

WARREN COUNTY FACILITIES COMMITTEE MEETING

**Tuesday, October 2, 2012
11:15 am**

AIRPORT AGENDA

**CALL TO ORDER.....Chairman Daniel J. Girard
APPROVAL OF MINUTES.....Chairman Daniel J. Girard
NEW BUSINESS.....Chairman Daniel J. Girard**

FAA GRANT APPLICATIONS

- N/A

RESOLUTION REQUEST(S)

- 1 – RR to establish capital project H339 Land/Easement Acquisition Runway 12 & 19 Approaches. ... Airport Manager Ross Dubarry
- 2 – RR to authorize the Chairman of the Board to execute a new contract with C&S Companies for technical support services for the Land/Easement Acquisition Runway’s 12 & 19 Approaches. ... Airport Manager Ross Dubarry
- 3 – RR to amend existing grant for the Runway 1 End Obstruction Removal project. ... Airport Manager Ross Dubarry
- 4 – RR to increase capital project H335 Runway 1 End Obstruction Removal project. ... Airport Manager Ross Dubarry
- 5 – RR to decrease capital project H303 Environmental Assessment & Preliminary Engineering Runway 1 Extension (phase II) project. ... Airport Manager Ross Dubarry
- 6 – RR to authorize the Chairman of the Board to execute a new contract with C&S Companies for design and technical support services for the Runway 1 Obstruction Removal (H335) project. ... Airport Manager Ross Dubarry
- 7 – RR to authorize the Chairman of the Board to execute a new contract with C&S Companies for engineering design and technical support services for the Environmental Assessment & Preliminary Engineering Runway 1 Extension (phase II) H303 project. ... Airport Manager Ross Dubarry
- 8 – RR to authorize the Chairman of the Board to sign land owner offer letters for the Land/Easement Acquisition Forest Enterprises project (H306). ... Airport Manager Ross Dubarry

TRAVEL REQUESTS

- N/A

ITEMS OF INTEREST

- Balloon Festival 2012 Report
- Wings of Freedom tour

**OLD BUSINESS.....Chairman Daniel J. Girard
REFERRALS.....Chairman Daniel J. Girard
PRIVILEGE OF THE FLOOR.....Chairman Daniel J. Girard
ADJOURNMENT.....Chairman Daniel J. Girard**

Warren County Department of Public Works

MAIN OFFICES

4028 Main Street
Warrensburg, N.Y. 12885
Tel (518) 623-4141
(518) 761-6556
Fax (518) 623-2772



JEFFERY E. TENNYSON, P.E.
Superintendent of Public Works

KEVIN J. HAJOS, P.E.
Deputy Superintendent of Public Works

TOD BEADNELL, P.E.
Deputy Superintendent of Operations

DIVISIONS

Airport
Sewer Administration
Parks & Recreation
Recycling
Highway & Traffic
Engineering
Buildings & Grounds

DATE: October 2, 2012
TO: Facilities Committee
FROM: Ross Dubarry, Airport Manager
SUBJECT: Changes to FAA grant application

SUMMARY

Back in May of this year the FAA directed our engineering consultant C&S Companies to combine three of our capital projects into one grant application to save time and money in administering the projects for federal funding. In early September the FAA informed us that only one of those three airport projects would likely receive funding and to resubmit the Runway 1 End Obstruction Removal (H335) project with the Environmental Assessment & Preliminary Engineering Runway 1 Extension (H303) project.

DISCUSSION

It is common practice for the FAA to combine multiple smaller projects into one grant application, as was the case here. Unfortunately, in this situation the FAA later decided not to consider funding all three original projects with less than one month left in the federal fiscal year (ends September 30th). Instead, the FAA instructed C&S to submit capital projects H303 (phase II) and H335 as one grant application. These grant application changes have resulted in some changes in grant administration expenses.

FISCAL IMPACT

The FAA has made a grant offer that is \$8,000 higher than was approved by the board resolutions authorizing the Runway 1 Obstruction Removal (H335) project; and \$2,000 less than was approved by the board for the EA Runway 1 Extension Phase II (H303) project.

This FAA required change has increased the combined projects overall engineering costs by a total of \$6,000 (\$300 local share) from what was originally approved. However, I have made a few changes to how AIP reimbursements are being

programmed and included the county's administrative expenses as reimbursable through the grant. The table below illustrates this year's change in funding responsibility and the resulting reduction in the local share for AIP projects.

PROJECT	PROJECT COSTS	LOCAL SHARE	COUNTY ADMIN EXPENSE	BALANCE REMAINING
T-Hangar Paving	\$233,000	\$11,650	\$2,537	\$9,113
RWY 1 Obstruction Removal / EA Phase II	\$106,000	\$5,300	\$5,400	-\$100
12 & 19 Approach	\$50,000	\$2,500	\$5,000	-\$2,500
Total	\$389,000	\$19,450	\$12,937	\$6,513

By including the county's administrative expense I have effectively reduced the local share from 5% to less than 1.7%. In 2012 we will be receiving nearly \$390K in federal AIP grants funded entirely through aviation revenue sources for a local match of \$6,513.

NEXT STEPS

Included in your agenda packet are several resolution requests to amend an existing grant and increase and decrease the associated capital projects accordingly. The above mentioned resolution requests are necessary prior to approving the new contracts with C&S to perform the work.

1

RESOLUTION REQUEST FORM NO. 8

Request to Establish Capital Project or Capital Reserve Project*

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: DPW - Airport

DATE: October 2, 2012

- (a) Exact Title and Number of Project (**must be obtained from Treasurer's Office**): Land/Easement Acquisition Runway 12 & 19 Approaches H339
- (b) Is this a Capital Project? Yes
- (c) Is this a Capital Reserve Project? no
- (d) Amount of Project: \$45,000
- (e) Source of Funding (including name & title of codes, etc.): 90% Federal - \$40,500; 5% State \$2,250; 5% Local \$2,250 to be paid from Code A5610 892.00 Airport Repair and Projects
- (f) Purpose of Establishment: This project is the first phase of the land acquisition or avigation easements for property within the approaches to runways 12 and 19 to address known FAR part 77 airspace obstructions.

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: DPW - Airport

DATE: October 2, 2012

- (a) Is this a Result of a Bid or Request for Proposal? N/A
- (b) Purpose of Contract: To provide the required professional engineering and consulting and technical support services for the Land/Easement Acquisition Runway's 12 & 19 Approaches.
- (c) Name of Contractor: C&S Companies, Inc.
- (d) Address of Contractor: 499 Col. Eileen Collins Blvd., Syracuse, NY 13212
- (e) Contractor's Contact Person and Telephone Number: Christopher Brubach, P.E., (315) 455-2000
- (f) Has or will the Contract be provided, if so, please attach: Draft contract attached.
- (g) Commencement Date of Contract: When approved
- (h) Termination Date of Contract: When complete
- (i) Payment Provisions:
 - i) lump sum amount Cost plus fixed fee
 - ii) hourly rate amount n/a
 - iii) total amount not to exceed \$45,000
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. progress payments
- (j) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, and Title, and Amount: A.5610 - Federal 90% - \$40,500; State 5% - \$2,250; Local 5% - \$2,250 from Code A 892.00 Airport Repair and Projects

RESOLUTION REQUEST FORM NO. 6

Request to Amend or Extend Existing Grant

DEPARTMENT NAME: Airport

DATE: 10/02/2012

- (a) Purpose of Grant Amendment: To separate three airport capital projects from one grant application and recombine with another capital project per FAA direction.
- (b) Resolution No. which Authorized Original Application and Grant: 2012/369
- (c) Name of Grantor: FAA-AIP / NYS DOT
- (d) Address of Grantor: FAA - ADO, 600 Old Country Road, Suite 446, Garden City, NY 11530 & NYS DOT Albany
- (e) Grantor's Contact Person and Telephone Number: Mr. Steven Urlass, NYADO Manager, 516-227-3803
- (f) Has or Will the Grant Amendment or Grant Extension be provided, if so, Please Attach? Has been provided
- (g) Effective Date of Amendment or Extension: Immediately
- (h) Termination Date of Amendment or Extension: N/A
- (i) Total Dollar Amount Involved (not to exceed): \$58,000
- (j) Is a Budget amendment required? no If yes, please complete and submit Form No. 7.
- (k) Are the funds to go into a Capital Project or Capital Reserve Project? Yes If yes, also complete and submit Form No. 8 or Form No. 9, as applicable.
- (l) Is a Local Share Required? Yes If Yes, Where are the Funds? List Budget Code (with title), Object Code (with title), and Amount **OR** Capital Project **OR** Capital Reserve Project Number and Title and Amount: Local \$2,900 to be paid from Code A5610 892.00 Airport Repair and Projects

RESOLUTION REQUEST FORM NO. 9

***Request to Increase or Decrease or Amend Existing Capital Project or
Capital Reserve Project****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: DPW - Airport

DATE: 10/02/2012

- (a) Exact Title and Number of Project*: Runway 1 End Obstruction Removal
- (b) Is this a Capital Project? Yes H335
- (c) Is this a Capital Reserve Project? No
- (d) Amount of Increase (if applicable): \$8,000
- (e) Amount of Decrease (if applicable):
- (f) Source of Funding (if Increase) (including name & title of codes, etc.): FAA 90% - \$7,200; State 5% - \$400; Local 5% - \$400 to be paid from Code A5610 892.00 Airport Repair and Projects
- (g) Changes in Funding (if Amendment):
- (h) Purpose of Increase or Decrease or Amendment: FAA originally requested three airport capital projects be submitted as one grant application. FAA later requested we drop two of the projects from the grant application as only one project would receive funding this year. The project has since been combined with one other project (H303-phaseII) and has incurred an increase in grant administrative expense.

RESOLUTION REQUEST FORM NO. 9

***Request to Increase or Decrease or Amend Existing Capital Project or
Capital Reserve Project****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: DPW - Airport

DATE: 10/02/2012

- (a) Exact Title and Number of Project*: Environmental Assessment & Preliminary Engineering Runway 1 Extension Project - H303 (phase II)
- (b) Is this a Capital Project? Yes
- (c) Is this a Capital Reserve Project? No
- (d) Amount of Increase (if applicable):
- (e) Amount of Decrease (if applicable): \$2,000
- (f) Source of Funding (if Increase) (including name & title of codes, etc.):
- (g) Changes in Funding (if Amendment):
- (h) Purpose of Increase or Decrease or Amendment: Phase II of this project was previously a separate project but has now been combined with another project (H335) to reduce the FAA administrative burden when issuing AIP grants and thus the projects now share some administrative expenses.

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: DPW - Airport

DATE: October 2, 2012

- (a) Is this a Result of a Bid or Request for Proposal? N/A
- (b) Purpose of Contract: To provide the required professional engineering and consulting and technical support services for the Runway 1 End Obstruction Removal (H335) project.
- (c) Name of Contractor: C&S Companies, Inc.
- (d) Address of Contractor: 499 Col. Eileen Collins Blvd., Syracuse, NY 13212
- (e) Contractor's Contact Person and Telephone Number: Christopher Brubach, P.E., (315) 455-2000
- (f) Has or will the Contract be provided, if so, please attach: Draft contract attached.
- (g) Commencement Date of Contract: When approved
- (h) Termination Date of Contract: When complete
- (i) Payment Provisions:
 - i) lump sum amount Cost plus fixed fee
 - ii) hourly rate amount n/a
 - iii) total amount not to exceed \$58,000
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. progress payments
- (j) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: A.5610 - Federal 90% - \$52,200; State 5% - \$2,900; Local 5% - \$2,900 from Code A 892.00 Airport Repair and Projects

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: DPW - Airport

DATE: October 2, 2012

- (a) Is this a Result of a Bid or Request for Proposal? N/A
- (b) Purpose of Contract: To provide the required professional engineering and consulting and technical support services for the Environmental Assessment & Preliminary Engineering Runway 1 Extension (H303) project.
- (c) Name of Contractor: C&S Companies, Inc.
- (d) Address of Contractor: 499 Col. Eileen Collins Blvd., Syracuse, NY 13212
- (e) Contractor's Contact Person and Telephone Number: Christopher Brubach, P.E., (315) 455-2000
- (f) Has or will the Contract be provided, if so, please attach: Draft contract attached.
- (g) Commencement Date of Contract: When approved
- (h) Termination Date of Contract: When complete
- (i) Payment Provisions:
 - i) lump sum amount Cost plus fixed fee
 - ii) hourly rate amount n/a
 - iii) total amount not to exceed \$40,000
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. progress payments
- (j) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: A.5610 - Federal 90% - \$36,000; State 5% - \$2,000; Local 5% - \$2,000 from Code A 892.00 Airport Repair and Projects

8

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: DPW - Airport

DATE: October 2, 2012

- (a) Purpose of Request: To authorize the Chairman of the Board of Supervisors to sign offer letters for the Land/Easement Acquisition Forest Enterprises project H306.

- (b) Details: NYSDOT has completed their reviews for the Land/Easement Acquisition Forest Enterprises project for the approach to runway 1. The amount of approved just compensation for the property owner is \$327,200 and is shown on the attached letter from NYSDOT. The signed and accepted offer letters are required prior to applying for federal grants under the Airport Improvement Program (AIP).

- (c) Previous Resolution Number: 489/2009 and 491/2009



STATE OF NEW YORK
DEPARTMENT OF TRANSPORTATION
ALBANY, N.Y. 12232
www.nysdot.gov

JOAN McDONALD
COMMISSIONER

ANDREW M. CUOMO
GOVERNOR

April 25, 2012

Mr. Steve Babcock
C & S Engineers
499 Col. Eileen Blvd
Syracuse, NY 13212

RE: NYSDOT REVIEW APPRAISAL FOR
FLOYD BENNETT AIRPORT;
FORESTRY ENTERPRISES MGT

Dear Mr. Babcock:

NYSDOT Main Office Real Estate has approved the regional review for fee acquisition off of Quaker Road for Forestry Enterprises Mgt, Inc.

Scenario # 1 is approved at \$327,200 and included a fee parcel of 4.13 acres and an avigation easement over the remainder.

Scenario # 2 is approved at \$313,600 and includes the avigation easement covering the entire property.

The only difference between Scenario # 1 and Scenario # 2 is the remainder 25% value of the proposed 4.13 Fee parcel. Either scenario is acceptable.

If you have any questions regarding this matter, please contact our office.

Sincerely,

A handwritten signature in black ink that reads "Denise E. Geraldi". The signature is written in a cursive style with a large initial 'D'.

Denise E. Geraldi
NYSDOT
Aviation Bureau

cc: Ross Dubarry, Floyd Bennett Airport
Ralph Gatto, FAA ADO
R. Hillje, Office of Real Estate , NYSDOT



WINGS OF FREEDOM TOUR
THE COLLINGS FOUNDATION

The Collings Foundation – Wings of Freedom Tour
Phone 978-562-9182
Fax 978-568-8231
www.collingsfoundation.org

email– hchaney@collingsfoundation.org with questions, comments or need further information.

For Immediate Release

The Wings of Freedom Tour of the WWII Vintage Boeing B-17 Flying Fortress, Consolidated B-24 Liberator and North American P-51 Mustang Announce Unique Display in Glens Falls at Floyd Bennett Memorial Airport from October 3 to October 5

In honor of our WWII Veterans ~ The Collings Foundation's Wings of Freedom Tour Brings Extremely Rare Bomber and Fighter Aircraft for Local Living History Display as Part of 110-city Nationwide Tour

WHAT: Participating in the Collings Foundation's WINGS OF FREEDOM TOUR, the Boeing B-17 Flying Fortress "Nine O Nine" WWII Heavy Bomber, Consolidated B-24 Liberator "Witchcraft" WWII Heavy Bomber and P-51 Mustang fighter, will fly into **Floyd Bennett Memorial Airport in Glens Falls, NY** for a visit from October 3 to October 5. This is a rare opportunity to visit, explore, and learn more about these unique and rare treasures of aviation history. The B-17 is one of only 10 in flying condition in the United States, *the B-24J and Full Dual Control P-51C Mustang are the sole remaining examples of their type flying in the World.* Visitors are invited to **explore the aircraft inside and out** - \$12 for adults and \$6 for children under 12 is requested for access to up-close viewing and tours through the inside of the aircraft. **WWII Veterans can tour through the aircraft at no cost.** Discounted rates for school groups. Visitors may also experience the **once-in-a-lifetime opportunity** to actually take a **30-minute flight** aboard these rare aircraft. Flights on either the B-17 or B-24 are \$425 per person. Get some "stick time" in the world's greatest fighter! P-51 flights are \$2,200 for a half hour and \$3,200 for a full hour. For reservations and information on flight experiences call **800-568-8924**.

WHERE: The WINGS OF FREEDOM TOUR will be on display at **Floyd Bennett Memorial Airport in Glens Falls**, located at **Rich Air, 443 Queensbury Ave.**

WHEN: The WINGS OF FREEDOM TOUR will arrive at Floyd Bennett Memorial Airport at 2:00 PM on October 3 and will be on display at Rich Air at Floyd Bennett Memorial Airport until the aircraft departs October 5 at 12:00 PM. Hours of ground tours and display are: 2:00 PM through 5:00 PM on Wednesday, October 3; 9:00 AM through 5:00 PM on Thursday, October 4; 9:00 AM through 12:00 PM on Friday, October 5. The 30-minute flight experiences are normally scheduled before and after the ground tour times above.

WHO: The Collings Foundation is a 501c3 non-profit educational foundation devoted to organizing "living history" events that allows people to learn more about their heritage and history through direct participation. The Nationwide WINGS OF FREEDOM TOUR is in its 23rd year and visits an average of 110 cities in over 35 states annually. Since its start, tens of millions of people have seen the B-17, B-24 & P-51 display at locations everywhere. The WINGS OF FREEDOM tour is one of the most extraordinary and unique interactive traveling historical displays of its kind.

WHY: The WINGS OF FREEDOM TOUR travels the nation a flying tribute to the flight crews who flew them, the ground crews who maintained them, the workers who built them, the soldiers, sailors and airmen they helped protect; and the citizens and families that share the freedom that they helped preserve. The B-17 & B-24 were the backbone of the American effort during the war from 1942 to 1945 and were famous for their ability to sustain damage and still accomplish the mission. Despite the risks of anti-aircraft fire, attacking enemy fighters, and the harrowing environment of sub-zero temperatures, many B-17s and B-24s safely brought their crews home. The P-51 Mustang was affectionately known as the bombers "Little Friend" – saving countless crews from attacking axis fighters. After the war, many aircraft were scrapped for their raw aluminum to rebuild a nation in post-war prosperity and therefore very few were spared. The rarity of the B-17, B-24 & P-51 - and their importance to telling the story of WWII is why the Collings Foundation continues to fly and display the aircraft nationwide. At each location we encourage local veterans and their families to visit and share their experiences and stories with the public. For aviation enthusiasts, the tour provides opportunity for the museum to come to the visitor and not the other way around! Visitors can find out more by visiting our website at www.collingsfoundation.org.

For further information e-mail Hunter Chaney, Director of Marketing: hchaney@collingsfoundation.org or 800-568-8924.

Media Site: visit: <http://www.collingsfoundation.org/media> for further detailed information on the aircraft, Collings Foundation, and the tour as well as high-resolution photos for download.

