

Warren County Board of Supervisors

Committee: Joint - Sheriff, Finance and Personnel Committees

Date: February 7, 2007

Sheriff & Communications Committee Members

Present:

Supervisors Bentley
VanNess
O'Connor
Belden
Mason
Haskell
Stec

Others Present:

Larry Cleveland, Sheriff
Joan Parsons, Commissioner of
Administrative & Fiscal Services
Joan Sady, Clerk
Paul Dusek, County Attorney
Nicole Livingston, Deputy Clerk

Personnel Committee Members

Present:

Supervisors Gabriels
Kenny
F. Thomas
Sokol

Finance Committee Members

Present:

Supervisors Monroe
Tessier
Champagne

Mr. Bentley called the joint meeting of the Sheriff and Communications, Finance and Personnel Committees to order at 10:46 a.m.

Privilege of the floor was extended to Larry Cleveland, Sheriff, who distributed copies of an agenda to the Committee members, a copy of which is on file with the minutes.

Sheriff Cleveland stated this was a carry over of the November 2006 Sheriff and Communications Committee meeting, in which he requested to have the issues relative to a contractual agreement with the Village of Lake George for police services held because they impacted a change in the 2007 budget. He stated that the numbers had changed since November of 2006 with regard to the revenue from the Department of Social Services and revenue from the Village of Lake George. Sheriff Cleveland noted that with regard to the position requests, he had followed the procedure set in place and had reviewed them with Joan Parsons, Commissioner of

Administrative and Fiscal Services.

Sheriff Cleveland expounded that initially he had thought the revenue from the Department of Social Services contract would be \$60,000; however, it would be \$66,000 and this amount was not included in the 2007 budget. He said that the Village of Lake George was interested in doing a five-year contract, for six months of police services annually, for an overall revenue total for this year of \$37,500.

Sheriff Cleveland noted that he was requesting to create a new position of Patrol Officer, base salary of \$29,500, effective July 1, 2007. He stated that position would cover the Lake George assignment. He explained that because the position would not begin until July 1st, he had only budgeted it as a part-time position for 2007, with an annual salary of \$14,250; however, he said, it would be a full time position next year.

Sheriff Cleveland expounded he had two positions that he was requesting to reclassify. The first, he said, was to reclassify the position of Patrol Sergeant, base salary of \$55,650 and deleting the position of Patrol Officer, Employee No. 9124, base salary of \$49,650, effective February 19, 2007. The other, he noted, was to reclassify the position of Investigative Lieutenant, base salary of \$65,500 and deleting the position of Investigative Sergeant, Employee No. 8295, base salary of \$55,650, effective February 19, 2007.

Discussion ensued regarding the number of Patrol Officers within the Sheriff's Office.

Sheriff Cleveland continued to review each of his resolution requests. He stated he had a request to amend the non-bargaining unit policies and procedures to add the title of Investigative Lieutenant to Article 2, Section 1(a) and Level 9 of the Salary and Compensation Plan.

Sheriff Cleveland apprised he had a request to amend the County budget to increase estimated revenues and appropriations in the amount of \$37,500 to reflect the revenue for the Lake George Village contract. He added he had another request to amend the County budget to increase estimated revenues and appropriations in the amount of \$66,000 to reflect the revenue for the Department of Social Services contract. *(Note: Subsequent to the meeting, it was determined that the \$66,000 appropriation for the contract with Social Services was included in the 2007 budget and the revenue will be accounted for as a general fund revenue.)*

Mr. Stec questioned if the contract with Lake George Village was not renewed, would the additional position of Patrol Officer be deleted and Sheriff Cleveland responded it could be if that was what the Committee decided to do.

Motion was made by Mr. Haskell and seconded by Mr. Stec to approve the seven resolution requests as outlined, with the stipulation that if Lake George Village did not

renew the contract, the position of Patrol Officer would be eliminated.

Mrs. Parsons recommended that the requests involving financial commitments be subject to review with her, due to the fact that the revenues and appropriations would need to be increased equally, thereby dropping partial funds into the general fund revenue.

Mr. Haskell amended his motion to include the stipulation that the requests involving finances be reviewed with the Commissioner of Administrative and Fiscal Services prior to approval. Mr. Stec seconded the amended motion as outlined above.

Mr. F. Thomas expounded that he thought that there would not be any requests for increases in salary entertained this year and Sheriff Cleveland replied that he had originally made the requests at the November Committee meeting and by direction of the Committee, he held these requests until after the first of the year.

Following the discussions, Mr. Bentley called the question and the motion was carried unanimously to approve the seven requests as previously outlined.

Joan Sady, Clerk of the Board, advised each Committee needed to vote on the resolution requests.

Mr. Gabriels, Chairman of the Personnel Committee, requested a motion for the proposed resolutions.

Motion was made by Mr. Stec, seconded by Mr. Kenny and carried unanimously to approve the seven requests as previously outlined.

Mr. Monroe, Chairman of the Finance Committee, requested the same.

Motion was made by Mr. Stec and seconded by Mr. Champagne to approve the seven requests as previously outlined.

Mr. Monroe questioned what the terms of the contract with Lake George Village actually required. Sheriff Cleveland replied he would provide police services to the Village for twelve hours a day, seven days a week, from 7 p.m. until 7 a.m., this year for five months and for six months each year thereafter.

Mr. Monroe called the question and the motion was carried by a majority, with Mr. Belden voting in opposition.

The necessary resolutions were authorized for the next board meeting.

Returning to the Sheriff and Communications Committee meeting, Mr. Bentley

advised there were other items that needed to be addressed.

Sheriff Cleveland expounded that both of the union contracts, the PBA (Police Benevolent Association) and the Alliance, were coming up this year because they were three year agreements. He stated that both had asked him if he would negotiate with them without counsel. He said with the Alliance contract, he had always negotiated without counsel. He added that he had no problem negotiating without counsel present.

Motion was made by Mr. Haskell and seconded by Mr. VanNess to authorize Sheriff Cleveland to negotiate contracts with the PBA and the Alliance without having legal counsel present.

Paul Dusek, County Attorney, advised he was always available if Sheriff Cleveland had any issues during negotiations and furthermore, he suggested that Sheriff Cleveland coordinate his negotiations with the negotiations that would be held with the CSEA (Civil Service Employees Association) this year because one contract, as far as terms, could impact the other. He further recommended that Sheriff Cleveland meet with the negotiating team for the CSEA prior to other negotiations in order to coordinate plans.

Mr. Bentley called the question and the motion was carried unanimously to authorize Sheriff Cleveland to proceed with union negotiations without having legal counsel present, unless otherwise determined by the Sheriff. The necessary resolution was authorized for the next board meeting.

Mr. Bentley requested an executive session in order to discuss matters pertaining to pending litigation.

Motion was made by Mr. Haskell, seconded by Mr. Stec and carried unanimously that executive session be declared pursuant to Section 105 (d) of the Public Officers Law.

Executive session was declared from 11:22 a.m. to 11:32 a.m.

Committee reconvened and Mr. Bentley advised no action was necessary pursuant to the executive session.

There being no further business before the committees, on motion by Mr. Belden and seconded by Mr. Stec, Mr. Bentley adjourned the meeting at 11:34 a.m.

Respectfully submitted,

Nicole Livingston, Deputy Clerk

