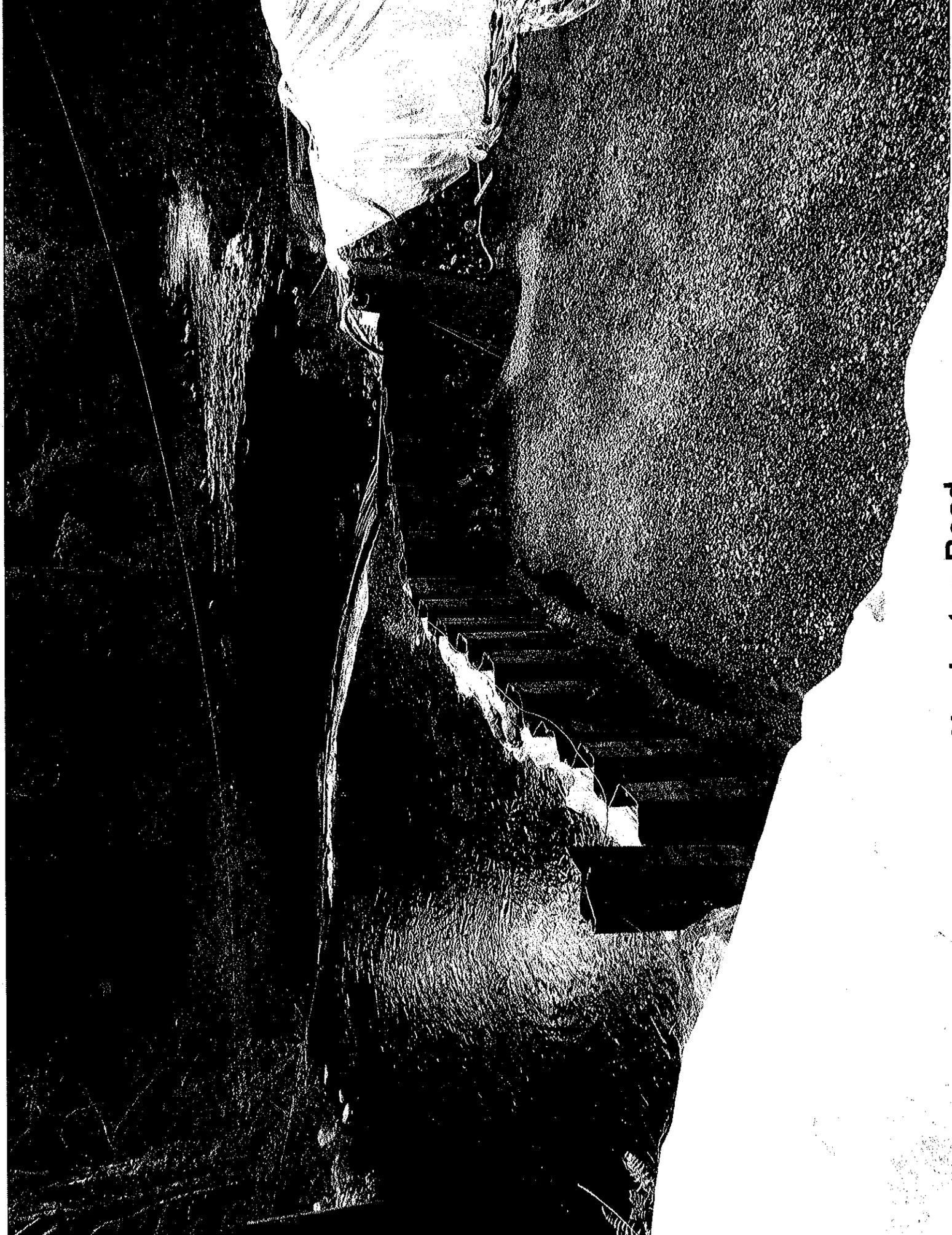
WARREN COUNTY SEWER:

No Items this month.



12th Lake Road

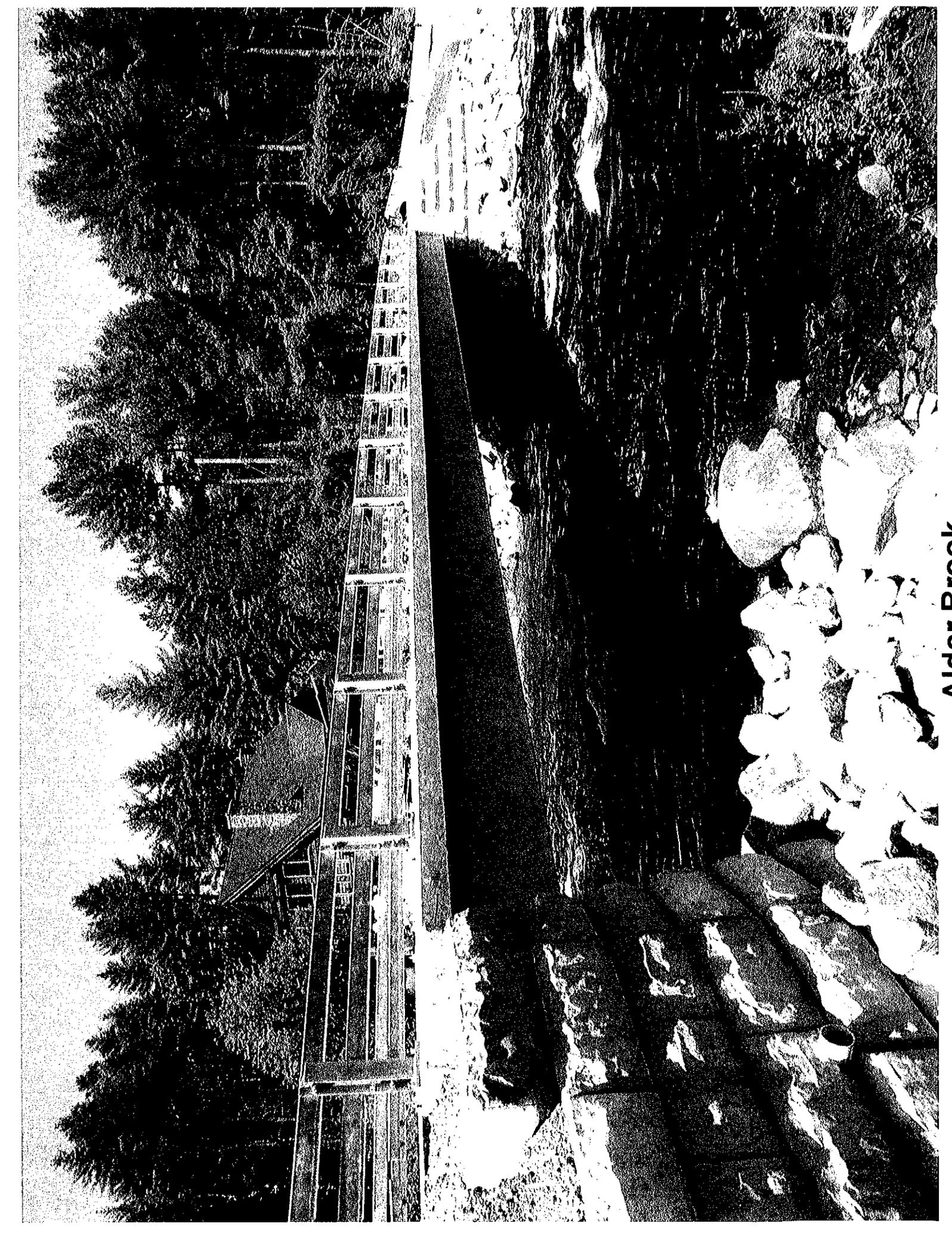




Harrington Road



Harrington Road



Alder Brook