

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: DPW

DATE: JULY 31, 2007

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COMMITTEE MEMBERS PRESENT:

SUPERVISORS

BELDEN  
BENTLEY  
HASKELL  
MASON  
STEC  
GERAGHTY  
MERLINO

OTHERS PRESENT:

WILLIAM LAMY, DPW SUPERINTENDENT  
JEFFREY TENNYSON, DEPUTY SUPERINTENDENT OF  
ENGINEERING  
HAL PAYNE, COMMISSIONER OF ADMINISTRATIVE & FISCAL  
SERVICES  
JOAN SADY, CLERK OF THE BOARD  
SUPERVISORS CAIMANO  
GABRIELS  
SOKOL  
F. THOMAS  
TODD LUNT, HUMAN RESOURCES DIRECTOR  
MAURY THOMPSON, THE POST STAR  
AMANDA ALLEN, LEGISLATIVE OFFICE SPECIALIST

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Mr. Belden called the meeting of the DPW Committee to order at 9:30 a.m.

Motion was made by Mr. Mason, seconded by Mr. Merlino and carried unanimously to approve the minutes from the June 26, 2007 Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to William Lamy, DPW Superintendent, who distributed copies of the agenda to the Committee members; *a copy of the agenda is included with the minutes.*

Beginning with the first new business item, Mr. Lamy advised that page two of the agenda reflected a request to amend the County Budget in the amount of \$33,171.44 to reflect the receipt of insurance recovery funds from the fire at the Municipal Center in March of 2007. He noted that the out-of-pocket expenses that occurred during the event had totaled \$41,883.69 and had come from the Buildings and Grounds Budget. Mr. Lamy stated that the request included in the agenda would allow for the insurance funds received to be restored to the Buildings and Grounds Budget.

Mr. Belden asked if the funds received were only to cover lost equipment and Hal Payne, Commissioner of Administrative & Fiscal Services, replied affirmatively, noting that insurance funds had not yet been received for lost revenue and the claim was still being processed.

Motion was made by Mr. Mason, seconded by Mr. Merlino and carried unanimously to approve the request to amend the County Budget in the amount of \$33,171.44 as outlined above and refer same to the Finance Committee. *A copy of the request is on file with the minutes.*

Mr. Lamy stated that the next new business item appeared on page five of the agenda and was a request for a new contract with Foit-Albert Associates for engineering services and ROW (Right-of-Way) incidentals for replacement of the Warrensburg Road Bridge over Stony Creek. He noted that subsequent to the Committee's approval of a resolution authorizing the initial contract for the project, NYSDOT (New York State Department of Transportation) had determined that certain aspects and costs of the project should be

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separated, depending on the phase of the project and their identification numbers. As a point of clarification, Mr. Lamy stated that the cost included in the current request, \$36,000, was actually less than the amount approved in the previous contract, \$43,000, because in their review of the contract NYSDOT had separated out the costs belonging in right-of-way acquisition, as opposed to right-of-way incidentals.

Motion was made by Mr. Haskell, seconded by Mr. Bentley and carried unanimously to approve the request for a new contract with Foit-Albert Associates as outlined above and the necessary resolution was authorized for the August 17<sup>th</sup> Board meeting. *A copy of the request is on file with the minutes.*

Moving on, Mr. Lamy noted that page eight of the agenda reflected a request to approve a supplemental agreement with NYSDOT in the amount of \$36,000 for additional engineering and ROW incidentals for replacement of the Warrensburg Bridge over Stony Creek, in connection with the Foit-Albert Associates contract the Committee had just acted on. He apprised that although the proper paperwork had been submitted, the amended Master Agreement had not yet been received from NYSDOT. Mr. Lamy stated that in order to keep the project moving, he was asking that the Committee approve the request and in the event that the revised Master Agreement was not received prior to the August 17<sup>th</sup> Board meeting, the resolution would not be included for approval.

Motion was made by Mr. Stec, seconded by Mr. Haskell and carried unanimously to approve the request for a supplemental agreement with NYSDOT in the amount of \$36,000 as outlined above and the necessary resolution was authorized for the August 17<sup>th</sup> Board meeting. *A copy of the request is on file with the minutes.*

Mr. Lamy apprised that included on agenda page nine was a request for a new contract with Foit-Albert Associates for extra engineering services and ROW incidentals for replacement of the Grist Mill Road Bridge over Stony Creek. He noted that similar to the situation with the Warrensburg Road Bridge, the initial contract previously approved had been in the amount of \$46,000, and had subsequently been revised to \$35,000 based on review by NYSDOT.

Motion was made by Mr. Bentley, seconded by Mr. Merlino and carried unanimously to approve the request for a new contract with Foit-Albert Associates for an amount not to exceed \$35,000 for extra engineering services and ROW incidentals for the replacement of the Grist Mill Road Bridge over Stony Creek as outlined above and the necessary resolution was authorized for the August 17<sup>th</sup> Board meeting. *A copy of the request is on file with the minutes.*

Agenda page ten, Mr. Lamy advised, reflected a request for a supplemental agreement with NYSDOT for an amount not to exceed \$35,000 for engineering and ROW incidentals in connection with the replacement of the Grist Mill Road Bridge over Stony Creek. He noted that he had not yet received the amended Master Agreement from NYSDOT; however, once again, he was asking the Committee to act on the matter with the understanding that if the proper documentation was not received prior to the August 17<sup>th</sup> Board meeting, the resolution would not be presented for approval.

Mr. Belden noted that the resolution request did not reflect any anticipated State funding for the project. Mr. Lamy apprised that in discussing the matter with NYSDOT, he had found that the amended Master Agreement would list State funding in the amount of \$27,750.

Motion was made by Mr. Mason, seconded by Mr. Geraghty and carried unanimously to approve the request

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for a supplemental agreement with NYSDOT for an amount not to exceed \$35,000 for engineering and ROW incidentals in connection with the replacement of the Grist Mill Road Bridge over Stony Creek as outlined above and the necessary resolution was authorized for the August 17<sup>th</sup> Board meeting. *A copy of the request is on file with the minutes.*

Mr. Lamy stated that on agenda page eleven he had included a request to approve a grant amendment with NYSDOT for an amount not to exceed \$198,000 for engineering fees in connection with the replacement of the Harrington Road Bridge over Mill Creek in the Town of Johnsbury. He noted that an amended Master Agreement had been received from NYSDOT for this project and was included in the agenda on pages twelve through sixteen and the breakdown of Federal, State and Local funding was reflected in the resolution request form. He added that no additional funding would have to be allocated for this portion of the project, as the local share had been estimated at \$9,900 and \$10,000 had already been allocated to the Capital Project.

Motion was made by Mr. Geraghty, seconded by Mr. Merlino and carried unanimously to approve the request for a grant amendment as outlined above and the necessary resolution was authorized for the August 17<sup>th</sup> Board meeting. *A copy of the request is on file with the minutes.*

Continuing with the agenda review, Mr. Lamy apprised that a request to establish a capital project was included on page seventeen. He stated that upon speaking with the Treasurer's Office the Capital Project number H278.9550 280 had been assigned for the Middleton Bridge (CR 10) over Schroon River project, the amount of which would be \$325,000, earmarked for engineering and ROW incidental costs. Mr. Lamy stated that he expected to receive project funding in the amount of \$260,000 on the Federal level; however, only \$25,000 in State funding had been pledged so far. Mr. Lamy explained that in their next round of Budget submissions at the State level, NYSDOT would submit this project to the Legislature for additional Marchiselli funding in the amount of \$23,750. He said that because those funds were not available currently, the County would have to budget a total of \$40,000 for the Local share, in anticipation of increased State funding. Mr. Lamy added that the Finance Committee would have to determine where those funds would be appropriated from, as the Middleton Bridge had been identified as eligible for receiving funding subsequent to the adoption of the 2007 Budget, and therefore had not been included.

Mr. Belden asked if it was necessary to allocate the \$40,000 Local Share prior to the adoption of the 2008 Budget and Mr. Lamy replied affirmatively, noting that the funds would have to be in place prior to the approval of the NYSDOT Master Agreement.

Motion was made by Mr. Geraghty, seconded by Mr. Bentley and carried unanimously to approve the request to establish Capital Project H278.9550 280 - Middleton Bridge (CR 10) over Schroon River, and refer same to the Finance Committee for a source of funding for the Local Share in the amount of \$40,000. *A copy of the request is on file with the minutes. (Note: Subsequent to the meeting, Mr. Lamy advised that the funding for the Local Share would be a transfer from Transfers - Capital Projects (A 9950.910))*

Mr. F. Thomas entered the meeting at 9:44 a.m.

The next request, to approve a grant agreement with NYSDOT for engineering and ROW incidentals in connection with the Middleton Bridge project, was included on page eighteen of the agenda, Mr. Lamy apprised. He noted that, once again, he had not yet received the Master Agreement from NYSDOT and he was requesting action of the Committee with the understanding that if the Master Agreement was not

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received prior to the August 17<sup>th</sup> Board meeting the resolution would not be presented for approval.

Mr. Geraghty asked if this item should be delayed until the Finance Committee made a determination as to where the \$40,000 Local Share would be allocated from and Mr. Belden stated that he did not feel the action should be delayed because it would delay the bridge project also.

Motion was made by Mr. Geraghty, seconded by Mr. Bentley and carried unanimously to approve the request for a grant agreement with NYSDOT for the Middleton Bridget project as outlined above and the necessary resolution was authorized for the August 17<sup>th</sup> Board meeting. *A copy of the request is on file with the minutes.*

Mr. Lamy advised that on page nineteen of the agenda he had included a request for a new contract with Foit-Albert Associates to perform the engineering services and ROW incidentals for the Middleton Bridge replacement project. He noted that the contract included payment provisions of cost plus a fixed fee not to exceed \$325,000. Mr. Lamy said that he had included a copy of the cover letter received from Foit-Albert Associates, although he had not included the entire contract in the interest of keeping the agenda manageable. However, he added, a complete copy was available for any of the Committee members wishing to review it.

Motion was made by Mr. Geraghty, seconded by Mr. Stec and carried unanimously to approve the request for a new contract with Foit-Albert Associates to perform engineering and ROW incidentals in connection with the Middleton Bridge replacement project as outlined above and the necessary resolution was authorized for the August 17<sup>th</sup> Board meeting. *A copy of the request is on file with the minutes.*

The next agenda item, included on page 23, was a request to amend Resolution No. 166 of 2007 to add sections authorizing the Chairman of the Board to sign the letters provided by RKH (R.K. Hite & Co., Inc.) indicating the amounts determined for just compensation for affected properties on the Corinth Road/Main Street/Broad Street reconstruction project, Mr. Lamy apprised. He said that these amounts had been included in a resolution previously adopted by the Board regarding ROW acquisitions; however, each of the individual amounts needed to be approved.

Mr. Belden noted that no additional funding was being requested in connection with this request; it was simply to authorize the Chairman to sign the letters produced by RKH, and Mr. Lamy affirmed this.

Motion was made by Mr. Geraghty, seconded by Mr. Stec and carried unanimously to approve the request to amend Resolution No. 166 of 2007, as outlined above, and the necessary resolution was authorized for the August 17<sup>th</sup> Board meeting. *A copy of the request is on file with the minutes.*

Mr. Lamy advised that agenda page 28 reflected a request to adopt a policy for property acquisition, title acknowledgment and other compensable interests as set forth in the title certification letters included on pages 29 through 31 of the agenda. He suggested that the matter be reviewed in depth by the County Attorney's Office prior to developing the requested resolution because the item had been presented for the Committee's consideration at the recommendation of RKH.

Motion was made by Mr. Mason, seconded by Mr. Stec and carried unanimously to approve the request to adopt a policy for property acquisition, title acknowledgment and other compensable interests as set forth in the information provided by RKH, pending approval by the County Attorney's Office, and the necessary resolution was authorized for the August 17<sup>th</sup> Board meeting. *A copy of the request is on file with the minutes.*

Continuing, Mr. Lamy stated that on page 32 of the agenda was a request for a new contract with Northeast Petroleum Technologies, Inc. for the installation of liquid level fuel monitoring systems at DPW fuel farms. He said that, as previously reported, he had researched the installation of fuel monitoring systems as opposed to the installation of platform style steps to facilitate daily 'sticking' of the fuel tanks to comply with NYSDEC (New York State Department of Environmental Conservation) standards. Mr. Lamy apprised that from his review he had determined that the fuel monitoring system was a more sensible choice and they had proceeded with that option. He stated that the RFP (Request for Proposal) process for the installation of the fuel monitoring systems had been completed and there was currently enough funding in the fuel management and expansion project to cover the cost of installation at the Horicon, Bolton and Hague sites. Mr. Lamy stated that he had determined that the three sites listed would be the first for installation, as they were the ones experiencing the most NYSDEC compliance issues. He added that if the metering systems worked well at the initial three sites, he would request funding for the remaining sites in the 2008 Budget.

Mr. Belden noted the project had been delayed for some time and the funds available for the project were those leftover from other closed Capital Projects and Mr. Lamy reaffirmed this statement.

Mr. Geraghty asked why an automatic metering system was not considered when the Gas Boy system was originally purchased and Mr. Belden explained that such metering systems were not required by NYSDEC when the Gas Boy systems were installed. Mr. Geraghty asked why the electronic fuel monitoring systems were not being installed at all of the fuel farm locations and Mr. Belden apprised that this was because there was not enough funding available within the Budget to make the purchases. Mr. Lamy added that he wanted to be sure this was the best direction for the County, while satisfying NYSDEC requirements, prior to installing the new units at all of the fuel farm sites.

Discussion ensued.

Motion was made by Mr. Geraghty, seconded by Mr. Bentley and carried unanimously to approve the request for a new contract with Northeast Petroleum Technologies, Inc. for the installation of fuel monitoring systems as outlined above and the necessary resolution was authorized for the August 17<sup>th</sup> Board meeting. *A copy of the request is on file with the minutes.*

Mr. Caimano entered the meeting at 9:56 a.m.

Resuming agenda review, Mr. Lamy apprised that on page 37 he had included a request for a new contract to be awarded to the lowest responsible bidder, *(to be determined at the bid opening on August 16<sup>th</sup>)*, for construction of a new roof on the DPW Building located at the Toney Pit. He stated that he was requesting approval of the Committee prior to the bid opening to advance the project for completion prior to the winter season.

Mr. Geraghty asked if the roof project could be completed by DPW staff rather than bidding the job to an outside company and Mr. Lamy replied that although they certainly had some talented people on staff, the job could not be completed in-house because a membrane roof was being implemented and required professional installation. In addition, Mr. Lamy noted, the majority of his staff was busy working on other projects and the roof replacement would be required before the upcoming winter. He said that funding for the project was available within the existing Budget and he noted that the figure included in the request was simply an engineer's estimate and was not a bid price.

Motion was made by Mr. Stec, seconded by Mr. Geraghty and carried unanimously to approve the request

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for a new contract with the lowest responsible bidder, *(to be determined at the bid opening on August 16<sup>th</sup>)*, for construction of a new roof on the DPW Building located at the Toney Pit, and the necessary resolution was authorized for the August 17<sup>th</sup> Board meeting. *A copy of the request is on file with the minutes.*

Mr. Lamy noted that a similar request for a new contract was included on page 40 of the agenda. He explained that the contract would be awarded to the lowest responsible bidder for the construction of a retaining wall on Valley Woods Road (CR 11A). As discussed in a prior Committee meeting, Mr. Lamy reminded the Committee that they had initially intended for the retaining wall to be built with 'T-wall' construction; however, due to site constraints the wall would have to be formed and poured. He said that the project engineer had estimated an increase in project costs of approximately \$75,000 over what had been budgeted. Mr. Lamy added that a portion of the additional funds needed had been pledged through a grant from the Lake George Watershed Conference. He noted that the funds for half of the increase could be removed from the Highway Maintenance Code, if the balance could be gained from the Lake George Watershed Conference. Mr. Lamy apprised that Mr. Belden was fairly confident that half of the necessary funds would be received, subsequent to his discussions with David Decker of the Lake George Watershed Conference.

Motion was made by Mr. Geraghty, seconded by Mr. Stec and carried unanimously to approve the request for a new contract with the lowest responsible bidder, *(to be determined upon bid opening)*, for the construction of a retaining wall on Valley Woods Road (CR 11A), and the necessary resolution was authorized for the August 17<sup>th</sup> Board Meeting. *A copy of the request is on file with the minutes.*

Moving forward with the agenda review, Mr. Lamy stated that page 41 reflected a request to reject the low bid submitted by Thruway Sales for a newer model tandem heavy duty dump body and hoist in the amount of \$10,699. He said that he was seeking to reject the bid because bid specifications had required a tapered floor to assist in load breakaway and the item offered in the bid did not meet this requirement.

Motion was made by Mr. Geraghty, seconded by Mr. Stec and carried unanimously to approve the request to reject the low bid submitted by Thruway Sales as outlined above, and the necessary resolution was authorized for the August 17<sup>th</sup> Board meeting. *A copy of the request is on file with the minutes.*

Mr. Lamy apprised that on agenda page 42 he had included a request for a new contract with T&T Sales for the purchase of the tandem heavy duty dump body and hoist at a cost of \$10,858, as the item bid by their company was concurrent with bid specifications.

Motion was made by Mr. Merlino, seconded by Mr. Mason and carried unanimously to approve the request for a new contract with T&T Sales as outlined above, and the necessary resolution was authorized for the August 17<sup>th</sup> Board meeting. *A copy of the request is on file with the minutes.*

A request for a new contract with Town & County Bridge & Rail, Inc. for Shotcrete services was included on agenda page 44, Mr. Lamy stated, as well as the bid tabulation sheet submitted. He said that these services would be funded by various codes depending upon what services were needed and during what projects.

Mr. Belden asked if the Towns in Warren County could also take advantage of this contract for Shotcrete services and Mr. Lamy replied that he was unsure of what items the Towns could take advantage of and he would defer to the County Attorney with respect to this matter.

Motion was made by Mr. Geraghty, seconded by Mr. Stec and carried unanimously to approve the request

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for a new contract with Town & County Bridge & Rail, Inc. for Shotcrete services and the necessary resolution was authorized for the August 17<sup>th</sup> Board meeting. *A copy of the request is on file with the minutes.*

Mr. Lamy apprised that agenda pages 46 through 50 pertained to another request for a new contract with Town & County Bridge & Rail, Inc. for construction/reconstruction of guide railing, posts and component parts.

Motion was made by Mr. Geraghty, seconded by Mr. Stec and carried unanimously to approve the request for a new contract with Town & County Bridge & Rail, Inc. for construction/reconstruction of guide railing, posts and component parts and the necessary resolution was authorized for the August 17<sup>th</sup> Board meeting. *A copy of the request is on file with the minutes.*

Agenda pages 50 through 54 reflected a request for a new contract with R&B Construction, LLC for general contracting for repair, rehabilitation and construction, Mr. Lamy advised. He noted that the bid tabulation sheets submitted were also included on these pages.

Mr. Belden asked if this was a one year contract that could be renewed for a second term and Mr. Lamy replied affirmatively.

Motion was made by Mr. Geraghty, seconded by Mr. Stec and carried unanimously to approve the request for a new contract with R&B Construction, LLC as outlined above and the necessary resolution was authorized for the August 17<sup>th</sup> Board meeting. *A copy of the request is on file with the minutes.*

Mr. Lamy apprised that on pages 55 through 57 he had included a request for a new contract with Auctions International for auctioneering services for the Warren County used vehicle and equipment auction. He explained that the fee for these services would be 20% of the gross sales and he added that although the opportunity to bid for these services had been widely publicized, only one response had been received.

Mr. Belden asked if all of the Town Highway Departments had been notified of the auction and their ability to include their unused equipment in the sale and Mr. Lamy replied that although he had not notified them, he certainly could do so. Mr. Belden asked where the auction would be held and Mr. Lamy responded that it would be held at the Highway Garage located in the Town of Warrensburg and they would coordinate with the auctioneer to determine a date for the auction, which would most likely be in the month of September.

Motion was made by Mr. Haskell, seconded by Mr. Mason and carried unanimously to approve the request for a new contract with Auctions International for auctioneering services as outlined above and the necessary resolution was authorized for the August 17<sup>th</sup> Board meeting. *A copy of the request is on file with the minutes.*

Mr. Lamy apprised that on pages 58 and 59 of the agenda he had included a request to increase the salary of the vacant Assistant Engineer #5 position. He noted that at a previous Committee meeting the position had been approved; however, at the wrong salary due to his error. Mr. Lamy stated that he was requesting that the salary be increased from \$39,240 to \$40,417 and the Department's Table of Organization be amended accordingly. He advised that the position remained vacant, as the position of Deputy Superintendent of Engineering had only recently been filled, (*by Jeffrey Tennyson, who was in attendance*), and he wanted to evaluate the situation to determine how the Assistant Engineer #5 position might supplement Mr. Tennyson's talents. Mr. Lamy stated that the additional funds required to increase the salary of the vacant position were available within his existing budget.

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Motion was made by Mr. Geraghty, seconded by Mr. Mason and carried unanimously to approve the request to increase the salary of Assistant Engineer #5 from \$39,240 to \$40,417 and refer same to the Personnel Committee. *A copy of the request is on file with the minutes.*

Mr. Lamy apprised that the next agenda item listed referred to Bio Fuels, although no documentation was included in the agenda. He apprised that Mr. Gabriels had requested a review of Bio-Diesel fuels and as such, he had asked the DPW Shop Supervisor to research the matter. He said that although he had the documentation requested in his possession, he had not had the time to review the materials and, therefore, did not have a recommendation to present. Mr. Lamy stated that he planned to review this issue at the next Committee meeting.

Concluding the list of new business items, Mr. Lamy apprised that page 60 of the agenda reflected information on the upcoming Statewide Conference on Local Bridges, scheduled for October. He explained that the conference would be held in Syracuse, NY and was without a doubt the best conference for DPW employees. Mr. Lamy stated that although he had not obtained cost information on the conference, he was requesting the permission of the Committee for himself and Mr. Tennyson to attend the conference in advance so that the pertinent paperwork could be submitted upon receipt.

Mr. Mason asked if funding for this conference was available within the existing Budget and Mr. Lamy replied affirmatively.

Motion was made by Mr. Geraghty, seconded by Mr. Bentley and carried unanimously to authorize Mr. Lamy and Mr. Tennyson to attend the Statewide Conference on Local Bridges as outlined above.

Mr. Lamy reminded the Committee that at a previous meeting he had been given permission to attend a summer conference, and at that time he had not been in receipt of conference costs. He said that in reviewing the matter he had found that the GSA (General Services Administration) rate for Alexandria Bay was lower than the conference costs. In addition, Mr. Lamy noted, the conference costs included meals and lodging, totaling approximately \$681 for three days. Mr. Lamy said he was presenting this information at the request of the County Auditor to avoid payment issues subsequent to his attendance at the summer conference.

Mr. Lamy noted that the Old Business portion of the agenda referred to the listing of referrals from prior Committee meetings, which was included on page 61. He detailed them as follows:

- 1) With reference to the inventory of areas of the County lacking radio service, Mr. Lamy asked that this item be referred to the newly formed OES (Office of Emergency Services) for further review;
- 2) Mr. Lamy stated that the Corinth Road Project ROW negotiations were progressing nicely. He advised that a number of offer agreements had been signed and as soon as the paperwork was completed with NYSDOT, they were prepared to begin closings. Mr. Lamy apprised that as per RKH, the eminent domain potential was less than expected and there were some difficult properties; however, they were very optimistic;
- 3) Referring to the fuel monitoring systems, Mr. Lamy reminded the Committee that action had been taken on the matter earlier in the meeting;
- 4) With respect to Town of Johnsbury Tax Map Parcel #118.10-1-33, Mr. Lamy apprised that the County Attorney's Office had responded to the interested party's attorney stating the County's position on the parcel and it was now up to the interested party to respond to the County and provide additional information required;

- 5) Mr. Lamy said that he had given an update on the Budget Performance Report at the prior month's Committee meeting and he did not have anything further to report at this meeting;
- 6) Referring to the position of Handicap Coordinator within DPW, Mr. Lamy stated that he felt the position should be referred to the new OES and Mrs. Sady advised that this was actually being referred to the Fire Prevention & Building Code Enforcement.

In closing, Mr. Lamy apprised that he was seeking permission to purchase a piece of equipment for use in the DPW Sign Shop which would greatly reduce the amount of materials used in sign production. He explained that the cost of the equipment was approximately \$12,000 and would reduce the material budget by an estimated \$4,000 per year. Mr. Lamy asked if this purchase had to be approved by the Committee or if it could be purchased independently, provided that funds were available within the budget.

Mr. Sokol entered the meeting at 10:15 a.m.

Mr. Belden stated that it was his understanding that an RFP process would be necessary for the purchase.

Motion was made by Mr. Mason, seconded by Mr. Merlino and carried unanimously to authorize Mr. Lamy to begin the RFP process for the purchase of new equipment for the DPW Sign Shop as outlined above.

Mr. Belden asked Mr. Lamy if paving projects were on schedule and Mr. Lamy replied that they were finishing Federal Hill Road during that week, leaving only the Haviland and Meadowbrook paving projects on the County paving schedule, which would begin shortly. In addition, he noted that the paving was going well with the County aided Town paving projects.

Mr. Belden asked if he was within budget for overtime costs attributed to paving and Mr. Lamy replied that the 2007 budget had been developed based on the anticipated use of a four day 10-hour work week, which when not implemented, had led to less overtime use in the Highway Maintenance Code. Mr. Lamy stated that because of the change in the length of work-week used he did not know how the overtime costs would accumulate at the close of the year, and although they were not over budget yet, they certainly could not absorb the costs of any type of disaster.

As there was no further business to come before the DPW Committee, on motion made by Mr. Merlino and seconded by Mr. Haskell, Mr. Belden adjourned the meeting at 10:17 a.m.

Respectfully submitted,  
Amanda Allen, Legislative Office Specialist