

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: **FINANCE**

DATE: **AUGUST 8, 2007**

Committee Members Present:

Supervisors Monroe
Belden
Stec
O'Connor
Bentley
Tessier
Champagne
Kenny

Others Present:

Hal Payne, Commissioner of
Administrative & Fiscal Services
Joan Sady, Clerk
Paul Dusek, County Attorney
Larry Cleveland, Sheriff
Supervisor Caimano
Supervisor Gabriels
Supervisor Geraghty
Supervisor Sokol
Supervisor F. Thomas
Todd Lunt, Director, Human Resources
Nicole Livingston, Deputy Clerk

Committee Member Absent:

Supervisor VanNess

Mr. Monroe called the meeting to order at 10:10 a.m.

Motion was made by Mr. Belden, seconded by Mr. Bentley and carried unanimously to approve the minutes of the July 11, 2007 Committee meeting, subject to correction by the Clerk.

Copies of the Finance Agenda were provided to the Committee members, and a copy of same is on file with the minutes.

Mr. Monroe apprised Item 1 on the Agenda were requests for Transfer of Funds, which were attached for Committee approval. He noted that Supervisory committee approval had been obtained as necessary.

Motion was made by Mr. Belden, seconded by Mr. Bentley and carried unanimously to approve Item 1 as outlined above, and the necessary resolution was authorized for the next board meeting.

Mr. Monroe stated Item 2 was a referral from the Airport Committee, requesting to establish Capital Project H279.9550 280-Construct Runway 12-30 Rehabilitation, for a total amount of \$3,000 in order to complete the FAA required independent fee estimate. He added that the source of funding was to be transferred from A5610.470 Airport-Contract.

Motion was made by Mr. Tessier, seconded by Mr. Stec and carried unanimously to approve Item 2 as outlined above, and the necessary resolution was authorized for the next board meeting.

Mr. Monroe expounded Items 3A and B were referrals from the DPW Committee. The first, he said, was a request to amend the 2007 County budget to increase estimated revenues and appropriations in the amount of \$33,171.44 to reflect the receipt of insurance recovery proceeds from the power outage.

Motion was made by Mr. Belden, seconded by Mr. Stec and carried unanimously to approve Item 3A as outlined above, and the necessary resolution was authorized for the next board meeting.

Hal Payne, Commissioner of Administrative and Fiscal Services, added that an additional insurance proceed check would be issued to cover the loss of revenues in the the Department of Motor Vehicles and the County Clerk's Office in the amount of \$3,000.

Mr. Monroe said Item 3B was a request to establish Capital Project No. H278.9550 280-Middleton Bridge (CR 10) over Schroon River for a total amount of \$325,000 for Engineering and Right of Way Incidentals. He noted that the source of funding would be \$260,000 Federal share, \$25,000 State share and \$40,000 Local share. He added that the source of funding for the \$40,000 Local share was to be transferred from A.9950.910-Transfers Capital Projects.

Motion was made by Mr. Bentley and seconded by Mr. Stec to approve the request as presented.

Mr. Belden questioned why the County's share was more than the State share was and Mr. Lamy replied that the bridge, as submitted for Marchiselli money, at this point in the State fiscal year, only the amount listed on the request form in the Agenda packet was allocated for that bridge; however, he said, when the State submitted for the next round of funding, there would be additional Marchiselli money received. He added that would be included as a supplemental master agreement. Mr. Lamy further explained the State would forward the remainder of the 15% State share.

Mr. Caimano noted that the form included in the packet said that eventually an additional \$23,750 would be reimbursed by the State to the County and that needed to be included in the resolution. Mr. Lamy clarified that it would be.

Following the discussion, Mr. Monroe called the question and the motion was carried unanimously to approve Item 3B as outlined above. The necessary resolution was authorized for the next board meeting.

Continuing, Mr. Monroe advised Item 4 was a referral from the Fire Prevention and Control Committee, requesting to amend the 2007 County budget to increase estimated revenues and appropriations in the amount of \$12,665 to reflect the receipt of L.E.P.C. (Local Emergency Planning Committee) funds.

Motion was made by Mr. Belden, seconded by Mr. Tessier and carried unanimously to approve Item 4 as outlined above, and the necessary resolution was authorized for the next board meeting.

Mr. Monroe stated Item 5 was a referral from the Planning and Community Development Committee, requesting to amend the 2007 County budget to increase estimated revenues and appropriations in the amount of \$2,000 to reflect increased revenues related to the contract with the Realtors Association for the Image Mate Online Services.

Motion was made by Mr. Tessier, seconded by Mr. Champagne and carried unanimously to approve Item 5 as outlined above, and the necessary resolution was authorized for the next board meeting.

Mr. Monroe said Item 6 was a referral from the Real Property Tax Services Committee, requesting to amend the 2007 County budget to increase estimated revenues and appropriations in the amount of \$10,876 to reflect receipt of Local Government Records Management Improvement Fund (LGRMIF) grant funds.

Motion was made by Mr. Kenny, seconded by Mr. Bentley and carried unanimously to approve Item 6 as outlined above, and the necessary resolution was authorized for the next board meeting.

Mr. Monroe expounded Item 7 was a referral from the Sheriff and Communications Committee, requesting to extend the existing grant with the New York State Division of Criminal Justice, effective April 1, 2007 and terminating December 31, 2007, for a total amount not to exceed \$17,502.

Motion was made by Mr. Bentley and seconded by Mr. Champagne to approve the request as presented.

Mr. Dusek entered the meeting at 10:17 a.m.

Mr. Monroe asked what this grant was for and Sheriff Cleveland advised that the grant related to the Drug Task Force of the Capital District.

Mr. Monroe called the question and the motion was carried unanimously to approve Item 7 as outlined above, and the necessary resolution was authorized for the next board meeting.

Mr. Monroe apprised Item 8 was a referral from the Tourism Committee, requesting to amend the 2007 County budget to increase estimated revenues and appropriations in the amount of \$99,203.50 to reflect the receipt of advertising revenue.

Motion was made by Mr. Tessier, seconded by Mr. Belden and carried unanimously to approve Item 8 as outlined above, and the necessary resolution was authorized for the next board meeting.

Mr. Monroe stated Item 9 was a request from Paul Dusek, County Attorney, to address the Committee regarding the transfer of an easement from the County to the EDC (Economic Development Corporation) at the Queensbury Industrial Park.

Mr. Dusek explained that the County had been working with the Economic Development Corporation with regard to the National Guard Armory. He noted that parcels of properties had been transferred to construct the building, as well as the road that would lead into the Industrial Park. He further stated that there was one piece of property that had not been transferred, which was an easement from Niagara Mohawk (now known as National Grid) that allowed that road to cross their property. Therefore, he said, in order for the road to be completed, the easement piece involved needed to be accomplished.

Motion was made by Mr. Belden, seconded by Mr. Champagne and carried unanimously to approve the request for a transfer of an easement as outlined above, and the necessary resolution was authorized for the next board meeting.

Concluding the Agenda review with Item 10, Mr. Monroe advised that Finance Committee action was required on the following items that were approved by the Personnel/Human Resources Committee: Item Nos. 2A, 2B, 3B, 4B and 4C.

Motion was made by Mr. Belden, seconded by Mr. Stec and carried unanimously to approve Item 10 as presented.

There being no further business before the committee, on motion by Mr. Belden and seconded by Mr. Bentley, Mr. Monroe adjourned the meeting at 10:20 a.m.

Following the adjournment, it was discovered that another item had been approved by the Personnel/Human Resources Committee that required Finance Committee action. Therefore, on motion made by Mr. Stec and seconded by Mr. Bentley, Mr. Monroe reconvened the meeting at 10:21 a.m.

Motion was made by Mr. Stec, seconded by Mr. Tessier and carried unanimously to authorize a salary increase of \$10,000 for the Human Resources Director, effective at the beginning of the next payroll (August 20, 2007), as approved by the Personnel/Human Resources Committee following the executive session.

There being no further business before the committee, on motion by Mr. Champagne and seconded by Mr. Kenny, Mr. Monroe adjourned the meeting at 10:22 a.m.

Respectfully submitted,

Nicole Livingston, Deputy Clerk