

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: **FINANCE**

DATE: **JUNE 6, 2007**

Committee Members Present:

Supervisors Monroe
Belden
Stec
O'Connor
Bentley
Tessier
Champagne
VanNess
Kenny

Others Present:

William Thomas, Chairman
Hal Payne, Commissioner of
Administrative & Fiscal Services
Joan Sady, Clerk
Paul Dusek, County Attorney
Supervisor Caimano
Supervisor Gabriels
Supervisor Geraghty
Supervisor Haskell
Supervisor Merlino
Supervisor Sheehan
Supervisor Sokol
Supervisor F. Thomas
Larry Cleveland, Sheriff
William Lamy, DPW Superintendent
Frank O'Keefe, County Treasurer
Richard Murphy, Deputy Commissioner,
Fiscal Services
Todd Lunt, Director, Human Resources
Marshall Stevens, Airport Manager
Cameron Tessier, City of Glens Falls
Maury Thompson, *The Post Star*
Nicole Livingston, Deputy Clerk

Mr. Monroe called the meeting to order at 10:00 a.m.

Motion was made by Mr. Bentley, seconded by Mr. VanNess and carried unanimously to approve the minutes of the May 9, 2007 Committee meeting, subject to correction by the Clerk.

Copies of the Finance Agenda were provided to the Committee members, and a copy of same is on file with the minutes.

Mr. Monroe apprised the first Item on the Agenda were the requests for Transfer of Funds which were attached for Committee approval. He noted that Supervisory Committee approval had been obtained as necessary.

Motion was made by Mr. Belden, seconded by Mr. Bentley and carried unanimously to approve Item 1 as outlined above, and the necessary resolution was authorized for the next board meeting.

Mr. Monroe stated Items 2A through C were referrals from the Airport Committee. The first, he said, was a request to close Capital Project H206.9550 280-Acquisition of Land & Easements for Obstruction Removal-Phase I, and return the remaining funds in the amount of \$19,556.70 to the General Fund. Item 2B, he continued, was a request to amend the 2007 County budget to increase estimated revenues and appropriations in the amount of \$19,556.70 to reflect the receipt of excess funds from the closing of Capital Project H206.9550 280-Acquisition of Land & Easements for Obstruction Removal-Phase I. He noted Item 2C was a request to increase the Capital Reserve Project H264.9550 280-Construction of Runway 1 Safety Area, in the amount of \$2,028,500, based on bids, with the local share amount to be \$49,250 and the source of funding to be as follows: Transfer of \$44,556.70 from A.9950 910-Transfers-Capital Projects and \$4,693.30 from Airport Improvement Reserve.

Motion was made by Mr. Belden, seconded by Mr. O'Connor and carried unanimously to approve Items 2A through C as outlined above, and the necessary resolutions were authorized for the next board meeting.

Mr. Monroe expounded Items 3A and B were referrals from the County Clerk-Motor Vehicles Committee. The first, he said, was a request to amend the 2007 County budget to increase estimated revenues and appropriations in the amount of \$30,104 to reflect the receipt of funds from the LGRMIF (Local Government Records Management Improvement Fund) for the grant year 2007-2008.

Motion was made by Mr. Kenny, seconded by Mr. Champagne and carried unanimously to approve Item 3A as outlined above, and the necessary resolution was authorized for the next board meeting.

Mr. Monroe added Item 3B was a request to amend Resolution No. 399 of 2002 to increase the Petty Cash Fund for the Clerk's Office, additional window in DMV, from \$650 to \$700.

Motion was made by Mr. Tessier, seconded by Mr. Bentley and carried unanimously to approve Item 3B as outlined above, and the necessary resolution was authorized for the next board meeting.

Mr. Monroe advised Item 4 was a referral from the Criminal Justice Committee-Probation, requesting to amend the 2007 County budget to increase estimated revenues and appropriations in the amount of \$365 to reflect the receipt of gifts and donations.

Motion was made by Mr. Tessier, seconded by Mr. O'Connor and carried unanimously to approve Item 4 as outlined above, and the necessary resolution was authorized for the next board meeting.

Mr. Monroe stated Items 5A and B were referrals from the DPW Committee. The first, he said, was a request to establish Capital Project CR51/CR6 Beach Road Reconstruction to reconstruct CR51/CR6 Beach Road in the Town and Village of Lake George, for a total project amount of \$127,000. He noted that the source of funding for the local share amount of \$25,400 would be transferred from A.9950 910-Transfers-Capital Projects.

Motion was made by Mr. Bentley, seconded by Mr. Belden and carried unanimously to approve Item 5A as outlined above, and the necessary resolution was authorized for the next board meeting.

Item 5B, Mr. Monroe added, was a request to increase Capital Project H199.9550 280 - Corinth Road Reconstruction for Right of Way Incidentals and Acquisitions for an amount of \$1,890,483 and the source of funding would be transferred from A.9950 910-Transfers-Capital Projects. He commented that the increase of \$370,000 for engineering design was approved last month at the May 9, 2007 Finance Committee meeting and this was a request for an additional increase. He noted that the New York State Department of Transportation (NYS DOT) Master Agreement had not been received; therefore the Federal and State funding amounts had not been determined. He said William Lamy, DPW Superintendent, believed the document should be received prior to the June 15th Board meeting and the amount to be transferred would be reduced.

Motion was made by Mr. Stec and seconded by Mr. O'Connor to approve Item 5B as outlined above.

Mr. O'Connor questioned when this project would commence and Mr. Stec replied that the delay on the road project was due to the under-grounding of utilities which was a Town issue, not a County issue. He added there was also the issue of obtaining the utility easements as well. He said he thought the actual project would probably begin in the Spring of 2008 and Mr. Lamy agreed. Mr. Stec noted that the connector road would be completed late this Summer and would be in place long before the construction would begin on Main Street. Mr. Lamy stated that there was a sequence of construction activities that needed to take place and the corridor project would take two to three years to complete.

Mr. Lamy commented on the financial arrangements. He advised that he did not have the Master Agreement to itemize the costs at this time. However, he said, he was at DOT Region 1 last week, and all of the financial "players" involved with this project were represented. He added that they would be putting together a spreadsheet that would itemize all of the projected costs for all participating parties. He stated he would continue to report to the DPW Committee when the information was available.

General discussion ensued.

Following discussions, Mr. Monroe called the question and the motion was carried unanimously to approve Item 5B as presented, and the necessary resolution was authorized for the next board meeting.

Returning to the Agenda review, Mr. Monroe apprised Item 6 was a referral from the Economic Development Corporation Committee, requesting funding in the amount of \$50,000 for the Adirondack Regional Business Incubator (ARBI), for fiscal year 2007. He reminded the Committee that they had tabled this request last month pending additional information. He further explained there had been discussions centered around the fact that there could be a sale and a lease back that would produce revenues and the Committee questioned if the \$50,000 would be necessary if the ARBI would be receiving funds as a result of the sale and the lease back. He said that it was determined that the funds received from the sale and the lease back would be dedicated to leases, not operational costs.

Mr. Belden questioned if the funds had been included in the 2007 County budget and Mr. Caimano replied affirmatively.

Motion was made by Belden, seconded by Mr. Champagne and carried unanimously to approve Item 6 as outlined above, and the necessary resolution was authorized for the next board meeting.

Mr. Monroe stated Items 7A and B were referrals from the Federal Programs Committee. Item 7A, he said, was a request from the Employment & Training Administration to amend the 2007 County budget to increase estimated revenues and appropriations in the amount of \$111,664 to reflect the receipt of Summer TANF (Temporary Assistance to Needy Families) funds. He added Item 7B was a request from the Office for the Aging to amend the 2007 County budget to increase estimated revenues and appropriations in the amount of \$500 to reflect the receipt of donations made for specific purposes relating to the day-to-day operations of the mealsites.

Motion was made by Mr. VanNess, seconded by Mr. Belden and carried unanimously to approve Items 7A and B as outlined above, and the necessary resolution was authorized for the next board meeting.

Continuing, Mr. Monroe expounded Item 8 was a referral from the Planning and Community Development Committee requesting to increase Capital Project H249.9550 280-First Wilderness Corridor 2005 to reflect increased funding from the grant program, in the amount of \$8,500 and the source of funding would be H2703 Grants from local government.

Motion was made by Mr. Stec, seconded by Mr. Champagne and carried unanimously to approve Item 8 as outlined above, and the necessary resolution was authorized for the next board meeting.

Mr. Monroe advised Item 9 was a referral from the Sheriff and Communications Committee requesting to amend the 2007 County budget to increase estimated revenues and appropriations in the amount of \$24,800 to reflect the receipt of the State Homeland Security Program grant funds.

Motion was made by Mr. Stec and seconded by Mr. Bentley to approve request as presented.

Mr. Belden questioned what these funds would be used for and Sheriff Cleveland responded that he had administered the grant on behalf of the County and the City of Glens Falls Police Department. He added that approximately 1/3 to 1/4 of the grant funds would be appropriated to the City and the remaining portion of the funds belonging to the County would be appropriated to the Airport for surveillance cameras.

Mr. Monroe called the question and the motion was carried unanimously to approve Item 9 as outlined above. The necessary resolution was authorized for the next board meeting.

Mr. Monroe said Item 10 was a referral from the Social Services Committee requesting to amend the 2007 County budget to increase estimated revenues and appropriations in the amount of \$21,000 to appropriate the funds needed to purchase a mini-bus.

Motion was made by Mr. VanNess and seconded by Mr. Bentley to approve the request as presented.

Mr. O'Connor commented that the mini-bus included many safety features, as well as a wheelchair lift. Hal Payne, Commissioner of Administrative and Fiscal Services, added that the cost for the mini-van was 100% reimbursable.

Mr. Monroe called the question and the motion was carried unanimously to approve Item 10 as outlined above, and the necessary resolution was authorized for the next board meeting.

Mr. Monroe apprised Items 11A through D were referrals from the Westmount Health Facility and Countryside Adult Home Committee. Item 11A, he said, was a request to amend the 2007 County budget to increase estimated revenues and appropriations in the amount of \$324 to reflect the receipt of HCRA (Health Care Reform Act) Recruitment and Retention Grant funds and Item 11B was a request to amend the 2007 County budget to increase estimated revenues and appropriations in the amount

of \$985 to reflect the receipt of HCRA (Health Care Reform Act) Recruitment and Retention Grant funds. He added Item 11C was a request to amend the 2007 County budget to increase estimated revenues and appropriations in the amount of \$16,204 to reflect receipt of Nursing Home Quality Improvement Demonstration Grant funds.

Motion was made by Mr. Belden, seconded by Mr. Kenny and carried unanimously to approve Items 11A through C as outlined above, and the necessary resolution was authorized for the next board meeting.

Mr. Monroe noted Item 11D was a request to purchase a new truck for the Countryside Adult Home to replace the truck involved in an accident, and a source of funding for an amount of \$9,972, needed to be determined.

Motion was made by Mr. Champagne, seconded by Mr. Belden and carried unanimously to approve Item 11D and that the source of funding for the amount of \$9,972 be transferred from within the Countryside Adult Home budget and the Committee would address any shortfall later in the year.

Mr. Monroe stated Item 12 was a referral from the Youth Programs Committee requesting to amend the 2007 County budget to increase estimated revenues and appropriations in the amount of \$1,250 to reflect the receipt of YDDP (Youth Development Delinquency Prevention) Youth Service funds.

Motion was made by Mr. VanNess, seconded by Mr. Champagne and carried unanimously to approve Item 12 as outlined above, and the necessary resolution was authorized for the next board meeting.

Mr. Monroe advised that Finance Committee action was required on the following items, that were approved by the Personnel Committee: Item Nos. 2A and 2B.

Motion was made by Mr. Stec, seconded by Mr. Belden and carried unanimously to approve Item 13 as presented.

Mr. Monroe acknowledged there was an Addendum to the Finance Agenda. He said the first Item on the Addendum was a referral from the Social Services-Countryside Adult Home requesting to amend the 2007 County budget to pay for the installment debt purchase for the Countryside Adult Home by increasing and decreasing appropriations in the amount of \$5,360.

Motion was made by Mr. Stec, seconded by Mr. Tessier and carried unanimously to approve Item 1 of the Addendum as outlined above, and the necessary resolution was authorized for the next board meeting.

Mr. Monroe expounded Item 2 on the Addendum was a referral from the County Facilities Committee requesting to authorize the expenditure of \$5,000 to each Clark Patterson Associates and Bovis Lend Lease LMB, Inc. for further studies relative to the design and location of the Health and Human Services Building; thereby amending Resolution No. 263 of 2007.

Motion was made by Mr. VanNess and seconded by Mr. Champagne to approve the request as presented.

Mr. Dusek entered the meeting at 10:38 a.m.

Mr. VanNess explained that this would allow for the continuation of studies to be done because more options had surfaced. Mr. Champagne further stated that the new possibility that had arise was to construct two buildings, one at the original location at the Municipal Center Annex Campus and one on the south end of the Municipal Center Campus. Mr. VanNess added that a cost estimate would be presented at the June 15th Board meeting with regard to the new proposal.

Discussion ensued.

Following discussions, Mr. Monroe called the question and the motion was carried unanimously to approve Item 2 of the Addendum as outlined above. The necessary resolution was authorized for the next board meeting.

Prior to adjournment, Chairman Thomas apprised he had an issue to discuss with the Committee. He stated a meeting had been held between the Gaslight Village/Wax Life USA Property acquisition people, the environmental groups known as the three E's, the Town and Village of Lake George and the County. He reminded the Committee that the Board had adopted a resolution (Resolution No. 682 of 2006) in which the County had agreed to acquire the site, and the property would be used for governmental purposes, as well as uses such as parks, recreation areas, parking lots, open space and/or environmental initiatives benefitting Lake George.

Mr. Haskell entered the meeting at 10:41 a.m.

Chairman Thomas continued and noted that time had become an issue with regard to this property. He added that a determination needed to be made by June 21, 2007 as to whether to purchase the property or to cancel the sale and receive a return of the County's \$100,000 deposit.

Chairman Thomas requested an executive session to discuss proposed acquisition of real property.

Motion was made by Mr. Belden, seconded by Mr. Tessier and carried unanimously that executive session be declared pursuant to Section 105 (h) of the Public Officers Law.

Executive session was declared from 10:45 a.m. to 11:21 a.m.

Committee reconvened.

Pursuant to executive session, motion was made by Mr. Belden, seconded by Mr. VanNess and carried unanimously to authorize a press release be prepared describing why the County may elect to back away from the proposed purchase of the Gaslight Village property.

There being no further business before the Committee, on motion by Mr. Stec and seconded by Mr. Belden, Mr. Monroe adjourned the meeting at 11:24 a.m.

Respectfully submitted,

Nicole Livingston, Deputy Clerk

