

## WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: **FINANCE**

DATE: **APRIL 11, 2007**

**Committee Members Present:**

Supervisors Monroe  
Belden  
Stec  
O'Connor  
Bentley  
Tessier  
Champagne  
VanNess  
Kenny

**Others Present:**

William Thomas, Chairman  
Hal Payne, Commissioner of  
Administrative & Fiscal Services  
Joan Parsons, Management Analyst  
Paul Dusek, County Attorney  
Supervisor Caimano  
Supervisor Gabriels  
Supervisor Geraghty  
Supervisor Sokol  
Supervisor F. Thomas  
Larry Cleveland, Sheriff  
Todd Lunt, Director, Human Resources  
Frank O'Keefe, Treasurer  
Rick Murphy, Deputy Commissioner of Fiscal  
Services  
Maury Thompson, *The Post Star*  
Nicole Livingston, Deputy Clerk

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Mr. Monroe called the meeting to order at 10:18 a.m.

Motion was made by Mr. Belden, seconded by Mr. Bentley and carried unanimously to approve the minutes of the March 7, 2007 Committee meeting, subject to correction by the Clerk.

Copies of the Finance Agenda were provided to the Committee members, and a copy of same is on file with the minutes.

Mr. Monroe began the Agenda review with Item 1 and noted that the Requests for Transfer of Funds were attached for Committee approval. He added that Supervisory Committee approval had been obtained as necessary.

Motion was made by Mr. Belden, seconded by Mr. Tessier and carried unanimously to approve Item 1 as presented and the necessary resolution was authorized for the next board meeting.

Mr. Monroe apprised Item 2 was a referral from the Airport Committee requesting to increase Capital Project H253.9550 280- Runway 1 Safety Area Improvement Design, in the amount of \$3,702, to incorporate necessary additional design services.

Motion was made by Mr. Stec, seconded by Mr. VanNess and carried unanimously to

approve the request as outlined above and the necessary resolution was authorized for the next board meeting.

Mr. Monroe expounded Item 3 was a referral from the County Clerk- Department of Motor Vehicles Committee to amend the 2007 County budget to increase estimated revenues and appropriations in the amount of \$4,132.32 to reflect the receipt of unexpended funds from the Records Management grant project (0580-07-7313).

Motion was made by Mr. Belden, seconded by Mr. Bentley and carried unanimously to approve the requested as outlined above and the necessary resolution was authorized for the next board meeting.

Mr. Monroe stated Item 4 was a referral from the County Facilities Committee to authorize Clark Patterson and Associates to do an additional study for relocating the Health and Human Services Building. He noted a source of funding was to be determined.

Paul Dusek, County Attorney, explained a cost of between \$3,000 to \$5,000 had been estimated with regard to the study. Mr. Monroe added there was approximately \$90,000 remaining in the Health and Human Services Building Capital Project H241.9550 280.

Motion was made by Mr. Belden, seconded by Mr. VanNess and carried by majority vote, with Mr. Bentley voting in opposition, to authorize Clark Patterson and Associates to do an additional study for relocating the Health and Human Services Building with a cap on the cost not to exceed \$5,000, and the source of funding to be from the Health and Human Services Building Capital Project H241.9550 280.

Mr. Monroe advised Items 5A and B were referrals from the Criminal Justice Committee, Probation Department. The first, he said, was a request to amend the 2007 County budget to increase estimated revenues and appropriations in the amount of \$500 to reflect the receipt of Warren-Washington Victim Impact Panel funding. The second request, he added, was to amend the 2007 County budget to increase estimated revenues and appropriations in the amount of \$900 to reflect the receipt of New York State Division of Probation and Correctional Alternative funding.

Motion was made by Mr. Tessier, seconded by Mr. Champagne and carried unanimously to approve Items 5A and B as outlined above, and the necessary resolution was authorized for the next board meeting.

Mr. Monroe expounded Items 6A and B were referrals from the DPW Committee. He said Item 6A was a request to increase FEMA (Federal Emergency Management Agency) estimated revenue (code to be determined) and to increase appropriation

code A9950 910-Transfers Capital Projects by \$17,073.45, representing funds received as reimbursement for the 13<sup>th</sup> Brook Bridge Project. He continued and added Item 6B was a request to increase Capital Reserve Project H159.9550 280 - Fuel Management Expansion, in the amount of \$17,073.45, to add equipment for inventory monitoring to meet New York State Department of Environmental Conservation (NYS DEC) Bulk Storage Regulations and to provide stairways for safe access to measure tanks and add fuel treatment to tanks. He said the source of funding was to be from code A9950 910-Transfers Capital Projects.

Motion was made by Mr. Belden, seconded by Mr. Stec and carried unanimously to approve Items 6A and B as outlined above and the necessary resolution was authorized for the next board meeting.

Continuing, Mr. Monroe apprised Item 7 was a referral from the Sheriff and Communications Committee to award bid WC 39-07 to World Wide Power Corporation for generator maintenance for a term commencing April 20, 2007 and terminating April 19, 2008.

Mr. Kenny questioned if the same maintenance company would be used for all of the generators, and Sheriff Cleveland replied affirmatively that maintenance for all the generators in different departments were included on the same bid.

Motion was made by Mr. Stec, seconded by Mr. Bentley and carried unanimously to approve Item 7 as outlined above, and the necessary resolution was authorized for the next board meeting.

Mr. Monroe stated Items 8A and B were referrals from the Westmount Health Facility and Countryside Adult Home Committee. Item 8A, he said, was a request to amend the 2007 County budget to increase estimated revenues and appropriations in the amount of \$350 to reflect the receipt of HCRA (Health Care Reform Act) Recruitment and Retention grant funds. He noted the second request was to amend the 2007 County budget to increase estimated revenues and appropriations in the amount of \$144 to reflect the receipt of HCRA (Health Care Reform Act) Recruitment and Retention grant funds.

Motion was made by Mr. VanNess, seconded by Mr. Bentley and carried unanimously to approve Items 8A and B as outlined above, and the necessary resolution was authorized for the next board meeting.

Referring to Items 9A through C, Mr. Monroe acknowledged that Paul Dusek, County Attorney, had requested to address the Committee. Item 9A, he stated, was a request to amend Resolution No. 803 of 2006, which authorized an energy performance

contract with Siemens Building Technologies to review evaluation of financing alternatives.

Mr. Dusek explained he was recommending this resolution as a result of a discussion he had with bond counsel, who had worked on similar projects in the past with other communities. He further explained that this compared doing an installment deal versus a straight out financing of the project. He noted he had obtained back-up information from Janine Caruso, Fiscal Agent, and pointed out that over a period of fifteen years the indebtedness, if bonds were obtained, would be \$157,000 better than doing an installment purchase. However, he added, the recommendation stated it was still in the best interest of the County to finance the project pursuant to the installment purchase contract.

Motion was made by Mr. Bentley and seconded by Mr. O'Connor to approve the amendment to Resolution No. 803 of 2006.

Discussion ensued.

Mr. Dusek further explained that under the Siemens program, they had guaranteed a budget neutral project and an additional savings of \$5 annually. He added that this particular program would not take on new debt, it would use the savings and receive new equipment for it.

Following discussion, Mr. Monroe called the question and the motion was carried by majority vote to approve Item 9A as outlined above, with Mr. Belden voting in opposition. The necessary resolution was authorized for the next board meeting.

Mr. Dusek expounded Item 9B was a Notice of Public Hearing to be held by the City of Glens Falls Industrial Development Agency regarding the Marathon Development Group, LTD., Hudson Avenue Housing Associates, LLC. He explained that under Local Development Corporation and IDA Laws, they were required to notify the Board of Supervisors of any projects, financing or tax breaks of any kind that they would be undertaking. He noted a copy of the Notice was included in the Agenda, and is on file with the minutes. He added that no action was necessary from the Committee.

With regard to Item 9C, Mr. Dusek requested an executive session for purposes of discussing an administrative proceeding against the Countryside Adult Home.

Motion was made by Mr. Belden, seconded by Mr. Stec and carried unanimously that executive session be declared pursuant to Section 105 (d) of the Public Officers Law.

Executive session was declared from 10:42 a.m. to 10:52 a.m.

Committee reconvened.

Pursuant to executive session, motion was made by Mr. Stec, seconded by Mr. VanNess and carried unanimously to authorize the settlement proceeding with the New York State Department of Health, to settle for the amount of \$5,000 as a retention from the Temporary Assistance, and the necessary resolution was authorized for the next board meeting.

Mr. Monroe stated Item 10 was a request for action by the Finance Committee on the following items, that were approved by the Personnel Committee: Item No. 6 and the correction to the salary of the Administrator of the Westmount Health Facility, as addressed by Mrs. Parsons.

Motion was made by Mr. Stec, seconded by Mr. O'Connor and carried unanimously to approve the aforementioned items.

There being no further business before the committee, on motion by Mr. Champagne and seconded by Mr. Stec, Mr. Monroe adjourned the meeting at 10:55 a.m.

Respectfully submitted,

Nicole Livingston, Deputy Clerk