



**JOINT
WARREN and WASHINGTON
COUNTY
COMMUNITY COLLEGE
and FINANCE
COMMITTEE MEETING**



AGENDA

June 29, 2012
10:00 A.M.

- I. 2012-2013 Operating Budget
- II. Other



SUNY ADIRONDACK

BOARD OF TRUSTEES APPROVED

2012-2013

OPERATING BUDGET

FOR CONSIDERATION BY:

**COUNTY OF WARREN
COUNTY OF WASHINGTON
JULY / AUGUST 2012**

HIGHLIGHTS OF THE 2012-2013 BUDGET

JUNE 29, 2012

TOTAL OPERATING BUDGET COMPARISON (NET OF GRANTS):

❖ 2011-2012 Approved Operating Budget	\$24,698,580
❖ 2011-2012 Estimated Actual Budget	\$24,396,530
❖ 2012-2013 Proposed Operating Budget	\$25,717,454
○ Proposed increase over Budget (4.13%)	\$ 1,018,874
○ Proposed increase over Est. Actual (5.41%)	\$ 1,320,924

Proposed Budget Increase Detail for 2012-2013	Proposed Budget Increase/ (Decrease)	% of Total
❖ Professional Services (President Search)	\$ 100,000	9.80%
❖ Salary & Wage Annual Increase	\$ 187,000	18.35%
❖ Retirement Contribution	\$ 127,057	12.47%
❖ Health Insurance	\$ 193,335	18.98%
❖ Nursing Program (clinical wages + equip.)	\$ 108,000	10.60%
❖ Wilton Facility Rental (\$468K less 45.63% state-aid reimbursement)	\$ 213,548	20.96%
❖ Student Receivable Increased Write-off	\$ 40,000	3.93%
❖ All Other Expenses	\$ 49,934	4.90%

FTE:

❖ 2009-2010 Actual	2,856.5
❖ 2010-2011 Actual	2,896.5
❖ 2011-2012 Budget	2,891.0
❖ 2011-2012 Estimated Actual Budget	2,891.0
❖ 2012-2013 Budget	2,892.0 (0.03% increase budget-to-budget)

TUITION RATE:

❖ \$3,664 per year, Full-Time	(3.04%- \$108 increase)
❖ \$153 per credit hour, Part-Time	(2.68% - \$ 4 increase)

STATE AID:

❖ 2011-2012 State Aid	\$2,122 per FTE
❖ 2012-2013 State Aid	\$2,272 per FTE (\$150 increase)
❖ 2012-2013 Rental Aid	\$390,216 (\$286,894 increase)

SPONSORS' CONTRIBUTION:

❖ Warren County	\$1,844,538 (\$ 63,212 increase)
❖ Washington County	\$1,261,620 (\$ 17,308 decrease)
❖ Applied Fund Balance	\$ 195,256 (expected fund decrease)

Sponsors Contribution increases 1.50% for 2012-2013

NON-SPONSORS' CONTRIBUTION:

❖ 2011-2012 Chargeback Rate	\$1,500 per FTE
❖ 2012-2013 Chargeback Rate	\$1,660 per FTE (\$160 increase)
❖ 1099.0 FTE's used in Chargeback calculation	

PERSONNEL:

- ❖ Dean of Academic Affairs - new position
- ❖ Recruiter for Enrollment Management – new position

EQUIPMENT & SOFTWARE:

❖ Total Equipment & Software - \$1,059,955 (\$71,436 decrease)	
○ Banner & Software Initiatives	\$465,413
○ Academic Equipment	\$374,490
○ Technology Equipment & Software	\$174,060
○ Physical Plant Equipment	\$ 11,742
○ Classroom Equipment	\$ 32,900
○ All Other	\$ 1,350

**SUNY ADIRONDACK
BUDGET EXPENDITURES**

	2010-2011	2011-2012		2012-2013		
	Actual Expenses	Budget Expenses	Estimated Actual Expenses	BUDGET EXPENSES	% of BUDGET	% Change (Budget to Budget)
Personnel	\$ 14,304,550	\$ 14,610,126	\$ 14,472,024	\$ 14,629,993	56.89%	0.14%
Benefits	\$ 4,605,091	\$ 4,848,211	\$ 4,874,067	\$ 5,214,315	20.28%	7.55%
Equipment & Software						
Academic Equipment	360,956	296,402	246,402	374,490		
Classroom Furniture	56,723	72,225	72,225	32,900		
Physical Plant	57,287	83,752	33,752	11,742		
Office Equipment/Furnishings	22,858	3,900	3,900	1,350		
Technology Equipment	194,537	144,563	194,563	60,980		
Software	67,395	91,087	91,087	113,080		
Software Support	402,693	431,063	431,063	465,413		
Total	\$ 1,162,449	\$ 1,122,992	\$ 1,072,992	\$ 1,059,955	4.12%	-5.61%
Other						
Printing & Advertising	\$ 332,188	\$ 354,300	354,300	\$ 344,559		
Communications & Utilities	761,242	815,808	734,274	844,793		
Maintenance (including Maintenance Contracts)	682,343	796,381	796,381	868,998		
Educational Supplies	179,840	219,841	206,284	234,010		
Library Materials	166,629	187,701	176,636	171,619		
Rentals (including Facilities)	322,506	441,192	400,696	904,219		
Insurance (Liability & Student Accident)	141,456	147,500	147,500	147,500		
Travel & Professional Develop	220,184	239,859	207,702	239,859		
Office Supplies	92,641	97,027	91,866	97,923		
Professional Services	226,469	197,500	197,500	279,000		
ID Card Expense	18,171	19,555	-	19,405		
Dues, Fees, Memberships	138,625	203,733	194,884	231,108		
Uncollectable Accounts	155,847	160,000	185,754	200,000		
Miscellaneous	238,469	236,854	283,670	230,198		
Total	\$ 3,676,610	\$ 4,117,251	\$ 3,977,447	\$ 4,813,191	18.72%	16.90%
Unrestr. Operating Expenditures	\$ 23,748,701	\$ 24,698,580	\$ 24,396,530	\$ 25,717,454	100.00%	4.13%
Grant Expenses	\$ 876,541	\$ 686,637	\$ 686,637	\$ 710,806		
Total Operating Expenditures	\$ 24,625,242	\$ 25,385,217	\$ 25,083,167	\$ 26,428,260		

SUNY ADIRONDACK
EXPENDITURES BY OBJECT AND FUNCTIONAL AREA

OPERATING BUDGET

OBJECT OF EXPENSE	2009-2010			2010-2011			2011-2012			2012-2013		
	ACTUAL EXPENSES	% CHANGE	% OF TOTAL	ACTUAL EXPENSES	% CHANGE	% OF TOTAL	BUDGETED EXPENSES	% OF TOTAL	BUDGETED EXPENSES	% CHANGE	% OF TOTAL	
Personnel	\$ 14,163,925	5.49%	60.46%	\$ 14,304,550	0.99%	60.23%	\$ 14,610,126	59.15%	\$ 14,629,993	0.14%	56.89%	
Benefits	\$ 3,989,557	11.83%	17.03%	\$ 4,605,091	15.43%	19.39%	\$ 4,848,211	19.63%	\$ 5,214,315	7.55%	20.28%	
Equipment & Software	\$ 1,475,450	-25.38%	6.30%	\$ 1,162,449	-21.21%	4.89%	\$ 1,122,992	4.55%	\$ 1,059,955	-5.61%	4.12%	
Other (travel, supplies, utilities, insurance, etc.)	\$ 3,799,576	11.51%	16.22%	\$ 3,676,610	-3.24%	15.48%	\$ 4,117,251	16.67%	\$ 4,813,191	16.90%	18.72%	
Operating Total:	\$ 23,428,508	4.69%	100.00%	\$ 23,748,701	1.37%	100.00%	\$ 24,698,580	100.00%	\$ 25,717,454	4.13%	100.00%	
Grants	\$ 875,399			\$ 876,541			\$ 686,637		\$ 710,806			
Total Expenditures:	\$ 24,303,907			\$ 24,625,242			\$ 25,385,217		\$ 26,428,260			

FUNCTIONAL AREA

FUNCTIONAL AREA	2009-2010			2010-2011			2011-2012			2012-2013		
	ACTUAL EXPENSES	% CHANGE	% OF TOTAL	ACTUAL EXPENSES	% CHANGE	% OF TOTAL	BUDGETED EXPENSES	% OF TOTAL	BUDGETED EXPENSES	% CHANGE	% OF TOTAL	
Instructional	\$ 11,364,799	7.00%	48.51%	\$ 11,927,917	4.95%	50.23%	\$ 12,192,597	49.37%	\$ 12,725,776	4.37%	49.48%	
Academic Support	\$ 2,732,895	0.84%	11.66%	\$ 2,822,673	3.29%	11.89%	\$ 2,904,592	11.76%	\$ 3,450,164	18.78%	13.42%	
Student Services	\$ 1,843,967	10.89%	7.87%	\$ 1,789,921	-2.93%	7.54%	\$ 2,019,354	8.18%	\$ 2,006,420	-0.64%	7.80%	
Maintenance	\$ 2,660,049	0.18%	11.35%	\$ 2,595,818	-2.41%	10.93%	\$ 2,673,726	10.83%	\$ 2,694,498	0.78%	10.48%	
General Administration	\$ 2,734,608	15.90%	11.67%	\$ 2,700,376	-1.25%	11.37%	\$ 2,727,592	11.04%	\$ 2,845,996	4.34%	11.07%	
General Institutional	\$ 2,092,190	-11.74%	8.93%	\$ 1,911,996	-8.61%	8.05%	\$ 2,180,719	8.83%	\$ 1,994,601	-8.53%	7.76%	
Operating Total:	\$ 23,428,508	4.69%	100.00%	\$ 23,748,701	1.37%	100.00%	\$ 24,698,580	100.00%	\$ 25,717,454	4.13%	100.00%	
Grants	\$ 875,399			\$ 876,541			\$ 686,637		\$ 710,806			
Total Expenditures:	\$ 24,303,907			\$ 24,625,242			\$ 25,385,217		\$ 26,428,260			

FTE's

2,856.5

12.94%

2,896.5

1.40%

2,891.0

-0.19%

2,892.0

0.03%

**SUNY ADIRONDACK
BUDGET REVENUES**

	2010-2011	2011-2012		2012-2013		
	Actual Revenues	Budget Revenues	Estimated Actual Revenues	BUDGET REVENUES	% of BUDGET	% Change (Budget to Budget)
Grants & Other Income						
Grants	\$ 876,541	\$ 686,637	\$ 686,637	\$ 710,806		
Other Income	\$ 1,496,018	\$ 1,500,000	\$ 1,473,000	\$ 1,565,000		
Total	\$ 2,372,559	\$ 2,186,637	\$ 2,159,637	\$ 2,275,806	-8.61%	4.08%
State Revenues	\$ 6,553,841	\$ 6,262,387	\$ 6,262,387	\$ 6,999,471	26.48%	11.77%
Student Tuition	\$ 10,839,014	\$ 11,693,000	\$ 11,365,596	\$ 11,847,295	44.83%	1.32%
Non-Sponsors' Share						
Chargebacks	\$ 1,858,891	\$ 1,647,900	\$ 1,700,254	\$ 1,824,274		
Non-Residents	\$ 180,785	\$ 180,000	\$ 180,000	\$ 180,000		
Total	\$ 2,039,676	\$ 1,827,900	\$ 1,880,254	\$ 2,004,274	7.58%	9.65%
Sponsors' Cash						
Warren County	\$ 1,772,161	\$ 1,781,326	\$ 1,781,326	\$ 1,844,538		
Washington County	\$ 1,198,959	\$ 1,278,928	\$ 1,278,928	\$ 1,261,620		
Total	\$ 2,971,120	\$ 3,060,254	\$ 3,060,254	\$ 3,106,158	11.75%	1.50%
Applied Fund Balance	\$ (150,968)	\$ 355,039	\$ 355,039	\$ 195,256	0.74%	-45.0%
Total Revenue	<u>\$ 24,625,242</u>	<u>\$ 25,385,217</u>	<u>\$ 25,083,167</u>	<u>\$ 26,428,260</u>	100.00%	4.11%
Fund Balance-Beginning of Year	\$ 2,160,848	\$ 2,311,816	\$ 2,311,816	\$ 1,956,777		
- Interest		\$ -	\$ -	\$ -		
- Used/Appropriated	\$ (150,968)	\$ 355,039	\$ 355,039	\$ 195,256		
Year End	\$ 2,311,816	\$ 1,956,777	\$ 1,956,777	\$ 1,761,521		
Tuition:						Increase
Full-Time (annual)	\$ 3,386	\$ 3,556		\$ 3,664		\$ 108
Part-Time (per credit hour)	\$ 142	\$ 149		\$ 153		\$ 4
State Aid (per FTE)	\$ 2,260	\$ 2,122		\$ 2,272		\$ 150
Chargeback (per FTE)	\$ 1,760	\$ 1,500		\$ 1,660		\$ 160
FTE's:						
Budgeted (Used for Tuition)	2,896.5	2,891.0		2,892.0		1.0
Funded (Used for State Aid)	2,896.5	2,891.0		2,892.0		1.0
Chargebacks	1,095.2	1,098.6		1,099.0		0.4

**SUNY ADIRONDACK
FUND BALANCE**

	ACTUAL	ESTIMATED ACTUAL	BUDGET							
	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	
Activity:										
Beginning Balance	\$ 2,158,985	\$ 1,676,627	\$ 1,614,459	\$ 2,672,976	\$ 2,923,082	\$ 1,963,437	\$ 2,160,847	\$ 2,311,816	\$ 1,956,777	
Interest*	50,111	-	-	-	-	-	-	-	-	
Prior Year Adjustment	-	-	-	-	-	-	-	-	-	
Applied Fund Balance	532,469	62,168	(1,058,517)	(250,106)	959,645	(197,410)	(150,969)	355,039	195,256	
Budgeted	486,415	672,926	332,189	115,383	746,365	167,679	252,707	355,039	195,256	
Ending Balance	\$ 1,676,627	\$ 1,614,459	\$ 2,672,976	\$ 2,923,082	\$ 1,963,437	\$ 2,160,847	\$ 2,311,816	\$ 1,956,777	\$ 1,761,521	
Fund Balance:										
Reserved Fund**	-	-	360,000	360,000	360,000	360,000	360,000	360,000	360,000	360,000
Unreserved Fund	1,676,627	1,614,459	2,312,976	2,563,082	1,603,437	1,800,847	1,951,816	1,596,777	1,401,521	
Total Fund Balance	\$ 1,676,627	\$ 1,614,459	\$ 2,672,976	\$ 2,923,082	\$ 1,963,437	\$ 2,160,847	\$ 2,311,816	\$ 1,956,777	\$ 1,761,521	
Unrestricted Fund Balance	8.91%	8.11%	10.78%	12.22%	7.16%	7.69%	8.22%	6.47%	5.67%	
as a % of Budget										

* Interest may be added to sponsors' share when total local share equals or exceeds 26.7% of the net operating budget.

** Health insurance reserve was established to defer unanticipated health care costs.

SUMMARY OF CHARGES TO SPONSORS THROUGH 2013

Total Amount (Cash) For:	Washington County	Warren County	Total Sponsor Contribution
1960	\$ 1,800	\$ 1,800	\$ 3,600
1961	\$ 31,136	\$ 50,864	\$ 82,000
1962	\$ 52,239	\$ 58,053	\$ 110,292
1963	\$ 74,070	\$ 82,534	\$ 156,604
1964	\$ 92,025	\$ 112,265	\$ 204,290
1965	\$ 111,108	\$ 154,525	\$ 265,633
1966	\$ 136,841	\$ 178,170	\$ 315,011
1967	\$ 139,248	\$ 180,147	\$ 319,396
1968	\$ 126,841	\$ 178,917	\$ 305,758
1969	\$ 143,552	\$ 172,636	\$ 316,187
1970	\$ 153,076	\$ 205,446	\$ 358,522
1971	\$ 109,757	\$ 141,940	\$ 251,697
1972	\$ 116,613	\$ 143,351	\$ 259,965
1973	\$ 115,353	\$ 159,298	\$ 274,651
1974	\$ 130,766	\$ 181,440	\$ 312,206
1975	\$ 136,664	\$ 203,336	\$ 340,000
1976	\$ 144,795	\$ 215,336	\$ 360,131
1977	\$ 80,365	\$ 142,621	\$ 222,986
1978	\$ 209,964	\$ 274,287	\$ 484,251
1979	\$ 208,996	\$ 274,465	\$ 483,461
1980	\$ 210,175	\$ 287,070	\$ 497,245
1981	\$ 222,785	\$ 304,290	\$ 527,075
1982	\$ 222,785	\$ 304,290	\$ 527,075
1983	\$ 222,785	\$ 304,290	\$ 527,075
1984	\$ 222,785	\$ 304,290	\$ 527,075
1985	\$ 222,785	\$ 304,290	\$ 527,075
1986	\$ 222,785	\$ 304,290	\$ 527,075
1987	\$ 322,147	\$ 459,703	\$ 781,850
1988	\$ 428,598	\$ 670,372	\$ 1,098,970
1989	\$ 465,595	\$ 728,240	\$ 1,193,835
1990	\$ 558,905	\$ 838,358	\$ 1,397,263
1991	\$ 591,889	\$ 887,832	\$ 1,479,721
1992	\$ 683,642	\$ 944,077	\$ 1,627,719
1993	\$ 683,642	\$ 944,077	\$ 1,627,719
1994	\$ 683,642	\$ 944,077	\$ 1,627,719
1995	\$ 814,342	\$ 1,124,568	\$ 1,938,910
1996	\$ 814,342	\$ 1,208,910	\$ 2,023,252
1997	\$ 814,342	\$ 1,208,910	\$ 2,023,252
1998	\$ 814,342	\$ 1,208,910	\$ 2,023,252
1999	\$ 814,342	\$ 1,208,910	\$ 2,023,252
2000	\$ 874,740	\$ 1,312,111	\$ 2,186,851
2001	\$ 892,236	\$ 1,338,353	\$ 2,230,589
2002	\$ 932,236	\$ 1,398,353	\$ 2,330,589
2003	\$ 972,236	\$ 1,458,353	\$ 2,430,589
2004	\$ 972,236	\$ 1,458,353	\$ 2,430,589
2005	\$ 1,032,236	\$ 1,548,353	\$ 2,580,589
2006	\$ 1,148,491	\$ 1,522,418	\$ 2,670,909
2007	\$ 1,269,216	\$ 1,615,366	\$ 2,884,582
2008	\$ 1,269,216	\$ 1,615,366	\$ 2,884,582
2009	\$ 1,307,293	\$ 1,663,827	\$ 2,971,120
2010	\$ 1,188,448	\$ 1,782,672	\$ 2,971,120
2011	\$ 1,198,959	\$ 1,772,161	\$ 2,971,120
2012	\$ 1,278,928	\$ 1,781,326	\$ 3,060,254
2013	\$ 1,261,620	\$ 1,844,538	\$ 3,106,158

**SUNY ADIRONDACK
OFFICIAL HEADCOUNTS, FTE's, CHARGEBACK,
STATE AID AND TUITION RATES**

	Headcount (Fall)	FTE's Budget	FTE's Actual	Chargeback Rate	State Aid Rate	Full Time Tuition Rate
1988-1989	3,096	1,971	2,140	\$ 950	\$ 1,525	\$ 1,250
1989-1990	3,267	2,058	2,284	\$ 870	\$ 1,675	\$ 1,300
1990-1991	3,378	2,359	2,351	\$ 990	\$ 1,725	\$ 1,300
1991-1992	3,554	2,306	2,448	\$ 1,300	\$ 1,680	\$ 1,450
1992-1993	3,791	2,477	2,565	\$ 1,090	\$ 1,600	\$ 1,600
1993-1994	3,689	2,650	2,460	\$ 910	\$ 1,650	\$ 1,700
1994-1995	3,475	2,380	2,363	\$ 1,220	\$ 1,800	\$ 1,900
1995-1996	3,602	2,340	2,394	\$ 1,620	\$ 1,800	\$ 2,050
1996-1997	3,487	2,410	2,420	\$ 1,270	\$ 1,850	\$ 2,050
1997-1998	3,379	2,396	2,342	\$ 1,090	\$ 1,900	\$ 2,050
1998-1999	3,319	2,353	2,249	\$ 1,700	\$ 2,050	\$ 2,050
1999-2000	3,167	2,155	2,187	\$ 2,120	\$ 2,125	\$ 2,200
2000-2001	3,151	2,080	2,230	\$ 2,420	\$ 2,250	\$ 2,300
2001-2002	3,206	2,205	2,259	\$ 2,300	\$ 2,250	\$ 2,370
2002-2003	3,442	2,265	2,468	\$ 1,740	\$ 2,300	\$ 2,470
2003-2004	3,514	2,480	2,491	\$ 1,290	\$ 2,300	\$ 2,600
2004-2005	3,637	2,560	2,519	\$ 970	\$ 2,235	\$ 2,730
2005-2006	3,493	2,510	2,442	\$ 1,740	\$ 2,350	\$ 2,870
2006-2007	3,604	2,460	2,490	\$ 2,200	\$ 2,525	\$ 3,000
2007-2008	3,408	2,499	2,391	\$ 1,740	\$ 2,675	\$ 3,130
2008-2009	3,463	2,375	2,529	\$ 1,810	\$ 2,675	\$ 3,130
2009-2010 (A)	3,876	2,493	2,675	\$ 1,990	\$ 2,675	\$ 3,256
2010-2011	4,195	2,875	2,891	\$ 1,760	\$ 2,260	\$ 3,386
2011-2012	4,098	2,891	NA	\$ 1,500	\$ 2,122	\$ 3,556
2012-2013	NA	2,892	NA	\$ 1,660	\$ 2,122	\$ 3,664

(A) Actual FTE was \$2,675 state aid rate was cut by \$130/FTE for last 3 quarters of the fiscal year

NA - not available