

WARREN COUNTY DPW COMMITTEE MEETING

Thursday, September 1, 2011
09:30 am

Airport AGENDA

CALL TO ORDER..... Chairman Dan Belden
APPROVAL OF MINUTES..... Chairman Dan Belden
NEW BUSINESS..... Chairman Dan Belden

Travel Requests

- N/A

Resolution Request/s

- 1 - RR authorizing the Chairman to execute an FAA grant that will involve having C & S engineers perform Technical Support Services for a Avigation Easement/Land Acquisition of two parcels located in the Runway 12 & 19 Approach (Phase 1)
White (Rwy 12) & Ostberg (Rwy 19)
...Airport Manager Don DeGraw

Items of Interest:

- Airport Manager Position

OLD BUSINESS..... Chairman Dan Belden
REFERRALS..... Chairman Dan Belden
PRIVILEGE OF THE FLOOR..... Chairman Dan Belden
ADJOURNMENT..... Chairman Dan Belden

REFERRALS - SEPTEMBER 2011

AIRPORT:

- 1) Committee authorized further studies relating to the benefits of procuring an easement on the Forest Enterprises parcel, as well as to consider the possibility of an exchange of properties. Messrs. Dusek and DeGraw met with the property owners on the matter and a second meeting is scheduled for July 29, 2011. An update will be provided to the Committee at a future meeting. (07.26.11)
- 2) November 1st Committee meeting to be held at the Airport to allow the Committee to see the new fire truck and snowblower. (07.26.11)

RESOLUTION REQUEST FORM NO. 5

Request to Apply for a Grant Application and Grant Agreement

DEPARTMENT NAME: DPW

DATE: June 17, 2011

- (a) Purpose of Grant: Authorizing the Chairman of the Board of Supervisors to execute a grant agreement with the FAA, to have C & S Engineers perform Technical Support Services for a Avigation Easement/Land Acquisition of two parcels located in the Runway 12 and Runway 19 approach (phase 1) White & Ostberg.
- (b) Name of Grantor: FAA-AIP / NYS DOT
- (c) Address of Contractor: FAA - ADO, 600 Old County Road, Suite 446, Garden City, NY 11530 & NYS - DOT Albany
- (d) Grantor's Contact Person and Telephone Number: John Dermody, Manager 516-227-3803
- (e) Has or Will the Grant Application or Grant Agreement be provided, if so, Please Attach? n/a
- (f) Effective Date of Grant: n/a
- (g) Termination Date of Grant: n/a
- (h) Total Dollar Amount Involved (not to exceed): \$50,000
- (i) Deadline to Submit Grant Application and/or Grant Agreement: ASAP
- (j) Is a Budget amendment required? no If yes, also complete and submit Form No. 7.
- (k) Are the funds to go into a Capital Project or Capital Reserve Project? yes If yes, also complete and submit Form No. 8 or Form No. 9, as applicable.

- (i) Is a Local Share Required? yes If Yes, Where are the Funds? List Budget Code (with title), Object Code (with title), and Amount OR Capital Project OR Capital Reserve Project Number and Title and Amount: (95% Federal \$47,500 & 2.5% State \$1250 & 2.5% Local \$1250 funding to be paid from Expense Code 5610-470).

RESOLUTION REQUEST FORM NO. 12

Schedule "A"

NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an *existing* funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a *new* position. For complete instructions on the procedure to be followed, see the reverse of this form.

DEPARTMENT HEAD COMPLETES THIS SECTION

Department Public Works Payroll Dept. No. 19.30
Title of Position AIRPORT MANAGER Annual Salary \$70,730 Grade
Budget code and title A.5610 AIRPORT Union Non-Union
This position is vacated due to: Retirement Resignation Termination Promotion Other
Employee No. 11428
Is this position mandated? Yes No Is the position reimbursable? Yes No
Source of reimbursement: Federal % State % Other %
Impact to Budget: Included in 2011 budget
Human Resources Director has approved this form when initialed. _____

COUNTY ADMINISTRATOR COMPLETES THIS SECTION

Name of Committee Public Works - Airport Date Aug. Sept. 1, 2011
 The Administrator has no objection to the filling of the vacancy.
 The Administrator objects to the filling of the vacancy.

Administrator Signature _____

SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee Public Works - Airport Date Sept. 1, 2011
 The committee has no objection to the filling of the vacancy.
 The committee objects to the filling of the vacancy.

Ranking Committee Member Signature David D. Solbe

PERSONNEL/HUMAN RESOURCES COMMITTEE COMPLETES THIS SECTION

Date _____
 The Personnel/Human Resources Committee has no objection to the filling of the vacancy.
 The Personnel/Human Resources Committee objects to the filling of the vacancy.

Ranking Committee Member Signature [Signature]