

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: CRIMINAL JUSTICE

DATE: OCTOBER 1, 2012

COMMITTEE MEMBERS PRESENT:

SUPERVISORS BENTLEY
KENNY
MONROE
DICKINSON
VANSELOW
MASON

OTHERS PRESENT:

ROBERT IUSI, DIRECTOR OF PROBATION
JOHN WAPPETT, PUBLIC DEFENDER
KATE HOGAN, DISTRICT ATTORNEY
PAUL DUSEK, COUNTY ADMINISTRATOR
JOAN SADY, CLERK OF THE BOARD
KEVIN GERAGHTY, BUDGET OFFICER
SUPERVISORS FRASIER
LOEB
THOMAS
WOOD
DON LEHMAN, *THE POST STAR*
JOANNE COLLINS, LEGISLATIVE OFFICE SPECIALIST

COMMITTEE MEMBER ABSENT:

SUPERVISOR STRAINER

Mr. Bentley called the meeting of the Criminal Justice Committee to order at 10:15 a.m.

Motion was made by Mr. Kenny, seconded by Mr. Mason, and carried unanimously to approve the minutes from the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to John Wappett, Public Defender, who requested permission to appoint two part-time law interns for a six month period at no cost to the County. He noted the interns were Law School Graduates and admitted attorneys and he added the internship would allow them to gain professional experience while providing staff assistance to the Department.

Motion was made by Mr. Mason, seconded by Mr. Kenny and carried unanimously to approve the request to appoint two uncompensated law interns in the Public Defender's Office as outlined above and the necessary resolution was authorized for the October 19, 2012 Board Meeting. *A copy of the resolution request form is on file with the minutes.*

Privilege of the floor was extended to Robert Iusi, Director of Probation, who distributed copies of the agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Mr. Iusi presented a request to fill the vacant position of Senior Typist, annual salary of \$25,344, Grade 4, Employee No. 10934, due to retirement. He advised the position would be changed from full-time to part-time; thereby amending the Table of Organization.

Motion was made by Mr. Monroe, seconded by Mr. Dickinson and carried unanimously to approve the request to fill the vacant position of Senior Typist and amend the Departmental Table of Organization as outlined above and refer same to the Personnel Committee. *A copy of the Notice of Intent to Fill Vacant Position is on file with the minutes.*

Next, Mr. Iusi presented a request for a transfer of funds to sustain the salary of the part-time Senior Typist for the remainder of 2012 as follows:

<u>From:</u>	<u>To:</u>	<u>Amount:</u>
Code A.3140 110 Probation, Salaries-Regular	Code A.3140 130 Probation, Salaries - Part-time	\$2,000
Code A.3140 120 Probation, Salaries-Overtime	Code A.3140 130 Probation, Salaries - Part-time	\$1,350

Motion was made by Mr. Dickinson, seconded by Mr. Monroe and carried unanimously to approve the request for a transfer of funds in the amount of \$3,350 as outlined above and refer same to the Finance Committee. *A copy of the request for a Transfer of Funds is on file with the minutes.*

The final item addressed by Mr. Iusi pertained to Community Services programming, which he said had been provided by the Warren/Hamilton Counties Community Action Agency since 2001. He explained that community service programs served as alternatives to incarceration and were funded annually by \$27,000 in County funds, plus \$5,000 from the State Division of Probation, all of which was channeled through the Probation Department. Mr. Iusi stated that Lynn Ackershoek, Executive Director of the Community Action Agency, had advised in early 2012 of the Agency's inability to sustain programming due to a shortfall in funding of approximately \$10,000. Mr. Iusi explained that an RFP (Request for Proposal) had not been completed since 2001; therefore, he said, he met with Julie Pacyna, Purchasing Agent, and the County Attorney to draft one. He said Committee approval was required prior to sending the RFP and he noted that he planned to include the Committee Chairman and Margaret Smith, Director of the Youth Bureau, in the review and selection process.

It was consensus of the Committee to authorize Mr. Iusi to send out an RFP to potential vendors to provide Community Services programming.

There being no further business to come before the Criminal Justice Committee, on motion made by Mr. Mason and seconded by Mr. Monroe, Mr. Bentley adjourned the meeting at 10:27 a.m.

Respectfully submitted,
Joanne Collins, Legislative Office Specialist