

## WARREN COUNTY BOARD OF SUPERVISORS

**COMMITTEE: COUNTY CLERK - MOTOR VEHICLES**

**DATE: NOVEMBER 29, 2012**

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**COMMITTEE MEMBERS PRESENT:**

SUPERVISORS MCDEVITT  
STRAINER  
LOEB  
WOOD  
VANSELOW

**OTHERS PRESENT:**

PAM VOGEL, COUNTY CLERK  
PAUL DUSEK, COUNTY ADMINISTRATOR  
JOAN SADY, CLERK OF THE BOARD  
KEVIN GERAGHTY, BUDGET OFFICER  
SUPERVISORS FRASIER  
MASON  
TAYLOR  
JOHN STROUGH, QUEENSBURY TOWN COUNCILMAN, 3<sup>RD</sup> WARD  
DON LEHMAN, *THE POST STAR*  
CHARLENE DIRESTA, SR. LEGISLATIVE OFFICE SPECIALIST

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Mr. McDevitt called the meeting of the County Clerk - Motor Vehicles Committee to order at 11:00 a.m.

Motion was made by Mr. Strainer, seconded by Mrs. Wood, and carried unanimously to approve the minutes from the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Pam Vogel, County Clerk, who apologized for the lack of agenda and distributed copies of resolution request forms to the Committee members; *copies of same are on file with the minutes.*

Commencing, Mrs. Vogel requested to amend the 2012 County budget to increase estimated revenues and appropriations in the amount of \$2,500 to reflect funds received from Towns in support of the Bicentennial Project. She advised the Project had originally commenced with a \$13,000 budget which consisted of \$10,000 from the Occupancy Tax Reserve Fund and \$1,000 each from the Towns of Queensbury, Stony Creek and Hague. She said the Towns of Thurman, Lake Luzerne and Warrensburg had then offered contributions, as well and the request to amend the budget was resultant of those contributions.

Motion was made by Mr. Strainer, seconded by Mrs. Wood and carried unanimously to amend the 2012 County budget as outlined above and to forward same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

Mrs. Vogel requested a transfer of funds totaling \$2,498 to reflect costs associated with a County Clerk/Records Storage Center exhibit as part of the Bicentennial Project. She explained the funds were being allocated from within the County Clerk budget on the advise of Rob Lynch, Deputy County Treasurer.

Motion was made by Mr. Vanselow, seconded by Mrs. Wood and carried unanimously to approve the request for a transfer of funds as outlined above and to forward same to the Finance Committee. *A copy of the Request for Transfer of Funds form is on file with the minutes.*

Mrs. Vogel updated the Committee members on the status of the Bicentennial Project by informing of a press conference held in October of 2012 during which press packets had been distributed. She credited the assistance of the Tourism Department in compiling the press packets. She stated that

decals for the Bicentennial had been distributed at the recent Department Head Meeting where an update of the project had also been provided. She said the Bicentennial website had been developed with the assistance of Ann McMann, County Historian, and Jacob Hume, Web/Intranet Developer for the Information Technology Department and input from the Bicentennial Citizens Advisory Committee. Mrs. Vogel informed the next Bicentennial Citizens Advisory Committee meeting would be held on December 4, 2012 at 7:00 p.m. in the Committee Room.

Continuing, Mrs. Vogel requested to amend Resolution No. 504 of 2012, which amended Resolution No. 273 of 2011, to extend the agreement with ACS State and Local Solutions, Inc. d/b/a ACS Government Records Management, for a term commencing January 1, 2013 and terminating June 30, 2013. She noted the project was comprehensive and was taking longer than had been anticipated.

Motion was made by Mr. Vanselow, seconded by Mr. Loeb and carried unanimously to amend Resolution No. 504 of 2012 to extend the expiration date for the agreement with ACS State and Local Solutions to June 30, 2013 as outlined above. *A copy of the resolution request form is on file with the minutes and the necessary resolution was authorized for the December 21, 2012 Board meeting.*

There being no further business to come before the County Clerk - Motor Vehicles Committee, on motion by Mr. Strainer and seconded by Mr. Loeb, Mr. McDevitt adjourned the meeting at 11:08 a.m.

Respectfully submitted,  
Charlene DiResta, Sr. Legislative Office Specialist