

WARREN COUNTY DPW COMMITTEE MEETING

Tuesday, July 26, 2011
9:30 am

AGENDA

CALL TO ORDER..... Chairman Dan Belden

APPROVAL OF MINUTES..... Chairman Dan Belden

NEW BUSINESS..... Chairman Dan Belden

Page

1 (R) Amend Local Law – Residency Requirement.....Jeff Tennyson
- Beach Road Reconstruction Project FDR.....Jeff Tennyson
- Beach Road EFC Grant.....Jeff Tennyson
4 (R) Amend Contract – Beach Rd Reconstruction (B&L).....Jeff Tennyson
13 (R) Amend Grant – Beach Rd Reconstruction.....Jeff Tennyson
20 (R) Increase Capital Project – Beach Rd Reconstruction.....Jeff Tennyson
21 (R) Just Compensation – Beach Rd Reconstruction.....Jeff Tennyson
24 (R) Amend Contract – Milton St Bridge (AECOM).....Jeff Tennyson
29 County Superintendent's Summer Conference.....Jeff Tennyson
- Novatime Clock System.....Jeff Tennyson
33 (R) Intent to Fill Position – Heavy Equipment Operator.....Jeff Tennyson

Transfers

35 Co. Rd. Maint Salaries to Co Rd. Maint Unemployment (\$1,276).....Jeff Tennyson

Items of Interest: Jeff Tennyson

- FEMA Declaration (pg 36)
- Solid Waste Disposal Bids Received
- Milton Street Bridge Construction Complete (Photo)
- Glen Athol Rd over Patterson Creek Repairs (Photos)
- Corinth Rd/Main Street Reconstruction (Photo)

OLD BUSINESS..... Chairman Dan Belden

REFERRALS..... Chairman Dan Belden

PRIVILEGE OF THE FLOOR..... Chairman Dan Belden

ADJOURNMENT..... Chairman Dan Belden

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: DPW

DATE: 7-26-11

(a) Purpose of Request: Amend Local Law No 5 of 2010 modifying the residency requirement for the Deputy Superintendent of the DPW

(b) Details: The Public Officers Law Section 3 requires a person to be a resident of the political subdivision or municipal corporation of the state for which he or she shall be chosen.

DPW requested a Local Law modifying the residency requirement so as to not prohibit a person from being appointed to the office of Deputy Superintendent of the Department of Public Works, Warren County, provided that such person becomes a resident of the County within twelve (12) months of the date of appointment. The current Deputy requires an additional 6 months to complete sale of residence and establishment of residency in Warren County.

(c) Previous Resolution Number: 617 of 2010

Warren County Board of Supervisors

RESOLUTION NO. 617 OF 2010

Resolution introduced by Supervisors Belden, Bentley, Stec, Merlino, Champagne, Loeb, McCoy and Conover

TO ENACT LOCAL LAW NO. 5 OF 2010

WHEREAS, a proposed local law was duly presented to the Board of Supervisors and considered by them, said proposed local law being entitled, "A Local Law Modifying Residency Requirements for the Deputy Superintendent of the Warren County Department of Public Works", and

WHEREAS, the Board of Supervisors adopted Resolution No. 561 on August 20, 2010, authorizing a public hearing to be held by the Board of Supervisors on the 17th day of September, 2010, at the Supervisors' Rooms in the Warren County Municipal Center on the matter of the proposed local law, and notice of such public hearing having been duly published and posted as required by law, and said public hearing having been held and all persons appearing at said public hearing desiring to be heard, having been heard, now, therefore, be it

RESOLVED, that the Board of Supervisors of the County of Warren, New York, on this 17th day of September, 2010, does hereby enact and adopt Local Law No. 5 of 2010 as set forth in Schedule "A" annexed hereto.

RESOLUTION NO. 617 OF 2010

PAGE 2 OF 2

SCHEDULE "A"

COUNTY OF WARREN, NEW YORK

LOCAL LAW NO. 5 OF 2010

A LOCAL LAW MODIFYING RESIDENCY REQUIREMENTS FOR THE DEPUTY SUPERINTENDENT OF THE WARREN COUNTY DEPARTMENT OF PUBLIC WORKS

BE IT ENACTED, by the Board of Supervisors of the County of Warren, New York,

as follows:

SECTION 1. Title. The title of this Local Law shall be "A Local Law Modifying Residency Requirements for the Deputy Superintendent of the Warren County Department of Public Works".

SECTION 2. Purpose/Public Officers Law Superseded and/or Amended. The purpose of this Local Law is to modify the residency requirements of the Public Officers Law for County officials insofar as the same requires residency in Warren County at the time of appointment. This Local Law is intended to supercede and/or amend the provision of Paragraph 1 of Section 3 of the Public Officers Law, concerning residency requirements for local officers as the same concerns or affects the position of Deputy Superintendent of the Warren County Department of Public Works.

SECTION 3. Residency Requirements. The provisions of Public Officers Law Section 3 requiring a person to be a resident of the political subdivision or municipal corporation of the state for which he or she shall be chosen, or within which his or her official functions are required to be exercised, shall not prohibit a person from being appointed to the office of Deputy Superintendent of the Warren County Department of Public Works, provided that such person becomes a resident of Warren County within twelve (12) months of the date of appointment.

SECTION 4. Effective date. This local law shall take effect immediately upon filing in the office of the Secretary of State.

RESOLUTION REQUEST FORM NO. 4

Request for Extending, Rescinding or Amending Existing Contract

DEPARTMENT NAME: DPW

DATE: 7-26-11

- (a) Purpose of Contract Change: Supplemental Consultant Agreement No. 3 for Beach Rd Reconstruction Capital Project
- (b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract: 404 of 2007
- (c) Name of Contractor: Barton & Loguidice, PC
- (d) Address of Contractor: 10 Airline Drive, Suite 200., Albany, NY 12205
- (e) Contractor's Contact Person and Telephone Number: Rob Sipzner, PE, 218-1801
- (f) Commencement Date of Extension: Upon Execution
- (g) Termination Date of Extension: Until Complete
- (h) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed Add \$88,737
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (i) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, and Title, and Amount: H277.9550 280 Beach Rd (CR 51) Reconstruction Project

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**Architectural/ Engineering
Consultant Agreement**
Supplemental Agreement No. 3

PIN (s) 1757.28 Municipal Contract No. _____

Agreement made this ____ day of _____, _____ by and between

County of Warren
(municipal corporation)

having its principal office at 4028 Main Street, in Warrensburg, New York 12885 (the "Municipality")

and

Barton & Loguidice, P.C. with its office at 2 Corporate Plaza, 264 Washington Avenue Extension,
Albany, New York 12203 (the "*Consultant*")

WITNESSETH:

WHEREAS, in connection with a federal-aid project funded through the New York State Department of Transportation ("NYSDOT") identified for the purposes of this agreement as **Beach Road Reconstruction Project** (as described in detail in Attachment A annexed hereto, the "Project") the Municipality has sought to engage the services of a Consultant Engineer) to perform the scope of services described in Attachment "B" of the original agreement as annexed hereto; and

WHEREAS, in accordance with required consultant selection procedures, including applicable requirements of NYSDOT and/or the Federal Highway Administration ("FHWA") the Municipality has selected the Consultant to perform such services in accordance with the requirements of this Agreement; and

WHEREAS, _____, is authorized to enter this Agreement on behalf of the Municipality,

NOW, THEREFORE, the parties hereto agree as follows:

ARTICLE 1. DOCUMENTS FORMING THIS AGREEMENT

This agreement consists of the following:

- Agreement Form - this document titled "Architectural/Engineering Consultant Agreement";
- Attachment "A" - Project Description and Funding;
- Attachment "B" – Supplemental Task List;
- Attachment "C" - as applicable, Staffing Rates, Hours, Reimbursables and Fee.

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ARTICLE 2. SCOPE OF SERVICES/STANDARD PRACTICES AND REQUIREMENTS.

2.1 The CONSULTANT shall render all services and furnish all materials and equipment necessary to provide the Municipality with plans, estimates and other services and deliverables more specifically described in Attachment "B" of the original agreement as supplemented by Attachment "B" herein.

2.2 The CONSULTANT shall ascertain the applicable practices of the Municipality, NYSDOT and/or FHWA prior to beginning any of the work of this PROJECT. All work required under this Agreement shall be performed in accordance with these practices, sound engineering standards, practices and criteria, and any special requirements, more particularly described in Attachment "B".

2.3 Except as herein modified, the Original Agreement dated June 29, 2007 including any amendments or revisions thereto not modified herein, remains in full force and effect.

2.4 The CONSULTANT will commence work no later than ten (10) days after receiving notice to proceed from the Municipality.

ARTICLE 3. COMPENSATION METHODS, RATES AND PAYMENT

3.1 As full compensation for Consultant's work, services and expenses hereunder the Municipality shall pay to the CONSULTANT, and the CONSULTANT agrees to accept compensation based the methods designated and described below. Payment of the compensation shall be in accordance with the Interim Payment procedures shown in the table and the final payment procedure in Article 6.

3.2 For services rendered pursuant to this Supplement, the CONSULTANT shall be paid on a Cost Plus Fixed Fee Method, as described in Section 3.1 of the original agreement, with an amount not to exceed \$88,737.00

3.3 The revised maximum amount payable shall be increased to \$729,703 as shown on Exhibit C of Attachment C. Direct Technical Salaries for 2010 shall not exceed the maximums shown in Exhibit A of Attachment C unless approved in writing by the Municipality. The overhead allowance as initially established at 167% in all events not to exceed 175% and is subject to audit. The fixed fee for these supplemental services will be \$9200.00.

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JOB TITLE	ASCE (A) OR NICET (N) GRADE	AVERAGE HOURLY RATES		MAXIMUM HOURLY RATES 2011	OVERTIME CATEGORY
		PRESENT 1/11	PROJECTED 8/2011		
Principal	IX (A)	\$ 94.50	\$ 96.39	\$ 103.00	A
Senior Vice President	IX (A)	\$ 78.40	\$ 79.97	\$ 84.00	A
Vice President	IX (A)	\$ 64.83	\$ 66.13	\$ 68.50	A
Senior Associate	IX (A)	\$ 61.50	\$ 62.73	\$ 63.00	A
Associate	VIII (A)	\$ 52.75	\$ 53.81	\$ 54.00	A
Associate Vice President	VIII (A)	\$ 48.50	\$ 49.47	\$ 49.50	A
Senior Project Manager	VII (A)	\$ 51.25	\$ 52.28	\$ 55.00	B
Senior Managing Engineer	VII (A)	\$ 49.47	\$ 50.46	\$ 52.50	B
Senior Construction Manager	VII (A)	\$ 48.50	\$ 49.47	\$ 49.50	B
Senior Managing Transportation Planner	VII (A)	\$ 47.00	\$ 47.94	\$ 47.00	B
Senior Project Landscape Architect	VII (A)	\$ 36.00	\$ 36.72	\$ 36.00	B
Managing Hydrogeologist	VI (A)	\$ 43.00	\$ 43.86	\$ 43.00	B
Managing Environmental Scientist	VI (A)	\$ 41.50	\$ 42.33	\$ 41.50	B
Managing Engineer	VI (A)	\$ 41.28	\$ 42.11	\$ 43.00	B
Managing Landscape Architect	VI (A)	\$ 41.00	\$ 41.82	\$ 41.00	B
Construction Manager	VI (A)	\$ 41.00	\$ 41.82	\$ 41.00	B
Project Manager	VI (A)	\$ 40.00	\$ 40.80	\$ 42.00	B
Senior Land Use Planner	V (A)	\$ 37.65	\$ 38.40	\$ 38.50	B
Senior Project Engineer	V (A)	\$ 35.12	\$ 35.82	\$ 40.00	B
Senior Project Industrial Hygienist	V (A)	\$ 33.00	\$ 33.66	\$ 33.00	B
Senior Engineer	V (A)	\$ 32.63	\$ 33.28	\$ 37.25	B
Senior Associate Project Manager	V (A)	\$ 31.00	\$ 31.62	\$ 31.00	B
Project Hydrogeologist	IV (A)	\$ 32.53	\$ 33.18	\$ 32.80	B
Project Industrial Hygienist	IV (A)	\$ 31.00	\$ 31.62	\$ 31.00	B
Project Engineer	IV (A)	\$ 30.48	\$ 31.09	\$ 31.20	B
Project Environmental Scientist	IV (A)	\$ 27.60	\$ 28.15	\$ 27.60	B
Land Use Planner III	III (A)	\$ 28.80	\$ 29.38	\$ 28.80	B
Engineer III	III (A)	\$ 27.13	\$ 27.67	\$ 28.50	B
Assistant Landscape Architect III	III (A)	\$ 25.00	\$ 25.50	\$ 25.00	B
Hydrogeologist III	III (A)	\$ 24.25	\$ 24.74	\$ 24.25	B
Environmental Scientist III	III (A)	\$ 23.50	\$ 23.97	\$ 26.00	B
Industrial Hygienist III	III (A)	\$ 22.90	\$ 23.36	\$ 22.90	B
Engineer II	II (A)	\$ 24.65	\$ 25.14	\$ 25.20	B
Intern Architect II	II (A)	\$ 23.50	\$ 23.97	\$ 25.50	B
Industrial Hygienist II	II (A)	\$ 21.50	\$ 21.93	\$ 21.50	B
Environmental Scientist II	II (A)	\$ 20.90	\$ 21.32	\$ 20.90	B
Engineer I	I (A)	\$ 21.88	\$ 22.32	\$ 23.80	B
Hydrogeologist I	I (A)	\$ 19.90	\$ 20.30	\$ 19.90	B
Industrial Hygiene Technician I	I (A)	\$ 16.30	\$ 16.63	\$ 16.30	B
Resident Engineer	IV (N)	\$ 33.60	\$ 34.27	\$ 36.00	C
Principal Engineering Technician	IV (N)	\$ 30.30	\$ 30.91	\$ 30.30	C
Senior Engineering Technician	IV (N)	\$ 27.00	\$ 27.54	\$ 27.50	C
Engineering Technician	IV (N)	\$ 26.80	\$ 27.34	\$ 26.80	C
Senior Designer	IV (N)	\$ 21.30	\$ 21.73	\$ 21.30	C
Senior GIS Analyst	III (N)	\$ 30.50	\$ 31.11	\$ 30.50	C
Senior Inspector	III (N)	\$ 29.82	\$ 30.42	\$ 34.20	C
Inspector	II (N)	\$ 26.50	\$ 27.03	\$ 26.50	C
Designer	II (N)	\$ 19.75	\$ 20.15	\$ 19.75	C
Industrial Hygiene Technician	II (N)	\$ 14.90	\$ 15.20	\$ 14.90	C
Engineering Aide	I (N)	\$ 25.00	\$ 25.50	\$ 25.00	C
Project Administrator	N/A	\$ 24.00	\$ 24.48	\$ 24.00	C
Senior Group Technical Assistant	N/A	\$ 18.78	\$ 19.16	\$ 20.40	C
Group Technical Assistant / Technical Typist	N/A	\$ 14.31	\$ 14.60	\$ 15.60	C

OVERTIME POLICY

- Category A - No overtime compensation
- Category B - Overtime compensated at straight time rate
- Category C - Overtime compensated at straight time rate x 1.50

Overtime applies to hours worked in excess of the normal working hours of 40 hours per week.

BARTON & LOGUIDICE, P.C.
BEACH ROAD RECONSTRUCTION
1/7/728

JOB TITLE	ASCE (A) OR NICET (N)	TASKS									Total Hours	DIRECT HOURLY RATE	DIRECT LABOR COSTS		
		Section 1	Section 2	Section 3	Section 4	Section 5	Section 6	Section 7	Section 8	Section 9					
Senior Vice President	IX (A)			2	1								11	\$79.97	\$879.65
Senior Associate	IX (A)	1		4									21	\$62.73	\$1,317.33
Senior Managing Engineer	VII (A)	24		16	16								96	\$50.46	\$4,844.10
Managing Engineer	VI (A)			12									44	\$42.11	\$1,852.65
Senior Project Engineer	V (A)												52	\$35.82	\$1,862.76
Senior Land Use Planner	V (A)												44	\$38.40	\$1,689.73
Project Engineer	IV (A)	16		16	48								140	\$31.09	\$4,352.54
Engineer III	III (A)												32	\$27.67	\$885.52
Engineer II	II (A)			24									96	\$25.14	\$2,413.73
Engineer I	I (A)												32	\$22.32	\$714.16
Principal Engineering Technician	IV (N)			48	24								172	\$30.91	\$5,315.83
Senior Group Technical Assistant	N/A	2		2	8								20	\$19.16	\$383.11
TOTALS:		43		124	97								760		\$26,511.13

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Exhibit B, Page 1
Estimate of Direct Non-Salary Cost

BARTON & LOGUIDICE, P.C.
BEACH ROAD RECONSTRUCTION
1757.28

1. Travel, Lodging and Subsistence

Trips to	trips	miles per			
Site Trips	3	110 miles/trip	330		
Other Trips	5	125 miles	625		
			0		

		Total Mileage	955	@	\$0.51 \$487.05
Tolls		\$20.00 ESTIMATED			\$20.00

		TOTAL TRAVEL, LODGING, & SUBSISTENCE			\$507.05

2. Reproduction, Drawings & Report

	each	sheets/set	sets		
Design Phases I-VI					
Additional 13 Drawings	\$0.05	13	35		\$22.75
Final PSE	\$0.05	13	35		\$22.75

		TOTAL DRAWING, REPORT, REPRODUCTION			\$45.50

3 Subcontractor Services - Infiltration Testing		\$2,800.00
Subcontractor Services - Deep Cores / Borings		\$5,400.00

TOTAL SUBCONTRACTOR SERVICES		\$8,200.00

TOTAL DIRECT NON - SALARY COST (DNSC) (Subject to Audit) \$8,753

Exhibit C
Summary

BARTON & LOGUIDICE, P.C.
BEACH ROAD RECONSTRUCTION
1757.28

Item IA, Total Labor Costs based on Specific Rates	\$26,511
Item IB, Direct Technical Salaries Premium Portion of overtime subject to audit (estimate)	\$0
Item II, Direct Non- Salary Cost (estimated) subject to audit	\$553
Item II Direct Non- Salary Cost (estimated) subject to audit (Sub-Contractor Cost)	\$8,200
Item II Direct Non- Salary Cost (estimated) subject to audit (Sub-Consultant Cost)	\$0
Item III, Overhead (estimated) subject to audit (167%)	\$44,274
Item IV, Fixed Fee (negotiated)	\$9,200

Total Estimated Cost:	\$88,737



**EXECUTIVE SUMMARY
SUPPLEMENT 3**

PIN 1757.28

Beach Road Reconstruction
Village of Lake George
Warren County, New York

This Locally Administered Federal Aid project provides for the reconstruction of Beach Road in the Village of Lake George, Warren County. The project encompasses the corridor along Beach Road from the intersection with US Route 9 (Canada Street) to the intersection with NYS Route 9L. The water quality of Lake George has been declining over many years and its quality is a significant local and regional concern. Currently all stormwater runoff from Beach Road drains directly to the Lake. During preliminary project development, the opportunity to improve water quality for the Lake by the inclusion of a pervious asphalt pavement system along Beach Road was investigated. The pervious system will provide stormwater treatment to approximately 85% of the stormwater from Beach Road that now drains directly to the lake and reduce salt application needs as much as 50%.

The work included in this supplement will provide for the design of the pervious pavement system and both direct and indirect modifications to the project design. Additionally, this supplement includes the design of a closed drainage system adaptable to both pervious and impervious asphalt systems, a redundant backup subsurface drainage system, secondary suspended particle removal, the Stormwater Pollution and Prevention Plan modified to include the effects of pervious pavement, intricate maintenance and protection of traffic schemes to accommodate the special construction requirements required by the pervious system, extensive coordination with the NYS Department of Environmental Conservation (NYSDEC), NYSDOT regional and main office and materials bureaus, EPA, EFC, FHWA, The Town and Village of Lake George and local environmental groups.

During the Preliminary Design Phase, coordination, preparation of materials and data collection, and meetings with the NYSDEC were necessary to present the project to the use of pervious pavement, and to include pervious pavement in the Design Approval Document, preparation of a Temporary Revocable Permit (TRP) from the NYSDEC to alleviate Forest Preserve restrictions

The **Consultant** shall provide preliminary and final design services as outlined in sections 1 through 7 of the original project scope and Supplemental Agreements No. 1 and No. 2.

Construction support and inspection services, as outlined in sections 8 and 9 of the original project scope, will be performed by the **Consultant** and added by supplemental agreement.

The project is currently in finishing out the preliminary design stage. Major project decisions have been made and will be progressed to meet the project schedule.

The project schedule anticipates authorization for construction in September 2011 with construction to begin in spring 2012, therefore, time is of the essence for such inclusions.

The estimated construction costs are approximately \$6.4 M.

The provisions of the original project agreement, as supplemented by Supplemental Agreements No. 1 and No. 2, remain in effect except as modified herein under this, Supplement No. 3, as follows:

RESOLUTION REQUEST FORM NO. 6

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Request to Amend Existing Grant

DEPARTMENT NAME: DPW

DATE: 7-26-11

- (a) Purpose of Grant Amendment: Master Agreement Supplemental No. 4 for Beach Road (CR 51) Reconstruction Project
- (b) Resolution No. which Authorized Original Application and Grant: 403 of 2007
- (c) Name of Grantor: NYSDOT
- (d) Address of Grantor: 328 State St, Schenectady NY, 12305
- (e) Grantor's Contact Person and Telephone Number: Karen Williams, 388-0438
- (f) Has or Will the Grant Amendment or Grant Extension be provided, if so, Please Attach? Yes
- (g) Effective Date of Amendment or Extension: Upon Execution
- (h) Termination Date of Amendment or Extension: Upon Completion
- (i) Total Dollar Amount Involved (not to exceed): add \$145,976.00 *This supplemental increases the Design cost from \$573,626 to \$662,363 (an increase of \$88,737) This supplemental incorporates the Right-of-Way Acquisition work at a cost of \$57,239*
- (j) Is a Budget amendment required? If yes, please complete and submit Form No. 7.
No
- (k) Are the funds to go into a Capital Project or Capital Reserve Project? **Yes** If yes, also complete and submit Form No. 8 or Form No. 9, as applicable.
- (l) Is a Local Share Required? **Yes** If Yes, Where are the Funds? List Budget Code (with title), Object Code (with title), and Amount **OR** Capital Project **OR** Capital Reserve Project Number and Title and Amount: Beach Road (CR 51) Reconstruction **H 277.9550 280**



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**State of New York
Department of Transportation
328 State Street
Schenectady, New York 12305-2302**

Mary E. Ivey
Regional Director

June 27, 2011

Joan McDonald
Commissioner

Mr. Jeff Tennyson, P.E.
Warren County Dept. of Public Works
4028 Main Street
Warrensburg, NY 12885

Dear Mr. Tennyson:

**RE: Supplemental No. 4 Agreement for
PIN 1757.28.121/.221, Beach Road Reconstruction**

Enclosed is the proposed agreement required for the above subject project. These documents need to be enacted by the municipality in order to increase the Design Phase \$88,737 and add the Right of Way Acquisition cost of \$57,239.

Marchiselli Funding required for the Preliminary Engineering phase totals \$99,355 (i.e. 15% of \$662,363.00); however there is only \$90,000 available at this this time for this phase. Marchiselli funding for Right of Way Phases totals \$15,068; however there is only \$11,000 currently available. We will submit a request to amend the reimbursable amount for both these phases; however, you are cautioned that there is **No** guarantee that our request will be approved by the State Legislature.

Instructions

- (A) We have provided you with a single copy of the supplemental agreement cover and relevant Schedule AA@. Please **keep** this document for your records; you will not get any additional copies for this project unless there is a change in the contract language. Once the agreement is fully executed, you will have to fill in the agreement effective date with the date of the State Comptroller=s signature.
- (B) We have provided you with a single copy of a draft resolution. The Municipality should complete, enact and certify the resolution. **Please do not change the wording of the resolution in any way without checking with this office first. Remember the resolution must identify the source of the funding appropriation.** Please return 3 (three originals with the required certificates. Also, as with the agreement, please keep an additional copy for your records as you will not get a copy of the resolution returned to you.

Mr. William Lamy
Page Two
June 24, 2011

(C) We have provided you with 5 (five) copies of the necessary signature page. Please return all 5 (five) copies to this office. You will get a single original of this page returned to you once the contract is executed by the necessary State Officials.

If you have any questions about the enclosed, please call Pattie Auspelmyer (388-0421) or Heidi Romines (388-0435).

Very truly yours,

Karen H. Williams, P.E.
Regional Local Projects Liaison
Program Development and Management
Region One

KHW:paa

cc: J. Church, PMD, Project Operations Bureau, 50 Wolf Rd, 6th Floor

NYS DOT/Local Agreement - Schedule A for PIN 1757.28

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OSC Municipal Contract #: <u>D030237</u>	Contract Begin Date: <u>5/11/2007</u> Contract End Date: <u>12/31/2017</u> <input type="checkbox"/> Check, if date changed from the last Schedule A
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Purpose: Original Standard Agreement Supplemental Schedule A No. 4

Agreement Type: Locally Administered Municipality/Sponsor (Contract Payee): Warren County
 State Administered Other Municipality/Sponsor (if applicable):

State Administered List participating Municipality(ies) and the % of cost share for each and indicate by checkbox which Municipality this Schedule A applies.

<input type="checkbox"/> Municipality:	% of Cost share
<input type="checkbox"/> Municipality:	% of Cost share
<input type="checkbox"/> Municipality:	% of Cost share

Authorized Project Phase(s) to which this Schedule applies: PE/Design ROW Incidentals
 ROW Acquisition Construction/CI/CS

Work Type: HWY RECONST **County** (If different from Municipality):

Project Description (Check, if changed from last Schedule A): Beach Road Reconstruction
Additional Project Description (if required):
Marchiselli Eligible Yes No

Approved Marchiselli Allocations in Legislature's Comprehensive List FOR ALL PHASES *To compute Total Costs in the last row and column, right click in each field and select 'Update Field'*

Check box to indicate change from last Schedule A	State Fiscal Year(s)	Project Phase			TOTAL
		PE/Design	ROW (RI & RA)	Construction/CI/CS	
<input type="checkbox"/>	Cumulative total for all prior SFYs	\$75,000.00	\$0.00	\$742,000.00	\$817,000.00
<input checked="" type="checkbox"/>	Current SFY 11/12	\$15,000.00	\$11,000.00	\$0.00	\$26,000.00
Authorized Allocations to Date		\$90,000.00	\$11,000.00	\$742,000.00	\$843,000.00

A. Summary of allocated MARCHISELLI Program Costs FOR ALL PHASES *For each PIN/Fiscal Share below show current costs on the rows indicated as 'Current'. Show the old costs from the previous Schedule A on the row indicated as 'Old'. To compute Total Current Costs in the last row, right click in each field and select 'Update Field'*

PIN Fiscal Share	"Current" or "Old" entry indicator	Federal Funding Program	Total Costs	FEDERAL Participating Share and Percentage	STATE MARCHISELLI Match	LOCAL Matching Share	LOCAL DEPOSIT AMOUNT (Required only if State Administered)
1757.28.121	Current	STP	\$662,363.00	\$529,890.00 (80%)	\$90,000.00 **	\$42,473.00	\$0.00
	Old		\$573,626.00	\$458,901.00 (80%)	\$75,000.00	\$39,725.00	\$0.00
1757.28.221	Current	STP	\$100,450.00	\$80,360.00 (80%)	\$11,000.00 **	\$9,090.00	\$0.00
	Old		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Current		\$	\$	\$	\$	\$
	Old		\$	\$	\$	\$	\$
	Current		\$	\$	\$	\$	\$
	Old		\$	\$	\$	\$	\$
	Current		\$	\$	\$	\$	\$
	Old		\$	\$	\$	\$	\$
	Current		\$	\$	\$	\$	\$
	Old		\$	\$	\$	\$	\$
TOTAL CURRENT COSTS:			\$762,813.00	\$610,250.00	\$101,000.00	\$51,563.00	\$ 0.00

NYS DOT/Local Agreement – Schedule A

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B. Summary of Other (including Non-allocated MARCHISELLI) Participating Costs FOR ALL PHASES For each PIN Fiscal Share, show current costs on the rows indicated as 'Current'. Show the old costs from the previous Schedule A on the row indicated as 'Old'. To compute Total Current Costs in last row, right click in each field and select 'Update Field.'

Other PIN Fiscal Shares	'Current' or 'Old' entry indicator	Funding Source	TOTAL	Other FEDERAL	Other STATE	Other LOCAL
1757.28.221	Current		\$	\$	\$	\$
	Old	STP	\$43,211.00	\$34,569.00	\$0.00	\$8,642.00
.	Current		\$	\$	\$	\$
	Old		\$	\$	\$	\$
.	Current		\$	\$	\$	\$
	Old		\$	\$	\$	\$
.	Current		\$	\$	\$	\$
	Old		\$	\$	\$	\$
.	Current		\$	\$	\$	\$
	Old		\$	\$	\$	\$
.	Current		\$	\$	\$	\$
	Old		\$	\$	\$	\$
.	Current		\$	\$	\$	\$
	Old		\$	\$	\$	\$
TOTAL CURRENT COSTS			\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

C. Total Local Deposit(s) Required for State Administered Projects \$0.00

D. Total Project Costs To compute Total Costs in the last column, right click in the field and select 'Update Field'

Total FEDERAL Cost	Total STATE MARCHISELLI Cost	Total Other STATE Cost	Total LOCAL Cost	Total Costs (all sources)
\$610,250.00	\$101,000.00	\$0.00	\$51,563.00	\$762,813.00

E. Point of Contact for Questions Regarding this Schedule A (Must be completed) Name: Pattie Auspelmyer Phone No: 518-388-0421

See Agreement (or Supplemental Agreement Cover) for required contract signatures.

NYS DOT/Local Agreement – Schedule A

18

Footnotes: (See CADB Website for link to sample footnotes)

- This Supplemental Schedule A adds approved SFY 11/12 Marchiselli funds to Design and Right of Way Phases.
- This Supplemental Schedule A also increases the Design Phase (from \$573,626 to \$662,363); an increase of \$88,737.
- This Supplemental Schedule A adds the Right of Way Acquisition cost of \$57,239 for a total Right of Way Phase cost of \$100,450.
- Marchiselli funds required for the Design Phase currently totals (99,355 (i.e. 15% of \$663,195); however, only \$90,000 is currently available.
- Marchiselli funds required for the Right of Phases currently totals \$15,068 (i.e. 15% of \$100,450); however, only \$11,000 is currently available.
-
-
-
-
-
-
-

SAMPLE RESOLUTION BY MUNICIPALITY
(Locally Administered Project)
RESOLUTION NUMBER: _____

19

Authorizing the implementation, and funding in the first instance 100% of the federal-aid and State "Marchiselli" Program-aid eligible costs, of a transportation federal-aid project, and appropriating funds therefore.

WHEREAS, a Project for the Beach Road Reconstruction, Village of Lake George, Warren County, P.I.N. 1757.28 (the Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds; and

WHEREAS, the County of Warren desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of Preliminary Engineering.

NOW, THEREFORE, the Warren County Board of Supervisors, duly convened does hereby

RESOLVE, that the County Board hereby approves the above-subject project; and it is hereby further

RESOLVED, that the County Board hereby authorizes the County of Warren to pay in the first instance 100% of the federal and non-federal share of the cost of Preliminary Engineering for the Project or portions thereof; and it is further

RESOLVED, that the sum of \$616,837.00 (Six hundred sixteen thousand eight hundred thirty seven dollars and no cents) (\$573,626.00 for Design and \$43,211.00 for Right of Way Incidentals) has already been appropriated from Capital Project No. H277.9550 280 – CR51/CR6 Beach Road Reconstruction and made available to cover the cost of participation in the Design phase of the Project; and it is further

RESOLVED, that the additional sum of \$145,976.00 (One hundred forty five thousand nine hundred seventy six dollars and no cents) (\$88,737 for additional Preliminary Engineering and \$57,239 for Right of Way costs) is hereby appropriated from _____ [or, appropriated pursuant to _____] and made available to cover the additional cost of participation in the Preliminary Engineering and Right of Way Incidentals phases of the Project; and it is further

RESOLVED, that in the event the full federal and non-federal share costs of the project exceeds the amount appropriated above, the County Board of Supervisors of Warren County shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the New York State Department of Transportation thereof, and it is further

RESOLVED, that the Chairman of the Board of Supervisors of Warren County be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the County of Warren with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project. and it is further

RESOLVED, this Resolution shall take effect immediately

RESOLUTION REQUEST FORM NO. 9

***Request to Increase or Decrease or Amend Existing Capital Project or
Capital Reserve Project****

****If this is the result of a grant award, also complete and submit Form No. 5 or 6***

DEPARTMENT NAME: DPW

DATE: 7-26-11

- (a) Exact Title and Number of Project*: Beach Road (CR 51) Reconstruction - H277.9550 280
- (b) Is this a Capital Project? Yes
- (c) Is this a Capital Reserve Project? No
- (d) Amount of Increase (if applicable): \$142,780
- (e) Amount of Decrease (if applicable): NA
- (f) Source of Funding (if Increase) (including name & title of codes, etc.):

Supplemental Agreement No. 4	\$116,780.80	Fed Share(80%)
	\$ 26,000.00	State (Marchiselli) Share (15%)
	\$ 0.00	Local Match Share (5%) - (No Local Match needed at this time)
Total	\$142,780.00	
- (g) Changes in Funding (if Amendment):
- (h) Purpose of Increase or Decrease or Amendment: Supplemental Agreement No. 4 to the Master Agreement to cover the cost of extra preliminary engineering and right-of-way acquisitions.

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: DPW

DATE: 7/26/11

- (a) Purpose of Request: To request Chairman approval of Just Compensation amounts for the Beach Road (CR 51) Reconstruction Project.

- (b) Details: The County's Consultant, RK Hite and Co, has completed appraisals of property to be aquired as part of the Beach Road (CR 51) Reconstruction Project. In order to make monetary offers and begin negotiations with affected property owners, the Chairman must approve the just compensation determinations. Just compensations were determined based on the Uniform Appraisal Standards for Federal Land Aquisitions and verified by an independent reviewer.

- (c) Previous Resolution Number:



87 Genesee Street
 P.O. Box 130
 Avon, New York 14414
 Tel: (585) 226-6702
 Fax: (585) 226-8067

22

July 14, 2011

Mr. Jeffrey Tennyson, P.E.,
 Warren County Superintendent of Public Works
 4028 Main Street
 Warrensburg, NY 12885

Re: PIN 1757.28 – Beach Road Reconstruction Project, Lake George Village, Warren County, New York

Dear Mr. Tennyson:

Enclosed is one copy each of the individual property appraisal and the property appraisal review document for the following real property acquisitions:

Map No.	Tax Parcel ID	Property Owner	Approved Appraisal Amount	Recommended Just Compensation
02	251.18-3-70	Adirondack Lakeview Corp.	\$19,000.00	\$19,000.00
04	264.07-1-4	Lake George Steamboat Co., Inc.	\$11,500.00	\$11,500.00
08	264.07-2-5	Ralph B. Bailey, Jr., Susan M. Bailey, Kathryn M. Brewer, Harry W. Bailey, Joseph H. Bailey, Robert B. Bailey, Elizabeth Ann Huber and Barbara G. Bailey	\$1,200.00	\$1,200.00
09	264.07-2-7	Peter Keating and Denise Keating	\$200.00	\$250.00
11	264.07-2-10	Robert S. Swan, Irene T. Swan, Jeffrey F. Giannella and Debrann A. Giannella	\$800.00	\$800.00
14	264.07-2-23	Merle Jean Mound	\$300.00	\$300.00
17	264.07-2-24	James Clark	\$100.00	\$250.00

Based on the data provided in the appraisal reviews and the appraisal reports, R.K. Hite & Co., Inc. requests that you establish the amount of just compensation for the acquisitions of the above-referenced maps. It is noted that the Eminent Domain Procedure Law states "In no event shall such amount be less than the condemnor's highest approved appraisal." The highest approved appraisal is the amount shown on the Appraisal Reviews.

R. K. Hite & Co., Inc. recommends that the County adopt a minimum payment policy. The Federal Highway Administration guidelines state the maximum amount for a minimum payment is Five Hundred (\$500.00) dollars. We recommend the County establish a minimum payment of Two Hundred Fifty (\$250.00) for right-of-way acquisition for this project.

Please indicate Warren County's just compensation determination by countersigning this letter below and returning the same to me at the address in the letterhead. If you have any questions or comments, please do not hesitate to call.

Very truly yours,

R.K. Hite & Co., Inc.

James F. Deloria /al
 James F. Deloria
 Project Manager

JFD/al
 Enc.

Warren County hereby approves the just compensation amounts for the acquisition of the real property interest as stated above.

Warren County

Date: _____

RESOLUTION REQUEST FORM NO. 4

Request for Extending, Rescinding or Amending Existing Contract

DEPARTMENT NAME: DPW

DATE: 7-26-11

- (a) Purpose of Contract Change: Supplemental Consultant Agreement No. 7 for Woolen Mill Bridge Project
- (b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract: 176 of 2002
- (c) Name of Contractor: AECOM Technical Services Northeast, Inc.
- (d) Address of Contractor: 40 British American Boulevard Latham, NY 12110
- (e) Contractor's Contact Person and Telephone Number: Thomas Cascino, PE, 951-2200
- (f) Commencement Date of Extension: Upon Execution
- (g) Termination Date of Extension: Upon Completion
- (h) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed Add \$53,566
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (i) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, and Title, and Amount: H214.9550.280 Woolen Mill Bridge Project

**WARREN COUNTY
DEPARTMENT OF PUBLIC WORKS**

**SUPPLEMENTAL AGREEMENT NO. 7
ADDITIONAL CONSTRUCTION
MANAGEMENT/INSPECTION**



**CR 14 (MILTON STREET) OVER SCHROON RIVER
BRIDGE REPLACEMENT PROJECT
BIN 3305730; PIN 1756.03.321
WARREN COUNTY, NEW YORK**

**PREPARED BY: AECOM TECHNICAL SERVICES NORTHEAST, INC.
40 BRITISH AMERICAN BLVD.
LATHAM, NEW YORK 12110
JUNE, 2011**

Section 9 - Construction Inspection

9.02 – Inspection

Total Additional Hours: 512

The supplemental agreement for construction inspection services submitted in 2007 included a full-time Resident Engineer and a half-time second inspector. NYSDOT subsequently requested two-full time inspectors at the job site. Additionally, overtime hours were not assumed in the original scope of services. These items cause an additional 512 hours of inspection time.

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Exhibit A, Page 2
Salary Schedule
SA #7

AECOM Technical Services Northeast, Inc.
CR 14 (Milton Street) over Schroon River
PIN: 1756.03.321
Page 2

JOB TITLE	ASCE (A) OR NICET (N) GRADE	AVERAGE HOURLY RATES		MAX. HOURLY RATES		OVERTIME CATEGORY
		PRESENT	PROJECTED	2011	2012	
		Jun-11				
Principal	IX(A)	\$114.68	\$119.27	\$114.68	\$119.27	A
Project Director	VIII(A)	\$92.02	\$95.70	\$98.20	\$102.13	A
Principal Engineer	VII(A)	\$76.19	\$79.24	\$83.93	\$87.29	B
Principal Engineer	VI(A)	\$67.23	\$69.92	\$72.79	\$75.70	B
Sr. Engineer V	V(A)	\$57.73	\$60.04	\$62.93	\$65.45	B
Engineer IV	IV(A)	\$48.95	\$50.91	\$53.95	\$56.11	B
Associate Engineer	III(A)	\$40.84	\$42.47	\$43.94	\$45.70	B
Junior Engineer	III(A)	\$31.45	\$32.71	\$36.99	\$38.47	B
Engineer	III(A)	\$26.31	\$27.36	\$26.31	\$27.36	B
Resident Engineer	IV(N)	\$44.82	\$46.61	\$45.96	\$47.80	C
Senior Cadd Operator	III(N)	\$36.37	\$37.82	\$40.92	\$42.56	C
Designer	II(N)	\$29.45	\$30.63	\$32.36	\$33.65	C
Technician	I(N)	\$25.76	\$26.79	\$27.03	\$28.11	C
Technical Typist	NA	\$26.33	\$27.38	\$35.61	\$37.03	C
Trainee	NA	\$19.41	\$20.19	\$21.82	\$22.69	C

NOTES:

Hourly rates shall not exceed those shown above or the current NYSDOT Maximum Allowable, as described in Exhibit E of the original agreement.

OVERTIME POLICY:

- Category A - No overtime compensation.
- Category B - Overtime compensated at straight time rate.
- Category C - Overtime compensated at straight time rate x 1.50.

Overtime applies to hours worked in excess of the normal working hours of 8 hours per day.



Exhibit C, Page 1
Summary

.....
AECOM Technical Services Northeast, Inc.
CR 14 (Milton Street) over Schroom River
PIN: 1756.03.321

Item 1A, Direct Technical Salaries (estimated) subject to audit \$21,543

Item 1B, Direct Technical Salaries Premium Portion of overtime subject to audit (estimate) \$0

Item II, Direct Non-Salary Cost (estimated) subject to audit \$0

Item II, Direct Non-Salary Cost (estimated) subject to audit (MJ Engineering) \$0
(Andrew Bagnat Photographic Documentation) \$0

Item III, Overhead (estimated) subject to audit (1.61 - Task 5 & 8; 1.22 - Task 9) \$26,283

Item IV, Fixed Fee (negotiated) \$5,739

Total Estimated Cost \$53,566
=====

SCHEDULE "A"
AUTHORIZATION TO ATTEND MEETING OR CONVENTION

29

Check one:

- In-State (needs Supervisory Committee authorization)
- Out-Of State (needs Board resolution)

The DPW hereby authorizes Jeff Tennyson

 (Supervisory Committee) (Employee Name)

to attend Highway and Bridge Summer Conf. - Prof Dev. Program

 (Name of meeting or organization)

at Riveredge Resort, Alexandria Bay

 (Address)

on 28-30 Aug Mode of transportation to be used County Veh.
 _____ (Dates) (County Vehicle or Mass Transportation)

If the mode of transportation is **not** a county vehicle or mass transportation, please explain:

Conference cost \$175 plus \$458 room and meals

Proper documentation must be attached when submitting for approval.

(Please check documents attached)

- Notice of meeting or convention including cost.

For Overnight Travel

- Room rate \$ Included GSA* Rate \$ _____
- Meal costs - GSA*per diem rate \$ Included

*www.gsa.gov

Date: 7/26/11


 Department Head Signature

Date: 7/26/11


 Committee Chairman Signature

Please refer to the Warren County Travel Policy and County Vehicle Use Regulations for general policy guidelines.

Please check to request a fleet vehicle.

REQUEST FOR USE OF FLEET VEHICLE

» Conference Program

30

SUNDAY, AUGUST 28

- 3:00-5:30pm **Conference Registration Desk Opens**
- 3:00pm **Hotel Check in Begins**
- 6:30-8:00pm **President's Welcome Buffet**

MONDAY, AUGUST 29

- 7:30am-3:30pm **Conference Registration Desk Opens**
- 7:00-8:30am **Buffet Breakfast**
- 8:30am-10:00am **OPENING SESSION**

- **Welcome, Pledge of Allegiance** – Bill Dashnaw, NYSCHSA President (St. Lawrence County)
- **Roll Call** – David Roeske, NYSCHSA Secretary (Allegany County)
- **Program Overview** – Bill Dashnaw, NYSCHSA President (St. Lawrence County)
- **Albany Update** – Randy Gibbon, PE, Legislative Committee Co-Chair (Chenango County); Tim Hens, PE, Legislative Committee Co-Chair (Monroe County) & Bruce Geiger, Legislative Representative (Bruce W. Geiger & Associates)

10:00-11:00am



General Session: Stretching Dollars with Bridge Maintenance

Presenter: Dave McCoy, Abate Engineering

11:00am-12:00pm



General Session: Asset Management - Data Collection, Prioritization, Estimating, Funding

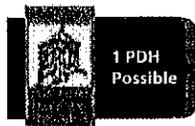
Presenter: Thomas C. Baird, P.E., Barton & Loguidice, P.C.

This session will introduce a GIS based method of using GPS photography and standardized rating systems to document the needs of an array of issues that concern Highway Superintendents such as roadway condition, drainage issues, guide rail needs, erosion, vegetation overgrowth and the costs and methods associated with mitigating those issues. The final product is an easy to understand, dynamic document and GIS database that can be used for funding applications and prioritization of funds.

12:00-1:15pm

Buffet Lunch

1:15-2:15pm



General Session: "Big Challenge, Big Success" - Bridge Replacement in a Busy Adirondack Hamlet

Presenter: John Freeman, Senior Project Engineer, C&S Engineers & Tracy Eldridge, Hamilton County Superintendent of Highways

This session will discuss the replacement of the 4th Lake Outlet bridge in the heart of Inlet, NY which required several unique solutions and teamwork between the County, Town, NYSDOT, APA, Inlet residences and businesses in order to ensure minimal disruption to the hamlet during their busy summer tourist season. Presenters will share project experiences and lessons learned for future successful bridge projects in similar settings.

» Conference Program, continued

2:15-2:30pm

Coffee Break

2:30-3:30pm

General Session: Quality Based Road Program



Presenter: Robert Christman, PE, VHB Engineering, Surveying and Landscape Architecture, P.C

This session will discuss Quality Based Roadway Programs incorporate pavement management, design, specifications, and quality construction - assuring the right treatment, on the right pavement, at the right time, with quality.

6:00-7:00pm

Cocktail Reception

7:00pm

Summer Banquet

TUESDAY, AUGUST 30

7:00-8:30am

Buffet Breakfast

7:00am

Conference Registration Desk Opens

8:30-9:30am

General Session: Construction Materials Engineering and Testing



Presenter: Brian Barnes, P.E., ATL

This session will provide an overview of basic construction materials testing of both field and laboratory tests as well as the difference between testing and special inspections in the NYS Building Code.

9:30-10:00am

Break

11:30am-12:30pm

Buffet Lunch

10:00am-12:00pm

Superintendents Poster Board Session –

Current Issues Discussion

This will be an informal session open to only superintendents and commissioners to discuss current issues facing their counties and departments

Superintendents Business Meeting

10:00-11:00am

Vendor/Affiliate Member Meeting

2011 SUMMER HIGHWAY & BRIDGE Professional Development Program

August 28-30, 2011 | Riveredge Resort—Alexandria Bay, NY

Hosted by: New York State County Highway Superintendents Association, Inc. &
The Continuing Education Consortium

Program Registration Form

IMPORTANT DEADLINES

**Early Conference Registration Deadline: August 7, 2011
(Save \$100)**

Final Conference Registration Deadline: August 19, 2011

Online registration is now available.
Visit www.countyhwys.org to register today!

PLEASE COMPLETE ONE REGISTRATION FORM PER PARTICIPANT.
Please feel free to make copies of this form. Additional copies are
also available on line at www.countyhwys.org.

Jeffery Tennyson, PE
NAME
Superintendent
TITLE
Warren
COUNTY

AFFILIATION
4028 Main
ADDRESS

Warrensburg NY 12885
CITY STATE ZIP

(518) 623-4141 623-2772
PHONE FAX

jtennyson@warrencountydpw.com
E-MAIL WEBSITE

Licensed NYS Engineer: Yes No
Licensed NY Land Surveyor: Yes No

REGISTRATION DETAILS

Register early and save an additional \$100 per registration by
completing and returning your registration form with payment
prior to **August 7th**. All conference attendees can audit any
conference program for no additional cost. The PDH programs are
complimentary to Professional Engineers seeking credits.

Full Conference Tuition (Regular & Affiliate Members)
NYSCHSA Member Rates
\$175 (before 8/7); and \$275 (after 8/7)

Non-Member Tuition*
\$450 (before 8/7); and \$550 (after 8/7)

Retiree Tuition (Regular members that are fully retired)
\$50

Spouse or Guest Rate - \$50
Spouse/Guest Name: _____

REGISTRATION TOTAL \$ 175

CEC TRAINING PROGRAM

Please check below if applicable

I am a professional engineer/land surveyor participating in the
CEC Training program for PDH credits.

COMMUTER OR PART-TIME CONFERENCE PARTICIPANTS

(For those not staying at the hotel)

Those who do not reserve a hotel package at The Riveredge Resort
or plan to attend day sessions/events only, will need to pay the
applicable program registration rate plus the cost of any meals they
plan to attend.

<input type="checkbox"/> Sunday/Warrensburg Buffet (6.75)
<input type="checkbox"/> Monday/Breakfast (6.75)
<input type="checkbox"/> Monday/Lunch (6.75)
<input type="checkbox"/> Monday/Reception/Buffet (6.75)
<input type="checkbox"/> Tuesday/Breakfast (6.75)
<input type="checkbox"/> Tuesday/Lunch (6.75)
TOTAL COST OF MEALS \$

SPONSORSHIP

YES, please include my company as a Conference Sponsor!

Platinum-\$7500 **Gold-\$5000**
 Silver-\$2000 **Bronze-\$1000**

CONFERENCE TOTALS

Conference Registration..... \$ 175
Commuter Meals..... \$ _____
Sponsorship..... \$ _____
TOTAL AMOUNT \$ 175

PAYMENT OPTIONS

Credit Card

Credit Card Number _____

Expiration Date _____

Security Code _____

Name on Card _____

Address _____

City/State/Zip _____

Completed forms can be faxed to 518-465-1942 or emailed to
info@countyhwys.org.

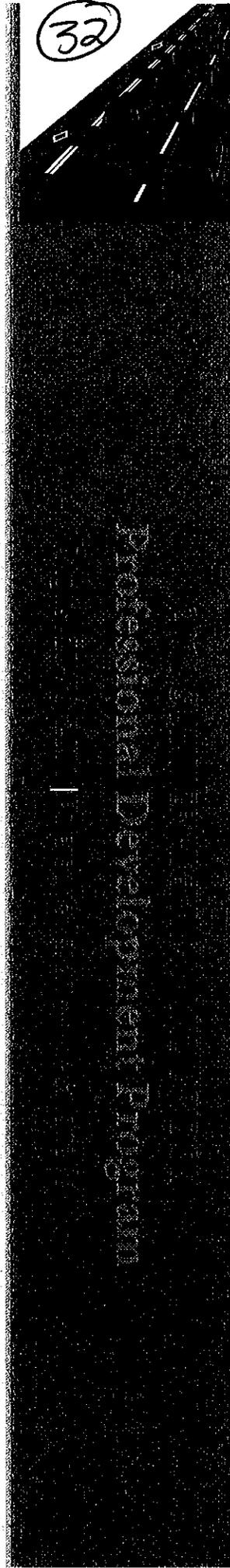
Check

Please make all checks and vouchers payable in US Dollars to The
New York State County Highway Superintendents Association and
return this form and payment by August 19th to NYSCHSA at
the address listed below. Hotel reservations must be made directly
with Riveredge Resort.

NYS County Highway Superintendents Association Continuing Education Consortium

136 Everett Road | Albany, NY 12205
(518) 694-1694 ph | (518) 694-1942 fax
info@countyhwys.org | www.countyhwys.org

32



RESOLUTION REQUEST FORM NO. 12

33

Schedule "A"

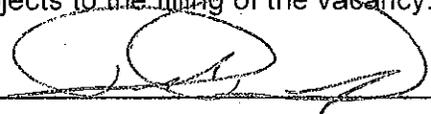
NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an *existing* funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a *new* position. For complete instructions on the procedure to be followed, see the reverse of this form.

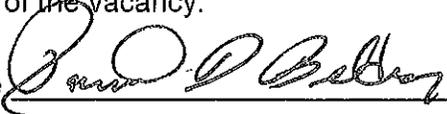
DEPARTMENT HEAD COMPLETES THIS SECTION

Department Public Works Payroll Dept. No. 19.63
 Title of Position HEAVY EQUIPMENT OPERATOR Annual Salary \$30,230 Grade8
 Budget code and title D.5110 MAINTENANCE Union Non-Union
 This position is vacated due to: Retirement Resignation Termination Promotion Other
 Employee No. 524
 Is this position mandated? Yes No Is the position reimbursable? Yes No
 Source of reimbursement: Federal % State % Other %
 Impact to Budget: Included in 2011 budget
 Human Resources Director has approved this form when initialed. _____

COUNTY ADMINISTRATOR COMPLETES THIS SECTION

Name of Committee Public Works - DPW Date July 26, 2011
 The Administrator has no objection to the filling of the vacancy.
 The Administrator objects to the filling of the vacancy.
 Administrator Signature  _____

SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee Public Works - DPW Date July 26, 2011
 The committee has no objection to the filling of the vacancy.
 The committee objects to the filling of the vacancy.
 Ranking Committee Member Signature  _____

PERSONNEL/HUMAN RESOURCES COMMITTEE COMPLETES THIS SECTION

Date _____
 The Personnel/Human Resources Committee has no objection to the filling of the vacancy.
 The Personnel/Human Resources Committee objects to the filling of the vacancy.
 Ranking Committee Member Signature _____

HEAVY EQUIPMENT OPERATOR

34

GENERAL STATEMENT OF DUTIES: Operates one or more types of specialized heavy automotive equipment and performs a variety of manual tasks in connection with such operations; does related work as required.

DISTINGUISHING FEATURES OF THE CLASS: These duties involve responsibility for the safe and efficient operation of specialized heavy automotive equipment used in highway maintenance or construction projects. Greater skill is required than in the operation of other types of equipment and there is greater responsibility for the safety of others. Additional responsibility is involved for making minor repairs to equipment and for ordinary servicing. Effectively works as an individual or as a member of a crew and coordinates efforts with other employees as appropriate. The work is performed under general supervision.

EXAMPLES OF WORK: (Illustrative only)
Operates a bulldozer, power grader, paver, crusher, hydro-crane, power shovel and other types of heavy equipment in the construction and maintenance of highways;
Operates heavy snow plow in the clearing of roads;
Operates heavy equipment in connection with cutting banks, cutting and filling ditches, removing stumps, stripping gravel pits and related highway department tasks;
Performs minor maintenance and repair work on assigned equipment;
Loads and unloads vehicles;
Responds after normal working hours to emergency situations and during snow and ice events;
Services a variety of simple manual tasks, such as cleaning culverts, shoveling snow, painting and road maintenance work.

REQUIRED KNOWLEDGES, SKILLS AND ABILITIES: Good knowledge of the operation of and maintenance of heavy automotive equipment; ability to service and make minor repairs and adjustments to equipment; ability to understand and carry out simple oral and written instructions; mechanical aptitude; dependability; good physical condition.

ACCEPTABLE EXPERIENCE AND TRAINING: One year of experience in the operation of specialized or heavy motor equipment or two years of experience in the operation of any type of automotive equipment; or equivalent combination of experience and training.

SPECIAL REQUIREMENTS FOR ACCEPTANCE OF APPLICATIONS: Eligibility for an appropriate New York State Class A license with air brake endorsement. Possession at time of appointment.

35

REQUEST FOR TRANSFER OF FUNDS

TO: JOAN SADY, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM: PUBLIC WORKS

Name of Department

SIGNED: _____ DATE: 7/21/2011

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
D.5110 110	County Road, Maintenance of Roads Salaries - Regular	D.9050 850	County Road Unemployment Insurance	\$ 1,276.00

Please state reason for transfers requested:

To pay Unemployment for R.C. Morehouse 2011. 2nd Qtr.

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
------------------	--------------	----------------	--------------	---------------

Please state reason for transfer request:

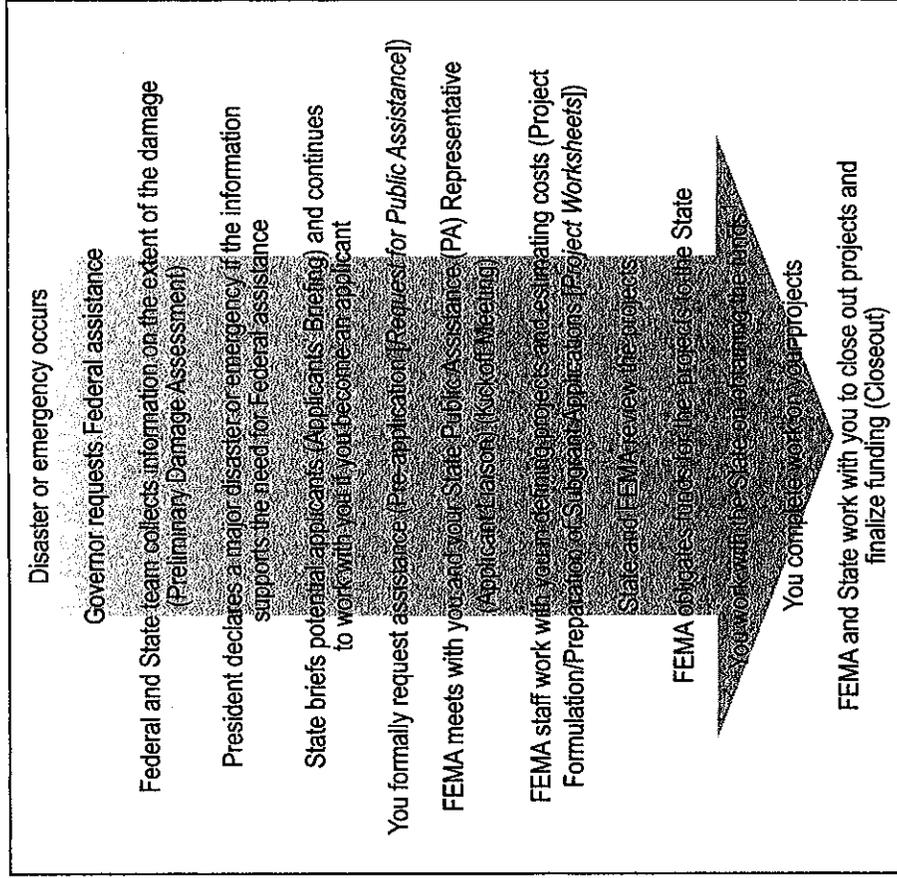
Please file original request with Clerk of the Board and retain copy for your records.

Above and beyond the sources described above, there are other sources you should consider for help in your recovery. They include Federal departments and agencies with specific authority for your damaged facilities (e.g., the U.S. Army Corps of Engineers [USACE], the U.S. Department of the Interior, the Natural Resources Conservation Service [NRCS], the U.S. Department of Transportation Federal Highway Administration [FHWA], and the Departments of Commerce and Housing and Urban Development [HUD]). Your State will help guide you to the appropriate sources for assistance.

When the impact of a major disaster or emergency is so severe that neither the State nor local government can adequately respond, either by direct performance or by contract, the State may request that FEMA supplement State and local efforts with certain emergency work performed directly by a Federal Agency. FEMA, through Mission Assignments, may direct other Federal agencies to perform emergency work or contract for the work as long as the work is eligible under the Stafford Act and Federal regulations. FEMA, other Federal agencies, and contracted entities may provide you with emergency food, water, shelter, medical assistance, search and rescue, debris removal, and other important emergency tasks.

The Federal government shares the cost with you (usually 75 percent Federal and 25 percent non-Federal) according to the FEMA-State Agreement (a formal legal document stating the understandings, commitments, and binding conditions for assistance in the major disaster or emergency) for the major disaster or emergency. When conditions warrant and if authorized by the President, 100 percent Federal funding may even be available for a limited period of time.

FEMA will also share the costs, generally on a reimbursable basis, of the eligible emergency and permanent work, not performed through Mission Assignments, that is part of your response to and recovery from a Presidentially declared event. A summary of the process for obtaining this FEMA assistance is as follows:



1. Applicants should not delay taking the necessary response and recovery actions. Those actions should not be dependent upon receiving Federal funds.

CHAPTERS 2-10 of this Handbook describe this process in more detail. CHAPTER 11 provides some additional sources of information and gives you a checklist of milestones for obtaining and using FEMA grant funding. The APPENDICES are important for understanding requirements for Private Nonprofit (PNP) organizations and special considerations issues

REFERRALS - AUGUST 2011

PUBLIC WORKS: (Including Airport; DPW; Parks, Recreation & Railroad; Warren County Sewer and Solid Waste & Recycling)

AIRPORT:

- 1) Committee authorized further studies relating to the benefits of procuring an easement on the Forest Enterprises parcel, as well as to consider the possibility of an exchange of properties. Messrs. Dusek and DeGraw met with the property owners on the matter and a second meeting is scheduled for July 29, 2011. An update will be provided to the Committee at a future meeting. (06.28.11)

DPW:

No items this month.

PARKS, RECREATION & RAILROAD:

- 1) The County Attorney's Office has reviewed new information relative to the Trout Lake Access point and will report any new findings to the Committee at a future meeting. (03.29.11)
- 2) With reference to the Committee's request for the County Attorney's Office to research the property in the Town of Johnsbury owned jointly by the Town and the County to determine whether sale or transfer to the Town is appropriate, Mr. Dusek has advised that a temporary solution has already been approved allowing the Town use of the property and that the matter would be deferred for the attention of the new County Attorney, when hired. (06.28.11)

SOLID WASTE & RECYCLING:

- 1) RFP for solid waste disposal services has been released (deadline July 29, 2011). Hauling services RFP to be released once a disposal site has been determined. Status. (06.28.11)

WARREN COUNTY SEWER:

No items this month.