

WARREN COUNTY FACILITIES COMMITTEE MEETING

Wednesday, May 30, 2012
11:30 am

Airport AGENDA

CALL TO ORDER.....Chairman Daniel J. Girard
APPROVAL OF MINUTES.....Chairman Daniel J. Girard
NEW BUSINESS.....Chairman Daniel J. Girard

FAA GRANT APPLICATIONS FOR 2012

Page #
N/A

Resolution Request(s)

- 1 – RR to authorize the Airport Manager to submit a grant application to the FAA / NYS DOT to have C&S Companies perform the Runway 1 End Obstruction Removal (Design) project. ... Airport Manager Ross Dubarry
- 2 – RR to establish Capital Project H335 for the Runway 1 End Obstruction Removal (Design) project. ... Airport Manager Ross Dubarry
- 3 – RR to authorize the Airport Manager to submit a grant application to the FAA / NYS DOT to have C&S Companies design the Airfield Guidance Sign Replacement (Design) project. ... Airport Manager Ross Dubarry
- 4 – RR to establish Capital Project H336 for the Airfield Guidance Sign Replacement (Design) project. ... Airport Manager Ross Dubarry
- 5 – RR to authorize the Airport Manager to submit a grant application to the FAA / NYS DOT to have C&S Companies design the Edge Light Installation on the T-Hangar Access Taxiway (Design) project. ... Airport Manager Ross Dubarry
- 6 – RR to establish Capital Project H337 for the Edge Light Installation on the T-Hangar Access Taxiway (Design) project. ... Airport Manager Ross Dubarry
- 7 – RR to authorize the Airport Manager to submit a grant application to the FAA / NYS DOT to have C&S Companies perform additional environmental services for the Environmental Assessment and Preliminary Engineering for Runway 1-19 Extension ... Airport Manager Ross Dubarry
- 8 – RR to increase Capital Project H306 for the Environmental Assessment and Preliminary Engineering for Runway 1-19 Extension. ... Airport Manager Ross Dubarry

Travel Requests

- N/A

Items of Interest

- Annual USDA/APHIS training complete

RESOLUTION REQUEST FORM NO. 5

Request to Apply for a Grant Application and Grant Agreement

DEPARTMENT NAME: DPW - Airport

DATE: 5/30/2012

- (a) Purpose of Grant: Authorizing the Chairman of the Board of Supervisors to execute a grant agreement with the FAA, to have C&S Companies engineers perform engineering and support services for the Runway 1 End Obstruction Removal on airport property and the recently acquired "Powers parcel".
- (b) Name of Grantor: FAA-AIP / NYS DOT
- (c) Address of Contractor: FAA - ADO, 600 Old County Road, Suite 446, Garden City, NY 11530 & NYS DOT Albany
- (d) Grantor's Contact Person and Telephone Number: Mr. Steven Urlass, NYADO Manager, 516-227-3803
- (e) Has or Will the Grant Application or Grant Agreement be provided, if so, Please Attach? Grant Application attached
- (f) Effective Date of Grant: n/a
- (g) Termination Date of Grant: n/a
- (h) Total Dollar Amount Involved (not to exceed): \$50,000
- (i) Deadline to Submit Grant Application and/or Grant Agreement: July 15, 2012
- (j) Is a Budget amendment required? no If yes, also complete and submit Form No. 7.
- (k) Are the funds to go into a Capital Project or Capital Reserve Project? yes If yes, also complete and submit Form No. 8 or Form No. 9, as applicable.
- (i) Is a Local Share Required? yes If Yes, Where are the Funds? List Budget Code

RESOLUTION REQUEST FORM NO. 8

Request to Establish Capital Project or Capital Reserve Project*

****If this is the result of a grant award, also complete and submit Form No. 5 or 6***

DEPARTMENT NAME: DPW - Airport

DATE: 5/30/2012

- (a) Exact Title and Number of Project (must be obtained from Treasurer's Office): Runway 1 End Obstruction Removal H335
- (b) Is this a Capital Project? yes
- (c) Is this a Capital Reserve Project? no
- (d) Amount of Project: \$50,000
- (e) Source of Funding (including name & title of codes, etc.): 90% Federal Grant \$45,000; 5% State \$2,500; 5% Local \$2,500 to be paid from Expense Code A 5610-470
- (f) Purpose of Establishment: This project is required to mitigate on-airport property obstruction that were identified in the FAR part 77 Obstruction Evaluation prepared by C&S Companies engineers dated January 2002.

RESOLUTION REQUEST FORM NO. 5

Request to Apply for a Grant Application and Grant Agreement

DEPARTMENT NAME: DPW - Airport

DATE: 5/30/2012

- (a) Purpose of Grant: Authorizing the Chairman of the Board of Supervisors to execute a grant agreement with the FAA, to have C&S Companies engineers perform engineering and support services for the Airfield Guidance Sign Replacement project
- (b) Name of Grantor: FAA-AIP / NYS DOT
- (c) Address of Contractor: FAA - ADO, 600 Old County Road, Suite 446, Garden City, NY 11530 & NYS DOT Albany
- (d) Grantor's Contact Person and Telephone Number: Steven Urllass, NYADO Manager, 516-227-3803
- (e) Has or Will the Grant Application or Grant Agreement be provided, if so, Please Attach? Grant application attached.
- (f) Effective Date of Grant: n/a
- (g) Termination Date of Grant: n/a
- (h) Total Dollar Amount Involved (not to exceed): \$30,000
- (i) Deadline to Submit Grant Application and/or Grant Agreement: July 15, 2012
- (j) Is a Budget amendment required? no If yes, also complete and submit Form No. 7.
- (k) Are the funds to go into a Capital Project or Capital Reserve Project? yes If yes, also complete and submit Form No. 8 or Form No. 9, as applicable.
- (i) Is a Local Share Required? yes If Yes, Where are the Funds? List Budget Code

RESOLUTION REQUEST FORM NO. 8

Request to Establish Capital Project or Capital Reserve Project*

****If this is the result of a grant award, also complete and submit Form No. 5 or 6***

DEPARTMENT NAME: DPW - Airport

DATE: 5/30/2012

- (a) Exact Title **and** Number of Project (**must be obtained from Treasurer's Office**): Airfield Guidance Sign Replacement H336
- (b) Is this a Capital Project? yes
- (c) Is this a Capital Reserve Project? no
- (d) Amount of Project: \$30,000
- (e) Source of Funding (including name & title of codes, etc.): 90% Federal Grant \$27,000; 5% State \$1,500; and 5% Local \$1,500 to be paid from Code A5610 892.00 Airport Repair and Projects
- (f) Purpose of Establishment: This project will include removal and replacement of approximately fifty airfield guidance signs for the entire airport. The existing guidance signs are in poor condition and have exceed their useful service life. The rehabilitation of the existing signage will provide for a safer and more reliable system.

RESOLUTION REQUEST FORM NO. 5

Request to Apply for a Grant Application and Grant Agreement

DEPARTMENT NAME: DPW - Airport

DATE: 5/30/2012

- (a) Purpose of Grant: Authorizing the Chairman of the Board of Supervisors to execute a grant agreement with the FAA, to have C&S Companies engineers perform engineering and support services for the Edge Light Installation on the T-Hangar Access Taxiway project
- (b) Name of Grantor: FAA-AIP / NYS DOT
- (c) Address of Contractor: FAA - ADO, 600 Old County Road, Suite 446, Garden City, NY 11530 & NYS DOT Albany
- (d) Grantor's Contact Person and Telephone Number: Mr. Steven Urlass, NYADO Manager, 516-227-3803
- (e) Has or Will the Grant Application or Grant Agreement be provided, if so, Please Attach? Grant application attached.
- (f) Effective Date of Grant: n/a
- (g) Termination Date of Grant: n/a
- (h) Total Dollar Amount Involved (not to exceed): \$25,000
- (i) Deadline to Submit Grant Application and/or Grant Agreement: July 15, 2012
- (j) Is a Budget amendment required? no If yes, also complete and submit Form No. 7.
- (k) Are the funds to go into a Capital Project or Capital Reserve Project? yes If yes, also complete and submit Form No. 8 or Form No. 9, as applicable.
- (i) Is a Local Share Required? yes If Yes, Where are the Funds? List Budget Code

RESOLUTION REQUEST FORM NO. 8

Request to Establish Capital Project or Capital Reserve Project*

****If this is the result of a grant award, also complete and submit Form No. 5 or 6***

DEPARTMENT NAME: DPW - Airport

DATE: 5/30/2012

- (a) Exact Title and Number of Project (**must be obtained from Treasurer's Office**): Edge Light Installation on the T-Hangar Access Taxiway H337
- (b) Is this a Capital Project? yes
- (c) Is this a Capital Reserve Project? no
- (d) Amount of Project: \$25,000
- (e) Source of Funding (including name & title of codes, etc.): 90% Federal Grant \$22,500; 5% State \$1,250; and 5% Local \$1,250 to be paid from Code A5610 892.00 Airport Repair and Projects
- (f) Purpose of Establishment: This project will include the installation of blue medium intensity edge lights, electrical junction cans, conduit, and regulator for the new T-Hangars access taxiway.

RESOLUTION REQUEST FORM NO. 5

Request to Apply for a Grant Application and Grant Agreement

DEPARTMENT NAME: DPW - Airport

DATE: 5/30/2012

- (a) Purpose of Grant: Authorizing the Chairman of the Board of Supervisors to execute a grant agreement with the FAA, to have C&S Companies engineers perform Environmental Assessment and Preliminary Engineering for Runway 1-19 Extension - Phase II
- (b) Name of Grantor: FAA-AIP / NYS DOT
- (c) Address of Contractor: FAA - ADO, 600 Old County Road, Suite 446, Garden City, NY 11530 & NYS DOT Albany
- (d) Grantor's Contact Person and Telephone Number: Mr. Steven Urllass, NYADO Manager, 516-227-3803
- (e) Has or Will the Grant Application or Grant Agreement be provided, if so, Please Attach? Grant Application attached.
- (f) Effective Date of Grant: n/a
- (g) Termination Date of Grant: n/a
- (h) Total Dollar Amount Involved (not to exceed): \$42,000
- (i) Deadline to Submit Grant Application and/or Grant Agreement: July 15, 2012
- (j) Is a Budget amendment required? no If yes, also complete and submit Form No. 7.
- (k) Are the funds to go into a Capital Project or Capital Reserve Project? yes If yes, also complete and submit Form No. 8 or Form No. 9, as applicable.
- (i) Is a Local Share Required? yes If Yes, Where are the Funds? List Budget Code

RESOLUTION REQUEST FORM NO. 9

Request to Increase or Decrease or Amend Existing Capital Project or Capital Reserve Project*

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: DPW - Airport

DATE: 5/30/2012

- (a) Exact Title and Number of Project*: Environmental Assessment and Preliminary Engineering Phase Runway 1 Extension Project H303
- (b) Is this a Capital Project? Yes
- (c) Is this a Capital Reserve Project? No
- (d) Amount of Increase (if applicable): \$42,000
- (e) Amount of Decrease (if applicable): n/a
- (f) Source of Funding (if Increase) (including name & title of codes, etc.): Federal 90% - \$37,800; State 5% - \$2,100; Local 5% - \$2,100 from Code A5610 892.00 Airport Repair and Projects
- (g) Changes in Funding (if Amendment):
- (h) Purpose of Increase or Decrease or Amendment: This project is for additional environmental services required to complete an EA for the extension to runway 1-19 and parallel taxiway. Upon receipt of FAA review comments on the draft-final EA submission, the FAA directed the airport to change our design category from C-III to B-II. This change required revising EA project alternatives based on reductions to the runway safety area dimensions.

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: DPW - Airport

DATE: May 30, 2012

- (a) Is this a Result of a Bid or Request for Proposal? N/A

- (b) Purpose of Contract: To provide the required professional services to complete an EA for the extension to runway 1-19 and parallel taxiway. Upon receipt of FAA review comments on the draft-final EA submission, the FAA directed the airport to change our design category from C-III to B-II. This change required revising EA project alternatives based on reductions to the runway safety area dimensions.

- (c) Name of Contractor: C&S Companies, Inc.

- (d) Address of Contractor: 499 Col. Eileen Collins Blvd., Syracuse, NY 13212

- (e) Contractor's Contact Person and Telephone Number: Christopher Brubach, P.E., (315) 455-2000

- (f) Has or will the Contract be provided, if so, please attach: Draft Contract attached.

- (g) Commencement Date of Contract: When approved

- (h) Termination Date of Contract: When complete

- (i) Payment Provisions:
 - i) lump sum amount Cost plus fixed fee
 - ii) hourly rate amount n/a
 - iii) total amount not to exceed
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. progress payments

- (j) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: OR Capital Project OR Capital Reserve Project