

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: **OFFICE OF EMERGENCY SERVICES**

DATE: **AUGUST 23, 2007**

Committee Members Present:	Others Present:
Supervisors	Marvin Lemery, Director, Office of Emergency Services
VanNess	William Thomas, Chairman
Bentley	Hal Payne, Commissioner of Administrative & Fiscal Services
Belden	Joan Sady, Clerk of the Board
Geraghty	JoAnn McKinstry, Deputy Commissioner of Administrative & Fiscal Services
Sokol	Nicholas Caimano, Budget Officer
	Supervisor Stec
Committee Members Absent:	Rick Missita, Town of Queensbury
Supervisors	Nicole Livingston, Deputy Clerk
Haskell	
Girard	

Mr. VanNess called the meeting of the Office of Emergency Services Committee to order at 11:35 a.m.

Mr. VanNess advised that, as per Chairman Thomas, the Committee for the Office of Emergency Services would be the same as the members who currently serve on the Fire Prevention and Control Committee.

Privilege of the floor was extended to Marv Lemery, Director of the Office of Emergency Services, who distributed copies of the proposed 2008 Budgets for the various Departments under the realm of the Office of Emergency Services, copies of which are on file with the minutes.

Prior to the Budget review, Mr. VanNess acknowledged that there were two representatives from the American Red Cross at the meeting. Mr. Caimano clarified that he had asked Amy Manney, Emergency Management Services/STOP-DWI Coordinator, to provide a report as to what kind of services could be performed by the American Red Cross and for what amount of money if the County were to include a funding request for the organization as a line item in the 2008 Budget. Mr. Caimano further stated that the report had not been completed as of yet; therefore, he said, those discussions would have to be postponed until additional information was received. Mr. Lemery advised he would prepare that report to provide to the Committee members at the next meeting.

Commencing the review, Mr. Lemery referred to the proposed 2008 Budget for the Traffic Safety Board (A.3311) which reflected a 2008 request of \$1,850 as compared to the 2007 appropriation of \$1,850. He noted there was no increase or decrease requested for this budget.

Motion was made by Mr. Belden, seconded by Mr. Bentley and carried unanimously to approve the Traffic Safety Board (A.3311) Budget, authorize the Committee Chairman to sign it and submit the same to the Budget Officer.

Mr. Lemery advised the STOP-DWI Program (A.3315) reflected a 2008 request of \$113,000 as compared to the 2007 appropriation of \$115,700, a decrease of \$2,700. He added that the funds in this code were direct revenues from fines generated through DWI arrests and convictions. He noted that there was a \$1,000 difference on the budget worksheets compared to the 2008 request and he explained that was due to a referral from the STOP-DWI Committee to increase the salary of the DWI Coordinator for 2008 in the amount of \$1,000.

Motion was made by Mr. Sokol, seconded by Mr. Bentley and carried unanimously to approve the STOP-DWI Program (A.3315) Budget, authorize the Committee Chairman to sign it and submit the same to the Budget Officer.

Continuing, Mr. Lemery referred to the Fire Prevention and Control (A.3410) Budget and noted that this was the budget of the Fire Coordinator. He advised it reflected a 2008 request of \$78,076 as opposed to the 2007 appropriation of \$82,736, a decrease of \$4,660. He highlighted that the significant decrease was in the 200 Codes-Equipment.

Chairman Thomas and Mr. Payne entered the meeting at 11:49 a.m.

Motion was made by Mr. Geraghty, seconded by Mr. Belden and carried unanimously to approve the Fire Prevention and Control (A.3410) Budget, authorize the Committee Chairman to sign it and submit the same to the Budget Officer.

Mr. Lemery expounded the Arson Awareness (A.3420) Budget reflected no request for 2008 or appropriations for 2007.

Motion was made by Mr. Belden, seconded by Mr. Bentley and carried unanimously to approve the Arson Awareness (A.3420) Budget, authorize the Committee Chairman to sign it and submit the same to the Budget Officer.

Mr. Lemery advised that the Civil Defense (A.3640) Budget reflected a 2008 request of \$99,472 as compared to the 2007 appropriation of \$100,328, a decrease of \$856. He referred to Code A.3640 411 (Rent-Building/Property) and he noted that the Civil Defense Office previously paid rent at the location in Warrensburg in the amount of \$10,933; however, he said, the rent to be paid in the Municipal Center location would be \$18,168, an increase of \$7,235. Mr. Lemery added that he could not think of any department located in the Municipal Center that paid rent other than those that received specific funding for that purpose. Hal Payne, Commissioner of Administrative and Fiscal Services, apprised he would look into the issue and report back to the Committee.

Mr. VanNess stated the revenue for the Civil Defense Budget had a significant decrease from the 2007 estimated revenues of \$54,397 to the 2008 Department request of

\$20,423. Mr. Caimano said of the estimated \$54,397 for 2007 only 21% of the revenues had been received to date.

Motion was made Mr. Sokol, seconded by Mr. Bentley and carried unanimously to approve the Civil Defense (A.3640) Budget, authorize the Committee Chairman to sign it and submit the same to the Budget Officer. *(Note: Subsequent to the meeting, it was determined that this budget code included personnel requests that were not discussed during the budget review.)*

Mr. Lemery apprised the Local Emergency Planning (A.3641) Budget reflected a 2008 request of \$1,500 as compared to the 2007 appropriation of \$1,500. He noted there was no increase or decrease requested for this budget. He added that this money was directly funded by the State Emergency Management Office (SEMO).

Motion was made by Mr. Geraghty, seconded by Mr. Belden and carried unanimously to approve the Local Emergency Planning (A.3641) Budget, authorize the Committee Chairman to sign it and submit the same to the Budget Officer.

Mr. Lemery referred to the Homeland Security (A.3645) Budget and said the 2008 Department request was \$52,069 as compared to the 2007 appropriation of \$40,531, an increase of \$11,538. He clarified that this Budget was comprised of 100% grant funds.

Motion was made by Mr. Belden, seconded by Mr. Sokol and carried unanimously to approve the Homeland Security (A.3645) Budget, authorize the Committee Chairman to sign it and submit the same to the Budget Officer.

Concluding the Budget review, Mr. Lemery apprised the Emergency Medical Service (A.4022) Budget reflected a 2008 request of \$28,783 as opposed to the 2007 appropriation of \$32,306, a decrease of \$3,523. He reminded the Committee that last year the purchase of a Mass Casualty Incident (MCI) trailer had been authorized. He added that there was a desperate need for a vehicle to tow the aforementioned trailer. He said he was looking to acquire a used vehicle from a department within the County. Mr. VanNess advised he and Mr. Belden, Chairman of the DPW Committee, had been looking and may have located a vehicle that would be suitable for what was needed. He added if it was a good fit, it would be a matter of a simple transfer from the DPW to the Office of Emergency Services. Mr. Lemery noted he had budgeted for gas, oil and maintenance for a vehicle within this Budget.

Mr. Geraghty stated he had read years ago that this Department received funding for the creation of the two Deputy positions and questioned if those funds were still received. Mr. Lemery replied he had not received that money in approximately four years. He further explained when the positions were created they were funded by Bio-terrorism and the County assumed the responsibility of the funding back in 2003.

Motion was made by Mr. Bentley, seconded by Mr. Sokol and carried unanimously to approve the Emergency Medical Service (A.4022) Budget, authorize the Committee

Chairman to sign and submit the same to the Budget Officer.

As there was no further business to come before the Office of Emergency Services Committee on motion made by Mr. Sokol and seconded by Mr. Bentley, Mr. VanNess adjourned the meeting at 11:59 a.m.

Respectfully Submitted,

Nicole Livingston, Deputy Clerk